



**CITY OF SOUTHPORT
BOARD OF ALDERMEN
REGULAR RESCHEDULED MEETING AGENDA
113 W. MOORE STREET
January 5, 2024
9:00 AM**

Agenda

Please turn off all cell phones

Meetings are open to the public. Face masks and social distancing may be used at the discretion of each individual. The Board of Aldermen reserve the right to make changes to this policy, as needed to help prevent the spread of the Coronavirus.

If you are not able to attend the Board of Aldermen meetings in person, the meeting will be available for you to watch via live-stream on the City of Southport website (<https://cityofsouthport.com/board-of-aldermen-meetings/>), Facebook page, and YouTube channel.

ETHICS STATEMENT:

"If any members know of any conflict of interest or the appearance of a conflict of interest concerning matters on the agenda, please so state at this time."

A. Call to Order

B. Invocation

C. Pledge of Allegiance

D. Public Comment

E. Approval of Agenda

F. Presentations

1. Building Assessment (Dave Smith, Jonathan Layton-HICAPS) **pg 3**
2. Agreement for July 4th Festival (Lucinda Arnold) **pg 4-6**
3. Brunswick Electric Membership Corporation-Southport Update (Deborah Fish and E. Pittenger) **Pgs 7-8**
4. Amendment to Chapter 7. Fire Prevention and Protection (Chief Drew) **pgs 9-10**

G. Agenda

1. Yaupon Drive Extension (B. Therrien, T. Stanley, T. Zilinek) **pgs 11-27**
2. Short-term Vacation Rentals (M. Meehan, D. Dutton) **pgs 28-43**
3. Speeding on Fodale Avenue (Chief Coring, Major Burke) **pgs 44-50**
4. Future Regular Meeting Schedule (Board of Aldermen) **pgs 51-54**

H. Manager's Report

I. Mayor's Comments

J. Board Comments

Closed Session N.C.G.S. 143-318.11 (a) (5). To establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other material terms of an employment contract or proposed employment contract.

K.

Closed Session: Per § 143-318.11 (6). The Board of Aldermen will meet in Closed Session to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee. Final action making an appointment or discharge or removal by a public body having final authority for the appointment or discharge, or removal shall be taken in an open meeting.

L.

M. Adjourn



BOARD OF ALDERMEN AGENDA ITEM SUMMARY

DATE: 12-28-2023

DEPARTMENT: Public Services

PRESENTED BY: Tom Zilinek, City Engineer and Dave Smith, Jonathan Layton, HICAPS

ITEM SPONSORED BY: Public Services

ITEM/TOPIC: Building Assessment Survey Results

COST: \$50,000

BUDGET LINE ITEM: 23-23-7300-4400

JUSTIFICATION: During the last budget deliberations, the Board of Aldermen voted to have the City hire a contractor to evaluate all the City buildings to have a full report on the condition of each building as well as monetary costs and a timetable as to when upgrades to a certain building need to be completed. This will be an excellent tool for the Board to have a summary of immediate and future costs to keep our buildings in tip-top shape and in the long run, save on capital costs. The reports include estimates for the repairs/upgrades and a timetable to complete the work. These reports will be a first for Southport and will be an excellent budgeting tool to address our future building needs.

After going out for proposals, the City hired HICAPS to perform an assessment of all City buildings which was just completed. The cost for this work was \$50,000. Mr. Smith and Layton will be presenting their findings to you at your meeting on the 5th.

IMPACT IF NOT APPROVED: Staff and the Board will be estimating the best they can as to what needs to be done to each City building to make sure our buildings are in good shape; as well as a timetable for when items need to be completed and a cost estimate.

DEPARTMENT HEAD COMMENTS: The presentation of the Building Assessment Surveys will aid City staff in preparing the budget, both for the current year and the long-term Capital budget. In addition, it will bring the necessity and reasoning behind the proposed budgets to the Board to aid them during the budget process for setting priorities.

CITY MANAGER COMMENTS: I thank the Board for approving funding for this project. It was money well spent as we will now have a realistic report on every City building as to the cost to keep that building in great shape, the cost to do that and a timetable as to when the infrastructure of each building must be replaced/repared.

No decisions are needed at your meeting, as once you accept the reports, we will include the budget requests in the budget deliberations for next year and the long-term Capital Improvement Plan (CIP).

ATTACHMENTS: n/a

REQUESTED ACTION: Discussion only

PROPOSED MOTION: Discussion only



BOARD OF ALDERMEN

AGENDA ITEM SUMMARY

DATE: January 5, 2024

DEPARTMENT: Community Relations

PRESENTED BY: Lucinda Arnold, NC 4th of July Festival Board Member

ITEM SPONSORED BY: NC 4th of July Festival, Inc. and Community Relations

ITEM/TOPIC: 4th of July Festival Agreement with the City of Southport

COST: n/a

BUDGET LINE ITEM: n/a

JUSTIFICATION: The NC 4th of July Festival would like to continue having a formal agreement with the City of Southport for services the City will provide for the annual 4th of July Festival. The last agreement was signed in August 2022. The only item proposed to be changed is that each party has until October to decide whether to renew the agreement for 2024. The City will provide:

- Professional staffing to participate in the Festival's administrative work
- Office space at the Indian Trail Meeting Hall
- Insurance for the Festival
- Providing a computer, printing, and mailing opportunities with allocations to the Festival
- Reporting to the Festival Committee about work progress and scope changes

The City of Southport's financial contributions and staffing levels will be discussed at the January 11th Board meeting.

IMPACT IF NOT APPROVED: The 4th of July Festival would have to find assistance elsewhere, rely on more volunteers so that events move forward, raise a lot more funds, downsize, or relocate.

DEPARTMENT HEAD COMMENTS: n/a

CITY MANAGER COMMENTS: Having a formal agreement with the non-profit organization makes a lot of sense so that everyone understands the role of each group. This is very similar to last year's agreement which was approved in 2022.

ATTACHMENTS: 1.) Agreement dated August 2022 2.) New Proposed Agreement

REQUESTED ACTION: Discuss the agreement; enter into the revised agreement with the NC 4th of July Festival or postpone the decision until the financials are discussed.

PROPOSED MOTION: Motion to accept the revised July 4th Agreement with the NC 4th of July Festival, Inc with the amendments made by the non-profit organization and authorize the City Manager to sign the agreement.



North Carolina Fourth of July Festival, Inc.

Service Agreement

This service agreement is between the City of Southport and the North Carolina Fourth of July Festival, Inc. The City agrees to provide the following services to the North Carolina Fourth of July Festival, Inc. Services:

The City will provide:

- Appropriate professional staffing with job duties as listed in the NC 4th of July Festival Scope of Work.
- Office space for Festival duties at the Indian Trail Meeting Hall.
- Provide an ongoing infrastructure to house the Festival's headquarters.
- List the Festival as an additional insured on all insurance policies.
- Provide a computer, printing, and mailing method with allocations to the Festival.
- Reporting to the Festival Board as requested Scope of Work Progress as requested outside the stated and agreed to Scope of Work reporting attached.

Festival Obligations

- The Festival shall list the City of Southport as a top-level sponsor which is in accordance with the City's annual investment in hosting the festival.
- Direct and establish a calendar of events.
- Maintain all financial records in accordance with State laws for non-profits.
- Festival volunteers to plan and implement respective activities.
- Monitor performance of agreement.

Intent for a new service agreement for the 2024 Festival must be initiated by the Festival or the City of Southport by August 1st annual. Should no party deliver by August 1 of a current year notice of change, the agreement shall remain in place renewed annually.

Gordon Hargrove 9/8/2022

2022/23 City of Southport, Date

Randy Jones 9/8/2022

2022/23 President, North Carolina Fourth of July Festival, Inc.



North Carolina Fourth of July Festival, Inc.

Service Agreement

This service agreement is between the City of Southport and the North Carolina Fourth of July Festival, Inc. The City agrees to provide the following services to the North Carolina Fourth of July Festival, Inc. Services:

The City will provide:

- Appropriate professional staffing with job duties listed in the NC 4th of July Festival Scope of Work and Master To-Do List.
- Office space for festival duties is at the Indian Trail Meeting Hall.
- List the Festival as an additional insured on all insurance policies.
- Provide a computer, printing, and mailing method with allocations to the Festival.
- Reporting to the Festival Board as requested Scope of Work Progress as requested outside the stated and agreed to Scope of Work reporting attached.

Festival Obligations

- The Festival shall list the City of Southport as a top-level sponsor by the City's annual investment in hosting the festival.
- Direct and establish a calendar of events.
- Maintain all financial records by State laws for non-profits.
- Festival volunteers to plan and implement respective activities.
- Monitor the performance of the agreement.

This serves as intent for a new 2024 Festival(s) service agreement. Amendments to this agreement must be initiated by the Festival or the City of Southport by October 1st annually. Should no party deliver notice of the change by October 1st of the current year, the agreement shall remain in place and renewed annually.

2023/24 City of Southport, Date

2023/24 President, North Carolina Fourth of July Festival, Inc.



BOARD OF ALDERMEN AGENDA ITEM SUMMARY

DATE: 12-19-2023

DEPARTMENT: Public Services/Electrical Department

PRESENTED BY: Deborah Fish, Brunswick EMC, PE and Ellie Pittinger, Electrical Superintendent

ITEM SPONSORED BY: Electrical Department

ITEM/TOPIC: Brunswick Electrical Membership Corporation (BEMC) – Southport Update

COST: \$ 150,000

BUDGET LINE ITEM: Electrical Fund Balance

JUSTIFICATION: For several years, we have been working with BEMC on a number of projects from replacing old poles, putting our electrical lines underground and sectionalizing certain areas of the City with major subdivisions. Ms. Fish will be at your meeting to discuss the progress made on all of these projects this fiscal year and discuss future work plans for additional work that Ellie, Tom Stanley and I discussed with BEMC representatives in early December.

One project that we would like to move on faster and would like to request funding for is to extend a 3-phase route from Lord Street to the west side of Howe Street at W. Leonard. This would be for a 3-phase primary. This will improve reliability to the new underground system being installed and give BEMC different ways to serve that area if there is ever an accident on Howe Street. We have had a few of those this past summer.

IMPACT IF NOT APPROVED: This section of overhead from Lord to West Leonard was scheduled to be converted in FY27/28. Without this project being moved up, the new underground electric project underway will be fed from the Howe Street overhead feeder from the substation all the way to W Moore Street until the overhead feeder from Howe Street is completed in 2028.

DEPARTMENT HEAD COMMENTS: I concur with moving ahead with the 3-way phase route as described above.

CITY MANAGER COMMENTS: This would certainly assist with having the service back on quicker if this were to be installed now so that businesses along Howe can be opened faster if there is an accident of some kind.

ATTACHMENTS: Project budget for current and future work with BEMC

REQUESTED ACTION: Approve taking \$150,000 from the Electrical Fund Balance to contract with BEMC to extend the 3-phase primary from Lord Street to the west side of Howe at West Leonard.

PROPOSED MOTION: Motion to approve taking \$150,000 from the Electrical Fund Balance to contract with BEMC to extend the 3-phase primary from Lord Street to the west side of Howe at West Leonard.

These figures are from our recent meetings and from the 10 year work plan:

Additional Funds to complete the current West Side UG Project on Lord Street: \$150,000

From Work Plan:

2023-24 East Moore Street, Atlantic Ave to Howe Street: \$600,000

2025-26 East Moore Street, Cape Fear Drive to Atlantic Ave: \$1,500,000

THIS WORK MAY BE SCHEDULED EARLIER

2027-28 Howe Street from Moore St to Brown St: \$1,500,000

Current plus 5 Year Subtotal : \$3,750,000

2029 West side of Howe Street, move Primary to Lord St, all taps: \$3M-\$4M

2030 East side of Howe Street, move Primary to Atlantic Ave, all taps: \$3M-\$4M

2031 West side of Howe St from Sub North off the Hwy 211 feeder: \$2M-\$3M

2032 East side of Howe St from Sub North off the Hwy 211 feeder: \$3M-\$4M

2033 Remaining E Leonard, Jabbertown, Rob Gandy to Moore, Hwy 211 feeder: \$3M-\$4M

Remaining 5 Year Subtotal : \$14M-\$18M

Proposed Developments:

Softwind Court 40 Lots between Stuart Ave and Fodale Ave: \$125,000

Rob Gandy Blvd 48 Townhomes: \$100,000

Subtotal \$225,000

GRAND TOTAL \$17.975M-\$21.975M



BOARD OF ALDERMEN

AGENDA ITEM SUMMARY

DATE: January 5, 2024

DEPARTMENT: Fire Department

PRESENTED BY: Chief Drew

ITEM SPONSORED BY: Fire Department

ITEM/TOPIC: Amendment of Section 7. Fire Prevention and Protection

COST: n/a

BUDGET LINE ITEM: n/a

JUSTIFICATION: The Fire Department would like to amend the City Ordinance to allow certain types (gas/propane) of fire pits. There are separation requirements, and any Fire personnel has the authority to inspect any fire pit and disallow fire pit use based on certain conditions, including weather.

Currently all fire pits are prohibited from the City limits with no exceptions.

No public hearing is required since it is a Code amendment.

IMPACT IF NOT APPROVED: All fire pits will remain prohibited within the City limits.

DEPARTMENT HEAD COMMENTS: Several requests for fire pits are regularly received from our citizens. This ordinance will allow certain fire pits and is a safe way for our Citizens to enjoy a fire pit at home. This type of fire pit does not create smoke, soot, or ash, so it would not cause a problem with neighbors or the community. I am in complete agreement with the change.

CITY MANAGER COMMENTS: I concur with the request of the Fire Department.

ATTACHMENTS: 1.) Draft Ordinance-the new language is in red

REQUESTED ACTION: Discussion and possible adoption.

PROPOSED MOTION: I make a motion to adopt the amendment to Section 7, Fire Prevention and Protection, as presented.

Or

No action at this meeting. The Board is not obligated to make a decision the first time it is introduced to the Board.

Sec. 7-1. Burning within city limits.

It shall be unlawful within the city limits to burn or set fire to building material scraps, garbage, hazardous refuse, industrial waste, refuse, or solid waste as defined in section 15-1 of the Code of Ordinances, **except as expressly provided in Sec. 7-3 of the Code of Ordinances.**

(Ord. of 3-14-96)

Sec. 7-2. Burning permits.

Burning permits for natural refuse may be issued by the ~~building~~ **Fire** inspector upon application, subject to the following conditions:

- (1) All burning shall be by permit only.
- (2) Burning permits shall be issued by the ~~building~~ **Fire** inspector and shall be good only for the date of issuance.
- (3) Burning shall only be allowed between the hours of 7:00 a.m. and 9:00 p.m. All burning must be attended by the person obtaining the burning permit. Persons obtaining the burning permit shall be held responsible for the containment and extinguishing of the burning.
- (4) Burning permits may be canceled by the ~~building~~ **Fire** inspector **or** police officer, or fire department officer due to changing weather conditions, undue safety hazards, or health nuisances caused by smoke.
- (5) Any burning not extinguished after 9:00 p.m. will constitute illegal burning and result in a one-hundred dollar fine.
- (6) Any burning activity that requires the response of the fire department shall result in the expenses of the response being assessed to the person holding the burning permit or to the resident and/or owner of the property of which the burning originated.

(Ord. of 3-14-96)

Sec. 7-3. Permits required for bonfire.

- (1) It shall be unlawful to kindle a bonfire, knowingly to furnish the material for a bonfire, or to authorize such fire to be kindled or maintained on or in any street, avenue, road, lane, or public ground or upon any private lot within the city limits unless a written permit so to do shall have first been secured from the ~~building~~ **Fire** inspector.
- (2) **Gas or propane fire pits are permitted without a permit provided they are no less than twenty (20) feet from any combustible materials including yard debris. All gas or propane fire pits must be attended at all times and the manufacturer's instructions must be followed.**

(Ord. of 3-14-96)



BOARD OF ALDERMEN AGENDA ITEM SUMMARY

DATE: 12-21-2023

DEPARTMENT: Board of Aldermen

PRESENTED BY: Bonnie Therrien, City Manager; Tom Zilinek, Engineer; Tom Stanley, Director of Public Services

ITEM SPONSORED BY: Board of Aldermen

ITEM/TOPIC: Yaupon Drive Extension

COST: \$1.5 million or \$200,000

BUDGET LINE ITEM: Capital Line Item

JUSTIFICATION: At the Board of Aldermen November 9th meeting, a request had been made by a soon to be resident of Yaupon Drive Extension to have the City pave that road, as currently, it is a very hard road to traverse even for our Public Safety staff. There are currently four (4) permanent homes, one (1) under construction and thirteen (13) vacant lots. These lots can be reached only by a 4-wheel drive vehicle. This is a very narrow road with the first couple of feet being stone.

We had thought it was on the Powell Bill list, but we have contacted the State, and it is not on our list as it is not an approved road. If we were to pave this, a stormwater system would need to be designed and the road must be up to our City standards. The estimated cost to do this is \$1.5 million and to gravel the road to make it passable approximately \$200,000.

At the November 9th meeting, a request was made by Alderman Davis to have the City staff research who owns the road before making any final decision on the City's responsibility to pay for any road work. There was also a request to find out the cost to gravel this area which is approximately \$200,000.

After extensive research and having a Title Search Attorney conduct a search, it was found that there are no records saying the City was ever deeded the property or took possession of it.

This topic has come to previous Aldermen Boards and the vote was not to take responsibility to have the City pay for any upgrades to this section of the road.

Both Police and Fire Chiefs would like something done with that road. The current condition of the road does not allow them to use the road at all which could add approximately 5 minutes to a response time to that area of the road as they need to go around to get to Yaupon Drive Extension.

IMPACT IF NOT APPROVED: This portion of Yaupon Drive extension will remain in the same condition as it is now.

DEPARTMENT HEAD COMMENTS: Without any proof of ownership, the City should not move forward spending taxpayer's money on fixing or upgrading the road.

CITY MANAGER COMMENTS: I concur with the Department Head. As all of you know, we have many requests to take possession of roads in subdivisions but because they are not up to City standards, we do not take them over. This should also apply to this request. If the road is to be upgraded, it should be paid for by the property owners.

ATTACHMENTS: 1) Map of the area.

2) Correspondence with Nate Limardo, prospective property owner on Yaupon Drive Extension.

REQUESTED ACTION: Vote on whether to move forward with road improvements to Yaupon Drive Extension

PROPOSED MOTION: Motion to move forward with road improvements on Yaupon Drive Extension OR Motion to not fund improvements to Yaupon Drive Extension.

Dorothy Dutton

From: Bonnie Therrien
<btherrien@cityofsouthport.com>
Sent: Thursday, December 28, 2023 9:17 AM
To: Dorothy Dutton
Subject: FW: Yaupon Dr. Ext/Lot 84/Gravel Rd.

Attach this one.

From: Nate' Limardo <nlimardo@gmail.com>
Sent: Thursday, December 14, 2023 10:41 AM
To: Bonnie Therrien <btherrien@cityofsouthport.com>; Tom Stanley
<tstanley@cityofsouthport.com>
Subject: Yaupon Dr. Ext/Lot 84/Gravel Rd.

Hey Bonnie and Tom!

I just wanted to follow up, in the efforts to eventually have assistance from the city in being able to have emergency vehicles get to the property or family friend's who visit who do not have four-wheel drive, and in navigating the unknown of what action the city will or won't take just wanting to know what right I would have to gravel to my lot.

I know most recent news funding has not been received from the Powell Bill, although based on the below excerpt I would still believe the city would have some duty to maintain it to allow it to be driveable even if not paved.

"Yaupon Dr Ext is not a Federal or State owned road (image below) per NCDOT website. It is located within the city limits of Southport. From the NC general statutes below, cities in NC have the duty to keep 'public passages' within its corporate limits in proper repair....(link below).

"§ 160A-296. Establishment and control of streets; center and edge lines. (a) A city shall have general authority and control over all public streets, sidewalks, alleys, bridges, and other ways of public passage

*within its corporate limits except to the extent that authority and control over certain streets and bridges is vested in the Board of Transportation. General authority and control includes but is not limited to all of the following: **(1) The duty to keep the public streets, sidewalks, alleys, and bridges in proper repair. (2) The duty to keep the public streets, sidewalks, alleys, and bridges open for travel and free from unnecessary obstructions. "***

Link to statutes

here: https://www.ncleg.net/EnactedLegislation/Statutes/PDF/ByArticle/Chapter_160A/Article_15.pdf "

I am hoping that the township will agree (before ready to build) to at least gravel to my lot since they provided gravel to the other end for those homeowners. In the event they refuse, I am wondering then what permission I would need to gravel it myself if any at all? That would be a huge cost to incur and to keep up with on my own although for peace of mind would like to know that i would have the right to?

Please advise, and as always, I appreciate your help and time through all of this :)

Nate' Limardo

Dorothy Dutton

From: Bonnie Therrien
<btherrien@cityofsouthport.com>
Sent: Thursday, December 28, 2023 9:17 AM
To: Dorothy Dutton
Subject: FW: Lot 84 Yaupon Dr. Paving/Pub
Water/Sewer
Attachments: Southport 072123.pdf

Attach this one!

From: Nate' Limardo <nlimardo@gmail.com>
Sent: Monday, December 4, 2023 10:11 AM
To: Bonnie Therrien <btherrien@cityofsouthport.com>
Cc: Tom Stanley <tstanley@cityofsouthport.com>
Subject: Re: Lot 84 Yaupon Dr. Paving/Pub Water/Sewer

Hey Bonnie,
Thank you as always for your quick reply back. I checked with my Real Estate attorney in regards to the title search I was required to do for the mortgage company to see if that would save some time or you the board having to pay for the same search, although his response was:

"Nate",

It is not common we will see that in title work for a subdivision this old, the only indication we have is the plat labeling it as a 60' ROW. The lack of an HOA, or the HOA mentioning private road maintenance, are all common hallmarks of public roads, however there isn't anything definitive I could point to."

His response demonstrates yet another reason as to Yaupon Dr. Ext being a public rd.

I read the letters that you sent, (the last letter was not dated and without letterhead which was odd?), much of the info in the letters is now outdated as the road since has been annexed as a city road. See the attached map, stamped and sealed by Thomas Zilinek with Yaupon Dr. Ext. listed in the city of Southport (showing action of city needing ot certify).

With all the proof already sent from the boards own minutes, showing it listed on the city map, along with being listed on the Powell Bill website (showing at some point, the city had to take action/requesting to be added), reports of which are updated yearly with Yaupon Dr. Ext listed over and over again in each yearly report...whoever on the board gets the Powell Bill notice, and the funds to keep those streets up to city standards, and cashes the check either is not reading the report year after year or is flat out denying knowledge of acceptance.

Action shows acceptance, "Action is greater than words"...Yaupon Dr. Ext. is a city road, how it got to be a city road does not change it is indeed a city road. The action of the responsible/authorized party of the board at some point requested Yaupon Dr. Ext. to be added to Powell Bill--action taking--receiving yearly reports and the funds for, and cashing the check demonstrates action of acceptance.

The action to gravel the other end of Yaupon Drive Ext. included in my letter/s requested to be read, minutes taken from the boards own meetings shows acceptance of Yaupon Dr. Ext. and undeniable acknowledgement of responsibility to the homeowners on that end.

I will be at the other end and cannot start to build until I know I will be able to get in and out of the property, and emergency vehicles can also--and it will not continue to get worse.

It seems as if someone with the authority to do so, may have done this without the board total voting, or it was "off the record". Either way, action was taken by an authorized board member/or the entire group "off the record" and the continued acceptance proven and supported by the yearly reports and cashing of checks.

Please see the attached map and thank you for your patience with me, as you can see from my position and the map attached I feel as though the board will continue to tell me the sky is green when it is indeed blue---how much more proof is needed other than all that has been submitted and the attached map for the board to do the right thing?

I know you will not be going to the board now with this, I just can't see why the actions taken by the board demonstrating acceptance and the attached map is not enough proof?

Will my letter/s still be read? Along with the attached Map displaying undeniable proof it is today a Public road--stamped sealed and engineer certified? The fact that two Appraisers certified it is a Public Rd as recent at this month? Meeting Minutes showing Action to repair with Graveling one side? Cashing of checks year after year?

Thank you for your time Bonnie truly--I know my tone is that of frustration and disappointment--because I feel both...maybe there is something special about the title search you are doing that is more in depth than the one my attorney does for closing?

Another thought is, if board continues to deny Yaupon Dr. Ext. as a Public rd. and continues to not maintain it, and yet it is not a private road, then what is it? If the board never does anything then do I have to ask permission to do what I want to get in and out of the property? Or pay taxes for services not received? I can use those funds to get electric, septic, and well instead...or what about parking my camper there until I build to save storage costs now paying? At the very least they should provide gravel access to E. Moore St. as they did for the other end for those homeowners...

Okay, thank you again for your time, help, and understanding.

Appreciatively--Truly-- :)

Naté Limardo

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---Nate' Limardo

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(1) 888-458-8801 MYFAX
nlimardo@gmail.com
www.SaleXpert.com

On Sat, Dec 2, 2023 at 12:45 PM Bonnie Therrien
<btherrien@cityofsouthport.com> wrote:

Good Afternoon Nate, until I have some proof that the City accepted the street, I will not be bringing this back to the Board and right now, we have nothing. I am going to hire a Title Attorney to conduct a search. I spoke to the long time former City Attorney who said no Board ever accepted it, in fact they always voted no. There is nothing in the minutes either. If I do not find proof, then the Board will definitely vote no. I will send you a memo on this topic from a former City Manager. Thank you for your patience.

Bonnie Therrien, City Manager

From: Nate' Limardo <nlimardo@gmail.com>
Sent: Saturday, December 2, 2023 11:59:16 AM
To: Bonnie Therrien <btherrien@cityofsouthport.com>
Cc: Tom Stanley <tstanley@cityofsouthport.com>
Subject: Re: Lot 84 Yaupon Dr. Paving/Pub Water/Sewer

Hey Bonnie and Tom!
Hope you both had a lovely Thanksgiving!
Just checking in to see if this is still in the works to be discussed for the December 14th meeting?

Have a Blessed Weekend/Week! :)

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---Nate' Limardo

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nlimardo@gmail.com
www.SaleXpert.com

On Mon, Nov 20, 2023 at 2:44 PM Nate' Limardo
<nlimardo@gmail.com> wrote:

Thank YOU for your quick reply Bonnie! Grateful for that and hopeful!!! :)

Safe travels!

"Empowering YOU with...AWARD-WINNING RESULTS!"
---Nate' Limardo

FULL-TIME 11+ year experienced YEAR AFTER YEAR TOP AWARD-WINNING REALTOR!

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(1) 888-458-8801 MYFAX
nlimardo@gmail.com
www.SaleXpert.com

On Mon, Nov 20, 2023 at 1:42 PM Bonnie Therrien
<btherrien@cityofsouthport.com> wrote:

Thank you Nate. Every piece of information we receive is helpful! I have forwarded this on to the Board. I am hoping I can place this on the Board's 12/14 meeting if we have all of the information needed for them to make decisions. After Thanksgiving, I need to develop a financial plan on how we will be paying for these improvements

along with options they requested us to look at for the road. Have a wonderful holiday and thank you for sending this information. I leave on Wednesday and return to the office on 11/28.

From: Nate' Limardo <nlimardo@gmail.com>
Sent: Monday, November 20, 2023 12:25 PM
To: Bonnie Therrien <btherrien@cityofsouthport.com>; Tom Stanley <tstanley@cityofsouthport.com>
Subject: Lot 84 Yaupon Dr. Paving/Pub Water/Sewer

Hey Bonnie and Tom!!!

Hope all is well and you are both getting ready for Thanksgiving!

I wanted to share this, and if you could, add it to my previous letter to be read at the next meeting:

*"I just received my appraisal report today, November 20th, 2023 for 84 Yaupon Dr. Ext. where the appraisers (two signed the report) responsible for their value of opinion on the lot and liable to the mortgage company and I for accuracy on their assessments, confirmed in their report that 84 Yaupon Dr. Ext. is a Public Road, Maintenance also Public, and within City Limits. ***See the "Appraisal Pic" photo attached.*

Also, they notated "a comparable property" 103 Park Ave, same Sunny Pines subdivision and notated it as "SUPERIOR" to the Subject property due to being Paved and having Public Water and Public Sewer connections.

*Not having 84 Yaupon Dr. Ext properly maintained and without services that other property/tax owners receive (Public Water/Sewer supply) is affecting my property value. ***See "Appraisal Pic 2 r" pic attached*

With all the proof confirming it is a public road, and now two appraisers confirming that it is, I doubt there is anything proving otherwise...and am hopeful that honesty and duty to do what's right and fair will prevail.

Also, as a side note question not to be included in the above, the appraiser notated:

"According to a discussion with a member of the Southport utilities department, there are no current plans to pave the subject street or supply water and sewer."

Not sure who he spoke with although I became a bit discouraged that the possibility wasn't even mentioned in that conversation...

I know you both have been so helpful and hope others will be too.

If I don't hear back before Thanksgiving, you both have a STRESS
FREE family/friends Thanksgiving--you deserve it!!!

As Always, Truly Appreciative for your time.

Be Blessed!

:) Nate' Limardo

"Empowering YOU with...AWARD-WINNING RESULTS!"

---Nate' Limardo

**FULL-TIME 11+ year experienced YEAR AFTER YEAR TOP AWARD-
WINNING REALTOR!**

A.S.P. Accredited Staging Professional

RE/MAX Supreme 908-213-2828 ext 314
908-894-3047 (cell,best way to reach me)
(1) 888-458-8801 MYFAX
nlimardo@gmail.com
www.SaleXpert.com

Dorothy Dutton

From: Bonnie Therrien
<btherrien@cityofsouthport.com>
Sent: Thursday, December 28, 2023 9:18 AM
To: Dorothy Dutton
Subject: FW: Lot 84 Yaupon Dr. Paving/Pub
Water/Sewer
Attachments: Appraisal Pic 1.jpg; Apraisal pic 2 r.jpg

And this one. This should do it!

From: Nate' Limardo <nlimardo@gmail.com>
Sent: Monday, November 20, 2023 12:25 PM
To: Bonnie Therrien <btherrien@cityofsouthport.com>; Tom Stanley
<tstanley@cityofsouthport.com>
Subject: Lot 84 Yaupon Dr. Paving/Pub Water/Sewer

Hey Bonnie and Tom!!!

Hope all is well and you are both getting ready for Thanksgiving!

I wanted to share this, and if you could, add it to my previous letter to be read at the next meeting:

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213.50

R-10, RESIDENTIAL

=

20

Present

☒ Present use

☐ Other (specify)

THE HIGHEST AND BEST USE

Other (Describe)

OFF SITE IMPROVEMENTS

Topo LEVEL

Street Access

☒ Public

☐ Private

Size CONFO

NONE

Surface SOIL

Shape RECTA

WELL

Maintenance

☒ Public

☐ Private

View AVERA

SEPTIC

☐ Storm Sewer

☐ Curb/Gutter

Drainage APP

Underground Elect. & Tel.

☐ Sidewalk

☐ Street Lights

Is the property lo

nt favorable including any apparent adverse easements, encroachments, or other adverse conditions)

RUNSWICK COUNTY PLAT MAP. SITE AREA ESTIMATED FROM

D IS CHERYL ROGERS.

ected three recent sales of properties most similar and proximate to subject and has c
arket reaction to those items of significant variation between the subject and comparab
an the subject property, a minus (-) adjustment is made thus reducing the indicated val
at property, a plus (+) adjustment is made thus increasing the indicated value of the subje

Comments on Market Data: SALES #1 & #2 ARE FROM THE SUBJECTS UNPAVED STREET AND ALSO LACK PUBLIC WATER AND SEWER. SALE #3 IS FROM THE SUBJECTS IMMEDIATE AREA. IT HAS BEEN ADJUSTED DOWN FOR LOCATION AS IT IS ON A PAVED STREET AND HAS BOTH PUBLIC WATER AND SEWER TO ITS SITE.

Comments and Conditions of Appraisal: THIS IS A VACANT LAND APPRAISAL REPORT. THE LENDER/CLIENT IS THE SOLE INTENDED USER OF THIS REPORT. ACCORDING TO A DISCUSSION WITH A MEMBER OF THE SOUTHPORT UTILITIES DEPARTMENT, THERE ARE NO CURRENT PLANS TO PAVE THE SUBJECT STREET OR SUPPLY WATER AND SEWER. APPRAISAL IS MADE UNDER THE ASSUMPTION THAT THE SUBJECT SITE SUPPORTS AT LEAST A 3 BEDROOM SEPTIC PERMIT.

Final Reconciliation: SALES APPROACH GIVEN FULL EMPHASIS IN DETERMINING AN OPINION OF SUBJECTS MOST PROBABLE SALES PRICE AS COST APPROACH AND INCOME APPROACH TO VALUE ARE NOT CONSIDERED APPLICABLE IN VACANT LAND APPRAISAL. IN THIS AREA, MOST WEIGHT PLACED ON SALES #1 & #2 AS THEY ARE MOST SIMILAR.

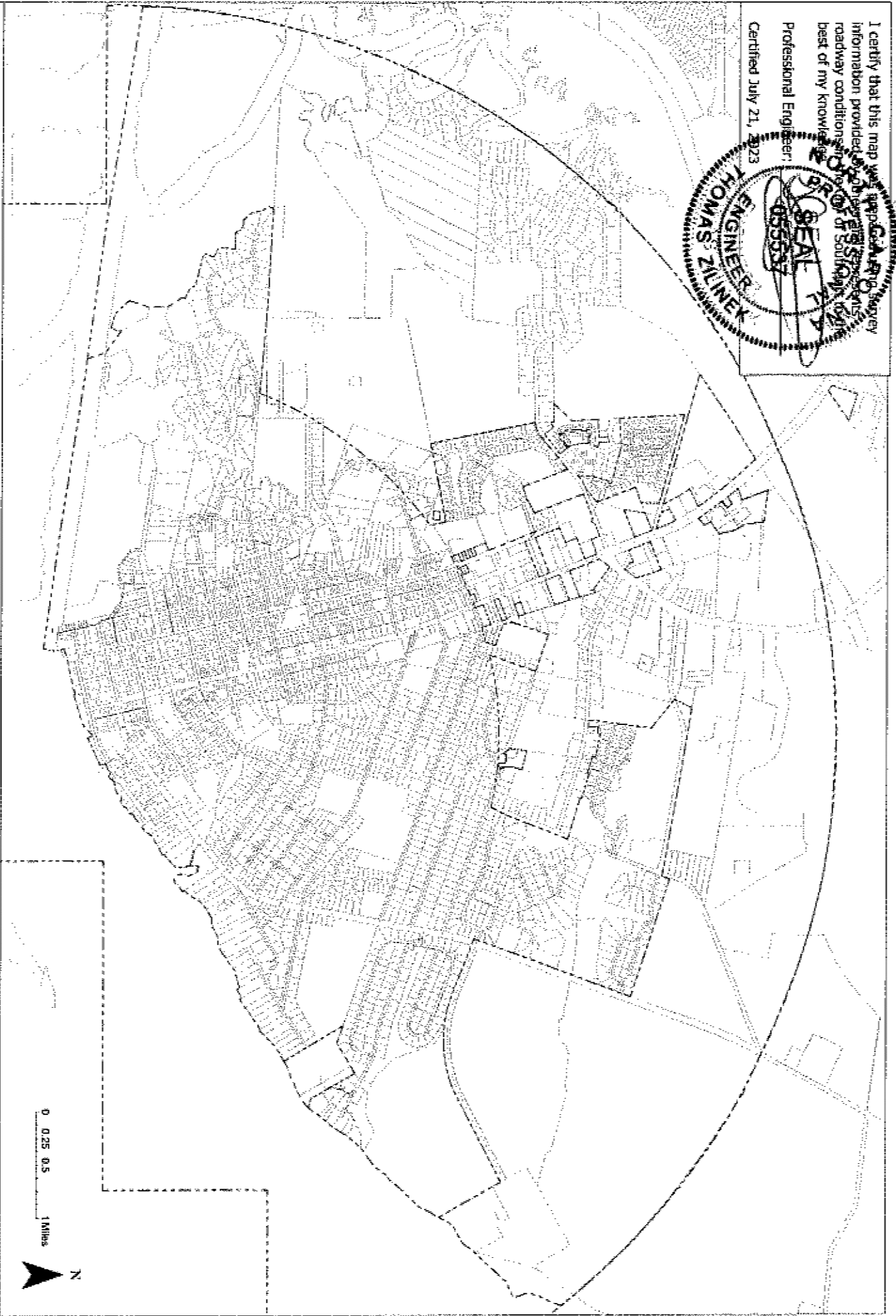






I certify that this map was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer in the State of North Carolina. I am hereby certifying that the information provided is true and correct to the best of my knowledge.

Certified July 21, 2023

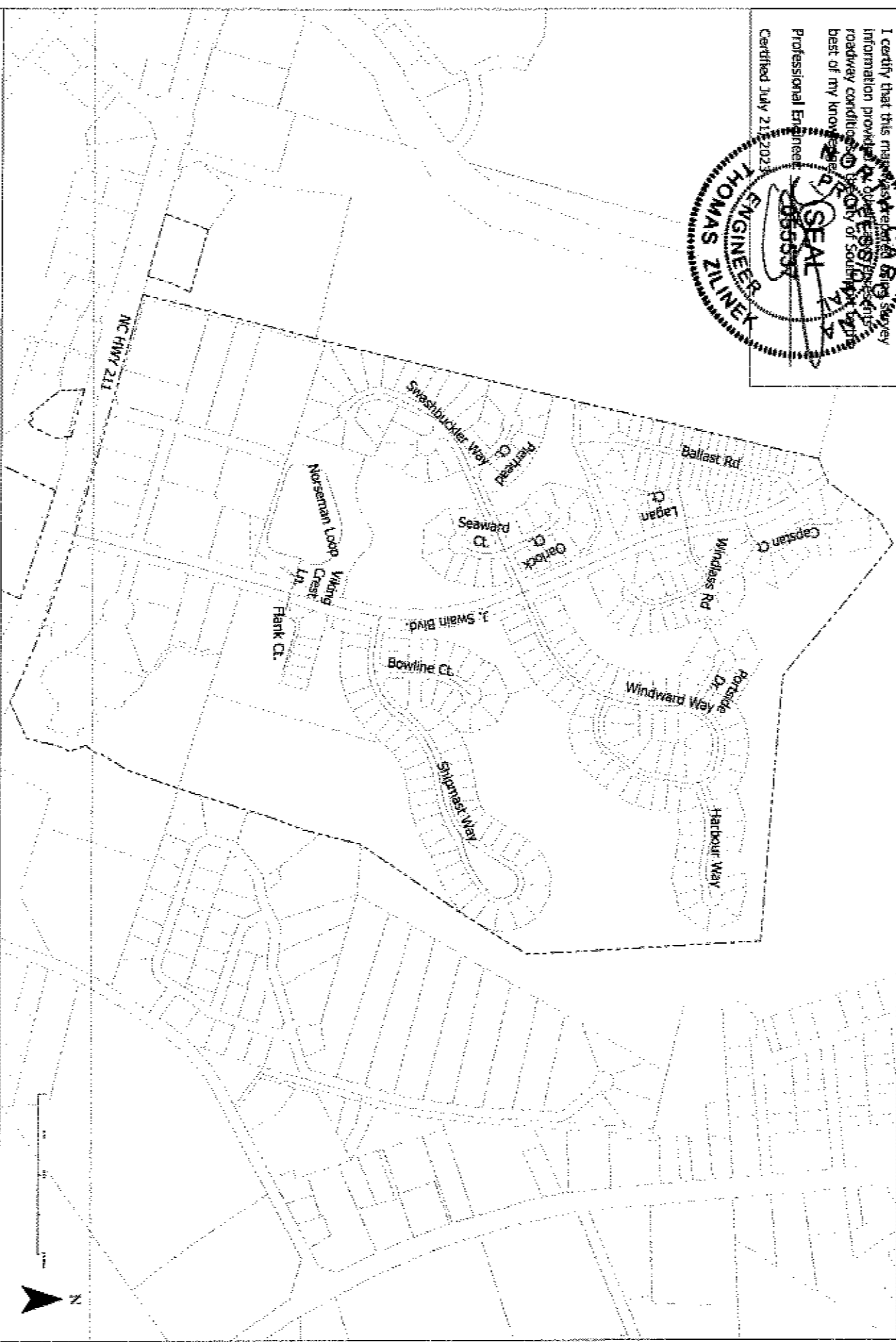
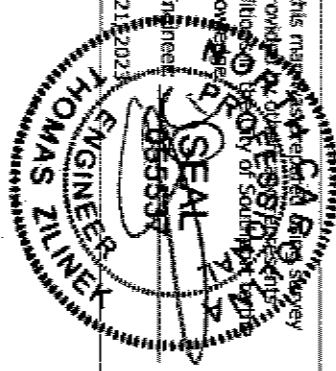


City of Southport
Brunswick County, North Carolina

2023 Powell Bill Map 1/2

I certify that this map was prepared by a duly Licensed Professional Engineer and that the information provided is true and correct to the best of my knowledge and belief.

Professional Engineer
 Thomas Zilinek
 0655637
 Certified July 21, 2023



City of Southport
 Brunswick County, North Carolina

2023 Powell Bill Map 2/2



BOARD OF ALDERMEN

AGENDA ITEM SUMMARY

DATE: December 5, 2023

DEPARTMENT: Development Services & Finance

PRESENTED BY: Dorrie Dutton, Assistant City Manager, and Mo Meehan, City Planner

ITEM SPONSORED BY: Development Services

ITEM/TOPIC: Short-term Vacation Rental Monitoring and Enforcement

COST: \$ 9,839.60

BUDGET LINE ITEM: 10-40-4350-4400

JUSTIFICATION: At the November Board meeting, information about the history of Short-term Vacation Rentals in Southport and enforcement was presented by the Assistant City Manager, City Planner, and the Tax Collector. The Board asked Staff to contact other municipalities to ask them about their experience with different software products and talk about best practices. The path forward is to be determined by the Board of Aldermen, but City Staff recommends contracting with Granicus for one year to determine the true benefit. We can work with them for a year and see if this is a product that will assist us in better managing Short-term Rentals and knowing exactly where our rentals are throughout Southport and have them pay the fee and register.

IMPACT IF NOT APPROVED: City Staff will continue to respond to complaints and monitor potential short-term vacation rentals by searching the available rental platforms.

DEPARTMENT HEAD COMMENTS: We believe using Granicus would be the most beneficial option for many reasons. We are still without a Development Services Director, and the Department is already very busy, so no one has been able to actively look at vacation rental sites to pick out all of the short-term rentals in the City limits. Searching through all the rental platforms can be fruitless. Using software will allow Staff to track any changes to property owners, etc. Staff will also host workshops for realtors and property owners to encourage compliance with the ordinance and tax reporting requirements.

CITY MANAGER COMMENTS: After an extensive investigation by City staff, contracting with Granicus may be the better option to see if it really assists us with finding short term rentals and us being able to contact owners about our registration protocol.

ATTACHMENTS: 1. Revised PowerPoint presentation 2. Granicus proposal

REQUESTED ACTION: The Board should discuss and decide which option is best for the City moving forward.

PROPOSED MOTION:

I make a motion that the City of Southport contract with Granicus for one year for the three modules as presented to help identify and monitor any short-term vacation rentals.
Or:

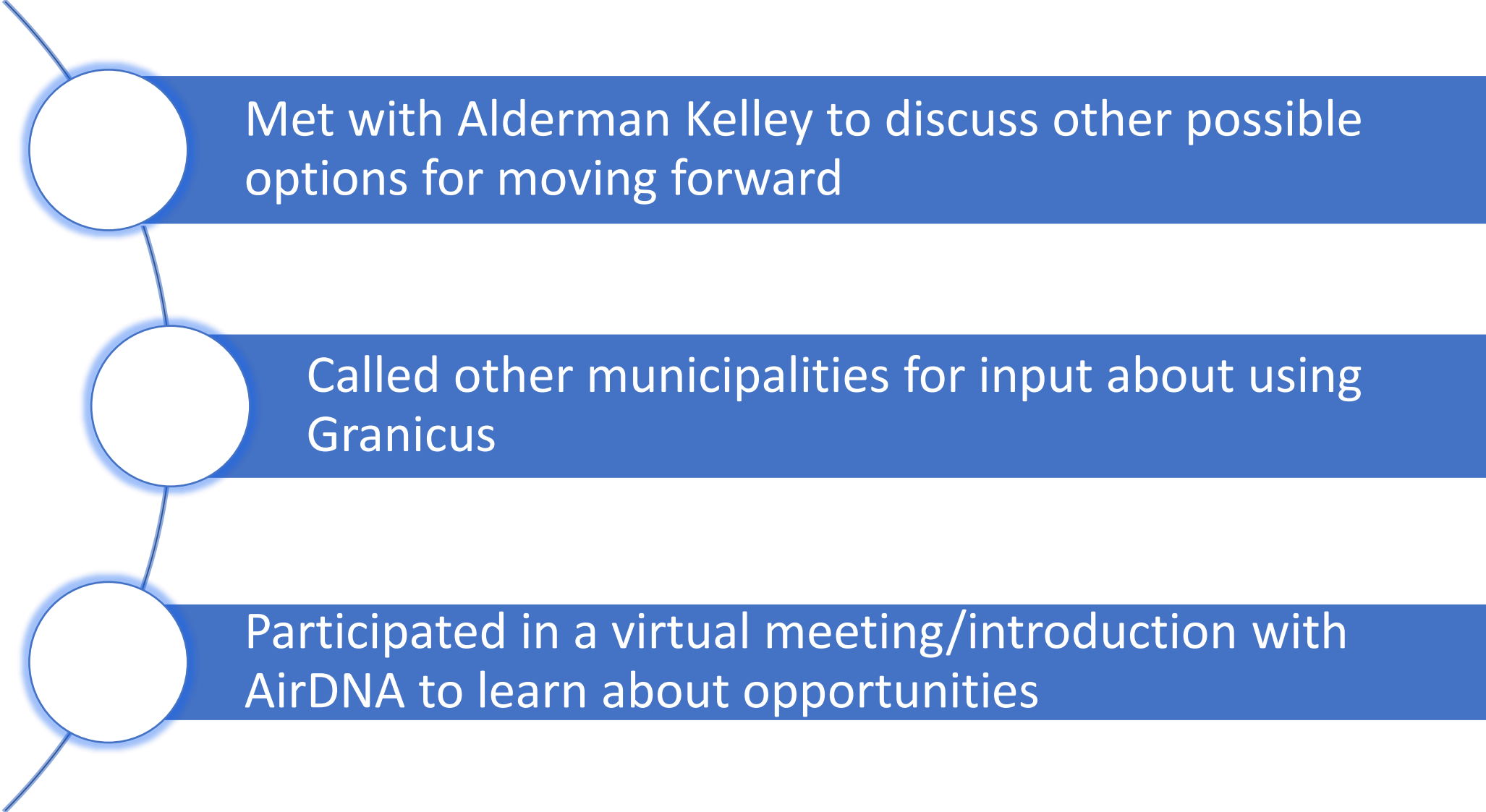
I make a motion that the City of Southport use public education and requests for public assistance to identify and monitor any short-term vacation rentals.



**Board of Aldermen Meeting
January 5, 2024**

Short-term Vacation Rental Update

- **Since the November Board Meeting, here is what staff has completed**



Met with Alderman Kelley to discuss other possible options for moving forward

Called other municipalities for input about using Granicus

Participated in a virtual meeting/introduction with AirDNA to learn about opportunities



NEW OPTIONS FOR IDENTIFYING AND MONITORING SHORT-TERM VACATION RENTALS

PUBLIC EDUCATION AND MONITORING:

- Ask area realtors and property owners to provide a watchful eye in the City and report any possible STVRs to staff;
- Staff can try to search through the various websites to capture any potential rentals;
- Schedule meetings with realtors/rental owners to explain the required tax forms and regulations, and send information/education periodically as a reminder;
- Issue violations as needed.





HOST COMPLIANCE SOFTWARE

- The program will help staff get a more complete list of what is existing, so that we can identify any new STVRs;
- Staff will schedule meetings with area realtors/rental owners to explain the required forms and regulations. Information can also be mailed out periodically as reminders;
- Some software options will send out the letters of violation to the property owners;
- Some software tracks the rental activity to help us capture the correct amount of occupancy tax;
- Some software allows provides information on trends, average rates, etc. which might be helpful for other departments.



STAFF RECOMMENDATION

Host Compliance Software-Why?

- Software will provide the most comprehensive list of existing STVRs.
- While we like the idea of relying on neighbors/realtors, to save money, not everyone is willing or has the time/motivation to help us monitor. The results would likely be inconsistent. Additionally, we might not be able to find proof.
- Using a program to identify the existing STVRs will free staff up for other projects and responsibilities.
- Ease of information and reporting. Additionally, the Community Relations, Parks and Recreation, Police and Fire Department might be able to use the information to identify trends.

OTHER INFORMATION TO CONSIDER

- ◇ AirDNA is a great program for tracking trends and economic development information, but there is NO module that will help us identify STVRs.
- ◇ Staff requested a proposal for the Property Identification Module only, but the price increased (for that module) because Granicus offers a discount for purchasing multiple modules.
- ◇ We also don't know if the State will place any further limits on municipal authority. The State already ruled that a registration program is not legal.

STAFF'S FULL RECOMMENDATION FOR MOVING FORWARD

- 1.) Contract with Granicus for the three (3) modules: Address Identification, Rental Activity Monitoring, and Compliance Monitoring, but only for ONE year initially. (\$9,839.60)
- 2.) Staff will still respond to citizen complaints as we do now. But the software will also be able to assist with monitoring and compliance.



3.) Host workshops for area realtors and the identified short-term vacation rental owners to review the regulations and explain the tax reporting form that is required whether there is income or not.

4.) After one year, we can determine if it is worth it to continue. If not, at least we have a complete list of existing rental properties.

5.) Code Enforcement will be able to monitor any changes or additional rentals.

ANY QUESTIONS?



Granicus Proposal for Southport, NC

ORDER DETAILS

Prepared By: Kester Bonsu
Phone:
Email: kester.bonsu@granicus.com
Order #: Q-310767
Prepared On: 02 Nov 2023
Expires On: 22 Dec 2023

ORDER TERMS

Currency: USD
Payment Terms: Net 30 (Payments for subscriptions are due at the beginning of the period of performance.)
Period of Performance: The term of the Agreement will commence on the date this document is signed and will continue for 12 months.

PRICING SUMMARY

The pricing and terms within this Proposal are specific to the products and volumes contained within this Proposal.

One-Time Fees			
Solution	Billing Frequency	Quantity/Unit	One-Time Fee
Address Identification - Setup and Configuration	Up Front	1 Each	\$0.00
Address Identification - Online Training	Up Front	1 Each	\$0.00
Rental Activity Monitoring - Setup and Configuration	Up Front	1 Each	\$0.00
Rental Activity Monitoring - Online Training	Up Front	1 Each	\$0.00
Compliance Monitoring - Setup and Configuration	Up Front	1 Each	\$0.00
Compliance Monitoring - Online Training	Up Front	1 Each	\$0.00
SUBTOTAL:			\$0.00

New Subscription Fees			
Solution	Billing Frequency	Quantity/Unit	Annual Fee
Address Identification	Annual	1 Each	\$5,522.40
Rental Activity Monitoring	Annual	1 Each	\$2,008.00
Compliance Monitoring	Annual	1 Each	\$2,309.20
SUBTOTAL:			\$9,839.60

PRODUCT DESCRIPTIONS

Solution	Description
Address Identification	Ongoing monitoring of 60+ Short Term Rental websites including major platforms Airbnb, VRBO, HomeAway, Booking.com, FlipKey, & Expedia. Our machine learning will deduplicate all known Listings into unique Rental Units, where our identification team will provide owner contact information for further enforcement. This product includes:- Ongoing monitoring of all listings in your jurisdiction - Updating listing activity and details every 3-5 days - Screenshot activity of every listing - Deduplication of listings into unique Rental Units - Activity dashboard and map to monitor trends and breakdown of compliance
Rental Activity Monitoring	Ongoing monitoring of Short Term Rental listings for signs of rental activity including historical revenue estimates & occupancy. Coupled with our Tax Collection product, users can also compare historical revenue estimates to actual reported revenue to identify those that may be underreporting and underpaying sales tax (i.e. TOT).
Address Identification - Setup and Configuration	Setup and configuration of the platform to facilitate the systematic identification of the addresses and owner's contact information for short-term rentals located in a specific local government's jurisdiction. <i>Note: The implementation timeline for Client is dependent on Granicus' receipt of all data from Client required to complete the services, including assessor data and registration files, in the format agreed upon by the parties prior to project kick-off. Any fees associated with the collection or receipt of required data will be borne by Client.</i>
Address Identification - Online Training	Virtual training session with a Granicus professional services trainer.
Rental Activity Monitoring - Setup and Configuration	Setup and configuration of ongoing monitoring of Short-term Rental listings for signs of rental activity.
Rental Activity Monitoring - Online Training	Virtual training session with a Granicus professional services trainer.

Solution	Description
Compliance Monitoring	Compliance monitoring provides up-to-date information for each identified Rental Unit and its compliance status. We configure your compliance definition specific to your jurisdiction rules and ordinances in order to provide up-to-date compliance status of each identified Rental Unit. Additionally, this product will:- Allow your team to send letters to non-compliant properties 24/7 - Configure letter templates with your branding and letterhead - Add as many letter sequences as you need for escalation - Monitor properties that become compliant after letter enforcement
Compliance Monitoring - Setup and Configuration	Setup and configuration of the system to enable ongoing monitoring of a specific jurisdiction's short-term rentals for compliance with the relevant registration/licensing/permitting requirements.
Compliance Monitoring - Online Training	Virtual training session with a Granicus professional services trainer.

TERMS & CONDITIONS

- This quote, and all products and services delivered hereunder are governed by the terms located at <https://granicus.com/legal/licensing>, including any product-specific terms included therein (the "License Agreement"). If your organization and Granicus has entered into a separate agreement or is utilizing a contract vehicle for this transaction, the terms of the License Agreement are incorporated into such separate agreement or contract vehicle by reference, with any directly conflicting terms and conditions being resolved in favor of the separate agreement or contract vehicle to the extent applicable.
- If submitting a Purchase Order, please include the following language: The pricing, terms and conditions of quote Q-310767 dated 02 Nov 2023 are incorporated into this Purchase Order by reference and shall take precedence over any terms and conditions included in this Purchase Order.
- This quote is exclusive of applicable state, local, and federal taxes, which, if any, will be included in the invoice. It is the responsibility of Southport, NC to provide applicable exemption certificate(s).
- Any lapse in payment may result in suspension of service and will require the payment of a setup fee to reinstate the subscription.

BILLING INFORMATION

Billing Contact:		Purchase Order Required?	☐ - No ☐ - Yes
Billing Address:		PO Number: <i>If PO required</i>	
Billing Email:		Billing Phone:	

If submitting a Purchase Order, please include the following language:

The pricing, terms, and conditions of quote Q-310767 dated 02 Nov 2023 are incorporated into this Purchase Order by reference and shall take precedence over any terms and conditions included in this Purchase Order.

AGREEMENT AND ACCEPTANCE

By signing this document, the undersigned certifies they have authority to enter the agreement. The undersigned also understands the services and terms.

Southport, NC	
Signature:	
Name:	
Title:	
Date:	



BOARD OF ALDERMEN AGENDA ITEM SUMMARY

DATE: 12-19-2023

DEPARTMENT: Board of Aldermen and Police

PRESENTED BY: Chief Todd Coring and Major Tony Burke, Police

ITEM SPONSORED BY: Board of Aldermen and Police

ITEM/TOPIC: Fodale Avenue and Speeding

COST: No additional funds

BUDGET LINE ITEM: N/A

JUSTIFICATION: Alderman Spencer was given several petition sheets with multiple signatures to stop the speeding on Fodale Avenue. This has been a problem area in the past and there are certainly a lot of streets in Southport that have the same issues.

Upon receiving a copy of the petitions, the Police Department started a speed and traffic study on Fodale and the findings of that will be presented to you at your Board meeting.

The Police Chief also asked that stationary patrols take place at various times throughout the day and night to pull over those speeders on this road.

Alderman Spencer asked that this item be placed on your January 5th agenda meeting.

IMPACT IF NOT APPROVED: Not applicable

DEPARTMENT HEAD COMMENTS: Not applicable.

CITY MANAGER COMMENTS: Recommendations for improvements will be made to you at your Board meeting once the Police analyze the speed data they receive from the study.

ATTACHMENTS: Copy of petitions

REQUESTED ACTION: Discussion only

PROPOSED MOTION: Discussion only

We have witnessed a serious increase in traffic and breaking the 25 mile speed limit in the past year. This creates a danger risk on this street and must be addressed by the City before a tragedy.

EMAIL

Russ Snyder 5129 Prices Creek Pr rksnyder@comcast.net

We have witnessed a serious increase in traffic and breaking the 25 mile speed limit in the past year. This creates a danger risk on this street and must be addressed by the City before a tragedy.

NAME	ADDRESS	EMAIL
------	---------	-------

Mary Mac Seen 612 N Fodale mmacpdz@gmail.com
 Cobra Shutt 6206 Fable Shoin Rbushant1@gmail.com
 Sam Lamerica 626 N Fodale lamericapj@yahoo.com
 Billy Zions 212 N FODALE
 Jerr Gillson 421 E. Leonard Street Tamstillsen@icloud.com
 Carolyn Whitaker 502 E. Leonard Carolyn.whitaker@gmail.com
 Scott Whitaker 502 E. Leonard scott.whitaker@protonmail.eu

NORTH FODALE SOUTHPORT PETITION TO SLOW DOWN CARS

We have witnessed a serious increase in traffic and breaking the 25 mile speed limit in the past year. This creates a danger risk on this street and must be addressed by the City before a tragedy.

NAME	ADDRESS	EMAIL
Mike Carneiro	608 N. Fodale Ave	mike.carneiro@LESinvestigators.com
Mary Carneiro	608 N Fodale Ave	Mary@Southport-Realty.com
Jacob Howard	603 N Fodale Ave	Jacob42803@gmail.com
Andrea Haas	821 Memory Ln	ahaas79@gmail.com
Robert Allen	503 E. Leonard	Rob@Dinda2001@msn.com
Linda Bakan	314 N Fodale Ave	lbakan@aol.com
Heather Hall	204 N Fodale Ave	sea.soul@live.com
Scott Peck	312 N FODALE AVE	scott.peck1972@gmail.com
Mary Beth Losch	310 Fodale	
John Losch	310 Fodale	JBL.SOUTHPORT@GMAIL
Joe Bontruss	712 Longleaf Dr.	Joe.Bontruss@Yahoo.com
William Mandaw	715 Longleaf Dr	tmendaw@outlook.ca
Kim Anne Run	713 Longleaf Dr	kamss@Southport-realty.com
Tyri Reibert	209 Fodale Southport	ReibertT@Bell.com
Jefferson	807 E WASH ST	
Janet Tremmon	210 Fodale Ave	jtremmonjenkins@comcast.net

NORTH FODALE SOUTHPORT PETITION TO SLOW DOWN CARS

We have witnessed a serious increase in traffic and breaking the 25 mile speed limit in the past year. This creates a danger risk on this street and must be addressed by the City before a tragedy.

NAME

ADDRESS

EMAIL

Fred Bardone 105 Highland Park Ave. —

Miniam Hughes 512 Norton OKI

Ed Long 605 N. FODALE AVE. SouthPort

Barbara Nichols 401 Pine Road Southport

NORTH FODALE SOUTHPORT PETITION TO SLOW DOWN CARS

We have witnessed a serious increase in traffic and breaking the 25 mile speed limit in the past year. This creates a danger risk on this street and must be addressed by the City before a tragedy.

NAME	ADDRESS	EMAIL
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Robin Johnson	1008 E. Moore St.	
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Lynda Flowe	313 E Brown	
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Kathy Patelor	801 Wiberly Rd	
---------------	----------------	--

Darlene Brinckmann	604 N Fodale Ave	
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Charles Young	610 N. Fodale Ave.	
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Larry Young	610 N. Fodale Ave	
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Mary Friend	306 Herning Dr.	
-------------	-----------------	--

D. Brinson	826 N. Caswell Pk.	
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Caryl Smith	1232 N. Caswell Ave.	
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Chad White	514 Caswell Beach Rd	
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Robert B. B.	604 N Fodale Southport	
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W. B. B.	419 E Leonard St.	
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Kettle Moore	419 E. Leonard St.	
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Catherine Hazen	411 Nicks Way	
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Malin Vereen	411 Nicks Way	
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SHIRLEY BARMAN	210 FRANK DR	
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Mama Paul	105 510 Highland Park	
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NORTH FODALE SOUTHPORT PETITION TO SLOW DOWN CARS

We have witnessed a serious increase in traffic and breaking the 25 mile speed limit in the past year. This creates a danger risk on this street and must be addressed by the City before a tragedy.

NAME	ADDRESS	EMAIL
Patrick Connolly	609 N. FODALE SOUTHPORT 28461	PConnolly@gmail.com
Melissa Seery	202 Fodale Ave Southport	
(All the traffic is diverted here because of speed bumps on Stuart AND Park Ave)		
114 Frink	114 Frink dr	for B...
K. R.	114 Frink dr	
Teresa R. Sabi	600 N. Fodale Rd	teresar.sabi@yahoo.com
Irma Diane Smith	600 N. Fodale Rd	
Pat Campbell	501 E. Leonard	



BOARD OF ALDERMEN AGENDA ITEM SUMMARY

DATE: January 5, 2024

DEPARTMENT: Administration

PRESENTED BY: Alderman Alt

ITEM SPONSORED BY: Board of Aldermen

ITEM/TOPIC: Regular Meeting Schedule

COST: n/a

BUDGET LINE ITEM: n/a

JUSTIFICATION: When a new Board is seated, the Regular Board meeting schedule can be changed to suit the needs of the Board members. The Code of Ordinances states that the meeting will take place on the second Thursday of each month unless changed by the Board and proper notice is given. That notice includes a formal adoption and publication on the website at least seven days before the new schedule begins. The meetings can be held at the Community Building or the Indian Trail Meeting Hall, as long as the days and times are available for those buildings.

IMPACT IF NOT APPROVED: The meetings will stay as currently scheduled.

DEPARTMENT HEAD COMMENTS: Not applicable

CITY MANAGER COMMENTS: This is a Board decision.

ATTACHMENTS: 1.) The schedules of the other Boards and Committees. 2.) The availability of the Community Building 3) Section of the Code relevant to the Meetings.

REQUESTED ACTION: Adopt a new meeting schedule as the Board sees fit.

PROPOSED MOTION:

I make a motion to change the Board of Aldermen Regular meeting schedule to _____ and _____.

Boards and Committees Schedule:

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			Historic Preservation Commission 4:00pm			
		Forestry Committee 5:00pm	ABC Board 6:30pm			
	Beautification Committee 5:00pm	Parks and Recreation 6:00pm		Planning Board 6:00pm		
		Board of Adjustment 4:30pm	Cemetery Committee 2-4pm			

Month	Day	ITMH	SCB	Notes
Jan				Scheduled for Thursdays
Feb	5	available		
	12	available	available	
Mar	4	available	available	
	11		available	
Apr	1	available	available	
	8		available	
May	6	available	available	
	13	available		(Hurricane Expo)
Jun	3	available	available	
	10	available	available	
Jul	1	available		NC 4th of July HQ
	8	available		Wedding
Aug	5	available	available	
	12	available	available	
Sep	2	available	available	
	9	available	available	
Oct	7	available	available	
	14	available	available	
Nov	4	available	available	
	11	available	available	
Dec	2	available	available	
	9	available		WINTERFEST

Sec. 2-48. - Regular meetings.

There shall be a regular meeting of the board of aldermen at the meeting room of city hall, or at such other place as may be designated, on the second Thursday of each month at 6:00 p.m., unless otherwise specified, in which case notice shall be given in accordance with applicable law.

(Code 1974, § 2.3; Ord. of 3-11-10(1); Ord. of 1-8-15(2); Ord. of 6-11-15(1))