



**CITY OF SOUTHPORT
BOARD OF ALDERMEN
SPECIAL BUDGET WORKSHOP**
223 E. BAY STREET
May 16, 2023
1:00 PM

Agenda

Please turn off all cell phones

Meetings are open to the public. Face masks and social distancing may be used at the discretion of each individual. The Board of Aldermen reserve the right to make changes to this policy, as needed to help prevent the spread of the Coronavirus.

If you are not able to attend the Board of Aldermen meetings in person, the meeting will be available for you to watch via live-stream on the City of Southport website (<https://cityofsouthport.com/board-of-aldermen-meetings/>), Facebook page, and YouTube channel.

- A. Call to Order**
- B. Invocation**
- C. Pledge of Allegiance**
- D. Approval of Agenda**
- E. Agenda**
 - 1. Update on 2023-2024 Budget based on Board Budget Deliberations from May 10th
 - 2. Further Decisions by the Board of Aldermen
 - 3. Action on Final Proposed Budget to go to June 6th Public Hearing
 - 4. Date and Time for Final Adoption of 2023-24 Budget
- F. Closed Session: N.C.G.S. 143-318.11 (a)(3), To consult with an attorney retained by the public body in order to preserve the attorney-client privilege.**
- G. Mayor's Comments**
- H. Board Comments**
- I. Adjourn**

**CITY OF SOUTHPORT CITY MANAGER
MEMORANDUM**

May 12, 2023

TO: Mayor Joseph P. Hatem and the Southport Board of Aldermen

FROM: Bonnie Therrien, City Manager

SUBJECT: Agenda and Backup for May 16, 2023 Budget Meeting

For your meeting on the budget next week, I had Paul Gross and Brandon Stevens review all the revenues to make sure they were comfortable with each line item, especially because of the large surplus projected for this year, much of it because of underestimated revenues. After careful review, they feel that you can add \$335,861 and still be on the conservative side.

There were two other items you will find details on as to how the tax rate would be affected if you voted to move them forward into the budget for next year (to be discussed on Tuesday of next week):

- 1) Assistant Director of Parks and Recreation – I completely forgot to mention this requested new position at your last budget meeting and that is completely my fault. Brandon has itemized the details to include benefits for this position to assist Heather with programming so that she has more time for capital projects, as well as finding and receiving grants. Heather has always been very successful at finding and obtaining grants but with an added body, her and our new part time Engineer, Bob Jarvis, can be even more successful in bringing money into the City for recreational opportunities.
- 2) You will also find more detail on a possible lease opportunity for our Police Department.

Over the weekend, Paul and Brandon will be working on finalizing all the expenditures so by Monday, you will have the newest budget to include all of the items that you reached a consensus on last week.

Please call me if you have any questions or concerns.

	Salary	Benefits	Amount Already Budgeted (if any)	Equipment/Training	Total Cost	Percentage based on \$142,445 (1 cent increase)	Amount increase to rate	Revenue- Neutral Tax Rate with added cost
<u>Admin:</u>								
IT Position	\$80,000	\$33,848	\$46,875		\$66,973	47.02%	0.004701674	
					\$66,973	47.02%	0.004701674	0.2894
<u>Streets:</u>								
Paver	\$38,480	\$22,509			\$60,989	42.82%	0.004281582	0.2890
Paver	\$38,480	\$22,509			\$60,989	42.82%	0.004281582	0.2890
Promotion to Leadman	\$5,000	\$1,366			\$6,366	4.47%	0.000446874	0.2851
					\$128,344	90.10%	0.009010039	0.2937
<u>Community Building:</u>								
Building Manager PT to FT	\$46,714	\$24,758	\$21,000		\$50,472	35.43%	0.003543262	
					\$50,472	35.43%	0.003543262	0.2882
<u>Fire</u>								
Fire Inspector/ISO Officer	\$42,000	\$24,071			\$66,071	46.38%	0.004638352	
					\$66,071	46.38%	0.004638352	0.2893
<u>Rescue:</u>								
Paramedic	\$53,500	\$27,376			\$80,876	56.78%	0.0056777	0.2904
Paramedic	\$53,500	\$27,376			\$80,876	56.78%	0.0056777	0.2904
					\$161,752	113.55%	0.0113554	0.2961
<u>Police:</u>								
Lease Building	\$53,340				\$53,340	37.45%	0.003744603	
					\$53,340	37.45%	0.003744603	0.2884
<u>Development Services:</u>								
Building Inspector	\$68,703	\$30,763		\$12,000	\$111,466	78.25%	0.007825196	0.2925
Permit Technician	\$46,500	\$24,699		\$3,000	\$74,199	52.09%	0.005208958	0.2899
Code Enforcement Officer 2	\$53,830	\$26,701		\$10,500	\$91,031	63.91%	0.006390607	0.2911
Historic/Downtown Planner	\$65,432	\$29,870		\$4,500	\$99,802	70.06%	0.007006353	0.2917
					\$376,498	264.31%	0.026431114	0.3111
<u>Building & Grounds</u>								
Plant Waterer	\$15,000	\$1,148		\$36,051	\$52,199	36.64%	0.003664467	0.2884
Cemetery Bid 1	\$126,000				\$126,000	88.46%	0.008845519	0.2935
Cemetery Bid 2	\$70,668				\$70,668	49.61%	0.004961073	0.2897
					\$248,867	174.71%	0.017471059	0.3022
<u>Parks and Recreation</u>								
Recreation Assistant	\$35,776	\$22,175			\$57,951	40.68%	0.004068307	0.2888
					\$57,951	40.68%	0.004068307	0.2888
<u>General</u>								
50% for Dependent Coverage	\$110,603				\$110,603	77.65%	0.007764611	
					\$110,603	77.65%	0.007764611	0.2925
Totals:					\$1,194,870	838.83%	0.083882902	0.3686

Old Assessed Value	New Assessed Value	0.2847		0.3686	
		Revenue- Neutral Tax Rate	Rate with Additions	Difference	
\$ 250,000.00	\$ 360,000.00	\$ 1,024.92	\$ 1,326.90	\$ 301.98	
\$ 450,000.00	\$ 648,000.00	\$ 1,844.86	\$ 2,388.42	\$ 543.56	
\$ 750,000.00	\$ 1,080,000.00	\$ 3,074.76	\$ 3,980.70	\$ 905.94	

	Salary/Expense	Benefits	Total Cost	Revenue- Neutral Tax Rate + added cost rate
<u>Admin:</u>				
<i>IT Position</i>	\$80,000	\$33,848	\$113,848	0.2927

Old Assessed Value	New Assessed Value	Revenue- Neutral Tax Rate	0.2847 Rate with Additions	0.2927 Difference
\$ 250,000.00	\$ 360,000.00	\$ 1,024.92	\$ 1,053.72	\$ 28.80
\$ 450,000.00	\$ 648,000.00	\$ 1,844.86	\$ 1,896.70	\$ 51.84
\$ 750,000.00	\$ 1,080,000.00	\$ 3,074.76	\$ 3,161.16	\$ 86.40

<u>Streets:</u>				
<i>Paver</i>	\$38,480	\$22,509	\$60,989	0.2890

Old Assessed Value	New Assessed Value	Revenue- Neutral Tax Rate	0.2847 Rate with Additions	0.2890 Difference
\$ 250,000.00	\$ 360,000.00	\$ 1,024.92	\$ 1,040.33	\$ 15.41
\$ 450,000.00	\$ 648,000.00	\$ 1,844.86	\$ 1,872.60	\$ 27.74
\$ 750,000.00	\$ 1,080,000.00	\$ 3,074.76	\$ 3,121.00	\$ 46.24

<i>Paver</i>	\$38,480	\$22,509	\$60,989	0.2890
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Old Assessed Value	New Assessed Value	Revenue- Neutral Tax Rate	0.2847 Rate with Additions	0.2890 Difference
\$ 250,000.00	\$ 360,000.00	\$ 1,024.92	\$ 1,040.33	\$ 15.41
\$ 450,000.00	\$ 648,000.00	\$ 1,844.86	\$ 1,872.60	\$ 27.74
\$ 750,000.00	\$ 1,080,000.00	\$ 3,074.76	\$ 3,121.00	\$ 46.24

<i>Promotion to Leadman</i>	\$5,000	\$1,366	\$6,366	0.2851
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Old Assessed Value	New Assessed Value	Revenue- Neutral Tax Rate	0.2847 Rate with Additions	0.2851 Difference
\$ 250,000.00	\$ 360,000.00	\$ 1,024.92	\$ 1,026.53	\$ 1.61
\$ 450,000.00	\$ 648,000.00	\$ 1,844.86	\$ 1,847.75	\$ 2.90
\$ 750,000.00	\$ 1,080,000.00	\$ 3,074.76	\$ 3,079.59	\$ 4.83

<u>Community Building:</u>				
<i>Building Manager PT to FT</i>	\$46,714	\$24,758	\$50,472	0.2882

Old Assessed Value	New Assessed Value	Revenue- Neutral Tax Rate	0.2847 Rate with Additions	0.2882 Difference
\$ 250,000.00	\$ 360,000.00	\$ 1,024.92	\$ 1,037.68	\$ 12.76
\$ 450,000.00	\$ 648,000.00	\$ 1,844.86	\$ 1,867.82	\$ 22.96
\$ 750,000.00	\$ 1,080,000.00	\$ 3,074.76	\$ 3,113.03	\$ 38.27

<u>Fire:</u>				
<i>Fire Inspector/ISO Officer</i>	\$42,000	\$24,071	\$66,071	0.2893

Old Assessed Value	New Assessed Value	Revenue- Neutral Tax Rate	0.2847 Rate with Additions	0.2893 Difference
\$ 250,000.00	\$ 360,000.00	\$ 1,024.92	\$ 1,041.62	\$ 16.70
\$ 450,000.00	\$ 648,000.00	\$ 1,844.86	\$ 1,874.91	\$ 30.06
\$ 750,000.00	\$ 1,080,000.00	\$ 3,074.76	\$ 3,124.85	\$ 50.09

<u>Rescue</u>				
<i>Paramedic</i>	\$53,500	\$27,376	\$80,876	0.2904

Old Assessed Value	New Assessed Value	Revenue- Neutral Tax Rate	0.2847 Rate with Additions	0.2904 Difference
\$ 250,000.00	\$ 360,000.00	\$ 1,024.92	\$ 1,045.36	\$ 20.44
\$ 450,000.00	\$ 648,000.00	\$ 1,844.86	\$ 1,881.65	\$ 36.79
\$ 750,000.00	\$ 1,080,000.00	\$ 3,074.76	\$ 3,136.08	\$ 61.32

<i>Paramedic</i>	\$53,500	\$27,376	\$80,876	0.2904
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Old Assessed Value	New Assessed Value	Revenue- Neutral Tax Rate	0.2847 Rate with Additions	0.2904 Difference
\$ 250,000.00	\$ 360,000.00	\$ 1,024.92	\$ 1,045.36	\$ 20.44
\$ 450,000.00	\$ 648,000.00	\$ 1,844.86	\$ 1,881.65	\$ 36.79
\$ 750,000.00	\$ 1,080,000.00	\$ 3,074.76	\$ 3,136.08	\$ 61.32

Development Services:

Building Inspector \$68,703 \$42,763 \$111,466 0.2925

Old Assessed Value	New Assessed Value	0.2847		0.2925	
		Revenue- Neutral Tax Rate	Rate with Additions	Difference	
\$ 250,000.00	\$ 360,000.00	\$ 1,024.92	\$ 1,053.09	\$ 28.17	
\$ 450,000.00	\$ 648,000.00	\$ 1,844.86	\$ 1,895.56	\$ 50.71	
\$ 750,000.00	\$ 1,080,000.00	\$ 3,074.76	\$ 3,159.27	\$ 84.51	

Permit Technician \$46,500 \$27,699 \$74,199 0.2899

Old Assessed Value	New Assessed Value	0.2847		0.2899	
		Revenue- Neutral Tax Rate	Rate with Additions	Difference	
\$ 250,000.00	\$ 360,000.00	\$ 1,024.92	\$ 1,043.67	\$ 18.75	
\$ 450,000.00	\$ 648,000.00	\$ 1,844.86	\$ 1,878.61	\$ 33.75	
\$ 750,000.00	\$ 1,080,000.00	\$ 3,074.76	\$ 3,131.02	\$ 56.26	

Code Enforcement Officer 2 \$53,830 \$37,201 \$91,031 0.2911

Old Assessed Value	New Assessed Value	0.2847		0.2911	
		Revenue- Neutral Tax Rate	Rate with Additions	Difference	
\$ 250,000.00	\$ 360,000.00	\$ 1,024.92	\$ 1,047.93	\$ 23.01	
\$ 450,000.00	\$ 648,000.00	\$ 1,844.86	\$ 1,886.27	\$ 41.41	
\$ 750,000.00	\$ 1,080,000.00	\$ 3,074.76	\$ 3,143.78	\$ 69.02	

Historic/Downtown Planner \$65,432 \$34,370 \$99,802 0.2917

Old Assessed Value	New Assessed Value	0.2847		0.2917	
		Revenue- Neutral Tax Rate	Rate with Additions	Difference	
\$ 250,000.00	\$ 360,000.00	\$ 1,024.92	\$ 1,050.14	\$ 25.22	
\$ 450,000.00	\$ 648,000.00	\$ 1,844.86	\$ 1,890.26	\$ 45.40	
\$ 750,000.00	\$ 1,080,000.00	\$ 3,074.76	\$ 3,150.43	\$ 75.67	

Building & Grounds

Plant Waterer \$15,000 \$37,199 \$52,199 0.2884

Old Assessed Value	New Assessed Value	0.2847		0.2884	
		Revenue- Neutral Tax Rate	Rate with Additions	Difference	
\$ 250,000.00	\$ 360,000.00	\$ 1,024.92	\$ 1,038.11	\$ 13.19	
\$ 450,000.00	\$ 648,000.00	\$ 1,844.86	\$ 1,868.60	\$ 23.74	
\$ 750,000.00	\$ 1,080,000.00	\$ 3,074.76	\$ 3,114.33	\$ 39.57	

Cementery Bid 1 \$126,000 \$126,000 0.2935

Old Assessed Value	New Assessed Value	0.2847		0.2935	
		Revenue- Neutral Tax Rate	Rate with Additions	Difference	
\$ 250,000.00	\$ 360,000.00	\$ 1,024.92	\$ 1,056.76	\$ 31.84	
\$ 450,000.00	\$ 648,000.00	\$ 1,844.86	\$ 1,902.17	\$ 57.32	
\$ 750,000.00	\$ 1,080,000.00	\$ 3,074.76	\$ 3,170.29	\$ 95.53	

Cemetery Bid 2 \$70,668 \$70,668 0.2897

Old Assessed Value	New Assessed Value	0.2847		0.2897	
		Revenue- Neutral Tax Rate	Rate with Additions	Difference	
\$ 250,000.00	\$ 360,000.00	\$ 1,024.92	\$ 1,042.78	\$ 17.86	
\$ 450,000.00	\$ 648,000.00	\$ 1,844.86	\$ 1,877.00	\$ 32.15	
\$ 750,000.00	\$ 1,080,000.00	\$ 3,074.76	\$ 3,128.34	\$ 53.58	

50% for Dependent Coverage \$110,603 \$110,603 0.2925

Old Assessed Value	New Assessed Value	0.2847		0.2925	
		Revenue- Neutral Tax Rate	Rate with Additions	Difference	
\$ 250,000.00	\$ 360,000.00	\$ 1,024.92	\$ 1,052.87	\$ 27.95	
\$ 450,000.00	\$ 648,000.00	\$ 1,844.86	\$ 1,895.17	\$ 50.31	
\$ 750,000.00	\$ 1,080,000.00	\$ 3,074.76	\$ 3,158.62	\$ 83.86	

Parks & Recreation:

Recreation Assistant \$35,776 \$22,175 \$57,951 0.2888

Old Assessed Value	New Assessed Value	0.2847		0.2888	
		Revenue- Neutral Tax Rate	Rate with Additions	Difference	
\$ 250,000.00	\$ 360,000.00	\$ 1,024.92	\$ 1,039.68	\$ 14.76	
\$ 450,000.00	\$ 648,000.00	\$ 1,844.86	\$ 1,871.42	\$ 26.57	
\$ 750,000.00	\$ 1,080,000.00	\$ 3,074.76	\$ 3,119.04	\$ 44.28	

Police:

Lease Building

\$53,340

\$53,340

0.2884

		0.2847		0.2884	
Old Assessed Value	New Assessed Value	Revenue- Neutral Tax Rate	Rate with Additions		Difference
\$ 250,000.00	\$ 360,000.00	\$ 1,024.92	\$ 1,038.24	\$	13.32
\$ 450,000.00	\$ 648,000.00	\$ 1,844.86	\$ 1,868.83	\$	23.98
\$ 750,000.00	\$ 1,080,000.00	\$ 3,074.76	\$ 3,114.72	\$	39.96