



**CITY OF SOUTHPORT
BOARD OF ALDERMEN
REGULAR MEETING AGENDA**
223 E. BAY STREET
October 13, 2022
6:00 PM

Agenda

Please turn off all cell phones

Meetings are open to the public. Face masks and social distancing may be used at the discretion of each individual. The Board of Aldermen reserve the right to make changes to this policy, as needed to help prevent the spread of the Coronavirus.

If you are not able to attend the Board of Aldermen meetings in person, the meeting will be available for you to watch via live-stream on the City of Southport website (<https://cityofsouthport.com/board-of-aldermen-meetings/>), Facebook page, and YouTube channel.

ETHICS STATEMENT:

"If any members know of any conflict of interest or the appearance of a conflict of interest concerning matters on the agenda, please so state at this time."

- A. Call to Order**
- B. Invocation**
- C. Pledge of Allegiance**
- D. Public Comment**
- E. Approval of Agenda**
- F. Approval of the Consent Agenda**
 - 1. Board of Aldermen Special Exterior Lighting Workshop September 6, 2022
 - 2. Board of Aldermen Special Closed Session September 7, 2022 (confidential)
 - 3. Board of Aldermen Regular Meeting September 8, 2022
 - 4. Board of Aldermen Special Workshop September 12, 2022
 - 5. Board of Aldermen Special Meeting September 16, 2022
 - 6. Board of Aldermen Emergency Meeting September 20, 2022
- G. Special Recognition**
 - 1. Proclamation for Breast Cancer Awareness Month
 - 2. Proclamation Recognizing Emergency Nurses Week October 9th-15th

3. Proclamation Recognizing Fire Prevention Week October 9th-15th
4. Special Acknowledgement

H. Agenda

1. Yacht Basin Plan-Options Presentation (Patrick Flanagan & Wes McLeod, CFCOG)
2. Parks and Recreation Employment Position (Heather Hemphill)
3. Forestry Committee Appointments (Alderman L. Davis)
4. Historic Preservation Commission Appointments (Aldermen K. Mosteller, L. Davis, and R. Carroll)
5. Proposal for Land Purchase or Licensing Rights-Polote Corporation (Lloyd Ludlow, Polote Corporation and Raymond DiGuiseppe, Attorney)

I. Manager's Report

J. Committee Reports

1. Planning Board
2. NC Eastern Municipal Power Agency
3. Brunswick County Schools Newsletter
4. Up Your Arts

K. Mayor's Comments

L. Staff Reports

1. Southport Police Dept
2. Southport Fire Dept
3. Public Services
4. Animal Protection Services
5. Finance Dept
6. Community Relations-Tourism
7. Development Services
8. Parks and Recreation

M. Board Comments

N. Adjourn



Board of Aldermen Regular Meeting Minutes
September 8, 2022
223 E. Bay Street
Community Building
6:00 p.m.

Present: Mayor Joseph P. Hatem, Mayor Pro Tem Karen Mosteller, Aldermen Thomas Lombardi, Rich Alt, Lowe Davis, Robert Carroll, and John Allen.

Staff Present: Gordon Hargrove, City Manager
Dorothy Dutton, City Clerk
Norwood Blanchard, III, City Attorney
Randy Jones, Communications/Tourism Director
Allayna Dail, Assistant Director of Tourism and Community Building Manager
ChyAnn Ketchum, Communications and Public Information Officer
Heather Hemphill, Parks and Recreation Director
Kate Marshall, Animal Control
Todd Coring, Police Chief
Charles Drew, Fire Chief
Melanie Trexler, Finance Director
Tom Stanley, Public Services Director
Wes McLeod, Cape Fear Council of Governments

Others Present: There were many concerned citizens who attended, as well as Eliot Duke with the State Port Pilot, and Renee Spencer with the Star News Online.

Meetings are now open to the public. Complete audio/video is available on the City's website or can be requested from the City Clerk's office.

A.) Mayor Joseph P. Hatem called the meeting to order at 6:01 p.m. and welcomed everyone to the meeting. He thanked everyone for attending the meeting and watching online.

B.) Fire Chief Charles Drew provided the invocation, as he does every September. The invocation included prayers for the families who lost someone on September 11, 2001.

C.) Mayor Hatem led the pledge of allegiance.

D.) Public Comment: Mayor Hatem announced that the proposed Indigo Plantation Phase 2 project has been removed from the agenda. He asked Mr. Chad Paul, with Bald Head Island Limited, to read a letter concerning the project. Mr. Paul read a letter stating that East-West Partners Management Co., and Bald Head Island Limited, elected to voluntarily withdraw all of the pending applications with the City associated with Phase 2 of Indigo Plantation. They withdrew the application in order to allow the time necessary to work with the City and negotiate and appropriate changes. Mr. Paul added that they have heard from everyone-the public, and the Board. Their goal is to have a good and healthy conversation and negotiation with the City. They will not submit an application for exactly the same thing again. He is confident there is a happy place for both the City and the developers.

Mayor Hatem thanked Mr. Paul and other developers for their willingness to work with the public and the Board. Alderman Carroll asked City Manager Gordon Hargrove to explain the difference between an application withdrawal, and a denial. Mr. Hargrove said that with the voluntary withdrawal of the application, there is no time requirement before resubmitting an application. If the project is denied officially by the Board, the applicant must wait at least six months to reapply unless the Board waives

the requirement. Mayor Hatem added that the Board will do what is right for the citizens and City of Southport.

City Clerk Dorothy Dutton started calling names from the Public Comment sign-in sheet. Mr. Karl Bliss, a resident at 1011 Softwind Way, spoke to the Board about the proposed project at 115 N. Howe Street. He said that the proposed building will take away the charm of the City. He has lived in Southport for four years. He said if the building was allowed, there would be overflow. He suggested limiting the height of buildings to two stories. He added that if more bars open downtown, there will be beer cans and drunks in the downtown area.

Another resident from Robert Ruark, discussed traffic concerns, especially with hurricane preparedness. He asked when the Board was going to do something to preserve animal habitats.

El Lambert, resident at 109 W. Nash Street, stated she was opposed to the proposed building at 115 N. Howe Street. She is submitting a petition on behalf of those opposed to the project.

Tracy Beaulieu, resident of 206 W. Nash Street stated that the current proposals for 115 N. Howe Street, includes the grease storage and dumpsters are next to a residential home. This is the only project in the Central Business District that butts up exactly to a residential home. She said there will be no privacy for the people who live on W. Nash Street, and where are all the people going to park?

Ms. Pat Kirkman addressed the Board next. She said that she has been a resident of Southport for 26-years and resides at 119 Park Avenue. She was speaking about the cemeteries. She thanked Public Services Director Tom Stanley and his staff for their work on the cemetery. She started to name a City employee that she considers partly to blame for the cemetery conditions, but Mayor Hatem gaveled and told her that, naming a specific employee to accuse them of something is prohibited. The purpose of public comment is to address the Board. She apologized and redirected her questions to the Board. She stated that the cemetery superintendent position has no job description, and the records are lacking. There are no records of who is buried in each location, and the financial records have still not been provided. She suggested to the Board that an ad hoc committee be created to seriously consider a cemetery committee. She also added that the (4) part time positions that were advertised over the summer could be combined into one full-time position. She thanked the Board for their time.

Francesca Slaughter, resident at 6243 Cottage Creek Road, asked the Board to consider a referendum regarding the proposed Indigo Plantation Phase 2 project.

City Attorney Norwood Blanchard explained that legislative actions allow for more Board discretion. When a zoning amendment is sought, it is not uncommon to hear the opinions of the Board members. The public can also speak, but they have power in voting. If people don't like the way a Board member is voting on zoning matters, they can vote for a different candidate next election. But developers cannot be tied down to one particular use in a zoning map amendment.

Ana Scott, resident at 6272 Cattail Court, stated she has been in Southport for 37 years. She said the Board members were chosen and elected because they seemed to be the best stewards of Southport. The Board has the power to change the course of Southport forever. She believes they should decline the Indigo Planation proposed project and added that development should not be at the expense of the residents.

Jack Gordon, resident at 5921 Dutchman Creek, explained that he moved to Southport in 2005, and there was already a lot of traffic. At that time, it took three hours to get from the yacht basin to his home on Robert Ruark during the 4th of July festivities. There are simply not enough roads, and the condition is poor.

Bob Brogan, resident at 4011 Robert Ruark Drive, said that the proposed Indigo project would back up to his property. He is a license home inspector in the region. He expects homes to be built, but the intersection of Howe and Robert Ruark are not able to handle the amount of traffic that would be added. There are housing developments going up all along NC 211 Hwy and US 17, all the way to Myrtle Beach. Southport doesn't have the schools or stores to support a huge increase in population. Bigger populations bring drugs, violence, and gangs to the area. He added that Southport doesn't want to become another Wilmington.

Lois Gandy, resident at 5961 Spikerush Trail, said she is concerned about 9th Street. She urged the developers to reconsider the location of the proposed Indigo Phase 2 project, for the safety of the

children at Southport Elementary School. She said that safety in classrooms is already a concern, and now, the parents and teachers would have to worry about the children dealing with traffic.

Pearline Messer, a resident at the senior apartments on Doshier Cut-off, said that there is not enough senior housing in the area. The rent where she resides keeps increasing and now most of the elderly people there will have to find somewhere else to live. She said that she has lived in the apartment for five years, and her rent went up to \$1084 a month. People have to make the decision to pay rent or buy the prescriptions they need. There is no where for people to go in the area.

Mayor Hatem read the Ethics Statement.

E.) Approval of Agenda. Alderman Lombardi made a motion to approve the agenda to include the omission of the Indigo Project. Mayor Pro-tem Mosteller seconded the motion. All ayes. Motion carried.

F.) Approval of Consent Agenda. Mayor Hatem summarized the items on the Consent Agenda.

1. Regular Board Meeting Minutes August 9, 2022
2. Closed Session Board Meeting Minutes August 9, 2022 (confidential)
3. Special Board Town Hall Meeting Minutes August 3, 2022
4. Tax Releases 2021-2022

Mayor Pro-tem Mosteller made a motion to approve all of the items on the consent agenda. Alderman Lombardi seconded the motion. All ayes. Motion carried.

G.) Special Recognition

Mayor Hatem read several proclamations:

1. Proclamation for Constitution Week September 17-23, 2022
2. Proclamation for P.O.W./M.I.A. National Recognition Day
3. Proclamation Recognizing the 21st Anniversary of September 11th: Mayor Hatem encouraged the public to attend the September 11th Memorial Program on Sunday, September 11th at 9:00 a.m.

H.) Agenda

1. Mayor Hatem invited Mr. Eric King from Morningstar Marina to speak to the Board. Mayor Hatem added that the marina will be great partners with the City. The company is out of Monroe, North Carolina. Mr. King said that they are in the business of storage. They are in the process of installing a living shoreline by the gazebo open space area. The shoreline is decreasing every day, so they are using oyster shells and sea oats where they can and will evaluate what each section needs. Morningstar Marina will provide \$25,000 towards the kayak launch. They are happy to help the City and the public however they can. Mr. King said that he would like to see Military Appreciation Day return to the marina. He also said that there are a lot of questions about a restroom at the kayak launch. Morningstar Marina is open to building a unisex restroom for use at the kayak launch. Mr. King thanked all of the City staff that has helped-permitting, and the fire marshal, and everyone else. Mr. King invited the public to visit the marina anytime.
2. Mayor Hatem asked City Attorney Norwood Blanchard to provide some insight about the court case in Wilmington, NC, regarding short-term vacation rentals. Mr. Blanchard explained that in April 2022, the courts agreed with the Plaintiffs, and declared that using a registration program to monitor short-term vacation rentals was unconstitutional. As a result, short-term rentals can only be managed through zoning. The City of Southport's ordinance was modeled

after Asheville, NC, but it was similar to the City of Wilmington's, too. The Court did not strike down all the provisions, just the registration program. For example, a municipality can still require an off-street parking space, and can require the owners to post important emergency numbers in a prominent area. Mr. Blanchard advised the City to suspend the permit requirement and direct the staff to prepare a list of those who paid for their permits, and issue refunds. He also recommended that the ordinance go back to the Planning Board for review and amendments. ***Alderman Allen made a motion to suspend the registration and fees for the short-term rentals and homestays, refund the fees, and send the ordinance back to the Planning Board. Mayor Pro-tem Mosteller seconded the motion. All ayes. Motion carried.***

3. Mayor Hatem stated the next item was a public hearing to consider adopting an ordinance that would create a Historic Preservation Commission in Southport. He mentioned J. Arthur Doshier, Art Newton, history of the river pilots, historic homes, churches, and cemeteries. Mayor Hatem asked Mayor Pro-tem to elaborate on the proposed ordinance. Mayor Pro-tem Mosteller explained that the conversation about a Commission started about 40 years ago. This evening, we are considering the first step in protecting the City's heritage. The purpose of this ordinance is to establish a local Commission. This ordinance is based on the state model ordinance, and describes the power, duties, and rules of procedure. If adopted, it will become part of our Code of Ordinances. Once the members are appointed, they will present the appropriate districts, inventory, and guidelines. That portion would be adopted as part of the Unified Development Ordinance, after review and recommendation by the Planning Board. Mayor Hatem opened the Public Hearing at 7:30 p.m. There were no comments from the public or the Board. Mayor Hatem closed the hearing at 7:31 p.m. ***Mayor Pro-tem Mosteller made a motion to adopt the ordinance to create a Historic Preservation Commission. Aldermen Carroll, Allen, and Davis all seconded. All ayes. Motion carried.***
4. Mayor Hatem called on Mayor Pro-tem Mosteller to explain the proposed Exterior Lighting Ordinance. She stated that this proposed ordinance is a result of changing the UDO standards for lighting. The main area that the ordinance addresses is light trespass. The purpose is to shield the lights from adjacent properties and the night sky. This ordinance helps protect nighttime insects and birds. Seasonal and string lights are exempt unless they cause problems for neighbors. Alderman Davis added that lights should shine down, not up. There is a page of examples for light fixtures. Light fixtures are not exclusive to those shown on the page, but merely examples of conforming light fixtures. Existing lights are grandfathered. But if they fall off or are being replaced, the new fixtures should comply with the proposed ordinance standards. Alderman Alt stated is not to consider all churches with up-lighting in violation. If the light shines up, but shines on the structure, that is not a violation of the ordinance. Mayor Pro-tem summarized that there should be no light trespassing and lighting should comply with dark skies. Mayor Hatem opened the Public Hearing at 7:42 p.m. Jeanne Brown-Busch walked to the podium. She said that she chose to live in Southport over a decade ago. She loves the sheer beauty of Southport and loves to sit at the waterfront. She commended the Board for the previous adoption of the new UDO standards, and now considering the Code of Ordinance update. She added that we will all be held accountable to protect the night sky. She urged the public to take a walk at night and let the beauty seep into our souls. Tracy Beaulieu thanked the Board for the lights on Howe Street. The Public Hearing was closed at 7:47 p.m. ***Mayor Pro-tem Mosteller made a motion to adopt the proposed amendment to the Code of Ordinances regarding exterior lighting. Alderman Davis seconded the motion. All ayes, Motion carried.***
5. Mayor Hatem asked Wes McLeod with the Cape Fear Council of Governments to explain the next few items. Mr. McLeod stated the next item was a proposed amendment to Section 3.18 of the Unified Development Ordinance, regarding Tree Preservation. He reviewed the proposed amendment including the new mitigation language, regulated trees, and tree impact permits. This amendment was a coordination of the Planning Board and the Forestry Committee. The Planning Board made a favorable recommendation to the Board of Aldermen.

Mayor Hatem opened the Public Hearing at 7:49 p.m. There were no questions from the public or the Board. Mayor Hatem closed the Public Hearing at 7:50 p.m. A motion was made by ***Alderman Davis to approve the Statement of Land Use Consistency, and the amendment to 3.18 Tree Preservation, as presented. Alderman Lombardi seconded the motion. All ayes. Motion carried.***

6. Wes McLeod reviewed the proposed UDO amendment to several sections of the ordinance regarding the standards in the Central Business District and Business District. The proposed amendment would reduce the maximum height in those districts to (30) feet and places a maximum of two stories for buildings in those districts. The proposed amendment also increases buffer requirements between those districts and residential districts, redefines the allowed uses on each level in a mixed use building, and establishes minimum off-street parking spaces. Mayor Hatem opened the Public Hearing at 7:52 p.m. Alderman Davis asked Mr. McLeod to expound on the specific standards and how much they were changing. Mr. Swenson, owner of Provisions and Company, and resident of Southport, said that he was trying to picture everything in his head. He said that the proposed ordinance amendment would place restrictions on design because of the maximum height. That would be a problem in flood zone areas. Mr. McLeod stated that there is an exemption for property in the floodplain. Rebecca Kelly, resident of Indigo Planation and local business owner, thanked the Board. She expressed concern about the existing businesses in older buildings. If they decline to a point where renovations or reconstruction should be needed, would they not be allowed to rebuild in the exact manner? These new standards would make some of the existing lots somewhat unbuildable. She asked the Board to look at the buffer requirements particularly because that would cause the biggest problem. Andrew Laing, owner of a local business and resident approached the podium next. He stated that he has a lot at stake in the downtown. Reduction of height, potential loss of tax revenue, etc. He believes that these proposed changes are a response to some of the proposed projects in the central downtown area. His proposed project to the existing Bullfrog Corner building and the application to build a three-story mixed use building at 115 N. Howe Street, have sent people into a panic. He guarantees that after a few years, the new building will blend in with the character that is currently present. He also questioned why commercial districts maximum height lower than in residential zoning districts. In closing, he added that investments that are made to a downtown area, will create a prosperous downtown. Tracy Beaulieu asked if there was any language in the proposed amendment that would limit the number of short-term vacation rentals or boutique hotels in the Central Business District. Mr. McLeod answered that there was no language concerning short-term rentals. Alderman Alt asked for an explanation and purpose of extending buffers in between residential and commercial districts. Mr. McLeod explained the purpose and added that the buffer requirements would be increasing to twenty (20) feet in the CBD and BD, and to ten (10) feet in MF and PUD. Attorney Norwood Blanchard added that there would be instances where a variance could still be obtained for certain projects. If all of the value is removed from a property because the zoning standards are so strict, that is considered a taking. A taking is illegal. Alderman Alt suggested the amendment be tabled until there is more information. Mayor Pro-tem Mosteller suggested that property owners should use the variance process. Mr. McLeod said that the Board is welcome to change the standards, adopt them tonight, and tweak later. Rebecca Kelly stated again that she would ask the Board to add a statement that existing buildings can be rebuilt in the same footprint. Mayor Hatem said that the standards can always be changed later. Mr. Swenson approached the podium again to say that it seemed this was a knee-jerk reaction, and he doesn't think the proposed language was thought through. There is no preservation of the town commercially. He suggested that architectural drawings should be required for commercial buildings. He added that at the moment, he could build an igloo with an ice cream cone and there is nothing that could prevent it.

Glen Patterson, resident of 102 W. Nash Street, stated that there are no limitations to what people can do right now. He doesn't think that setting a maximum height is a bad thing. Additionally, there is no noise limitation in the City. The rooftop bar will have people out all hours making noise. He is not against development of the property, but there has to be a ceiling to what people can do.

Rich Gephardt, a local resident, suggested the ordinance be looked at more closely. The City is opening themselves up for a lawsuit. Even a partial taking can result in a lawsuit.

Mayor Pro-tem Mosteller said that the first sentence in Item 2 should be removed, so that it is consistent with the table. And she also said the mixed use parking standards should be updated to (2) parking spaces per residence.

Mayor Hatem closed the Public Hearing at 8:30 p.m. ***Alderman Allen made a motion to approve the Statement of Land Use Consistency and proposed amendments, as presented and revised. The motion was seconded by Mayor Pro-tem Mosteller and Alderman Carroll. All ayes. Motion carried.***

I.) Manager's Report

City Manager Gordon Hargrove said that the materials for Taylor Field were set to arrive this week, but they have been pushed back to the end of September. We just received our building permit from the City today with the elevation changes. He structures will be prefabricated.

J.) Committee Reports

Alderman Allen and Alderman Carroll did not have anything to report.

Alderman Alt reported that he had gone on a tour of Suny Point. It was an interesting tour and now he has a better understanding of the operations and safety procedures.

Alderman Davis reminded the public that the Forestry Committee meets the upcoming Thursday. She also announced that the limb that fell at the old jail was infected with fungus.

Alderman Lombardi said that the Beautification Committee will be meeting the following Saturday. Clean-ups will resume at 9:00 a.m. He thanked the volunteers and Tom Stanley for his department's help putting the roof on the storage shed at the Garrison.

Mayor Pro-tem Mosteller reported that the Parks and Recreation Department is still working on the master plan. There is a public meeting soon for reading the draft of the plan. She added that the Board has scheduled a special public meeting for September 16th at the Indian Trail Meeting Hall, to review and accept the terms of the CAMA Access Grant Application for the kayak launch. The Captain Charles Kids Fishing Tournament is the upcoming weekend. Registration is free and it is for children (16) and younger. She also reminded everyone of the Parks and Recreation regular meeting at the Indian Trail Meeting Hall on the second Tuesday each month, and the Planning Board meets next Thursday at 6:00 p.m.

The Planning Board Minutes and an update from Up Your Arts was included in the packet.

K.) Mayor's Comments

Mayor Hatem said that the ABC Commission is working to set up a workshop, probably the week of the 19th of September. The Mayor and Tish Hatem attended the crab derby last Saturday and enjoyed it. Mayor Hatem was recently invited to speak at the Lion's Club. Thanks to the Historical Society for the Art Newton festival. He recently attended the Board of Education meeting, and he was presented with a certificate for the City's contribution to the Board of Education. The September 11th Memorial program is scheduled for Sunday at 9:00 a.m. He urged the public to remember that day as they see fit.

L.) Staff Reports

Mayor Hatem added that staff reports are in the packet for review.

H.) Board Comments

Alderman Allen had no comments.

Alderman Carroll said that he was proud of the Board for the actions taken tonight. He also thanked the Community Relations Department for the updated audio-visual equipment.

Alderman Alt stated that on 9th Street, there is a traffic backlog. The NCDOT has the unit that looks at traffic uses at schools. The Principal has already signed off on the study. The study takes about six months, including time developing solutions. The NCDOT is also going to consider traffic when 500 homes are built, and when 1000 homes are built. The City is allowed to change the increments.

Alderman Davis said that the Board got a lot done at the meeting. Thanks to the Planning Board for their hard work.

Alderman Lombardi had no comments.

Mayor Pro-tem Mosteller said that she was told once and believes it to be true, that there are two types of changes-planned and unplanned. The best way to predict the future, is to plan it. The lighting ordinances, the Historic Preservation Commission ordinance, and the updates to the UDO, all will help to maintain the character of the community. She is grateful to be a part of the community of Southport. There will eventually be nowhere else like Southport if we preserve our character now. Ms. Lois Gandy asked to announce that Art in the Park is back. All children are invited on September 18th at 2:00 p.m., at Franklin Square Park.

I.) Adjourn

Mayor Hatem thanks everyone who stayed the duration of the meeting. He said that change is going to come to Southport, but we will try to mitigate it the best we can. We are blessed to be here. He urged the public to stay in touch with elected officials; they are here to serve.

Alderman Carroll made a motion to adjourn the meeting, which was seconded by Alderman Allen. All ayes. Motion carried. Mayor Hatem adjourned the meeting at 8:47 p.m.

Joseph P. Hatem, MD, MPH.
Mayor, City of Southport

Dorothy Dutton, City Clerk



**Board of Aldermen
Special Board Workshop
Indian Trail Meeting Hall
113 W. Moore Street
September 12, 2022
10:00 A.M.**

Present: Mayor Joseph P. Hatem, Mayor Pro Tem Karen Mosteller, Aldermen Rich Alt, Robert Carroll, and John Allen.

Absent: Aldermen Thomas Lombardi and Lowe Davis

Staff Present: Gordon Hargrove, City Manager
Tanya Shannon, Deputy Clerk
Randy Jones, Community Relations Director

Others: Up Your Arts Board of Directors, John Keiffer, Bonnie Bray, Bob Gentile, Tina Powers, Rick Kranz, Diana Setaro, Emma Thomas, Jwantana Frink, and Larry Cabral

A) Mayor Joseph P. Hatem called the meeting to order at 10:05 A.M. and welcomed everyone to the meeting.

B) Moment of silence to reflect on current and past events.

C) The Pledge of Allegiance was led by Mayor Hatem.

D) Mr. John Keiffer introduced himself and said he was happy to be here on behalf of Up Your Arts and to update everyone on their efforts for converting the old city hall into a state-of-the-art, self-sustaining community-based arts center. He said we are happy to be here today to answer questions and get feedback and ideas as we move further into the project.

First, he gave a brief presentation recapping the history of the building and of the efforts to this point. Then he shared the architectural renderings he has received from David Lisle, the architect with whom Up Your Arts has been working with for the last several months.

He explained the renderings that will be seen will represent our schematic design ideas for the art center, which at this point they are unofficially calling "The Southport Center for the Arts."

Mr. Keiffer said he will begin laying out in some detail the future benchmarks they have established to move the project forward. He said they see this as a very complex effort for all involved. Instead of pointing to specific calendar dates, they prefer to set up a series of progressive benchmarks which build upon each other. One of the most challenging upcoming tasks will be the creation of a new non-profit organization which will be the legal agency which will oversee the completion of the arts center. He said they hope to have robust discussion in the workshop that will follow the presentation. Their stated goal since the beginning of the efforts is to work in true partnership with the city, so they are grateful for this opportunity to solicit for further ideas and comments.

He stated that for those who may not know, Up Your Arts is a non-profit organization founded in 2017 to support and enhance the creative and performing arts throughout the greater Southport area. They promote artful, musical, and theatrical events in the area through a vigorous social media presence. Along with weekly email blast promoting each week's events, we have recently partnered with the State Port Pilot to assist with promoting these events in their weekly newsletter and on their online website.

They provide assistance to various non-profits in their fund raising events and we continue to promote the efforts of the Southport campus of the Brunswick Community College. We sponsor ongoing community events such as the Plein air festivals and the Thursday Open Mic Nights at American Fish. He said as members of both Downtown Southport, Inc., and the Southport/Oak Island Chamber of Commerce. For the last two years, we have partnered with the NC Fourth of July Committee in bringing live, local music to the festival. They also partnered recently with the Southport Historical Society and Ginger Harper in the Open Door Project.

As a side note, he said they are continually amazed at the musical and artistic talent which we find throughout the greater Southport area. He feels that having a state-of-the-art community center in the heart of downtown Southport will help showcase and promote all of this incredible talent.

Mr. Keiffer said that over the last few years we have met with various officials from the City of Southport to discuss possible re-uses of the old city hall building on Moore Street. The building has been vacant for several years and is still owned by the city. He said that they are inspired by the building's history and its standing in the community, both for its prominent downtown location and for its status as a center of municipal and civic life.

It was originally built in the mid-1800's and served as the Brunswick County Courthouse until the late 1970's when the court was relocated to the new government center in Bolivia. It is our understanding that the building was placed on the National Historic Registry in 1979, owing not so much on its historic architectural features but to the significant role the building played in civic and municipal history. The original structure was a two story brick building reminiscent of many civic buildings constructed in the mid 1800's. We believe the front porch structure was added in the early 1920's and the two existing wings were added in the 1960's along with the new stucco exterior finish.

The building served as the Southport city hall from 1979 until 2014 when administrative operations were moved to their current location on Howe Street. The city installed a new roof a few years back in an effort to stop further damage caused by extensive roof leaks.

The building is in pretty rough shape. There are significant environmental issues with mold, and we would expect with lead and asbestos as well. It is not ADA compliant and there is significant deterioration to some of the interior surfaces. But we are inspired by the building's potential.

In November 2019 the board of directors for Up Your Arts entered into an agreement with the City of Southport to conduct a six-month feasibility study for the adaptive reuse of the building to determine if a project to convert the structure into a community-based performing and creative arts center was feasible.

They have several major areas of concern:

- **First**, is the building in a substantially worthwhile condition to warrant proceeding further, or are there too many unknowns or structural deficiencies to make the project infeasible?
- **Second**, is there genuine and broad-based community support for the project; has UYA set in place the mechanisms necessary to successfully rally that community support; and has UYA identified and begun to nurture appropriate community partnerships?
- **Third**, is the project financially viable, and what will be the funding sources? How will long-term sustainability be ensured?

Mr. Keiffer gave a recap of a few of the highlights of this feasibility study which we presented in writing to the Board of Alderman in July 2020.

During the feasibility study, they were able to make safe access to the old city hall building and create a high-definition 3-D virtual tour of the building. This is also available for viewing on their website, upyourarts.org.

A total set of as-built architectural drawings were completed by local architect Rich Bandera, which formed the basis of our re-design efforts. An extensive visual engineering survey was completed by WD Jones Engineering. This report, along with the as-built architectural drawings, were provided to the City in our written July 2020 submission and is also available on our website.

As noted, the feasibility studies indicate that there were no insurmountable obstacles to continuing with an in-depth architectural re-design of the existing structure. Up Your Arts, therefore, entered into additional MOU's with the City of Southport to allow us to continue in the development process. Thus, they are currently in the organizational development phase.

They have continued to refine ideas on the programs which would like to be included in the arts center. They have reached out to the community in various ways to solicit input and ideas. This is obviously an ongoing process. There were many features we had initially hoped to see included in the redesign, which he briefly reviewed.

- **An Outdoor seating/sculpture garden/performance area** on Moore Street entrance-The Southport Garden Club has provided us with preliminary plans on what would make a very cool outdoor space.
- **Welcoming foyer** with community info boards, sponsor signage, and resource hub.
- **Non-profit and community organization resource center.** We would like to have a space in which all the associated non-profit groups in the greater Southport area can have a physical presence. Sheila Roberts, the executive director of the New Hope Clinic, has provided us great input and guidance on how best we can achieve this.
- **Retail gallery** space for various community artists and associated organizations. Hilary Meehan, the co-founder of Lantana's Gallery has provided us very detailed information about what we need to consider having a thriving retail space. Hilary has also provided us with everything we would need to consider for a **Gallery exhibition area**, which will also double as an intimate performance venue.
- **Private and co-op artist studios** open to public viewing (similar to the Torpedo Factory or the A1i Space in downtown Raleigh)

They want to maintain the large, second-floor multi-purpose room for concerts, theater, receptions, events, City Meetings, etc. Henry Bridgers, who was instrumental in the theatrical programs of the Amuzu theater, the Brunswick Little Theater, and the City Stage in Wilmington has been our go-to guy in designing a state of the art theater and performance area. Events such as live performances and wedding receptions will produce a healthy portion of income to support the day-to-day operations of the arts center.

To support these events, they envision a separate control production room and a separate broadcast studio. Jason Pullins, from Sound Evolutions, and local music producer Jamie Hoover have provided us with a detailed sound and lighting plan to make the entire center a state-of-the-art performance venue.

Mr. Kieffer said they also want to provide small meetings and conference rooms available for civic and non-profit organizations.

They envision having a catering, service, and Culinary Arts teaching kitchen connected to the "Meet and greet cafe," an informal gathering place in which to enjoy coffee, beer, wine, light fare, and desserts

He said here are some of the Major Design Features they plan to incorporate include:

- State-of-the-art acoustical design, sound, and lighting systems
- Upgraded mechanical, security, and audio-visual systems
- Upgraded energy management systems
- Upgraded signage throughout
- Informal seating throughout
- Historic elements maintained and/or restored as possible (re: windows, staircases, and tin ceiling)
- 100% ADA compliant with designated ADA parking, signage, and access

Mr. Keiffer explained that as they continue receiving community input, as we work with the architectural firm we have hired, and as we explore how similar art centers have developed in other communities, our vision continues to be refined.

Most community art centers have a large educational component to them, which reflects the needs and demographics of their own unique communities. Southport is unique in that we already have a thriving educational facility in town devoted 100% to the performing and creative arts, namely the Southport Center of Brunswick Community College on Lord Street. Affectionately known as LSU (Lord Street University). He said they are fortunate to have the established and well-regarded Franklin Square Arts Gallery.

The revisions from the original program ideas from the revised schematic plans provided by David Lisle. These revisions include the maintenance of the historic front entrance on Moore Street with the addition of a new plaza-type approach which will allow handicapped access. David has also introduced more flexible meeting and exhibition areas, a small addition to the rear of the building to accommodate egress and storage needs, and a rooftop sitting area with views of the Southport waterfront.

Two additional program elements have also been recently suggested. Dedicated live music rehearsal space and what is now called maker space, which is basically studio space set aside for unique and emerging art forms, such as the fabric art I showed you earlier.

Up Your Arts has acted as the lead agency in beginning the re-adaption process to include program development, feasibility studies, and architectural design development. Further, they have committed that the entire project will be completed at no cost to the city or to taxpayers (UYA has raised funding for all architectural services provided to date).

They anticipate turning the project over to a newly created separate organization focused solely on the arts center. Mr. Keiffer presented some initial ideas on how they are going to accomplish this transfer. As an organization, we realize Up Your Arts has a broader mission than just the arts center project. Thus, we want to create a new organization with the arts center as its only focus.

Before sharing our ideas on this new organization, and the benchmarks associated with this process, I want to show you these very cool architectural renderings. But I want to begin by taking you on a virtual 3D tour of the existing building. Kind of a before and after look.

One of the questions we are often asked is, can I get into the building to see what it's like for myself? Unfortunately, due to the very hazardous environmental issues related to the mold infestation, no one is currently allowed into the building. So, we contracted the services of a videography firm to produce this virtual, 3D full-color tour of every nook and cranny of the building that is available at www.upyourarts.org.

He continued to explain as they move forward with the project, their **first major benchmark** will be revisions to these schematic renderings based on public feedback and the comments and feedback that is provided. The current architectural renderings will shortly be available on our website.

He said after this presentation, they anticipate resuming a series of public charrettes to showcase the renderings for further comment and feedback. They believe wholeheartedly that the key to the success of this project depends on widespread community support.

Mr. Keiffer offered ways to consider how to create a new non-profit organization that will assume all responsibilities for the project. What we are going to propose to you is the creation of a new "Super" Board of Trustees or Directors whose membership will be comprised of a wide range of community stakeholders. We will seek out individuals from the many existing civic, business, non-profit, and faith organizations that make Southport what it is. Some of these folks may assume official roles in the new non-profit organization, while many many more will be asked to join in a volunteer capacity. These stakeholder groups might include:

- Related Non-profit Organizations such as the Brunswick Arts Council, Downtown Southport, Inc, the Associated Artists of Southport, the Artisans of Saint James, and various civic service clubs like the Rotary or the Lion's clubs.
- Local Businesses Owners such as the Southport Coffee Co. and Kitchen, Strings and Beyond, and Lantana's and Ricky Evans galleries.
- Local Faith Organizations, particularly those in the immediate area such as St. Phillips, Trinity Methodist, and First Baptist.

- Municipal Representation which might include prior Alderman, appointed municipal Liaisons, or the City Manager or Designee.
- Interested citizens and area residents
- Members recommended by the Mayor and Board of Alderman

The current Board of Directors of UYA will file for and establish a new non-profit 501(c)3. We will be working with the North Carolina Center for Non-profits and UNCW's Qeno program which stands for Quality Enhancements for Nonprofit Organizations. Their attorney Ryan Johnson will also be assisting us to determine the exact legal structure of this new non-profit.

Another benchmark in this process is the creation of a membership selection committee under the auspices of Up Your Arts to identify, recruit, and vet potential members through a vigorous outreach to the various community stakeholder from the groups previously mentioned. Also, they are asking all of you from the City to provide us with the names of additional groups or individuals whom you might recommend serving with this new organization.

This selection committee will establish specific guidelines for trustee and volunteer membership and develop an appropriate application, interview, and selection process.

Once the recruitment and selection process is completed we will present the city with the recommended trustee and volunteer membership. Once created and approved, the new "Super" Board of Trustees will assume all responsibilities for the project.

The creation of a new non-profit organization to assume responsibility for the arts center project is just one model, but it is the one we currently feel is best suited to move the process forward.

One final benchmark to achieve is the determination of the exact nature of a long-term private/public partnership between the City of Southport and the newly formed Board of Trustees. One model which suggests itself is the long-term leasing arrangement the City currently has with Franklin Square Gallery, and also the long-term leasing arrangement the City has with the Southport Historical Society with respect to the old city jail. We will be reaching out to the UNC School of Government to assist with devising the optimal arrangements for the long-term private/public partnership.

In conclusion, Mr. Keiffer said that he feels that they have a great partnership with the City of Southport to make this a very viable project. The building is indeed a stalwart presence in the heart of Southport. We have broad community support, and great resources to call upon by members of the greater Southport Community. And we are very excited to be the lead agency in establishing a new non-profit organization to assume responsibility to move the project forward.

Mr. Keiffer asked the Board if there were any questions or comments.

Mayor Hatem thanked Mr. Keiffer and the Board of Directors for a thorough presentation. He said the proposed Art Center will bring great things to the City and offer displays of many talents. He is looking forward to working with the Board of Directors for an Innovative insight into a spectacular vision.

Alderman Allen agreed and said that he thought it was a well-thought-out plan.

Mayor Pro Tem Mosteller said in speaking with practically regarding retail, it is important not to seem like competition with businesses in the area. She is looking forward to the relationship with the Center, and how this will progress. She said the lease agreements are particularly designed for Franklin Square Park and the Historical Society, but she thinks that this will have a foundational connection to the City.

Alderman Carroll stated that essentially there are no greater funds to support this type of project than in the City of Southport. He sees the partnership with the City as a good thing. Alderman Carroll said that he has been involved with this project for the past three years and he is happy to see it get to this stage. He said the design of the building is reflective of preserving the historical side of the building and incorporating it into a contemporary scheme as well.

Alderman Alt commented that the presentation was very good. He asked if the benchmarks that were mentioned in the presentation had target dates. Mr. Keiffer replied that the benchmarks are set at 6 months, but they have hit some marks and missed some. Mr. Keiffer said that it has been a long and complicated process. They are talking to architects and contractors as well as seeking grants and donations. He also would like to get more input from the Board on architectural design, estimates of cost, and what the exact plans will be for the building once the funding has been established. Alderman Alt questioned if the architect was able to give an estimated cost of the design. Mr. Keiffer said a few years ago they estimated the cost to be around 250 M, but with the rise in cost, it is now estimated to be around 3.5 M. Alderman Alt confirmed that this figure would include deconstruction of all deterioration and mold. Mr. Keiffer said yes that estimate does include all remediation. Alderman Alt asked for more information on the proposed roof-seating and will need to be zoned appropriately for that. Mayor Pro Tem Mosteller said that the existing height of the building will not change and that municipal buildings can be regulated differently. Alderman Alt said that he did not want the Art Center to go through the process of the design if the roof-top seating would be unallowable under the new guidelines that were just approved. Mr. Keiffer said their goal is to preserve as many of the original details of the building as possible. Such as some historical features like the tin ceiling, historic windows, and staircase. Alderman Alt asked if there would be music on the rooftop venue. Mr. Keiffer said no music will be played on the rooftop. He said music will be played mostly on the second floor or in the reception area.

Mr. Bob Gentile one of the Board of Directors for Up Your Arts said that there is a tremendous amount of work being done to facilitate this project. He said the development of the Super Board of Trustees will be going out and raising money. He said the goal is to make this a long-term sustainability. He said the partnership with the City is valuable so that the process is streamlined and everyone agrees on what is being performed and how it is being structured before any funds are raised. Mr. Gentile explained that before any funding has begun the Board of Trustees will need to have some guidelines on the terms of the lease and how this partnership with the City will function in years to come at no cost to the taxpayers.

Mayor Hatem stated that the terms will be reviewed by an attorney for the City as well as advisement from the UNC School of Government, City Council, and Staff. He said every yard is a step closer to the goal. Mayor Hatem applauded the Up Your Arts organization for their hard work,

and for helping facilitate the restoration of a historic building into a beautiful Art Center that will be enjoyed by many people.

Alderman Carroll commented that there is a conversation on the preservation and value of the building and restoring the building back to a safe and functional use. He said that Mr. David Lisle is a tremendous architect and is well suited for the job. He explained that most likely the brick on the exterior walls was in such disrepair that stucco was placed over the damaged brick, and removing the stucco would damage the brick. He said it makes sense to maintain the stucco that is present, and work from that position without causing further damage. Mayor Hatem said that the engineers will be looking over the structure to ensure that all necessary measures are taken for construction and durability.

Ms. Bonnie Bray commented that more people are becoming aware of the arts and what the benefits of the development of centers bring to the community. She said she was amazed at the vast amount of funding available with federal and state dollars from legislators. She said there are numerous studies regarding the economic benefits to the community and enhancing the City's heritage and history. She said she is grateful to have had this discussion and the opportunity to provide the presentation. She hopes the dialogue will continue and that if there are any questions or concerns either party can communicate with each other at any time. Ms. Bray said the Board will continue to provide updates and progress reports in the Council's Board of Aldermen agenda packets.

Alderman Alt briefly brought up some concerns with the funding for the center and the leasing agreement. He said he is unsure if the organization brings a large amount of funding and is leasing the building for \$1, that it would be fair to the Citizens not to put some toward other uses for the City. Alderman Alt said that he wanted to understand the agreement and how the funds were being used. It was explained that any generated funds would be used to restore and maintain the building as well as cover other services and expenses. Mr. Keiffer said that he understands the concerns and wants to have an agreement so that if the project does not go through the City will not be responsible for the expenses that occurred. Alderman Alt stated that he was under the impression from the City Attorney that all the money that is invested in the building will become an asset to the City. Mr. Keiffer said that all the assets will belong to the City. He said if the project does not work then it would be up to the City to find an alternate solution for the building.

Mayor Pro Tem Mosteller expressed her gratitude to the Up Your Arts directors for their dedication and commitment to bringing life back into the building and representing a great center for the arts.

There being no further questions or comments.

A motion was made by Alderman Allen to adjourn and was seconded by Mayor Pro Tem Mosteller. ***Unanimous vote; motion carried.***

Adjournment: 11:30 A.M.

Mayor Joseph P. Hatem

Deputy Clerk, Tanya Shannon

**BOARD OF ALDERMEN
INDIAN TRAIL MEETING HALL
SEPTEMBER 16, 2022**

**SPECIAL MEETING MINUTES
KAYAK LAUNCH-CAMA GRANT**

PRESENT: Mayor Joseph P. Hatem, Mayor Pro-tem Karen Mosteller; Aldermen Tom Lombardi, John Allen, Lowe Davis, Robert Carroll, and Rich Alt

STAFF PRESENT:

Gordon Hargrove, City Manager

Dorothy Dutton, City Clerk

Heather Hemphill, Parks and Recreation Director

OTHERS PRESENT: Pat Kirkman, Roberta Doshier, Emma Thomas, Brian Stevens, Tish Hatem, Eliot Duke (State Port Pilot)

A) Call to Order

Mayor Hatem called the special workshop to order at 10:06 a.m.

B) Invocation

Alderman Lowe Davis gave the invocation.

C) Pledge of Allegiance

Mayor Hatem led everyone in the Pledge of Allegiance.

D) CAMA Grant Application and Process for Kayak Launch

Mayor Hatem explained that part of the grant application requirement was to hold a public meeting/hearing to explain the funds matching requirement and the plans for the project. Mayor Hatem asked Parks and Recreation Director to explain the process to the Board and public. Ms. Hemphill thanked the Board for attending the meeting. She explained that the City was granted an easement by the marina years ago and has never had their own kayak launch. Ms. Hemphill said that the City had to submit a pre-application to CAMA first, and then the City was asked to complete the full application, provide engineered drawings, a cost estimate, a scope of work, and a proposed schedule. After submitting the pre-application in April, 2022, the City was asked to complete the next step, and the full application is due by September 19, 2022. The closest ADA compliant kayak launch is at Oak Island. Ms. Hemphill spoke to a local contractor about the project to get a cost estimate. Because Brunswick County is a Tier 3 county, the City must provide a 25% cost match. The marina has generously donated \$25,000 towards the project, and the City has already budgeted \$13,000. We are asking for \$150,000 as a grant. The application will be submitted, and hopefully the City will know the outcome in October 2022.

Ms. Hemphill described the process and explained that obtaining a CAMA permit will take the majority of the time. Construction will be fairly quick once things get started. Mayor Pro-tem Mosteller asked for clarification on a permeable access path that was shown on the plans. Ms. Hemphill said that traditional boardwalk areas are expensive, so this will allow a workable boardwalk until the Boardwalk can be extended out further. Alderman Carroll expressed concern about not having enough parking available. Ms. Hemphill explained that more parking, a bathroom, and a picnic area is planned for the future.

E) Public Comment

1. Emma Thomas, who owns the Adventure Company in Southport, said that this project is a great opportunity. At the planned entrance location, there is incredible wildlife and birds. The water is tidal, but it doesn't take you out too far into the Cape Fear. And it is navigable water.

2. Roberta Doshier asked if the City had funding to complete the additional phases of the project already, or if the City will apply for additional grants? Ms. Hemphill said that she will always try to get grant funding if it is available. She added that the City can apply again with CAMA, or the City can apply for PART-F funding. After Ms. Doshier asked when the kayak launch would be open, Ms. Hemphill said that it will take approximately (18) months because the plans get reviewed by every regulatory organization. State Port Pilot reporter, Eliot Dukes, told the Board that the parking area is already finished and suggested the Board members go to the site.

3. Brian Stevens saluted the City for getting this project done. He asked if there was a special name selected for the launch. He suggested the City place a storage apparatus at the launch. People could pay monthly rent to the City for use of the storage option. The money coming in could be used to maintain the launch area. He added that five spaces for parking is probably not enough, but it was a great start.

F.) Board Questions and Comments

The Board had no other questions or comments.

Alderman Allen made a motion to adopt the Resolution in support of the CAMA grant application and fund matching for the proposed kayak launch. Alderman Carroll seconded the motion. All ayes. Motion carried.

G.) Adjourn

After a motion by Alderman Lombardi, and seconded by Alderman Allen, Mayor Hatem adjourned the Special Public Meeting at 10:35 a.m. All ayes. Motion carried.

Joseph P. Hatem, M.D., M.P.H.
Mayor, City of Southport

Dorothy Dutton, City Clerk

**BOARD OF ALDERMEN
INDIAN TRAIL MEETING HALL
SEPTEMBER 20, 2022 10:00 A.M.
113 W. MOORE STREET
SOUTHPORT, N.C.**

SPECIAL MEETING MINUTES

PRESENT: Mayor Joseph P. Hatem
Mayor Pro-tem Karen Mosteller; Aldermen Lowe Davis, Rich Alt,
John Allen, Tom Lombardi, and Robert Carroll

STAFF PRESENT:
Gordon Hargrove, City Manager
Melanie Trexler, Finance Director
Dorothy Dutton, City Clerk
Tom Stanley, Public Services Director

OTHERS PRESENT: Emily Miller with McAdams and Associates, Carter Hubbard with W.K. Dickson Engineering, Eliot Duke, from the State Port Pilot, Renee Spencer with Star News Online, Pat Kirkman, Tish Hatem and other concerned citizens.

- A) Call to Order**
Mayor Hatem called the emergency meeting to order at 10:03 a.m.
- B) Invocation**
Alderman Lowe Davis gave the invocation.
- C) Pledge of Allegiance**
Mayor Hatem led everyone in the Pledge of Allegiance.
Mayor Hatem welcomed everyone to the special meeting. He explained that the meeting was noticed appropriately, but somehow it was not on the website. Regardless, the Public Hearing was noticed at the Regular Board meeting, and now the deadline is close. The meeting would qualify as an Emergency meeting, too. He summarized the agenda and asked City Manager Gordon Hargrove to explain the purpose.
- D) Asset Management Plan**
Mr. Hargrove said that a couple of years ago, the Cape Fear Council of Governments completed an Asset Management Plan for the City, but it was not complete. Because it was not complete, the City was not awarded as much money as possible. He said that the City has been working with Carter Hubbard, an engineer with W.K. Dickson, to complete the plan. Mr. Hargrove introduced Mr. Hubbard. Carter Hubbard said that they are trying to secure as much money as possible for the City. W.K. Dickson had to supplement the information that was provided by the CFCOG. They have also created a capital improvement plan. There is some targeted funding that they are pursuing. Mr. Hubbard explained the projects that the City is applying for funding for: Mulberry Wastewater Treatment Plant Expansion, Sewer Replacement, Stormwater, and an Inflow & Infiltration Study.
Alderman Davis asked for more information about smoking the lines. He summarized that a “smoke bomb” goes off and then gaps or leaks in the system can be identified because the smoke is coming out. In addition, videoing the lines helps identify cracks and other leaks. Alderman Alt asked if we had enough money to camera or smoke all of the lines that have not been done yet. Mr. Hubbard said that they will focus on the older lines first. Alderman Alt also

mentioned the presence of bacteria in some water testing that was done by a private group. Public Services Director said that the water that was tested is surface water. He was skeptical that the contaminants are leaking from a sewer line that is 8-9 feet deep. Mr. Hubbard said they would definitely look into those areas.

Ms. Emily Miller added that the approval and adoption of the Asset Management Plan would give the City more points when applying for funding. The City already has a loan to cover the debt service payment for the USDA Loan for the Wastewater Treatment Plant expansion, but if we were awarded ARPA funding, it would reduce our debt service. Because that is such a large ask. We are submitting the other applications, too. The sewer rehab and I & I study work together.

- E) Ms. Miller asked the Board to make a formal motion to approve, adopt, and implement the Asset Management Plan. ***Mayor Pro-tem Mosteller made a motion to adopt, approve, and implement the Asset Management Plan to include the operations and management portions. Alderman Lombardi seconded the motion. All ayes. Motion carried.***

Alderman Allen made a motion to approve the Resolution in Support of Applying for ARPA funding for the sewer rehab project. Alderman Davis seconded the motion. All ayes. Motion carried 6-0.

Alderman Alt made a motion to approve the Resolution in Support of Applying for ARPA funding for the Inflow and Infiltration Study. Alderman Carroll seconded the motion. All ayes. Motion carried 6-0.

Mayor Hatem said that the Wastewater Treatment Plant Expansion is in pursuit of the regionalization of the water and sewer systems. ***Alderman Lombardi made a motion to approve the Resolution in Support of Applying for ARPA funding for the expansion of the Mulberry Wastewater Treatment Plant. Alderman Davis seconded. All ayes. Motion carried 6-0.***

Alderman Allen made a motion to approve the Resolution in Support of Applying for ARPA funding for a City stormwater study and plan. Alderman Alt seconded. All ayes. Motion carried 6-0.

F) **Board Comments and Questions**

Alderman Alt said that he was very happy that the staff and consultants have been able to put this all together, particularly Mr. Tom Stanley. Alderman Allen agreed. There were no other Board comments or questions.

G) **Adjourn**

After a motion by Mayor Pro-tem Mosteller and seconded by Alderman Lombardi, the Mayor adjourned the meeting at 10:42 a.m. All ayes. Motion carried.

Joseph P. Hatem, M.D., M.P.H.
Mayor, City of Southport

Dorothy Dutton, City Clerk



**CITY OF SOUTHPORT
PROCLAMATION IN RECOGNITION OF BREAST CANCER
AWARENESS MONTH
October 2022**

Whereas, October is National Breast Cancer Awareness Month, which is an annual campaign to increase awareness of this disease; and

Whereas, National Breast Cancer Awareness Month remains dedicated to Increasing public knowledge about the importance of early detection and treatment; and

Whereas, it is estimated by the National Cancer Institute that there will be 287,850 new cases of Breast Cancer in 2022 and 43,250 will die from the disease; and

Whereas, due to improved early detection with advanced technology such as 3-D Mammography, which is available at Doshier Memorial Hospital, and through medical research with more innovative therapeutics and surgical intervention available, there is a 90 percent 5-year survival rate as compared to 80% in 1990; and

Whereas, with the utilization of annual screening, early detection, and advanced therapies, breast cancer patients are living longer;

And now, therefore, the City of Southport Board of Aldermen would like to recognize Breast Cancer Survivors and those battling the disease. We wish to honor and celebrate their resolve and their resilience;

We also recognize the family members and friends who are also affected by this disease and are an inexhaustible source of support and comfort.

We all hope for the day when medicine and its institutions, including the National Cancer Institute at the National Institutes of Health, Sloan Kettering Cancer Center, as well as University Medical Schools such as UNC School of Medicine at Chapel Hill, will find a cure; and

Whereas, many of the Citizens of Southport will be wearing pink, as will City of Southport Employees including the Southport Fire Department who will be wearing a T-shirt with a Ribbon—Fight for a Cure—and I will be wearing my Pink Chuck Taylor Converse All Stars and the Southport Fire Department T-shirt, when I work in the Emergency Department during the Month of October, to honor and celebrate our family, friends, and neighbors who are Breast Cancer Survivors and quietly mourn and remember those we have lost.

Therefore, I, Dr. Joseph P. Hatem, Mayor of the City of Southport, do hereby

recognize all of those who have been affected. I encourage all citizens, agencies, organizations, and groups to participate in activities that will increase awareness, support prevention, early detection, treatment, and research concerning Breast Cancer and do so hereby proclaim October 2022 Breast Cancer Awareness Month.

Joseph P. Hatem, M.D., M.P.H.
Mayor, City of Southport

Dorothy Dutton, City Clerk



**CITY OF SOUTHPORT
PROCLAMATION IN RECOGNITION OF EMERGENCY NURSES WEEK
OCTOBER 9TH -OCTOBER 15TH**

WHEREAS, there are approximately 167,000 emergency nurses in the United States who have expertise in caring for all emergency patients across the spectrum of the lifespan; ushering life in at birth and allowing for dignified death; and

WHEREAS, emergency nurses are highly trained to recognize life-threatening problems and solve them on the spot, playing a vital role in treating patients in emergency situations, caring for those most in need, and saving lives daily; and

WHEREAS, these characteristics provide a broad scope of practice for the delivery and and complex care within a limited timeframe to healthcare consumers of all ages and backgrounds; and

WHEREAS, through research, education, and emergency nursing advocacy, the Emergency Nurses Association supports and honors the advancement of professionalism of emergency nurses everywhere.

NOW, let us join together to honor extraordinary acts of service, compassion, and commitment that emergency nurses provide to patients every day and especially to honor the emergency nurses at J. Arthur Doshier Memorial Hospital.

NOW, THEREFORE, I, Joseph P. Hatem, Mayor, do hereby proclaim October 9-15th, 2022 as:

“Emergency Nurses Week”

In testimony whereof, I hereto set my hand to be affixed the great seal of the City of Southport on this 13th day of October 2022.

Joseph P. Hatem, M.D., M.P.H.
Mayor, City of Southport

Dorothy Dutton, City Clerk

To: City of Southport Board of Aldermen
From: Cape Fear Council of Governments: Patrick Flanagan – Regional Planner/RPO;
Wes MacLeod, AICP, ASLA – Local Government Services Director
Date: October 4, 2022
Re: Yacht Basin Mobility Plan

The Cape Fear Council of Governments is pleased to present the draft recommendations to the Board of Aldermen concerning transportation networks and patterns in the Yacht Basin area (see study area map). This project provides a cursory set of recommendations based upon field work, stakeholder involvement, and a review of best management practices.



At the October 13 Board of Aldermen meeting, I will provide an overview of our findings. Wes MacLeod, Local Government Services Director will also be available to assist with the project overview. In particular, the study area presentation will include draft recommendations for short-term and long-term improvements to the Yacht Basin area. It should be noted that the City is not required to adopt the recommendations or associated planning document. Rather, the City may

utilize such recommendations as a starting point for building consensus regarding the necessary short and long-term improvements to solidify the Yacht Basin area as a permanent and endearing asset to the City of Southport.

Should you have any questions, comments, or concerns please do not hesitate to contact our office directly.

Best Regards,

Patrick Flanagan
Regional Planner
Cape Fear Council of Governments
1480 Harbour Drive
Wilmington, NC 28401
Tel: 910.395.4553 ext. 214
Email: pflanagan@capefearcog.org



MEMORANDUM

TO: Honorable Mayor and Board of Alderman

FROM: Heather Hemphill; Southport Parks and Recreation Director

RE: Personnel

I would like to make the part-time recreation assistant's positions into one full time position. We have 2 part-time positions that assist the Recreation Department on a daily basis. These 2 positions usually total 80 hours per pay period. The position is split between 2 people to adhere with the NC Labor laws compliance of part time hours at a maximum of 1,000 hours per calendar year per person. Anyone who works more hours in local government must be considered full time. I have worked with Finance Director Melanie Trexler on funding this position. This would be accomplished by moving the proposed salary and benefits from part-time salaries to full time salaries line item. The salary is already budgeted in the fact that the 2 part-time positions total full-time hours per pay period, so it is a matter of reclassifying 2 part-time positions into 1 full time position.

The current adopted Parks and Recreation Masterplan made the recommendation for the addition of a full-time recreation assistant, so this is an anticipated position. As identified in several documents, including the Parks and Recreation Master Plan, the city is growing in leaps and bounds, producing the need for more recreation programs and spaces. This growth requires the growth of the Department in personnel.

Thank you for your consideration in this matter.

APPLICATION FOR APPOINTMENT TO BOARDS AND COMMITTEES

The undersigned is interested in community service and provides this information for use by the Board of Aldermen in considering his/her qualifications for appointment to the following boards or committees. (See attached listing for boards and committees)

Forestry Committee
First Preference

Second Preference

Third Preference

Name William Bream Spouse Name D. Bream
(if married)

Home Address 607 W. Caswell Ave Telephone Number 919-608-6325

Business Address _____ Telephone Number _____

E-mail Address bifbream@icloud.com

Resident of Southport Yes ☒ No ☐ How Many Years? 10

State and County of Legal Residence N.C. Brunswick

Education BFA

Present Job/Employer Self employed

Past Employment " "

Current Civic/Community Participation Donating time & talent
to City of Southport and UYA

Reasons qualified for this appointment (optional) _____

Do you anticipate any conflicts of interest if appointed? Yes ☐ No ☒

William Bream
Signature of Applicant

8-4-22
Date

Aldermen in considering their qualifications for appointment to the following boards or committees.

Name Dina Roussel

Spouse Name (If married) —

Appointment(s) for which you are applying:

- | | |
|--|--|
| ☐ ABC Board | ☒ Forestry Committee |
| ☒ Beautification Committee | ☒ Parks and Recreation Committee |
| ☐ Board of Adjustment | ☐ Planning Board |

Do you have a preference? No

Physical Address: 420 North Lord Southport 28461

Mailing Address: same

Resident of Southport ☒ Yes ☐ No How Many Years? —

State and County of Legal Residence NC - USA.

Main Phone Number 919-423-2770 Secondary Number —

E-mail Address dinaroussel@gmail.com

You may submit a resume along with your application detailing the following section if you so choose.

Education BS - Business - University of New Orleans, MBA - Univ. of Chicago.

Present Job/Employer owner - Coastal Cottage - Southport.

Past Employment UNC-Chapel Hill, entrepreneur - Various.

Current Civic/Community Participation none - new to area.

Reasons you are qualified for this appointment (optional) In my role at UNC I led a program of UNC, Town of Chapel Hill, + Orange County

so learned the workings of government. Have served on and/or chaired a number of boards - UNC Women's Hospital, Arts Center, Carol Woods, Preservation Society, etc.

Do you anticipate any conflicts of interest if appointed? Yes ☐ No ☒

Signature Dina Roussel Date 7/17/22

Please Return to: City Clerk, Dorothy Dutton

ddutton@cityofsouthport.com or City of Southport Clerk: 1029 N. Howe Street Southport, N.C. 28461

APPLICATION FOR APPOINTMENT TO BOARDS AND COMMITTEES

The undersigned is interested in community service and provides this information for use by the Board of Aldermen in considering his/her qualifications for appointment to the following boards or committees. (See attached listing for boards and committees)

ABC Board

First Preference

Zoning Board of Adjustment

Second Preference

Forestry Committee

Third Preference

Name Heather L. Kos

Spouse Name _____
(if married)

Home Address 105 Park Ave

Telephone Number 704-277-1155

Business Address _____

Telephone Number _____

E-mail Address heatherkos99@gmail.com

Resident of Southport Yes ☒ No ☐

How Many Years? 1yr

State and County of Legal Residence Brunswick County, North Carolina

Education _____

Present Job/Employer T-Mobile USA

Past Employment Sprint/Nextel

Current Civic/Community Participation Daughters of the American Revolution,

League of Women Voters, York co SC

Reasons qualified for this appointment (optional) I bring experience learned in over 22yrs

of Project and Program management for a Fortune 100 company. As a remote employee I have also gained softskills and have the ability to partner with people to drive positive outcomes.

Do you anticipate any conflicts of interest if appointed? Yes ☐ No ☒

Heather L. Kos

Signature of Applicant

4/29/22

Date



APPLICATION FOR BOARDS AND COMMITTEES

The undersigned is interested in community service and provides this information for use by the Board of Aldermen in considering his/her qualifications for appointment to the following boards or committees. (See attached listing for boards and committees)

Forestry Committee

First Preference _____

Second Preference _____

Third Preference _____

Name **Scott A. Len**

Spouse Name **Lisa**
(if married)

Home Address **318 Willis Drive, Southport** Telephone Number **571-296-4174**

Business Address _____ Telephone Number **910-269-3260**

E-mail Address **scottlisen@hotmail.com**

Resident of Southport Yes ☒ No ☐ How Many Years? **9**

State and County of Legal Residence **NC, Brunswick**

Education **BS Geography/Environmental Science Florida State University**

Present Job/Employer **Retired**

Past Employment **Telecommunications Officer, Federal Government**

Current Civic/Community Participation **Forestry Committee**

CHAIRMAN SINCE 2016

Reasons qualified for this appointment (optional) **see attached document**

Do you anticipate any conflicts of interest if appointed? Yes ☐ No ☒

Scott A. Len

15 Sep 2022

Signature of Applicant

Date

Forestry Education/Courses

Scott A. Len

Southport Forestry Committee

Florida State University (1980-1984)

BS Degree Geography/Environmental Science

University of Florida (1997-1998) UFID 45288315

1. Introduction to Forestry (FOR 01)
2. Basic Forest and Wildland Fire Behavior (FOR 06)

Tree Board University

Tree Board University - Webinar series/courses. Completed April 2016 (**Certificate Course**)

North Carolina Urban Forest Council (Member #1529/1987)

Grant Writing Seminar – (1/18/17)

Carolina Canopy Workshop (Jacksonville, NC) (2/16/17)

Weathering the Storm – Urban Forest Hurricane Prep (Wilmington) (04/17/19)

Caring for Trees before the Storm (Webinar, 12/5/19)

ISA Certified Arborist exam prep (12/7-9/20)

Arboricultural Biomechanics (02/10/21)

NC Trees and Storms: Readiness, Response, & Recovery (04/29/21)

Readiness: Getting your trees storm ready (6/8/21) (joint with NCFS)

Readiness: Response and Recovery after the storm (6/17/21) (joint with NCFS)

Tree Preservation Ordinances for NC Municipalities (4/20/22)

International Society of Arborists (ISA) (# 269865) (Certification Courses)

Tree Worker Safety (11/30/17)

Online Urban Forestry (11/30/17)

Risk Assessment and Tree Protection (12/02/17)

Early Care (10/9/18)

Trees & Water (03/31/20)

Trees & Construction (06/25/22)

U.S. Forest Service-Southern Region-Urban and Community Forestry Program, Southern Regional Extension Forestry/NC Cooperative Extension - Forestry

Urban Forestry – Citizen Forester (06/14/19) **(Certificate Course)**

Oak Decline in the US (SREF) (3/4/20)

Routine checking of Trees (SREF) (3/5/20)

Southeastern Prescribed Fire (SREF, NCCE) (3/25/20)

Storm Resilient Urban Forests (SREF) (4/2/20)

Emergency Planning – Community Forest Storm Mitigation (SREF, NCCE) (4/3/20)

Soil Management for Community Trees (SREF, UGA Forestry) (5/17/20)

Ecosystem Management in Towns and Cities (SREF, UGA Forestry) (5/19/20)

Caring for Newly Planted Trees (SREF, UGA Forestry) (01/16/22)

Silvicultural Aspects of Loblolly Pine (USFS, SREF, NCFS) (01/17/22)

Urban Forestry: Tree Management (SREF, NCFS) (01/17/22)

Pine Straw Management in SE USA (SREF, UGA) (3/23/22)

NC Forest Service – Urban and Community Forestry Program/NCSU Extension Forestry

Tree Risk and Emergency Management Webinar (3/3/20)

Planning in the Face of Change – Green Infrastructure (3/3/20)

Univ. of Illinois Extension/USDA Forest Service, Illinois DNR

Mastering Urban Tree Health and Identification (3/22/20)

NCSU Cooperative Extension

Carolina Backyard Naturalist (Haywood County Center) (9/15 – 12/15 2021)

History and Role of Prescribed Fire in NC (Part I) (10/14/21) (ForestHerNC)

Prescribed Burning Workshop (Part II) (11/18/21) (ForestHerNC)

Vermont Tree Warden School (eLearn/Univ. of Vermont) (Jan 2022)

Urban Forestry Today Webinars

“Selecting more Tough Trees for Tough Urban Sites” – Dr. Jeff Iles, Iowa State U.

Arbor Day Foundation

“The Power of Social Media to Engage Your Community This Arbor Day” - W. Todd & N. Schreiter – (3/22/22)

“Healthy Soils, Healthy Trees” – Chad Rigsby, Bartlett Tree (6/29/22)



APPLICATION FOR APPOINTMENT TO BOARDS AND COMMITTEES

The undersigned is interested in community service and provides this information for use by the Board of Aldermen in considering their qualifications for appointment to the following boards or committees.

Name Roxie Smith

Spouse Name (If married) _____

Appointment(s) for which you are applying:

- | | |
|---|---|
| ☐ ABC Board | ☒ Forestry Committee |
| ☐ Beautification Committee | ☐ Parks and Recreation Committee |
| ☐ Board of Adjustment | ☐ Planning Board |

Do you have a preference? _____

Physical Address: 209 E Moore St, SPT, NC 28461

Mailing Address: 4956 Old Long Beach, Ste 14, PMB 236, SPT NC 28461

Resident of Southport ☒ Yes ☐ No How Many Years? 8

State and County of Legal Residence NC Brunswick

Main Phone Number 910-363-4002 Secondary Number 917-993-0447

E-mail Address RRS20@columbia.edu

You may submit a resume along with your application detailing the following section if you so choose.

Education PhD

Present Job/Employer RETIRED

Past Employment EDUCATIONAL ADMINISTRATOR

Current Civic/Community Participation WOMAN'S CLUB, ROTARY, FORESTRY

Reasons you are qualified for this appointment (optional) Interest; prior service; own small stand of timber

Do you anticipate any conflicts of interest if appointed? Yes ☐ No ☒

Signature Roxie Smith Date 09/15/2022

Please Return to: City Clerk, Dorothy Dutton



APPLICATION FOR APPOINTMENT TO BOARDS AND COMMITTEES

The undersigned is interested in community service and provides this information for use by the Board of Aldermen in considering their qualifications for appointment to the following boards or committees.

Name Marianne Huntley

Spouse Name (If married) —

Appointment(s) for which you are applying:

☐ ABC Board

☐ Beautification Committee

☐ Board of Adjustment

☒ Forestry Committee

☐ Parks and Recreation Committee

☐ Planning Board

Do you have a preference? —

Physical Address: 311 E Nash St., Southport, NC 28461

Mailing Address: Same

Resident of Southport ☒ Yes ☐ No

How Many Years? 12

State and County of Legal Residence North Carolina, Brunswick County

Main Phone Number 201-247-2927 Secondary Number same

E-mail Address mhuntley48@gmail.com

You may submit a resume along with your application detailing the following section if you so choose.

Education PhD biology University of Virginia

Present Job/Employer retired

Past Employment Research biologist, biology teacher, science editor

Current Civic/Community Participation Current Forestry Committee member, Caswell Beach Turtle Watch, Beautification Committee

Reasons you are qualified for this appointment (optional) Volunteer, CFRW member

Do you anticipate any conflicts of interest if appointed? Yes ☐ No ☒

Signature Marianne Huntley Date 9/13/2022

Please Return to: City Clerk, Dorothy Dutton

ddutton@cityofsouthport.com or City of Southport Clerk: 1029 N. Howe Street Southport, N.C. 28461



APPLICATION FOR APPOINTMENT TO BOARDS AND COMMITTEES

The undersigned is interested in community service and provides this information for use by the Board of Aldermen in considering their qualifications for appointment to the following boards or committees.

Name Fred Fiss

Spouse Name *(If married)* Emma Thomas

Appointment(s) for which you are applying:

☐ ABC Board

☒ Forestry Committee

☐ Beautification Committee

☐ Parks and Recreation Committee

☐ Board of Adjustment

☐ Planning Board

Do you have a preference? This is a re-application for the Forestry Committee

Physical Address: 216 N Atlantic Ave, Southport NC

Mailing Address: Same

Resident of Southport ☒ Yes ☐ No How Many Years? 16

State and County of Legal Residence NC, Brunswick

Main Phone Number 910-269-6901 Secondary Number _____

E-mail Address Ffiss@bellsouth.net

You may submit a resume along with your application detailing the following section if you so choose.

Education _____

Present Job/Employer Green Harmony Inc

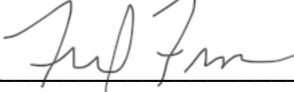
Past Employment _____

Current Civic/Community Participation Planning Board, Forestry Committee

Reasons you are qualified for this appointment *(optional)* I feel I bring useful tree knowledge and a useful

Perspective as a residential builder. I would like to continue to serve our wonderful community.

Do you anticipate any conflicts of interest if appointed? Yes ☐ No ☒

Signature  Date 9-18-22

Please Return to: City Clerk, Dorothy Dutton

ddutton@cityofsouthport.com or City of Southport Clerk: 1029 N. Howe Street Southport, N.C. 28461

MEMORANDUM

FOR: Southport Board of Aldermen

FROM: Scott A. Len Chairman, Southport Forestry Committee

SUBJECT: Recommendation for appointments to Forestry Committee

DATE: September 15, 2022

The Southport Forestry Committee has sought to fill several vacant positions this calendar year. These vacancies were advertised in the State Port Pilot on several occasions, as well as on the City's social media pages.

In response to these advertisements, four applications were received requesting appointment to the Committee; Meredith FitzHugh, Heather Kos, Dina Rousset, and William Bream. Interviews were held on 13 September; present were myself as the Committee Chairman, Lowe Davis as the Committee Aldermen Representative, and Christopher Martin as the Committee City Staff representative. Ms FitzHugh did not show for her interview, but interviews were completed with Ms. Kos, Ms. Rousset, and Mr. Bream.

All three candidates expressed a desire to serve the community as a member of the Committee as well as committing to undertaking further training or education opportunities to maximize their contribution to Committee business. There are currently two vacant positions with the anticipated renewal of several serving Committee members, but the Forestry Committee By-Laws have a provision for "alternate" members being appointed as well. It is my desire that all three candidates therefore be appointed to the Committee, as follows:

William "Bif" Bream – appointment to the Committee as full member;

Dina Rousset – appointment to the Committee as full member;

Heather Kos – appointment to the Committee as alternate member.

In addition to these appointments, I request the renewal of term for the following, currently serving members of the Committee;

Scott A. Len – Chairman

Roxie Smith – Vice Chairman

Marianne Huntley

Fred Fiss

I thank the Board of Aldermen for their continued support of the Forestry Committee and the work that we perform on behalf of the citizens of Southport.

Respectfully,

Scott A. Len



APPLICATION FOR APPOINTMENT TO BOARDS AND COMMITTEES

The undersigned is interested in community service and provides this information for use by the Board of Aldermen in considering their qualifications for appointment to the following boards or committees.

Name Bonnie Bray

Spouse Name (if married) John Keiffer

Appointment(s) for which you are applying:

- | | |
|---|---|
| ☐ ABC Board | ☐ Forestry Committee |
| ☐ Beautification Committee | ☐ Parks and Recreation Committee |
| ☐ Board of Adjustment | ☐ Planning Board |

Do you have a preference? Historic Preservation Commission

Physical Address: 515 Quarter Master Drive, Southport, NC 28461

Mailing Address: Same

Resident of Southport ☐ Yes ☒ No How Many Years? 12

State and County of Legal Residence Brunswick County, North Carolina

Main Phone Number 301.741.6698 Secondary Number None

E-mail Address blbray@mac.com

You may submit a resume along with your application detailing the following section if you so choose.

Education Masters in Accounting and Financial Management

Present Job/Employer Retired

Past Employment Municipal Finance Director

Current Civic/Community Participation See attached

Reasons you are qualified for this appointment (optional) See attached

Do you anticipate any conflicts of interest if appointed? Yes ☒ No

Signature  Date 9.14.22

Please Return to: City Clerk, Dorothy Dutton
ddutton@cityofsouthport.com or City of Southport Clerk, 1029 N. Howe Street Southport, N.C. 28461

RECEIVED
SEP 15 2022
CITY CLERK,
CITY MANAGER'S OFFICE

Historic Preservation Commission Application
Bonnie Bray 9.14.22

Current Civic/Community Participation:

Up Your Arts Director, 2017-present

Southport Beautification Committee President, 2019-2021

Reasons you are qualified for this appointment:

After a career spent managing local government affairs, I have an abiding interest in the beneficial role municipalities can play in the quality of life experienced by their residents, which is, I think, a necessary philosophy for this commission. I also helped renovate a Maryland Historical Trust house my husband and I owned before we moved to Southport (Inventory No. PG: 79-019-54) and participated in planning tricentennial activities for the town in which it was located. I would love to apply this seasoned attentiveness to the efforts of a like-minded group tasked with developing a robust, practical approach to the preservation of Southport's history.

BONITA L. BRAY, MS
blbray@mac.com

515 Quarter Master Drive, Southport, NC 28461

301/741-6698

PROFESSIONAL PROFILE

- Master's degree in accounting
- Seventeen years as chief financial officer
- Proven government and non-profit leader
- Extensive grants management experience
- Software conversion specialist

GOVERNMENT AND NON-PROFIT EXPERIENCE

Directed the fiscal operations of four municipal governments and a county library system
Administered \$28 million in public funding and capital project grants
Supervised the financial responsibility for \$35 million in 501(c)3 revenue
Led eight accounting teams during FASB- and GASB-compliant audits
Developed and maintained balanced operating, project and capital budgets
Managed utility billing, payroll, tax collection, accounts payable, and cash collections
Planned and implemented multiple technology conversions

KEY ACCOMPLISHMENTS

Fiscal Management:

- Restored compliance with North Carolina Local Government Commission requirements after a year-long effort to prepare and deliver two past-due public audits
- Stabilized the fiscal integrity of a \$25 million government unit with effective implementation of GAAP-based procedures and internal controls
- Doubled interest income on public treasury funds by leveraging banking relationships
- Led a six-month multi-million dollar recovery of data after a hardware failure
- Reduced risk in the cash collection process by instituting fraud prevention tools and training to 150 employees in 18 different locations
- Increased the fundraising efficiency rate of a national direct mail operation 30% through improved cost accounting procedures

Organizational Development:

- Led the technological conversion of eight municipal departments from reliance on a decades-old Cobol program to an ERP system in two thirds the expected timeframe
- Averted deficit spending during three years of severe public funding reductions
- Strengthened senior management participation in a \$25 million budget process with flexible analysis and presentation tools
- Streamlined grants management when program volume grew tenfold by centralizing planning across three departments
- Increased town revenue 15% after revamping municipal response to federal, state and county agencies for taxpayer services

BONITA L. BRAY, MS

blbray@mac.com

515 Quarter Master Drive, Southport, NC 28461

301/741-6698

EMPLOYMENT HISTORY

10/2016 – Retired

Town of Sunset Beach, NC – Finance Director. Directed fiscal operations for an oceanfront town of 4,000 year-round residents receiving police, fire, public works, and beach services. Financial administration of the town's \$7 million budget includes significant grants management activity and FEMA-related disaster recovery response.

12/2014 – 10/2016

Town of Oak Island, NC – Human Resources Officer. Managed a year-long financial software implementation project, along with the ongoing payroll and human resources needs of 130 employees, including conversion to the State Health Plan, online employee portal access, and compliance with Affordable Care Act provisions.

1/2013 – 10/2014

City of Southport, NC – Finance Director. Responsible for the fiscal integrity of a coastal tourist town. City operations cover police, fire, parks, refuse, tourism, electric power and water and sewer service for 3,000 residents. Responsibilities included annual audits and budgets; and financial operations for a \$16 million budget, including utility billing, cash collections, accounts payable, grants special revenue, and risk management.

5/2012 – 12/2012

City of Whiteville, NC – Finance Director. Ensured fiscal accountability for a full range of municipal services to 5,000 residents. Accounting operations include utility billing, tax collection, federal and state grant administration, ongoing statutory compliance and financial reporting of general and enterprise fund activity.

9/2006 – 12/2011

Prince George's County Memorial Library System – Chief of Finance & Budget. Directed all fiscal and treasury matters of an 18-branch public library system in Maryland, including annual audits and budgets for a \$25 million general fund, payroll for 400 employees and accounting for capital grants and aid in excess of \$2 million.

1/2006 – 8/2006

Town of Upper Marlboro, MD – Interim Town Manager. Administered all municipal operations for newly elected town commissioners during a search for a permanent candidate.

3/2005 – 1/2006

Institute for Family-Centered Care, MD – Director of Finance & Administration. Managed fiscal and administrative affairs of a 501(c)3 government contractor offering hospital-related training and consulting services.

4/2001 – 2/2005

Defenders of Wildlife, Washington, DC – Accounting Manager. Directed finance department responsibilities for the fundraising operation of a national environmental organization, including accounting for a \$35 million direct mail operation.

BONITA L. BRAY, MS

blbray@mac.com

515 Quarter Master Drive, Southport, NC 28461

301/741-6698

EDUCATION & AFFILIATION

M.S., University of Maryland UC, 2008, Accounting and Financial Management
B.A., Norwich University, Vermont College, 1996, Liberal Studies
UNC School of Government finance officer certification coursework, 2012, 2013
UNC School of Government public employment law coursework, 2015
Delegate, Government Finance Officers Association convention, 2014
Member, Government Finance Officers Association, since 2006

REGULATORY COMPLIANCE EXPERIENCE

Local Government Budget & Fiscal Control Act – North Carolina
Department of Transportation Powell Bill – North Carolina
NC State Treasurer, State & Local Government, Local Fiscal Management
Payroll tax and state retirement reporting – North Carolina, Maryland, Virginia and the District of Columbia
Sales and use tax reporting – North Carolina, Maryland and the District of Columbia
Property tax and special assessment administration and reporting – North Carolina
Government Accounting Standards Board statements, including GASB 34
Federal Accounting Standards Board pronouncements, including FASB 116 and 117
Office of Management & Budget circulars, including OMB A-110, A-122 and A-133
Federal Election Commission (FEC) forms for Section 527 and other political organizations
Internal Revenue Service Forms 1095-C in compliance with the Affordable Care Act
Internal Revenue Service Forms 990 and 990-T
Internal Revenue Service Form 5500 and requirements for 403(b) tax-sheltered annuity and Section 125 cafeteria plans
Internal Revenue Service Forms 941, 940, W2 and 1099-Misc
American Institute of CPAs (AICPA) Statements on Auditing Standards and Code of Professional Conduct
Government Finance Officers Association (GFOA) best practices and advisories
Corporate and charitable organization registrations - Maryland

SOFTWARE APPLICATIONS

Edmunds Gov.Tech/Logics, Black Mountain Software, Tyler Technologies Incode, Harris/ICS, Sage MIP, Solomon, Sage ABRA, Paychex and ADP online, Excel, Word, FRx Reporting, Crystal Reports, ACCPAC



APPLICATION FOR APPOINTMENT TO BOARDS AND COMMITTEES

The undersigned is interested in community service and provides this information for use by the Board of Aldermen in considering their qualifications for appointment to the following boards or committees.

Name Kelly Burke

Spouse Name (If married) NA

Appointment(s) for which you are applying:

- | | |
|---|---|
| ☐ ABC Board | ☐ Forestry Committee |
| ☐ Beautification Committee | ☐ Parks and Recreation Committee |
| ☐ Board of Adjustment | ☐ Planning Board |

Do you have a preference? Historic Preservation Commission

Physical Address: 809 Memory Lane

Mailing Address: 809 Memory Lane

Resident of Southport ☐ Yes ☒ No How Many Years? 2.5

State and County of Legal Residence North Carolina

Main Phone Number 785-817-0527 Secondary Number _____

E-mail Address kelly_burke09@yahoo.com

You may submit a resume along with your application detailing the following section if you so choose.

Education Kansas State University Ph.D. Industrial/Organizational Psychology

Present Job/Employer Retired, Volunteer for Samara's Village Volunteer Coor/Ambassador

Past Employment Human Resource Exec Payless ShoeSource Corp, Huhtamaki Inc

Current Civic/Community Participation Samara's Village, Village Treasurers

Reasons you are qualified for this appointment (optional) My commitment to Southport extends beyond the 2 years I've lived here. I visited for over a decade, dreaming of living in the community that was quaint and friendly. I have strong cognitive and reasoning skills so I can learn more about historic preservation and more about community planning.

My vested interest and passion for the preservation of Southport are reasons for my interest.

Do you anticipate any conflicts of interest if appointed? Yes ☒ No

Signature Kelly Burke Date 9-14-22

Please Return to: City Clerk, Dorothy Dutton

ddutton@cityofsouthport.com or City of Southport Clerk: 1029 N. Howe Street Southport, N.C. 28461

RECEIVED
SEP 18 2022
CITY CLERK,
CITY MANAGER'S OFFICE



APPLICATION FOR APPOINTMENT TO BOARDS AND COMMITTEES

The undersigned is interested in community service and provides this information for use by the Board of Aldermen in considering their qualifications for appointment to the following boards or committees.

Name Carl S. Ward

Spouse Name (if married) Deborah

Appointment(s) for which you are applying:

- | | |
|---|---|
| ☐ ABC Board | ☐ Forestry Committee |
| ☐ Beautification Committee | ☐ Parks and Recreation Committee |
| ☐ Board of Adjustment | ☐ Planning Board |

Do you have a preference? Historic preservation Commission

Physical Address: 231 N. Caswell Ave.

Mailing Address: P.O. Box 11088

Resident of Southport ☒ Yes ☐ No How Many Years? 7

State and County of Legal Residence N.C., Brunswick

Main Phone Number 910-520-2744 Secondary Number _____

E-mail Address cward4@ec-rr.com

You may submit a resume along with your application detailing the following section if you so choose.

Education _____

Present Job/Employer self employed - Recently retired General Contractor

Past Employment + owner operator - Ward Mini Storage

Current Civic/Community Participation none

Reasons you are qualified for this appointment (optional) As a general Contractor I am very familiar with construction practices and problem solving. As a resident living downtown I would like to see a balance between commercial interest and residential property owners.

Do you anticipate any conflicts of interest if appointed? Yes ☐ No ☒

Signature Carl S. Ward Date 9-19-22

RECEIVED

Please Return to: City Clerk, Prothy Dutton

ddutton@cityofsouthport.com or City of Southport Clerk: 1029 N. Howe Street Southport, N.C. 28461

**CITY CLERK,
CITY MANAGER'S OFFICE**



APPLICATION FOR APPOINTMENT TO BOARDS AND COMMITTEES

The undersigned is interested in community service and provides this information for use by the Board of Aldermen in considering their qualifications for appointment to the following boards or committees.

Name Cathy Dudley
 Spouse Name (if married) Laura Simmons

Appointment(s) for which you are applying: Historic Preservation Commission
☐ ABC Board ☐ Forestry Committee
☐ Beautification Committee ☐ Parks and Recreation Committee
☐ Board of Adjustment ☐ Planning Board

Do you have a preference? _____

Physical Address: 105 N Caswell Ave, Southport NC 28461

Mailing Address: 105 N Caswell Ave, Southport NC 28461

Resident of Southport ☒ Yes ☐ No How Many Years? 2

State and County of Legal Residence Brunswick County, North Carolina

Main Phone Number 336-662-7973 Secondary Number _____

E-mail Address cathy.a.dudley@gmail.com

You may submit a resume along with your application detailing the following section if you so choose.

Education _____

Present Job/Employer _____

Past Employment _____

Current Civic/Community Participation _____

Reasons you are qualified for this appointment (optional) _____

Do you anticipate any conflicts of interest if appointed? Yes ☐ No ☒

Signature Cathy A Dudley Date 9/26/22

Please Return to: City Clerk, Dorothy Dutton

ddutton@cityofsouthport.com or City of Southport Clerk: 1029 N. Howe Street Southport, N.C. 28461

Received 09/26/2022-DVD

CATHY DUDLEY

105 N. Caswell Ave., Southport, NC 28461 · 336.662.7973

cathy.a.dudley@gmail.com

cathy-a-dudley.medium.com · thewearybanker.com · linkedin.com/in/cathy-a-dudley

EXPERIENCE

EXECUTIVE VICE PRESIDENT, FIRST BANK

APRIL 2003 – APRIL 2020 (RETIRED)

Responsible for digital banking, treasury services, bankcard and marketing departments for \$6 billion bank. Oversaw total budget of \$12 million+ in revenue and \$2 million in expenses.

- Built treasury services platform to include lockbox, remote deposit capture, international wire, positive pay, ACH, domestic wire transfers and account reconciliation. In 2019 the team generated \$158 million in new deposits and \$3.2 million in gross revenue.
- Launched digital banking and oversaw growth to reach average of 1million logins and over 10,000 transactions worth more than \$100 million each month.
- Built call center department to handle increasing shift to digital and mobile. The call center received the highest customer satisfaction scores in a JD Power customer survey.

SENIOR MANAGER, KPMG

Consulted with financial institution on strategic planning, organizational design, and process improvement. Managed projects ranging including customer segmentation, retail strategy, and branch operations improvement

CONSULTANT, TOWERS PERRIN (WATSON TOWERS WILLIS)

Consulted with financial institution on strategic planning, organizational design, and process improvement.

EDUCATION

M.B.A., SAN FRANCISCO STATE UNIVERSITY

B.S., BUTLER UNIVERSITY

RECENT ACTIVITIES

Guardian ad Litem, Brunswick County

Administrator, Friends of NC Maritime Museum, Southport

United Way Of Moore County, Board Of Directors



APPLICATION FOR APPOINTMENT TO BOARDS AND COMMITTEES

The undersigned is interested in community service and provides this information for use by the Board of Aldermen in considering their qualifications for appointment to the following boards or committees.

Name Charles A. Drew

Spouse Name (If married) None

Appointment(s) for which you are applying: Historic Preservation Commission

☐ ABC Board

☐ Forestry Committee

☐ Beautification Committee

☐ Parks and Recreation Committee

☐ Board of Adjustment

☐ Planning Board

Do you have a preference? Historic Preservation Commission

Physical Address: 112 Park Avenue Southport, NC 28461

Mailing Address: PO Box 10512 Southport, NC 28461

Resident of Southport ☒ Yes ☐ No How Many Years? 48yrs - Native

State and County of Legal Residence North Carolina, Brunswick

Main Phone Number 910-477-2365 Secondary Number 910-279-1863

E-mail Address cdrew@cityofsouthport.com

You may submit a resume along with your application detailing the following section if you so choose.

Education 1992 South Brunswick High School Graduate / College Courses

Present Job/Employer City of Southport - Fire Chief / Also Pastor

Past Employment None -

Current Civic/Community Participation Pastor of Lighthouse Pentecostal Church, Volunteer FF for 25 yrs, Vice President of Southport Area, Instructor at B.C.

Reasons you are qualified for this appointment (optional) I am a lifelong Native of Southport, I am concerned with historic preservation. I am a Certified Building Inspector, Certified Level 3 Fire Inspector, Studied about Southport History.

Do you anticipate any conflicts of interest if appointed? Yes ☐ No ☒

Signature Charles A. Drew Date 09/22/2022

Please Return to: City Clerk, Dorothy Dutton

ddutton@cityofsouthport.com or City of Southport Clerk: 1029 N. Howe Street Southport, N.C. 28461



APPLICATION FOR APPOINTMENT TO BOARDS AND COMMITTEES

The undersigned is interested in community service and provides this information for use by the Board of Aldermen in considering their qualifications for appointment to the following boards or committees.

Name H. "Josh" Cline McGee, AIA NCARB

Spouse Name (If married) Susan Adams

Appointment(s) for which you are applying:

- | | |
|---|---|
| ☐ ABC Board | ☐ Forestry Committee |
| ☐ Beautification Committee | ☐ Parks and Recreation Committee |
| ☐ Board of Adjustment | ☐ Planning Board |

Do you have a preference? Historic Preservation Commission

Physical Address: 195 Gentle Breeze Court, Southport, NC

Mailing Address: same

Resident of Southport ☐ Yes ☒ No How Many Years? 4

State and County of Legal Residence Brunswick County, NC

Main Phone Number (704) 614-2956 Secondary Number (865) 803-1444

E-mail Address cmadesign7@gmail.com

You may submit a resume along with your application detailing the following section if you so choose.

Education B.A. Mathematics, B.S. Architecture (UNC-Charlotte)

Present Job/Employer Managing Principal/Architect for CMA Design, PLLC

Past Employment Senior Architect for Hipp Architecture & Development (Wilmington, NC)

Current Civic/Community Participation Southport Board of Adjustment, The Hammocks ARC

Reasons you are qualified for this appointment (optional) 35 year career in the building/design/construction industry.

Architectural design experience with adaptive reuse and residential properties. Past president of homeowner's association (Charlotte).

Senior editor of national publication for architectural design (2016, Architectural Graphic Standards 12th Edition).

Extensive experience working with design committees, building codes, regulatory agencies, engineers and contractors.

Do you anticipate any conflicts of interest if appointed? Yes ☒ No

Signature Josh Cline McGee Date 9/23/2022

Please Return to: City Clerk, Dorothy Dutton
ddutton@cityofsouthport.com or City of Southport Clerk: 1029 N. Howe Street Southport, N.C. 28461

Received 09/23/2022

and several contract employees. Project experience has included oral surgeon's office, plastic surgeon's office, and numerous other medical upfits. Extensive experience with general dentistry, pediatric dentistry, orthodontic offices, oral surgeon design. Highly regarded by both NC Dental Society and dental equipment vendors. Other projects have included a major addition to the Northwest Public Health Facility (for Mecklenburg County), two orthopedic offices for Owens-Christian, dental offices, Doctor's Urgent Care facility in Fayetteville, and been involved with a renovation for RexCare in Wake Forest. Actively involved in several local professional associations. Senior Editor for 12th Edition of Architectural Graphic Standards.

2/07 – 4/09

MHAworks, Inc. - Planning – Architecture - Interiors
2030 South Tryon Street, Suite 3F
Charlotte, NC 28203

Vice President and Director, Charlotte Office

Vice President and Operations Director for the Charlotte office, which specialized in medical office, healthcare design, and higher education under my leadership. I was responsible for the business development of several healthcare and higher ed design projects during this period.

In addition to responsibilities for day-to-day management issues, my primary tasks included project and client management, engineering coordination, code review, conceptual "sketching", some participation but primarily review of construction documents, editing "master spec," man-hour/project/consultant management, and all project-related construction administration. With extensive experience in many building types, recent experience centered around design of financial, commercial, medical office, higher education, athletic and senior living facilities.

9/05 – 2/07

SFCS, INC. – Architecture & Engineering
101 West Worthington Avenue, Suite 102
Charlotte, NC 28203

Associate/ Senior Project Manager/ Construction Administrator

Project Manager responsible for college/university projects as well as construction administration on \$60million Senior Living Facility. In addition to project management and CA responsibilities, has been very instrumental in the firm's marketing and business development efforts in the college/university market sector. Successfully landed the firm's first two projects within the greater North Carolina University System. Promoted to Associate in January 2006.

10/00 – 9/05

CLARK-NEXSEN – Architects & Engineers, Inc.
1023 W. Morehead Street, Suite 150
Charlotte, NC 28208

Project Manager/ Design Architect/ Construction Administrator

Project Manager/Architect responsible for design/construction administration and management of architectural designers on construction documents for educational, institutional, and military projects. Clark-Nexsen is a fairly large AE firm based in Virginia and North Carolina. During my 5 year tenure I focused on military and college/university projects—various projects for NAVFAC and Savannah Corps of Engineers, a dormitory renovation, classroom building, gymnasium and sports complex renovation, a high-rise dormitory elevator-replacement project, and a \$30 million new Residence Hall. In addition to project management and design responsibilities, very active in the firm's marketing and business development efforts. On the successful "interview team" for several educational projects. Primary tasks included project and client management, engineering coordination, code review, conceptual "sketching", some participation but primarily review of construction documents, editing "master spec," man-hour/project/consultant management, and all project-related construction administration.



APPLICATION FOR APPOINTMENT TO BOARDS AND COMMITTEES

The undersigned is interested in community service and provides this information for use by the Board of Aldermen in considering their qualifications for appointment to the following boards or committees.

Name Heather L. Kos

Spouse Name (If married) _____

Appointment(s) for which you are applying: ☒ Historic Preservation Commission

☐ ABC Board

☐ Forestry Committee

☐ Beautification Committee

☐ Parks and Recreation Committee

☐ Board of Adjustment

☐ Planning Board

Do you have a preference? Historic Preservation Commission

Physical Address: 105 Park Ave Southport NC 28461

Mailing Address: 105 Park Ave Southport NC 28461

Resident of Southport ☒ Yes ☐ No How Many Years? 1.5

State and County of Legal Residence Brunswick County, North Carolina

Main Phone Number 704-277-1155 Secondary Number _____

E-mail Address heatherkos99@gmail.com

You may submit a resume along with your application detailing the following section if you so choose.

Education _____

Present Job/Employer _____

Past Employment _____

Current Civic/Community Participation _____

Reasons you are qualified for this appointment (optional) _____

I currently hold the position of registrar in my DAR chapter. This requires extensive historical research and documentation. I would be able to apply the

knowledge learned in that position as a member of this committee. I am also a lifetime member of the Southport Historical Society and a former member of

several historical societies in Ohio and Pennsylvania. I have done extensive genealogical documentation on my own family as well going back to the first families of Pennsylvania. This includes businesses, residences, gravesites and homesteads. I am interested in the total history of Southport for all residents.

Do you anticipate any conflicts of interest if appointed? Yes ☐ No ☒

Signature Heather L. Kos Date 9/22/22

RECEIVED

Please Return to City Clerk Dorothy Dutton

ddutton@cityofsouthport.com or City of Southport Clerk: 1029 N. Howe Street Southport, N.C. 28461

CITY CLERK,
CITY MANAGER'S OFFICE

Heather L. Kos

Product Operations Manager



704.277.1155



heather.l.kos@t-mobile.com



Southport, NC



<https://www.linkedin.com/in/heather-kos-740a9b50/>

EXPERTISE

Attention to Detail
Team Leadership
Project Planning
Accountability
Improving Efficiency
IT Applications
Business Systems
Resource Management

EDUCATION

PROFESSIONAL PROFILE

Highly capable and seasoned professional, with more than 15 years of combined experience in marketing, sales and customer care project management and systems across prepaid and postpaid telecom organizations. Organized and versatile, able to implement and complete multiple projects effectively in fast-paced working environments. Customer-focused with strong interpersonal and people skills, able to easily connect and establish partnerships with clients and recognize appropriate ways to meet their needs.

EXPERIENCE

Product Operations Manager- eSIM Product Team
T-Mobile/2022

- Work with product, operations, marketing, and engineering teams to influence and shape the product strategy and roadmap
- Drive change for key issues, and prioritize product change requests based on issue volume, members impacted, revenue impact, and other relevant metrics.
- Primary point of contact as the product roadmap SME, participating in support model design, collecting feedback, and bringing it back to Product, and providing regular updates on the evolving roadmap
- Aggregate and analyze issues using internal tools, surveys, and queries of all available data sources to gather user insights
- Initiate and drive internal initiatives/results that up-level the Product Operations organization's processes, technology, and ability to deliver a best-in-class customer experience

Sr. Technical Project Manager- Release Management
T-Mobile/ 2017 – 2022

- Owner of the Release Management Go to Market lifecycle. Including scheduling, coordination, and management of releases across the organization for multiple front ends and customer journeys
- Communicates all key project plans, commitments and changes including requirements, QA plans, schedule, and scope changes
- Facilitate triage bridges to resolve business impacting issues in a timely manner with limited to no impact to the customer while also working to identify root cause
- Coordinate releases across multiple products and ensure all products included in the release have been thoroughly tested and are ready for market
- Host triage/defect bridges that allow development teams to implement fixes and test defect resolution, this resulted in an escape rate below industry average.
- Distribute high level updates to Senior Management on statuses and next steps.
- Consistently meet milestones for multiple simultaneous projects with evergreen requirements

Heather L. Kos

Product Operations Manager

TECHNICAL SKILLS

Microsoft Office Suite

HP ALM

Basic SQL

JIRA

Service Desk

Confluence

Qtest

EXTRA

Member of Women in
Technology

VOLUNTEER EXPERIENCE

Daughters of the American
Revolution
Fort Mill, SC
Member

VOLUNTEER EXPERIENCE

League of Women Voters
York Co, SC
Contributor
2020

EXPERIENCE continued

Test Engineer II Enterprise Testing

Sprint / 2013 - 2017

- Owner of all Go to Market testing strategy for the Sprint portfolio of prepaid brands.
- Direct the creation of test cases from requirements and other related artifacts.
- Organized, monitor and prioritize defects for Acceptance and User Acceptance Testing.
- Facilitate daily test meetings to triage defects and test case data.
- Manage Prepaid Test Team project matrix, including scope, scheduling and resourcing for all prepaid IT and Go to Market projects.
- Execution and status reporting for Go to Market execution and delivery testing phases for over 52 events in 2016.
- Work with development and other project team members to find defects, implement fixes and test defect resolution, this resulted in an escape rate below industry average.
- Distribute high level updates to Senior Management on project statuses and next steps.
- Identify and provide technical support on high visibility production issues, that resulted in a net savings of over \$1,000,000.00 in 2016.

Test Engineer II Care Acceptance Testing

Sprint, Charlotte, NC / 2006 – 2013

- Led process improvement efforts to include process redesign and documentation to be used by the CCAT team. This resulted in redesign of testing artifacts and testing knowledge repository.
- Identified customer experience issues with all customer facing front end applications.
- Managed test execution and defect reporting utilizing HP Quality Center and Service Center.
- Facilitated daily meetings to discuss quality

Indirect Account Associate

Sprint, Charlotte, NC/ 2000 – 2004

- Accountable for ordering inventory for 3rd party dealer channel.
- Responsible for management of indirect demo program.
- Controlled indirect dealer plans activation and maintenance for the sales district.
- Responsible for customer impacting field escalation and resolutions.

Heather L. Kos

Product Operations Manager

PROFESSIONAL DEVELOPMENT

Certified Tester Foundation Level
ISTQB
2008

Certified SAFe Practitioner
2022

Sprint Next Leaders Program
2017-2018

REFERENCES



Peter Kennelly
Manager,
T-Mobile
913.762.5698
Peter.kennelly@t-mobile.com



Suzanne Gardiner
Co Worker
BYOD Manager, Boost
678.993.8646
sgardine88@gmail.com



Damon Jochum
Project/ Program Manager
T-Mobile
949.748.3296
damon.jochum@t-mobile.com



APPLICATION FOR APPOINTMENT TO BOARDS AND COMMITTEES

The undersigned is interested in community service and provides this information for use by the Board of Aldermen in considering their qualifications for appointment to the following boards or committees.

Name Mason Ward

Spouse Name (If married) Catherine Ward

Appointment(s) for which you are applying:

- | | |
|---|---|
| ☐ ABC Board | ☐ Forestry Committee |
| ☐ Beautification Committee | ☐ Parks and Recreation Committee |
| ☐ Board of Adjustment | ☐ Planning Board |

Do you have a preference? Historic Preservation Commission

Physical Address: 5101 Fernwood Dr. Southport, NC 28461

Mailing Address: 5101 Fernwood Dr. Southport, NC 28461

Resident of Southport ☐ Yes ☒ No How Many Years? 10

State and County of Legal Residence North Carolina, Brunswick County

Main Phone Number (910) 214-1504 Secondary Number _____

E-mail Address masonw26@gmail.com

You may submit a resume along with your application detailing the following section if you so choose.

Education Bachelor's degree UNCW- Business Administration- Finance

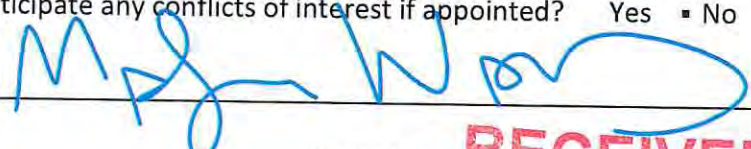
Present Job/Employer self-employed- MB Ward Construction

Past Employment Carl Ward Construction

Current Civic/Community Participation none

Reasons you are qualified for this appointment (optional) I grew up on Oak Island, I'm a third generation licensed contractor. I've lived in southport for approx. 10 years, I'm raising kids here and I care about preserving the historic charm of Southport that seems to be fading away.

Do you anticipate any conflicts of interest if appointed? Yes ☒ No

Signature  Date 09/13/2022

Please Return to: City Clerk, Dorothy Dutton
ddutton@cityofsouthport.com or City of Southport Clerk: 1029 N. Howe Street Southport, N.C. 28461

RECEIVED
SEP 13 2022
CITY CLERK,
CITY MANAGER'S OFFICE



APPLICATION FOR APPOINTMENT TO BOARDS AND COMMITTEES

The undersigned is interested in community service and provides this information for use by the Board of Aldermen in considering their qualifications for appointment to the following boards or committees.

Name Martha Johnson

Spouse Name (if married) Bill Johnson

Appointment(s) for which you are applying:

☐ ABC Board

☐ Forestry Committee

☐ Beautification Committee

☐ Parks and Recreation Committee

☐ Board of Adjustment

☐ Planning Board

Do you have a preference? Appointment on the Historic Preservation Commission

Physical Address: 227 E 11th St, Southport

Mailing Address: 227 E 11th St, Southport, NC 28461

Resident of Southport ☒ Yes ☐ No How Many Years? 14

State and County of Legal Residence NC, Brunswick County

Main Phone Number 910-713-9141 Secondary Number _____

E-mail Address johnson.martha@gmail.com

You may submit a resume along with your application detailing the following section if you so choose.

Education See attached CV

Present Job/Employer See attached CV

Past Employment See attached CV

Current Civic/Community Participation See attached CV

Reasons you are qualified for this appointment (optional) See attached application qualifications

CITY MANAGER'S OFFICE

CITY CLERK,

SEP 14 2022

RECEIVED

Do you anticipate any conflicts of interest if appointed? Yes ☐ No ☒

Signature Martha Johnson

Date 9/14/2022

Please Return to: City Clerk, Dorothy Dutton

ddutton@cityofsouthport.com or City of Southport Clerk: 1029 N. Howe Street Southport, N.C. 28461

Martha L. Johnson
227 East 11th Street
Southport, NC 28461
910-713-9141
johnson.martha@gmail.com

Experience

Southport Historical Society Researcher	Southport, NC 2014 - Present
Brunswick County Senior Center Instructor Technology Workshop	Southport, NC 2012 - Present
Production Editor "Masters of the Shoal" Jim McNeal "Back in the Day" May and Jimmy Moore	Southport, NC 2013 - 2015
City of Southport Planning Board Board Member	Southport, NC 2011 - 2014
Brunswick County Public Schools Instructional Technology Specialist, WBHS	Brunswick Co, NC 2010
Alexandria City Public Schools Instructional Technology Resource Teacher	Alexandria, VA 1997 - 2009
George Mason University Adjunct Professor	Fairfax, VA 2004 - 2007

Education

<i>Masters of Education</i> , Curriculum and Instruction: Instructional Technology Innovations in Education, George Mason University	Fairfax, VA, 2006
<i>Masters of Arts</i> , Art History, George Washington University	Washington, DC, 1985
<i>Bachelor of Arts</i> , Art History and Dramatic Arts (cum Laude) , George Washington University, 1979	

Community Involvement

Friends of the Library Southport & Oak Island Board, Communications: Web designer, Newsletter, emails	Southport, NC 2012 - 2015
Southport Historical Society Board, Communications: Web designer, Newsletter, emails Research House Plaques	Southport, NC 2011 - 2016 2011 - Present
Southport Indivisible - Stepping Forward Co-Founder, Communications, Researcher	Southport, NC 2017 - Present

Martha Johnson**Application qualifications for appointment to Southport Historic Commission**

Since my husband and I moved to Southport we have felt it is our town and that its history is now our history. Coming from a town with a well-defined historical district, we feel it is very important to understand, share and protect the history we have discovered here in Southport. Over the past eight years my husband and I have dedicated our time to research every application for Southport Historical Society house plaques. Together we have researched over forty houses to find the original owners, builders, and dates of construction. I have cross-checked anything that has been found to be sure that accurate information is given to owners. With my background in Art I focused on researching historical periods of art. This has helped in researching styles of the houses built in Southport. In researching Southport's past, I have found many resources that are now available online to help in identification of houses.

I feel my knowledge of historical research and ability to explore how other towns and cities determine their historical past, my position on the Historical Commission will be an asset to the City of Southport.



APPLICATION FOR APPOINTMENT TO BOARDS AND COMMITTEES

The undersigned is interested in community service and provides this information for use by the Board of Aldermen in considering their qualifications for appointment to the following boards or committees.

Name Bob Fitch

Spouse Name (If married) Maggie Fitch

Appointment(s) for which you are applying: ☒ Historic Preservation Commission

- | | |
|---|---|
| ☐ ABC Board | ☐ Forestry Committee |
| ☐ Beautification Committee | ☐ Parks and Recreation Committee |
| ☐ Board of Adjustment | ☐ Planning Board |

Do you have a preference? HISTORIC PRESERVATION Comm.

Physical Address: 517 N. CASWELL AVE, Southport, NC

Mailing Address: PO Box 10003, Southport, NC 28461

Resident of Southport ☒ Yes ☐ No How Many Years? 5 yrs

State and County of Legal Residence BRUNSWICK, NC

Main Phone Number 910 477 6292 Secondary Number / /

E-mail Address R F Fitch @ AOL.com

You may submit a resume along with your application detailing the following section if you so choose.

Education College - BSA MKT, Advertising, Radio-Television

Present Job/Employer Retired

Past Employment See Sections WORK HISTORY 1, 2, & 3 ATTACHED

Current Civic/Community Participation N/A

Reasons you are qualified for this appointment (optional) WAS Schooled by Doris Duke

Do you anticipate any conflicts of interest if appointed? Yes ☐ No ☒

Signature Bob Fitch Date 9-14-'22

Please Return to: City Clerk, Dorothy Dutton
ddutton@cityofsouthport.com or City of Southport Clerk: 1029 N. Howe Street Southport, N.C. 28461

SEP 22 2022

CITY CLERK,
CITY MANAGER'S OFFICE

WORK HISTORY 1

AGE 10 AFTER A MONTH OF SITTING ON A WOOD BENCH, WHEN NO ONE ELSE WANTED THE JOB, I BEGAN MY WORK AS A LESSON "SHAG" BOY FOR THE GOLF PRO, NORMAN PALMER, AT THE NEWPORT COUNTRY CLUB.
IT WAS NORM PALMER WHO TOOK ME UNDER HIS WING AND APPRECIATED THE FACT THAT HE COULD DEPEND UPON ME FOR BEING AT THE CLUB EACH DAY AT 8 AM FOR THE START OF HIS FIRST LESSON ON THE DAY.

I WORKED FOR NORMAN PALMER FOR SIX YEARS UNTIL HE LEFT FOR A JOB IN MIAMI IN THE FIELD OF RADIO SALES ADVERTISING.

BUT BEFORE HE LEFT WE HAD A VISITOR IN AUGUST OF 1957. IT WAS THIS VISITOR WHO WOULD CHANGE THE DIRECTION OF MY LIFE FOREVER. THE VISITOR TOOK A LIKING TO NORM PALMER AND BECAUSE I WAS HIS CADDY I WAS OUT WITH HIM EVERY DAY IN THE FOURSOME FEATURING THEN PRESIDENT DWIGHT EISENHOWER.

DURING THE PRESIDENT'S SECOND YEAR VACATIONING IN NEWPORT IT WAS MY PRIVILEGE TO CADDY FOR "IKE" FOUR TIMES WHILE HIS REGULAR CADDY, JACKIE ALLEN, WAS OUT OF TOWN.

IT WAS CADDYING FOR PALMER AND THEN THE FORMER PRESIDENT THAT I REALLY MADE MY BONES AND MY REPUTATION AS A BETTER THAN AVERAGE CADDY BROUGHT ME TO THE ATTENTION AND THEN CADDYING FOR BUD PALMER, FORMER NBA STAR WITH THE NEW YORK KNICKS BASKETBALL TEAM, AND THEN FOR MR. AND MRS. LEW ORDWAY. MR. ORDWAY WAS THE GRANDSON OF THE CO-FOUNDER OF THE 3-M COMPANY.

A YEAR INTO CADDYING FOR THE ORDWAY'S HE THEN WANTED ME TO BE HIS EXCLUSIVE CADDY. MEANING I COULD NOT CADDY FOR ANYONE ELSE. I HAD TO BE AVAILABLE AT THE CLUB AT 1 PM EACH DAY REGARDLESS IF HE AND MRS ORDWAY DECIDED TO COME TO THE CLUB TO PLAY THEIR NINE HOLES OF GOLF OR NOT.

THE DEAL WAS THEY WOULD PUT ME ON A RETAINER AND EVERY TWO WEEKS SURE ENOUGH A CHECK WOULD COME IN THE MAIL POST MARKED MINNEAPOLIS, MN.

YOU WOULD THINK THAT THIS WOULD BE AN EASY DECISION FOR ME. IT WASN'T. IN ADDITION TO LOSING MY AVAILABILITY TO CADDY FOR BUD AND DAISY PALMER I WOULD NOT BE ABLE TO ALSO CADDY FOR ROBERT R. YOUNG, CHAIRMAN OF THE NEW YORK CENTRAL RAILROAD.

WORK HISTORY 1 PAGE 2

A MEETING WITH THE PALMERS, WHO WERE ALSO GOOD FRIENDS OF THE ORDWAYS, ENDING WITH ME BECOMING "THE CADDY" FOR THE ORDWAYS.

SO WHILE THE ORDWAYS WINTERED IN PALM BEACH AND I COULD NOT CADDY FOR THEM AT THEIR TWO CLUBS, THE EVERGLADES AND SEMINOLE, BECAUSE OF THE COLOR OF MY SKIN , I TOOK A ONE DAY A WEEK JOB WITH MY FRIEND AND WE BECAME 'MUCKERS' FOR DORIS DUKE.

AND THIS IS WHY I FEEL THAT I AM QUALIFIED TO SERVE ON YOUR HISTORIC PRESERVATION COMMISSION.

AT THIS TIME MRS. DUKE WAS THE LEADER IN THE FORMATION OF THE NEWPORT PRESERVATION SOCIETY.

DURING MY SECOND WINTER AS " A MUCKER" FOR MRS. DUKE SHE INVITED MY FRIEND AND I UP TO THE BIG HOUSE TO SIT IN ON SOME OF THE MEETINGS THAT SHE HOSTED REGARDING THE PRESERVATION SOCIETY.

AND THAT IS HOW I GOT INTERESTED IN HISTORIC PRESERVATION AND HOW SHE ASSEMBLED HER TEAM TO BUY UP AND PROTECT MANY OF THE HOMES IN NSEWPORT THAT HAD SET IDLE FOR YEARS AND YEARS.

UNFORTUNATELY, MY TIME AS BOTH A CADDY AND AS A MUCKER WOULD COME TO AN END AND IT WAS OFF TO COLLEGE FOR WHAT WOULD BE FIVE AND ONE-HALF YEARS. I'M A LOW GROUPER.

THAT WAS FOLLOWED BY 14 MONTHS LEARNING HOW TO RICE IS GROWN. (AND IT WASN'T AT THE ORTON PLANTATION)

AND THEN BACK TO RHODE ISLAND TO START MY WORK CAREER.

(PICK-UP WORK HISTORY 2)

ROBERT F. FITCH



514 N. CASWELL AVE
SOUTHPORT, NC 28461
TEL: 910 477-6292
E-MAIL RFFITCH@AOL.COM

WORK HISTORY 2

OCCUPATIONAL OBJECTIVE

Seek a position with a company that can best utilize my past experience in the areas of public relations, advertising and public administration.

EXPERIENCE

January 1, 1973 thru January 1, 1977
City of Warwick
City Hall Building
3275 Post Road
Warwick, R.I. 02886

- 1) Executive Director, Warwick Development Commission and
- 2) Aide to Mayor of Warwick

- 1) As Director of the Warwick Development Commission
Responsible for the efforts to attract new industry and commerce to the City of Warwick. Answer industrial and commercial inquiries, showing available sites and generally maintaining contact with industrial and commercial businesses already located in the city.

Major accomplishment in this area was bringing Metropolitan Life Insurance Co. into the city. Working with Metropolitan's real estate division, we first found temporary quarters for the firm in the Pontiac Print Mill. Then began the search for a permanent site for the company's New England Head Office. After the selection was narrowed down to two sites - one in Warwick and the other in East Greenwich and after both sites were turned down for various reasons and the town of Lincoln was being considered, myself along with the Senior Real Estate Consultant for Metropolitan, found the parcel of land that Metropolitan's President, Richard Shinn, had seen from the air two months earlier while turning down the original Warwick and East Greenwich sites.

In 1972, the year prior to my appointment a total of 420,601 sq. ft. of industrial and commercial companies came into the city. During 1973, my first year in the position, the total was 460,875 sq. ft., an increase of 10 percent. In 1974, the increase over the previous year was some 30 percent or nearly 600,000 sq. ft. of new industry and business. Nineteen Seventy-Five figures leveled off to around 500,000 sq. ft. and current figures for 1976, while incomplete, should equal those of 1975. During this period, 1973 thru September, 1976, Warwick experienced a square footage growth greater than any of the other 38 cities and towns in the State.

- 2) As an Aide to the Mayor
Set-up for the city's first public relations and press secretary's office for the dissemination of news to the media.

Was involved in all aspects of city government - from the settlement of the 1973 teachers strike, to contract negotiations with the various unions, to making sure a pot hole in a city street was repaired.

Was responsible for the carrying through to fulfillment pledges made by the Mayor for various programs.

May, 1967
thru January,
1973

Bo Bernstein & Co., Inc.
24 Mason Street
Providence, R.I.

- 1) Assistant Director of Public Relations; later
- 2) Account Executive

Note: At the time I was employed with this company, it was New England's largest advertising agency. The company recently regrouped under the name LeBeau, Leight and Santangini, Inc. Clients included Zayre Department Stores, Anderson-Little Clothing, Consumer Value Stores, New England American Motors Dealers, Hospital Trust National Bank, Burger Chef Restaurants, Dome Publishing Co., Sears, WTEV-CH6.

1) Assistant Director of Public Relations

Responsible for the writing, assembling, editing and layout of two major company newspapers. One, Here 'n Zayre, the internal publication for the nationwide Zayre Department Store chain, reached a circulation of 30,000 copies per month.

Presentation of public relations campaigns for the above clients and new business presentations. Served as agency representative for Zayre Department Stores at more than 75 store openings throughout the country. Duties included arrangement of press conferences and coordination of advertising and public relations efforts in these areas for the grand opening of each store.

Complete internal company public relations.

Served as press aide to president of Anderson-Little Co. (a subsidiary of Woolworth)

Writing of press releases and speech writing.

2) As an Account Executive

Was responsible for the overall advertising efforts for 16 companies with a combined yearly advertising budget of more than two million dollars.

Duties included direct client contact, coordination of budgets, copy, layout, marketing and media planning, through to the final ad as it appeared in the media to be used.

Accounts included Hospital Trust National Bank, Burger Chef Restaurants, New England American Motors Dealers, Rhode Island Reds Hockey Team and its affiliated events, Precision Buckle Corp.

FREE LANCE WORK

Worked on several publicity projects for well-known athletes and celebrities, including Bill Glass of the Cleveland Browns Football Team and George Jessel.

When Lums Restaurant introduced the "OllieBurger" at the Greater Hartford Open Golf Tournament, I was selected to handle all public relations regarding the introduction of this sandwich throughout Connecticut.

PROFESSIONAL
AFFILIATION

Member New England Advertising Club
Warwick Chamber of Commerce

OTHER FACTS Sports; all spectator sports; golf in the high 70's,
varsity football and baseball in college.

EDUCATION University of Miami
Coral Gables, Florida
BA Degree 1966

Majored in Radio, Television & Film
(now School of Communications)
Minored in Marketing
Advanced courses - University of Miami,
University of Rhode Island

Attended school on partial athletic scholarship

REFERENCES Supplied upon request.

[Pick-up WORK HISTORY 3

WORK HISTORY 3

APRIL 1977
TO
1989

JOINED METROPOLITAN PROPERTY AND LIABILITY INSURANCE CO. (MPL) THE AUTOMOBILE AND HOMEOWNERS UP-START COMPANY AND WAS SOON PROMOTED TO MANAGER OF CORPORATE RELATIONS AND AUDIO VISUAL SERVICES FOR THE COMPANY MANAGING 24 PEOPLE REPORTING TO THE ASSISTANT VICE PRESIDENT AND THEN LATER DIRECTLY TO THE PRESIDENT OF THE COMPANY.

MAJOR ACCOMPLISHMENT: CONVINCED UPPER MANAGEMENT TO GET INVOLVED IN THE PROMOTION OF THE SPORT OF SOCCER ON A NATIONAL LEVEL AS A WAY TO INTRODUCE MPL ACROSS THE COUNTRY.

IN TURN, THE LIFE COMPANY "BORROWED" ME FOR SEVERAL WEEKS TO WORK WITH THEIR COMMITTEE TO EVENTUALLY SIGN ON WHAT WOULD BE THEIR "PEANUTS" TIE-IN AND THEN SHORTLY AFTER TO TIE-IN WITH THE GOOD YEAR BLIMP FOLKS.

IT WAS DURING THIS PERIOD THAT WE STARTED INVESTING IN FIRST SINGLE FAMILY RENTAL HOUSES AND SOON TO FOLLOW THE BUILDING OF SMALL RANCH AND THEN RAISED RANCH HOUSES.

IT WAS DURING THIS TIME THAT I FELL BACK ON THE EXPERIENCES AND KNOWLEDGE I LEARNED AS A CADDY AND STARTED INVESTING IN THE STOCK MARKET.

1989 TO
1991

LEAVING METROPOLITAN WAS CO-FOUNDER AND VICE PRESIDENT AND TREASURER OF CLASSIC BUILDERS, A BUILDER OF HIGH END CUSTOM HOMES.

1991

SOLD MY INTEREST IN CLASSIC BUILDERS AND ALSO MY PARTIAL OWNERSHIP OF A SMALL RHODE ISLAND ADVERTISING AGENCY CHALLENGE ADVERTISING AND FOUNDED PRIME BUILDERS, INC.

1993 TO
PRESENT

CONCENTRATED ON BUILDING ONLY HIGH END AND ONLY "SPEC" HOMES. BUILDING ONE SUCH HOME EVERY TWO YEARS.

FOR ALL INTENT AND PURPOSE I WAS RETIRED....MANAGING SOME 21 UNITS OF HOUSING, MANY OF WHICH WE WERE IN A POSITION TO HOLD FIRST MORTGAGES ON AND CONCENTRATING ON OUR OTHER INVESTMENTS IN REAL ESTATE SEVERAL OF WHICH WE HOLD TODAY IN RHODE ISLAND

RE: BOB'S BIO



APPLICATION FOR APPOINTMENT TO BOARDS AND COMMITTEES

The undersigned is interested in community service and provides this information for use by the Board of Aldermen in considering their qualifications for appointment to the following boards or committees.

Name Roberta Dasher

Spouse Name (If married) _____

Appointment(s) for which you are applying: Historic Preservation Commission

☐ ABC Board

☐ Beautification Committee

☐ Board of Adjustment

☐ Forestry Committee

☐ Parks and Recreation Committee

☐ Planning Board

Do you have a preference? _____

Physical Address: 210 West Moore St. Southport, NC 28461

Mailing Address: Same

Resident of Southport ☒ Yes ☐ No

How Many Years? 57

State and County of Legal Residence NC - Brunswick Co.

Main Phone Number 910 457-6812 Secondary Number 910 448-2002

E-mail Address robertadasher@gmail.com

You may submit a resume along with your application detailing the following section if you so choose.

Education H.S. Grad - Same College

Present Job/Employer Retired

Past Employment UCB, BBAT - BANK

Current Civic/Community Participation Garden Club VP, Parks/Rec Advisory Board

Reasons you are qualified for this appointment (optional) OVER 20 YRS. PAST PRES. SEA NOTES, MEMBER OF OES

Well qualified for seeing changes a background over the years
And like to be part of the City I love a cherish all these years

Do you anticipate any conflicts of interest if appointed? Yes ☐ No ☒

Signature Roberta M. Dasher Date Sept. 14, 2022

Please Return to: City Clerk, Dorothy Dutton
ddutton@cityofsouthport.com or City of Southport Clerk: 1029 N. Howe Street Southport, N.C. 28461

RECEIVED

SEP 14 2022

**CITY CLERK,
CITY MANAGER'S OFFICE**



APPLICATION FOR APPOINTMENT TO BOARDS AND COMMITTEES

The undersigned is interested in community service and provides this information for use by the Board of Aldermen in considering their qualifications for appointment to the following boards or committees.

Name Jim Shinn

Spouse Name (If married) Katrina Shinn

Appointment(s) for which you are applying:

Historic Preservation Commission

☐ ABC Board

☐ Forestry Committee

☐ Beautification Committee

☐ Parks and Recreation Committee

☐ Board of Adjustment

☐ Planning Board

Do you have a preference? _____

Physical Address: 1030 Sea Horse Court, Southport, NC 28461

Mailing Address: 1030 Sea Horse Court, Southport, NC 28461

Resident of Southport Yes No How Many Years? 5

State and County of Legal Residence NC, Brunswick

Main Phone Number 571.228.3349 Secondary Number _____

E-mail Address jfshinn111@gmail.com

You may submit a resume along with your application detailing the following section if you so choose.

Education MBA, Old Dominion University, 2002

Present Job/Employer Apex Data Systems, Inc

Past Employment USCG

Current Civic/Community Participation Southport Yacht Club

Reasons you are qualified for this appointment (optional) _____

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SEP 15 2022

**CITY CLERK,
CITY MANAGER'S OFFICE**

Do you anticipate any conflicts of interest if appointed? Yes No

Signature  Date 15 SEP 2022

Please Return to: City Clerk, Dorothy Dutton
ddutton@cityofsouthport.com or City of Southport Clerk: 1029 N. Howe Street Southport, N.C. 28461



APPLICATION FOR APPOINTMENT TO BOARDS AND COMMITTEES

The undersigned is interested in community service and provides this information for use by the Board of Aldermen in considering their qualifications for appointment to the following boards or committees.

Name Jim McKee

Spouse Name (If married) _____

Appointment(s) for which you are applying:

- | | |
|---|---|
| ☐ ABC Board | ☐ Forestry Committee |
| ☐ Beautification Committee | ☐ Parks and Recreation Committee |
| ☐ Board of Adjustment | ☐ Planning Board |

Do you have a preference? Historic Preservation Commission

Physical Address: 114 S. Davis St.

Mailing Address: 114 S. Davis St.

Resident of Southport ☐ Yes ☐ No How Many Years? 30+

State and County of Legal Residence Brunswick, NC

Main Phone Number 910-470-0529 Secondary Number _____

E-mail Address jim.mckee@ncdcr.gov

You may submit a resume along with your application detailing the following section if you so choose.

Education _____

Present Job/Employer Site Manager, Brunswick Town/Fort Anderson, NCDNCR

Past Employment Southport 2000, INC

Current Civic/Community Participation _____

Reasons you are qualified for this appointment (optional) I was on the original attempt to create a commission ca. 200-01. I am a proponent of preservation, work for NCDNCR, and I am in the same Department as the State Historic Preservation Office.

Do you anticipate any conflicts of interest if appointed? Yes ☒ No

Signature [Signature] Date 16 Sept. 2022

Please Return to: City Clerk, Dorothy Dutton
ddutton@cityofsouthport.com or City of Southport Clerk: 1029 N. Howe Street Southport, N.C. 28461

RECEIVED
SEP 16 2022
CITY CLERK,
CITY MANAGER'S OFFICE



APPLICATION FOR APPOINTMENT TO BOARDS AND COMMITTEES

The undersigned is interested in community service and provides this information for use by the Board of Aldermen in considering their qualifications for appointment to the following boards or committees.

Name Lewis A. West III Go by "TAL"
Spouse Name (if married) DONNA D. WEST

Appointment(s) for which you are applying:

☐ ABC Board

☐ Beautification Committee

☐ Board of Adjustment

☒ Historic Preservation Commission

☐ Forestry Committee

☐ Parks and Recreation Committee

☐ Planning Board

Do you have a preference? _____

Physical Address: 6159 River Sound Circle, SPT, NC 28461

BUSINESS
Mailing Address: PO Box 929, Matthews, NC 28106

Resident of Southport ☒ Yes ☐ No How Many Years? 3

State and County of Legal Residence Southport, Brunswick County, NC

Main Phone Number 704-575-6048 Secondary Number _____

E-mail Address tal@multimarketingnc.com

You may submit a resume along with your application detailing the following section if you so choose.

Education BA Degree in History/Political Science - Ole Miss

Present Job/Employer MULTI MARKETING, INC. - President/owner - 33 yrs

Past Employment _____

Current Civic/Community Participation NONE

Reasons you are qualified for this appointment (optional) _____

SEE ATTACHMENT

Do you anticipate any conflicts of interest if appointed? Yes ☐ No ☒

Signature Lewis A. West III Date 9-15-2022

Please Return to: City Clerk, Dorothy Dutton

ddutton@cityofsouthport.com or City of Southport Clerk: 1029 N. Howe Street Southport, N.C. 28461

Lewis A. "TAL" West III
6159 River Sound Circle
Southport, NC 28461
704-575-6048

*****Experience ----

- 1) Served as Mint Hill, NC (Charlotte suburb) Town councilman three terms 1996-2003 – elected office.
- 2) Town Liaison to the Mint Hill Enhancement and Beautification Committee which oversaw a 800,000 streetscape project to the Town Square of Mint Hill in 2004
- 3) Met with and worked with the Lawrence Group of Davidson, NC on a Downtown Mint Hill Master Plan in 2003 in which we studied how to locate buildings close to the road for visual effect and to slow down traffic, create a living / working / walking downtown area while maintaining a small-town feel.
- 4) Met with developers, property owners, and The Lawrence Group to convey the Mint Hill town vision in how we wanted the town to develop and grow.
- 5) Board Liaison to the Mint Hill Park and Rec Committee – two years
- 6) Mint Hill Board of Adjustment- one year
- 7) As a town commissioner, I would always look at, and try and work with the developer in creating a vision that the town board wanted for the town and carry it out.

*****Life member of the Mint Hill Historical Society along with my wife, mother and dad.

*****Education: Bachelor's degree in History and Political Science – 1979 University of Mississippi "Ole Miss"

*****I am qualified for this position on the Historic Preservation Commission because I have spent over 40 years in my profession traveling throughout the Carolina's and seeing such well-preserved coastal historic towns such as Charleston, SC, Beaufort, NC and SC, Edenton, NC, Swan Quarter, NC, New Bern, NC, Pawley's Island, Savannah, Williamsburg, along with Wilmington and Hilton Head and feel that I can use these experiences and my passion for preservation, history and Southport and be an asset to this committee.

***** I would like to help share my ideas, work with others, and preserve the beauty and history of this beautiful town for future generations.



APPLICATION FOR APPOINTMENT TO BOARDS AND COMMITTEES

The undersigned is interested in community service and provides this information for use by the Board of Aldermen in considering their qualifications for appointment to the following boards or committees.

Name Rick Pukenas

Spouse Name (If married) Linda Pukenas

Appointment(s) for which you are applying:

- | | |
|---|---|
| ☐ ABC Board | ☐ Forestry Committee |
| ☐ Beautification Committee | ☐ Parks and Recreation Committee |
| ☐ Board of Adjustment | ☐ Planning Board |

Do you have a preference? Historic Preservation Commission

Physical Address: 119 N. Lord Street, Southport, NC 28461

Mailing Address: 119 N. Lord Street, Southport, NC 28461

Resident of Southport ☒ Yes ☐ No How Many Years? 10+

State and County of Legal Residence Brunswick, NC

Main Phone Number 910.750.1951 Secondary Number 910.363.4159

E-mail Address pukenas@msn.com

You may submit a resume along with your application detailing the following section if you so choose.

Education Masters/Admin/Rowan University, Masters/Special Ed/Rowan University, Bachelor/Ed/History/UTC. & AA/Architecture

Present Job/Employer Self-employed. Owner/Operator. Robert Ruark Inn

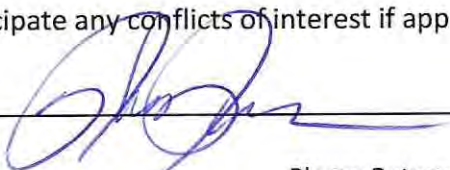
Past Employment Educator & Administrator for State of NJ.

Current Civic/Community Participation Former Alderman.

Reasons you are qualified for this appointment (optional) As a Southport resident & taxpayer, a business owner, a historian, educator and someone well versed in all things

Southport, I feel I would bring a level of professionalism, knowledge and engagement needed on the Commission. I've lived in numerous towns with preservation commissions and am well versed with various options.

Do you anticipate any conflicts of interest if appointed? Yes ☒ No

Signature  **RECEIVED** Date Sept. 16, 2020

Please Return to: City Clerk, Dorothy Dutton
ddutton@cityofsouthport.com or City of Southport Clerk: 1029 N. Howe Street Southport, N.C. 28461

**CITY CLERK,
CITY MANAGER'S OFFICE**



APPLICATION FOR APPOINTMENT TO BOARDS AND COMMITTEES

The undersigned is interested in community service and provides this information for use by the Board of Aldermen in considering their qualifications for appointment to the following boards or committees.

Name Joanne Wesson

Spouse Name (if married) Charles Wesson

Appointment(s) for which you are applying:

- | | |
|---|---|
| ☐ ABC Board | ☐ Forestry Committee |
| ☐ Beautification Committee | ☐ Parks and Recreation Committee |
| ☐ Board of Adjustment | ☐ Planning Board |

Do you have a preference? Historic Preservation Commission

Physical Address: 107 River Watch Lane, Southport, NC 28461

Mailing Address: _____

Resident of Southport ☐ Yes ☒ No

How Many Years? 32

State and County of Legal Residence North Carolina. Brunswick County

Main Phone Number 910-264-4009 Secondary Number 910-457-0888

E-mail Address river2992955@gmail.com

You may submit a resume along with your application detailing the following section if you so choose.

Education 2 yrs. college

Present Job/Employer Real estate broker. Coldwell Banker Sea Coast Advantage

Past Employment Southport 2000

Current Civic/Community Participation Dosher volunteer, past Pres. Lions Club & July 4th Com.

Reasons you are qualified for this appointment (optional) Love historical homes & bldgs. Traveled extensively in Europe, where history has been preserved so well. Pres. Southport Bicentennial Committee 1991; planned & conducted all events during yr. long celebration. Appreciate property owners right but also obligations to community.

Do you anticipate any conflicts of interest if appointed? Yes ☒ No

Signature _____

Date September 12, 2022

Please Return to: City Clerk, Dorothy Dutton

ddutton@cityofsouthport.com or City of Southport Clerk: 1029 N. Howe Street Southport, N.C. 28461

Received 09/27/2022



APPLICATION FOR APPOINTMENT TO BOARDS AND COMMITTEES

The undersigned is interested in community service and provides this information for use by the Board of Aldermen in considering their qualifications for appointment to the following boards or committees.

Name KATHRYN CABRAL

Spouse Name (if married) LARRY CABRAL

Appointment(s) for which you are applying: ☒ Historic Preservation Commission

☐ ABC Board

☐ Forestry Committee

☐ Beautification Committee

☐ Parks and Recreation Committee

☐ Board of Adjustment

☐ Planning Board

Do you have a preference? _____

Physical Address: 308 W. WEST ST, SOUTHPORT, NC

Mailing Address: SAME

Resident of Southport ☒ Yes ☐ No How Many Years? _____

State and County of Legal Residence NC, BRAUNSWICK CITY

Main Phone Number 973-668-9170 Secondary Number SAME

E-mail Address fishcaster3@msn.com

You may submit a resume along with your application detailing the following section if you so choose.

Education B.A. ECONOMICS, ST. ANSELM COLLEGE 1979

Present Job/Employer RETIRED

Past Employment see attached bio

Current Civic/Community Participation UYA, Sisters of Southport

Reasons you are qualified for this appointment (optional) I think the HPC could be a true benefit to the city's historic district. I renovated a historic home in Southport and understand the need to have a framework for future development in the CBD and historic Southport. (see below)

Do you anticipate any conflicts of interest if appointed? Yes ☐ No ☒

Signature Kathryn Cabral Date 9/29/22

Please Return to: City Clerk, Dorothy Dutton

ddutton@cityofsouthport.com or City of Southport Clerk: 1029 N. Howe Street Southport, N.C. 28461

I believe my career experience positions me well to understand ordinances that may be created by the HPC. I also believe I would add a balanced approach between the mission of the HPC and the ~~city~~ needs of the citizens.

Kathy Cabral
Bio
September 29, 2022

Prior to her retirement in 2018, Kathy Cabral had a 30+ year history in the financial services industry beginning her career in commercial banking, then moving to corporate finance and ultimately to asset management raising capital for alternative asset managers. She began her tenure in alternatives at The Carlyle Group where she was a member of the Leveraged Finance Group's marketing team. In 2009, she joined Angelo, Gordon & Co. As a senior member of the marketing group, Kathy raised capital for the firm's multi-strategy, credit, structured product, and real estate funds from family offices, high net worth clients, RIA's, and foundations and endowments. Kathy graduated with a B.A. in Economics from St. Anselm College. She is series 82 registered with FINRA.



RECEIVED 10/7/22
DD

APPLICATION FOR APPOINTMENT TO BOARDS AND COMMITTEES

The undersigned is interested in community service and provides this information for use by the Board of Aldermen in considering their qualifications for appointment to the following boards or committees.

Name KURT SCHEETZ

Spouse Name (if married) KATHRYN

Appointment(s) for which you are applying:

- | | |
|---|---|
| ☐ ABC Board | ☐ Forestry Committee |
| ☐ Beautification Committee | ☐ Parks and Recreation Committee |
| ☐ Board of Adjustment | ☐ Planning Board |

Do you have a preference? HISTORIC DISTRICT COMMITTEE

Physical Address: 314 E BAY ST

Mailing Address: 314 E BAY ST

Resident of Southport • Yes No How Many Years? 33

State and County of Legal Residence United States (1)

Main Phone Number 9104481600 Secondary Number _____

E-mail Address KURTSHEETZ1600@GMAIL.COM

You may submit a resume along with your application detailing the following section if you so choose.

Education DOCTRATE IN DENTAL SURGERY

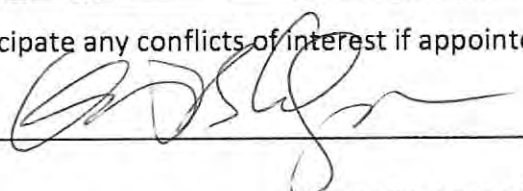
Present Job/Employer RETIRED

Past Employment SCHEETZ AND BACHARA FAMILY DENTISTRY

Current Civic/Community Participation NA

Reasons you are qualified for this appointment (optional) I LIVE AND OWN 3 PROPERTIES IN THE PROPOSED DISTRICT

Do you anticipate any conflicts of interest if appointed? Yes • No

Signature  Date 10/04/22

Please Return to: City Clerk, Dorothy Dutton

ddutton@cityofsouthport.com or City of Southport Clerk: 1029 N. Howe Street Southport, N.C. 28461



APPLICATION FOR APPOINTMENT TO BOARDS AND COMMITTEES

The undersigned is interested in community service and provides this information for use by the Board of Aldermen in considering their qualifications for appointment to the following boards or committees.

Name Bonner D Herring

Spouse Name *(If married)* Kara S Herring

Appointment(s) for which you are applying:

- | | |
|---|---|
| ☐ ABC Board | ☐ Forestry Committee |
| ☐ Beautification Committee | ☐ Parks and Recreation Committee |
| ☐ Board of Adjustment | ☐ Planning Board |

Do you have a preference? Historic Preservation Commission

Physical Address: 112 W Bay St, Southport, NC 28461

Mailing Address: same

Resident of Southport ☐ Yes ☒ No

How Many Years? 20

State and County of Legal Residence NC, Brunswick

Main Phone Number 772-263-1417

Secondary Number _____

E-mail Address bonner@ocean2oaks.net

You may submit a resume along with your application detailing the following section if you so choose.

Education BS Marine Biology, UNCW

Present Job/Employer Real Estate Broker, Remax Southern Coast

Past Employment Winding River Plantation RE Sales, Ginn Real Estate, Golf & Waterfront Communities and Ocean to Oaks Realty - Owner

Current Civic/Community Participation Various volunteer events for Special Needs Children and their families

Reasons you are qualified for this appointment *(optional)* I was born and raised in Southport and lived in downtown Southport for much of my life. I have seen the many changes and feel it is most important to preserve what my family has built for generations. My family is one of the few that has owned and developed properties for multiple generations here in Southport.

Do you anticipate any conflicts of interest if appointed? Yes ☒ No

Signature 

Date 10/5/2022

Please Return to: City Clerk, Dorothy Dutton

ddutton@cityofsouthport.com or City of Southport Clerk: 1029 N. Howe Street Southport, N.C. 28461



APPLICATION FOR APPOINTMENT TO BOARDS AND COMMITTEES

The undersigned is interested in community service and provides this information for use by the Board of Aldermen in considering their qualifications for appointment to the following boards or committees.

Name Alexis Gore Graves

Spouse Name (if married) _____

Appointment(s) for which you are applying:

Historic Preservation Commission

☐ ABC Board

☐ Forestry Committee

☐ Beautification Committee

☐ Parks and Recreation Committee

☐ Board of Adjustment

☐ Planning Board

Do you have a preference? _____

Physical Address: 510 N. Lord St. Southport

Mailing Address: Same

Resident of Southport ☒ Yes ☐ No

How Many Years? 9 yrs +

State and County of Legal Residence NC Brunswick

Main Phone Number 256 653-1854 Secondary Number 910 457 7058

E-mail Address alexisgoregraves@gmail.com

You may submit a resume along with your application detailing the following section if you so choose.

Education Masters Educ-Early Childhood

Present Job/Employer None

Past Employment Teacher

Current Civic/Community Participation John N Smith Cemetary, Mt Carmel AME

Reasons you are qualified for this appointment (optional) I am a fifth generation native of Southport. I live in the house my father was raised in located in heart of the city. I have always been interested in preserving historic buildings of our City.

Do you anticipate any conflicts of interest if appointed? Yes ☒ No

Signature Alexis G Graves Date 10/5/2022

Please Return to: City Clerk, Dorothy Dutton

ddutton@cityofsouthport.com or City of Southport Clerk: 1029 N. Howe Street Southport, N.C. 28461



APPLICATION FOR APPOINTMENT TO BOARDS AND COMMITTEES

The undersigned is interested in community service and provides this information for use by the Board of Aldermen in considering their qualifications for appointment to the following boards or committees.

Name Susan Harral

Spouse Name *(If married)* Bill Harral

Appointment(s) for which you are applying:

☐ ABC Board

☐ Forestry Committee

☐ Beautification Committee

☐ Parks and Recreation Committee

☐ Board of Adjustment

☐ Planning Board

Do you have a preference? Historic Preservation Commission

Physical Address: 309 E. Moore Street, Southport, NC 28461

Mailing Address: 309 E. Moore Street, Southport, NC 28461

Resident of Southport ☒ Yes ☐ No

How Many Years? 1 1/2 years

State and County of Legal Residence Brunswick County, North Carolina

Main Phone Number 717-448-4279

Secondary Number _____

E-mail Address susanatkinson3@gmail.com

You may submit a resume along with your application detailing the following section if you so choose.

Education Resume included

Present Job/Employer _____

Past Employment _____

Current Civic/Community Participation _____

Reasons you are qualified for this appointment *(optional)* Passionate about historic preservation. Owner and restorer

of many historic properties. 2 three year terms on Board of Directors of AARCH (Adirondack

Architectural Heritage organization). Currently serving on their Advisory Council as well as the

Stewardship and Membership & Development Committees.

Do you anticipate any conflicts of interest if appointed? ☐ Yes ☒ No

Signature _____ Date 10/5/2022

Please Return to: City Clerk, Dorothy Dutton

ddutton@cityofsouthport.com or City of Southport Clerk: 1029 N. Howe Street Southport, N.C. 28461

Received 10/5/2022-DD

Susan M. Harral
309 E. Moore Street
Southport, NC 28461
And
P.O. Box 24
Paul Smiths, NY 12970
Cell Phone (717) 448-4279
E-Mail – susanatkinson3@gmail.com

QUALIFICATIONS SUMMARY

Skilled and dedicated Administrative Assistant with many years of experience coordinating, planning and supporting daily operational and administrative functions.

- Typing – 60 w.p.m. Experience with Word, WordPerfect, Excel, Outlook, PageMaker, Lawpro and Softpro, many different printers and copiers and all other general office equipment. Daily use of e-mail and internet.
- Bookkeeping, accounts payable, accounts receivable and filing tax forms.
- Enjoy extensive contact with people. Very conscientious, dependable, easy-going pleasant personality, professional, detail-oriented with strong organizational skills, ability to work well independently.

WORK HISTORY

Lake Placid-North Elba Historical Society Museum, Lake Placid, NY – June 3, 2022 to Present
Part Time Docent working Saturdays and Sundays at the Museum located in the 1904 Train Depot. Opening and closing the museum, greeting and collecting admission from museum visitors, answering questions about the museum and area in general and other duties as assigned by the Director and Board Members. Position ends on Sunday, October 9, 2022 when the museum closes for the season.

Adirondack Realty, Keene Valley, NY – January, 2012 to June, 2021
Engel & Volkers Lake Placid Real Estate – June, 2021 to Present

Licensed Real Estate Salesperson

Work from home and office in Keene Valley/Lake Placid. Listing and showing property, completion of listing agreements, contracts and other real estate documents. Design and distribution of real estate brochures for listings.

Rivermede Farm Market, Keene Valley, NY
May, 2011 to January, 2012

Farm Market Store Manager

Operate and manage store including waiting on customers, operating cash register, stocking produce and dry goods, ordering inventory from various vendors, billing and light cooking.

Bank of America (work location – home office)
March 2008 to March 31, 2011

Sales Support Assistant – Reverse Mortgage Division

Administrative support to the New York Reverse Mortgage sales team. I had also supported during my employment with the bank two other sales teams with a total of 25 associates and three

managers. Responsibilities include ordering marketing materials, office equipment and office supplies for teams. Track required courses. Complete monthly Expense Reports. Prepare monthly production spreadsheets. Set-up, coordinate and attend quarterly team meetings. Schedule and conduct Live Meetings via the computer. Participate in numerous conference calls.

Silver Spring Presbyterian Church, Mechanicsburg, PA
September 1998 to March 2008

Administrative Assistant/Communications Coordinator

Assistant to Senior Pastor/Head of Staff. Produce Sunday morning bulletins and other special occasion bulletins, monthly newsletter, weekly usher letters, keep register of members and officers up to date. Order office supplies and office equipment. Place ads in local newspapers of upcoming events. Keep church calendar.

Southern Title Settlement Company, Roanoke, VA
April 1996 to June 1998

Supervisor/Senior Real Estate Loan Closer

Started Southern Title Settlement Company with the manager from Virginia Title Center. Initially helped set up and organize new office. Responsibilities included bookkeeping, coordinating and preparing all aspects of real estate closings, conducting closings, all post closing work.

Virginia Title Center, Roanoke VA
May 1995 to April 1996

Senior Real Estate Loan Closer

Senior Real Estate Loan Closer. Coordinating and preparing all aspects of real estate closings, conducting closings, all post closing work, updating and recording deeds, deeds of trust, etc. at various Clerk's offices after closings.

Carter, Brown & Osborne (Law firm), Roanoke, VA
April 1994 to May 1995

Supervisor of Real Estate Dept./ Real Estate Paralegal

Preparing for and conducting all aspects of real estate closings. Review of title examination notes and applying for title insurance. Performing supervisory duties including organization of day to day operations, implementing new procedures for more effective and professional real estate closings.

Moss & Rocovich, PC, (Law firm), Roanoke, VA
July 1993 to April 1994

Secretary/Legal Assistant

Duties included general correspondence and office work. Assisting in real estate department with closings. Moved into position of supervisor of real estate department in February 1994 when prior supervisor retired. The firm closed the real estate department in April 1994 due to lack of profitability.

Carter, Brown & Osborne (Law firm), Roanoke, VA
November 1990 to July 1993

Secretary/Legal Assistant to Claude D. Carter, Senior Partner

Duties included drafting wills, powers of attorney, advance medical directives, general corporate documents, divorce pleadings, contracts and other general pleadings such as petitions, orders, etc. and daily correspondence. Occasional real estate closing and drafting deeds, deeds of trust, notes and settlement statements.

Malcolm B. Higgins, II, Attorney at Law (Sole Practitioner), Virginia Beach, VA
June 1986 to July 1990

Secretary/Legal Assistant

Duties included general correspondence and office work. All aspects of preparing for real estate closings and post closing work. Typing pleadings, wills, incorporating corporations, divorces, bookkeeping and filing 941 deposits and quarterly tax returns.

EDUCATION

Completed 75 hour real estate licensing course for State of New York
Acquired New York State Real Estate Salesperson License – January, 2012

Southern Virginia College, Buena Vista, VA
AS degree in Secretarial Science (Business)

Patrick Henry High School, Roanoke, VA
General Degree
Honor Graduate, Member of the National Honor Society, Latin Club, Pep Club

REFERENCES

Supplied Upon Request



APPLICATION FOR APPOINTMENT TO BOARDS AND COMMITTEES

The undersigned is interested in community service and provides this information for use by the Board of Aldermen in considering their qualifications for appointment to the following boards or committees.

Name Gwendolyn G. NEARREN

Spouse Name (if married) _____

Appointment(s) for which you are applying:

☐ ABC Board

☐ Beautification Committee

☐ Board of Adjustment

☒ Historic Preservation Commission

☐ Forestry Committee

☐ Parks and Recreation Committee

☐ Planning Board

Do you have a preference? _____

Physical Address: 507 West 17th Street

Mailing Address: 507 West 17th Street

Resident of Southport Yes No

How Many Years? Life

State and County of Legal Residence NC Brunswick County

Main Phone Number 910-520-9581 Secondary Number _____

E-mail Address GNEARREN@gmail.com

You may submit a resume along with your application detailing the following section if you so choose.

Education 1 Year College

Present Job/Employer Retired

Past Employment Dosher Hospital 34 yrs 8 mos

Current Civic/Community Participation Black History Committee

Reasons you are qualified for this appointment (optional) I WAS BORN IN Southport And lived here all my life. I believe I can contribute to this committee

Do you anticipate any conflicts of interest if appointed? Yes No

Signature Gwendolyn G. Nearren

Date 10-4-2022

RECEIVED

Please Return to: City Clerk, Dorothy Dutton

ddutton@cityofsouthport.com or City of Southport Clerk: 1029 N. Howe Street Southport, N.C. 28461

**CITY CLERK,
CITY MANAGER'S OFFICE**

127 Abercorn Street
Suite 200
Savannah, GA 31401
912.232.1188
912.234.7940 fax

5300 Memorial Drive
Suite 224C
Stone Mountain, GA 30083
404.299.0092
404.299.0280 fax

10/7/2022

City of Southport
Board of Alderman
1029 N. Howe Street
Southport, NC 28461

Re: Proposal Regarding Parcel ID Number 1900002

The Polote Corporation has supported small to mid-sized construction projects throughout the east coast, with a specific focus on the southeastern region, for the last 40 years, providing essential program and construction management services that include supplying the necessary materials and labor for successful and cost-effective projects. This includes supplying projects with soils, dirt, gravel, and other raw materials, through excavation, transport, and delivery of those materials to the construction site.

Polote's history in this industry has involved previous projects involving the excavation, transport, and sale of raw materials from the City of Southport's 441-acre tract parcel located near the Military Ocean Terminal Sunny Point (parcel ID number 1900002). Through this current proposal, Polote seeks to engage in additional such projects using the same property—this time by either purchasing the tract (or as much of the tract as the City is willing to sell) or obtaining exclusive rights and privileges to excavate, transport, and sell soils, dirt, rock, and other surface materials from the tract.

As with the previous projects involving this tract, Polote's ownership and/or access to it for these additional projects would enable the company to provide essential materials supply services for major construction projects in the local area. Over at least the next five years, the projects supported by Polote's access to this tract would benefit the community by improving the local real estate and infrastructure, creating numerous jobs in the construction industry, and supporting the many local businesses whose products and services Polote will need in connection with carrying out the projects.

For a purchase of this tract, or as much of it as the City is willing to sell, Polote would pay at a price of \$4,000 per acre. For any portion of the tract that City may not wish to sell, Polote would alternatively propose that the City license to Polote for a fixed period of time exclusive rights and privileges to excavate, transport, and sell for soils, dirt, rock, and other surface materials

THE POLOTE
CORPORATION
*General Contractor, Construction Manager,
Program Manager*

from those acres of the tract for which the City grants such rights and privileges. The parties would establish a mutually agreed upon price per cubic yard for any such licensing agreement that they may establish.

Polote looks forward to establishing such an agreement with the City and very much appreciates its time and consideration.

Ben Polote, Sr.
President

The Polote Corporation, Inc.



Brunswick County Web Site

Brunswick County - Basic Search

Basic Search

Real Estate Search

Tax Bill Search

Sales Search

Help

[View Property Record for this Parcel](#)
[View Map for this Parcel](#)
[View Tax Bill Information](#)

Parcel #: 19000002

Tax Year: 2023

Account #: 30223810

Owner Information

CITY OF SOUTHPORT
201 E MOORE STREET
SOUTHPORT, NC 28461

Tax Codes

C ADVL TAX - BRUNSWICK COUNTY
SM ADVL TAX - DOSHER HOSP TAX
CI21ADVL TAX - SOUTHPORT
FR14FFEEFEE - SOUTHPORT FIRE

Property Information

Land (Units/Type): 441.6500 AC
Address:

Township

Smithville

Deed Information

Date: 06/2006 Book: 02403 Page: 1368
Plat Book: 0035 Page: 0159

Local Zoning

OS

Legal Description

TR-1,2,2&4 441.65 AC PL 33/438 & 35/159 SUNNY PT RD

PIN

300800057926

Property Values

Building:	xxxx
OBXF:	xxxx
Land:	xxxx
Market:	xxxx
Assessed:	xxxx
Deferred:	xxxx

Sales Information

No.	Book	Page	Month	Year	Instrument	Qual/UnQual	Improved	Price
1	00675	0702	12	1986	WD	Unqualified	Vacant	0
2	02282	0305	11	2005	WD	Unqualified	Vacant	2,000,000
3	02403	1368	06	2006	WD	Unqualified	Vacant	165,500

[View Property Record for this Parcel](#)
[View Map for this Parcel](#)
[View Tax Bill Information](#)
[<< Return to Basic Search](#)

All information on this site is prepared for the inventory of real and personal property found within Brunswick County. All data is compiled from recorded deeds, plats, and other public records and data. Users of this data are hereby notified that the aforementioned public information sources should be consulted for verification of the information. All information contained herein was created for the Brunswick County's internal use. Brunswick County, its employees and agents make no warranty as to the correctness or accuracy of the information set forth on this site whether express or implied, in fact or in law, including without limitation the implied warranties of merchantability and fitness for a particular use.

If you have any questions about the data displayed on this website please contact the Brunswick County Tax Administration at (910) 253-2829.

1.7.96.276

map cabinet 33 pg. 435 11/14/05 9:08:55 am D. #21-

I, THOMAS W. MORGAN, P.L.S. NO. L-2518, CERTIFY THAT THIS PLAT IS OF A SURVEY OF AN EXISTING PARCEL OR PARCELS OF LAND AND

Brunswick County—Register of Deeds
Robert J. Robinson
Inst #5583 Book 33Page 438
11/14/2005 09:08:55am Rec# 253885

UNITED STATES
OF AMERICA
DEED BOOK 189, PAGE 513

N.C. GRID NORTH, N.A.D. 1983
HORIZONTAL GRID DISTANCES
SCALE FACTOR: 1.0001172

UNITED STATES
OF AMERICA
DEED BOOK 522, PAGE 583

HURBUY SWAIN
DEED BOOK 76, PAGE 344
DEED BOOK 105, PAGE 518

ZONE X
NOT A FLOOD HAZARD ZONE

ROAD BELONGING TO SUNNY POINT MILITARY BASE

NCGS
MONUMENT
"J216"
N: 86,320.233
E: 2,293,526.499

NCGS
MONUMENT
"E117"
N: 84,540.080
E: 2,293,547.953

PROPERTY LINE IS WITH THE CENTER
LINE OF THE OLD WILMINGTON
SOUTHPORT ROAD

ZONE X
NOT A FLOOD HAZARD ZONE

TRACT 2
DEED BOOK 136, PAGE 360
15,634,994 S.F.
358.93 ACRES

TRACT 2 &
TRACT 4
TOTAL AREA:
17,702,818.23 S.F.
406.40 ACRES

JAMES E. JONES
FIRM FLOOD ZONE "X"
N.A.V.D. 1988

MARTIN
MARIETTA
MAP CABINET Y, PAGE 6
DEED BOOK 948, PAGE 265

FIRM FLOOD HAZARD ZONE "AE"
N.A.V.D. 1988
ELEVATION 8'

FIRM FLOOD ZONE "X"
N.A.V.D. 1988

PFIZER INC.
MAP CABINET Y, PAGE 6
DEED BOOK 415, PAGE 746

NOTE:
LINE A, B, C, D, E, & F IS THE
PROPERTY LINE FOR PFIZER INC.
MAP CABINET Y, PAGE 6. THE
PROPERTY LINE CALLED FOR IN DEED
BOOK 136, PAGE 360, TRACT 4 (BUSINESS
PROPERTY INC.) CALLS FOR A FENCE AS
THE WESTERN BOUNDARY LINE. IF HELD
AS THE PROPERTY LINE, A GAP OF 2
TO 7 FEET WOULD REMAIN. THEREFORE
A BOUNDARY LINE AGREEMENT IS
THE BEST RESOLUTION TO THE
PROBLEM.

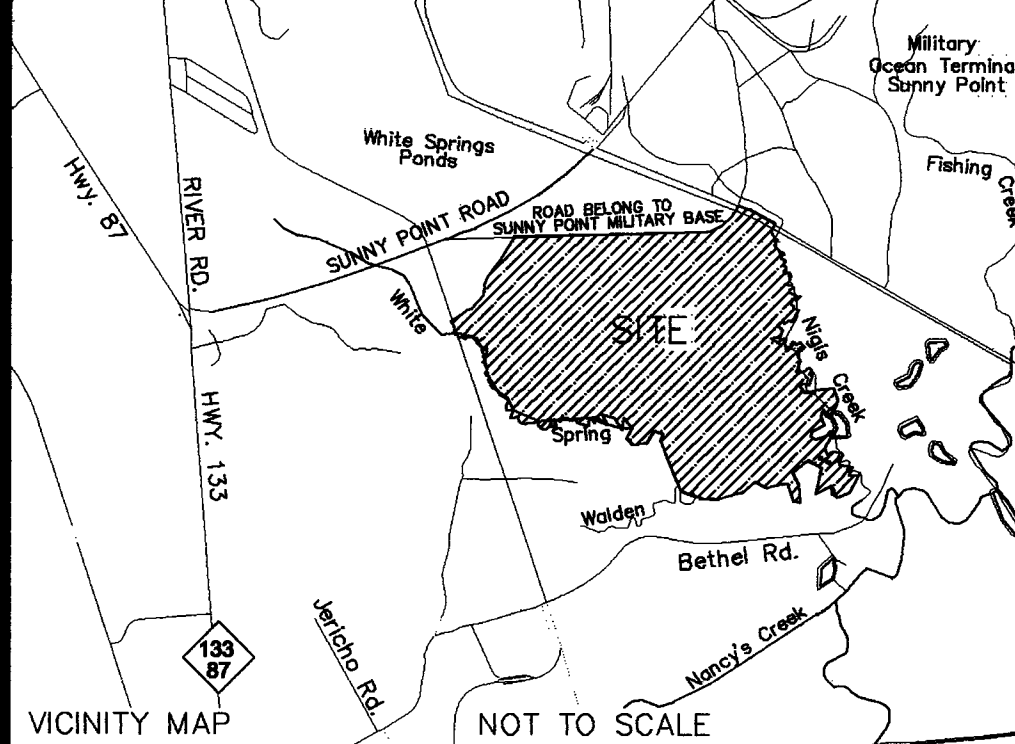
FIRM FLOOD HAZARD ZONE "AE"
N.A.V.D. 1988
ELEVATION 8'

TRACT 4
DEED BOOK 136,
PAGE 360
2,067,824 S.F.
47.47 ACRES

COASTAL COUNTRY
SUBDIVISION
MAP CABINET 19, PAGE 38

BETHEL ROAD
S.R. NO. 1525
60' R/W

ILEENE PENDLETON &
GERALDINE JONES
DEED BOOK 446, PAGE 141



NORTH CAROLINA
BRUNSWICK COUNTY
I, THOMAS W. MORGAN, CERTIFY THAT THIS PLAT WAS DRAWN UNDER MY
SUPERVISION FROM AN ACTUAL SURVEY MADE UNDER MY SUPERVISION,
DESCRIPTION RECORDED IN SEE PLAT, THAT THE
ERROR OF CLOSURE AS CALCULATED BY COMPUTER IS 1/ 1/10000
THAT THE BOUNDARIES NOT SURVEYED ARE SHOWN AS BROKEN LINES,
PLOTTED FROM INFORMATION REFERENCED, THAT THIS PLAT WAS
PREPARED IN ACCORDANCE WITH G.S. 47-30 AS AMENDED. WITNESS
MY ORIGINAL SIGNATURE, REGISTRATION NUMBER AND SEAL THIS
21ST DAY OF JULY A.D., 2005

THOMAS W. MORGAN, P.L.S.
REGISTRATION NUMBER L-2518
SEAL OR STAMP

REVIEW OFFICER'S CERTIFICATE

STATE OF NORTH CAROLINA
COUNTY OF

I, REVIEW OFFICER OF
COUNTY, CERTIFY THAT THE MAP OR PLAT TO WHICH THIS CERTIFICATION IS
AFFIXED MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING.

REVIEW OFFICER

DATE

LEGEND:

EIP ○ EXISTING IRON PIPE (FOUND)
ERB ○ EXISTING REBAR (FOUND)
NRB ● NEW REBAR (SET)
ECM ● EXISTING CONCRETE MONUMENT
● CALCULATED POINT (NOT SET)

NOTES:

* ALL BEARINGS ARE ORIENTED N.C. GRID NORTH,
N.A.D. 1983

* A PORTION OF THE SURVEYED PARCEL APPEARS TO BE IN
A FLOOD HAZARD ZONE "A".
BASE FLOOD ZONE ELEV. UNDETERMINED
F.I.R.M. 370295 0265 C MAY 15, 1986
ELEVATIONS ARE BASED ON N.G.V.D. 1929

* BASED ON PROPOSED FLOOD MAPS, A PORTION OF THE
SURVEYED PROPERTY IS IN FLOOD HAZARD ZONE "AE".
BASE ELEVATION 8 FEET. THE PROPOSED FLOOD MAPS
ARE BASED ON N.A.V.D. 1988

* FUTURE CONSTRUCTION SHOULD BE DESIGNED BASED ON
THE MOST RESTRICTIVE FLOOD INFORMATION BASED ON
BEST AVAILABLE DATA AND PUBLISHED MAPS. CONSULT
THE BRUNSWICK COUNTY BUILDING INSPECTION
DEPARTMENT.

* THE SURVEYED TRACT 2 AREA APPEARS TO BE IN THE
SUNNY POINT BLAST ZONE AS A RESTRICTED USE AREA.

* 25.80 AC OF TRACT 4 AREA APPEARS TO BE IN THE
SUNNY POINT BLAST ZONE AS A RESTRICTED USE AREA.

* OWNER: BUSINESS PROPERTY INC.

SHEET ONE OF TWO

Plat Of Boundary For

TOWN OF SOUTHPORT

MADE FROM DEED BOOK 136, PAGE 359 BRUNSWICK
COUNTY REGISTRY, BRUNSWICK COUNTY, NORTH
CAROLINA AND EXISTING PHYSICAL EVIDENCE.

BRUNSWICK
SURVEYING, INC

Thomas W. Morgan
Professional Land Surveyor
North Carolina and South Carolina

1027 Sabbath Home Rd., SW
Supply, North Carolina 28462 (910)842-9392

400' 0 400' 800'
1"= 400'
SCALE FEET

REVISION: 10-24-05
ADDED TRACT FOUR

ADDITION OF SAFTY ZONE
EASEMENT 11-08-05

DRAWN BY: R.O.M.

© 2000, BRUNSWICK SURVEYING, INC.

SCALE: 1"=400'

DATE: 6-28-05

TOWNSHIP: SOUTHPORT

FIELD BOOK: 646-57

COUNTY: BRUNSWICK

FILE: 05199

STATE: NORTH CAROLINA

JOB NO.: 05199

I, THOMAS W. MORGAN, P.L.S. NO. L-2518, CERTIFY THAT THIS PLAT IS OF A SURVEY OF AN EXISTING PARCEL OR PARCELS OF LAND AND

[Signature]

N.C. GRID NORTH, N.A.D. 1983
HORIZONTAL GRID DISTANCES
SCALE FACTOR: 1.000145

UNITED STATES OF AMERICA
D.B. 522, PG. 583



NORTH CAROLINA
BRUNSWICK COUNTY
I, THOMAS W. MORGAN, CERTIFY THAT THIS PLAT WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL SURVEY MADE UNDER MY SUPERVISION, DESCRIPTION RECORDED IN SEE PLAT, THAT THE ERROR OF CLOSURE AS CALCULATED BY COMPUTER IS 1/ 1/10000 THAT THE BOUNDARIES NOT SURVEYED ARE SHOWN AS BROKEN LINES, PLOTTED FROM INFORMATION REFERENCED, THAT THIS PLAT WAS PREPARED IN ACCORDANCE WITH G.S. 47-30 AS AMENDED. WITNESS MY ORIGINAL SIGNATURE, REGISTRATION NUMBER AND SEAL THIS 15TH DAY OF January, A.D., 2006.
THOMAS W. MORGAN, P.L.S.
REGISTRATION NUMBER L-2518
SEAL OR STAMP

REVIEW OFFICER'S CERTIFICATE
STATE OF NORTH CAROLINA
COUNTY OF _____
I, _____ REVIEW OFFICER OF _____ COUNTY, CERTIFY THAT THE MAP OR PLAT TO WHICH THIS CERTIFICATION IS AFFIXED MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING.
REVIEW OFFICER _____
DATE _____

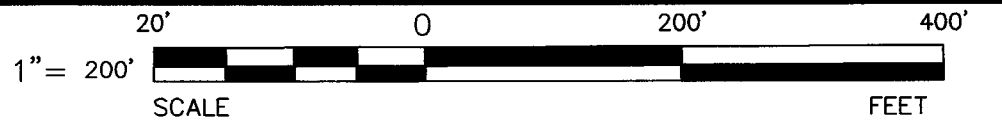
LEGEND:
EIP ○ EXISTING IRON PIPE (FOUND)
ERB ○ EXISTING REBAR (FOUND)
NRB ● NEW REBAR (SET)
ECM ■ EXISTING CONCRETE MONUMENT
● CALCULATED POINT (NOT SET)
NOTES:
* ALL BEARINGS ARE ORIENTED N.C. GRID NORTH, N.A.D. 1983
* THE SURVEYED PARCELS DO NOT APPEAR TO BE IN A FLOOD HAZARD ZONE.
* FUTURE CONSTRUCTION SHOULD BE DESIGNED BASED ON THE MOST RESTRICTIVE FLOOD INFORMATION BASED ON BEST AVAILABLE DATA AND PUBLISHED MAPS. CONSULT THE BRUNSWICK COUNTY BUILDING INSPECTION DEPARTMENT.
* THE SURVEYED TRACTS APPEAR TO BE IN THE SUNNY POINT BLAST ZONE AS A RESTRICTED USE AREA.

* OWNER: BUSINESS PROPERTY INC.

Plot Of Boundary For
TOWN OF SOUTHPORT
MADE FROM DEED BOOK 76, PAGE 344 & DEED BOOK 105, PAGE 518, BRUNSWICK COUNTY REGISTRY, BRUNSWICK COUNTY, NORTH CAROLINA AND EXISTING PHYSICAL EVIDENCE.

WITHERS & RAVENEL - BRUNSWICK SURVEYING
1027 SABBATH HOME RD., SW
SUPPLY, NORTH CAROLINA 28462
TEL: 910-842-9392 FAX: 910-842-8019
WWW.WITHERSRAVENEL.COM

Cary Office: 111 MacKenan Drive, Cary, NC 27511
Wilmington Office: 7040 Wrightsville Ave, Suite 101, Wilmington, NC 28403
tel: 919-469-3340 tel: 910-256-9277



	© 2006, WITHERS & RAVENEL - BRUNSWICK SURVEYING
SCALE: 1"=200'	DATE: 12-21-05
TOWNSHIP: SMITHVILLE	FIELD BOOK: 657-64
COUNTY: BRUNSWICK	FILE: 05460
STATE: NORTH CAROLINA	JOB NO.: 05-460

LINE	LENGTH	BEARING
L1	104.07'	S54°54'41"W
L2	112.65'	S81°35'21"E
L3	131.76'	S32°49'44"W
L4	156.66'	S35°15'02"W
L5	137.97'	S17°33'26"W
L6	159.99'	S07°23'25"W
L7	117.81'	S46°41'21"W
L8	64.80'	S28°04'28"W
L9	88.42'	S25°56'18"W
L10	24.91'	S06°58'30"W
L11	22.26'	S80°36'41"W
L12	26.43'	N48°50'15"W
L13	32.19'	N06°26'49"W
L14	101.72'	N32°44'11"W
L15	92.59'	N03°52'12"E
L16	120.20'	N18°02'31"W
L17	80.86'	N59°28'41"W
L18	65.20'	N80°00'42"W
L19	39.86'	N10°03'37"E
L20	73.25'	N21°00'31"E
L21	52.05'	N24°39'35"E
L22	39.94'	N11°04'44"E
L23	66.59'	N45°13'44"W
L24	65.17'	N81°53'18"W
L25	116.50'	N39°28'08"W
L26	52.99'	N07°14'54"W
L27	104.21'	N02°34'40"E
L28	57.66'	N23°34'06"E
L29	45.13'	N15°04'23"W
L30	67.11'	N24°48'30"W
L31	39.74'	N48°57'38"W
L32	16.19'	S55°33'08"W
L33	49.40'	N77°55'06"W
L34	21.83'	N66°56'53"W
L35	51.98'	N40°20'01"W
L36	71.12'	S76°28'59"W
L37	71.83'	S69°15'52"W
L38	58.18'	N62°05'06"W
L39	118.09'	S85°14'47"W
L40	18.22'	N53°34'06"W

NCGS MONUMENT "E117"
N: 84,540.080
E: 2,293,547.953

MARTIN MARIETTA TECHNOLOGIES, INC.
(REPUTED OWNER)
DEED BOOK 1120, PAGE 185
MAP CABINET V, PAGE 21

HERBERT SWAIN
(REPUTED OWNER)
DEED BOOK 76, PAGE 344
DEED BOOK 105, PAGE 518

SUNNY POINT ACCESS ROAD
N88°40'03"E 1458.00'

TRACT 2
DEED BOOK 76, PAGE 344
DEED BOOK 105, PAGE 518
1,086,415 SQ.FT.
24.94 ACRES

TRACT 1
D.B. 76, PG. 344
D.B. 105, PG. 518
449,277 SQ.FT.
10.31 ACRES

TOWN OF SOUTHPORT
(REPUTED OWNER)

MARTIN MARIETTA
(REPUTED OWNER)
M.C. Y, PG. 6
D.B. 948, PG. 265



**Planning Board Meeting Minutes
Southport Community Building
223 E. Bay Street
September 15, 2022
6:00 P.M.**

I

Members Present: Sue Hodgins, Will Hewett, Christopher Jones, Donnie Joyner, Fred Fiss, Scott Jones, and Dick Sloan

Members Absent: Gustavo Mibelli and Mo Meehan

Staff Present: Dorothy Dutton, City Clerk
Tanya Shannon, Deputy Clerk

Board of Aldermen Karen Mosteller and John Allen
Liaisons:

Others: Sam Shore, Planner, Cape Fear Council of Government

A. Chair Sue Hodgins called the Meeting to order at 6:02 p.m.

B. Mr. Donnie Joyner gave the Invocation.

C. Chair Hodgins led the Pledge of Allegiance.

In the absence of Mr. Gustavo Mibelli, Alternate Member Mr. Fred Fiss was appointed as a voting member. Ms. Maureen Meehan, who was not in attendance, has formally resigned from her appointed position as a Full Member to accept a full-time position as City Planner for the City of Southport. ETJ Member Mr. Chris Jones was appointed as a voting member in her absence. Chair Hodgins announced that notice would be published for the open position.

D. Motion to approve the August 18, 2022, meeting minutes by Mr. Donnie Joyner and seconded by Mr. Scott Jones. ***Unanimous vote; motion carried.***

E. Motion to approve the Meeting Agenda by Mr. Sloan and seconded by Vice-Chair Hewett. ***Unanimous vote; motion carried.***

F. Public Comment:

Vice-Chair Hewett motioned to enter Public Comment and was seconded by Mr. Fiss. ***Unanimous vote; motion carried.***

1. Tracy Beaulieu, 206 W. Nash St; had concerns about the proposed Major Site Plan for a mixed-use development located at 115 N. Howe Street. She is concerned about the height of the building and how this will affect the Live Oaks branches and limbs on the rear side of the property. She said that with this development and construction, there would be significant damage to the heritage trees and a threat to their survival. Also, she said the open rooftop bar could become dangerous to those around the business without protection from high winds. Ms. Beaulieu stated

that the design of the building does not reflect the historic and graceful architecture of Downtown Southport. She said there are factors from the ABC Board Commission that must comply with any permits are issued. In addition, parking for a mixed-use development as proposed, which could occupy up to 662 people, will be beyond challenging. She presented a "Preserve Our Neighborhood" petition that received 424 signatures from citizens that are not in favor of the development for this type of use, especially the rooftop bar surrounded by residential housing (the petition signatures are on file at the City Clerk's office for the record). She asked the Board to please consider the devastating effects of this development on the surrounding residents and the character of Southport.

2. Rebecca Kelly; 5971 Dutchman Creek Road. First, she thanked the Board for their diligence and research on the proposed Indigo Plantation Phase 2 project. She understands that the application for the development had recently been withdrawn. However, she said that this would be a temporary reprieve, and she hopes that the Planning Board will continue to keep up the excellent work on their commitment and dedication. Ms. Kelly stated that although the CZ-HC Zoning request for Rhetson Companies was removed from the agenda for revisions, she wanted to give an update on the company's website that she spoke about at the last Aldermen meeting. She said previously that the website showed photographs of Dunkin Donuts and Dollar Generals, but they have since updated the site to other types of businesses. She also wanted the Board to consider that rezoning the property to HC could potentially change the look and feel of the entry corridor for Southport. Ms. Kelly also mentioned that impact fees have nearly doubled for businesses in Southport. She said that it has been challenging for small businesses to manage the increase in addition to permit fees.
3. Glen Patterson, 102 W. Nash Street, is a resident and business owner in the immediate area of the proposed mix-use development at 115 N. Howe Street. He said that although this type of use is allowable in the Central Business District, he feels that the expansion of the building on all four sides and the rooftop bar adjacent to a residential area is implausible. He stated that patrons from the rooftop could see directly into the upstairs windows of the neighboring house. He said there is not enough parking for this type of use, and parking will overflow into the residential area. Also, he said the fragile infrastructure cannot handle the capacity for retail, apartments, and a restaurant/bar at this location. He feels the project should not move forward until these issues are resolved.
4. Deputy Clerk Tanya Shannon read comments submitted via email from Kate Magill Walters; 214 N. Street. She is concerned that the proposed new building at 115 N. Howe Street will set a precedent for other similar types of uses to develop in the Central Business District. She stated that there is not enough available parking to service this mixed-use and, therefore, it will push all the traffic and parking onto residential streets. She said this would destroy any peaceful residential ambiance that she currently enjoys.
5. The Deputy Clerk read a submitted statement from Mr. Bill Duke; he said that as a 25-year resident of Southport, he is adamantly opposed to the 115 N. Howe Street project. He stated that he does not think this project will be in compliance with the standards that ensure architectural compatibility, as well as the preservation of the architectural character that currently exists throughout the city.

There were no further questions or comments. A motion to close Public Comment was made by Vice-Chair Hewett and was seconded by Mr. Fiss. ***Unanimous vote; motion carried.***

- A statement was made by Chair Hodgins as follows (verbatim):

"Before we get into our first item, I want to briefly speak to the actions at last week's Board of Aldermen meeting re: Indigo Phase 2 and the withdrawal of the applications by BHI-L and East-West. For the Planning Board, it means that we will be getting another submission if/when the

Applicant Is ready to do that. There is no further interaction or action to take regarding this matter until it is brought before us again, just like it was earlier this year.

I DO want to state publicly how proud I am of the work this body did, and the recommendations that were forwarded to the Aldermen. I thank you. Public participation is important and another part of our process, but this body's work – absorbing that participation, and OUR holding the submission accountable to the UDO - were the largest parts of getting that application to the point it now stands.

Next ... I am so very pleased for our City's starting work (again) on a Historic Preservation Commission. For those who may not know or have heard recently, Southport had a Historic District established in the 1970s – a District placed on the National Register of Historic Places. For years – decades – City administrations let that distinction for our town languish. Our Mayor, our Aldermen are finally reigniting that light for us and moving to get a Historic Preservation Commission established. Soon, those 9 members will be named. I'm looking forward to this body working with that Commission to help us hold our historic aesthetic and character in proper high regard. I spoke to this last month as we discussed and ultimately forwarded UDO changes to the Aldermen to aid in preservation of the character of our Central Business District.

And to that subject -- the UDO text revisions we forwarded and the Aldermen voted into place last week. We are appreciative that the Aldermen considered, discussed and ultimately recognized those revisions as important for the CBD and BD. Some comments have been made, and published, calling the revisions 'kneejerk reactions' on the part of this Board. That is not correct and is a misrepresentation, I believe, of this Board's responsibilities and commitment to the City. We all share and hear often that the UDO is a living, breathing document that must remain static for amendments that are recognized as necessary to protect our city and its integral Core Values in our CAMA Land Use Plan, those including preservation of the city's historic character and protection of our neighborhoods. Let me be clear that nothing this Board does is pointed at one particular individual, development- or investment- group and/or their efforts in Southport's commerce."

G. Old Business:

1. Conditional Zoning Request for Rhetson Companies, Inc. (From BD to CZ-HC); 6 parcels at the corner of W. 14th and N. Howe St. (Removed from the agenda for revisions)

Chair Hodgkin stated that the Conditional Zoning request had been removed from the agenda so the applicants could complete revisions to their plans. However, she gave a brief overview of the application and asked the Review Committee members to provide an update on their discussion. She said the application was first reviewed in May for a 2.07 tract currently located in the ETJ at the corner of W. 14th and N. Howe St to be rezoned from Business District to Highway Commercial. After further review, the applicants decided to change the request for the property to be rezoned to Highway Commercial Conditional Zoning. The Review Committee, which consisted of Will Hewett, Fred Fiss, and Chris Jones, met on September 12th to discuss the application in detail. Chair Hodgkin asked the Review Committee to give a brief update on their review.

Vice-Chair Hewett stated that one of the committee's concerns was the size of the building, which is proposed to be 11,000 sf. He explained that they did not feel like that would blend with the character of the current surrounding residential area. He said it was suggested to design the building into boutique-style shops that would blend better and thus would potentially reduce the size. He noted that it was discussed that one advantage of developing the boutique-style shops would be that there could be better tree mitigation and preservation of the existing trees. He also said the Committee wanted to ensure that the applicant was aware of the Tree Ordinance and

the Exterior Lighting Ordinance that was recently adopted. He noted that the applicants would take this into consideration and report back to the Board.

Mr. Fiss said that he feels rezoning this property to Highway Commercial would not fit this location well. He said the scale of the building is too large to be in the Entry Corridor of the City. Mr. Chris Jones noted that the Walgreens located on N. Howe Street and Robert Ruark Rd. is comparable to the size of this proposed 11,000 sf. Building. He stated it was the consensus of the Review Committee that this building would be too large to fit into the surrounding area's character. He explained that currently, the property is zoned in the Business District, and he said that they could build up to a 5,000 sf. building in this district. He explained that the applicant requests to rezone the property to the Highway Commercial District, but to put conditions on the development. He explained that this would allow the City to have flexibility with the use. However, he said the concern was mainly about the large size of the proposed structure. He said, as Mr. Hewett mentioned, the trees were of concern, and the Committee would like to see the owners restructure their proposal to accommodate for preservation. Mr. Fiss noted that the applicants were invited back to discuss the options of remaining in the current zoned Business District with a lower scale and submitting a new plan.

Chair Hodgkin asked Mr. Shore Planner with the CFCOG if he could explain the definition of Conditional Zoning. Mr. Shore gave the framework for legal development with three different types of reviews. 1) Administrative Development Decisions, 2) Quasi-judicial Development Decisions, and 3) Legislative Development Decisions are the political decisions by the governing board to set or amend the development ordinances. Adopting a new unified development ordinance, rezoning a piece of property, adopting the comprehensive plan, or amending the standards in the subdivision ordinance—each is a legislative decision. It is setting a broad policy for the community. Mr. Shore explained that the definition of Conditional Zoning in the City's UDO states: *Conditional Zoning District: A special district where uses and densities are established through public input for a development that has a high level of certainty of being constructed and the most commonly expected application will contain a specified use or uses, permitted by right or conditional use, on small and large-scale projects.* Mr. Shore said the intent of Conditional Zoning is to mediate site-specific issues and allow certain conditions placed on the proposed use.

It was the consensus of the Board to table the zoning request until the applicant had completed the changes and submitted the update to the Review Committee, which consisted of Mr. Hewett, Mr. Fiss, and Mr. Chris Jones for more discussion. Mr. Joyner motioned to table the zoning request and was seconded by Vice-Chair Hewett. ***Unanimous vote; motion carried.***

2. Major Site Plan Review: Revised Plan for 115 N. Howe Street Mixed-Use Development; submitted by Ron Greger.

Chair Hodgkin stated that the plan was first presented to the Board in July and a Review Committee was established that consisted of Ms. Hodgkin, Mr. Fiss, and Mr. Mibelli. The Review Committee met on July 15th with project manager Ron Greger and the property owners Frankie and Eric Beacham.

Mr. Shore gave the background on the application. He explained that the existing structure located at 115 N. Howe Street is proposed to be demolished and replaced with a new structure. The proposed structure is a multi-story building that is 102 feet x 90 feet. The existing impervious area on the site is 11,431 sf. The proposed site layout would add 2,886 sf for a total of 14,317 sf. The percentage of impervious area for the site is 91.73 %. The site plan proposes four residential dwelling units. The UDO requires two parking spaces per residential unit regardless of whether it is in the Central Business District or not. Within the CBD Zoning district, no off-street parking shall be required for any nonresidential use, whether new construction or change of use/redevelopment. The only exception to this is for residential. There are eight total spaces. Parking facilities with less than ten spaces are not required to meet the parking facility landscaping

guidelines. Street yard buffers are not required in the BD or CBD zoning districts. Buffer yards are also not required in CBD where adjacent to R-10 property. However, in this case staff would recommend that a fence be installed. The proposed uses of the site are Retail, Restaurant, and Residential.

Mr. Shore stated that a report from the Review Committee was included in the Board packet. A recap of the Review Committee meeting in July discussed the Central Business District in Southport and how it was important to have architectural design that matched the character of Southport. The Review Committee mentioned that missing from the application was a Traffic Impact Study, lighting plan, and signage plan. A traffic impact study is required for any project that exceeds 500 trips a day. If an applicant feels like their project does not exceed 500 trips a day, they need to have a traffic engineer submit documentation as to why this is the case using ITRE Trip Generation Manual. The applicant said that they would get back together with their civil engineer and work on that documentation. The Review Committee also indicated that they were concerned with the lack of parking for these uses. Although the CBD does not require off-street parking for nonresidential uses, they were concerned with the lack of parking for the intensity of uses at this location. There was discussion on the eight parking spaces for nonresidential uses and how one of those parking spaces was handicapped. They asked if the dwelling units would be able to use this spot if they did not have a handicapped placard. Staff indicated that they would not. Mr. Mibelli brought up the 5 ft parking setback from the property line and how it needed to be shown on the plan. Mr. Greger indicated he would get that modified. He also asked whether there would be an elevator structure to the rooftop bar in order to comply with ADA requirements. The elevator shaft would need to be in line with zoning requirements. The committee also discussed that the corner visibility needed to be clarified and discussed the increase in impervious area on the site. While the site already has 11,431 sf of impervious area, there would be an additional 2,886 added to the site if developed as proposed. The Committee further discussed the architectural compatibility. Mr. Greger said they were willing to talk about architectural considerations within reason. He indicated that they would talk to a local architect in Wilmington to get further ideas on how to soften the building and make it more compatible with Southport. There was also discussion on whether the applicant was aware of potential changes to the City's lighting policy and becoming Dark Sky Compliant. Mr. Fiss asked about the occupancy and whether there was enough egress according to the Fire Code. It was his understanding that there would need to be 3 stairwells. Mr. Greger indicated that they were considering adjusting that and that they would need to resubmit an updated version. There was also discussion on grease interceptors, recycling containers, and the dumpster. Mr. Fiss conveyed to the applicant that folks around town indicated that they would be more comfortable with a two-story structure rather than a 38-foot tall building. Mr. Greger indicated that this was a good way to introduce the project and that they gained valuable feedback. He indicated that he would incorporate some changes and bring the plan back as a resubmittal. It was the consensus of the Review Committee to table this site plan until it comes back for resubmittal.

At this meeting of the Planning Board, the applicant Mr. Ron Greger came to the podium to answer questions and concerns. He stated that after the Review Committee meeting, he went back to the architect and the traffic engineer to address the concerns from the Committee and checked off the boxes that were of concern and updated that in the revised plans that were provided to the Board. He said they had included the signage and lighting requirements in the updated plans. Mr. Greger said that they meet their requirements as far as the parking issues are concerned. He said they did not create the parking problem that the City has, and said it is the City's responsibility to address the parking issues. He said that they would like to come to an agreement so that the final plan could be submitted. Mr. Fiss asked if Mr. Greger could provide some of the design changes that have been made. Mr. Greger said that the first floor would be concrete with brick veneer columns. The second and third floors will be a mix of concrete and Hardy plank siding. He said the intention is to blend the building with the city's character. Mr. Greger addressed the concern regarding debris from the roof-top bar blowing off during high

winds, saying they are prepared for when the winds pick up and they will safely secure all loose materials. Mr. Fiss asked if there was an additional stairwell added to the plans. Mr. Greger said there are two stairwells, one that goes up to the second floor, another to the restaurant, and partially down to the apartment area. Mr. Fiss questioned if the combined numbers for the restaurant and bar had changed. Mr. Greger stated the applicant sees between 200-222 people at max occupancy. He said that the term roof-top is misperceived. He said that the restaurant has a bar and that there is a viewing area on the rooftop to sit and drink. He said that most of the rooftop section would be facing Howe Street and not on the backside of the restaurant.

Chair Hodgkin asked for clarification on page 7 of the site plan that shows a 416 occupancy on the 3rd floor. Mr. Greger referred to page 4 on the 3rd (floor life safety plan), which says the actual occupancy is relatively lower than what could be the maximum amount. He stated that the site plans have to reflect the maximum capacity. Ms. Hodgkin asked if the 222 occupants for the rooftop area was correct. Mr. Greger said that was maximum capacity, but they were going to try to limit that number.

Mr. Scott Jones interjected that the Fire Marshall would have to come in and set the maximum occupancy. Mr. Jones asked if the Fire Marshall allows a higher occupancy, will the owners allow a higher capacity. Mr. Greger replied that it is not their intention to achieve maximum capacity. He said they would like to try to limit the number of people at one time, and this scale only shows the capability, not the actuality. Mr. Fiss stated that a Technical Review Committee would need to be established and meet with the Fire Marshall for more discussion. Mr. Fiss said that regarding the Fire Code requirements, and with the potential for over 500 occupants on the 3rd floor and roof-top area, he feels that a third stairwell will be required. Mr. Greger said this would be addressed with the Fire Marshall and the architect to possibly incorporate another stairwell. Mr. Fiss also stated that he does not like the location of the dumpster. Chair Hodgkin noted that it is placed too close to residential housing. She said that with there being a restaurant/bar, the dumpster would create unpleasant odors for the adjacent neighbors. Mr. Greger said this is near where the dumpster was initially placed so the trash trucks could enter and exit conveniently. He said he would talk to his planner to see if another location is feasible. Mr. Hewett questioned the hood system for the restaurant and how this affects the blowout into the residential areas. Mr. Greger said that with the system's height, there should be no effect on the surrounding area. Mr. Fiss questioned the 18" recessed space for the retail spaces on page 9 for the north (right) elevation facing Nash Street. Mr. Greger stated that he thought this was a requirement in the UDO, but he would clarify that with the architect. Chair Hodgkin asked for clarification on page 5 (facility lighting plan) that shows an 8" gap between the building and Port City Java. He said that is correct, and there is more clarification on page 2 (section between buildings). Chair Hodgkin asked when the final plans would be completed. Mr. Greger said that the elevations are nearly finished and that everything has been addressed that is of concern. He said they may add more parking spaces and address the dumpster location and Fire Code. But the plans are mostly complete.

Mr. Don Davenport, with Davenport Engineering Consultants, gave a review of the Traffic Impact Analysis. He explained that NCDOT was contacted regarding a traffic study at the location, but they said that this location only met half of the threshold requirements for a traffic study and did not require one. Mr. Davenport explained that the ITE Trip Generation 11th Edition was used for this study, and a scope was provided to the City that was approved. The study included estimated trips to the site, including residents, employees, customers, deliveries and other services such as trash pick-up. The scope estimated average weekday driveway volumes and concluded the total unadjusted trips to 1,474 (24hr two-way). Average AM Peak Hour: enter 78 and exit 78, and Average PM PEAK HOUR: enter 83 and exit 74.

Mr. Chris Jones discussed the concerns with the parking. He said there needs to be a discussion with the owners, developers, and builders to help accommodate the need for parking.

He said if not, the City would have to find a solution that might not be favorable to some of the businesses. He asked if Davenport Engineering could do parking studies. Mr. Davenport stated that they can, but he said it would ultimately be up to the City to provide adequate parking. He said encouraging gold carts, walking, or biking is beneficial. He also said many of the residents that live in the apartments also work in the businesses, which reduces some parking issues.

Mr. Scott Jones asked how the traffic is analyzed at different times. Mr. Davenport said that the study generates statistics that tell traffic usage at other times of the day and at peak times. It also allocates the type of usage that is developing the traffic. Mr. Davenport said that the scope provided is based on the worst-case scenario.

The Board will take the Major Site Plan back to the established Review Committee for further review, which includes Chair Hodgins, Mr. Fiss, and Mr. Mibelli.

H. New Business

1. Major Site Plan: Bullfrog Corner; 101 E. Moore St; Mixed-Use Development; submitted by Andrew Laing

Mr. Sam Shore gave an overview of the Major Site Plan application for the redevelopment of an existing property located at 101 E. Moore Street in the CBD. The site is comprised of 4,383 sft. The applicant proposes a mixed-use development comprised of retail (existing on the first-floor use) and two residential units on each of two stories to be added. He said the existing building would remain on site, with upper story construction above. The redeveloped structure, as proposed, has a height limit of 40 ft in accordance with the height requirements of the CBD zoning district. No setbacks are required in the CBD per the dimensional requirements as provided in Section 3.9, Table 3.2 of the UDO.

The applicant, Mr. Andrew Laing, thanked everyone for their time. He said it is a straightforward project, with retail on the bottom floor and apartments on two additional floors. He said that he and his family are full-time residents of Southport, and he has several local businesses in the area. He said that the location for this project at N. Howe and Moore Street is a prominent corner, and he wants to make the building look exceptional. He said the building would blend well in the downtown area. He is looking forward to working with the Board to proceed with the process.

Chair Hodgins asked if the apartments would be for long-term or short-term renters; Mr. Laing said that had not been determined. Mr. Fiss inquired if he had engaged either an architect or engineer; Mr. Laing said he had not. Mr. Fiss asked when plans might be ready for review; Mr. Laing said he was unsure. There was some discussion on the existing footprint of the building, and if it was structurally capable of maintaining additional floors. Mr. Laing replied that the former owner had told him that the building was designed to build up, and that he was told there were beams in place to secure the structure.

It was the consensus of the Board to establish a Review Committee. Mr. Scott Jones, Mr. Fred Fiss, and Chair Hodgins were assigned to the Committee for further review.

I. **Other Business:**

Chair Hodgkin noted that the Members Table and Attendance Record are always in the back of the Board Agenda Packet for Member information, but there was no action to be taken.

J. **Announcements:** None

• **Chair Hodgkin's Comments on the Application Submission Process (verbatim)**

A very interesting thing I've noted as I've watched and listened to our discussions while I've been on this Board – and more so since I've been in the Chair's seat -- is how much teamwork should matter. I think for the City's administration, for this Board, for the citizenry, it's obviously very, very important.

Everyone should be able to know that all applications are held to the same submission- and review- standards. I've observed through the last several applications presented to this Board that we need to work towards consistency and accountability in the application submission process. In everyday vernacular, we need to 'all be singing from the same hymnal' in our submission process so that everyone is treated fairly.

To cultivate what I hope is a greater teamwork approach between the Development Services Office in City Hall and the Planning Board, I'd like to appoint a Submissions Committee to talk through the current checklists – what's good and works, what's bad and doesn't, what's not there – and work on suggestions for discussions I hope we can have with City Staff on how we can better the process 'as a team'.

Mr. Chris Jones, Mr. Fred Fiss, and Chair Hodgkin were appointed to the Application Submissions Committee.

- Chair Hodgkin stated that at last month's Meeting, she assigned Mo Meehan to a committee to begin the periodic review of the UDO, starting with the PUD and Subdivision standards. With Mo's resignation, she will need to assign someone else. Mr. Dick Sloan was appointed as the replacement to serve on this committee with Vice-Chair Hewett and Mr. Gustavo Mibelli.
- Mr. Fred Fiss and Mr. Chris Jones were confirmed back to City- and ETJ-Alternate Member status.

K. There were no further comments or questions. Vice-Chair Hewett made a motion to adjourn and was seconded by Mr. Sloan. ***Unanimous vote; motion carried.***

Adjournment: 7:50 p.m.

Chair, Sue Hodgkin

Deputy Clerk, Tanya Shannon



City of Southport

To: Mayor Hatem, Board of Aldermen, City Manager, Department Heads, and City Attorney.

From: Paul Fisher, Commissioner, N.C. Eastern Municipal Power Agency (NCEMPA)

Subject: NCEMPA Commissioner's Meeting September 21, 2022

Date: September 22, 2022

Alderman Alt, Ellie Pittenger, and I attended the subject meeting.

Highlights of the meeting are as follows:

CEO Report

There are four regional meetings scheduled over the next several weeks: Smithfield (9/29), Statesville (10/6), Greenville (10/13), and Concord (10/20). The purpose of these meetings is to promote public power and strategize a plan for the elected public officials. I encourage attendance by public officials. Note: I invited the CEO to have a meeting in Southport.

Legislative Update

To sum up this presentation there is money at the State and Federal level. We must work to get our share.

Financial Summary and Working Capital Results

See enclosure (1)

Financial True-Up 2021 charge/ credit (see enclosure 2 & 3)

Closed Session

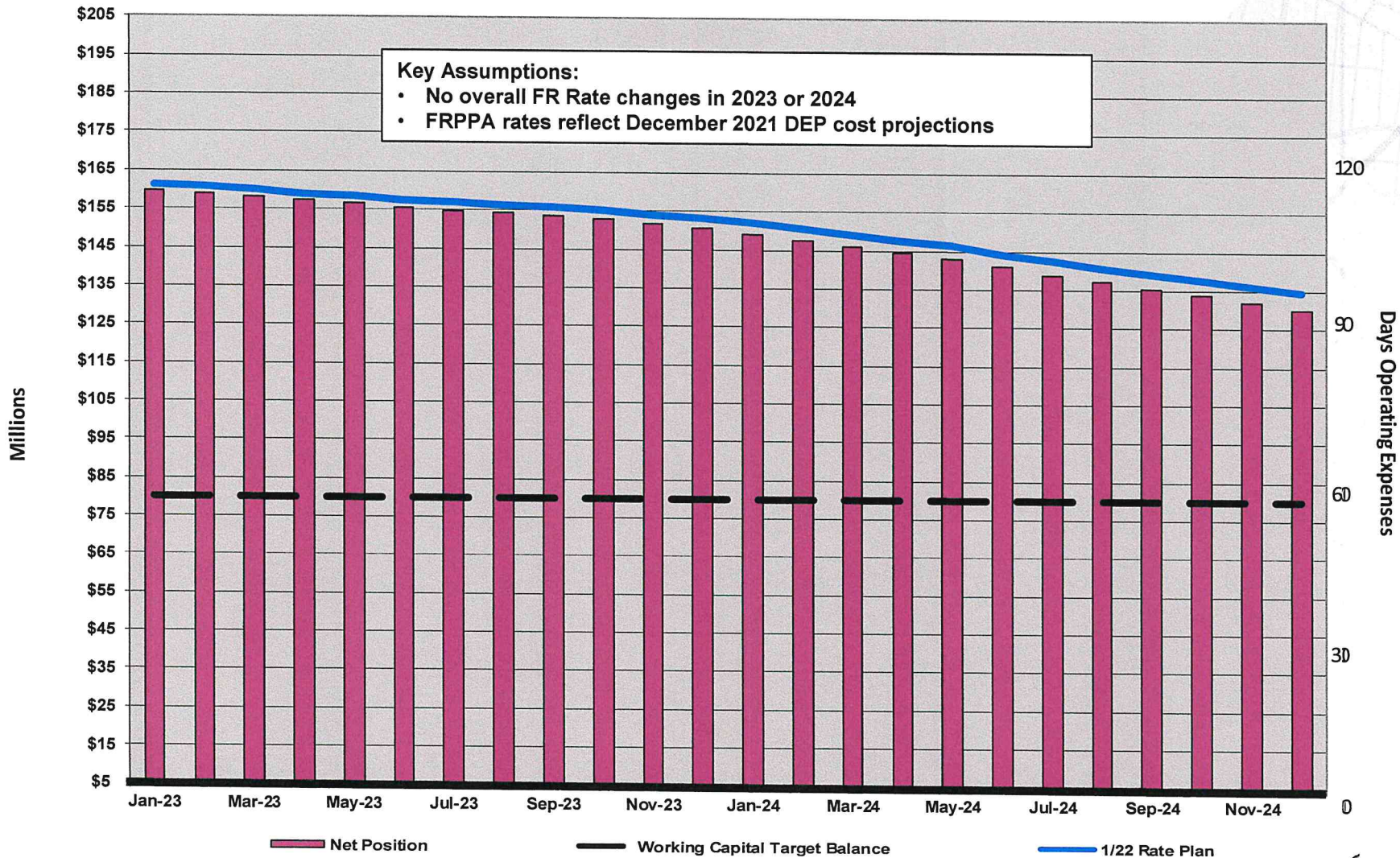
Confidential (See Antitrust Statement on enclosure 5)

NCEMPA and Duke Energy Progress have reached a verbal agreement regarding the Full Requirements Power Purchase Agreement (FRRPA)

Until the formal agreement is signed by NCEMPA and Duke Energy regarding the cap on demand management and how it will be executed is still open to interpretation. The verbal Final Agreement is expected to be finished by the year's end.

As always, if you have any questions, please call me at (910) 457-5102.

Projected 2023-2024 Working Capital Funds Available at Month-End*



*The projections are based on the 2022 Rate Plan with updates for actuals through August 2022.

Actuals through August 2022

Executive Summary

- In late June 2022, Power Agency received from DEP the annual FRPPA true-up of the capacity rate, energy rate and CCR costs for calendar year 2021, a \$1.6M charge
- As designed, Rider No. 1 automatically passes through the annual FRPPA true-up to the Members, but also includes a provision to allow for suspension and reinstatement at any time
- NCEMPA Rate Committee recommends suspending Rider No. 1 and paying the 2021 FRPPA True-up from Working Capital
- Preliminary rate path has slightly improved from the previous projections given DEP's September projections

2021 FRPPA True-up Charge / (Credit)

	Estimated	Actual	Increase / (Decrease) (%)	Charge / (Credit) ^[1] (\$M)
Demand-related Costs				
Capacity Rate (\$/kW-mo.)	19.90	17.77	(10.7%)	(\$27.0M)
CCR Costs (\$M)	\$18.3M	\$16.9M	(7.6%)	(\$1.4M)
Total Demand-related				(\$28.4M)
Energy-related Costs				
Energy Rate (¢/kWh)	2.315	2.702	16.7%	\$30.0M
Net FRPPA True-up % of Annual FR Revenues				\$1.6M 0.3%^[2]

- NCEMPA currently conducting review of the 2021 FRPPA true-up. Process involves several rounds of data requests and scrutiny of data inputs to the formula rates

[1] Amounts include interest due from/(to) NCEMPA.

[2] Based of NCEMPA's annual total FR rate and rider revenues.

3

Requested Action

- Concurrence with the NCEMPA Rate Committee recommendation to suspend Rider No. 1 and pay the 2021 FRPPA True-up from Working Capital



ElectriCities of NC (NCEMPA, NCMPA1) Antitrust Statement

ElectriCities of North Carolina reminds all those attending this Board of Commissioners meeting that various state and federal laws prohibit the exchange of information among competitors regarding matters pertaining to price, refusals to deal, market division, tying relationships and other topics which might infringe upon antitrust laws and regulations. No such exchange or discussion will be permitted during the meeting. A copy of the Antitrust Statement of Policy will be made available upon request.

Encl 5



City of Southport

To: Mayor Hatem, Board of Aldermen, City Manager, Department Heads, and City Attorney.

From: Paul Fisher, Commissioner, N.C. Eastern Municipal Power Agency (NCEMPA), Rate Committee Member 

Subject: NCEMPA Rate Committee Meeting. September 14, 2022, Wilson, N.C.

Date: September 18, 2022

Ellie Pittinger and I attended the subject meeting. Highlights of the meeting are as follows:

Executive Summary- Action for Consideration

Rate Committee considered two courses of action. See Enclosure 1.

2021 FRPPA TRU-UP

True-up consist of Demand Related Cost and DEP Capacity Rate: See enclosures 2-9.

The Rate Committee will recommend to the NCEMPA to adopt Decision B. See enclosure 10.

Rate Setting Time Line

Factors impacting rate path, Duke Carbon proposed plan. See Enclosures 11 & 12.

Rate Path Update

See Enclosure 13.

As always, if you have any questions, please call me at (910) 457-5102.

Executive Summary – Action for Consideration

- Decision on 2021 FRPPA True-up/Rider No. 1
 - A. Implement Rider No. 1 (October 2022 – September 2023) to recover from / return to the Members the 2021 FRPAA True-up, or
 - B. Suspend Rider No. 1 (through September 2023) and do not replenish working capital through Rider No. 1 for the 2021 FRPPA True-up charge paid by NCEMPA in July 2022

Encl 1

2021 FRPPA True-up – Demand-related Costs

DEP Capacity Rate

	Estimated Rate (\$/kW-mo.)	Actual Rate (\$/kW-mo.)	Increase / (Decrease) (%)	Charge / (Credit) ^[1] (\$M)
Demand-related				
Capacity Rate	19.90	17.77	(10.7%)	(\$27.0M)

- **Primary drivers of lower DEP capacity rate:**
 - Lower return on rate base (ROE)
 - Reflects reduction of ROE from 11% to 9.85%
 - Lower nuclear depreciation and decommissioning
 - Reflects operating license extensions for all nuclear units

- Additional FRPPA true-up related to the Reserve Capacity Rate (applicable to Qualified Generation units > 2,500 kW). Impacts only GUC units.

[1] Includes interest due from/(to) NCEMPA.

2

2021 FRPPA True-up – Demand-related Costs

CCR Costs

	Estimated Costs (\$M)	Actual Costs (\$M)	Increase / (Decrease) (%)	Charge / (Credit) ^[1] (\$M)
Demand-related				
CCR Costs	\$18.3M	\$16.9M	(7.6%)	(\$1.4M)

- **Primary drivers of lower CCR costs:**
 - DEP's system-level costs \$10M (6%) lower than estimated
 - Primarily timing-related
 - NCEMPA allocation (system share) ~2% lower than estimated
 - Updated CCR cost projections are expected later this year

[1] Includes interest due from/(to) NCEMPA.

2021 FRPPA True-up – Energy-related Costs

DEP Energy Rate

	Estimated Rate (¢/kWh)	Actual Rate (¢/kWh)	Increase / (Decrease) (%)	Charge / (Credit) ^[1] (\$M)
Energy-related				
Energy Rate	2.315	2.702	16.7%	\$30.0M

- **Primary driver of higher DEP energy rate:**
 - Natural gas prices: 40% higher than estimated
 - Natural gas-fired generation: 40% of DEP system energy supply in 2021

[1] Includes interest due from/(to) NCEMPA.

2021 FRPPA True-up Charge / (Credit)

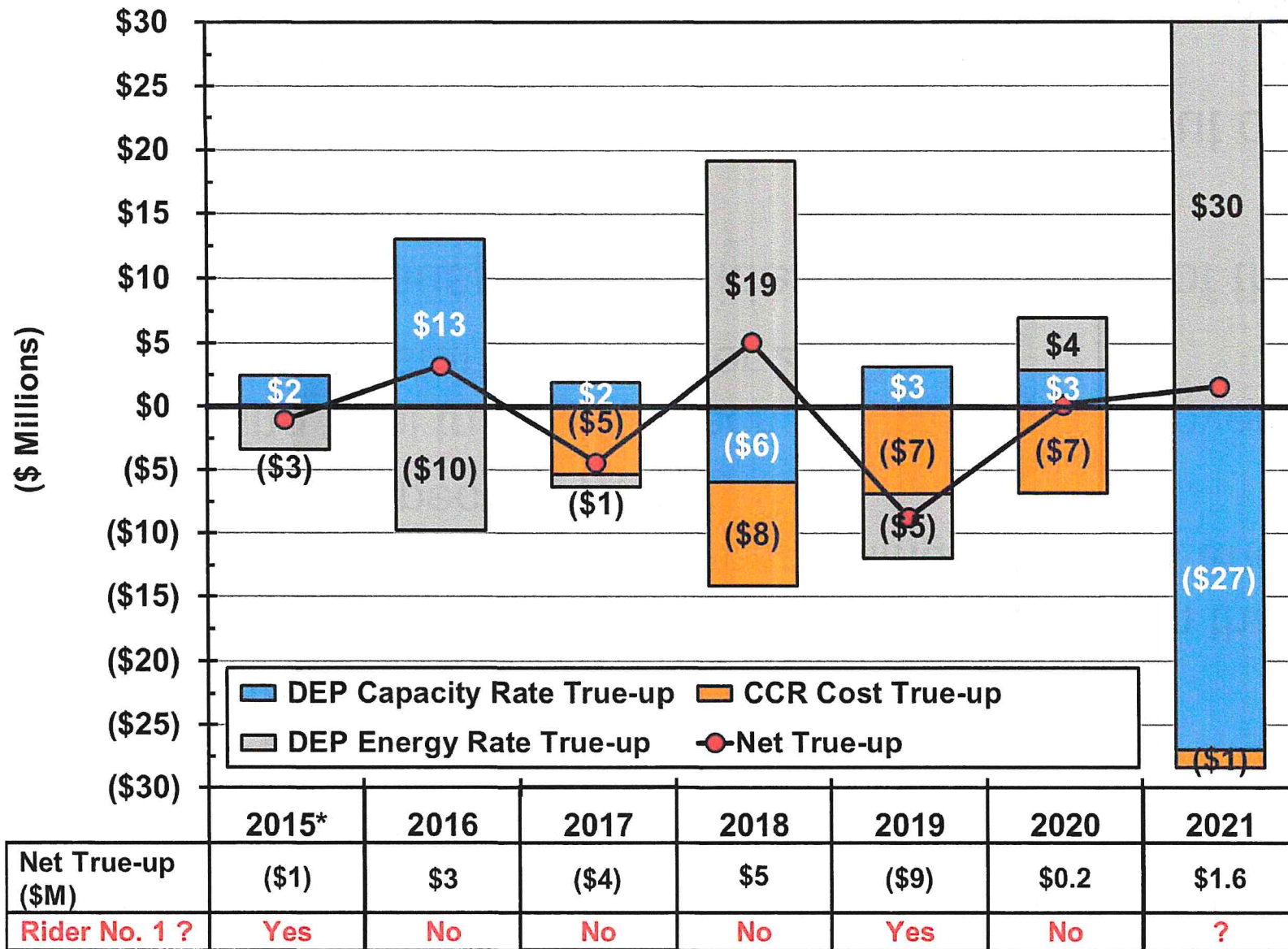
	Estimated	Actual	Increase / (Decrease) (%)	Charge / (Credit) ^[1] (\$M)
Demand-related Costs				
Capacity Rate (\$/kW-mo.)	19.90	17.77	(10.7%)	(\$27.0M)
CCR Costs (\$M)	\$18.3M	\$16.9M	(7.6%)	(\$1.4M)
Total Demand-related				(\$28.4M)
Energy-related Costs				
Energy Rate (¢/kWh)	2.315	2.702	16.7%	\$30.0M
Net FRPPA True-up % of Annual FR Revenues				\$1.6M 0.3%^[2]

- NCEMPA currently conducting review of the 2021 FRPPA true-up. Process involves several rounds of data requests and scrutiny of data inputs to the formula rates

[1] Amounts include interest due from/(to) NCEMPA.

[2] Based of NCEMPA's annual total FR rate and rider revenues.

History of DEP True-ups and Rider No. 1



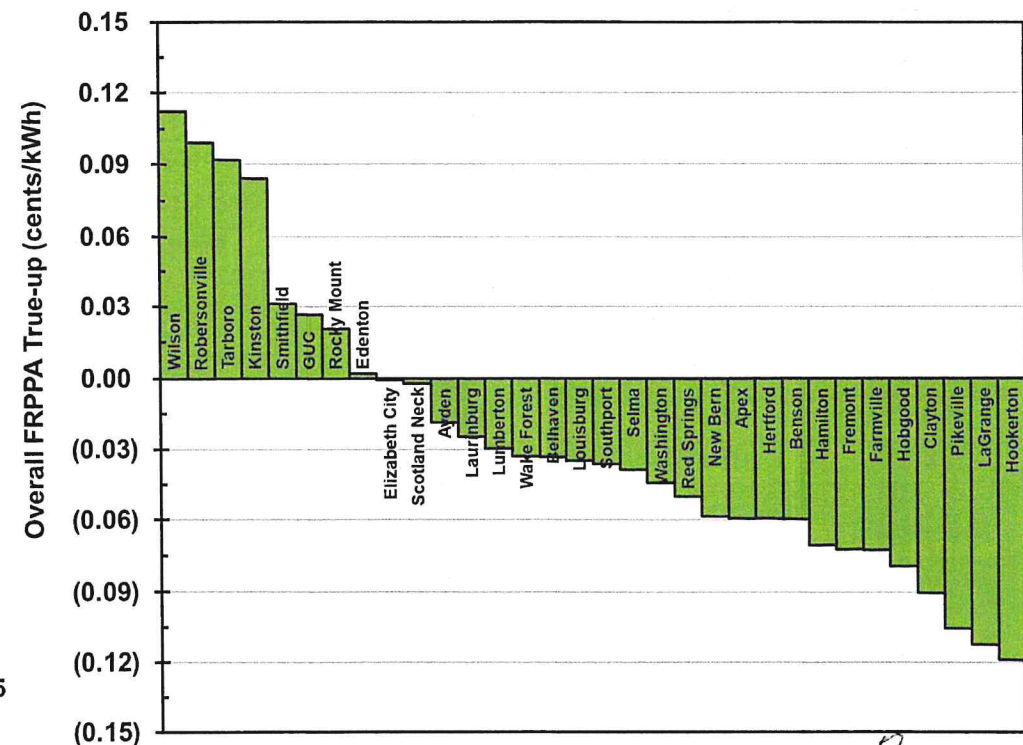
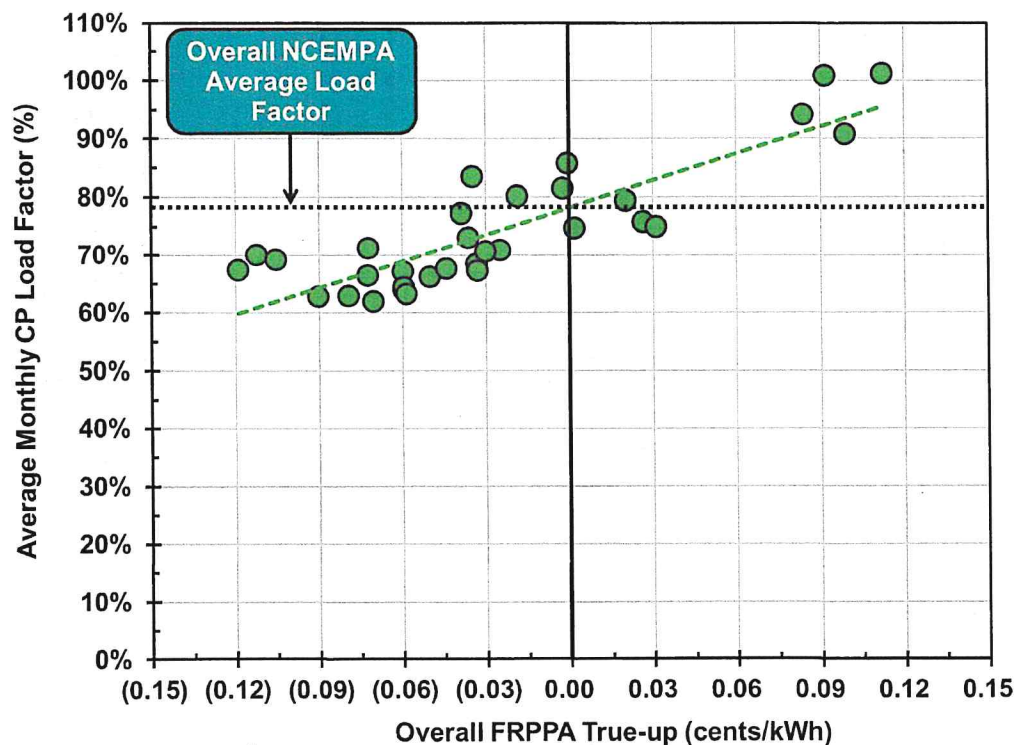
* Reflects partial year (5 months).

FRPPA True-up Charge / Credit (Rider No. 1)

- Rider No. 1 states that NCEMPA will directly “pass on” to the Members the FRPPA true-up of prior calendar year’s capacity rates, CCR costs, and energy rates
 - Demand-related and energy-related true-up components allocated to the Members based on the Members’ actual calendar year Billing Demands and Energies, respectively (i.e., 2021)
 - Resulting total true-up to each Member spread over 12 months (i.e., starting October 2022)
- NCEMPA has suspended Rider No. 1 for four of the past six FRPPA true-ups
- 2021 FRPPA True-up has already been paid out of working capital

2021 FRPPA True-up Rider No. 1 Charge/(Credit) – Allocation to Members (cont.)

- With the true-up on energy rate being a charge, and the true-up on the demand rate and CCR costs being a credit, Members with higher load factors more likely to see resulting true-up charge



2021 FRPPA True-up Rider No. 1 Charge/(Credit)^[1] – Annual/Single and Monthly Amounts

Member	Rider No. 1 Charge / (Credit)		% of Annual Charges (%)
	Annual / Single (\$)	Monthly (\$)	
Apex	(268,664)	(22,389)	-0.7%
Ayden	(21,198)	(1,767)	-0.3%
Belhaven	(5,580)	(465)	-0.4%
Benson	(22,409)	(1,867)	-0.8%
Clayton	(112,953)	(9,413)	-1.1%
Edenton	2,202	183	0.0%
Elizabeth City	(2,086)	(174)	0.0%
Farmville	(36,021)	(3,002)	-0.9%
Fremont	(8,647)	(721)	-0.9%
Greenville	486,767 *	40,564 *	0.4%
Hamilton	(2,022)	(168)	-0.8%
Hertford	(14,776)	(1,231)	-0.7%
Hobgood	(2,507)	(209)	-1.0%
Hookerton	(7,049)	(587)	-1.5%
Kinston	387,397	32,283	1.3%
La Grange	(29,636)	(2,470)	-1.5%

Member	Rider No. 1 Charge / (Credit)		% of Annual Charges (%)
	Annual / Single (\$)	Monthly (\$)	
Laurinburg	(33,821)	(2,818)	-0.3%
Louisburg	(19,135)	(1,595)	-0.5%
Lumberton	(81,666)	(6,805)	-0.4%
New Bern	(272,742)	(22,728)	-0.7%
Pikeville	(8,737)	(728)	-1.4%
Red Springs	(17,227)	(1,436)	-0.6%
Robersonville	24,948	2,079	1.5%
Rocky Mount	143,350	11,946	0.3%
Scotland Neck	(626)	(52)	0.0%
Selma	(24,541)	(2,045)	-0.5%
Smithfield	52,591	4,383	0.4%
Southport	(26,882)	(2,240)	-0.5%
Tarboro	209,402	17,450	1.4%
Wake Forest	(58,293)	(4,858)	-0.4%
Washington	(120,307)	(10,026)	-0.6%
Wilson	1,468,238	122,353	1.8%
Total NCEMPA	1,577,372	131,448	0.3%

[1] All dollar amounts have been shown to the nearest dollar; therefore totals may not add due to rounding.

* Includes Reserve Capacity Rate true-up (Qualified Generation units > 2,500 kW) annual credit of \$6,745 (\$562 monthly); impacts only Greenville's units.

Actions for Consideration

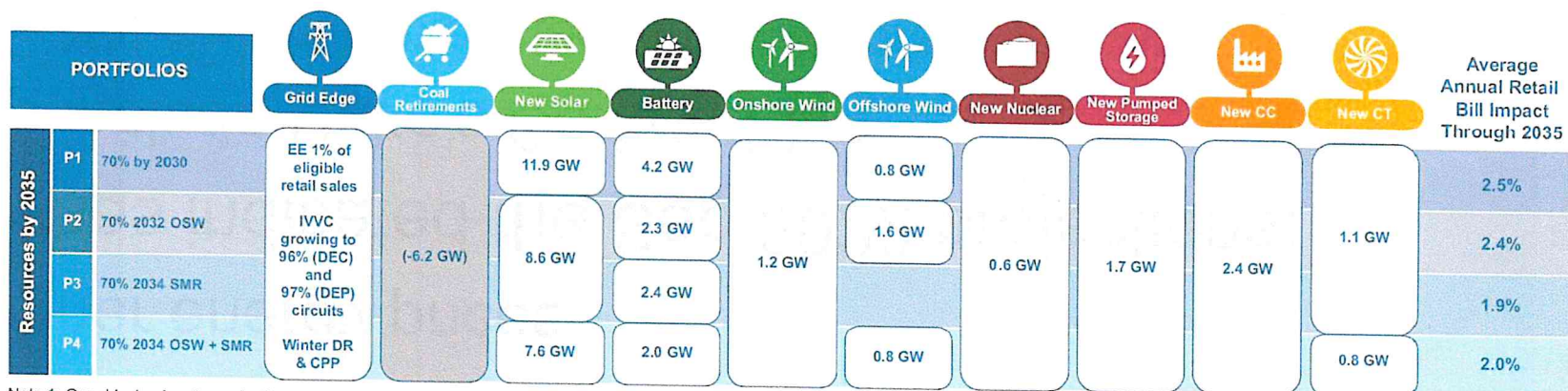
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Factors Impacting the Preliminary Rate Path

- DEP's Sep 2022 rate projections, reflecting:
 - Lower demand rates
 - Higher energy prices
- DEP has indicated the Sep 2022 projections:
 - Do include Duke's Carbon Plan
 - Not currently expected to have more significant impacts on the projected costs until beginning around 2026/27
 - Do not include cost impacts of potential Duke Energy Progress (DEP) - Duke Energy Carolinas (DEC) merger
 - Recently announced; very preliminary stages

Duke's Proposed Carbon Plan

- House Bill 951 requires DEP and DEC to reduce CO2 emissions in NC by 70% (from 2005 levels) by 2030 and achieve carbon-neutrality by 2050
- Duke submitted draft Carbon Plan in May 2022
 - Four portfolios



Note 1: Gray blocks denote coal retirements, which are dependent on addition of resources shown.

Note 2: Remaining coal planned to be retired by year end 2035.

Note 3: New Solar includes solar + storage, excludes projects related to pre-existing programs such as HB 589 and Green Source Advantage.

Note 4: Capacities as of beginning of 2035.

Note 5: IVVC = Integrated Volt/Var Control.

Note 6: CPP = Critical Peak Pricing.

Note 7: Battery includes batteries paired with solar.

Note 8: Average bill impact with Appalachian fuel availability; estimated bill impact with alternative fuel supply is 2.1% to 2.7% annually.

- North Carolina Utility Commission (NCUC) to select plan by 12/31/2022 to achieve the goals

Preliminary Rate Path Update (2023-2027)

Year	Rate Change Effect.	PREVIOUS Jan 2022 Projections		CURRENT Sep 2022 Projections ^[1]	
		Overall Avg. Rate Level Incr. / (Decr.) (%)	Calendar Year-end Working Capital (\$M)	Overall Avg. Rate Level Incr. / (Decr.) (%)	Calendar Year-end Working Capital (\$M)
2022	Apr 1	- - -	162	- - -	161
2023	Apr 1	- - -	154	- - -	170
2024	Apr 1	- - -	134	- - -	142
2025	Apr 1	2.0%		2.0%	
	Jul 1 ^[2]	(9.0%)	121	(9.0%)	123
2026	Apr 1	2.0%	101	2.0%	103
2027	Apr 1	2% to 3%	86	2% to 3%	80

Rate path to be refined at Jan 2023 RCM based on final DEP rate projections

[1] Does not reflect Rider No. 1 implementation for the 2021 FRPPA True-up.

[2] Reflects solely the impact of the automatic termination of Rider No. 8 when the debt is paid off in full.

September 2022

Dr. Jerry Oates
Superintendent

Mr. Darrell Cheers
Assistant Superintendent/ Chief Accountability Officer

Cheers' Corner with Darrell Cheers



When I visit our classrooms and see the level of student engagement it reminds me of a quote from Benjamin Franklin, "Tell me and I forget. Teach me and I remember. Involve me and I learn." I graduated from high school 39 years ago and the classes I remember the most are the classes where I was engaged. I vividly remember dissecting

a clam, squid, and shark in Ms. Pope's marine biology class and evaluating dairy cows and conducting meetings while practicing parliamentary procedure in Mr. Russ' agriculture classes. The skills I learned in my CTE classes made me a better student in my other classes. My attendance was great in high school because I did not want to miss these classes. Students today are no different, well maybe they're not rocking out to Duran Duran and Journey but they remember most when they are involved, when they do something with their hands. I see students in agriculture classes potting plants, in health science classes checking vital signs, in construction classes building sheds, in aerospace engineering classes designing rockets, in culinary arts classes creating wonderful dishes, and the list goes on and on. When students leave a CTE classroom they possess skills and credentials that will give them a leg up on the competition when entering the world of work. They may attend college before entering the workforce but these advantages will still be present regardless of when they begin their career. So, teachers continue to engage our students and prepare them to take advantage of all the opportunities that will come their way in life and they will remember your class 39 years from today.

Best Regards

Darrell

NC Family and Consumer Sciences District Leadership Council



Congratulations to Alisha Pierri of the COAST and Jane Hanna of South Brunswick High School for being selected to serve as District 2 representatives on the North Carolina FCS District Leadership Council. As members of the council Ms. Pierri and Ms. Hanna will work closely with NCDPI Family and Consumer Sciences Consultants as well as FCCLA's Executive Director in an effort to help and support teachers across the FCS district. Ms. Pierri and Ms. Hanna will provide leadership in planning, developing, and directing professional development and student engagement opportunities in the Family and Consumer Sciences program areas as well as the FCCLA.

We are very proud of Ms. Pierri and Ms. Hanna for being selected to serve in this capacity. It is a true testament to their hard work, dedication, and commitment to their students and to the FCCLA.

Alisha Pierri & Jane Hanna - The COAST & South Brunswick High

Family Career & Community Leaders of America National Leadership Conference

Over the summer, our FCCLA chapter, advised by Jane Hanna (SBHS) and Alisha Pierri (The COAST), won their way to attending the FCCLA National Leadership Conference which was held in San Diego California. The South Brunswick parliamentary professional team competed and scored Silver Medals for their use and knowledge of parliamentary procedure.

Students developed skills in the hospitality industry by attending leadership seminars, trading pins and connecting with many of the 7000 students from all over the US, touring a working NAVY ship; The Bunker Hill, and touring “Kitchens for Good,” a nonprofit kitchen that trains and places individuals into the community as skilled chefs. The students also got to Explore San Diego by visiting Old Town, the Gas Lamp Quarter, and the San Diego Zoo.

We are grateful for the support of Brunswick County Schools administration and for St James/Troon. St.James and Troon were our sponsors for the State Leadership Conference which is where the chapter qualified to attend Nationals. This type of experience is pivotal in developing student leadership skills, soft skills, and interpersonal skills which will have a positive future impact on the communities in which these students will live and work.

Thanks so much to each participant and to our advisors for your committment, hard work and dedication.



John Byers - North Brunswick High School

Over the summer Mr. Byers and several agriculture students went to Southern Italy to visit various agricultural operations as a part of a cuisine and culture tour sponsored by the community of Leland through EF Tours. Students visited Rome, Ostuni, Capua, Benevento, Matera, Bari, Polignano a Mare, and Alberobello. Agricultural operation sites visited along the way included an olive farm that has been in production for 2000 years, a pasta production facility, a chocolate factory, a wheat masseria (farm), water buffalo farm that produces mozzarella cheese, as well as stops to many local farmers markets.

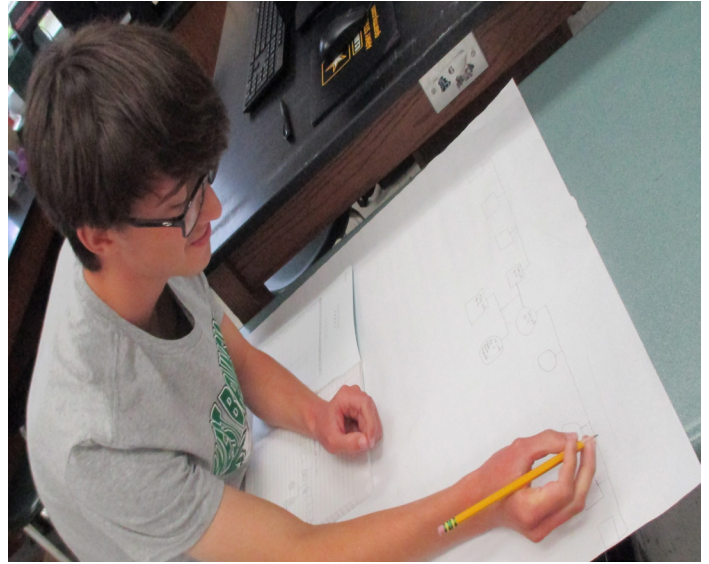


Sheila Gerald-Evans - West Brunswick High School

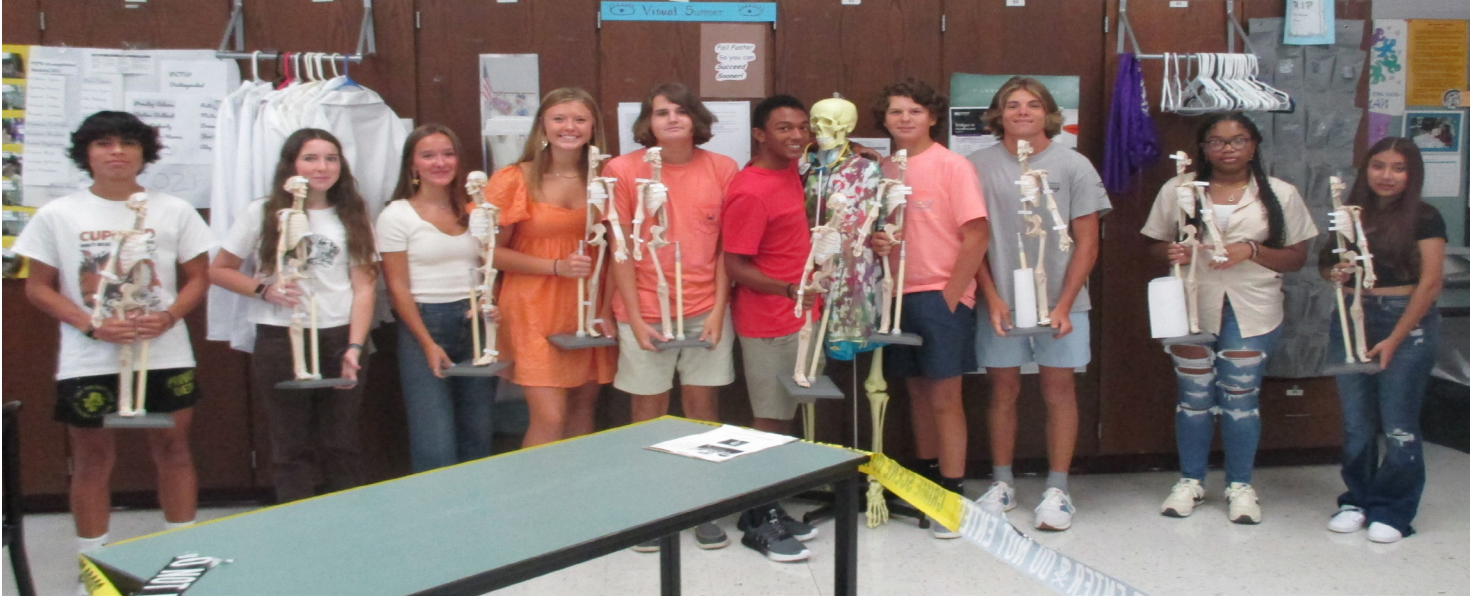
Students enrolled in Medical Interventions, Human Body Systems, and Principles of Biomedical Science had a wonderful first day of class. Students participated in a variety of hands on learning activities which help students to understand and master course content.



Principles of Biomedical Science students had to determine what happened to the subject by analyzing the data available.



Medical Intervention student Brycen Wilson is working to develop the Smith family tree.



Students enrolled in the Human Body Systems class worked diligently to identify directional terms on their skeleton mannikins.

Maria Hill - North Brunswick High School

This summer, students from throughout Brunswick County had the opportunity to participate in a wonderful initiative known as the Summer Bridge Program. The program took place over the course of 11 days during the month of July and was available to students of various age groups. The focus of the program was to strengthen academic skills across multiple disciplines, build personal confidence as well as have lots of fun! Below are pictures of some of the students who attended the program at North Brunswick High School. The students shown are rising 9th graders who will soon be part of the North Brunswick Scorpion family! Transitioning from middle to high school was a strong focus for this group of students. The students toured the school, learned more about required courses to graduate, CTE pathways, clubs, school sports and all the excitement of high school life! In addition, many hands-on activities promoting discovery learning were incorporated each day. The students even had the chance to go on a field trip and visit the county's planetarium. From this experience, many students expressed they no longer were stressed about coming to high school and could not wait to begin on August 29!



Michelle Hines - South Brunswick High School

We would like to recognize and congratulate our 2022-2023 South Brunswick High School HOSA officer team. We are so proud of each of these students and we know that they will each do a wonderful job in leading our chapter this school year.



South Brunswick HOSA Officers

President - Josh Knox
Vice President - Carley Kimball
Parliamentarian - Gracie Trivette
Historian - Brianna Lovingood

Sheila Gerald-Evans - West Brunswick High School

Two members of the West Brunswick HOSA Chapter attended the International HOSA Conference held this year in Nashville, Tennessee. Those members were Logan Franklin and Conner Evans. Both students enjoyed a variety of fun and educational activities while attending the conference.



CTE Department Kicks Off The New School Year!

The Career and Technical Education department “kicked off” the 2022-2023 school year by participating in an eventful day of professional development which was held on Thursday, August 18th at South Brunswick High School. Teachers had opportunities to collaborate, communicate, and network during both our general and breakout sessions. Teachers were also recognized and awarded for their student’s outstanding performance and proficiency as well as for participation in various CTSO activities. It was definitely a productive and beneficial day for all our teachers and staff members.



Congratulations to each of our CTE teachers pictured here for having been awarded Certificates of Achievement for 100% Student Proficiency in his/her program area classes. The teachers awarded are as follows:

BC10 - PLTW Cybersecurity - Donna Elliott - Spring 2022, block 1
BC10 - PLTW Cybersecurity - Donna Elliott - Spring 2022, block 3
IT11 - Automotive Service Fundamentals - Robert Watkins - Spring 2022, Block 3
IT16 - Automotive Service I - Robert Watkins - Spring 2022, Block 3
IT16 - Automotive Service II - Robert Watkins - Spring 2022, Block 2
TV17 - SREB Advance Aerospace Technology - Marc Pardee - Spring 2022, Block 2
TV11 - SREB Clean Energy Systems - Daniel Richardson - Spring 2022, Block 1
TV11 - SREB Clean Energy Systems - Daniel Richardson - Spring 2022, Block 3
HP71 - PLTW Biomedical Innovations - Sheila Gerald-Evans, Spring 2022, Block 2
HP71 - PLTW Human Body Systems - Sheila Gerald-Evans - Spring 2022, Block 3
HP72 - PLTW Medical Interventions - Sheila Gerald-Evans - Spring 2022, Block 4
FE60 - Child Development, Maria Hill - Spring 2022, block 1
AP44 - Horticulture II Landscaping - Kelly Richardson - Spring 2022, Block 2
HB11 - Biomedical Technology - Lori Rose - Spring 2022, Block 1
FN43 - Food and Nutrition II, Jane Hanna - Spring 2022, block 3

Congratulations North Brunswick High School CTE Department!

The North Brunswick High School CTE Department was recognized and awarded the prized **Brunswick County Schools Career and Technical Education Outstanding Performance Plaque** during our recent beginning of the year CTE meeting. This award is presented annually to the high school having the highest overall CTE student performance scores in the district. North Brunswick High School's most recent 5S4 proficiency rate was 78.57%.



Congratulations to Dr. Sullivan and the entire North Brunswick High School CTE team for all the hard-work, dedication and effort that went into earning this prestigious award for the past two years in a row.



CTE Credential Award Recipients

Several CTE teachers were awarded the coveted “credentials earned” certificate for having 100% of students earn one or more specific credentials. Mr. Darrell Cheers presented the awards to the following recipients:

First Aid - Susanne Bridges - South Brunswick High School

First Aid - Michelle Hines - South Brunswick High School

Stop the Bleed - Michelle Hines - South Brunswick High School

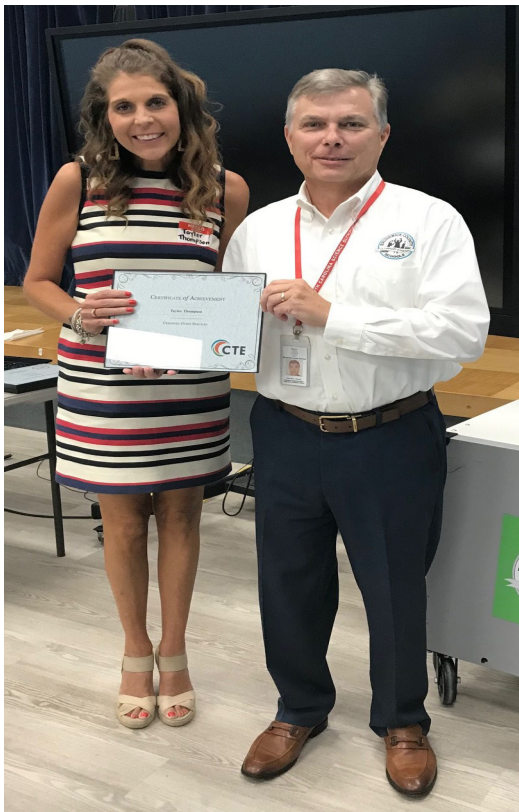
Certified Guest Services - Taylor Thompson - West Brunswick High School

CPR/AED - Sherry Amaral - North Brunswick High School

NC Nurse Aide I - Sherry Amaral - North Brunswick High School

OSHA 10-Hr Industry Certification - HealthCare - Sherry Amaral - North Brunswick High School

Autodesk Cert User Inventor - Michael Cross - North Brunswick High School



Congratulations to each of our recipients for all you do to educate students about the importance of credentials and for your efforts in promoting them in your program area.

We truly appreciate all of your efforts.

CTE Department 5S4 Proficiency Award Recipients

Various CTE departments were recognized and awarded during our recent beginning of the year CTE meeting. The 5S4 departmental awards are for those departments that had the highest number of proficient students. Our departmental winners are as follows:

Agricultural Education - South Brunswick High
Business, Finance, and Marketing Education - West Brunswick High
Career Development Education - West Brunswick High
Family and Consumer Sciences Education - North Brunswick High
Health Science Education - North Brunswick High
Trade, Technology, Engineering, and Industrial Education - The COAST



Agriculture Education - SBHS



BFM Education - WBHS



Career Development Education -WBHS



FACS Education - NBHS



Health Science Education - NBHS

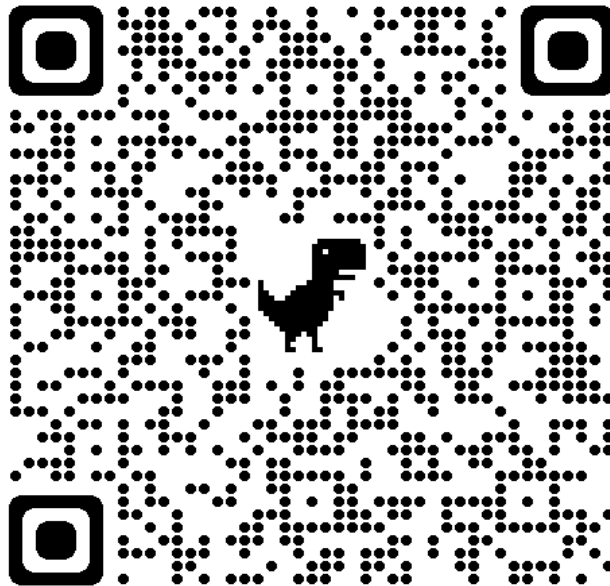


TTEI Education - The COAST

STUDENT OPPORTUNITIES



The Southport-Oak Island Youth Business Fair inspires children to discover their inner entrepreneur. The Chamber of Commerce is accepting student applications until September 30th. More information & online application at: youthbusinessfair.com



LOCAL EMPLOYMENT OPPORTUNITIES



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AmericanJobCenter®
network

Brunswick NCWorks Career Center Jobs Spotlight 8.1.22

Press Brake Operator Container Products Corp

Wilmington, NC

Job #: 12283409

\$15-\$19/Hour

- Must be able to read a tape measure and read basic blueprints
- Must wear steel toes boots and clean drug screen
- Able to operate a forklift

Ferry Mate Bald Head Island Ltd LLC

Southport, NC

Job #: 12253928

- Prepares vessel before operation
- Politely and cheerfully greets and boards passengers on ferry
- Regularly participates in drills and exercises
-

Transportation Worker State of North Carolina

Brunswick County, NC

Job #: 12283700

- Experience operating power tools such as chainsaw, weed eater, skill saw, drill, compactor
- High school education General Educational Development Diploma
- Possession of a current Commercial Driver's License is mandatory for essential duties

Dental Assistant-Journey-Brunswick East Carolina University

Bolivia, NC

Job #: 12291021

\$21,000-\$28,000

- Assist 4-handed dentistry
- Patient preparation and patient flow
- Participates in dental exams and procedures

Electrician EMCOR

Southport, NC

Job #: 12285647

\$32,000-\$62,000/year

- Prepares layout, using rule, framing square, and calipers
- Studies blueprints, sketches, or building plans for information pertaining to type of material required

The NCWorks Career Center does not discriminate on the basis of race, color national origin, sex, religion, age or disability in the employment or the provision of services. Auxiliary aids and services for individuals with disabilities are available upon request

Brunswick NCWorks Career Center
5300-7 Main Street
Shallotte, NC, 28470
910.754.6120
ncworks.1800@nccommerce.com



SEPT. 6TH & SEPT. 7TH 2022

**SKILLED WORKFORCE SEARCH
2022:**

**MANUFACTURING HIRING
EVENT**

1994 S 17th St, Wilmington, NC. 28401

On-the-spot interviews with some of the
largest manufacturing companies in Brunswick,
New Hanover, and Pender Counties!

Contact Your Local NC Works Career Center for More
Info!

Brunswick | Columbus | New Hanover | Pender

**NC
works**
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network

VETERANS STRONGLY
ENCOURAGED TO ATTEND



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**NC
works**
A proud partner of the
American Job Center
network

VETERANS STRONGLY
ENCOURAGED TO ATTEND

2 Tire Technicians - Rockingham, NC – Working with heavy equipment ranging from motor graders to off dump trucks working in suspension, front end alignments, struts, tire changes, oil changes, road calls, and must be able to help run the shop. Monday - Friday 8:00am - 5:00pm Full Time/Perm Pay: 15-16.

General and Skilled Labor – Brunswick County - Pay Depends on job and skill set and requirements for the certain job.

Landscapers, Southport, NC- Upkeep of grounds -6:30 am - 2:30 pm- Monday – Friday- rotate every other Saturday or Sunday 6:30 am to 10:30- \$14.00- T/Perm-Full Benefits Package

Hotel Housekeepers Fulltime, Southport, NC- Cleans and maintains all public areas, storage areas and administrative areas. Clean rooms. Make beds, clean bath, showers, and toilet. Dusts, vacuum, run supplies and service items to guestrooms as requested Maintain public areas, hallways other spaces assigned. Polishes metalwork and furniture. Collects soiled linens for laundering and received and stores linen supplies. Vacuums floors. Cleans restrooms. Removes trash Office cleaning Refurnishes areas with supplies . Removes and disposes of trash. Able to work weekends and holidays. Lifting 50 lbs. maximum with frequent lifting and/or carrying of objects weighing up to 25 lbs. Climbing, balancing, stooping, kneeling, crouching, crawling, reaching, handling- 9:00am to 4:00pm- \$12.00 - \$15.00

Fulltime Lake Attendants and Landscapers-General Maintenance, cleaning, customer service. Regulate chemicals in pools, AED/CPR Certified (they will certify you)Operate weed eater, zero turn mower Weed trimming Pressure washing Lay mulch clean trash, grills, fire pits Able to swim. Weekend Availability: 8:00am-4:30pm-8:30am-5:00pm-10:30am-7:00 pm. Pay: \$13.00 per hour-Background Check

Tax Preparer, Shallotte, NC- Do simple and complex, individual, and small business Federal and State tax returns. Seasonal position, full time during the tax season, possibly part time off season. Qualifications: Prior individual and business tax preparation experience in a tax practice or retail setting required Knowledge of tax laws, tax concepts, and a familiarity with form 1040 and schedules. Ability to expand expertise and obtain a tax credential or certification. Customer service skills. In-depth knowledge tax laws, regulations and deadlines Proficiency with common tax preparation, word processing and spreadsheet software. Attend professional education courses.\$16.00 - \$20.00. Hours: 8:30am to 6:00pm Monday through Friday 9:00am to 1:00pm Saturday.

Call 910-754-5393 for further questions. You may also stop by Monday-Friday 8 am to 11 am and 1 pm to 4 pm to 4480 Main St. Shallotte, NC.

Jessica Abernathy Office Manager
PO Box 1614 Shallotte, NC 28459
Phone (910) 754-5393 Fax (910) 754-5433
www.carostaff.com jabernathy@carostaff.com



Your career, your future.



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Interests



Explore
Occupations



Plan My
Career



Education &
Training



Job
Search



Make budget choices and get a summary of state or county costs in 12 major expense categories. Link to occupations with salaries that match your life choices.



INTEREST
FINDER

What kind of person are you? Are you Artistic? Social? Realistic? Answer this short quiz to identify your personality type.



CAREER CLUSTER
MATCH

Uncover which Career Clusters match your combination of work, skill and academic interests and then explore the occupations included in that cluster.



Ken Buck
Career Ready Coordinator
Brunswick County Schools
910-312-2783 (Office)
910-274-1042 (Cell)
Twitter: @kbuck_CTE

If you are receiving this newsletter via a forward and would like to be added to our distribution list please complete the request form by [clicking here](#).

In compliance with federal law, Brunswick County Schools' CTE programs administer all educational programs, employment activities and admissions without discrimination because of race, religion, national or ethnic origin, color, age, military status, disability or gender, except where exemption is appropriate and allowed by law.



October 7, 2022

Mayor and Board of Aldermen
City of Southport
1029 N. Howe Street
Southport, NC 28461

Dear Mayor and Board of Aldermen:

The Up Your Arts Board of Directors is pleased to provide the following monthly progress report regarding our “Save the Hall, Y’all” project to transform the historic Brunswick County Courthouse into a community-based center for creative and performing arts:

- Up Your Arts Director John Keiffer presented the package of conceptual drawings and renderings completed by Lisle Architecture & Design to the Mayor and Board of Aldermen in a public forum on September 12, along with various other aspects of the project, including an overview of the building’s purpose and potential uses, and a description of the plan we have envisioned for managing the project.
- Following up on that day’s questions and discussion, we have begun researching the North Carolina School of Government’s public catalog of related law, Coate’s Canon, and other sources to determine the variety of ways the City of Southport can make the building available for the proposed long-term uses.
- A list of sequential benchmarks that will take place under the terms of the current MOU between the city and Up Your Arts prior to the art center’s pre-construction phase is now available upon request.
- Up Your Arts’ website is undergoing revisions to make Lisle Architecture & Design’s plans and other documents readily accessible to the public.
- I am registered to attend the Creative Placemaking Leadership held by SouthArts, the North Carolina Arts Council, and the National Endowment for the Arts, among other partners, in Chapel Hill, NC, November 1-4.

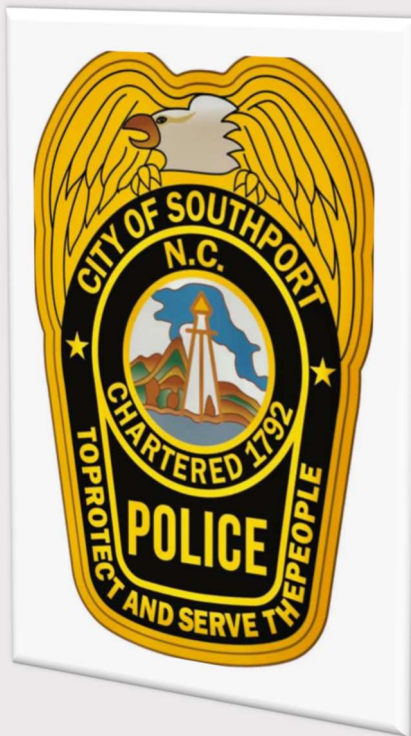
Thank you. I can be reached at 301.741.6698 or by email, bbray@upyourarts.org.

Sincerely,

Bonnie L. Bray, Treasurer



POLICE



Monthly Summary

SEPTEMBER 2022

Chief Todd Coring
910-457-7913
tcoring@cityofsouthport.com
Facebook SouthportPoliceDepartmentNC

Southport Police Department

INCIDENT / OFFENSES

Total Calls for Service: 492

Below are some of the call types

General Calls

Alarms – 34
Meet Complainant – 39
Suspicious Persons/Activity – 23
Reports – 27
Shoplifter – 2
Disturbance & Domestic Calls – 20
911 Hang-Ups – 22

Traffic Calls

Traffic Stops – 64
Motor Vehicle Accidents – 11
Hit/Runs – 4
Drunk Driver/C&R/ATL -14
Assist Motorist – 18
Traffic Control - 0
Assist EMS – 58
Assist Fire – 8

ARREST / CITATION / CHARGES

Arrest – 7
Citations & Warnings –
Investigations – 29
ABC Applications – 2
City Permits (Noise/Events/FILM) – 16
Special Events/Checks/Patrols – 90



"We preform partnerships with communities to improve the quality of life for all citizens who visit or call Southport home."

Community, Professionalism & Integrity

SOUTHPORT FIRE

OFFICE OF THE FIRE CHIEF

SEPTEMBER 2022 MONTHLY SUMMARY



Fire Division Calls for Service

Structural: 16 Vehicle: 2 MV Crash: 10
Woods/Brush: 3 Gas Spill/Leak: 3 Trash: 3
Water Rescue: 2 Electric: 15 Good Intent: 15
Mutual Aid: 5 Medical/CPR: 13 Other: 2

Totals

89

EMS Division Calls for Service

EMS Calls: 167 E-Transports: 50 NE-Transports: 14

181

Fire Prevention & Inspections

Permits: 6 Inspections: 49 Batteries: 28
Plan Reviews: 4 Smoke Alarm Installs: 19
Car Seats: 4 CPR Classes: 8 Tours: 34

152

Total Number of Fire Department Actions: 422

UPCOMING PROJECTS, GOALS, & EVENTS

The month of October brings many community events and efforts to the fire service. Fire Prevention Week will be packed with programs educating our citizens about the dangers of smoke and fire safety tips to help during an emergency. The department will be sporting PINK for the month of October, for BREAST CANCER AWARENESS. We are hosting an open house, and Dinner with a Firefighter on Thursday, October 5, at 5pm. The annual SUPER HERO's Trunk or Treat is being planned and organized, for Halloween Night 5pm. We are receiving candy donations, you can fill a 5 gallon bucket and have your name, business, or organization displayed on the bucket. Happy Fall!



NCEMPA
1427 MEADOW WOOD BLVD.
RALEIGH, NC 27604

Power Billing Statement

North Carolina Eastern Municipal Power Agency

MEMBER	BILL DATE	DUE DATE	FOR SERVICE	TOTAL DUE
SOUTHPORT	09/10/22	09/20/22	08/01/22 - 08/31/22	\$478,547.62

Wholesale Power Service Schedule FR-7

DESCRIPTION	RATE	QTY	AMOUNT
Demand Charges:			
All Demand	\$21.84/kW	11,975	261,534.00
Energy Charges:			
Monthly Energy Charge	\$.02558/kWh	6,515,577	166,668.46

Additional Charges

DESCRIPTION	RATE	QTY	AMOUNT
Rider 1 FRPPA True-Up Charge/(Credit)			0.00
Rider 2 Delivery Surcharge	\$0.06/kW	11,975	718.50
Rider 3B Leased Facilities Surcharge	\$0.88/kW	14,329	12,609.52
Rider 6A NCEMPA Generation Credit			(2,028.27)
Rider 6B NCEMPA Generation Credit			(3,069.04)
Rider 7A Power Agency Service (PAS) Charge			8,397.75
Rider 7B Renewable Energy Portfolios Standards (REPS) Charge			2,357.10
Rider 8 Debt Defeasance Support Charge			31,359.60
Other Charges/(Credits)			0.00

Power Bill payment made by ACH Debit

TOTAL AMOUNT DUE

\$478,547.62

If you have any questions concerning this bill, call Gail Duke at 919-760-6212



Power Billing Statement
North Carolina Eastern Municipal Power Agency

MEMBER	BILL DATE	FOR SERVICE	MEMBER NCP	MEMBER CP
SOUTHPORT	09/10/22	08/01/22 - 08/31/22	08/03 @ 1400 / 14,329 kW	11,975 kW

DEP System Peak = 08/10/22 @ 1700 12,493 Megawatts

DEMAND DATA

(A)	(B)	(C)	(D)	(E)	(F=D-E)
DELIVERY POINT	NCP Date & Time	NCP kW	CP kW	SEPA kW	BILLED DEMAND
SOUTHPORT DP	08/03/22 @ 1400	14,329	11,975	0	11,975
TOTAL			11,975	0	11,975

ENERGY DATA

	(G)	(H)	(I=G-H)		
DELIVERY POINT	METERED kWh	SEPA kWh	BILLED kWh	METERED KVAR	EXCESS KVAR
SOUTHPORT DP	6,515,577	0	6,515,577	2,574,418	0
TOTAL	6,515,577	0	6,515,577	2,574,418	0



Power Billing Statement
North Carolina Eastern Municipal Power Agency

MEMBER	BILL DATE	FOR SERVICE
SOUTHPORT	09/10/22	08/01/22 - 08/31/22

Billing Summary

	CALENDAR YEAR (JAN22 - AUG22)	FISCAL YEAR (JUL22 - AUG22)
Total Bill	\$3,412,824.17	\$966,192.41
Metered Energy (Includes SEPA kWh)	42,965,206	13,576,394
SEPA Energy	0	0



MEMBER	BILL DATE	FOR SERVICE
SOUTHPORT	09/10/22	08/01/22 - 08/31/22

Summary of Billing Determinants at Metering Point

DEP ID	METERING POINT	NCP DATE TIME	NCP kW	CP kW	METERED kWh	MAX. LAGGING kVAR	EXCESS kVAR	MAX. LEADING kVAR
240	SOUTHPORT MP	08/03 @ 1400	14,329	11,975	6,515,577	6,247	0	0
TOTAL				11,975	6,515,577			



Power Billing Statement

North Carolina Eastern Municipal Power Agency

MEMBER	BILL DATE	FOR SERVICE
SOUTHPORT	09/10/22	08/01/22 - 08/31/22

Summary of Distributed Generation Credits

	Rider 6A	Rider 6B
Total CP kW	15,528	22,134
Total Transmission kW	15,528	22,134
Total Energy (kWh)	503,517	700,637
Member % of Revenue	0.7826%	0.8961%
CP Demand (kW)	122	198
Transmission (kW)	122	198
Energy (kWh)	3,940	6,278
CP Demand Credit(\$)	(2,394.38)	(3,885.94)
Transmission Demand Credit(\$)	(240.58)	(390.46)
Energy Credit(\$)	(106.42)	(169.57)
Distributed Generation Credit(\$)	(2,741.38)	(4,445.97)
Power Agency Expense(\$)	713.11	1,376.93
TOTAL MONTH CREDIT(\$)	(2,028.27)	(3,069.04)



Power Billing Statement

North Carolina Eastern Municipal Power Agency

MEMBER	BILL DATE	FOR SERVICE
SOUTHPORT	09/10/22	08/01/22 - 08/31/22

Rider 7A - Power Agency Services (PAS) Charge

The Power Agency Service Charge on the wholesale power billing statement is based on costs and services approved by the North Carolina Eastern Municipal Power Agency Board of Commissioners and by the ElectriCities Board of Directors and is undertaken and operated by the Power Agency for the benefit of the Members. These costs include: NERC and SERC compliance activities; APPA dues; legislative, financial, and legal support, including territorial issues and other member services; Power Agency operations, billing activities, and rate support, economic development, communications, training and Power Agency administrative and general expenses.

The Power Agency Services charge 2022 projection is reflected in the January 2022 billing data.

The Power Agency Services charge 2021 True-Up adjustment of \$ (400.77) is applied to the April 2022 through March 2023 billing data.

Power Agency Service Charge(\$)	\$8,397.75
Power Agency Service %	0.80 %

Rider 7B - Renewable Energy Portfolio Standards (REPS) Charge

The Renewable Energy Portfolio Standards (REPS) Charge 2022 projection is reflected in the January 2022 billing data.

The Renewable Energy Portfolio Standards (REPS) Charge 2021 True-Up adjustment of \$ (1,099.87) is applied to the April 2022 through March 2023 billing data.

Renewable Energy Portfolio Standards Charge(\$)	\$2,357.10
Renewable Energy Portfolio Standards %	0.80 %

Rider 8 - Debt Defeasance Support Charge

The Defeasance Debt Service Support Charge line on the wholesale power billing statement is the Member's share of monthly support costs, as defined in the Debt Service Support Contract. This monthly debt charge will be assigned to and recovered from the Member in accordance with the terms and conditions of the Full Requirements Power Sales Agreement and the Debt Service Support Contract. The planned repayment term of the defeasance bond is ten years.

Debt Service Support Charge(\$)	\$31,359.60
Debt Service Support %	0.74 %

Service Requests Report by Service Date

000007-09-2022	9/2/2022	Check Water Meter - cust states there is no way they use 100 gallons a hour a hour at times. What is the meter multi?
000012-09-2022	9/6/2022	Extension to be paid 10/6/2022 \$113.54
000018-09-2022	9/6/2022	Install Water Meter
000019-09-2022	9/6/2022	Install Water Meter
000040-09-2022	9/13/2022	Miscellaneous GRASS NEEDS MOWING IN FRONT OF THE CUSTOMERS YARD ON THE CITY SIDE.
000041-09-2022	9/13/2022	Install Water Meter
000042-09-2022	9/13/2022	Install Water Meter
000044-09-2022	9/14/2022	Extension GRANTED UNTIL 10/6/2022 IN THE AMOUNT OF 108.23
000049-09-2022	9/15/2022	Install Water Meter
000053-09-2022	9/19/2022	Extension GRANTED UNTIL 10/6/2022 IN THE AMOUNT OF 189.41
000058-09-2022	9/19/2022	Extension GRANTED UNTIL 10/6/2022 IN THE AMOUNT OF 173.94
000064-09-2022	9/20/2022	Trim Branches- customer called and said that the trees on city property in front of/ near her home need to be trimmed.
000065-09-2022	9/20/2022	Miscellaneous CHECK IRRIGATION METER, CUSTOMER SAYS THE METER IS USED OFTEN HOWEVER HE DOESNT BELIEVE THE METER TO BE WORING PROPERLY BECAUSE THE NUMBER DO NOT CHANGE NOR DOES HIS BILL INCREASE DISPITE HIS USAGE.

000066-09-2022	9/20/2022	Check Water Meter HOUSE METER HAS 109,000G OF CONSUMPTION BEING BILLED & IRRIGATION HAS 0G
000068-09-2022	9/20/2022	Check Water Meter - METER READING NEEDED FOR BILLING READING BACKWARDS IN MINET. MANUAL READ ON 8/20 WAS 264270 CURRENT READING IN MINET IS 264190. CUSTOMER LIVES THERE
000069-09-2022	9/21/2022	Check Water Meter IRRIGATION ZERO USAGE. PLEASE VERIFY METER IS FUNCTIONING
000071-09-2022	9/21/2022	Check Water Meter - ZERO USAGE FOR SEVERAL MONTHS. PLEASE VERIFY METER IS FUNCTIONING PROPERLY
000072-09-2022	9/21/2022	Check Water Meter Check Water Meter; has no usage for the month. I think the customer live there so there should be usage.
000077-09-2022	9/21/2022	Meter Reading Needed FOR BILLING
000080-09-2022	9/21/2022	Check IRRIGATION METER CUSTOMER CALLED WITH CONCERNS ABOUT HIS IRRIGATION METER. HE THINKS THERE MAY BE SOMETHING WRONG WITH THE METER, SAYS THE USAGE SEEMS TOO HIGH FOR THE SHORT PERIOD ITS BEING USED. WE ALSO WERE UNABLE TO FIND HIS SECOND METER IN MINET
000085-09-2022	9/22/2022	Check Water Meter - LEAK ALERT ON METER. STEVE THE MAINTENANCE MAN SAID HE HAS CHECK EVERYTHING & CAN FIND NO LEAKS REQ FOR METER TO BE CHECKED & MAN WAY RETURN STEVE 910-477-1742
000088-09-2022	9/23/2022	Extension granted until 10/6/2022 in amount of 118.58
000089-09-2022	9/26/2022	Extension granted until 10/6/2022
000090-09-2022	9/23/2022	Extension GRANTED UNTIL 10/6/2022 IN THE AMOUNT OF 308.83
000091-09-2022	9/26/2022	Extension granted until 10/6/2022 in the amount of 122.34

000092-09-2022	9/26/2022	Extension - leak adjustment
000093-09-2022	9/26/2022	Miscellaneous MAINTENANCE REQ/MOSQUITO SPRAY 3 hives that are behind 511 E Moore St ALI TRAVIS 910)527-5132 girlvet2004@yahoo.com
000095-09-2022	9/26/2022	Extension - PLEDGE
000096-09-2022	9/26/2022	Extension granted until 10/6/2022 in the amount of 102.93
000097-09-2022	9/26/2022	Miscellaneous customer needs water meter marked
000099-09-2022	9/27/2022	Miscellaneous there is a tree on customers property that they believe belongs to the city, it is in between her and the neighbors property (facing caswell ave) the branches need trimming, hanging near the powerline
000100-09-2022	9/27/2022	Check Water Meter - HAS HAD PLUMBER OUT & NEW PIPES INSTALLED .WANTS FOR METER TO BE CHECKED BEFORE BURYING IN GROUND REQUESTS TOM STANLEY 910-269-1370 SHARON MCCLAIN
000101-09-2022	9/27/2022	Miscellaneous the curb at the edge of the driveway is sinking please call suzanne community manager for the ridge 910-454-0700
000135-09-2022	9/27/2022	Check Water Meter NO HISTORY IN MINET SINCE APRIL & IS READING BACKWARDS. CUST LIVES AT ADDRESS.
000145-09-2022	9/28/2022	Install Water Meter
000146-09-2022	9/28/2022	Miscellaneous NEEDS WATER METER LOCATED, SOMEONE CUT A LINE AND WATER IS COMING INTO CUSTOMERS HOME, NEEDS ASSISTANCE LOCATING THE WATER METER/CUT FF.
000153-09-2022	9/29/2022	Miscellaneous CUSTOMER NEEDS SEWER TAP LOCATED
000001-09-2022	9/1/2022	Reconnect paid
000002-09-2022	9/1/2022	Reconnect TRANSFERRED TO NEW OWNER
000003-09-2022	9/1/2022	Install Water Sewer Tap
000004-09-2022	9/1/2022	Check Water Meter CUSTOMER STATES THAT NEW METER THAT WAS INSTALLED HOWEVER, WATER IS NOW FILLING THIS METER AND THE METER IS SPINNING.

000006-09-2022	9/1/2022	Install Water Meter
000016-09-2022	9/6/2022	Install Water Meter
000008-09-2022	9/2/2022	Reconnect PAID
000010-09-2022	9/2/2022	Check Water Meter please check water meter customer has concerns of a leak
000011-09-2022	9/6/2022	Miscellaneous customer needs help locating the shut off valve for the plumber. please let them know when you are present.
000013-09-2022	9/6/2022	Cut-Off Non-Pay - DID NOT PAY EXT AS AGREED. MUST PAY 197.07 PLUS 35 NON PAYMENT PENTALTY
000014-09-2022	9/6/2022	Cut-Off Non-Pay DID NOT PAY EXT AS AGREED. MUST PAY 108.58 PLUS 35 NON PAYMENT PENTALTY
000015-09-2022	9/6/2022	Cut-Off Non-Pay DID NOT PAY EXT AS AGREED. MUST PAY 113.54 PLUS 35 NON PAYMENT PENTALTY RDM DISCONNECTED 9/6 10AM
000017-09-2022	9/6/2022	Reconnect PAID
000020-09-2022	9/6/2022	Reconnect - PAID
000021-09-2022	9/6/2022	Reconnect
000022-09-2022	9/7/2022	Miscellaneous CUSTOMER IS HAVING ISSUES WITH IRRIGATION METER, SAYS NO WATER IS COMING THROUGH, HE HAS A PLUMBER THERE WHO SAYS ITS A CITY ISSUE. PLEASE CALL CUSTOMER WHEN YOU'RE THERE: 910-200-9919
000023-09-2022	9/7/2022	Inspect RPZ/Install IRR Meter TAP INSTALLED 8/9/2022
000024-09-2022	9/8/2022	DISCONNECT TURN OFF SERVICES, CUSTOMER ON LEASE MOVED,
000025-09-2022	9/8/2022	Reconnect- AFTERHOURS
000060-09-2022	9/7/2022	Meter Change Out

000026-09-2022	9/8/2022	Remove Water Meter
000027-09-2022	9/8/2022	Remove Water Meter
000029-09-2022	9/9/2022	Leak Detected
000030-09-2022	9/9/2022	Leak Detected - cust states she does not have a leak, has hired a plumber, meter is constantly on leak alert. Meter is listed a 1x multi
000028-09-2022	9/9/2022	Check Water Meter CUSTOMER SAYS THAT THE METER IS LEAKING, WATER BILL HAS JUMPED AS A RESULT OF THAT. PLEASE CALL GARY WHEN YOU'RE THERE. 910-713-2084
000033-09-2022	9/12/2022	Sewer Line Blocked CUSTOMER CALLED AND SAID THAT THE SEWER IS BACKED UP
000035-09-2022	9/12/2022	Install Irrigation Tap
000005-09-2022	9/1/2022	Install Water Sewer Tap
000037-09-2022	9/13/2022	Miscellaneous turn water off, customer is getting a new shower installed this morning.
000038-09-2022	9/13/2022	Miscellaneous SEWER LINES NEED JETTING, CUSTOMER SAYS THE SEWER IS BACKED UP.
000043-09-2022	9/13/2022	Install Water Meter
000046-09-2022	9/14/2022	Reconnect
000031-09-2022	9/12/2022	Miscellaneous: Oak tree needs removed. located on the south east corner of nash & caswell in between two cedar trees. -per chris martin
000032-09-2022	9/12/2022	Miscellaneous The small trees need trimming on the corner of stewart and moore st. -per chris martin
000048-09-2022	9/15/2022	Sewer Line Blocked
000050-09-2022	9/16/2022	Miscellaneous CHECK IRRIGATION METER, CUSTOMER SAYS THE METER IS RUNNING BUT IS NOT PUTTING OUT WATER
000034-09-2022	9/12/2022	Leak Detected MAJOR BURKE STATES THE CARPET & TILES ARE WET MAYBE AN AC DRAIN

000045-09-2022	9/14/2022	CUSTOMER CALLED FROM 419 STAURT AVE STATING THAT THE GRASS ON THEY CITYS SIDE LOCATED BESIDE ATLANTIIC AVE NEEDS TO BE TRIMMED, VEGETATION IS GROWING LIKE CRAZY
000051-09-2022	9/19/2022	Check Water Meter - MGMT ASK FOR MAIN TO BE TURNED OFF DUE TO A LEAK. STATES THAT PLUMBER TRIED TO TURN OFF BUT IT WOULD NOT SHUT OFF. PLEASE LET MGMT KNOW WHEN YOU ARE THERE TO PROCEED
000052-09-2022	9/19/2022	Miscellaneous CONTRACTOR FROM SPECTRUM IS CURRENTLY ON SITE WITH HIS CREW AWAITING WATER LOCATES. PLEASE CONTACT HIM WHEN YOURE THERE OR ON YOUR WAY ANTHONY: 904-234-1232
000054-09-2022	9/19/2022	Reconnect
000056-09-2022	9/19/2022	Leak Detected - could not reach customer regarding leak alert. Please check meter, also advise if the meter is 21050144 or 21162785 looks like a swap was performed on 8/31/2022
000009-09-2022	9/2/2022	Miscellaneous CUSTOMER CALLED - THE CORNER OF ATLANTIC AND STUART NEEDS TO BE MOWED, SAYS GRASS IS VERY TALL.
000039-09-2022	9/13/2022	Install Irrigation Tap
000055-09-2022	9/19/2022	Miscellaneous Cust requesting that the STOP be repainted in subdivision as they are no longer visible. Donna Parisi (845) 802-4430 turtlewoodhoabod@gmail.com
000057-09-2022	9/19/2022	Miscellaneous customer requesting:Trim live oak tree from overlapping on property and St. George St. and remove the dead cactus plant at the front of the property. Stephanie Bellamy 910) 880-9652 mohewett@atmc.net
000059-09-2022	9/19/2022	Miscellaneous CUSTOMER SAYS WATER HAS BEEN TURNING ON AND OFF ALL DAY RANDOMLY, SAID PUBLIC SERVICES CAME BY EARLIER IN THE DAY AND WAS SUPPOSED TO SEND SOMEONE BACK OUT TO HER LOCATION WITH THE NECESSARY PART FOR THE METER, PLEASE ASSIST
000063-09-2022	9/20/2022	Reconnect - PLUMBER IS THERE TO FIX LEAK IN LINE
000036-09-2022	9/12/2022	Miscellaneous Customer needs sewer located, please mark
000061-09-2022	9/20/2022	Install Irrigation Tap

000070-09-2022	9/21/2022	Sewer Line Blocked CUSTOMER SAYS SEWER IS BACKING UP AND COMING INTO THE SINKS
000071-08-2022	9/22/2022	Check Water Meter - PROVIDE READ FOR BILLING NO HISTORY IN MINET
000073-09-2022	9/21/2022	Meter Reading Needed FOR BILLING
000074-09-2022	9/21/2022	Check Water Meter - PROVIDE READ FOR BILLING
000075-09-2022	9/21/2022	Meter Reading Needed FOR BILLING
000076-09-2022	9/21/2022	Meter Reading Needed FOR BILLING
000078-09-2022	9/21/2022	Meter Reading Needed FOR BILLING
000079-09-2022	9/21/2022	Meter Reading Needed FOR BILLING
000081-09-2022	9/21/2022	Miscellaneous THERE WAS AN ACCIDENT, A STOP SIGN WAS KNOCKED OVER AND LAYING DOWN NEAR N HOWE ST AND SANDY LN
000083-09-2022	9/21/2022	Miscellaneous CUSTOMER CALLED ABOUT A HUGE NAIL/SCREW STICKING OUT ABOVE THE SPEED BUMPS BETWEEN 122/124 PARK AVE
000082-09-2022	9/21/2022	Door Hanger - LEAK ALERT. TRIED TO CONTACT CUSTOMER BUT DO NOT HAVE UPDATED INFORMATION
000084-09-2022	9/22/2022	cust says meter is leaking at tap. states he came by PW 9/21/22 & requested help but no one showed up
000086-09-2022	9/23/2022	Check Water Meter BUILDERS CALLED ABOUT A DETECTED LEAK AT THE METER
000087-09-2022	9/23/2022	Reconnect
000094-09-2022	9/26/2022	see attached req to clean drainage ditched
000047-09-2022	9/15/2022	Miscellaneous CUSTOMER REPORTS THAT THERE IS A LIGHT OUT IN THE BACK OF THE BUILDING
000098-09-2022	9/27/2022	Cut-Off Non-Pay - has not paid per payment plan agreement FOR ACCT 007045-001
000102-09-2022	9/27/2022	Reconnect

000103-09-2022	9/27/2022	Reconnect paid
000104-09-2022	9/27/2022	Reconnect
000105-09-2022	9/27/2022	Reconnect
000106-09-2022	9/27/2022	Miscellaneous - service city drain
000107-09-2022	9/27/2022	Reconnect
000108-09-2022	9/27/2022	Check Water Meter - STATES PLMBR HAS BEEN OUT & CAN NOT FIND LEAK. REQUEST FOR METER TO BE LOCATED SO PLMBR CAN CHECK METER OUT & IF IT IS A CITY ISSUE. ADVISED CUST OF METER BEING CITY PROPERTY & TAMEPERING. DANIEL HALL 910)523-2629
000110-09-2022	9/27/2022	Reconnect PAID
000111-09-2022	9/27/2022	Reconnect PAID
000112-09-2022	9/27/2022	Reconnect
000113-09-2022	9/27/2022	Reconnect PAID
000114-09-2022	9/27/2022	Reconnect - paid
000115-09-2022	9/27/2022	Reconnect PAID
000116-09-2022	9/27/2022	Reconnect - PAID
000117-09-2022	9/27/2022	Check Water Meter water says water is off, however, they are not on the disconnect list. rdm say that the water is on.
000118-09-2022	9/27/2022	Reconnect paid
000120-09-2022	9/27/2022	Reconnect PAID
000122-09-2022	9/27/2022	Reconnect PAID

000123-09-2022	9/27/2022	Reconnect - PAID
000124-09-2022	9/27/2022	Miscellaneous street sign needs to be replaced at steward and highland park
000125-09-2022	9/27/2022	Reconnect paid
000126-09-2022	9/27/2022	Miscellaneous customer needs water main located
000129-09-2022	9/27/2022	Reconnect
000130-09-2022	9/27/2022	Reconnect PAID
000131-09-2022	9/27/2022	Reconnect
000132-09-2022	9/27/2022	Reconnect PAID
000133-09-2022	9/27/2022	Reconnect PAID
000136-09-2022	9/27/2022	Reconnect
000137-09-2022	9/27/2022	Reconnect PAID AGREED TO AFTER HOURS FEE
000138-09-2022	9/27/2022	Reconnect - AFTER HOURS
000067-09-2022	9/20/2022	Check Water Meter - READING BACKWARDS IN MINET. BAD NODE, ANTENNA, REGISTER? PLEASE PROVIDE READING
000109-09-2022	9/27/2022	Check Water Meter - COMPLAINING ABOUT LOW WATER PRESSURE TOMMY HARRELSON 919)539-4911
000119-09-2022	9/27/2022	Check Water Meter - EILLEN CHECKED METER IN MINET & NO HISTORY SINCE 9/11/22 PLEASE CHECK METER, NODE, REGISTER & ANTENNA
000121-09-2022	9/27/2022	Check Water Mete IRRIGATION METER W/ NO USAGE? IS METER OFF?
000127-09-2022	9/27/2022	Miscellaneous city of southport trimmed trees at this location and left piles of the trimmings at the customers home, they said they would return to get the debris but never did, customer requested the debris to be picked up.

000134-09-2022	9/27/2022	Check Water Meter - PROVIDE MANUAL READING. MINET HAS A READING OF 282430 & THE FOLLOWING DAY READIN WAS 272540. SEE NEXT PAGE OF READINGS
000139-09-2022	9/27/2022	Reconnect PAID
000140-09-2022	9/28/2022	Reconnect paid
000141-09-2022	9/28/2022	Reconnect
000142-09-2022	9/28/2022	Reconnect PAID
000143-09-2022	9/28/2022	Reconnect
000144-09-2022	9/28/2022	Reconnect This is an RDM however customer says that the water is still off.
000147-09-2022	9/28/2022	Reconnect
000148-09-2022	9/28/2022	Reconnect
000150-09-2022	9/29/2022	Miscellaneous CUSTOMER NEEDS WATER METER LOCATED
000152-09-2022	9/29/2022	Reconnect
000128-09-2022	9/27/2022	Check Water Meter - PROVIDE MANUAL READING. MINET HAS A READING OF 283760 & THEN THE FOLLOWING DAY READING OF 273760. PLEASE SEE FOLLOWING PAGE
000149-09-2022	9/28/2022	Miscellaneous DEAD TREE IN CUSTOMERS YARD, THAT COULD POTENTIALLY FALL ON POWER LINE, CUSTOMER IS NOT SURE IF IT IS ON CITY PROPERTY OR NOT, PLEASE CHECK TREE LOCATION TO DETERMINE
000151-09-2022	9/29/2022	Reconnect PAID

UB - Service Requests Report by Service Date (10/04/2022 - 10:56 AM)

No.	WOID	Request Date	Description	Assigned To	Location	Actual Completion Date
1	18764	8/26/2022	LOCATE ATLANTIC AVE/E 13TH ST, SITE WORK	Tyrus Davis	Downtown	7/28/2022
2	18887	8/25/2022	REPAIR CLEAN OUT AT 230 RIVER DR THAT WAS BROKEN OFF.	Mike Spicer	Downtown	8/26/2022
3	18917	8/30/2022	BARRICADES NEEDED FRIDAY TO CLOSE MOORE & HOWE, BAY AT OLIVERS, BAY AT DAVIS. EVENT SATURDAY	Mike Spicer	Downtown	9/1/2022
4	18918	8/31/2022	PLEASE CHECK PANEL BOXES AT CITY HALL, OUTSIDE PORCH LIGHTS ON BOTH BOTTOM & TOP FLOORS ARE NOT WORKING. SPOTLIGHTS ON FAR END ARE WORKING.	Jeremy Kennedy	City Hall	9/2/2022
5	18921	8/25/2022	LOCATE SOUTHPORT SUPPLY RD SE/J SWAIN BLVD. INSTALL SEWER LINE		Downtown	
6	18922	8/31/2022	SEE ATTACHED EMAIL TO HANG HOOKS ON WATERSIDE OF THE BLDG.	Jeremy Kennedy	Community Building	9/16/2022
7	18923	8/31/2022	PICK UP BARRICADES AT FRANKLIN SQ PARK THAT WERE USED FOR THE MARKET. IT IS DONE FOR THE SUMMER. HOWE, E WEST, DRY ST.	Mike Spicer	Franklin Square Park	9/1/2022
8	18924	8/25/2022	LOCATE SOUTHPORT SUPPLY RD SE/J SWAIN BLVD, INSTALL SEWER LINE	Tyrus Davis	Downtown	8/30/2022
9	18925	8/25/2022	LOCATE 202 FRAINK DR/E NASH ST, INSTALLING GAS LINE.	Tyrus Davis	Downtown	8/30/2022
10	18926	8/30/2022	LOCATE 102 RIVER DR, BURY MAIN CABLE.	Tyrus Davis	Downtown	8/30/2022
11	18927	8/30/2022	LOCATE 5104 FERNWOOD DR/HOLLOW TREE DR, TRENCHING FOR WATER LINB.	Tyrus Davis	Downtown	8/30/2022
12	18928	8/31/2022	LOCATE 109 PARK AVE/E MOORE ST, INSTALLING WATER/SEWER TAP	Tyrus Davis	Downtown	8/31/2022

13	18929 8/31/2022	LOCATE 109 PARK AVE/E MOORE ST, REPORT OF DAMAGE	Tyrus Davis	Downtown	8/31/2022
14	18930 9/1/2022	TRIM PAINTED WHITE AROUND THE 2 WINDOWS FACING THE GRAVEYARD AT THE JAYCEE BLDG.	Harlan Pyles	Jaycee Bldg	9/1/2022
15	18931 9/1/2022	MORE CRUSH AND RUN PUT ALONG THE WALKWAY AT THE ATLANTIC ST PARK. THERE IS A DEEP RIDGE THE LENGTH OF THE PATH	Mike Spicer	Downtown	9/1/2022
16	18933 9/12/2022	2 BAGS FROM BEAUTIFICATION CLEAN UP AT THE WATERFRONT PARK AND BRANCH/VINE PILE AT THE JAIL ANNEX.		Downtown	9/13/2022
17	18934 8/30/2022	LOCATE 202 W WEST ST, INSTALL GENERATOR	Tyrus Davis	Downtown	9/1/2022
18	18935 8/30/2022	LOCATE 967 SOFTWIND WAY, BURY DROP	Tyrus Davis	Downtown	9/1/2022
19	18936 8/30/2022	LOCATE 67220 NAVIGATOR WAY/BURY SERVICE DROP	Tyrus Davis	Downtown	9/1/2022
20	18937 8/29/2022	LOCATE 618 W ST GEORGE ST, NEW CONSTRUCTION	Tyrus Davis	Downtown	9/1/2022
21	18938 8/29/2022	LOCATE 102 RIVER DR/E MOORE ST, BURY CABLE	Tyrus Davis	Downtown	9/1/2022
22	18939 9/1/2022	LOCATE 402 STUART AVE/HOLLY DR, NEW GAS SERVICE	Tyrus Davis	Downtown	9/1/2022
23	18940 8/29/2022	LOCATE 712 E MOORE ST/RIVER DR, BURY MAIN CABLE.	Tyrus Davis	Downtown	9/1/2022
24	18941 8/29/2022	LOCATE 102 KINGSLEY, INSTALLING ELECTRIC	Tyrus Davis	Downtown	9/1/2022
25	18942 8/29/2022	LOCATE 515-815 W ST GEORGE, GRADING	Tyrus Davis	Downtown	9/1/2022
26	18943 8/31/2022	LOCATE 109 PARK AVE, REPORT OF DAMAGE	Tyrus Davis	Downtown	8/31/2022

27	18944 8/26/2022	LOCATE 1424-1675 N HOWE ST, CABLE	Tyrus Davis	Downtown	8/31/2022
28	18945 8/26/2022	LOCATE 67220 NAVIGATOR WAY, BURY CABLE.	Tyrus Davis	Downtown	8/31/2022
29	18946 8/28/2022	LOCATE 106 W NASH ST, LANDSCAPING	Tyrus Davis	Downtown	8/31/2022
30	18947 8/26/2022	LOCATE 402 STUART AVE/HOLLY DR, NEW GAS SERVICE	Tyrus Davis	Downtown	8/31/2022
31	18948 9/5/2022	LOCATE 115 THOMPSON DR/THOMPSON DR	Tyrus Davis	Downtown	9/6/2022
32	18949 9/5/2022	LOCATE 712 E MOORE ST/RIVER DR, BURY MAIN CABLE.	Tyrus Davis	Downtown	9/6/2022
33	18950 9/5/2022	LOCATE 102 RIVER DR/E MOORE ST, BURY MAIN CABLE.	Tyrus Davis	Downtown	9/6/2022
34	18951 8/31/2022	LOCATE 200 FIREFLY LANE/E LEONARD ST, STUMP GRINDING	Tyrus Davis	Downtown	9/6/2022
35	18952 8/31/2022	LOCATE 350-360 TREVALLY CT, IRRIGATION SYSTEM	Tyrus Davis	Downtown	9/6/2022
36	18953 8/31/2022	LOCATE QUARTER MASTER/COTTAGE POIKNT WAY, UTILITIES	Tyrus Davis	Downtown	9/6/2022
37	18954 8/30/2022	LOCATE 207 N CASWELL/NASH, INSTALLING POSTS	Tyrus Davis	Downtown	9/6/2022
38	18955 9/2/2022	LOCATE 606 W WEST ST, NEW CONSTRUCTION	Tyrus Davis	Downtown	9/6/2022
39	18956 9/6/2022	LOCATE 5129 PRICES CREEK, REPORT OF DAMAGE	Tyrus Davis	Downtown	9/7/2022

40	18957 9/2/2022	LOCATE 6013 SPIERUSH TRAIL/DUTCHMAN CREEK, BURY SERVICE	Tyrus Davis	Downtown	9/7/2022
41	18958 9/2/2022	LOCATE 967 SOFTWIND WAY/SEA HORSE CT, BURY SERVICE DROP	Tyrus Davis	Downtown	9/7/2022
42	18959 9/2/2022	LOCATE 421 TROUT LILY LANE, INSTALLING GENERATOR	Tyrus Davis	Downtown	9/7/2022
43	18960 9/2/2022	LOCATE 404 STUART AVE, BURY PHONE DROP	Tyrus Davis	Downtown	9/7/2022
44	18961 9/6/2022	LOCATE 307 N HOWE ST, INSTALL FENCE	Tyrus Davis	Downtown	9/8/2022
45	18962 9/6/2022	LOCATE 1628 N HOWE, INSTALL FORCE MAIN	Tyrus Davis	Downtown	9/8/2022
46	18963 9/6/2022	LOCATE HWY 211/SANDY LANE, FORCE MAIN INSTALLATION	Tyrus Davis	Downtown	9/8/2022
47	18964 9/6/2022	LOCATE 609 CLARENDON AVE/W LEONARD ST, INSTALL FENCE	Tyrus Davis	Downtown	9/8/2022
48	18965 9/7/2022	LOCATE BURRINGTON AVE/W LEONARD ST, GRADING	Tyrus Davis	Downtown	9/9/2022
49	18966 9/7/2022	LOCATE WOODSIDE DR, FORCE MAIN INSTALLATION	Tyrus Davis	Downtown	9/9/2022
50	18967 9/7/2022	LOCATE 4013 ROBERT RUARK RD/HOWE ST, REMOVING TREES	Tyrus Davis	Downtown	9/9/2022
51	18968 9/6/2022	LOCATE 614 MARSH GRASS CT/COTTAGE CREEK RD, NEW GAS SERVICE	Tyrus Davis	Downtown	9/9/2022
52	18969 8/29/2022	LOCATE 614 MARSH GRASS CT, NEW CONSTRUCTION	Tyrus Davis	Downtown	9/1/2022

53	18970 8/29/2022	LOCATE 624 MARSH GRASS CT, NEW CONSTRUCTION	Tyrus Davis	Downtown	9/1/2022
54	18971 8/29/2022	LOCATE 624 MARSH GRASS CT, NEW CONSTRUCTION	Tyrus Davis	Downtown	9/1/2022
55	18972 8/29/2022	LOCATE 1006 N HOWE ST/N FODALE AVE	Tyrus Davis	Downtown	9/1/2022
56	18973 8/29/2022	LOCATE ATLANTIC AVE/E 13TH ST, SITE WORK	Tyrus Davis	Downtown	9/1/2022
57	18974 8/29/2022	LOCATE HIGHLAND PARK AVE, SITE WORK	Tyrus Davis	Downtown	9/1/2022
58	18975 9/1/2022	LOCATE 402 STUART AVE/HOLLY DR, REPORT OF DAMAGE	Tyrus Davis	Downtown	9/1/2022
59	18976 9/12/2022	LOCATE 1424-1418 N HOWE ST, CABLE	Tyrus Davis	Downtown	9/12/2022
60	18977 9/7/2022	LOCATE 1625 HWY211/SANDY LANE, UTILITY AND GRADING	Tyrus Davis	Downtown	9/12/2022
61	18978 9/7/2022	LOCATE HWY211/SANDY LANE	Tyrus Davis	Downtown	9/12/2022
62	18979 9/7/2022	LOCATE 215 E LEONARD ST/N ATLANTIC AVE, INSTALLING WATER/SEWER TAP	Tyrus Davis	Downtown	9/12/2022
63	18980 9/7/2022	LOCATE 5019 CANVASBACK CT/INSTALLING POSTS	Tyrus Davis	Downtown	9/12/2022
64	18981 9/7/2022	LOCATE 606 W WEST, INSTALLING FENCE	Tyrus Davis	Downtown	9/12/2022
65	18982 9/11/2022	LOCATE 3005 BONNER BUSSELLS DR SE, INSTALLING FENCE	Tyrus Davis	Downtown	9/13/2022

66	18983 9/9/2022	LOCATE 606 N LORD ST/W WEST ST, SEWER CONNECTION	Tyrus Davis	Downtown	9/13/2022
67	18984 9/9/2022	LOCATE 5187 EASON ST/J SWAIN BLVD, FOOTER OF PYLON SIGN	Tyrus Davis	Downtown	9/13/2022
68	18985 9/8/2022	LOCATE 5074 CAPSTAN CT, DRAINAGE/IRRIGATION	Tyrus Davis	Downtown	9/13/2022
69	18986 9/14/2022	TRIM TREES IN FRONT OF THE CONDOS/BUSINESSES AT TOWNGATE CROSSING (LOCATED ACROSS ABC STORE)	David Kelly	Downtown	9/15/2022
70	18987 9/14/2022	DEAD TREE 411 N LORD	David Kelly	Downtown	9/16/2022
71	18988 9/12/2022	LOCATE 4003 ROBERT RUARK DR SE, INSTALLING GAS LINE	Tyrus Davis	Downtown	9/14/2022
72	18989 9/13/2022	LOCATE 307 N HOWE ST, INSTALL FENCE	Tyrus Davis	Downtown	9/14/2022
73	18990 9/13/2022	LOCATE 6163 RIVER SOUND CIR/NAVIGATOR WAY, IRRIGATION PUMP	Tyrus Davis	Downtown	9/14/2022
74	18991 9/12/2022	LOCATE 114 W 14TH ST/N HOWE ST, BURY SERVICE DROP	Tyrus Davis	Downtown	9/14/2022
75	18992 9/12/2022	LOCATE 5190 EASON ST/J SWAIN BLVD.	Tyrus Davis	Downtown	9/14/2022
76	18993 9/12/2022	LOCATE 1675-1669 N HOWE ST, CABLE.	Tyrus Davis	Downtown	9/14/2022
77	18994 9/12/2022	LOCATE 1609 N HOWE ST, CABLE	Tyrus Davis	Downtown	9/14/2022
78	18995 9/12/2022	LOCATE 1541 N HOWE ST, CABLE.	Tyrus Davis	Downtown	9/14/2022

79	18996 9/12/2022	LOCATE 1501-1541 N HOWE ST, CABLE	Tyrus Davis	Downtown	9/14/2022
80	18998 9/13/2022	LOCATE 617 N CASWELL AVE, INSTALLING ELECTRIC LINE	Tyrus Davis	Downtown	9/15/2022
81	18999 9/12/2022	LOCATE 1022 SOFTWIND WAY, LANDSCAPING	Tyrus Davis	Downtown	9/15/2022
82	19000 9/13/2022	LOCATE 609 CLARENDON AVE/W LEONARD ST, INSTALL FENCE	Tyrus Davis	Downtown	9/15/2022
83	19001 9/13/2022	LOCATE 606 N LORD ST, SEWER LINE	Tyrus Davis	Downtown	9/15/2022
84	19002 9/14/2022	LOCATE 6231 PEBBLE SHORE LANE, DIGGING WELL	Tyrus Davis	Downtown	9/15/2022
85	19003 9/14/2022	LOCATE 1635 N HOWE ST/WOODSIDE DR, SEWER FORCE MAIN	Tyrus Davis	Downtown	9/16/2022
86	19004 9/20/2022	LOCATE SOUTHPORT SUPPLY RD/J SWAIN BLVD, SEWER LINE	Tyrus Davis	Downtown	9/16/2022
87	19005 9/14/2022	LOCATE SOUTHPORT SUPPLY RD SE/J SWAIN BLVD, INSTALL SEWER LINE (JUST THE INTERSECTION.)	Tyrus Davis	Downtown	9/16/2022
88	19006 9/15/2022	LOCATE 1006 N HOWE ST/N FODALE AVE, SETTING POLES	Tyrus Davis	Downtown	9/19/2022
89	19007 9/20/2022	CITY HALL HAS 3 CHAIRS THAT NEED TO BE TAKEN TO THE VISITORS CENTER. WED	Mike Spicer	City Hall	9/21/2022
90	19008 9/15/2022	LOCATE 614 MARSH GRASS CT/NEW CONSTRUCTION	Tyrus Davis	Downtown	9/19/2022
91	19009 9/15/2022	LOCATE 624 MARSH GRASS CT, NEW CONSTRUCTION	Tyrus Davis	Downtown	9/19/2022
92	19010 9/15/2022	LOCATE ATLANTIC AVE/E 13TH ST, SITE WORK	Tyrus Davis	Downtown	9/19/2022

93	19011 9/15/2022	LOCATE HIGHLAND PARK AVE, STUART AVE, SITE WORK	Tyrus Davis	Downtown	9/19/2022
94	19012 9/14/2022	LOCATE SANDY LANE/HWY211, SEWER FORCE MAIN	Tyrus Davis	Downtown	9/19/2022
95	19013 9/21/2022	PLEASE PUT UP STREET SIGN AT HOWE & SANDY LANE.	Mike Spicer	Downtown	9/22/2022
96	19016 9/15/2022	LOCATE 618 W ST GEORGE, NEW CONSTRUCTION	Tyrus Davis	Downtown	9/20/2022
97	19017 9/15/2022	LOCATE 515-815 W ST GEORGE/QTR MASTER	Tyrus Davis	Downtown	9/20/2022
98	19018 9/16/2022	LOCATE 605 PORT HAVEN WAY, INSTALLING SEWER LINE/MAIN	Tyrus Davis	Downtown	9/20/2022
99	19019 9/16/2022	LOCATE 606 PORT HAVEN WAY, INSTALLING SEWER LINE	Tyrus Davis	Downtown	9/20/2022
100	19020 9/16/2022	LOCATE 618 PORT HAVEN WAY	Tyrus Davis	Downtown	9/20/2022
101	19021 9/16/2022	LOCATE 613 PORT HAVEN WAY, INSTALLING SEWER LINE	Tyrus Davis	Downtown	9/20/2022
102	19022 9/21/2022	LOCATE 1670 N HOWE ST/SANDY LANE, REPLACE BROKEN POLE	Tyrus Davis	Downtown	9/21/2022
103	19023 9/19/2022	LOCATE CADES TRAIL/ROBERT RUARK, TREE REMOVALS	Tyrus Davis	Downtown	9/21/2022
104	19024 9/17/2022	LOCATE 202 W WEST, INSTALLING GAS LINE	Tyrus Davis	Downtown	9/21/2022

105	19025 9/22/2022	LOCATE 202 W WEST, N LORD, INSTALLING GAS LINHE	Tyrus Davis	Downtown	9/22/2022
106	19026 9/23/2022	LOCATE 606 W WEST ST, NEW CONSTRUCTION	Tyrus Davis	Downtown	9/22/2022
107	19027 9/19/2022	LOCATE 302 PARK AVE EXT, DRAINAGE/IRRIGATION	Tyrus Davis	Downtown	9/22/2022
108	19028 9/19/2022	LOCATE 213 YAUPON DR/PARK AVE EXT, DRAINAGE	Tyrus Davis	Downtown	9/22/2022
109	19029 9/19/2022	LOCATE CANVASBACK CT, INSTALLING POSTS	Tyrus Davis	Downtown	9/22/2022
110	19030 9/19/2022	LOCATE 421 TROUT LILY LANE, INSTALLING ELECTRIC LINE	Tyrus Davis	Downtown	9/22/2022
111	19031 9/19/2022	QUARTER MASTER DR/COTTAGE POINT WAY, UTILITIES	Tyrus Davis	Downtown	9/22/2022
112	19032 9/2/2022	LOCATE 624 MARSH GRASS CT, INSTALLING ELECTRIC LINE	Tyrus Davis	Downtown	9/23/2022
113	19033 9/21/2022	614 MARSH GRASS CT, INSTALLING ELECTRIC LINE		Downtown	9/23/2022
114	19035 9/21/2022	LOCATE 2001 PETES CAMP DR, MOVE MAILBOX	Tyrus Davis	Downtown	9/23/2022
115	19036 9/22/2022	LOCATE 6156 RIVER SOUND CIR, INSTALLING ELECTRIC LINE	Tyrus Davis	Downtown	9/26/2022

116	19037 9/22/2022	LOCATE 6118 RIVER SOUND CIR, INSTALLING ELECTRIC LINE	Tyrus Davis	Downtown	9/26/2022
117	19038 9/22/2022	LOCATE 5187 EASON ST, NEW GAS SERVICE	Tyrus Davis	Downtown	9/26/2022
118	19039 9/23/2022	LOCATE HIGHLAND PARK AVE/STUART AVE, DESTROYED MARKS.	Tyrus Davis	Downtown	9/26/2022
119	18932 9/9/2022	KATE HAS THE LAST OF THE JUNK TO BE DISPOSED OF INSIDE THE FRONT DOOR.	Mike Spicer	Old Jail	
120	18997 9/19/2022	PLEASE TRIM THE TREE OUTSIDE HEATHER'S OFFICE.	David Kelly	Downtown	
121	19014 9/21/2022	SEE ATTACHED REQUESTS FROM KATE TO MOVE SEVERAL ITEMS.	Mike Spicer	City Hall	
122	19015 9/21/2022	WATER FRONT SWING UNDER PAVILLION CLOSEST TO THE WATER HAS BEEN BROKEN AND A SPEAR OF WOOD IS HANGING OFF IT.	Harlan Pyles	Downtown	9/22/2022

Animal Protective Services Department

Kate Marshall

910-477-1486

kmarshall@cityofsouthport.com



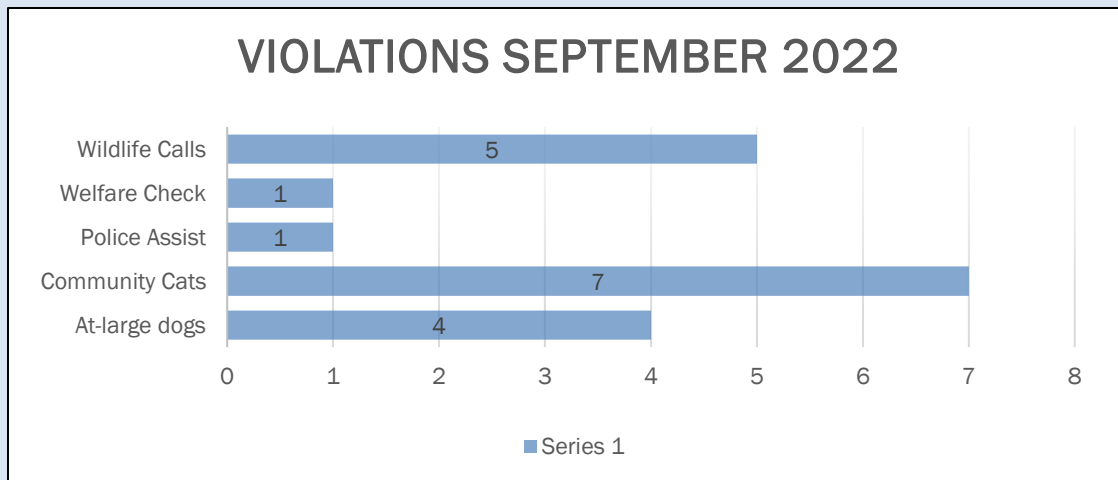
SEPTEMBER 2022 MONTHLY REPORT

ANIMAL PROTECTIVE SERVICES

DOCUPET PET LICENSES: 8 YEAR TO DATE: 154

ANIMAL BITES: 0 YEAR TO DATE: 6

VIOLATIONS/CALLS FOR SERVICE



PROJECTS

1. Coordinating with Parks & Rec Department on the Taylor Field Dog Park opening.
2. APS department transitioned to 111 N. Rhett Street (Old Jail Annex).

NEW EMPLOYEE

Corey Manis has been hired to fill the part-time on-call APS responder. Corey will begin SOP orientation and field training, then an on-call schedule will be posted.

PROFESSIONAL TRAINING



North Carolina Wildlife Resource Commission
Endangered Species Permit granted September 2022
Alligator Handling & data collection

UPCOMING EVENTS

**The 6th Annual Sydney's
Howl-O-Ween Bowser Bash
Saturday October 22nd , 10:00am - 12:00pm
Fort Johnston Garrison Lawn
Pet Costume Contest**

THE 6TH ANNUAL SYDNEY'S
HOWL-O-WEEN
BOWSER BASH

SATURDAY OCTOBER 22, 2022

10AM - 12PM



PET COSTUME CONTEST

**RAFFLE PRIZES
& MORE**

**PET/OWNER COMBO
SMALL/LARGE DOG
10:00 - 10:30 REGISTRATION**

**\$5.00 DONATION
TO ENTER**

FORT JOHNSTON GARRISON LAWN

203 E. BAY STREET



For more information call
910-477-1486

PROCEEDS TO BENEFIT:

Paws-A-bility

**COLLECTIONS MONTHLY TOTALS REPORT
BRUNSWICK COUNTY
09 Sep2022 MonthEnd Run Date: Oct 1 2022 7:15AM**

CI21ADVL TAX - SOUTHPORT MOTOR VEHICLE TAX REPORT

TAX YEAR	ORIGINAL LEVY	+LATE LIST	+DISCOVERIES	=CURRENT LEVY	-RELEASES	-WRITE-OFFS	-PRINCIPLE	=BALANCE	% COLL
2010	\$39,986.22		\$0.00	\$39,986.22	\$0.00	\$0.00	\$0.00	\$0.00	100.00
2011	\$56,588.70		\$0.00	\$56,588.70	\$0.00	\$0.00	\$0.00	\$0.00	100.00
2012	\$66,577.93		\$135.31	\$66,713.24	\$0.00	\$0.00	\$0.00	\$0.00	100.00
2013	\$39,000.09		\$281.30	\$39,281.39	\$0.00	\$0.00	\$0.00	\$707.08	98.20
2014	\$0.00		\$199.02	\$199.02	\$0.00	\$0.00	\$0.00	\$51.44	74.15
2015	\$0.00		\$339.73	\$339.73	\$0.00	\$0.00	\$0.00	\$0.00	100.00
2016	\$0.00		\$115.42	\$115.42	\$0.00	\$0.00	\$0.00	\$0.00	100.00
TOTAL	\$202,152.94		\$1,070.78	\$203,223.72	\$0.00	\$0.00	\$0.00	\$758.52	99.63
TOTAL INTEREST COLLECTED									

CI21ADVL TAX - SOUTHPORT PROPERTY TAX REPORT

TAX YEAR	ORIGINAL LEVY	+LATE LIST	+DISCOVERIES	=CURRENT LEVY	-RELEASES	-WRITE-OFFS	-PRINCIPLE	=BALANCE	% COLL
2011	\$1,774,724.46	\$853.88	\$0.00	\$1,775,578.34	\$0.00	\$0.00	\$0.00	\$1,681.14	99.91
2012	\$1,688,037.74	\$1,118.81	\$5,634.34	\$1,694,790.89	\$0.00	\$0.00	\$0.00	\$1,937.29	99.89
2013	\$1,696,968.97	\$663.08	\$5,642.58	\$1,703,274.63	\$0.00	\$0.00	\$0.00	\$1,833.16	99.89
2014	\$1,741,170.53	\$974.86	\$15,048.68	\$1,757,194.07	\$0.00	\$0.00	\$0.00	\$1,784.06	99.90
2015	\$1,725,593.21	\$1,606.70	\$8,008.53	\$1,735,208.44	\$0.00	\$0.00	\$0.00	\$1,209.25	99.93
2016	\$1,820,832.09	\$2,730.04	\$18,965.09	\$1,842,527.22	\$0.00	\$0.00	\$0.00	\$1,597.93	99.91
2017	\$2,319,187.36	\$2,803.03	\$11,820.85	\$2,333,811.24	\$0.00	\$0.00	\$0.00	\$3,164.71	99.86
2018	\$2,360,474.90	\$1,746.79	\$1,906.02	\$2,364,127.71	\$0.00	\$0.00	\$42.94	\$1,571.56	99.93
2019	\$2,902,214.84	\$2,330.39	\$4,575.41	\$2,909,120.64	\$0.00	\$0.00	\$168.01	\$3,052.37	99.90
2020	\$3,013,421.42	\$5,692.80	\$22,461.51	\$3,041,575.73	\$0.00	\$0.00	\$53.44	\$3,739.17	99.88
2021	\$3,103,177.33	\$3,492.77	\$23,431.70	\$3,130,101.80	\$0.00	\$0.00	\$3,685.51	\$13,921.13	99.56
2022	\$3,936,134.46	\$3,488.26	\$22,481.40	\$3,962,104.12	\$0.00	\$0.00	\$244,438.48	\$3,091,880.74	21.96
TOTAL	\$28,081,937.31	\$27,501.41	\$139,976.11	\$28,249,414.83	\$0.00	\$0.00	\$248,388.38	\$3,127,372.51	88.93
TOTAL INTEREST COLLECTED				\$300.73					
GRAND TOTAL	\$28,284,090.25	\$27,501.41	\$141,046.89	\$28,452,638.55	\$0.00	\$0.00	\$248,388.38	\$3,128,131.03	89.01
GRAND TOTAL INTEREST COLLECTED				\$300.73					

**COLLECTIONS MONTHLY TOTALS REPORT
BRUNSWICK COUNTY
09 Sep2022 MonthEnd Run Date: Oct 1 2022 7:15AM**

FR14FFEEFEE - SOUTHPORT FIRE PROPERTY TAX REPORT

TAX YEAR	ORIGINAL LEVY	+LATE LIST	+DISCOVERIES	=CURRENT LEVY	-RELEASES	-WRITE-OFFS	-PRINCIPLE	=BALANCE	% COLL
2010	\$617,230.00		\$0.00	\$617,230.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00
2011	\$624,470.00		\$0.00	\$624,470.00	\$0.00	\$0.00	\$0.00	\$130.85	99.98
2012	\$630,950.00		\$290.00	\$631,240.00	\$0.00	\$0.00	\$0.00	\$110.00	99.98
2013	\$639,550.00		\$0.00	\$639,550.00	\$0.00	\$0.00	\$0.00	\$120.00	99.98
2014	\$652,650.00		\$0.00	\$652,650.00	\$0.00	\$0.00	\$0.00	\$120.00	99.98
2015	\$674,560.00		\$0.00	\$674,560.00	\$0.00	\$0.00	\$0.00	\$130.00	99.98
2016	\$702,680.00		\$0.00	\$702,680.00	\$0.00	\$0.00	\$0.00	\$130.00	99.98
2017	\$897,246.88		\$290.00	\$897,536.88	\$0.00	\$0.00	\$1.84	\$187.50	99.98
2018	\$1,006,111.57		\$0.00	\$1,006,111.57	\$0.00	\$0.00	\$19.70	\$443.10	99.96
2019	\$1,027,492.82		\$0.00	\$1,027,492.82	\$0.00	\$0.00	\$57.53	\$887.96	99.91
2020	\$1,059,241.57		\$55.00	\$1,059,296.57	\$0.00	\$0.00	\$0.00	\$2,312.45	99.78
2021	\$1,082,561.57		\$0.00	\$1,082,561.57	\$0.00	\$0.00	\$1,017.04	\$9,490.18	99.12
2022	\$1,602,106.25		\$40.00	\$1,602,146.25	\$0.00	\$0.00	\$89,789.31	\$1,210,874.69	24.42
TOTAL	\$11,216,850.66		\$675.00	\$11,217,525.66	\$0.00	\$0.00	\$90,885.42	\$1,224,936.73	89.08
TOTAL INTEREST COLLECTED									
GRAND TOTAL	\$11,216,850.66		\$675.00	\$11,217,525.66	\$0.00	\$0.00	\$90,885.42	\$1,224,936.73	89.08
GRAND TOTAL INTEREST COLLECTED									

COLLECTIONS MONTHLY TOTALS REPORT
BRUNSWICK COUNTY
09 Sep2022 MonthEnd Run Date: Oct 1 2022 7:15AM

CI21LIENFEE - CI21LIENFEE SOUTHPORT PROPERTY TAX REPORT									
TAX YEAR	ORIGINAL LEVY	+LATE LIST	+DISCOVERIES	=CURRENT LEVY	-RELEASES	-WRITE-OFFS	-PRINCIPLE	=BALANCE	% COLL
2020	\$0.00		\$1,750.00	\$1,750.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00
TOTAL	\$0.00		\$1,750.00	\$1,750.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00
TOTAL INTEREST COLLECTED									
GRAND TOTAL	\$0.00		\$1,750.00	\$1,750.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00
GRAND TOTAL INTEREST COLLECTED									

**COLLECTIONS MONTHLY TOTALS REPORT
BRUNSWICK COUNTY
09 Sep2022 YTDMonthEnd Run Date: Oct 1 2022 9:03AM**

CI21ADVL TAX - SOUTHPORT MOTOR VEHICLE TAX REPORT

TAX YEAR	ORIGINAL LEVY	+LATE LIST	+DISCOVERIES	=CURRENT LEVY	-RELEASES	-WRITE-OFFS	-PRINCIPLE	=BALANCE	% COLL
2010	\$39,986.22		\$0.00	\$39,986.22	\$359.75	\$801.93	\$38,824.54	\$0.00	100.00
2011	\$56,588.70		\$0.00	\$56,588.70	\$1,100.98	\$1,089.50	\$54,398.22	\$0.00	100.00
2012	\$66,577.93		\$135.31	\$66,713.24	\$1,307.35	\$1,104.48	\$64,301.41	\$0.00	100.00
2013	\$39,000.09		\$281.30	\$39,281.39	\$627.45	\$125.98	\$37,820.88	\$707.08	98.20
2014	\$0.00		\$199.02	\$199.02	\$0.00	\$0.00	\$147.58	\$51.44	74.15
2015	\$0.00		\$339.73	\$339.73	\$0.00	\$0.00	\$339.73	\$0.00	100.00
2016	\$0.00		\$115.42	\$115.42	\$0.00	\$0.00	\$115.42	\$0.00	100.00
TOTAL	\$202,152.94		\$1,070.78	\$203,223.72	\$3,395.53	\$3,121.89	\$195,947.78	\$758.52	99.63
TOTAL INTEREST COLLECTED				\$6,587.40					

CI21ADVL TAX - SOUTHPORT PROPERTY TAX REPORT

TAX YEAR	ORIGINAL LEVY	+LATE LIST	+DISCOVERIES	=CURRENT LEVY	-RELEASES	-WRITE-OFFS	-PRINCIPLE	=BALANCE	% COLL
2011	\$1,774,724.46	\$853.88	\$0.00	\$1,775,578.34	\$130,557.11	\$303.63	\$1,643,036.46	\$1,681.14	99.91
2012	\$1,688,037.74	\$1,118.81	\$5,634.34	\$1,694,790.89	\$11,714.66	\$203.89	\$1,680,935.05	\$1,937.29	99.89
2013	\$1,696,968.97	\$663.08	\$5,642.58	\$1,703,274.63	\$7,143.40	\$210.92	\$1,694,087.15	\$1,833.16	99.89
2014	\$1,741,170.53	\$974.86	\$15,048.68	\$1,757,194.07	\$4,180.41	\$190.76	\$1,751,038.84	\$1,784.06	99.90
2015	\$1,725,593.21	\$1,606.70	\$8,008.53	\$1,735,208.44	\$4,628.37	\$75.54	\$1,729,295.28	\$1,209.25	99.93
2016	\$1,820,832.09	\$2,730.04	\$18,965.09	\$1,842,527.22	\$1,005.08	\$84.78	\$1,839,839.43	\$1,597.93	99.91
2017	\$2,319,187.36	\$2,803.03	\$11,820.85	\$2,333,811.24	\$2,076.09	\$56.59	\$2,328,513.85	\$3,164.71	99.86
2018	\$2,360,474.90	\$1,746.79	\$1,906.02	\$2,364,127.71	\$2,584.47	\$49.04	\$2,359,922.64	\$1,571.56	99.93
2019	\$2,902,214.84	\$2,330.39	\$4,575.41	\$2,909,120.64	\$3,741.06	\$47.50	\$2,902,279.71	\$3,052.37	99.90
2020	\$3,013,421.42	\$5,692.80	\$22,461.51	\$3,041,575.73	\$4,995.16	\$47.85	\$3,032,793.55	\$3,739.17	99.88
2021	\$3,103,177.33	\$3,492.77	\$23,431.70	\$3,130,101.80	\$2,806.85	\$60.66	\$3,113,313.16	\$13,921.13	99.56
2022	\$3,936,134.46	\$3,488.26	\$22,481.40	\$3,962,104.12	\$372.31	\$40.15	\$869,810.92	\$3,091,880.74	21.96
TOTAL	\$28,081,937.31	\$27,501.41	\$139,976.11	\$28,249,414.83	\$175,804.97	\$1,371.31	\$24,944,866.04	\$3,127,372.51	88.93
TOTAL INTEREST COLLECTED				\$142,362.04					
GRAND TOTAL	\$28,284,090.25	\$27,501.41	\$141,046.89	\$28,452,638.55	\$179,200.50	\$4,493.20	\$25,140,813.82	\$3,128,131.03	89.01
GRAND TOTAL INTEREST COLLECTED				\$148,949.44					

COLLECTIONS MONTHLY TOTALS REPORT
BRUNSWICK COUNTY
09 Sep2022 YTDMonthEnd Run Date: Oct 1 2022 9:03AM

FR14FFEEFEE - SOUTHPORT FIRE PROPERTY TAX REPORT

TAX YEAR	ORIGINAL LEVY	+LATE LIST	+DISCOVERIES	=CURRENT LEVY	-RELEASES	-WRITE-OFFS	-PRINCIPLE	=BALANCE	% COLL
2010	\$617,230.00		\$0.00	\$617,230.00	\$910.00	\$338.88	\$615,981.12	\$0.00	100.00
2011	\$624,470.00		\$0.00	\$624,470.00	\$720.00	\$0.00	\$623,619.15	\$130.85	99.98
2012	\$630,950.00		\$290.00	\$631,240.00	\$120.00	\$0.00	\$631,010.00	\$110.00	99.98
2013	\$639,550.00		\$0.00	\$639,550.00	\$210.00	\$0.00	\$639,220.00	\$120.00	99.98
2014	\$652,650.00		\$0.00	\$652,650.00	\$210.00	\$0.00	\$652,320.00	\$120.00	99.98
2015	\$674,560.00		\$0.00	\$674,560.00	\$160.00	\$0.00	\$674,270.00	\$130.00	99.98
2016	\$702,680.00		\$0.00	\$702,680.00	\$110.00	\$0.00	\$702,440.00	\$130.00	99.98
2017	\$897,246.88		\$290.00	\$897,536.88	\$137.50	\$0.00	\$897,211.88	\$187.50	99.98
2018	\$1,006,111.57		\$0.00	\$1,006,111.57	\$27.50	\$0.08	\$1,005,640.89	\$443.10	99.96
2019	\$1,027,492.82		\$0.00	\$1,027,492.82	\$192.50	\$0.00	\$1,026,412.36	\$887.96	99.91
2020	\$1,059,241.57		\$55.00	\$1,059,296.57	\$0.00	\$0.00	\$1,056,984.12	\$2,312.45	99.78
2021	\$1,082,561.57		\$0.00	\$1,082,561.57	\$123.75	\$0.00	\$1,072,947.64	\$9,490.18	99.12
2022	\$1,602,106.25		\$40.00	\$1,602,146.25	\$1,162.50	\$0.00	\$390,109.06	\$1,210,874.69	24.42
TOTAL	\$11,216,850.66		\$675.00	\$11,217,525.66	\$4,083.75	\$338.96	\$9,988,166.22	\$1,224,936.73	89.08
TOTAL INTEREST COLLECTED									
GRAND TOTAL	\$11,216,850.66		\$675.00	\$11,217,525.66	\$4,083.75	\$338.96	\$9,988,166.22	\$1,224,936.73	89.08
GRAND TOTAL INTEREST COLLECTED									

COLLECTIONS MONTHLY TOTALS REPORT
BRUNSWICK COUNTY
09 Sep2022 YTDMonthEnd Run Date: Oct 1 2022 9:03AM

CI21LIENFEE - CI21LIENFEE SOUTHPORT PROPERTY TAX REPORT									
TAX YEAR	ORIGINAL LEVY	+LATE LIST	+DISCOVERIES	=CURRENT LEVY	-RELEASES	-WRITE-OFFS	-PRINCIPLE	=BALANCE	% COLL
2020	\$0.00		\$1,750.00	\$1,750.00	\$0.00	\$0.00	\$1,750.00	\$0.00	100.00
TOTAL	\$0.00		\$1,750.00	\$1,750.00	\$0.00	\$0.00	\$1,750.00	\$0.00	100.00
TOTAL INTEREST COLLECTED									
GRAND TOTAL	\$0.00		\$1,750.00	\$1,750.00	\$0.00	\$0.00	\$1,750.00	\$0.00	100.00
GRAND TOTAL INTEREST COLLECTED									

DEPARTMENT OF COMMUNITY RELATIONS
October Report 2022

September 2022:

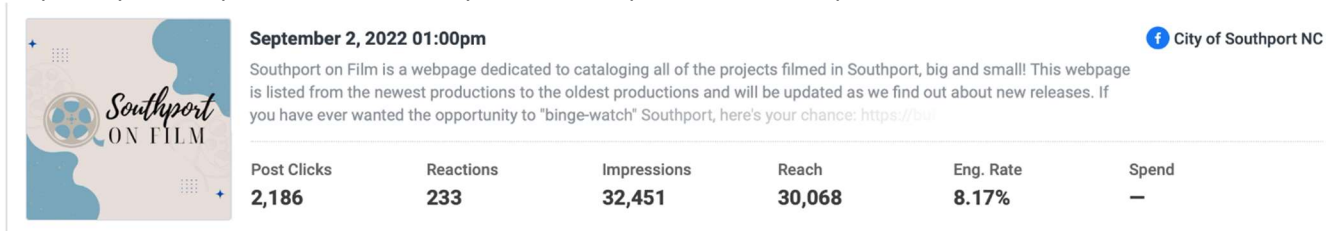
Randy Jones,
Director of Community Relations

Number of Visitors 2,056

Visitors' Center Donations (FYTD)	\$ 1,951.00
Film Permit Revenue (FYTD)	\$ 11,100.00
Community Building (FYTD)	\$ 52,692.51
Occupancy Tax (FYTD)	\$ 90,581.78
Fiscal Year Total	\$ 156,325.29

Tourism

- Our new webpage, Southport on Film, was released on September 2nd. The engagement of this new page has been very well received within the community. We had the information picked up by Southport Magazine on page 22 in their October edition. We also had incredible engagement on social media. We reached over 30,000 people organically, and that's just on one social media platform! <http://cityofsouthport.com/community-relations-department/#southport-on-film>



- Sept 3: National Cinema Day <https://cityofsouthport.com/national-cinema-day-is-september-3rd/>
- The Southport Summer Concert Series wrapped on September 1st, plans for next year have begun, with intentions to move the series to the fall.
- The Southport Flag Ceremony completed on September 5th. Plans are already underway to continue next year between Memorial Day and Labor Day.
- The Powerwalking Ministries is having a Fall School Shoe Drive, all October long: <http://cityofsouthport.com/event/powerwalking-ministries-fall-school-shoe-drive/2022-09-01/>
- Sept 3: National Cinema Day <https://cityofsouthport.com/national-cinema-day-is-september-3rd/>
- The Winterfest Committee had its first meeting on September 14th with all of the participants. Plans for this year have almost been finalized, look for more information in the coming month.
- Randy and Allayna attended the monthly Southport-Oak Island Chamber of Commerce Tourism meeting on September 14th.
- Sept 14 Wrightsville Beach Outrigger Canoe Club 120 Mile Journey will land in Southport <https://cityofsouthport.com/paddlers-set-off-on-120-mile-journey-up-nc-coast-with-nc-coastal-federation/>
- Allayna and Randy met with the Southport Historical Society on September 15th to discuss our ongoing relationship in the Fort Johnston Visitor's Center and Museum.
- The NC Fourth of July Festival held their first meeting to begin planning for next years festival on September 20th. The City has agreed to take on the responsibility of administering the festival under the direction of the Community Relations Department, with Allayna taking the lead. The HQ for the festival has been moved to the Indian Trail Meeting Hall.
- The Southport Wooden Boat Show Committee met on September 23rd to continue organizing for the November 5th event. <https://southportwoodenboatshow.com/events/>

- We met with Lora Sharkey and various festival participants regarding NatureFest 2023 on September 27th. A monthly new lecture series is being planned leading up to the festival. The speakers are being confirmed. More information to follow.
- Randy met with the Old Baldy Board on September 29th as a sitting member to discuss the new visitors center on their campus.
- The “This is our Town” cleanup was on October 1st. The majority of the time was spent on clean up from Hurricane Ian, our next clean-up will be November 5th.
- The King Mackerel Tournament was postponed until October 6-8:
<http://cityofsouthport.com/event/u-s-open-king-mackerel-tournament/2022-10-08/>
- The NC Fourth of July Festival will be holding their volunteer appreciation reception on October 16th at American Fish Co.
- Art with Heart is returning! (on October 23) <https://cityofsouthport.com/art-with-heart-fundraiser-by-new-hope-clinic-is-returning-after-3-years/>
- The Southport Lions 8th Annual “Classic Cars ‘n Rock ‘n Roll Car & Truck Show” is October 29th:
<http://cityofsouthport.com/event/8th-annual-classic-cars-n-rock-n-roll-car-truck-show/>
- Chamber Youth Business Fair, will be November 19: <https://cityofsouthport.com/youth-business-fair-presented-by-southport-oak-island-chamber-of-commerce/>

Communications

- September 7, our website went down due to an external attack. The site was fully down for approximately one hour. IT was then rebooted and brought back online with minimal pages still inaccessible. We worked with our web hosting and security providers to get our website fully back online. We fully recovered the website and performed all necessary evaluations and updates between September 7 and September 21.
 - During this time, we began researching options for a potential new web host and security admin for the website. We were not pleased with the handling of the attack by our site host and security administrators and are interested in potentially switching providers.
 - The website is now fully secure and has not had any additional attempts of attack.
- September 9, the first public notice for Historic Preservation Commission applications was posted with a deadline of 9/26/22
- September 22, the RFP for the Community Building Flooring Project was published with a submission deadline of 10/31/22.
- September 22, Howe St at 9th St was temporarily closed due to a potential threat to Local’s Restaurant. The road was reopened within an hour of closing and the threat was found to be unsubstantiated.
- September 26, notice of Tree Trimming to begin on 9/28/22 was published
- September 29, we began social media updates on the track of Hurricane Ian. These updates occurred regularly from 9/29 to 10/2 and can be found here: <https://cityofsouthport.com/emergency-information/#2022-hurricane-information>
- September 29, the Historic Preservation Commission application was reposted and extended to 10/5/22.
- September 30, City offices, parks, and museums were closed due to the arrival of Hurricane Ian
- September 30, the Interim City Manager position was posted with a closing date of 10/7/22.
- ChyAnn has completed three more independent study courses through FEMA in preparation of her 2023 Advanced PIO Training course that is TBD.

Community Building

- The RFP for the Flooring project, slated to be completed in January 2023 has been posted. We have our first meeting with a company, this week.
- Calendar for the upcoming month:

Oct-22

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
					1 Wedding	2
3	4	5 Flooring Appt	6	7 Outdoor Rehearsal Wedding	8 Wedding	9 Wedding
10	11	12	13 Outdoor Rehearsal Board of Aldermen Meeting	14 Wedding	15 Wedding	16 Wedding
17	18 Maritime Museum	19 Leadership Brunswick County	20 Outdoor Rehearsal Zoning Meeting	21 Outdoor Rehearsal Wedding	22 Wedding	23 New Hope Clinic Fundraiser
24	25	26 Doshier Hospital	27 Stifel Dinner	28 Wedding	29 Wedding	30
31						

UPCOMING CITY MEETINGS

Board of Adjustments
October 4, 4:30 pm - (ITMH)

Forestry Committee
2nd Tuesday of each month
October 11, 5 pm - (ITMH)

Park & Recreation Board
2nd Tuesday of each month
October 11, 6:30 pm - (ITMH)

ABC Board
2nd Wednesday of each month
October 12, 6:30 pm - (ITMH)

Board of Aldermen
2nd Thursday of each month
October 13, 6 pm - (SCB)

Beautification Committee
3rd Monday of each month
October 17, 5 pm - (ITMH)

Planning & Zoning Board
3rd Thursday of each month
October 20, 6 pm - (SCB)

Board of Adjustments
4th Tuesday of each month
October 25, 4:30 pm - (ITMH)

UPCOMING EVENTS

U.S. Open King Mackerel Tournament
October 6, 7, 8
Dutchman Creek Park

Doshier Drug Drop
October 6, 9 - 1 pm
Doshier Hospital

Dinner with a Firefighter
October 6, 5 - 6 pm
Fire Department Headquarters

Dinner with a Firefighter
October 7, 5 - 6 pm
Caswell Beach Substation

Captain Charlie's
Children's Fishing Tournament
October 8, 9 - 12 pm
Southport City Pier

"The History of the Shag Dance" by Tom Milner with the Southport
Historical Society
October 11, 1:00 pm
Indian Trail Meeting Hall

Meet the Author: Donna Flake
Friends of the Library
October 20, 2 pm
Harper Library

UPCOMING EVENTS

Fall School Shoe Drive
All October Long
Powerwalking Ministries

Color Me Southport Community Quilt Raffle All October Long
Southport Historical Society

"This is Our Town"
October 1, 9 am-noon
Old Jail Annex, Rhett St.
Beautification Committee volunteer cleanup

"The Nefarious Lives of Plants"
by Desiree Bridge
with the Southport Historical Society
October 3, 1-2 pm
Harper Library

Fire Prevention Week
Southport Fire Department
October 3-8

Coffee with a Cop
October 5, 8:30 - 10:30 am
Southport Coffee & Kitchen

6th Annual Sydney's
HOWL-O-WEEN Bowser Bash
Animal Protective Services
October 22, 10 - 12 pm
Fort Johnston Garrison Lawn

Southport Historical Society's Annual
Living Voices of the Past
October 22, 2 - 4 pm
Old Smithville Burying Grounds

New Hope Clinic's "Art with Heart" Fundraiser
October 23, 3 - 6 pm
Southport Community Building

SPOOK or TREAT
Southport Parks & Rec
October 28, 6 - 7:30 pm
Park & Recreation Office

8th Annual "Classic Cars 'n
Rock 'n Roll Car & Truck Show"
October 29, 11 - 3 pm
Downtown Southport

SUPER HERO'S TRUNK or TREAT
Southport Fire Department
October 31, 5:00 pm
in front of Fire Headquarters

*Southport Community Building (SCB) 223 East Bay Street
Indian Trail Meeting Hall (ITMH) 110 West Moore Street*

Randy Jones
Director of Community Relations
Southport, N.C. 28461
Work: 910-457-7927
Cell: 910-477-1484
Email: rjones@cityofsouthport.com



PERMIT REPORT 2022

Month	New Construct SFR	New Construct Multi Family	Commercial Bldg Projects	Acc Struct	Total Building	Demo	Elect	Plumb	Mech	Permits Issued	Revenue Collected
Jan	9	0	6	5	22	0	33	13	37	179	\$ 161,702.50
Feb	16	0	2	6	16	0	36	20	37	124	\$ 154,789.00
Mar	14	5	6	10	34	2	43	19	47	199	\$ 82,146.50
Apr	7	0	4	1	18	1	40	34	38	249	\$ 325,280.50
May	9	0	4	4	19	1	32	21	43	195	\$ 88,866.50
Jun	8	1	6	6	22	1	33	23	52	236	\$ 281,149.51
Jul	4	0	1	2	12	0	26	16	41	174	\$ 129,612.00
Aug	9	0	2	5	16	0	32	26	57	162	\$ 124,527.00
Sep	3	0	7	5	17	0	42	17	44	259	\$ 164,211.00
Oct											
Nov											
Dec											
Totals	79	6	38	44	176	5	317	189	396	1777	\$ 1,512,284.51

01SEP22

108 E. St George	Hankins	Denied any critter infestation is seeking legal counsel.
115 Owens	Colton	No response, additional letter to be typed and mailed.
203 E. 8th St.	McKee	TP-22-41 Inspected & approved.
210 E. Brown	Griffith	No response, owner hospitalized.
210 Herring	Coltrane	Stated that the property is fine and will personally look at over the Labor Day Weekend.
216 Nash	#2750	TP-22-4 Was supposed to have the contractor there along with Scott Len of the Forestry Commission, but no such luck. Maybe tomorrow will be better. Monty McNeil
320 College	Pierce	No response, additional letter to be typed and mailed.
322 Brunswick	Blakely	Permit pulled by owner. CASE CLOSED.
409 Mitchell	Munly	CE-22-1 CASE CLOSED
416 E. Bay St.	Russell	Awaiting meeting with City Manager before proceeding
602 Clarendon	Clemmons	No response, possible Probate Case. Deceased.
606 Port Haven	Marotti	Spoke with her on the phone concerning the plans she has for her listed property. Advised her to wait until the construction of the house is complete and then, while submitting building permit for the pool, she could then submit a Tree Removal Permit.
608 Burrington	Clemmons	No response, possible Probate Case. Deceased.
616 Caswell	Clemmons	No response, possible Probate Case.
712 Lord	Fullwood	No response, additional letter to be typed up and mailed.
716 Atlantic	Wagoner	CE-22-4 CASE CLOSED
718 Clarendon	Eagles	No response, additional letter to be typed up and mailed.
732 Lord St	Swain/Ellerbe	Property for sale.
812 Caswell	Joyner	No response, owner hospitalized.
822 Lord St.	Dickson	No response, additional letter to be typed up and mailed.
930 Lord St.	Sodin	Investigation closed lot cleared. CASE CLOSED
966 Cap'n Adkins	Dail	Zoning issues remediated. CASE CLOSED
1029 Howe St.	#2750	Altered Monthly Report submitted.
1101 Caswell	Asti	Property sold and being renovated. CASE CLOSED
1209 Howe St.	Joy Ventures	Ongoing investigation.
1501 Howe St.	Carteret	Subject no longer sells at location. CASE CLOSED

02SEP22

808 Howe St.	Burney's Bakery	Business owner called regarding the 'feather-flag' notification I presented to him earlier last month. Only a few questions were asked and answered to his satisfaction.
115 E. Owens	Colton	Typed up and mailed a Notice of Violation regarding Minimum Housing Ordinance.
320 College	Pierce	Typed up and mailed a Notice of Violation regarding J/A/N Vehicle Ordinance.
712 Lord St.	Fullwood	Typed up and mailed a Notice of Violation regarding J/A/N Vehicle Ordinance.
718 Clarendon	Eagles	Typed up and mailed a Notice of Violation regarding J/A/N Vehicle Ordinance.
822 Lord	Dickson	Typed up and mailed a Notice of Violation letter regarding the Accumulation of garbage and refuse Ordinance.

06SEP22**WEEK 36**

- 1029 Howe St. Christopher In person City Hall, wanted to know of any regulations against or limiting personal use of a metal detector in town. Checked the UDO and City Ordinances and was unable to find anything that would restrict or limit any use of a metal detector. [REDACTED]
UPDATE – Attempted 3 call-backs, no answer, & No voicemail
- 413 Howe St. Thompson Called regarding a meeting he'd like to have at his listed property to discuss tree removal. [REDACTED], left a voicemail, will return call this afternoon. Stated that he wants to remove the tree because it would attract more buyers for the property. I advised him that I could no issue a Removal Permit based on that information alone. Had the tree been examined by an arborist and deemed dead or diseased, that's an entirely different circumstance, but just to remove it on potentially future gambling odds is unacceptable.
- 601 W 9th St. Collins Called and spoke with him regarding brush hog the listed property. Wanted to know of any restrictions, I advised that there were no restrictions concerning that, only tree removal. [REDACTED]. UPDATE: Double checked with Mr. Barefoot and Ms. Dutton, I was correct and only hand tools can be used due to it being a wetlands designation.
- City of Southport #2750 Drove the major routes within the city and observed no improper signage.
- 5130 N. Howe St. Med South Business was notified of UDO Zoning violation: 19-D-9 in person and supplied a copy of the Courtesy Letter and a copy of the ordinance.
- 308 w. Moore St. Wadsworth TP-22-42 Inspection and approval for tree removal and mitigation.

07SEP22

- 210 Herring Willson Typed up and mailed another Notice of Violation to the listed property owner.
- 601 W. 9th St. Collins Called back this morning with additional questions that I could not answer. I directed him to both K. Barefoot and D. Dutton for this information.
- 5980 Grey Squirrel Whitney Playing 'phone tag' left voicemail after 2 calls while on the phone with other citizens. UPDATE – spoke with the property owner at City Hall while Jessie from True Homes was on the phone. Confirmed that only dead trees and blow downs had been taken so far from the listed property and that the only trees to be removed will be ok'd on the Building Permit and Site Plan. He did later send me pictures of the lot before and after the brush clearing, I thanked him for that and also stated that it wasn't necessary.
- 320 College Pierce Stopped me in the parking lot of City Hall and stated that he had moved the J/A/N vehicle in question off of the R.O.W. and onto his property. He also took the time to state that if all the other J/A/N vehicles in the city aren't moved within 30 days he was going to the press. I thanked him for informing me of his progress and also thanked him for going to the press as that would put the problem in the light and assist me in my efforts. He asked why all the other J/A/N vehicles were not being 'targeted', especially the one that is family to a city worker, and I replied that nobody had filed a complaint for that particular situation. He stated that he would do that now and went inside City Hall. At this time no Official Complaint has been filed.
- 714 Howe St. ABC Stopped in and spoke with the Manager there who stated that he was aware of the high grass in front of the store but has to go through a bidding process that must be approved by the State Office. He should have the problem corrected by next week sometime.

City of Southport #2750 Drove the major routes within the city and observed no improper signage.
913 Lord Brown Called regarding the house that is being built on the listed property. Wanted to know some specs focused on counter heights and total counter space. As I did not know or could not find that information, I patched him through to K. Barefoot.

08SEP22

Park & E. Moore Byron Called and stated that the intersection is visually blocked due to the tree limbs on Moore Street. I personally checked it out and he wasn't kidding. Notified the Director of Public Works and he will be contacting the NCDOT out of either Shallotte or Leland to rectify the situation.
215 Fodale COCKRELL Complaint was forwarded via email concerning the property there. Will contact the complainant for an official entry. Spoke with Mr. Charles Long and he Stated that would enter a complaint as soon as possible. [REDACTED]
5503 Rob Gandy Southport Coffee Business was notified of UDO Zoning violation: 19-D-9 in person and supplied a copy of the Courtesy Letter and a copy of the ordinance.
City of Southport #2750 Drove the major routes within the city and observed no improper signage.
714 Howe St. ABC Was instructed by the City Manager to send a Courtesy Letter to the ABC Store anyway, as a way of tracking the progress and to instill a sense of urgency to the State managers. Typed up and mailed.
1427 Howe St. Baxter Haraway Realty Group called about the feather flags and additional questions concerning signage. I sent her a copy of the sign Zoning ordinance along with a link to the UDO as a whole.

09SEP22

1029 Howe St. #2750 Taking the mood in regarding last night's Alderman Meeting. Also, met with the City Manager but did not get the chance to ask about taking the city vehicle out to get checked. I also have to double check with Tom Stanley about the tree trimming at the corner of Park and Moore streets.
1029 Howe St. #2750 Received a phone call from M&M Signage out of Raleigh, NC regarding the new Pizza Hut that is returning to Southport. Company representative had a number of questions pertaining to the Zoning Ordinance dealing with signs. I was heartbroken to inform her that she needed to talk with Brunswick County instead. She thanked me for being so patient.
City of Southport #2750 Drove the major routes within the city and observed 3 cases of improper signage. They were removed and taken to 9th Street for temporary storage or to await retrieval by the businesses.
210 Nash McNeil Met with Mr. McNeil there along with Scott from the Forestry Committee to inspect a water oak on the property that they would like to trim. Inspection went well with an agreement that only the interior small branches be removed.

12SEP22

WEEK 37

1029 Howe St. #2750 Work order initiated for Public Works an oak removal at and/or near the intersection of Nash and Caswell. SE corner between 2 cedar trees.
1029 Howe St. #2750 Work order initiated for Public Works, a row of small trees need trimmed at the intersection of Stuart and Moore Streets.

215 Fodale St. Long, C. Called to complain about the house at the listed address, stating that it is a hazard and needs to come down. Couldn't agree with him anymore but found out that K. Barefoot has a scheduled meeting with the new owner of the property sometime this or next week. I would like to sit in on that.

414 Burrington Brown-Busch It would seem that, once again, the antics at that block are coming to a head. The listed complainant filed a complaint this morning stating that the lights utilized at the listed address are impacting her property in violation of Ch 4, Article V. I'll look into this and get back with the complainant. Was just given a copy of the new amendment to the Code of Ordinances, Chapter 4 Article V – Exterior Lighting. Will read it over and determine what courses of action to take regarding this Complaint.

City of Southport #2750 Drove the major routes within the city and observed no improper signage.

13SEP22

211 Cottage Lane Benson Is currently building at 718 Skip Jack and wanted to know that ownership and/or current standing of the property and residence at the listed address. Currently the address is in Probate with about 6-7 heirs. [REDACTED]. Called him back and relayed this information.

315 Willis Economis [REDACTED]. Called and left a voicemail regarding some huge bushes or small trees that she'd like to remove from her fence line. Went out to the property and observed the shrubbery firsthand.

City of Southport #2750 Drove the major routes within the city and observed no improper signage.

215 Fodale St. Long, C. Filed a not-so complaint and is asking for some answers and/or headway concerning the listed property. Replied to him in an email that there was a meeting planned for later in the month with this office and the property owner.

City of Southport #2750 Drove the major routes within the city and observed no improper signage.

ITMH Forestry Committee Monthly meeting and Board Interviews.

14SEP22

414 Burrington Brown-Busch City Clerk has informed me that she is going to forward the complaint to the City Attorney and have the lawyers hash everything out between these two feuding neighbors.

City of Southport #2750 Drove the major routes within the city and observed no improper signage.

City of Southport Boyd, K. Arrived at City Hall to speak with me and dropped off a Criminal History Check for me regarding the potential backup employee she might use as her current physical medical condition will be changing slightly over the next few months. Mrs. Boyd stated that she wanted everything to be above board so that if this person takes over, temporarily, she can avoid any problems. Paperwork was added to her current permit.

15SEP22

1029 Howe St. Cliff Lill Came to City Hall and asked several questions regarding the new tree Permit Ordinance, to which I was unprepared to answer. I did answer a number of questions he had concerning the 2 trees, one on his property on Burrington Drive and his neighbor's tree that threatens his garage. These questions were answered easily. He will submit a tree permit application ASAP and I will get out to his property and measure the listed trees for mitigation. UPDATE – Called back for another round of questions and answers.

City of Southport #2750 Drove the major routes within the city and observed no improper signage.

16SEP22

212 Herring Wilson Typed up and mailed a Letter of Violation to the listed property owner regarding overgrowth of weeds and such.

101 River Rd. Thomlinson Typed up and mailed a Courtesy Letter to the property owner regarding the use of camper and/or travel trailers on property.

City of Southport #2750 Drove the major routes within the city and observed no improper signage.

19SEP22

WEEK 38

Wilmington #2750 Drove into town to Capitol Ford for 'Recall 2222S27' on city vehicle Ford Explorer #7226.

City of Southport #2750 Drove the major routes within the city and observed no improper signage.

1029 Howe St. UNK [REDACTED], called three (3) times and whether didn't say anything or was talking but not coming through. I attempted a callback but was redirected by the cell carrier.

20SEP22

1029 Howe St. UNK [REDACTED] called twice again this morning. Same effect as yesterday, suspecting that this is a WRONG number that keeps repeating the same mistake. Update – Caller called back and was actually able to have a conversation with him. He finally got the hint that he was calling a wrong number, let's see how long this lasts before he calls back. He didn't seem like he was highly educated and had the common sense of a frantic squirrel in the middle of a busy street.

222IB014 Thornton Rob Kushner of 6091 Turtlewood called, [REDACTED] regarding the listed property, stating that it was overgrown and the HOA refuses to do anything about it. Also stated that he has seen all kinds of critters there and would like something done. Will drive out there and see for myself and if it does need corrected, I might be able to convince Mr. Kushner to fill out a complaint. UPDATE – Went out to the property and found that the grass is NOT to HOA standard but is still UNDER the standard for the city ordinance. Mr. Kushner was advised of this and to contact me if he had any questions later.

City of Southport #2750 Drove the major routes within the city and observed a string of improper signage, which was collected and temporarily stored in Code Enforcement vehicle.

1029 Howe St. Hargrove Was subject to an impromptu meeting with the City Manager regarding the future.

21SEP22

5191 Eason St. Clark Called regarding the listed property and the plethora of trees on the property. Needed clarification and an overview of a tree mitigation plan if he was going to develop the property. As it looks now, there may be significant mitigation which may dissuade any development. Will call him back later.

Kalamazoo, MI UNK [REDACTED] called repeatedly for 12 minutes and would not believe that the number he called was a wrong number. Ronnie doesn't live here!

211 Cottage Lane Davis Typed up and mailed a Courtesy Letter to the listed property owner regarding overgrowth and minimum housing standards.

1029 Howe St.	Alex T.	Called regarding a possible Tree Removal Permit and asked a number of questions concerning how and where and why the permit is needed.
City of Southport	#2750	Drove the major routes within the city and observed three (3) instances of improper signage, which was collected and temporarily stored in Code Enforcement vehicle.

22SEP22 Autumnal Equinox

105 Park Ave	Kos	Tree inspection, TP-22-47. Went well and met with the property owner, no mitigation required.
6128 River Rd.	Butler	Tree inspection, TP-22-48. No mitigation required.
City of Southport	#2750	Drove the major routes within the city and observed no improper signage. UPDATE – removed a sign posted on a telephone pole at the corner of Howe and Stuart for a Gun Show at the Shallot Moose Club.
1029 Howe St.	#2750	Was informed that a citizen wants to practice their right to protest and contacted this Office for information regarding a permit after being turned away from the Police Department and others. Article IV: Parades, Motorcades, Picketing Section 16-108. Under this section all permits issued for these events lie at the Chief of Police desk.

23SEP22

1029 Howe St.	Coring	Was able to meet with Chief Coring and Major Burke regarding the Picketing Permit that was presented to me yesterday. Under duress, the Chief reluctantly accepted that fact that he has to do paperwork on one more permit. UPDATE – just after finishing this sentence, I received a call from Tracy Beaulieu about the permit and she was advised by me that she would in fact need a permit which, according to Ordinances, the Chief of Police can only allow. She was advised to call the Chief sometime after noon today.
122 Howe St.	Intracoastal Realty	Business was notified of UDO Zoning violation: 19-D-9 in person and supplied a copy of the Courtesy Letter and a copy of the ordinance.
City of Southport	#2750	Drove the major routes within the city and observed no improper signage
406 E. West St.	Azzato	Typed up and mailed a Courtesy Letter regarding Travel Trailers and Recreational Vehicles. UDO 3.6-M.
5191 Eason St.	Clark	Received a call from the listed broker to determine what exactly would be required if the company he represents were to buy the listed property and construct a nationally known restaurant there. He was satisfied with the answers I provided and thanked me for the time.

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WEEK 39

1029 Howe St.	#2750	Playing catch-up after 2 days off for Sick Time.
919 Howe St.	Wine-Roses	Business was notified of UDO Zoning violation: 19-D-9 in person and supplied a copy of the Courtesy Letter and a copy of the ordinance.
622 Brunswick	Lowe-Davis	Called regarding the demolition at the listed property, wanted to know information on the permit. Answered as best as possible.
City of Southport	#2750	Drove the major routes within the city and observed no improper signage.
1403 Howe St.	Robinson	Called regarding a Building Permit he is currently trying to fill out. It would seem that he needed some information as in the Plot Number and site plan. He was referred to Kiley Barefoot for that answer, as he didn't want me yelling across the hallway.

29SEP22

912 Caswell	Cadieu, B.	Stopped by the listed address when notified that All Around tree Service had pulled onto the property and started cutting a tree. Spoke with the tree service personnel who was very rude and dumber than a bag of hammers. Quickly deescalated the situation and spoke with the listed property owner. She was apologetic and stated that she would apply for a tree removal permit as soon as possible.
822 Lord St.	Dickson	Typed up and mailed a Violation Notice to the listed property owner regarding 15-5 Accumulation of Garbage and Refuse Prohibited.
111 N. Rhett	#2750	Instructed to go down there and scope out a possible move by this office to that location.
City of Southport	#2750	Drove the major routes within the city and observed no improper signage.
City of Southport	#2750	Conformed with the City's mandate for employees during Hurricane Ian.

Christopher T. Martin

Code Enforcement Officer
Development Services



1029 Howe Street
Southport, NC. 28461
cmartin@cityofsouthport.com
(910) 713-3862

Southport Parks and Recreation Department September 2022 Monthly Report

On-Going Activities

Toddler Time: Wednesday at 10 am at Jaycee Building

Before & After School Monday-Friday 6:45 AM to 6:00pm

Athletics

Open Gym

Senior Activities

Senior Preventative Exercise No impact stretching held at the Senior Building every MWF at 9AM

Senior Crafts Craft classes held every Monday at 10AM at the Senior Building

Senior Bowling Seniors travel to Wilmington to Bowl every Friday morning

Saturday Morning Seniors meet every Saturday morning for coffee and light breakfast at the building for fellowship.

Senior Luncheon Potluck lunch held the 2nd Wednesday of every month.

Fitness Classes

Aerobics Class Held at the Jaycee Building on M,T,Th, and Fri. at 8AM

Dance Class Monday, Tuesday, and Thursday 3:00pm – 7:00pm at Jaycee Building

Introduction to Yoga Wednesdays at 6:30PM at the Jaycee Building

Core & Body Sculpting Held at the Jaycee Building Tuesday at 7:15 AM and Wednesdays at 5:30PM

Cha Cha Fitness Held at the Jaycee Building every Thursday from 6 – 8PM

Buildings and Facilities Utilized and Rented out by Parks and Recreation

Franklin Square Park	Caviness Park	Historic Riverwalk
City Pier	Ft. Johnston Tennis Courts	Lowe/White Park
Kinglsey Park	City Gym	Garrison Lawn
Central Office	Jaycee Building	Keziah Park
Waterfront Park	Ft. Johnston Playground	Senior Building
Riverwalk Gazebo	City Dock	Bay Street Overloo
Atlantic Street Park	9 th Street Park(leased)	Taylor Field Park

- Taylor Field: Construction delayed due to material supply and shipping issues.
- All City Parks and Facilities are being rented out.
- Dr. Herstine sent the rough draft of the 2023-2025 Master Plan to present to the Recreation Advisory Committee at the October meeting.
- Before and After school is offered M - F. We have 25 kids. We open at 7AM for drop off, transport to and from Southport Elementary School, and parent pick up by 5:30pm.
- The annual Labor Day Crab Derby was held on September 5th at the Southport City Dock
- Staff completed the CAMA access grant for the proposed Kayak launch at the marina. It was submitted September 16th. We should hear in October if we received it.
- Golden Leaf Foundation approved our final report and reimbursement request for the completion of the City Dock.
- Prep for Hurricane Ian that hit on September 30th.