



**CITY OF SOUTHPORT
BOARD OF ALDERMEN
REGULAR MEETING AGENDA**
223 E. BAY STREET
January 9, 2025
6:00 PM

Agenda

Please turn off all cell phones

Meetings are open to the public. If you are not able to attend the Board of Aldermen meetings in person, the meeting will be available for you to watch via live-stream on the City of Southport website (<https://cityofsouthport.com/board-of-aldermen-meetings/>), Facebook page, and YouTube channel.

ETHICS STATEMENT:

"If any members know of any conflict of interest or the appearance of a conflict of interest concerning matters on the agenda, please so state at this time."

A. Call to Order

B. Invocation

C. Pledge of Allegiance

D. Remembrance of Former President Jimmy Carter

1. Howie Franklin Director of Cape Fear Regional Jetport-Former Chief Steward on Air Force One to Five Presidents Including President Carter.

E. Public Comment

F. Board Comments

G. Mayor's Comments

H. Approval of Agenda

I. Approval of the Consent Agenda

1. Minutes of the December 2, 2024, Regular Aldermen Meeting (Pgs.3-5)
2. Old City Hall/Courthouse HVAC (Pgs.6-9)

J. Agenda

1. Cape Fear Regional Jetport Update (Director Howie Franklin)
2. Rezoning and PUD Modification for Cades Cove Subdivision (Planning Services Director Maureen Meehan, Pgs.10-52)
3. Franklin Square Park (Parks and Recreation Director Heather Hemphill and Parks and Recreation Committee Chair Emma Thomas, Pgs.53-56)

4. Southport 2050 Comprehensive Plan Presentation (Planning Services Director Maureen Meehan, Jake Petrosky and Andrea Radford with Stewart Consulting, Pgs.57-91)
5. Review of Southport Street Lighting Policy and Resident's Concerns (Energy Manager Larry Ditton, Pgs.92-102)

K. Board and Committee Appointments

1. Planning Board (Mayor Pro-Tem Kelley and Aldermen Lai, Pgs.103-127)
2. Board of Adjustment (Aldermen Spencer,Pgs.128-132)
3. Parks and Recreation Committee (Aldermen Davis, Pgs.133-141)

L. Committee Reports

1. ABC Board Report (Pg.142)

M. Staff Reports

1. Finance Reports (Pgs.143-210)
2. Code Enforcement Report (Pgs.211-215)

N. Manager's Report

O. Adjourn



CITY OF SOUTHPORT
BOARD OF ALDERMEN
REGULAR MEETING
223 E. BAY STREET
December 2, 2024
9:00 AM

Minutes

Present: Mayor Rich Alt, Mayor Pro-Tem Rebecca Kelley, Aldermen Karen Mosteller, Lowe Davis, Robert Carroll, Frank Lai, and Marc spencer.

Staff: City Manager Stuart Turille, City Clerk Noah Saldo, Parks and Recreation Director Heather Hemphill, Planning Services Director Maureen Meehan, City Engineer Bob Jarvis, Director of Community Relations Allayna Taylor, Fire Chief Charles Drew, Finance Director Lance Flint, Police Chief Todd Coring, Public Works Director Tom Stanley.

- A. Mayor Alt called the meeting to order at 9:00 AM.
- B. Aldermen Rev. Lowe Davis gave the invocation.
- C. Mayor Alt led the Pledge of Allegiance.
- D. No one signed up for public comment.

E. Approval of Agenda

Aldermen Davis made a motion to table agenda item G3 the City Managers strategic needs assessment and move it to the first January Aldermen meeting, seconded by Aldermen Carroll.

Unanimous Vote; Motion Carried

Aldermen Carroll made a motion to approve the agenda as amended, seconded by Aldermen Davis.

Unanimous Vote; Motion Carried

F. Approval of the Consent Agenda

Mayor Alt read the Ethics statement

Aldermen Spencer made a motion to approve the following consent agenda items, seconded by Aldermen Mosteller. **Unanimous Vote; Motion Carried**

1. FY2025 Budget Amendment #7: Multimodal Planning Grant Matching Funds and the NCDOT Agreement
2. FY2025 Budget Amendment #8: Overlay District
3. Resolution #24-1202.01 awarding Retiring Police Major Tony Burke his Service Weapon and Badge

G. Agenda

1. 4th of July Committee Presentation Follow Up

The North Carolina 4th of July Festival Committee's President, Lucinda Arnold, and Randy Jones, Chairman of the fireworks committee, gave an update on the committee's efforts regarding sound concerns about fireworks.

The cost of having a quieter fireworks show would be prohibitive. They informed the Board that they were given 20 pairs of ear protection headphones for anyone who might need them during the fireworks show. There will likely be a sign-out sheet in the community building to pick up and bring back a pair of headphones.

The Board thanked the committee for their work and research into this topic to ensure residents and visitors had the best possible time during the fireworks.

2. Specialty Southport License Plate

Public Information Officer ChyAnn Ketchum presented the possibility of creating a Southport specialty car license plate. For a plain license plate similar to the standard North Carolina Plate with the City seal on it, there would be a requirement to have 300 prepurchase plates. For a \$30 license plate, the City would receive \$20, and the State would receive \$10. For a full color license plate, there would need to be 500 prepurchase license plates. Once we reach the threshold of prepurchase, the City's application will then be forwarded to the Legislature for their approval. The City would use the funds received from the sale of specialty license plates for specific purposes such as emergency management communications or preparedness.

Aldermen Spencer made a motion to approve moving forward with this project, seconded by Aldermen Carroll. **Unanimous Vote; Motion Carried**

H. Manager's Report

City Manager Turille presented several updates including reminders about upcoming city events. He thanked Parks and Recreation Director Hemphill for Her work with the Kayak Launch. Planning Services Director Meehan has received Her Certified Flood Plain Manager designation. Building Inspector Mike Lavazzo has received his Level 1 Building inspector Certifications. Building Inspector Kiley Barefoot has received His level 3 Building Inspector Certification. Tori Deviney has been promoted to Deputy City Clerk.

I. Mayor's Comments

Mayor Alt spoke about upcoming City events and wished everyone a happy holiday season.

J. Board Comments

Aldermen Lai thanked the staff for all of their hard work.

Aldermen Spencer was grateful for the internal promotion of staff. He wished everyone a happy and safe holiday season.

Aldermen Davis spoke about the Historical Society's holiday house tour.

Aldermen Mosteller spoke about the need for teamwork among the Board. She stated she had frustration around the handling of the Old City Hall/ Courthouse building and the treatment of Up your Arts. She wanted to let the Board of Up Your Arts know that they were respected and looked for hearing their views. She asked that residents to reach out to members of the Legislature regarding the downzoning provisions in SB382.

Mayor Alt stated he had reached out to the League of Municipalities and other Mayors regarding this Bill. He noted that the Legislators who introduced the Bill were not from our area, but it would affect us.

K. Closed Session NCGS 143-318.11

Aldermen Mosteller made a motion to go into closed session pursuant to NCGS 143-318.11 (3) To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged and (6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee. Seconded by Aldermen Lai, **Unanimous Vote; Motion Carried at 9:48 AM.**

Aldermen Spencer made a motion to come out of closed session, seconded by Aldermen Mosteller. **Unanimous Vote; Motion Carried at 11:08AM.**

L. Adjourn

Aldermen Spencer made a motion to adjourn, seconded by Aldermen Carroll. **Unanimous Vote; Motion Carried at 11:08:30AM.**



BOARD OF ALDERMEN

AGENDA ITEM SUMMARY

DATE: 1/9/2025

DEPARTMENT: Public Services

PRESENTED BY: Tom Zilinek, City Engineer

ITEM SPONSORED BY: Public Services Department

ITEM/TOPIC: Old City Hall/Courthouse HVAC

JUSTIFICATION: There was originally \$96,000 budgeted for temporary HVAC units in the Old City Hall/ Courthouse building. We have subsequently bid out this project and the lowest bidder was Odyssey Mechanical LLC in Wilmington.

IMPACT IF NOT APPROVED: Old City Hall/Courthouse building will continue to deteriorate without an adequate HVAC system.

DEPARTMENT HEAD COMMENTS: Awarding this bid will ensure that an adequate HVAC system is installed, and it will significantly save the city money from what was originally budgeted. The units will be used to acclimate Old City Hall until the renovations are done. After that the units will either become a part of the Old City Hall HVAC system or replace older units in other City Buildings. Odyssey will be able to install the HVAC units quickly within one-two weeks.

ATTACHMENTS: Odyssey Mechanical LLC Bid.

REQUESTED ACTION: Award Odyssey Mechanical LLC a contract in the amount of \$33,895 for HVAC instillation in the Old City Hall/Courthouse building.



City of Southport
HVAC BID FORM

Name of Company: Odyssey Mechanical LLC

Address: 6730 Amsterdam Way, Wilmington, NC 28405

Address: _____

Printed Name: Louis J Resko Jr

Signature: Lou Resko

Date: 12/19/2024

Cell Phone: 910-902-9506

Email Address: lou.resko@odysseymechanical.com

TOTAL PRICE FOR FURNISH & INSTALLATION \$ 33,895.00

How Soon Could Work Begin? Immediately

How Soon Could Work Be Complete? 1/8/2025

The City of Southport is soliciting qualifications submittals from interested contractors to provide professional HVAC services for the former City Hall building located at 201 E. Moore Street. The building was constructed in 1854 as the County Courthouse and consists of approximately 8,500 square feet. The building is on the National Register of Historic Places. All work is to be done in accordance with all federal, state, and local regulations.

Firms interested in being considered for this work should submit their proposal to:

Mr. Jonathan Layton
Manager of Building Diagnostics
HICAPS, Inc.
336-341-3073
jonathan@hicaps.com

For consideration, 2 copies of the response to this request must be received by 2:00 p.m. on December 19, 2024.

AIR CONDITIONING - COOLING & HEATING (HEAT PUMP)

The heat pump will be sized and confirmed by this HVAC contractor to meet the Terracon recommendation / ASHRAE standards outlined below.

- As a minimum all HVAC and related items shall be in accordance with local and state building codes.
- HVAC Contractor is responsible for running condensate lines/drains to the edge of the existing building. Running the condensate lines/drains further than the edge of our structure would result in additional costs.
- Concrete pads for exterior units are part of this proposal.
- Power wiring and disconnects are a part of this proposal.
- Permits / Inspections are a part of this proposal.
- Clean-up / Trash Removal are a part of this proposal.
- A 5% Bid Surety is required with your proposal.

2108 Capital Drive, Suite 107
Wilmington, NC 28405
P (910) 478-9915
Terracon.com

Southport Former City Hall Recommendations Request
201 E. Moore Street
Southport, North Carolina 28461
Terracon
Project No.
K6247063

Manufacturers' recommendations for temperature and humidity levels should be followed. Additionally, ASHRAE guidance values for comfort (ASHRAE Standard 55-2020) for temperature are 73-79°F in the summer and 68-75°F in the winter. ASHRAE guidance values for comfort (ASHRAE Standard 55-2020) for humidity are 20%-60% in the summer and 30-60% in the winter.

If there are any questions regarding this letter or if we may be of further assistance, please do not hesitate to contact us.

Sincerely,
Terracon Consultants, Inc.



Shaenaz J. Mirmohamed
Senior Staff Scientist
Department Manager

As discussed during walk thru this paragraph is not applicable.
2 each 7.5 ton packaged heat pumps with 15 KW strip
heating will be furnished and installed with flex duct thru
windows, turnkey with electrical included. *LR*
Reuse existing pad and remove old equipment included.



Chris Murray, CIH, CSP
Environmental



BOARD OF ALDERMEN

AGENDA ITEM SUMMARY

DATE: 01/09/2025

DEPARTMENT: Development Services

PRESENTED BY: Maureen Meehan, Planning Services Director

ITEM SPONSORED BY: Cades Cove Homeowners Association

ITEM/TOPIC: Rezoning and PUD Modification for Cades Cove Subdivision

COST: N/A

BUDGET LINE ITEM: N/A

JUSTIFICATION: The Cades Cove Homeowners Association requests a rezoning and modification to their Planned Unit Development (PUD) master plan to dedicate the streets as private on the final plat and allow a gate to be installed for limited access to the subdivision. A duly advertised public hearing was held on December 12, 2024, followed by Board questions and discussion with the applicant and staff.

IMPACT IF NOT APPROVED: This is a legislative decision defined by the NC General Statutes. The Board is not obligated to approve the amendment. A statement of consistency must be adopted in conjunction with a motion to approve or deny the proposal.

DEPARTMENT HEAD COMMENTS: Upon completion of the public hearing staff would like to expand on two topics that were discussed.

Public safety is a consideration and concern. The streets within the subdivision are classified as public vehicular areas, which allow traffic enforcement, but it is limited, including reckless driving, endangerment, and driving under the influence. As with any other city property, full Police-Fire-EMS protection is provided to the homes and homeowners. If the community is granted the ability to install a gate with private roads, there will continue to be full police & public safety protection for the citizens and the current level of police presence will stay the same.

Traffic using the neighborhood as a 'cut through' is a concern of many of the residents. Interconnected streets provide safe and efficient routes that function independently and ensure adequate access for emergency and service vehicles. Further, they promote multiple modes of transportation, such as walking and biking. The frequency and length of trips and amount of time on major roads is reduced, minimizing the impact with future development. Increased demand on already taxed major streets could be a problem in the future.

CITY MANAGER COMMENTS:

Police-Fire-EMS services continue regardless of a gate or no gate, as they would with any citizen and homeowner. Traffic enforcement has always been limited on private roads because of their Public Vehicular Area status (but still allow patrolling for citation for reckless driving, endangerment, intoxication etc).

The real issue then is whether traffic connectivity with the City should be restricted, especially as development increases off Robert Ruark Road, and future development.

ATTACHMENTS: Staff Report, Application, Planning Board signed consistency statement

REQUESTED ACTION: Consider a Zoning Map Amendment as presented at the public hearing and in the attached report.

PROPOSED MOTION: 1.) Motion to approve the Land Use Consistency Statement citing consistency with Policy 2.4 of the Land Use Plan; 2.) Statement of Reasonableness; and 3.) the Zoning Map Amendment from R-20 to R-10 as presented. OR Motion to deny the Land Use Consistency Statement and Zoning Map Amendment.

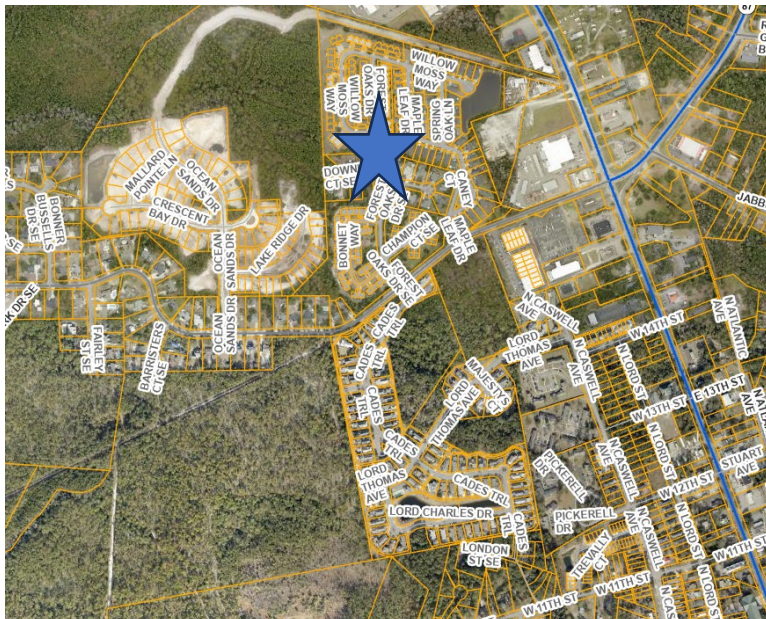
STAFF REPORT FOR CADES COVE PLANNED UNIT DEVELOPMENT MODIFICATION REZONING AND MASTER DEVELOPMENT PLAN

APPLICATION SUMMARY	
Presentation Dates	December 12, 2024 January 9, 2025 Board of Aldermen
Applicant	Rick Jones, President Board of Directors
Property Owner	Cades Cove Homeowners' Association
Zoning District	PUD

PROJECT OVERVIEW

Rick Jones, applicant, on behalf of the Cades Cove Homeowners' Association, is requesting approval of a modification to the Planned Unit Development and a rezoning request to modify the PUD zoning district. This modification includes rescinding the public dedication of the subdivision's streets and adds a gated entrance and exit on Robert Ruark Drive.

LOCATION



Subject property is situated west of North Howe Street before Smithville Woods, with access from Robert Ruark Drive and North Caswell Avenue.

BACKGROUND AND PROPOSED AMENDMENT

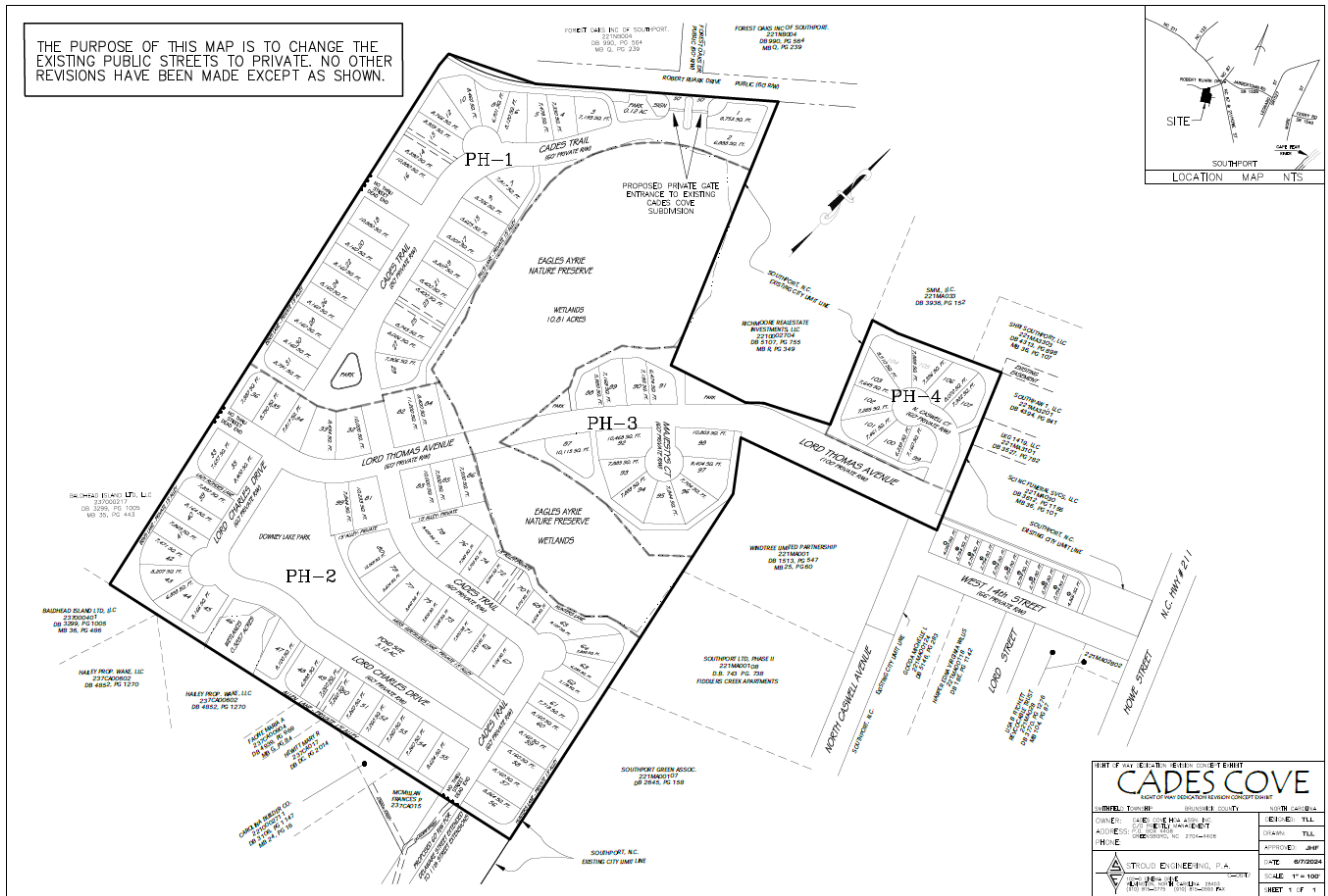
Cades Cove was approved as a Planned Residential Development, similar to the existing PUD process. A master site plan with standards was conditionally approved. All conditions of the approval must be followed throughout the life of the subdivision. The approved master plan and preliminary plat include public right of way with through streets for interconnectivity. The streets, while dedicated as a public right of way, have yet to be accepted by the city due to several different stormwater and other infrastructure projects that the developer abandoned.

In the Spring of 2023, the Cades Cove Homeowners' Association approached staff with a request to add a gate to their entrance. The Development Services Director at the time, in consultation with Brady Herman, City Attorney, determined the following:

- The city is not involved in the community's desire to rescind the public dedication of streets. If the community can meet statutory requirements to rescind the streets, city ordinances are not violated.
- If the dedicated streets are rescinded, the city has the right to all city easements within the streets and the Cades Cove community.
- The placement of a gate will violate the original development approval since it is placing a new structure not on an approved plan. The gate would impede the public from traveling roadways that are dedicated to public use. A modification to the PUD and rezoning to amend the master plan will be required.

Per staff direction, the applicant has submitted a PUD modification and rezoning application, including a proposed plat showing private street rights-of-way and a gated entrance and exit on Robert Ruark Drive. The entrance on Lord Thomas from North Caswell Avenue will remain open. There will be siren-activated sensors to ensure emergency vehicles have access through both gates. Buses and delivery service drivers can receive access with personalized codes and/or remotes.

The applicant also includes updated articles of incorporation that grant the HOA authority to assume private streets, a current assessment of the condition of the streets, and financial documentation showing how the HOA will accommodate future funding for maintenance and repairs. The documents mentioned are attached to this report.



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GATE POSITIONING RUARK ENTRANCE
View from Ruark, center island at left



EXIT ON TO RUARK FROM CADES TRAIL



REVIEW PROCESS

Proposed amendments to the zoning map may be initiated by the Board of Aldermen, Planning Board, city administration, or by the owner, or his or her agent, of property within the area proposed to be changed. Every amendment, supplement, change, modification, or repeal of the zoning map/ordinance shall be referred to the Planning Board for its recommendation and report to the Board of Aldermen.

A Planned Unit Development (PUD) is planned and developed as an integral unit in a single development operation or a defined series of development according to an approved master plan. Per Section 2.9 C of the City of Southport Unified Development Ordinance, the Planning Board shall review the proposal and transmit a formal recommendation to the Board of Aldermen. The Board of Aldermen is the final decision maker on all Master Development Plans within the City of Southport.

A PUD requires an amendment to the City's zoning map in conjunction with the approval of the master development plan. Applications for both the master development plan and rezoning are submitted concurrently. The master plan outlines the framework for development within the PUD, including intended uses, dimensional standards for parking, landscaping, design guidelines, and buffers. The proposal must comply with the design guidelines provided in Section 4.15 of the Unified Development Ordinance.

When evaluating the application for a PUD zoning district, the Planning Board and the Board of Aldermen shall consider the following:

- a) The application's consistency to the general policies and objectives of the City's Comprehensive Plan, any other officially adopted plan that is applicable, and the Unified Development Ordinance.
- b) The potential impacts and/or benefits on the surrounding area and adjoining properties.

The Planning Board will provide a recommendation to the Board of Aldermen.

Prior to the Board of Aldermen's consideration of a change, a public hearing must occur on a set day and time. The hearing is notified to adjacent property owners by mail, published in a local newspaper of general circulation, and posted on the property for two (2) consecutive weeks, not less than 10 days and not more than 25 days before the hearing.

The Board of Aldermen may adopt the approval, conditional approval, or denial of the rezoning after the duly advertised public hearing and upon the approval of a plan consistency statement and a statement of reasonableness.

Following an affirmative decision by the Board of Aldermen, the official zoning map will be updated to PUD, and all development shall follow the approved master development plan.

LAND USE PLAN CONSISTENCY

The 2014 CAMA Land Use Plan (LUP), along with subsequent updates, is the plan that is used for policy decisions in the City. The Planning Board and Board of Aldermen shall consult the plan's policies when considering a zoning change. Further, each rezoning must be recommended and ultimately adopted with a statement describing if the action is consistent or inconsistent with the adopted land use plan.

Policy 2.1 "...rezonings and amendments in classifications to the future land use map should be carefully balanced with a demonstrated need for such proposed development

The modified master development plan proposes a gated single-family development with private streets.

Policy 6.1: Southport supports the interconnectivity of residential and non-residential subdivisions through the enforcement of street design standards contained in the UDO.

The modified master development plan is not consistent with the land use policy above or with the requirement of subdivisions to provide interconnectivity with existing streets.

The following policy supports the proposed rezoning request.

Policy 2.4: Southport will permit residential development to occur in response to market needs provided the following criteria are met:

- 1) Due respect is offered to all aspects of the environment.
- 2) Concurrent planning for improvements to community facilities, infrastructure, and services provided.

This policy is appropriate for the site due to the unique characteristics of the tract of land and changing development patterns on Robert Ruark Drive.

STAFF'S RECOMMENDATION

The application has been deemed complete and is eligible for review. Staff also find that the request is inconsistent with the 2014 CAMA Land Use Plan and Unified Development Ordinance.

An amendment to a master development plan and rezoning that is inconsistent with adopted plans can be approved if the governing board recognizes that they are doing so and there is documentation of the reasoning for the decision. The statement of reasonableness shall consider the following factors:

- i. the size, physical conditions, and other attributes of the area proposed to be rezoned;
- ii. the benefits and detriments to the landowners, the neighbors, and the surrounding community;

- iii. the relationship between the current actual and permissible development on the tract and adjoining areas and the development that would be permissible under the proposed amendment;
- iv. why the action taken is in the public interest; and
- v. any changed conditions warranting the amendment.

You do not have to consider each of the factors, as not all will be appropriate for every zoning amendment.

PLANNING BOARD RECOMMENDATION

The Planning Board recommends **DENIAL** of the proposed zoning map amendment and planned unit development modification to the Board of Aldermen. The proposal is inconsistent with the 2014 CAMA Core Land Use Plan and unreasonable due to attributes of the area proposed to be rezoned and detriments to the neighbors and surrounding community.

Attachments:

- 1) Applications – Zoning and Planned Unit Development
- 2) Proposed Plat with Private R/W and proposed gated entrances
- 3) Applicant's Summary of the proposed amendment and accompanying documents
- 4) Consistency Statements



**City of Southport Board of Aldermen
Statement of Plan Consistency
(As per NC General Statute 160D-605)**

When conducting a review of proposed zoning text or map amendments pursuant to this section, the Board of Aldermen shall approve a statement describing whether the proposed action is consistent or inconsistent with any comprehensive plan that has been adopted and any other officially adopted plan that is applicable.

**AMENDMENT: ZMA 24-02 – Cades Cove Rezoning and Planned Unit
Development Master Plan Modification**

STATEMENT OF CONSISTENCY AND RECOMMENDATION:

The City of Southport Board of Aldermen hereby **ADOPT** the proposed Zoning Map Amendment and Master Development Plan Modification and find that it is consistent with the City's 2014 CAMA Core Land Use Plan originally adopted Nov. 13, 2014 and subsequently amended. More specifically, the proposed amendment is consistent with **Policy 2.4:** Southport will permit residential development to occur in response to market needs provided the following criteria are met: 1) Due respect is offered to all aspects of the environment. and 2) Concurrent planning for improvements to community facilities, infrastructure, and services provided. Further, the proposed text amendment is reasonable due to the size, physical conditions, and other attributes of the area.

The statement and motion was seconded and passed _____.

Noah Saldo, City Clerk

Richard Alt, Mayor



**City of Southport Board of Aldermen
Statement of Plan Consistency
(As per NC General Statute 160D-605)**

When conducting a review of proposed zoning text or map amendments pursuant to this section, the Board of Aldermen shall approve a statement describing whether the proposed action is consistent or inconsistent with any comprehensive plan that has been adopted and any other officially adopted plan that is applicable

**AMENDMENT: ZMA 24-02 – Cades Cove Rezoning and Planned Unit
Development Master Plan Modification**

STATEMENT OF CONSISTENCY AND RECOMMENDATION:

The City of Southport Board of Aldermen hereby **DENY** the proposed Zoning Map Amendment and finds that it is inconsistent with the City's 2014 CAMA Core Land Use Plan originally adopted Nov. 13, 2014 and subsequently amended and not reasonable due to the size, physical conditions, and other attributes of the area.

The statement and motion was seconded and passed _____.

Noah Saldo, City Clerk

Richard Alt, Mayor



**City of Southport Planning Board
Statement of Plan Consistency and Zoning Recommendation
(As per NC General Statute 160D-604)**

When conducting a review of proposed zoning text or map amendments pursuant to this section, the planning board shall advise and comment on whether the proposed action is consistent with any comprehensive plan that has been adopted and any other officially adopted plan that is applicable. The planning board shall provide a written recommendation to the governing board that addresses plan consistency and other matters as deemed appropriate by the planning board, but a comment by the planning board that a proposed amendment is inconsistent with the comprehensive plan shall not preclude consideration or approval of the proposed amendment by the governing board.

AMENDMENT: ZMA 24-02

STATEMENT OF CONSISTENCY AND RECOMMENDATION:

The City of Southport Planning Board hereby recommends **denial** of the proposed Zoning Map Amendment to the Board of Aldermen and finds that it is inconsistent with the City's 2014 CAMA Core Land Use Plan originally adopted Nov. 13, 2014 and subsequently amended by the Southport Board of Aldermen and not reasonable due to the size, physical conditions, and other attributes of the area and is not in the public interest for the amendment.

The statement and motion was seconded and passed Oct. 17th, 2024



Tanya Shannon, Deputy City Clerk



Sue Hodgins, Chairman

PRIVATE ROAD

No Thru Traffic
No Parking on
Street or Grass



Development Services Department

Upon review of the file for the Cades Cove community as well as current and previous development regulations and North Carolina General Statutes, City of Southport Development Services Staff have come to the following determination:

- The City of Southport is not involved in the Cades Cove community's desire to rescind the public dedication of its streets. If the community can meet the statutory requirements necessary to rescind the public dedication for its streets, doing so does not create a violation of any City of Southport ordinances; provided, however, the City has the right to retain any and all City easements within these streets and the Cades Cove community if the dedicated streets are rescinded. (See G.S. 160A-299(g) and G.S. 136-96).
- The placement of a gate or other impediment to the public's ability to use the rights-of-way within the community would be considered a violation of Cades Cove's original development approval for the following reasons:
 - The introduction of a structure not shown on any approved map or plat of the community without zoning approval; and
 - The introduction of a gate that would result in the prohibition of the public's ability to travel the roadways, when the approval granted to the community included the provision that all roadways would be dedicated for public use.
- The Cades Cove community may request a revision to its original approval to include the addition of a gate(s) and to revise the street dedication from public to private. Doing so would be considered a major modification per Section 2.6.J of the City of Southport Unified Development Ordinance, and the process shall follow the provisions laid out for original approval of Planned Unit Developments. Such process shall include an application to amend the Planned Unit Development and a rezoning request to modify the PUD zoning district, and the Board of Aldermen shall be the final decision maker in a legislative process following a public hearing.

Pursuant to the Unified Development Ordinance, this determination is subject to appeal to the Board of Adjustment within 30 days of receipt of it. Should you have any questions, please don't hesitate to contact me.

Sincerely,

Travis Henley – Director

Development Services

City of Southport, NC

910-457-7900 x1008

thenley@cityofsouthport.com



Zoning Map Amendment

City of Southport, North Carolina

1029 N. Howe St, Southport NC 28461

www.southportnc.org

Planning & Inspections

Phone 910-457-7961 Fax 910-457-7957

For Staff Use Only

PERMIT No. ZMA 24-02 FEE: \$ 6,700 Date Received: 6/27/24

Applicant's Name: Cades Cove Homeowners' Association; Rick Jones, President 2024

Mailing Address: 407 Lord Thomas Avenue (HOA), 828 Cades Trail (Rick); City: Southport

State: NC Zip Code: 28461

Phone: 914-714-5039

Email: rickcadescove@gmail.com

Property Owner's Name: SAME AS ABOVE

Address of Owner: City:

State: Zip Code: Phone:

Email:

Project Name: CADES COVE ZONING REVISION: public to private access

Project Address and/or Description of Location:

Parcel ID #: Number of Lots: Site Acreage:

Current Zoning District: Proposed Zoning District:

Please describe the changing conditions in the area or in the City of Southport that makes the proposed amendment necessary to the promotion of the public health, safety and general welfare, or that identifies an obvious error in the zoning map based upon the zoning classification or current land use of surrounding properties. Also include an explanation on why the proposed zoning is or is not consistent with the Land Use Plan and other adopted plans (Attach separate sheet if necessary)

Cades Cove Homeowners Association wishes to change the zoning of our development from public to private. As the development evolved, the streets were dedicated to the city in nine separate 15-year dedications. By 2024, four of those nine have expired, including from the Robert Ruark entrance well past the four-way stop at Lord Thomas and the section of Lord Thomas whose terminus is adjacent to the BHI/Indigo Phase II property.

The developers abandoned Cades Cove in 2016 after receiving back \$190,000 of their \$365,000 bond to the City of Southport. This was done without having all the streets finished or having the stormwater system inspected by the City or State. The remaining \$175,000 bond was largely used by CCHOA to repair sinkholes in the stormwater system (and then repaving).

The residents agree to take over responsibility from the City, saving Southport valuable funds. In turn, we would like the opportunity to regulate the wear and tear on our streets, both currently from cut-through traffic, and in the future with the present development of Osprey Landing and eventually the Indigo II property. The expansion of 211 where 4 lanes go down to two at Ruark will likely exacerbate this problem.

We value being engaged members of the Southport community but look to gate our Robert Ruark entrance to achieve the goal of enhanced safety for residents and guests while reducing wear and tear on our roads.

In filing this Rezoning Petition, I hereby certify that I am authorized to submit this application and that all of the information presented in this application is accurate to the best of my knowledge, information, and belief.

Richard D. Jones

Signature (Owner or Authorized Applicant)

February 5, 2024

Date

APPROVED BY:

Maureen Melhan

UDO Administrator

6/27/24

Date



Executive Summary

Cades Cove Rezoning Request

Originally submitted February 2024, updated June 2024

Our Ask:

Cades Cove seeks to privatize our neighborhood with the intention of placing a gate at our Robert Ruark entrance. We would like to better control the wear and tear on our streets and to improve safety for our residents, their children, grandchildren and guests. In turn, the Cades Cove Homeowners' Association will assume the cost of maintaining quality roads. This will save the City of Southport nearly a quarter of a million dollars upfront based on a recent estimate provided to one of our residents from the Assistant City Manager (estimate developed by the City Engineer). There will also be substantial savings in ongoing maintenance for Southport.

Document Contents:

- 1) Executive Summary and Our Ask
- 2) Articles of Incorporation Amendment approved by CCHOA membership September 2022
 - a. Appending the streets as Common Area, developed by LawFirmCarolinas
 - b. Permitting our Board to levy assessments for their maintenance and care
- 3) PUD Amendment – submitted to Southport 10/10/23
- 4) PUD Amendment Letter and Rationale
- 5) Rezoning Document – submitted to Southport January 2024
- 6) Rezoning Document Attachments
- 7) Plat Plans – newly updated by Stroud Engineering to reflect private status
- 8) Condition of Streets – CCHOA assurance that streets will remain in quality condition
- 9) Financial Accountability – our assurance that we will have resources and strategic plans that permit us to afford the assumption of responsibility for our streets on an ongoing basis

Board of Directors, Cades Cove Homeowners' Association
Rick Jones, President, 914-714-5039, rickcadescove@gmail.com



Return to Black Slaughter & Black Type Mail
3 Total 26 Rev Int.
Ck \$ 26 Ck # 1256 Cash \$
Refund Cash \$ Finance
☐ Portions of document are illegible due to condition of original.
☐ Document contains seals verified by original instrument that cannot be reproduced or copied.

Prepared by/mail to: Harmony W. Taylor, Law Firm Carolinas 1927 S. Tryon St. Suite 100 Charlotte NC 28203

BRUNSWICK COUNTY
NORTH CAROLINA

**NINTH AMENDMENT TO THE
DECLARATION OF COVENANTS,
CONDITIONS, AND RESTRICTIONS
FOR CADES COVE**

This NINTH AMENDMENT TO THE DECLARATION OF COVENANTS, CONDITIONS, AND RESTRICTIONS FOR CADES COVE is made this 4th day of October, 2022, by Cades Cove Homeowners' Association, Inc.

WITNESSETH:

WHEREAS, the Declarant subjected Cades Cove (the "Property") to the Declaration of Covenants, Conditions, and Restrictions for Cades Cove recorded in Deed Book 2337, Page 1407 of the Brunswick County Registry and amendments to the same, including but not limited to the following (collectively, the "Declaration"):

- a) Book 2338, Page 1;
- b) Book 2485, Page 0466;
- c) Book 2532, Page 0733;
- d) Book 2636, Page 0020;
- e) Book 2803, Page 0337;
- f) Book 3616, Page 0997;
- g) Book 3715, Page 0683;

WHEREAS, the Declaration applies to and runs with the land described in the Plat Books and Pages of the Brunswick County Register of Deeds, including but not limited to the following:

- a) Book 34, Page 279;
- b) Book 35, Page 115;
- c) Book 40, Page 83;
- d) Book 50, Page 71;
- e) Book 71, Page 28;

- f) Book 75, Page 73;
- g) Book 78, Page 98;
- h) Book 80, Page 3;
- i) Book 84, Page 24;
- j) Book 85, Page 20;
- k) Book 85, Page 21;
- l) Book 85, Page 33;
- m) Book 86, Page 96;

WHEREAS, NCGS § 47F-2-117 states that the declaration may be amended only by affirmative vote or written agreement signed by lot owners of lots to which at least sixty-seven percent (67%) of the votes in the association are allocated, or any larger majority the declaration specifies. The percentage required for passage per the Declaration is sixty-seven percent (67%), and such approval has been obtained.

NOW THEREFORE, the Declaration of Covenants, Conditions, and Restrictions for Cades Cove is amended as follows:

Amend ARTICLE II (“COMMON AREA PROPERTY RIGHTS”) to add a new Section 4 (“Private Roads”) to read as follows:

Section 4. Private Roads. Notwithstanding any language or provision within the Declaration, Articles of Incorporation, or Bylaws of the Association to the contrary, or any dedication or language contained on any recorded plat of real property within the Cades Cove subdivision, the Board of Directors shall have the authority to take any and all actions necessary to:

(1) withdraw offers of dedication of any portions of the Properties to the public for public roads, which right the Association shall exclusively exercise on behalf of itself and the Owners within the Properties;

(2) undertake any and all actions related to the withdrawal of such an offer of dedication on behalf of the Association and the Owners within the Properties;

(3) maintain, repair, and replace the roads which are located on the Properties in perpetuity as private roads, for the use and enjoyment of the Owners and their tenants, guests and invitees;

(4) to collect assessments for the purposes recited herein in the same manner as other assessments under the terms of applicable law and the Declaration, Bylaws, and Articles of Incorporation, as amended; and

(5) to otherwise take any and all actions related to the private roads which the Association deems it to be appropriate to take.



All other terms and conditions contained in the Declaration shall remain unchanged.

CADES COVE HOMEOWNERS' ASSOCIATION,
 INC.

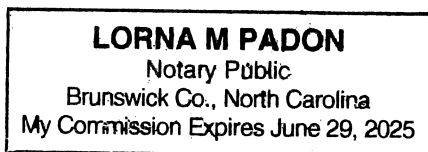
By: Thomas Rawson Hale

THOMAS RAWSON HALE, President

STATE OF NORTH CAROLINA
 COUNTY OF Brunswick

I, a Notary Public of the County and State aforesaid, certify that Thomas Rawson Hale personally came before me this day and acknowledged that he is President of Cades Cove Homeowners' Association, Inc., and that he, President, being authorized to do so, executed the foregoing on behalf of Cades Cove Homeowners' Association, Inc.

WITNESS my hand and official stamp or seal, this 4th day of October, 2022.



Lorna M. Padon
 Notary Public

Lorna M. Padon
 Printed Name

My commission expires: June 29, 2025



Planned Unit Development Permit

City of Southport, North Carolina

1029 N. Howe St, Southport NC 28461

www.southportnc.org

Planning & Inspections

Phone 910-457-7961 Fax 910-457-7957

For Staff Use Only

PERMIT No. _____ FEE: \$ _____ Date Received: _____

Applicant's Name: Laura Howell on behalf of: Cades Cove HOA Board of Directors

Mailing Address: _____ City: Southport

State: NC Zip Code: 28461 Phone: 703-483-1681

Email: Emma4H@gmail.com Rickcadescove@gmail.com

Property Owner's Name: N/A

Address of Owner: _____ City: _____

State: _____ Zip Code: _____ Phone: _____

Email: _____

Property Address: N/A City: _____

Parcel Size (acres): _____ Number of Dwellings: _____

Open Space Area: _____ Right-of-way Area: _____

Surveyor: N/A License #: _____

Mailing Address: _____ City: _____

Page 2 of 2 State: _____ Zip Code: _____ Phone: _____

Email: _____

Per Section 2.9 of the UDO, the purpose of A Planned Unit Development (PUD), is planned and developed as an integral unit, in a single development operation or a definitely programmed series of development

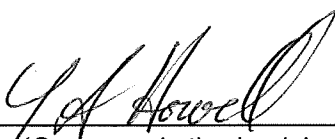
operations and according to an approved master development plan. All PUDs require an amendment to the city's zoning map and master development plan approval, followed by the major subdivision approval process as specified in this ordinance.

The minimum amount of land (unified control to be planned and developed as a whole) required for a PUD district shall be eight (8) acres of net buildable area within the city corporate limits, on one or more contiguous parcels or 25 acres of net buildable area in the ETJ, on one (1) or more parcels (this may include parcels on both sides of a street).

Application and Planned Unit Development Review Procedure is found in Section 2.9.C

Minimum Dimensional Standards:

1. Lot area. Not less than 60 percent of the minimum lot area which would normally be required under the single-family standards of the prevailing zoning district.
2. Lot width. 40 feet.
3. Lot frontage. 40 feet, except on the radius of a cul-de-sac where such distance may be reduced to 20 feet.
4. Public or private street setback. No principal or accessory structure shall be closer than 10 feet to a public street right-of-way or private street easement.
5. Side yard setback. Not less than 8 feet. Dwellings which do not utilize zero lot line provisions shall maintain a minimum side setback of not less than six (6) feet.
6. Rear yard setback. Not less than 15 feet.
7. Building separations. No portion of any principal structure shall be located less than 10 feet from any accessory structure as measured to the closest point.
8. Periphery boundary setback. No principal or accessory structure shall be located less than 25 feet from the peripheral boundaries of the development.
9. Maximum height. 40 feet.
10. Detached accessory structure requirements.
 - a) Shall not be located within any front yard setback;
 - b) Shall not be located within five (5) feet of any other accessory structure;
 - c) Shall not cover more than twenty (20) percent of any side or rear yard; and
 - d) The side or rear yard requirement for detached accessory structures shall not be less than five (5) feet.
 - e) Shall not be greater than 30 feet in height.



Signature (Owner or Authorized Applicant)

9-27-2023

Date

APPROVED BY:

UDO Administrator

Date



Laura Howell
President, Cades Cove Homeowners' Association
832 Cades Trail
Southport, NC 28461

October 10, 2023

Ms. Bonnie Therrian
City Manager
City of Southport
1029 N. Howe St.
Southport, NC 28461

Dear Ms. Therrian:

The Board of Directors of the Cades Cove Homeowners' Association is pleased to submit to you, Dorrie Dutton and Brady Herman our application to change the PUD for Cades Cove per the letter we received from Travis Henley in June. Specifically, we are seeking to change the neighborhood from "public" to "semi-private" for the immediate priority to place a gate at our entrance off Robert Ruark.

We also are providing a two-page explanation and rationale for this submission. We look forward to discussing this with City Staff, counsel, Planning Board and Board of Alderman.

We and our counsel are prepared to move forward with this request at your earliest convenience and welcome the chance to arrange an in-person meeting sometime this month.

With warmest regards.

Laura Howell
President, CCHOA

cc: Ms. Dorothy Dutton
Mr. Brady Herman
Mr. Rick Jones, CCHOA Vice-President



Cades Cove Homeowners' Association **PUD Modification Amendment Rationale**

The Cades Cove Homeowners' Association (CCHOA) requests to amend the PUD for our 99-home community, changing our streets' status from **public access** to **private**. We would like to **place a gate at the Robert Ruark entrance only**, with the Caswell entrance at Lord Thomas to remain open. Emergency vehicles will have total access through both entrances. We are seeking this modification to ensure **pedestrian safety** of our community, to **reduce the wear and tear** of our streets and the associated costs from cut through traffic.

REASONING

CCHOA would like to remain an active part of the Southport Community. For many years cut-through traffic has posed a pedestrian safety concern for our citizens, many of whom are seniors, and visitors (particularly grandchildren).

CCHOA has funded many steps to mitigate speed and cut through issues in our community. We have installed speed bumps and added stops signs to no avail. We've also consulted with Chief Coring on these matters.

HISTORY

Cades Cove was begun by Blake Family Builders in 2004. It was approved as a Planned Residential Development and the first houses were built in 2006. Through Blake and successor company Cardinal Builders, the streets were dedicated to the City in nine specific sections, each with a 15-year expiration. As of May 2023, four of those nine have expired without Southport taking any action to accept the streets. These include the ones at the Robert Ruark entrance and one at the terminus of Lord Thomas adjacent to the BHI/Indigo 2 property.

In 2013, Cardinal's posted bond with the City of Southport was for \$365,000. That bond was returned and replaced with a \$175,000 bond (from a different financial backer) for reasons unknown. This occurred without a stormwater inspection as seemingly suggested in Southport's UDO and without streets completed or fully paved. Cardinal Builders abandoned Cades Cove not long after the bond was reduced from \$365k to \$175k.

In 2016, residents took over management of the HOA. The remaining bond was used for stormwater and sinkhole repair, plus related expenses. Additionally, Cardinal had delinquent back taxes with Brunswick County of \$9,579.45 that the residents wound up paying.

In June 2018, the residents of Cades Cove approved securing a loan for \$400,000 to finish our streets and the myriad of other infrastructure projects that Cardinal Builders did not complete. Hurricane Florence hit in September of that year and caused the collapse of inferior stormwater pipes installed by Blake that

were the outflow of our storm water system from our retention pond to Cottage Creek. These repair costs absorbed the majority of the loan fund. We were only able to pave the entrance at Robert Ruark to the four-way stop at Lord Thomas. Cades Cove will be paying on this loan until 2026 without the remaining streets being repaired or paved.

FUTURE

Osprey Landing (200 homes) has been approved and its infrastructure is in place. The Main egress is onto Robert Ruark. More cut-through traffic is likely. Indigo Phase II is directly adjacent to Cades Cove and significantly exacerbates our concerns of still more cut through traffic and the consequential pedestrian safety of our residents, plus the resulting additive wear and tear of our streets. The expansion of 211 continues. With the four lanes becoming two where 211 meets Robert Ruark, additional cut-through traffic would appear likely.

WHERE TO NEXT?

On advice of counsel, CCHOA created an amendment to our Articles of Incorporation in August 2022 to make our streets common ground, allowing our Board to make assessments as needed. Ninety of 99 households participated in the vote with 83 voting in the affirmative and only 7 in the negative.

Our Infrastructure Team has met with multiple suppliers on gate design. We will likely employ a swing gate with codes that permit passage for emergency vehicles, delivery services and school buses. The area will permit passage for walkers and bicycles as we want to keep connectivity with the community. The Ruark entrance will be available for vehicular traffic for residents, guests, vendors and emergency vehicles. The Lord Thomas entrance at N. Caswell will remain fully open.

If the City approves our plan, we will submit building permits and work closely with City staff to make sure all municipal requirements are met, including Police and Fire Departments.

We look forward to working closely with City staff, Planning Board, and the Board of Alderman for what we believe to be a sensible proposal to help protect one of Southport's very important neighborhoods. Thank you.

Board of Directors, Cades Cove Homeowners' Association

Rick Jones, 2024 President, 914-714-5039, rickcadescove@gmail.com

Laura Howell, 2023 President, 703-483-1681, emma4h@gmail.com



Zoning Map Amendment

City of Southport, North Carolina

1029 N. Howe St, Southport NC 28461

www.southportnc.org

Planning & Inspections

Phone 910-457-7961 Fax 910-457-7957

For Staff Use Only

PERMIT No. _____ FEE: \$ _____ Date Received: _____

Applicant's Name: Cades Cove Homeowners' Association; Rick Jones, President 2024

Mailing Address: 407 Lord Thomas Avenue (HOA), 828 Cades Trail (Rick); City: Southport

State: NC

Zip Code: 28461

Phone: 914-714-5039

Email: rickcadescove@gmail.com

Property Owner's Name: SAME AS ABOVE _____

Address of Owner: _____ City: _____

State: _____ Zip Code: _____ Phone: _____

Email: _____

Project Name: CADES COVE ZONING REVISION: public to private access _____

Project Address and/or Description of Location: _____

Parcel ID #: _____ Number of Lots: _____ Site Acreage: _____

Current Zoning District: _____ Proposed Zoning District: _____

A complete application for any amendment shall contain a description of the proposed zoning regulation or zoning map amendment. The application shall state in detail whether the proposed amendment is consistent with the CAMA Core Land Use Plan and any other officially adopted plan that is applicable. The application shall also give detailed evidence that the proposed amendment is in the interest and will benefit the general public and not solely be of benefit to the applicant; that the uses within the proposed zoning district are similar or comparable to the uses in the district as currently zoned, or that none of the uses permitted in the proposed zoning district may potentially adversely affect property values or the health, safety, morals, or general welfare of the residents of the surrounding area. Such application shall be filed with the Administrator to be processed in accordance with Section 2.7.D of the UDO.

The Planning Board and Board of Aldermen may consider the following when deciding: Impact on neighbors and neighborhood, traffic, environment, utilities, suitability of land, harmony with area, schools, economic impact, tax base increase, spot zoning created, road capacity, adequate infrastructure, community opinion, property values, consistency with the Land Use Plan, future land use map, jobs, public services, buffering requirements, environmental impact, site limitations, and consistency with plans and prior decisions. The Boards cannot consider ethnicity, income of future residents, owner vs. renter housing, or who the owner is when deciding.

If the proposed change would require a change in the zoning map, attach an accurate diagram of the property proposed for rezoning showing:

- A. Boundaries indicated as approximately following the centerlines of alleys, streets, highways, streams, or railroads shall be construed to follow such centerline;
- B. Boundaries indicated as approximately following lot lines, city limits, or extraterritorial boundary lines, shall be construed as following such lines, limits, or boundaries;
- C. Boundaries indicated as following shorelines shall be construed to follow such shorelines, and in the event of change in the shoreline shall be construed as following such shorelines;
- D. Where a district boundary divides a lot each part of the lot or tract so divided shall be used in conformity with the regulations established by this ordinance for the district in which said part is located, nor shall a change in lot line be construed to have modified a zoning district boundary;
- E. Where any street or alley is hereafter officially vacated or abandoned, the regulations applicable to each parcel of abutting property shall apply to that portion of such street or alley added thereto by virtue of such vacation or abandonment.
- F. Where any further uncertainty exists, the UDO Administrator shall interpret the intent of the map as to location of such boundaries.

Future Land Use Map Designation: _____

Is the proposed zoning consistent with the Land Use Plan? (Check One and Describe Below):

☒ **Yes** ☐ **No**

Also see attached Appendix with additional details and photographs.

Please describe the changing conditions in the area or in the City of Southport that makes the proposed amendment necessary to the promotion of the public health, safety and general welfare, or that identifies an obvious error in the zoning map based upon the zoning classification or current land use of surrounding properties. Also include an explanation on why the proposed zoning is or is not consistent with the Land Use Plan and other adopted plans (Attach separate sheet if necessary)

Cades Cove Homeowners Association wishes to change the zoning of our development from public to private. As the development evolved, the streets were dedicated to the city in nine separate 15-year dedications. By 2024, four of those nine have expired, including from the Robert Ruark entrance well past the four-way stop at Lord Thomas and the section of Lord Thomas whose terminus is adjacent to the BHI/Indigo Phase II property.

The developers abandoned Cades Cove in 2016 after receiving back \$190,000 of their \$365,000 bond to the City of Southport. This was done without having all the streets finished or having the stormwater system inspected by the City or State. The remaining \$175,000 bond was largely used by CCHOA to repair sinkholes in the stormwater system (and then repaving).

The residents agree to take over responsibility from the City, saving Southport valuable funds. In turn, we would like the opportunity to regulate the wear and tear on our streets, both currently from cut-through traffic, and in the future with the present development of Osprey Landing and eventually the Indigo II property. The expansion of 211 where 4 lanes go down to two at Ruark will likely exacerbate this problem.

We value being engaged members of the Southport community but look to gate our Robert Ruark entrance to achieve the goal of enhanced safety for residents and guests while reducing wear and tear on our roads.

In filing this Rezoning Petition, I hereby certify that I am authorized to submit this application and that all of the information presented in this application is accurate to the best of my knowledge, information, and belief.

Richard D. Jones

Signature (Owner or Authorized Applicant)

February 5, 2024

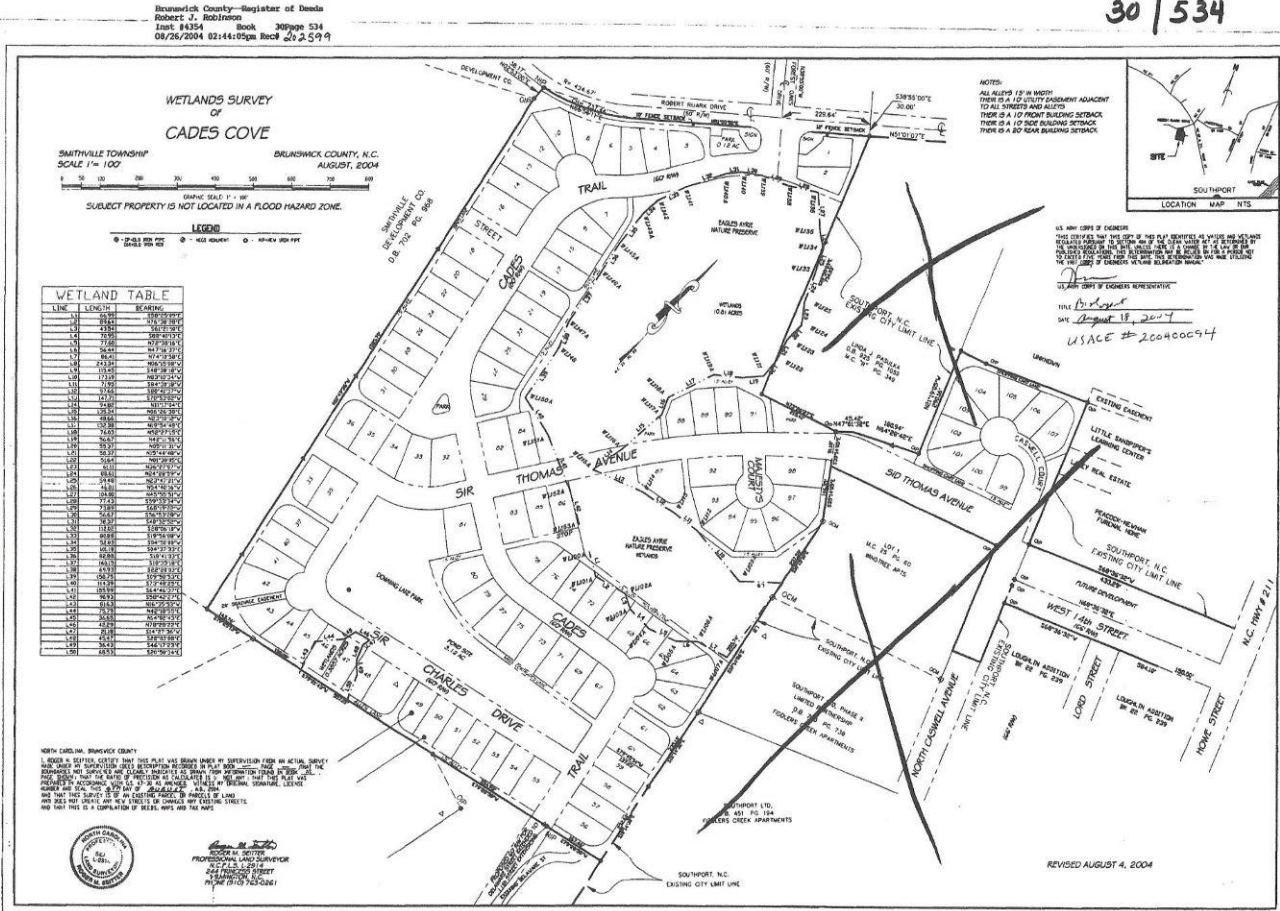
Date

APPROVED BY:

UDO Administrator

Date

30 / 534



map cabinet: 30 page: 534 2:44:05 p.m. 8/26/04 \$21.00 By



**Cades Cove Homeowners' Association
2024 Southport Zoning Amendment**

Appendix

February 5, 2024

INDEX

- 1) Cades Cove by Lot**
- 2) Nine street dedications with expiration dates**
- 3) Potential Gate Designs**
 - a. Home Place**
 - b. Old Southport**
- 4) Robert Ruark approach to Cades Trail, left turn lane**
- 5) Initial gate specifications, subject to change on final design and bids**
- 6) Entrance gate positioning**
 - a. From Ruark**
 - b. From Cades Trail**
- 7) Exit on to Ruark from Cades Trail**

CADES COVE BY LOT; COTTAGE BUILDERS' PUD AMENDMENT REMOVE ALLEYS IN PHASES III / IV



THECOTTAGESNC.COM

STREET DEDICATIONS
NINE PHASES



 **THE COTTAGES**
AT SOUTHPORT
THECOTTAGESNC.COM

GATE EXAMPLES
HOME PLACE & OLD SOUTHPORT
(Final CCHOA design TBD zoning approval)



**ROBERT RUARK APPROACH TO CADES TRAIL
APPROXIMATELY 110 FEET OF LEFT TURN LANE
(Transponder on pillar to left)**



INITIAL GATE SPECIFICATIONS

(Will be finalized on final bids, submitted for building permit)

PHOTOS TO FOLLOW:

- Entrance and exit each measure approximately 26 feet, separated by a 19' area of foliage and the entrance pillar.
- The distance from each external pillar to the pavement is 17.5 feet comprised of matching fencing with possible swing gate for pedestrians and bicycles.
- The entrance gate is about 60 feet from Ruark; the exit approximately 30 feet.
- View of entrance from Ruark:
 - B represents 2 inward swinging 5' high electric gates.
 - B-C shows matching fence from gate to front of entrance.
 - C-D is the fence and gate from pavement to pillar.

DETAILS:

- Gates will both swing inward, due to positioning of power sources.
- Gates will be operated by homeowners and necessary personnel via long range remotes, basically the same as garage door openers.
- There will also be keypad consoles to enter 4-digit codes on both the entrance and exit.
- The gate we ultimately select will be equipped with emergency sensors so first responders can enter without delay.
- Delivery services and school buses can receive remotes or special codes as they prefer. Final gate specs will be subject to review by City Staff, Fire and Police.

GATE POSITIONING RUARK ENTRANCE

View from Ruark, center island at left



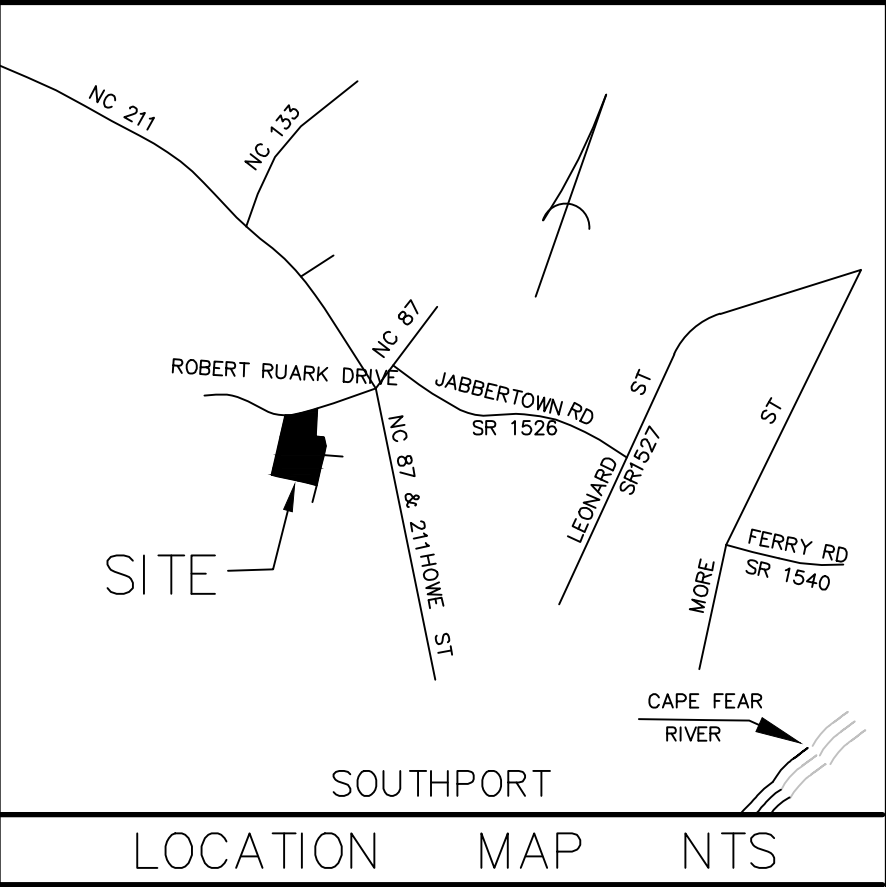
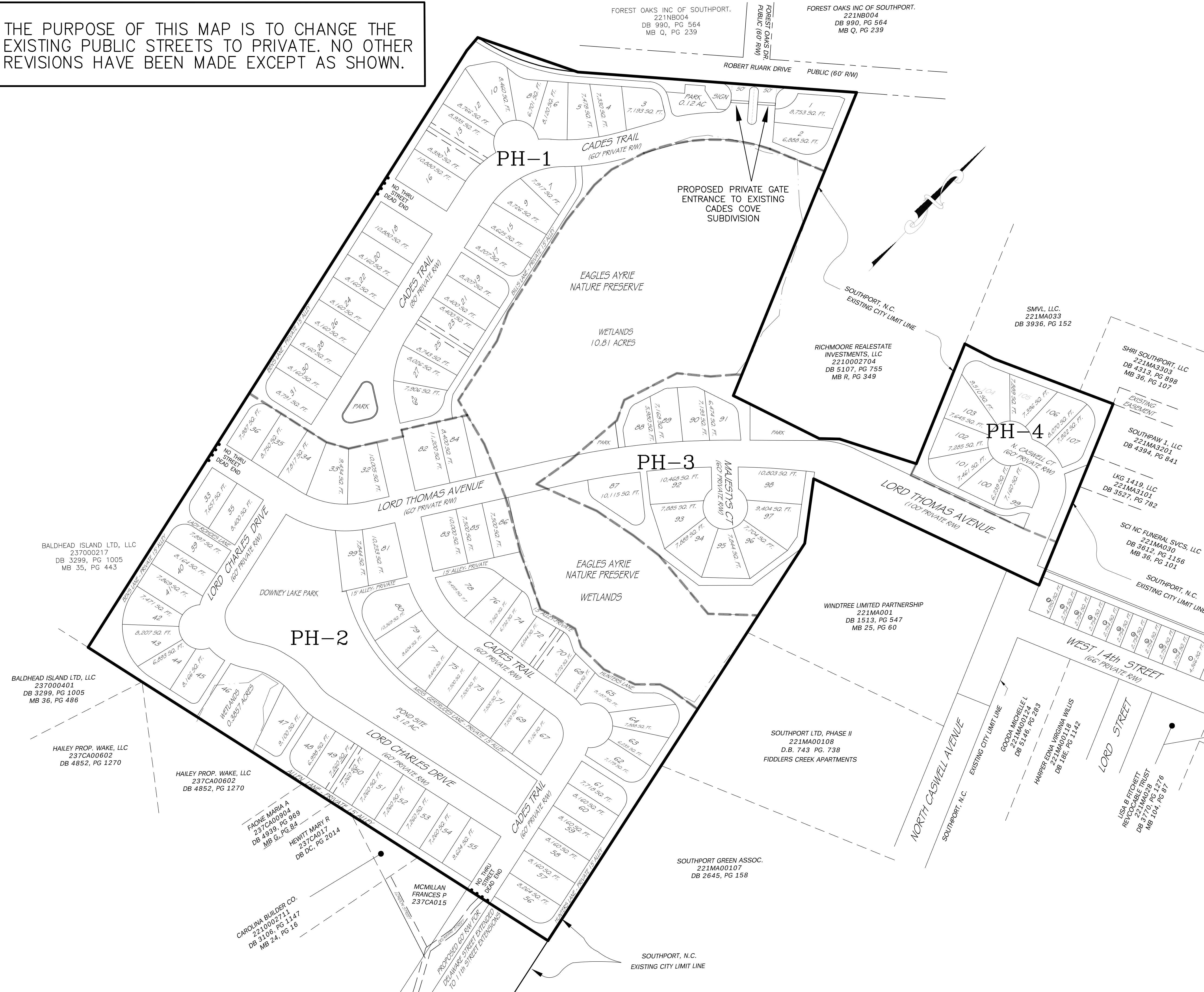
View from Cades Trail (center island at right, then exit)



EXIT ON TO RUARK FROM CADES TRAIL



THE PURPOSE OF THIS MAP IS TO CHANGE THE EXISTING PUBLIC STREETS TO PRIVATE. NO OTHER REVISIONS HAVE BEEN MADE EXCEPT AS SHOWN.



RIGHT OF WAY DEDICATION REVISION CONCEPT EXHIBIT	
CADES COVE	
RIGHT OF WAY DEDICATION REVISION CONCEPT EXHIBIT	
SMITHFIELD TOWNSHIP BRUNSWICK COUNTY NORTH CAROLINA	
OWNER: CADES COVE HOA ASSN. INC. C/O PRIESTLY MANAGEMENT ADDRESS: P.O. BOX 4408 GREENSBORO, NC 2704-4408 PHONE:	DESIGNED: TLL DRAWN: TLL APPROVED: JHF DATE: 6/7/2024 SCALE: 1" = 100' SHEET 1 OF 1
 STROUD ENGINEERING, P.A. 102-D CINEMA DRIVE WILMINGTON, NORTH CAROLINA 28403 (910) 815-0775 (910) 815-0593 FAX	



Cades Cove – Condition of Streets

The streets in Cades Cove meet or exceed the standard found in Southport streets. In 2018, the City Manager and City Planner (Bruce Oakley and Thomas Lloyd at the time) indicated that the streets in our Phase III and IV (Majesty's Court, Lord Thomas and No. Caswell Court) were acceptable to the City should the City decide to accept the streets (which they did not).

As mentioned in our PUD amendment submitted in October 2023, Cardinal Builder's posted bond with the City of Southport in 2013 was for \$365,000. That bond was returned and replaced with a \$175,000 bond (from a different financial backer) for reasons unknown. This occurred without a stormwater inspection as seemingly suggested in Southport's UDO and without streets completed or fully paved. Cardinal Builders abandoned Cades Cove not long after the bond was reduced from \$365k to \$175k.

The remaining bond balance was used largely for stormwater and sinkhole related expenses, not paving. All expenses were approved by the City Planner.

In 2018, CCHOA secured a \$400,000 line of credit in order to finish the infrastructure items not completed when the developer abandoned Cades Cove. Over half of this money went to stormwater related issues, largely because of Hurricane Florence damage (sinkholes, replacement of the stormwater outflow pipe from Downey Lake toward the Cottage Creek outflow, alley repaving).

Once the stormwater damage was repaired, we spent over \$150,000 to pave Cades Trail from the Robert Ruark entrance to the 4-way stop at Lord Thomas. Our Board believes the quality of paving of the section of Cades Trail from the Ruark entrance to Lord Thomas is superior to most of the streets in the City, with the likely exception of the recent paving of Howe Street. Insufficient funds remained to pave the balance of Cades Trail or Lord Charles.

After these expenses, all subsequent Boards believed that we should not be held accountable to pave the balance of the streets as a) Southport returned \$190,000 in bond to the developer who abandoned us and b) we have no control over the wear and tear of our streets.

In conclusion, Cades Cove has shown great resolve in maintaining and enhancing the quality of our neighborhood. We look forward to finishing paving the balance of our Phase II section once Southport gives us the right to control the wear and tear on our streets. It will be at the same quality level of the rest of the neighborhood.

May 2024



Cades Cove (CCHOA) – Financial Accountability

Cades Cove homeowners assumed responsibility from our developers in 2016, just prior to Cottage Builders abandoning this development, unfinished. Among our first orders of business was to commence creation of a Reserve Study that looked at our future infrastructure needs, including finishing what the developer did not, as well as maintaining our first-class neighborhood well into the future.

Our first Reserve Study development was led by William Veno, a recently retired Cades Cove resident who spent his career in economic forecasting and analytics, largely in the energy sector. He holds master's degrees from both Dartmouth and Columbia. He was assisted by two other residents, one a retired Colonel from the U.S. Army Corps of Engineers and the other an analytics and engineering expert who worked for both Lockheed Martin and the National Bureau of Standards.

Mr. Veno continues to oversee and maintain the Reserve Study's analytical tools and the assessment of their implications for CCHOA over the next 20 years, hand-in-hand with our Infrastructure Committee.

Additionally, our initial Board of Directors commissioned an independent, third-party Transition Study by Raleigh-based Criterium-Giles Engineers who have conducted many of these studies for homeowners' associations across North Carolina. The Giles Study confirmed the forecasts by Mr. Veno and our Board.

CCHOA created and manages both Operating and Reserve budgets and bank accounts. Both are funded by monthly assessments (dues) paid by our 99 homeowners as well as fees when a house sells in Cades Cove. We also have occasional special assessments. Our current monthly dues are \$177/household allocated as follows: Operating \$108, Reserve \$18, Loan Service \$51.

In 2018, CCHOA secured a \$400,000 line of credit from North State Bank. Our accounts receivable was used as collateral. The HOA has successfully been paying down the LOC and will be completely paid off in May 2026. Our annualized payment is just over \$61,000. While future Boards may decide differently, the current strategic plan is that those funds, post-May 2026, will be directed to building up our Reserves.

Should the Aldermen approve our privatization initiative, it is likely that the costs of gating and the final paving of our Phase II will be funded largely through a special assessment among residents until the anticipated 2026 increase in our reserve funds. We will tighten up the funding requirements once final design and competitive bids are received for these two initiatives.

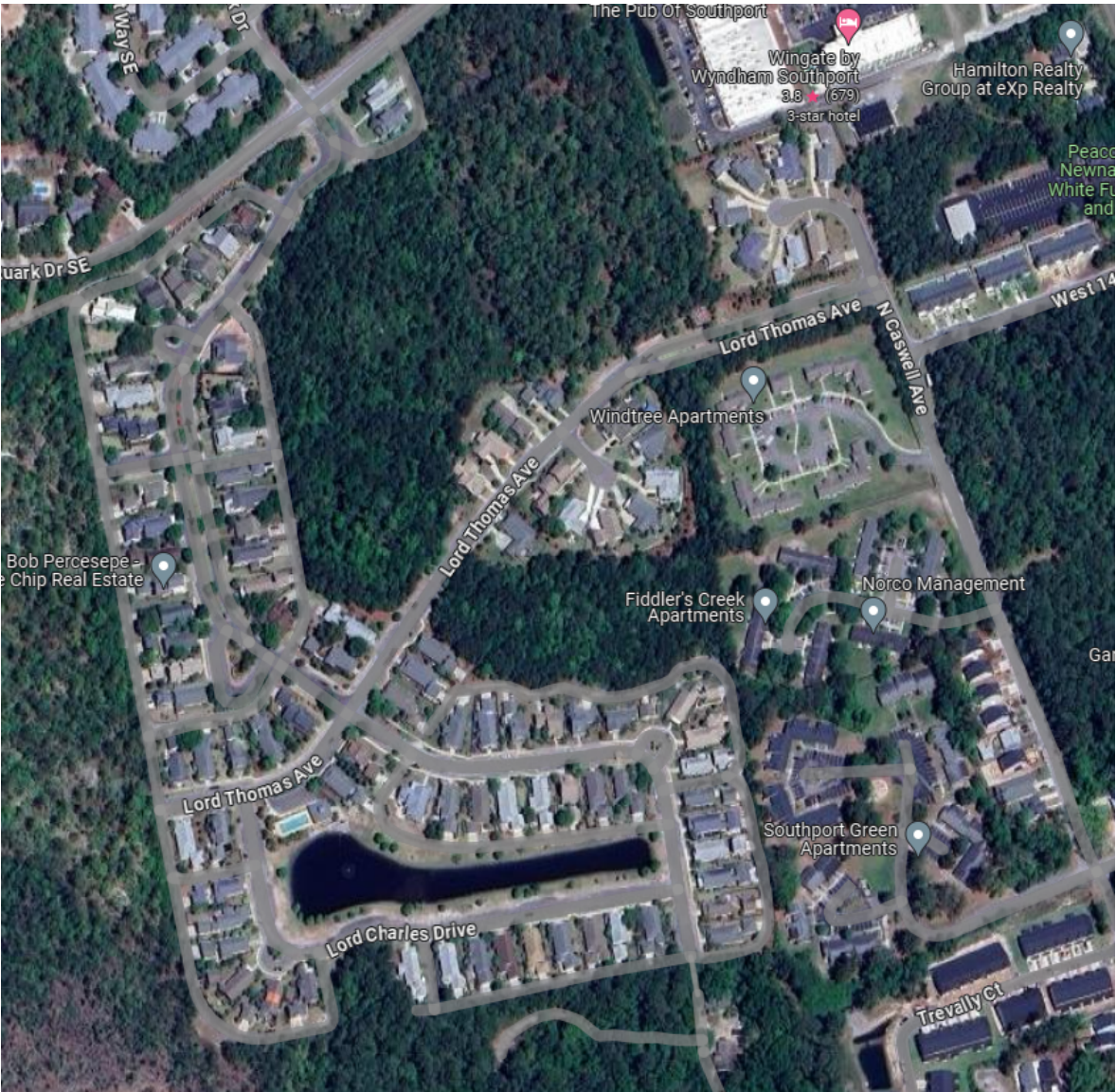
June 2024



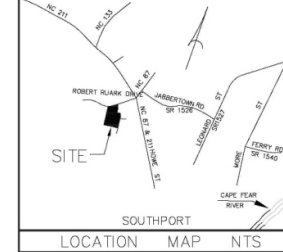
City of Southport, NC

Unified Development Ordinance

Planned Unit Development Modification & Rezoning
Cades Cove Subdivision



THE PURPOSE OF THIS MAP IS TO CHANGE THE EXISTING PUBLIC STREETS TO PRIVATE. NO OTHER REVISIONS HAVE BEEN MADE EXCEPT AS SHOWN.



CADES COVE
RIGHT OF WAY DEDICATION REVISION CONCEPT EXHIBIT

OWNER: CADES COVE, L.L.C. ASSN. INC. C/O PRESTLEY MANAGEMENT ADDRESS: 100 N. 14TH ST. GREENSBORO, NC 27404-4408 PHONE: 774-4408	DESIGNED: TLL DRAWN: TLL APPROVED: JHF DATE: 8/7/2024 SCALE: 1" = 100'
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STROUD ENGINEERING, P.A.
100-B COLUMBIA DRIVE
WILMINGTON, NORTH CAROLINA 28403



The Parks and Recreation Committee's 2024 recommendations for Franklin Square Park has focused on a plan to open Franklin Square Park fully for citizens to use and enjoy.

The Parks and Recreation Committee agreed and recognized the overarching need identified in the public survey and Dr. Herstine's report emphasizing the need to develop a departmental parks and facilities overall maintenance and care plan for Franklin Square Park. (See page 84 attached.)

After careful review of the Franklin Square Operational Plan the Parks and Recreation Advisory Committee focused on Option 3 starting on page 115. As well as the recommendations from Bartlett Tree Experts, for ongoing tree maintenance and yearly care. (Page numbers referenced are from the Franklin Square Operational Plan)

Recommendations 2024-2025 Fiscal Year

- Inspect and repair the stage to remain in its current location.
- Open the park for Southport residents and the community at large to enjoy.
- Activities to include live concerts and other events such as but not limited to the following:
 - Concerts
 - Movies
 - Elementary school graduations
 - Weddings
 - Easter Egg Hunt
 - Christmas tree lighting
 - FSP Drumming group
 - Christmas Caroling
 - Christmas Eve Service
 - Elementary students plays and recitals
 - Farmers Market, to start on East West and wrap around Franklin Square Galley and extend into grass area behind the old fire station
 - Plein-Air
 - Small rental events
 - Religious services
 - Dance Recitals
 - Others to be announced by Parks and Recreation Department
- Vehicles allowed in the park: Limited to maintenance and emergency service vehicles or other vehicles with the Parks and Recreation Director's approval
- No staking of tie lines, use of weighted sandbags is permitted
- Establish Handicapped Parking and/or golf cart parking at roped fence East West Street
- Note * Currently SpringFest market and Winterfest market will not to be held in Franklin Square Park. These markets and others will be reviewed and planned in conjunction with the establishment of an ongoing maintenance plan. (page 84)

Pathways and tree care

- Parks and Recreation staff establish a maintenance schedule and best practices that are needed to maintain the integrity of the park
- Follow recommendations for annual tree assessment from Bartlett tree Company
- Distribute the mulch left from Bartlett tree work
- Obtain free mulch from Bianchi landscaping, unknown delivery fee costs
- Follow recommendations to generously mulch around trees following guidelines around tree collars
- Generously mulch the pathways that come into the park and refresh as needed
- Repair ballast stone wall, PR staff to investigate and obtain recycled materials
- Address areas that have bare spots and with grass, within the park that can and will support grass growth
- Note* Parks and Recreation Committee does not recommend an irrigation system, it is expensive and may cause damage to the tree root system

Trees and park safety

- In 2024 the City of Southport followed the recommendations from the Bartlett Tree survey, in order to return FSP to a safe environment for citizens (see Bartlett report)
- As of this time the hazardous trees have been removed and dangerous limbs removed by Bartlett Tree Experts (2024)
- Per Bartlett tree report adding mulch will help add nutrients to the sandy soil and will hold moisture for the trees. Will also help limit soil compaction during park events.
- Yearly tree inspection as recommended by Bartlett Tree Experts
- Bartlett recommends adding young trees back into the park to keep the park viable as the current trees begin to decline due to age (page 121). Parks and Recreation staff to reach out to the Forestry committee and an arborist for input about where and when to replace trees
- Parks and Recreation staff to reach out to the Beautification Committee for planting of approved plants and shrubs
- Install Post and Rope Fence around three trees located at East West at the Franklin Square Art Gallery Parking lot (page 118)
- Install protective fencing around the trees known as the “four Sisters” (page 118)
- Parks and Recreation recommends the use of mulch in front of the stage in lieu of installing permanent pavers to avoid soil compaction.

General Safety

- Park Regulations signs per city ordinance policy (page 116)
- Rope and post Parking area to be paved with permeable materials, along East West, designated for Handicapped and or Golf Carts (page 121)

- Repaint all Cross walks coming into the park, from Howe Street, East West Street and Nash Street
- Remove large security lights and add appropriate night lighting (page 115)
- Research Southport lighting ordinance for approved exterior lighting and add more light post as needed to match the light posts along the walkways

On Going Park Maintenance (page 122)

- The Parks and Recreation Department hire additional maintenance staff to maintain all components of all 16 parks and recreation facilities
- Create a regular maintenance and care schedule for trees, shrubs, plants and grass
- Create a schedule to pressure wash and paint the city gym
- Outer Banks Tennis Company to repair and paint the basketball court
- Parks and Recreation staff work with the Forestry Committee and Beautification to Create a plan to plant native plants and shrubbery, such as azaleas and Camellias in appropriate locations throughout the park
- Staff to work with Fire Department to remove power box from behind sub-station.
- Remove or plant shrubbery around (page 120) cable near Baptist church
- Install shrubbery to conceal power boxes in front of FSAG
- Wi-Fi, install capability in the park (page 121) Focus Broad Ban Company

In closing the Parks and Recreation Advisory committee has made these recommendations to facilitate the opening of Franklin Square Park to events for the citizens and residents to enjoy. Now and for years to come.

Ema Thomas

FRANKLIN SQUARE PARK SITE MASTER PLAN

◆ **Develop a Departmental Parks and Facilities Overall Maintenance and Care Plan for Franklin Square Park which includes:**

- ❖ **WHEN Franklin Square Park** will be maintained and cared for—daily, weekly, monthly, quarterly, yearly, and/or after programs, services, events, activities, markets, and other community and individual gatherings
- ❖ **WHO** is responsible for each maintenance and care activity at **Franklin Square Park**—Which Crew is responsible for each maintenance and care activity and which crew member is responsible for each maintenance and care activity
- ❖ **WHAT** are the specific maintenance and care activities to be schedule and performed at **Franklin Square Park** to include but not necessarily limited to
 - Trash pickup schedules
 - grass cutting schedules



This image was downloaded from the Creative Commons Online picture site

- grass fertilization schedules
- grass trimming schedules



This image was downloaded from the Creative Commons Online picture site

- grounds aeration schedules
- mulching schedules
- shrubbery trimming schedules



This image was downloaded from the Creative Commons Online picture site

- shrubbery fertilization schedules
- shrubbery planting schedules
- tree trimming schedules
- tree fertilization schedules
- tree planting schedules
- what and when maintenance will occur after events, festivals, markets, activities, and community and individual gatherings at **Franklin Square Park**



BOARD OF ALDERMEN

AGENDA ITEM SUMMARY

DATE: 01/09/2025

DEPARTMENT: Development Services

PRESENTED BY: Maureen Meehan, Planning Services Director, Jake Petrosky and Andrea Radford, Stewart Consulting

ITEM SPONSORED BY: Development Services

ITEM/TOPIC: Plan Southport 2050 Comprehensive Plan Review and Presentation

COST: N/A

BUDGET LINE ITEM: N/A

JUSTIFICATION: The Southport 2050 Comprehensive Plan (meeting CAMA planning requirements) is an update of the Southport 2014 CAMA Land Use Plan.

The city, with Stewart Consultants, is in the final stages of developing the Southport 2050 Comprehensive Plan, which includes local adoption and state certification. Jake and Andreas' presentation will give an overview of the plan and the draft recommendations developed considering existing conditions, future projections, and public input.

IMPACT IF NOT APPROVED: N/A

DEPARTMENT HEAD COMMENTS: The Coastal Area Management Act (CAMA) requires that the 20 coastal counties prepare a land use plan/comprehensive plan meeting their specific management topics: public access, land use compatibility, infrastructure carrying capacity, natural hazard areas, and water quality. In addition to the management topics, each local government may include other topics or elements of interest to their plan. The draft comprehensive plan is now ready for your review and comments in preparation for sending the plan to the NC Division of Coastal Management (DCM) for their review. Staff respectfully request that all comments be submitted by January 23, 2025, to keep the plan on schedule to submit to DCM the first week of February. A final copy of the plan, with your comments incorporated will be presented at your regular meeting on February 3, 2025, for approval to send to DCM.

ATTACHMENTS: Staff Report and Presentation Slides

REQUESTED ACTION: None

PROPOSED MOTION: None



MEMORANDUM

To: Mayor Rich Alt and Members of the Board of Aldermen

From: Maureen Meehan, Planning Services Director

Re: Southport 2050 Comprehensive Plan Review and Presentation

Date: January 9, 2025

Planning legislation found in NCGS 160D-501 and the Coastal Area Management Act requires that local governments have a locally adopted and reasonably maintained land use plan. The city's existing CAMA Core Land Use Plan was initially adopted in 2014 by the City and the Coastal Resources Commission, with a subsequent minor update occurring in 2020. Since then, the city has experienced significant growth within its planning jurisdiction and within the surrounding areas of Brunswick County.

Since Stewart Consultants was contracted in October 2023, there have been steering committee meetings, stakeholder meetings, and several public input opportunities. Jake Petrosky and Andrea Radford have compiled existing conditions, a future land use map, and the vision, goals, and action items. The team will provide an overview of the draft plan at your January 9 regular meeting.

The city with Stewart Consultants is finalizing the Southport 2050 Comprehensive Plan and hope to have the plan adopted as soon as possible after the Division of Coastal Management (DCM) and other State Agency review periods. A full draft of the plan is ready for your review and comments, prior to submittal for state review. Staff respectfully request that all comments be submitted by January 23, 2025, to keep the plan on schedule for submittal to DCM the first week of February. I am available to meet if you would like to discuss any part of the plan or review your comments in person.

A copy of the most recent draft comprehensive plan can be found at the following link. If you would like a hard copy of the plan, let me know.

<https://acrobat.adobe.com/id/urn:aaid:sc:va6c2:ff3fa5a2-fc2c-4c70-a042-eb321a3a9ca4>

The following schedule outlines the remaining review timelines and estimated dates assuming the worst-case scenario of a 75-day DCM review:

Board of Aldermen comments- January 23

Public Review- February 1

Division of Coastal Management Staff Review- February 1 (could take up to 75 days)

Edits from DCM Staff Review

State Agency Review (30-day review period) – May

Planning Board Recommendation to Board of Aldermen – June

Board of Aldermen Public Hearing and Adoption – July

CRC Certification by DCM (30-day public comment period)



Comprehensive Land Use Plan

Board of Aldermen Meeting

January 9,
2024

Process



Public Engagement

- Name the Plan Survey
- Stakeholder Meetings
- Community Survey
- Walking Tour
- Listening Sessions
- Photo Contest
- Public Meetings (April and





Southport History

- 1792- Smithville was established
- 1808- Smithville named the county seat
- 1887- Smithville as a major port and entrepreneurial hub, was named **Southport** in anticipation of the growth as a major port city
- 1890- local brick and lumber companies were established in Southport

When any well-informed observer notices a disposition on the part of municipal authorities to preserve and safeguard natural decorative features such as trees and to perpetuate historical landmarks unaltered and to add various improvements that will tend to make a town more attractive, he realizes that that town is destined always to have a unique individuality and charm above other towns. More than that, this characteristic often includes and carries with it a genuine commercial asset. The people who live in such a town are proud of it and prefer to spend their lives there, and visitors always come back.

Many a man would not hesitate to sacrifice a century-old tree... We can recall any number of towns near home where the streets have been entirely denuded of trees in the first instance with the idea that the result enhanced the metropolitan aspect of the embryo city...

Southport already a naturally beautiful little city could be made more so but it is to be hoped that when the inevitable growth to a larger and greater municipality comes that this natural beauty will not be sacrificed to commercialism.

Source: Howard C. Curtis, Southport Herald

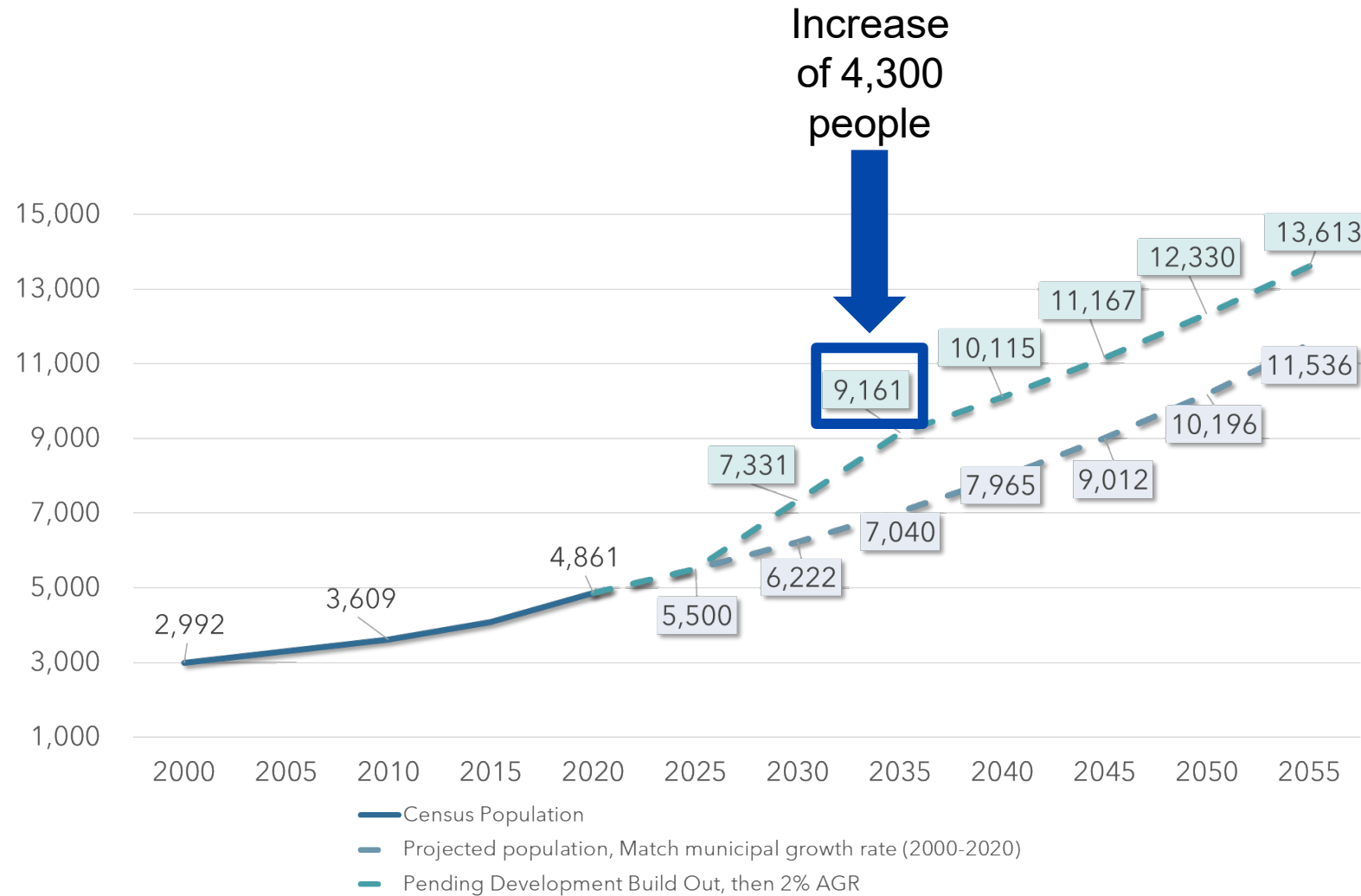
Southport History

- 1909- Article in Southport Herald spoke of the choices facing Southport- destroying its natural beauty and charm for commercial development
- 1978- Departure of the county government
- 1980s – The menhaden fleet ceased operations
- Today – Removal of Southport's Extraterritorial Jurisdiction

Why Plan?

Why Now?

- Growth in Brunswick County- US 17 Corridor, NC & Corridor
- 160D-501- Reasonably maintained plan to enforce zoning
- Removal of ETJ- HB 911- July 1, 2024
- Senate Bill 382- Dec. 11, 2024



Mixed

Use Mixed use buildings (residential + commercial) can support walkability and reinforce historic character of a coastal village.

- Opportunity in Mid-Town, downtown and elsewhere.
- Scale of buildings can

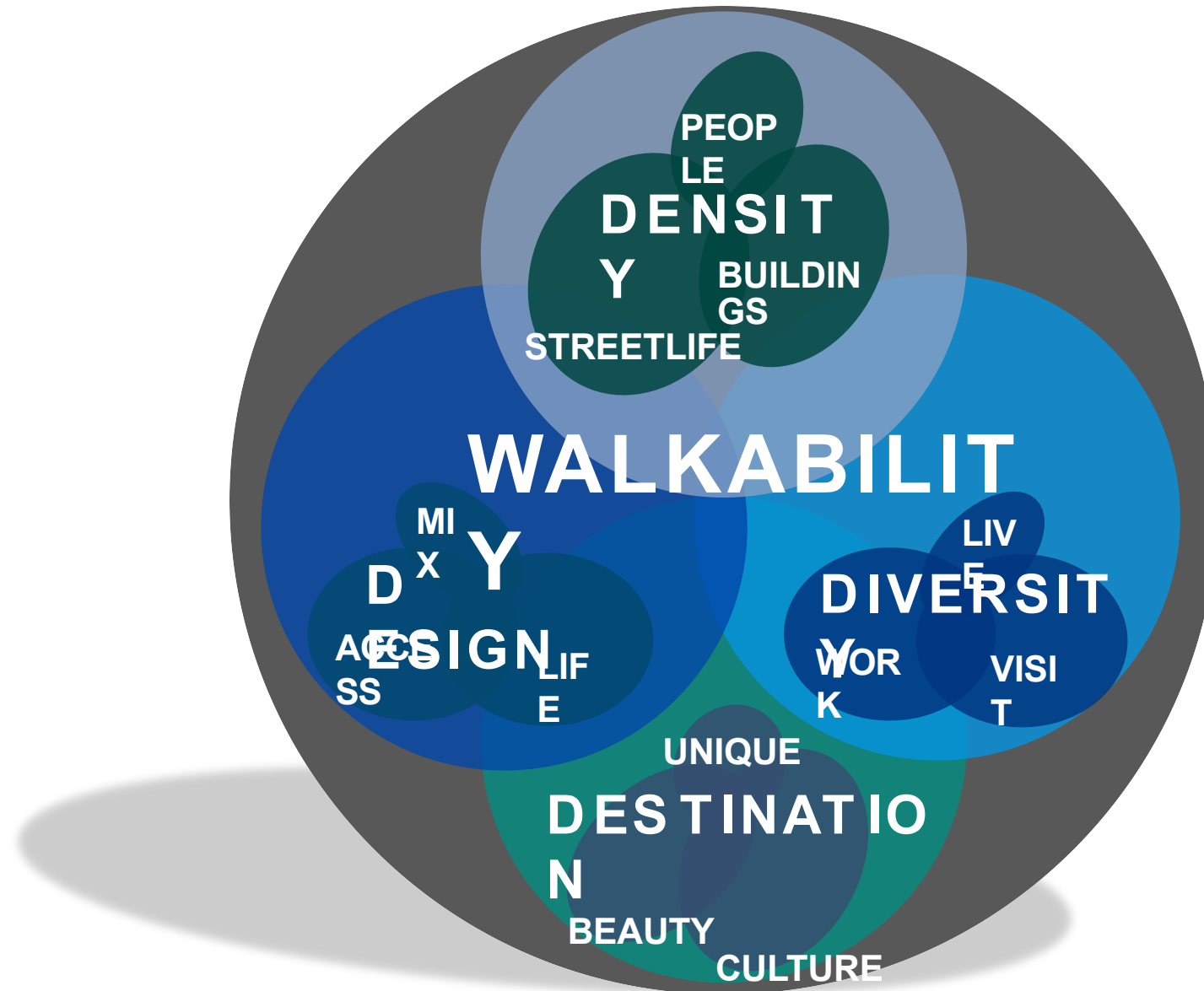
Residents who live in walking distance of downtown commercial districts spend approximately 11K per year.

Garage apartment, 1920s. Almaghren lived in this apartment over the garage where he worked. (Courtesy of Lewis J. Hardee Jr.



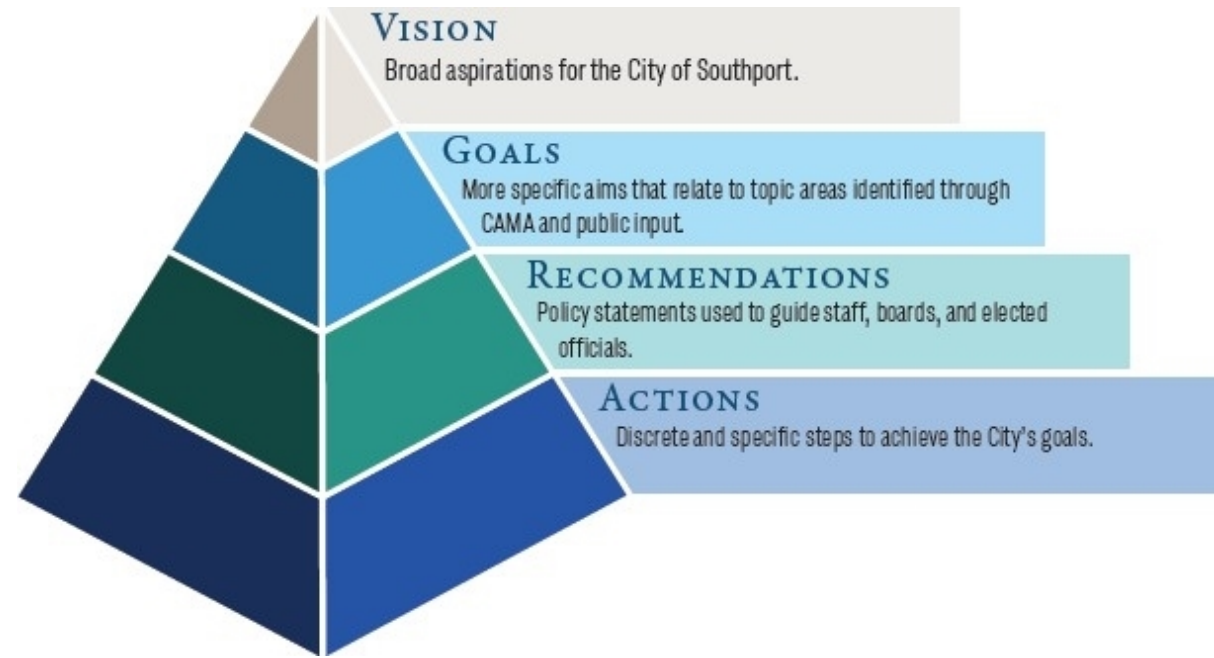
PLAN SOUTHPORT
2050

The second story in mixed use buildings in downtown present an opportunity for upper story residential.



How to Use the Plan

- Chapter 1. Community Concerns and Aspirations
- Chapter 2. Socioeconomic Snapshot
- Chapter 3. Past Planning Efforts
- Chapter 4. Planning for the Future
- Chapter 5. Implementing Plan Southport 2050
- Chapter 6. Existing Conditions and Natural Hazards





Draft Recommendations/Discussion

Land Use, Character, & Housing

Encourage a development pattern that honors Southport's character and respects the natural environment.

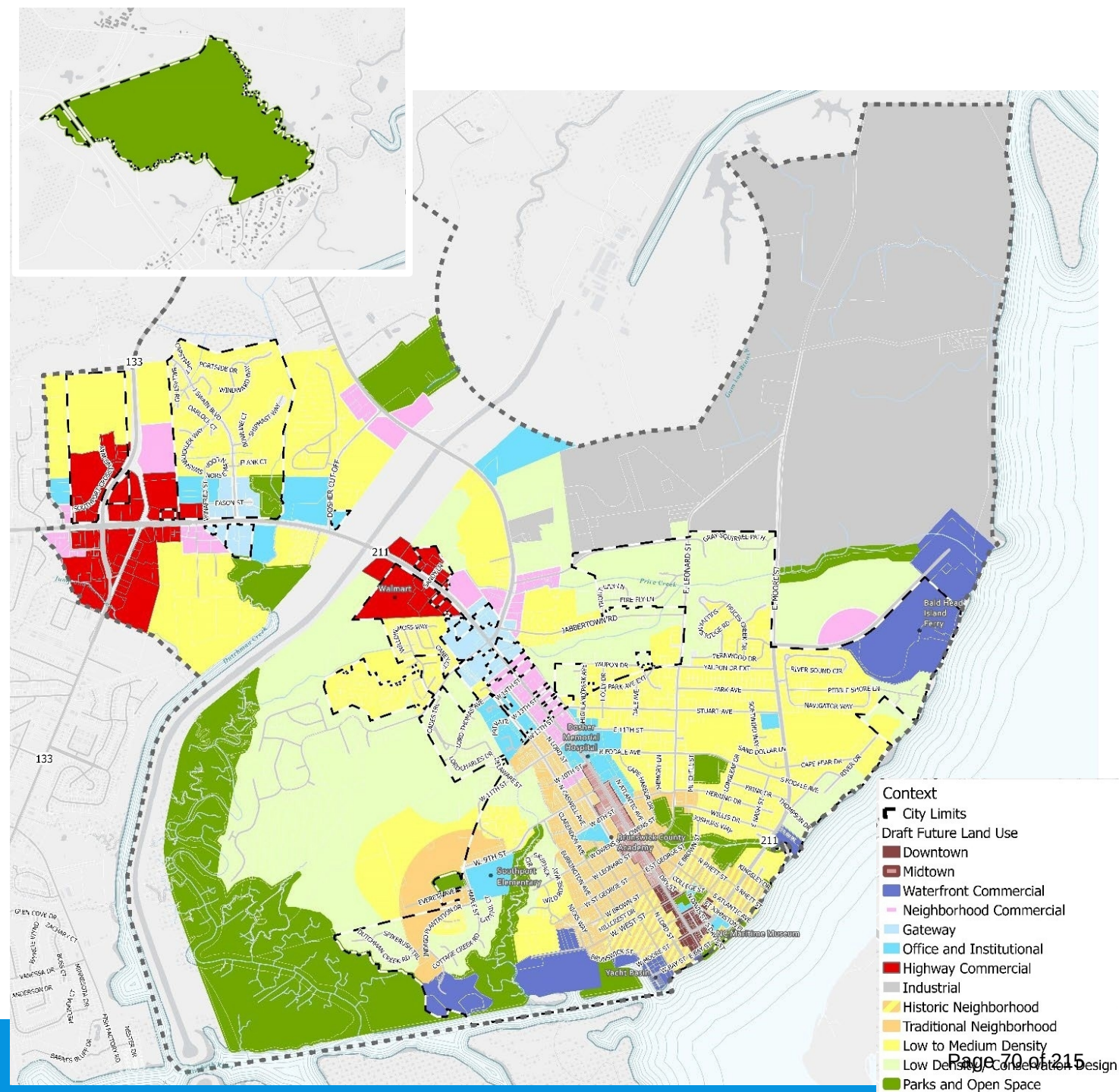
- Honor existing character of historic and traditional neighborhoods.
- Limit density, building size and height in different areas based on character and context.

Goal: Ensure development is compatible with Southport's unique characteristics, including its historic areas, heritage trees, and walkable environment while minimizing impacts.



Draft Future Land Use Map

- Recognizes residential and nonresidential character
- Four different areas to accommodate different scales of nonresidential uses
- Encourages conservation design in environmentally sensitive areas

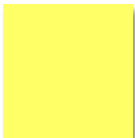


Residential Character

Areas

 **Historic Neighborhood:** Predominantly single-family homes. Occasional bed and breakfasts, duplexes and accessory uses. Short block lengths. Max height 40'.

 **Traditional Neighborhood:** Mostly single-family residential, with some mix of housing including small-scale attached residential. Short block lengths. < 6 units per acre. Max height 40'.

 **Low to Medium Density:** Mostly single-family residential. Medium block lengths. 3-4 unit per acre. Max height 40'.



Low Density / Conservation Design

Character Area

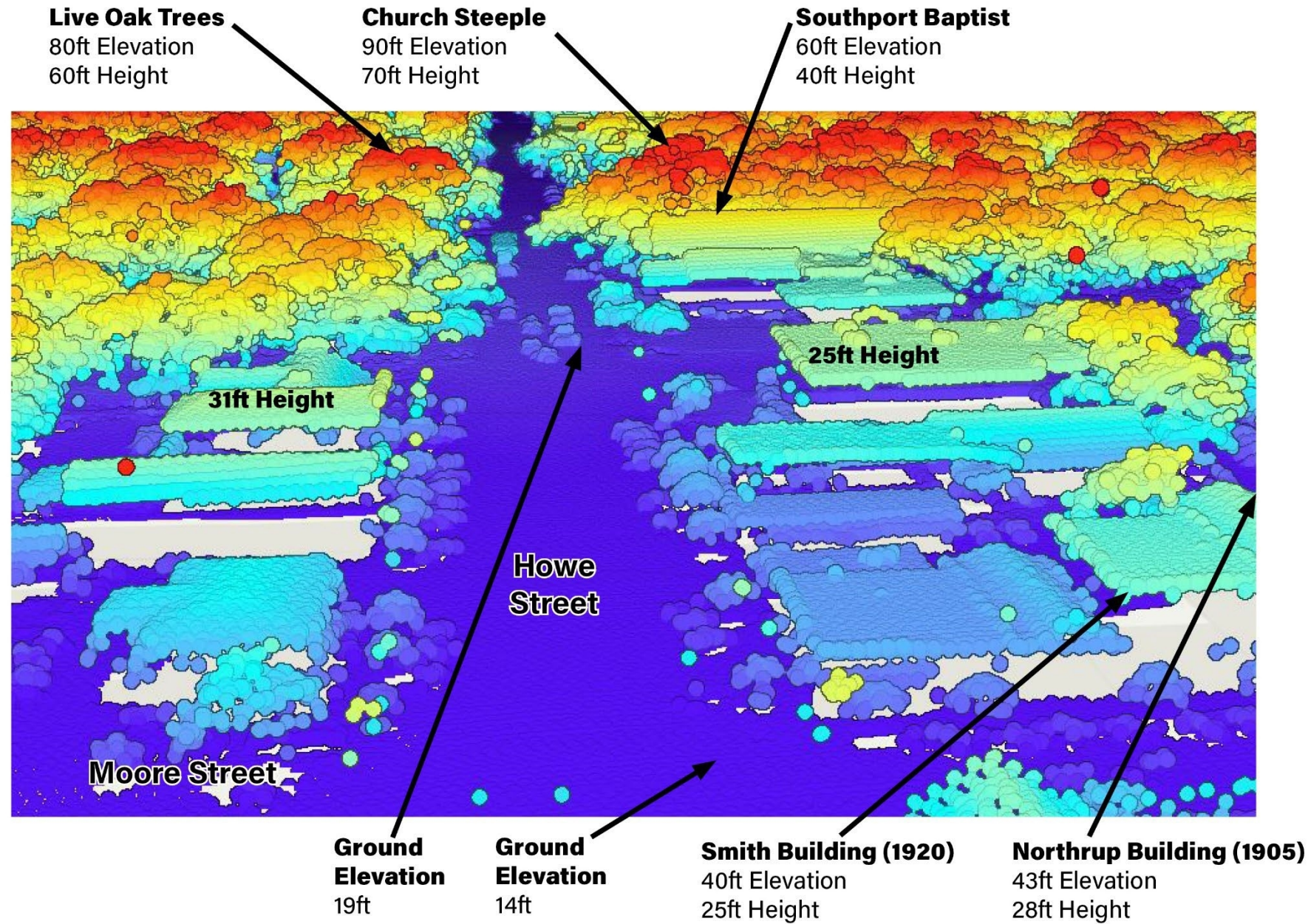
- Half acre lots or conservation design with smaller lots clustered away from environmental features minimum of 40% open space
- Potential incentives for Conservation Design
 - Up to 2.5 DUA gross density
 - Small portion could be attached (i.e. like Indigo), up to 25% of units
 - Residential and open space design requirements (open space priorities, passive vs. formal, alley loading, etc.)



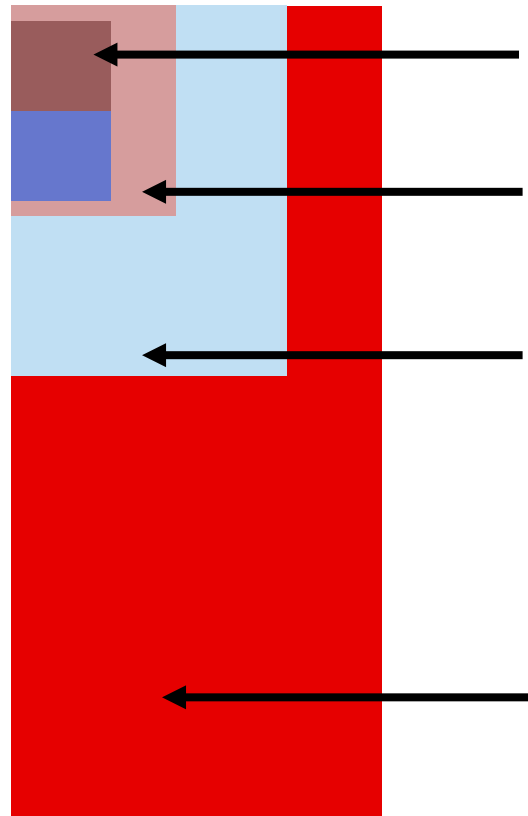
Height Analysis is



Height Analysis is



Scale of Commercial Buildings



2,000-3,000 sq. ft – Typical Main Street Retail, Service, or Office

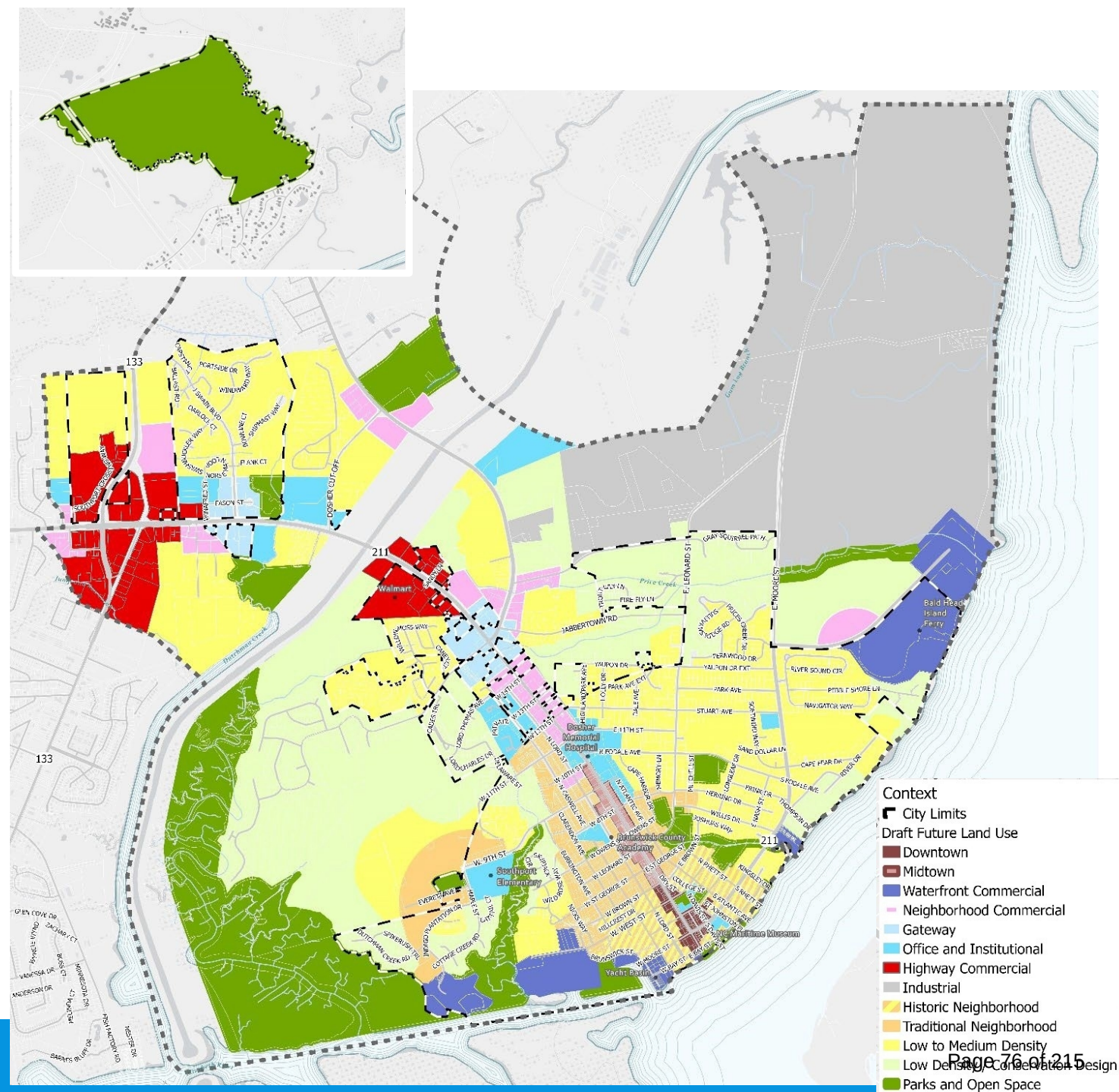
3,000-8,000 sq. ft – MidTown and Neighborhood Commercial - Typical Small/Medium Scaled Dining, Retail, or Service

10,000- 30,000 sq. ft – Gateway- Range of Medium Scaled to Big Box Scaled Retail, Service, or Office

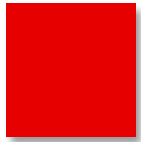
30,000+ sq. ft – Highway Commercial- Typical Larger Scale Retail, Service, or Office

Draft Future Land Use Map

- Recognizes residential and nonresidential character
- Four different areas to accommodate different scales of nonresidential uses
- Encourages conservation design in environmentally sensitive areas



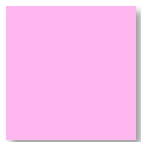
Non-Residential Character Areas



Highway Commercial: Larger footprint, higher intensity, commercial, retail, and services



Gateway: Medium scale uses including retail, restaurants, live-work units, offices.



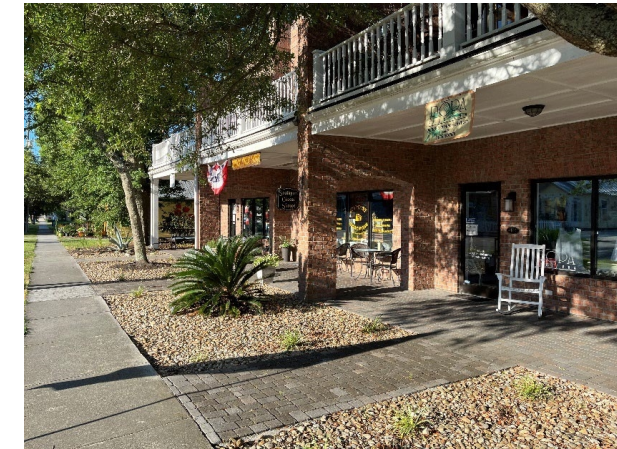
Neighborhood Commercial: Neighborhood serving small-scale nonresidential uses (5,500 square feet or less) with use restrictions and design details to limit impacts. Some second floor residential.



Downtown: Historic Commercial Core. Smaller scale buildings. Maximum height of 35ft (institutional uses up to 40ft). Active storefront uses- retail, restaurants, coffee shops, etc. and upper-story residential.



Mid-Town: Small-to-medium scale boutiques, retail, restaurants, coffee shops, wine tasting, brew pubs, etc. Some live-work units



Waterfront Commercial: Includes Bald Head Island Ferry Service, Fort Fisher Ferry Service, Yacht Basin District, and Marina. Max Height 35'. Waterfront uses-restaurants, retail, hotels, docks, boat ramps, urban waterfronts, fishing operations, boardwalks, marinas, and boat rentals.



Land Use, Character, & Housing

Processes and standards should be updated to include **performance-based standards and some flexibility** (i.e. mixed-use development and conditional zoning options)

- **Affordability** (ADUs, housing types, targeted projects (i.e. veterans, teachers or seniors))
- Coordinate with **Brunswick County** and other entities to manage growth near Southport.

Goal: Ensure development is compatible with Southport's unique characteristics, including its historic areas, heritage trees, and walkable environment while minimizing impacts.



Public Access &

Parks

- Improved connections (Lowe-White to Taylor Field) and parking (Alvin Caviness)
- Enhance East Coast Greenway route
- Plan for **Stephen's Park**
- Continue to improve **City Dock**

Goal: Maximize public access to the coastal waters of the region, parks, and other recreational opportunities.



Historic Preservation

- Support local district and local landmark designations
- Pursue **Certified Local Government** status
- Tell **Southport's story** through art, community activities, education, and signage

Goal: Preserve, protect, and continue to celebrate the city's historic resources.





Resilien cy

Goal: Increase Southport's resiliency to natural hazards.



- Grant funding to assess local critical assets
- Take steps to improve Community Rating System by 2028
- Low-impact development solutions
- Tree preservation and annual tree planting program
- Protection of noncoastal and coastal wetlands
- Dark Sky Initiative

Future of the Yacht Basin

Goal: Prioritize adaptation measures and improvements to allow residents and visitors to continue enjoying the Yacht Basin.



- Street Improvements
- Bay Street and **Waterfront Master Plan**
- Historic Signage/markers
- **Height limitations** for new development
- **Parking on eastern edge** and plan for/fund **beautification in right-of-way**
- **Long-term solution** for boardwalks and parking



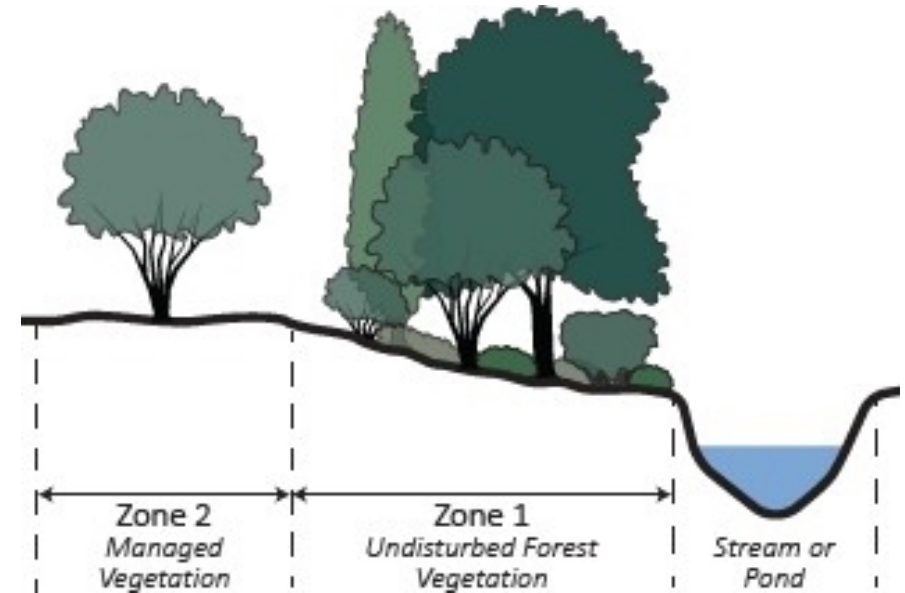
Rare Plants and Endangered Species

Water Quality

Goal: Maintain, protect, and where possible enhance water quality in all coastal wetlands, rivers, streams, and estuaries.



- Expand stormwater regulation
- Study impervious surface trends and limit built-upon area for certain zoning districts
- Preserve large wetland areas
- Stream and wetland buffers



Economic Development

Goal: Embrace and leverage Southport's unique small commercial areas and historic downtown as an economic development opportunity.



- Continue to promote events locally and regionally
- Plan and improve wayfinding
- Funding to improve downtown amenities, including lighting, pedestrian enhancements, seating, and tree canopy coverage
- Support Southport Elementary School and Brunswick Community College

Transportati

on

- Access management NC 211 and NC 87
- Compact-mixed use development to support walkability
- Use of rights-of-way for parking, stormwater management, sidewalks, street trees
- Bicycle and/or golf cart parking
- Improved pedestrian crossings along N Howe Street

Goal: Ensure safe and reliable multi-modal transportation options including walking, biking, and other forms of transportation while limiting impacts from new development and prioritizing the needs of residents and visitors.

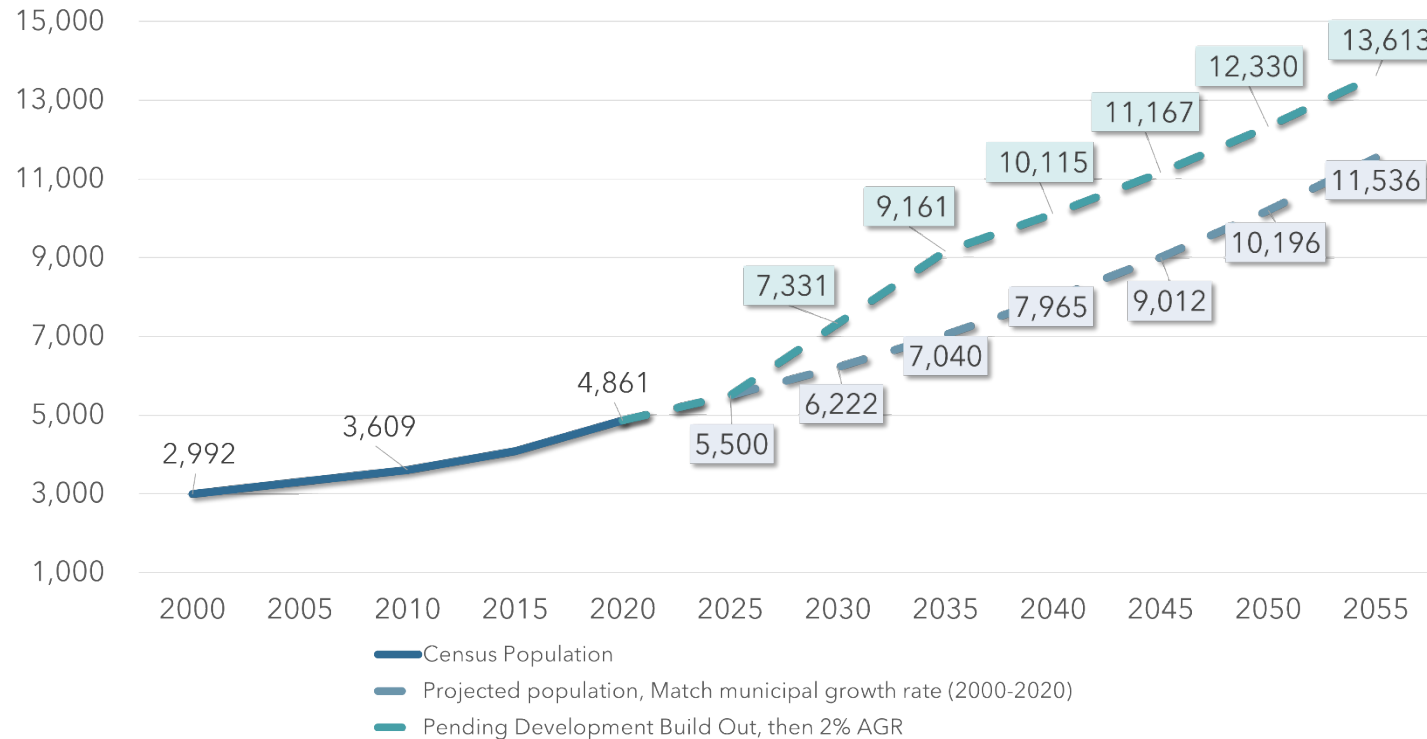


NORTH HOWE STREET AND LEONARD STREET PEDESTRIAN IMPROVEMENT CONCEPT





Ensure public infrastructure systems and services are appropriately scaled, located, and managed to accommodate sustainable growth while protecting natural assets.



Infrastructure & Services

- Utility system monitoring
- Establishment of Urban Service Area
- Police, Fire, and EMS trends and needs
- Stormwater system enhancements

Implementation

What would you like to see prioritized?

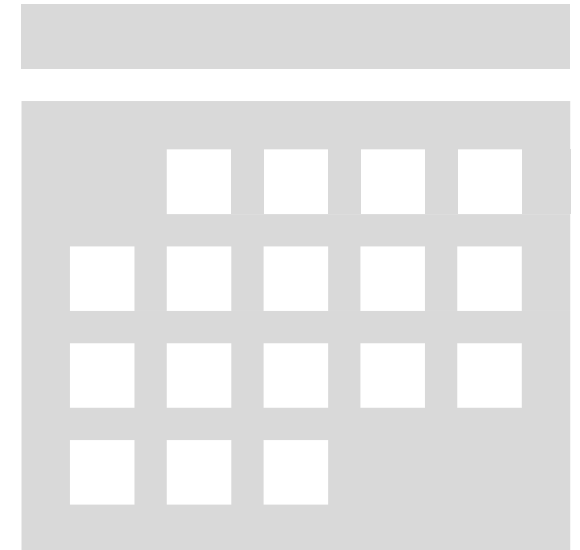
- Next 3 years
- 3-5 years
- 5-10 years
- 10+ years



Next

Steps

- Board of Aldermen comments- January 23
- Public Review- February 1
- Division of Coastal Management Staff Review- February 1 (could take up to 75 days)
- Edits from DCM Staff Review
- State Agency Review (30-day review period)
- Planning Board
- Board of Aldermen
- Certification DCM (30-day public comment period)





Thank
You!

SOUTHPORT STREET LIGHT POLICY (4-14-2022)

Purpose

To provide standards for outdoor lighting and to establish policy regarding street light installation and maintenance. It will be the policy of Southport to reduce negative impacts on wildlife, human eye sensitivity and the natural beauty of the night sky while providing light to enhance safety and City appearance.

Coverage

This policy shall apply to all outdoor areas within the municipal limits and extra territorial jurisdiction (E.T.J.) of the City of Southport.

Lighting Plan

A plan that details lights for parking, landscaping, exterior building lighting, streets and signs is required for any proposed highway commercial, business district, industrial, Planned Unit Development (PUD), or Major Site Plan project that requires review by the Southport Planning Board. Wherever possible, solar and dimming technology will be utilized to provide desired light conditions.

Definitions

Central Business District luminaire: Acorn style LED fixture on decorative black pole.

Luminaire: A complete electric light unit. Luminaire for the purpose of this policy will be luminaires pre-approved by the City of Southport and available through the City of Southport electrical installation and repair provider. All fixtures shall meet International Dark Sky Association standards and will have a color temperature of 2700 Kelvin (K) or less. (Appendix 4 identifies approved luminaires for use in Southport and the E.T.J.)

Light Source: (Lamp) The light emitted by Light Emitting Diodes (LEDs) and fiber optics is required. The maximum color temperature permitted is 2700 Kelvin (K). Existing light sources of incandescent, metal halide, or high-pressure sodium will be replaced with 2700K LED whenever a light source needs repair, replaced or as part of a maintenance plan.

Southport Historic District: Refer to the Southport Historic District map retained in the Planning Department.

Southport Special luminaire: Single bell-shaped fixture with LED as approved by the City of Southport.

Street Light Map: Color coded map attached to policy (Appendix 5). Colors identify criteria to be followed for luminaire installation.

Artificial Light General Use

A. Street lighting fixtures may not exceed 40 feet in height (as measured from the ground to the top of the pole). The City of Southport may permit fixtures above this height when necessary to provide illumination for situations other than streets such as but not exclusive to: stadiums, water tanks, towers or recreation fields.

B. Lighting within any property that illuminates or interferes with the reasonable use or enjoyment of any other property is prohibited.

C. Blinking or flashing lights shall be prohibited unless the lights are required as a safety feature and approved by the City of Southport.

Lighting of City Maintained Streets

It is the goal of this policy to provide safe, effective lighting on City of Southport maintained streets consistent with the community's historic character and residential neighborhoods. Lighting and maintenance of street lights will be the responsibility of the City when the lights are directly connected to the City of Southport electrical grid. If the streetlights on city maintained roads are the property of BEMC and are connected to the BEMC electrical grid, the cost of lighting and maintaining the street lights will be a shared responsibility between the City and HOA/POA. In all situations, the City's maximum responsibility/contribution to the cost for operation and maintenance will be an amount that is equal to or less than the City's monthly power and maintenance cost for a standard street light under this policy connected to the City of Southport electrical grid.

A. At any specified location, lighting shall be installed so that the level of illumination measured in foot-candles (fc), falls within the appropriate range. Foot-candle measurement is determined by measuring the lighted area on pavement, at any given point.

B. Street lights shall be installed within the road right of way or as close to lateral property lines as possible. Shorter or longer spacing intervals are permitted to accommodate the vertical or horizontal street alignment or natural features such as trees.

C. New street light luminaires and poles may replace existing fixtures, when necessary, to accomplish illumination measured in foot candles in accordance with the lighting chart in this document. Appropriate luminaire and pole types will differ depending on the location where the street light is to be installed. If minimum safe light conditions do not exist at a particular location, additional street lights may be installed.

D. Residents along a street may request additional street lighting beyond what is already installed, provided the requested additional street lighting is approved by the City. Requests shall be made by completing the Southport Street Lighting Request Form (See Appendix 3). The City shall determine

the area of influence on a case-by-case basis. If approved, the City will process the request and may cover all costs associated with street light installation if funds are available as determined by the City.

E. Residents may request the relocation of a street light. Requests shall be made by completing the Southport Street Lighting Request Form. The City shall consider such a request if the relocation does not reduce the illumination below minimum foot candles. Relocation costs and all facilities abandonment costs must be paid in full to the City, in advance, by the resident(s) requesting the relocation if the request is approved but funds are not approved by the City.

F. When new streets have been completed according to City standards and accepted by the City for maintenance, a request for adoption of the installed street lights can be made by the developer or HOA/POA.

G. In cases of annexation, where the street(s) meets City standards and have been accepted by the City, the streetlights can be considered for adoption by the city. When applicable, the HOA/POA shall make a request for the City to evaluate existing street lights for adoption. If the street lights conform to City standards, the city may adopt the street lights.

Lighting of North Carolina Department of Transportation (NCDOT) Maintained Streets

NCDOT allows the installation of utilities, including lighting along NCDOT maintained roadways through the encroachment process. Several roads in the City of Southport are maintained by NCDOT. If the City plans to change the existing street lighting design on NCDOT maintained roads, the new lighting design must be submitted to and approved by NCDOT, through the encroachment agreement process prior to installation.

Street Lighting Map

A. HOA /POA in a Planned Unit Development or Subdivision (map color purple): Street lights will be identified on plans submitted by the developer to Development Services for new construction or by Homeowners/Property Owners Organization if lights are being replaced.

- 1) The City of Southport will not pay for any costs associated with the lighting of private streets, parking lots, alleys or driveways.
- 2) Luminaires and poles used in Planned Unit Developments and Major Site Plans must be approved by the City of Southport.
- 3) Street lights will be placed at all street intersections.
- 4) See chart for light levels for streets.

B. Waterfront and Downtown Area Streets (map color blue): Streets highlighted with blue on map that are located in the Waterfront Area, Designated Historic District, the Yacht Basin, E. Moore St., and including Howe St. up to 14th Street.

- 1) Lighting in this area will be the Southport Special luminaire mounted on concrete poles.
- 2) See chart for light levels for streets and intersections.
- 3) Street lights will be placed at all street and crosswalk intersections.

C. Central Business District (map color red): Streets highlighted with red on the map shall conform to the following standards:

- 1) Utilize a combination of acorn fixtures on decorative poles and standard armed fixtures on wooden poles at intersections.
- 2) See chart for light levels for streets.
- 3) When underground electricity is installed in this area, the standard armed fixtures/poles at intersections shall be replaced by Southport Special luminaires on concrete poles.

D. Street Lights on Residential Area Streets (map color green): Streets highlighted with green on map in residential areas beyond the Waterfront/Downtown area and are not part of an HOA/POA; lighting on these streets shall conform to the following standards:

- 1) Street lights will be approved fixtures mounted on wooden poles.
- 2) See chart for light levels
- 3) Street lights will be placed at all street and crosswalk intersections.

E. Street Lights on Main Roadway Corridors (map color yellow): Main roadway corridor street lights shall conform to the following standards:

- 1) Street lights will be approved fixtures mounted on wooden poles.
- 2) See chart for light levels
- 3) Street lights will be placed at all street and crosswalk intersections.

Nonconforming Lights

Luminaires (fixtures) existing as of April 14, 2022 in HOA/POA neighborhoods may remain and shall be considered nonconforming structures. However, nonconforming lights **will not** be maintained by the City even if such lights are on City maintained streets. Modifications, replacement, or expansions, shall conform to the standards of this policy. If HOA/POA neighborhoods desire to retain nonconforming lights and poles, those shall be maintained, repaired and/or replaced with the like kind, at the expense of the HOA/POA.

Appendix 1: Street light acceptance flow chart

Appendix 2: Light levels chart

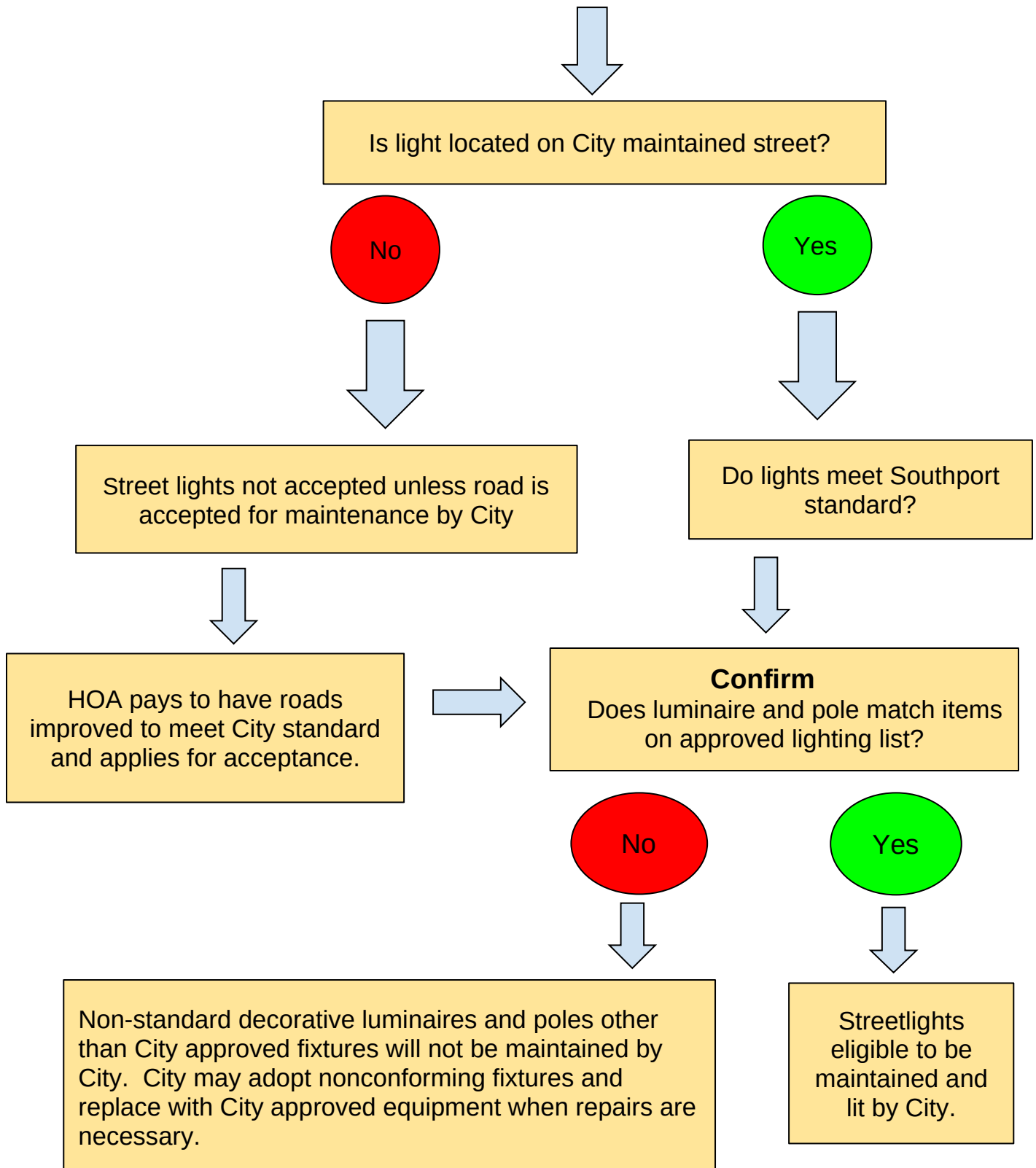
Appendix 3: Southport Street Lighting Request Form

Appendix 4: Pictures of approved luminaires and poles

Appendix 5: Map

Appendix 1

Street light billing and maintenance acceptance chart



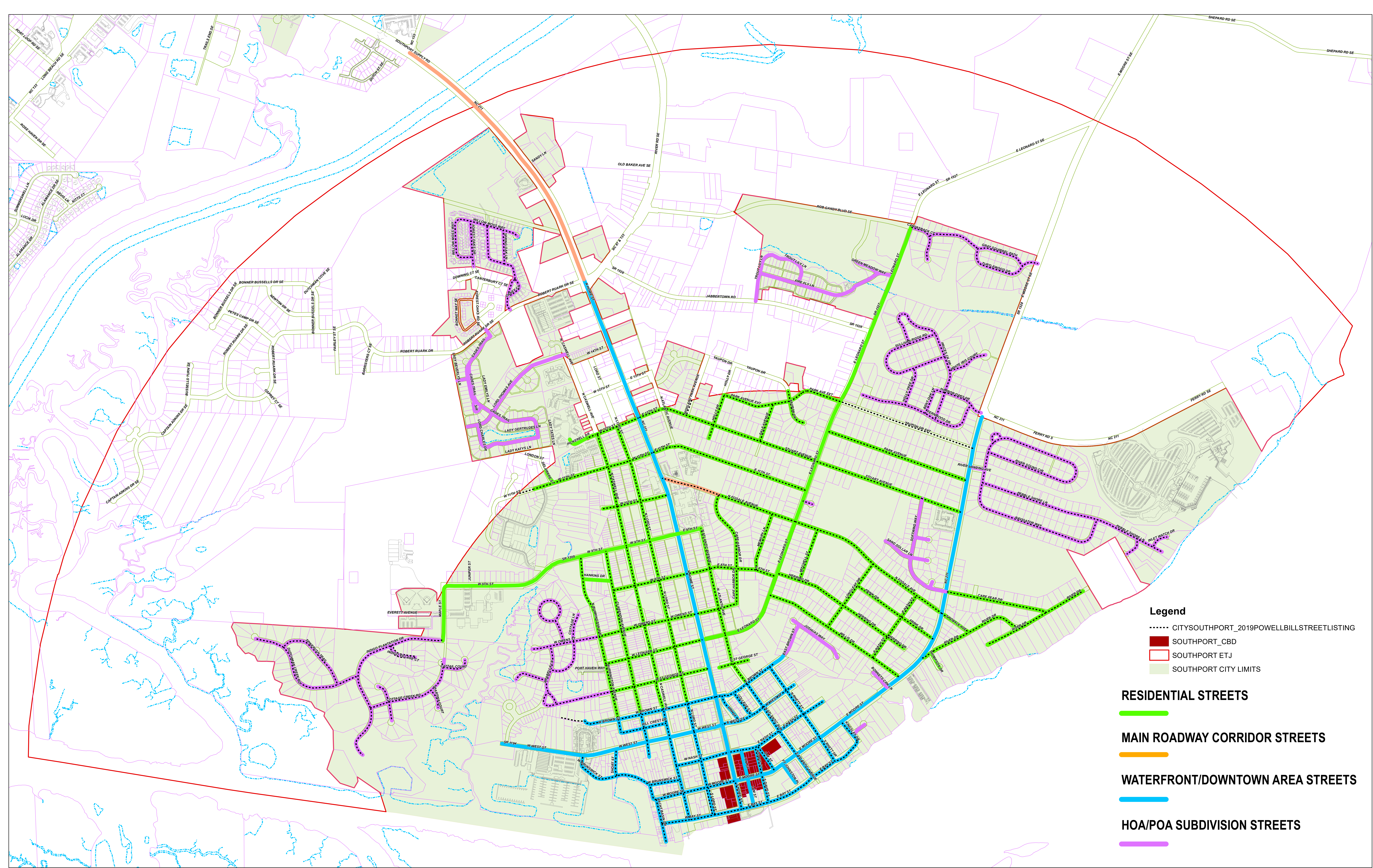
* Does not apply to Rivermist
5

Appendix 2

Light Level Chart

Foot Candle Measurements

Location of Lighting	Average	Minimum	Maximum
Waterfront, Commercial Downtown Areas and Central Business District Streets	1.2	0.6	1.5
HOA/POA and City Residential Streets	0.7	0.4	1.2
Main Roadway Corridors	.8	0.2	1.4



- Legend**
- CITYSOUTHPORT_2019POWELLBILLSTREETLISTING
 - SOUTHPORT_CBD
 - SOUTHPORT ETJ
 - SOUTHPORT CITY LIMITS

RESIDENTIAL STREETS

MAIN ROADWAY CORRIDOR STREETS

WATERFRONT/DOWNTOWN AREA STREETS

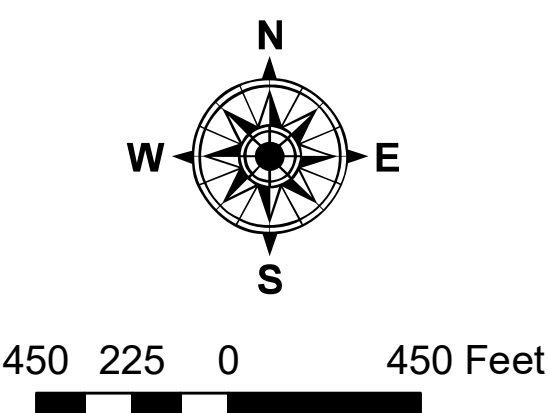
HOA/POA SUBDIVISION STREETS



ADOPTED/ACCEPTED: _____ DATE: _____

**CITY OF SOUTHPORT
STREETLIGHT POLICY MAP**

DRAFT DATE: JULY 8, 2021



Whereas BEACON, a North Carolina Corporation (BEACON), has been authorized by the City of Southport to prepare this map, BEACON, its officers, directors, employees, agents, and representatives, shall not be liable for any errors or omissions in this map, and shall not be responsible for any damages or losses resulting from the use of this map. BEACON, its officers, directors, employees, agents, and representatives, shall not be responsible for any damages or losses resulting from the use of this map. BEACON, its officers, directors, employees, agents, and representatives, shall not be responsible for any damages or losses resulting from the use of this map.



Southport Street Lighting Request Form

Name: _____ Date: _____

Address: _____

Telephone: _____ E-mail: _____

Neighborhood/Subdivision Name: _____

Street Light Request Petition with signatures must be attached.

Type of Request (check one): See page two (2) for required signatures

- _____ Street Light Relocation
- _____ New Street Light Installation

Identify below the street light in question if you are requesting a relocation.

If you are requesting a new light at a location without street lighting, identify the street and closest address.

Light Pole Number	Name of Street and closest address
_____	_____
_____	_____
_____	_____

Please mail or drop off the completed request:
Southport City Hall, 1029 N Howe Street, Southport, NC 28461

Attention: Electrical Supervisor/Load Management
For questions call 910-457-7938



Street Light Request Petition on City Maintained Streets

- For a light relocation or addition in a residential area, the signatures of the adjacent property owners on both sides of your property (the site of proposed change) and the three adjacent property owners across the street from your address are required. Additionally, lots in unique areas at intersections or corners shall include the signatures of properties within a 200 feet radius of the proposed change.

Location of proposed street light addition or relocation:

We the undersigned support the addition _____ or relocation _____ of a street light at the location listed above. (Check one)

Signatures:

_____	Address: _____
_____	Address: _____
_____	Address: _____
_____	Address: _____
_____	Address: _____
_____	Address: _____
_____	Address: _____
_____	Address: _____
_____	Address: _____

Completed petition must accompany request.

Approved Luminaires and Poles

Appendix 4



HOLOPHANE AWDE3
Acrylic Washington Postlite
P20

TYPE 35 Acorn Style
Black Pole
Color Temperature 2700K



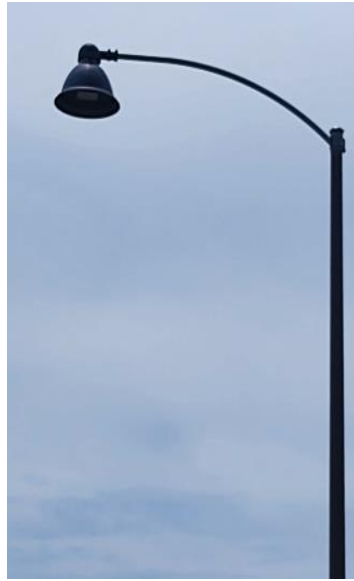
American Revolution LED
Series 247L
P40

Colonial Style with
Translucent lens
Black Pole
Color Temperature 2700K



American Revolution Full
Cutoff LED Series 247CL
P40

Colonial Style without lens
Black Pole
Color Temperature 2700K



Southport Special
GlasWerks Flat LED 2 Bern
GBLF2
Color Temperature 2700K
Cement Pole



Standard City Streetlights
Autobahn Series ATB0
Type 30
Type 33

Color Temperature 2700K
Wood Pole



BOARD OF ALDERMEN

AGENDA ITEM SUMMARY

DATE: 1-9-2025

DEPARTMENT: Board of Aldermen/City Clerk

ITEM/TOPIC: Planning Board Appointments

INTERVIEW COMMITTEE COMMENTS:

We continue to find a wealth of business acumen, technical expertise and volunteer talent among the individuals that apply for seats to help in the strategic shaping of Southport on its Planning Board.

We had 5 seats to fill, 3 from the prior ETJ seats, one from the revised City Ordinance re: board composition, and one other from the unexpected resignation of Roy Pender. There were 11 applicants, with a couple withdrawals before the conclusion of the process. Our Interview Committee (Kelley, Lai and Hodgins) is in consensus with the following names recommended for appointment into Full seats and voting privileges on the Planning Board. In alphabetical order Larry Ashley, John Bove, Kevin Locklin and Karen Williams. We also recommend that Robert Lambert be appointed the Alternate member, with voting privileges bestowed in the absence of any Full member.

PROPOSED MOTION: Motion to appoint Larry Ashley, John Bove, and Karen Williams to a full three year term expiring June 2027, Kevin Locklin to fill the unexpired term of Roy Pender's full seat expiring June 2026, and Robert Lambert to the Alternate seat expiring June 2027.

ATTACHMENTS: Candidate Applications.



APPLICATION FOR APPOINTMENT TO BOARDS AND COMMITTEES

The undersigned is interested in community service and provides this information for use by the Board of Aldermen in considering their qualifications for appointment to the following boards or committees:

Name Andrew Brosche

Appointment(s) for which you are applying:

- ☐ ABC Board ☐ Beautification Committee ☐ Board of Adjustment
☐ Cemetery Committee ☐ Forestry Committee ☐ Historical Preservation Committee
☒ Parks and Recreation Committee ☒ Planning Board

Do you have a preference? Where ever I am needed most.

Physical Address: 826 N. Lord, Southport, NC 28461

Mailing Address: _____

Resident of Southport ☐ Yes ☐ No For How Many Years? 1 yr 2 mo

State and County of Legal Residence: North Carolina, Brunswick County

Main Phone Number 949.429.9921

Secondary Number _____

Email Address: andrew@madenewinteriors.com

You may submit a resume along with your application detailing the following section if you choose.

Education _____

Current/Present Employer Made New Interiors and Decor

Past/Most Recent Employer Boys & Girls Clubs of America

Current Civic/community Participation Brunswick Community College Foundation

Reasons you are qualified for this appointment (optional) Passion for civic duty and community

Do you anticipate any conflicts of interest if appointed? ☐ Yes ☒ No

Signature

Date 10/22/2024

Please Return to: Deputy City Clerk Tanya Shannon
tshannon@cityofsouthport.com: 1029 N. Howe Street, Southport, NC 28461

Andrew Brosche

826 N. Lord St., Southport, NC 28461 | (949) 429-9921 | abrosche5@gmail.com

SUMMARY

Non-Profit Professional / Club Alumnus

Highly adaptive and multifaceted professional with extensive experience and knowledge of administration and systems management focused on non-profit management and fundraising activities. Well-developed skills in overseeing operations, managing multi million-dollar budgets, leading fundraising and community outreach efforts, executing large-scale events, and leading Board of Directors. Through a "hands on" management approach, is able to effectively mentor, develop and lead staff in a dynamic team environment. Successful in the development of unique strategies in maximizing current funding sources while outreaching for new sources of financial support. Attended and completed Boys & Girls Clubs of America's New Executive On-boarding Forums I and II, Advancing Philanthropy Project and Advanced Leadership.

WORK EXPERIENCE

Facing West Philanthropy: Capistrano Beach, CA August 2021 to Present

Owner/Consultant

Work with local non-profits staff and leadership in various aspects of fundraising and philanthropy. Helping non-profits achieve their goals and advance the projects that define their organization's future.

- Build fundraising programs
- Launch campaigns
- Strategic vision
- Recruit and train leaders
- Analyze database
- Develop lasting relationships with donors
- Identify new prospects
- Craft the story that inspires giving

Boys & Girls Clubs of Capistrano Valley: San Juan Capistrano, CA September 2019 to August 2021

Resource Development Director

Works with the Executive Officer and Board of Directors to plan and execute resource development strategies and monitor progress toward goals. Directly supports the Executive Officer in positioning the board to cultivate and solicit major gifts and grants from individuals, corporations, foundations, and others.

- Encourage and support board committees responsible for planning and implementing development activities.
- Prepares and presents for approval proposals for corporate and foundation support of the Club. • Oversees planning of logistics for special events, including obtaining sponsorships and solicitation of gifts and preparing related printed materials and publications.
- Provides support for various fundraising projects/initiatives assigned by Executive Officer, such as endowments, major gifts and planned giving.

Mariners Church: Irvine, CA June 2018 to September 2019

Community Center Director

Leads the advancement of the Community Center mission and strategy by championing volunteer engagement to serve at-risk youth, families, and communities in on-campus community center.

- Oversee and manage the daily operations of the community center including management of facilities and space reservations accommodating as many ministry needs as possible in order or appropriate priority
- Support Community Center Ministries with regularly scheduled programming including Exceptional Families, ESL, Legal Ministry, Etc.
- Coordinate registration, attendance tracking, intake of service recipients
- develops on ramps for participants from community center programs into the life and community of Mariners Church

Boys & Girls Clubs of San Dieguito: Solana Beach, CA April 2016 to June 2018
Chief Operating Officer

A cross-operational manager and essential member of the executive team, involved in both programmatic and operational leadership responsibilities. Organization served over 10,000 kids with a membership of over 6,500 youth and teens. Responsible for the organization's day-to-day operating activities including volunteer recruitment and community engagement. Provided leadership to the strategic planning process and implementation of new strategic initiatives related to areas such as Operations, Program Services, Community Outreach, Marketing and Fund Development. Led a management team and was also responsible for regular interactions and updates with the Board of Directors on key initiatives. Closely assisted the CEO with the Club's \$5.7 Million budget development, while monitoring and reporting on variances in revenues and expenditures. Supervisor to the Clubs Maintenance and Facilities team that was responsible for all repairs and capital improvements. Directly supervised all Directors of the following departments with their individual budget size:

- 7 separate traditional Boys & Girls Club Clubhouses - (\$1,032,300) Carmel Valley Montessori School (ages 18 months - 6 years) - (\$757,616)
 - Youth Arts Academy (music and theater) - (\$212,000)
 - Aquatics Department / RSD Competitive Swim Team (\$1.2M)
 - Center For Healthy Lifestyles (3 large gardens and program kitchens) - (\$136,325)
 - Athletic Department - (\$700,300)
 - I.T. Department - (\$65,000)
 - Maintenance Department - (\$400,000)
 - Transportation Department
 - Summer Camps - (\$519,000)

Boys & Girls Clubs of the Lewis Clark Valley: Lewiston, ID Jan. 2015 to Jan. 2016
Executive Director / CEO

Provided leadership and direction for 3 separate Club sites serving over 4,200 members. Club sites are located in Clarkston, WA, Lewiston, ID and a Native location in Lapwai, ID (Nez Perce Tribe). Responsible for operating and funding a \$1.9 Million budget. Managed and oversaw daily operations, including fundraising, business development, staffing, volunteer programs, press releases, facilities maintenance, community outreach/involvement, and advertising and marketing. Lead and execute fundraising efforts through donations, sponsorships, grants, and events.

Accomplishments:

- Ensure the annual budget is funded and organization has adequate cash flow.
- Develop strategic plans to generate revenues through a variety of fund raising techniques. Identify, cultivate and solicit donors. Oversee planning and implementation of special events.
- Provide guidance to staff and volunteers performing resource development functions. • Recruit, select, train, and evaluate qualified professional, and volunteer staff of approximately 50-75
- Executed a successful dinner & auction which offered a net profit of \$274,000.
- Coordinate with Board Members to create and implement fund raising strategies to ensure the highest possible revenue
- Develop and create policies and procedures for organization

- Summarize budgets and submit recommendations for the approval of funds requests; perform cost-benefits analysis, compare operating programs and explore financing methods
- Review operating budgets to analyze trends affecting budget needs

Boys & Girls Club of the South Coast Area: San Clemente, CA 2008 to December 2014
Director of Operations

Provides leadership and direction for 12 permanent program staff --- 4 full-time / 8 part-time, 25+ seasonal part-time staff and over 300 program volunteers. Maintains close, daily contact with Club professional staff to interpret and explain organizational mission, program objectives, discuss issues, and provide/receive information. Plans, develops, implements and evaluates Club's overall programs, services and activities to ensure they meet the needs and interests of members and the community.

Accomplishments:

- Responsible for "brand" marketing and public relations including Club press releases • Direct management of full---time and part---time staff for support of fundraising activities (Annual Dinner & Auction, Annual Golf Tournament, Annual Iron--Man Competition)
- Assumed management responsibility for the reporting of all OJP grants
- Networked, evaluated and updated new Tech Center from concept to completion • Designed and managed build out for Bright Spot For Reading "Be Great Café" in Teen Center and solicited over \$75,000 of in-kind gifts and donations for project.
- Direct management of employee training and education programs within the Club • Guest speaker at local Kiwanis, Rotary Club and Exchange Club luncheons
- Strong working relationship with all local schools, youth agencies, Coral Thrift, police services and SC Youth Collaborative

Personal Info:

Actively serving at church in Men's Studies, Small Group, Sunday Set-up and Children's Ministry. Servant Leader to my lovely wife and 3 kids ages 8yrs, 24 yrs, and 25.

Passion for baseball, football and surfing.

3 years of experience in marketing

Worked in restaurant industry for 6 years as a manager and executive chef.



APPLICATION FOR APPOINTMENT TO BOARDS AND COMMITTEES

The undersigned is interested in community service and provides this information for use by the Board of Aldermen in considering their qualifications for appointment to the following boards or committees:

Name Bob Lambert

*Appointment(s) for which you are applying:

- ☐ ABC Board ☐ Beautification Committee ☐ Board of Adjustment
☐ Cemetery Committee ☐ Forestry Committee ☐ Historical Preservation Committee
☐ Parks and Recreation Committee ☒ Planning Board

Do you have a preference? _____

Physical Address: 109 West Nash St. Southport, NC

Mailing Address: same

Resident of Southport ☒ Yes ☐ No For How Many Years? 7+

State and County of Legal Residence: Brunswick, NC

Main Phone Number 910-477-6639 Secondary Number 630-347-0669

Email Address: robert.lambert1966@gmail.com

You may submit a resume along with your application detailing the following section if you choose.

Education: H.S. diploma

Current/Present Employer n/a, retired

Past/Most Recent Employer Lowe's home Improvement

Current Civic/community Participation not presently

Reasons you are qualified for this appointment (optional) _____

Members of different committees have previously reached out and suggested that I would be an asset to them if appointed.

Do you anticipate any conflicts of interest if appointed? ☐ Yes ☒ No

Signature

Robert A. Lambert

Date 10/22/2024

Please Return to: Deputy City Clerk Tanya Shannon
tshannon@cityofsouthport.com: 1029 N. Howe Street, Southport, NC 28461



APPLICATION FOR APPOINTMENT TO BOARDS AND COMMITTEES

The undersigned is interested in community service and provides this information for use by the Board of Aldermen in considering their qualifications for appointment to the following boards or committees:

Name Emily H. Humphreys

Appointment(s) for which you are applying:

☐ ABC Board ☐ Beautification Committee ☐ Board of Adjustment
☐ Cemetery Committee ☐ Forestry Committee ☐ Historical Preservation Committee
☐ Parks and Recreation Committee ☒ Planning Board

Do you have a preference? Planning Board

Physical Address: 204 E 8th Street, SPT, NC 28461

Mailing Address: PO Box 10145, SPT, NC 28461

Resident of Southport ☒ Yes ☐ No For How Many Years? Since Dec 2005 - 19 yrs

State and County of Legal Residence: North Carolina - Brunswick

Main Phone Number 910-228-4681 Secondary Number 910-454-8727

Email Address: re15humphreys@mindspring.com

You may submit a resume along with your application detailing the following section if you choose.

Education BA - Randolph Macon Women's College + (1) yr @ Guilford Comm College

Current/Present Employer Retired

Past/Most Recent Employer Self - Owner/Manager - Port City Java 2005-2015

Current Civic/community Participation Board member on Downtown Southport Inc - Since Dec 2020

Reasons you are qualified for this appointment (optional) Chamber of Commerce Board 2007
Business Person of the Year 2011 - Alderman for City 2015 - See attached

Do you anticipate any conflicts of interest if appointed? ☐ Yes ☒ No

Signature Emily H. Humphreys Date 23 October 2024

Please Return to: Deputy City Clerk Tanya Shannon
tshannon@cityofsouthport.com: 1029 N. Howe Street, Southport, NC 28461

Hello, folks!

As a North Carolina native, I discovered Southport in 1978—I loved the “feel” of it—like a little village. It took me 27 years to finally get back here! I knew to live here before I retired, I had to come with my own business income—hence, a coffee shop! I started out here as a retail member as the owner of the Port City Java (PCJ) franchise from 2005 to 2015. Even without the store now, I continue to be a member of both the Chamber of Commerce and Downtown Southport Inc.—to continue my support for small business in this amazing community.

During those previous 27 years, in preparation for running my own company—I worked in Marketing Research for 6 years; Graphic design and packaging for eleven years; Hospitality and promotion for five years; and Database marketing for five years. I have worked for non-profit and for-profit companies; as well as small companies, and two large corporations. Before having my own company, I was always managing projects; with PCJ, I learned how to manage people—a staff of fourteen. Different skill sets and learnings for me!

Well, this is no longer the little village that I remember from 1978, but the beauty of living here is that you can still talk to neighbors, townsfolk, and visiting guests, and give them your best smile and focused attention and conversation in an environment that is not city-rushed. I think this is the charm of Southport and I would like to help continue that heritage—the physical heritage as well as the cultural one.

—Emily Humphreys
23 October 2024



APPLICATION FOR APPOINTMENT TO BOARDS AND COMMITTEES.....

The undersigned is interested in community service and provides this information for use by the Board of Aldermen in considering their qualifications for appointment to the following boards or committees:

Name Jack Hamilton

Appointment(s) for which you are applying:

- ☐ ABC Board ☐ Beautification Committee ☐ Board of Adjustment
☐ Cemetery Committee ☐ Forestry Committee ☐ Historical Preservation Committee
☐ Parks and Recreation Committee ☒ Planning Board

Do you have a preference? _____

Physical Address: 114 N Caswell Ave, Southport, NC 28461

Mailing Address: Same

Resident of Southport ☒ Yes ☐ No For How Many Years? 10

State and County of Legal Residence: Brunswick County, NC

Main Phone Number 336-669-3775 Secondary Number _____

Email Address: Jack@hamiltonrealtygroupnc.com

You may submit a resume along with your application detailing the following section if you choose.

Education BA-High Point University, Real Estate License

Current/Present Employer Hamilton Realty Group

Past/Most Recent Employer _____

Current Civic/community Participation SPT/OKI Chamber Board of Directors, BCC Found. Board

Reasons you are qualified for this appointment (optional) Have been in real estate business for 34 years. Have built houses, office buildings and subdivisions. Knowledgeable about local zoning rules and regs. Served on City of High Point Planning Board in early 1990's.

Do you anticipate any conflicts of interest if appointed? ☐ Yes ☒ No

Signature Jack Hamilton Date 10-19-24

**Please Return to: Deputy City Clerk Tanya Shannon
tshannon@cityofsouthport.com: 1029 N. Howe Street, Southport, NC 28461**



APPLICATION FOR APPOINTMENT TO BOARDS AND COMMITTEES

The undersigned is interested in community service and provides this information for use by the Board of Aldermen in considering their qualifications for appointment to the following boards or committees:

Name Jason Robbins

Appointment(s) for which you are applying:

☐ ABC Board ☐ Beautification Committee ☐ Board of Adjustment
☐ Cemetery Committee ☐ Forestry Committee ☐ Historical Preservation Committee
☐ Parks and Recreation Committee ☒ Planning Board

Do you have a preference? Planning Board

Physical Address: 504-B W. Brunswick Street, Southport, N.C. 28461

Mailing Address: 504-B W. Brunswick Street, Southport, N.C. 28461

Resident of Southport ☐ Yes ☐ No For How Many Years? 8 years full-time

State and County of Legal Residence: Brunswick County, North Carolina

Main Phone Number 910-808-9723 Secondary Number 910-477-6118 (office)

Email Address: jrobbinsllc@gmail.com

You may submit a resume along with your application detailing the following section if you choose.

Education Bachelor of Arts in Political Science and English, Texas A&M University

Current/Present Employer real estate broker affiliated with Coldwell Banker Sea Coast Advantage

Past/Most Recent Employer ChangeWork Solutions and JRobbins LLC

Current Civic/community Participation vice chair, Board of Adjustment; treasurer, Cemetery Cmte

Reasons you are qualified for this appointment (optional) Please see attached.

Do you anticipate any conflicts of interest if appointed? ☒ Yes ☐ No

Signature  Digitally signed by Jason Robbins
Date: 2024.10.22 12:22:17 -04'00' Date Oct. 22, 2024

Please Return to: Deputy City Clerk Tanya Shannon
tshannon@cityofsouthport.com: 1029 N. Howe Street, Southport, NC 28461

Southport Planning Board application

QUALIFICATIONS FOR THIS APPOINTMENT

I bring analytical talent, political awareness, communication expertise, reliable judgment, leadership expertise, and level-headed pragmatism to any project, and I have the advantage of learning from 30 years working in challenging industries. My management expertise, formal education and experience in organization development have honed my skills for leading, executing and supporting complex crucial projects such as the work of the Southport Planning Board. Those abilities would enable me to help with:

- Ensuring the scope of the board's approach to its mission and goals remains clear, practical, and measurable.
- Identifying and marshalling resources of board members, City staff, applicants, and others to fully and objectively assess the matters before the board.
- Identify all important factors in community objections or concerns to an application, and find common ground and reasonable solutions that also bear in mind the property owner's rights
- Identify shortcomings or vagaries in the Unified Development Ordinance that need improvement to ensure clear standards and enable fair and consistent applications of the city's rules and regulations.
- Translate the feedback and decisions on applications into specific action items, points of required information or benchmarks, and areas for further clarification so that the applicants are not confused about what's expected of them.
- Establishing clear and reliable chains of communication and delegation.

In my tenure with the Board of Adjustment, I have demonstrated these abilities and joined with City Staff and other Board members to make a thorough and energetic effort to conform with best practices, ensure we're meeting the standard of excellence that our community deserves, and fulfilling the responsibilities of our office thoughtfully and fairly.

That insight further supports my capacity to "drill down" into the issues when necessary and ensure that we are making fully informed, well-reasoned decisions and explaining those to the public. I am absolutely committed to transparency of all City committee and board proceedings and the rights of the people of our community to hear and be heard. I deal with dozens of people every day in my real estate practice, and I have become familiar with the history, people, and places of Southport. My livelihood depends on a genuine approach to everyone based on open-mindedness and fair-dealing, and I would be dedicated to those same principles as a member of the Planning Board.

On a personal level, throughout my professional career I have been charged with bringing organizations through turbulent change. I have managed my way through hurricanes, market crashes, unsettling elections, and employee turnover. I've been able to capitalize on "boom times" and "bubbles" without over-extending or losing sight of the basic operating needs. I've negotiated

JASON ROBBINS

jrobbsllc@gmail.com
910-808-9723

3

Southport Planning Board application

with government regulators, plaintiff's attorneys, and dozens of service providers and suppliers — including nearly 500 hours of “table time” working on union contracts and labor disputes.

All that took careful planning and organization, identifying the right priorities at the right times, and establishing the systems necessary for resilience and robust recovery. Perhaps most relevant, I have years-long tenures on executive committees for a nationwide corporation and two large non-profit boards, and that has honed my appreciation of a community governing board's powers — and limitations — so that I can effectively steward useful results based on careful, thorough reasoning.

I look forward to helping any way I can. Thank you for your consideration.

CIVIC INVOLVEMENT / COMMUNITY PARTICIPATION

- **Southport Zoning Board of Adjustment** (2021-Present); vice chairman
- **Southport Cemetery Committee** (2023-Present); treasurer
- **Friends of Southport** (2019-Present)
- **Friends of Southport Ferals** (2017-Present)
- **Southport Beautification Committee**, cleanup volunteer (2016-Present)
- **St. Philip's Episcopal Church, Southport** (2015-Present)
- **V.I. Lucky Paws Foundation**, Treasurer and Board Member (2009-2016)
- **Beacon Schools of the Virgin Islands**, Board Member (2008-2014)
- **United Way of the Virgin Islands**, Pacesetter Campaign (1999-2012)

CURRENT EMPLOYMENT

Coldwell Banker Sea Coast Advantage

Downtown Southport Office, 108 S. Davis St.; 910-477-6118

- **Broker-in-Charge, Downtown Southport Office**
 - Act as lead broker for the office, advise agents, coordinate basic day-to-day operations, and oversee ethical and legal standards compliance
- **Team Manager, Ginger Harper Real Estate Group**
 - Coordinate four licensed brokers working with Buyers, Sellers and Investors throughout Brunswick, Columbus, and Bladen counties.
- **Licensed Broker-REALTOR**
 - **Brokerage practice**
 - N.C. Real Estate Commission License No. 296841
 - Residential Listings and Sales
 - Consulting and Market Analysis for Real Estate Investors
 - New Construction and Development
 - Commercial Property Sales and Investment

Southport Planning Board application

- **Professional Memberships**
 - Brunswick County Association of Realtors
 - North Carolina Realtors
 - National Association of Realtors
- **Professional Designations and Certifications**
 - Graduate, Realtor Institute (GRI)
 - National Association of Realtors
Commitment to Excellence Endorsement (C2EX)
 - Accredited Buyer Representative (ABR)
 - Seller Representative Specialist (SRS)
 - Pricing Strategy Advisor certification (PSA)
 - Real Estate Negotiation Expert (RENE & MCNE)
 - Certified Luxury Home Marketing Specialist (CLHMS)
 - Coldwell Banker Global Luxury Certification
 - Resort & Second-Home Property Specialist (RSPS)
 - Short Sales & Foreclosure Resource certification (SFR)
 - At Home with Diversity certification (AHWD)
 - e-PRO certification (e-PRO)
 - Certified Real Estate Team Specialist (C-RETS)
 - Certified Real Estate Brokerage Manager (CRB)

CAREER HIGHLIGHTS

▪ **Overview**

I get people and organizations from where they are to where they want to be. Whether the sticking point is processes and operations, communication, negotiation, or just coming to terms with hard facts, for 30 years I've been the person who untangles the problems — or cuts through the knots. For the past seven years, I have applied those skills as a Broker-Realtor working in the Cape Fear region, and before that I spent 18 years as a top executive for a Caribbean business conglomerate based in the U.S. and British Virgin Islands. As a consultant, I've specialized in “start-ups and clean-ups” to work with the organization development and on change management projects ranging from multi-state private companies to national corporations to small “mom and pop” non-profits.

▪ **Executive Management**

- **Corporate Transitions:** Led one company through three changes of corporate control in eight years; implemented each new buyer's strategic plan and business agenda; improved cash flow and increased gross revenue; kept management team intact and staff retention stable. Subsequently, I've consulted numerous companies and coached managers on meeting those same goals in situations ranging from family succession plans to corporate acquisitions to divestments and dissolutions.

Southport Planning Board application

- **Corporate Governance:** 20 years' service on corporate and non-profit boards, strategy and business development committees, and compliance review panels.
- **Technology:** Directed selection, installation, calibration and training for more than 30 projects to expand, evolve or restore operations in Accounting, Distribution, Sales, Production/Manufacturing, and other industrial workflows.
- **Labor Relations:** Over 700 hours "at the table" in union negotiations including contract talks, disciplinary hearings, mediation and arbitration.
- **Hiring and Employee Management:** Successfully recruited dozens of personnel for management and professional roles and bridged divides within a staff of nearly 150 employees and contractors with 18 different national origins, five first languages, three races and six religions — not to mention educations ranging from semi-literacy to advanced college degrees and a diverse scope of self-identifications and family pressures.
- **Staffing and Personnel Structuring:** Designed and implemented strategies for hiring, training, streamlining and reallocating workforces made up of salaried professionals, hourly workers, unionized workforces, contractors and outsourced providers.
- **Facilities Logistics:** Redesigned and relocated headquarters offices, plants and warehouse workspaces to improve efficiency, communication and service; relocated offices to sites to improve operations and lower costs.
- **Journalism & Communication:**
 - **Mass Media:** 25 years in the news media industry as a reporter, editor, publisher, and corporate executive working with newspapers, websites, radio, magazines, television, and social media.
 - **Investigative Journalism:** Focus on holding government leaders and agencies accountable for their spending, policymaking, and performance.
 - **Awards:** Honors including the American Bar Association Silver Gavel for Journalism, the Tom Curley First Amendment Award and seven national Associated Press Media Editors Public Service Awards.
 - **Product Development:** Designed, created and produced news and entertainment content, advertising and marketing platforms to target audiences ranging from less than 10,000 to 2 million in geolocations throughout North America.

PAST EMPLOYERS

ChangeWork Solutions & J. Robbins LLC

Principal Consultant

Southport, N.C. (2014-Present)

- Planning and strategy for ownership transitions, crisis recovery, labor relations

JASON ROBBINS

jrobbinsllc@gmail.com
910-808-9723

6

Southport Planning Board application

The Virgin Islands Daily News & Daily News Publishing Co.

U.S. Virgin Islands and British Virgin Islands

- Publisher (chief executive officer), President & Chairman, and Editor (1999-2016)

Prior Employers

The Gannett Co., Hearst Corp., State of Texas, Texas A&M University, and Veale Land & Cattle Co.

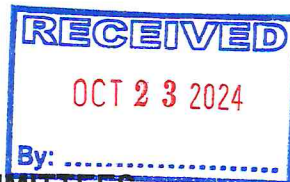
EDUCATION

Georgetown University School of Continuing Studies (Washington, D.C.), 2014

- Graduate Certificate: Organization Development & Change Leadership

Texas A&M University (College Station, Texas), 1995

- Bachelor of Arts: Political Science & English; study focus on environmental science
- Highlights: National Merit Scholar; Study Abroad; Outstanding Student Journalist Award



APPLICATION FOR APPOINTMENT TO BOARDS AND COMMITTEES

The undersigned is interested in community service and provides this information for use by the Board of Aldermen in considering their qualifications for appointment to the following boards or committees:

Name John Bove

Appointment(s) for which you are applying:

☐ ABC Board ☐ Beautification Committee ☐ Board of Adjustment
☐ Cemetery Committee ☐ Forestry Committee ☐ Historical Preservation Committee
☐ Parks and Recreation Committee ☒ Planning Board

Do you have a preference? Planning

Physical Address: 305 East West Street Southport

Mailing Address: same

Resident of Southport ☐ Yes ☐ No For How Many Years? 7 years

State and County of Legal Residence: NC, Brunswick

Main Phone Number 919-478-7765

Secondary Number _____

Email Address: jjbove10@gmail.com

You may submit a resume along with your application detailing the following section if you choose.

Education BSCE, MSCE, Civil Engineering

Current/Present Employer AECOM Technical Services, Inc.

Past/Most Recent Employer _____

Current Civic/community Participation _____

Reasons you are qualified for this appointment (optional) Interest in the future of Southport.

I have experience in civil and municipal projects.

Do you anticipate any conflicts of interest if appointed? ☐ Yes ☒ No

Signature **Bove, John**

Digitally signed by Bove, John
DN: cn=Bove, John, ou=USMVL01, email=john.
bove@aecom.com
Date: 2024.10.24 20:16:10 -04'00'

Date 10-23-2024

Please Return to: Deputy City Clerk Tanya Shannon
tshannon@cityofsouthport.com: 1029 N. Howe Street, Southport, NC 28461



APPLICATION FOR APPOINTMENT TO BOARDS AND COMMITTEES

The undersigned is interested in community service and provides this information for use by the Board of Aldermen in considering their qualifications for appointment to the following boards or committees:

Name Karen J. Williams

Appointment(s) for which you are applying:

- ☐ ABC Board ☐ Beautification Committee ☐ Board of Adjustment
☐ Cemetery Committee ☐ Forestry Committee ☐ Historical Preservation Committee
☐ Parks and Recreation Committee ☒ Planning Board

Do you have a preference? _____

Physical Address: 233 E. Leonard Street

Mailing Address: _____

Resident of Southport ☒ Yes ☐ No For How Many Years? 12

State and County of Legal Residence: Brunswick Co., N.C.

Main Phone Number 910-228-1729

Secondary Number _____

Email Address: kjwill2153@gmail.com

You may submit a resume along with your application detailing the following section if you choose.

Education BA Boise State; MA & PhD U of Washington -- all in communication

Current/Present Employer Duke Energy, Brunswick Nuclear Plant

Past/Most Recent Employer _____

Current Civic/community Participation Member of the Southport 2050 planning board

Reasons you are qualified for this appointment (optional) Currently sitting on long-range planning board;

Past experience with project management; community development volunteer

Do you anticipate any conflicts of interest if appointed? ☐ Yes ☒ No

Signature

Date

10/14/2024

Please Return to: Deputy City Clerk Tanya Shannon
tshannon@cityofsouthport.com: 1029 N. Howe Street, Southport, NC 28461

Revised June 2023

Karen J. Williams, Ph.D.

233 E. Leonard Street
Southport, NC 28461
(910) 228-1729
kiwill2153@gmail.com

Leadership, Integrity, Excellence

EXPERIENCE

Duke Energy Progress

Lead Communications Manager (2020 - Present)

Duties and Responsibilities:

- Site communication leader for the Corporate Communications team assigned to the Brunswick Nuclear Plant near Southport, N.C.
- 360-degree responsibilities for external affairs, issues management, reputation management and employee engagement.
- Corporate and fleet responsibilities for emergency response and community relations.
- Support for the Site Vice President and Plant Manager in all executive communication capacities.
- Team, fleet and enterprise responsibilities for supporting and developing communication strategies and programs.

Duke Energy Progress

Senior Communications Consultant (2015 - 2020)

Duties and Responsibilities:

- Site communication leader for the Corporate Communications team assigned to the Brunswick Nuclear Plant near Southport, N.C.
- 360-degree responsibilities for external affairs, reputation management and employee engagement.
- Corporate and fleet responsibilities for emergency response and community relations.
- Support for the Site Vice President and Plant Manager in all executive communication capacities.

Village of Bald Head Island, NC

Director of Communications & Human Resources (2012 - 2014)

Duties and Responsibilities:

- Executive management of Human Resources and Communications for the municipality, reporting directly to the Village Manager.
- Conduct investigations related to conduct and performance of staff.

- Manage all benefits, performance, safety and workforce planning matters for 50 permanent employees and 25 volunteers.
- Develop communications strategy for the Village Manager and Council to address both internal and external audiences.
- Function as PIO and principal contact for all media relations; develop productive relationships with local reporters to foster balanced reporting of stories related to BHI.
- Serve as Risk Management Officer to drive safety and mitigate loss for the organization.

GE Hitachi Nuclear Energy

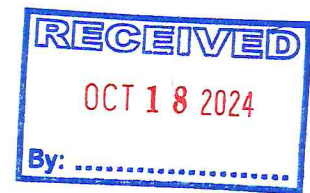
Program Manager, Marketing & Communications (2008-2011)

Duties and Responsibilities:

- Collaboratively develop advertising strategy and manage budget of over \$1M to promote GEH as leader in nuclear energy in the US, Europe and Japan.
- Manage brand identity for GEH and subsidiary, Global Laser Enrichment (GLE).
- Develop new marketing collateral for existing and new products.
- Represent the business at industry events.
- Lead communicator for CEO for all internal and external speaking engagements.
- Lead communicator for key business initiatives including a workforce reduction and implementation of a two-tier wage structure.
- Lead communicator for employee and emergency communications.
- LEAN- Six Sigma certified.
- Management and oversight risk tree (MORT) trained and team facilitator.

EDUCATION

- Doctorate (Ph.D.) in Communication, University of Washington, Seattle, WA
- Master of Arts (MA) in Communication, University of Washington, Seattle, WA
- Bachelor of Arts (BA) in Communication, Boise State University, Boise, ID



APPLICATION FOR APPOINTMENT TO BOARDS AND COMMITTEES

The undersigned is interested in community service and provides this information for use by the Board of Aldermen in considering their qualifications for appointment to the following boards or committees:

Name KEVIN L. LOCKLIN

Appointment(s) for which you are applying:

- ☐ ABC Board ☐ Beautification Committee ☐ Board of Adjustment
☐ Cemetery Committee ☐ Forestry Committee ☐ Historical Preservation Committee
☐ Parks and Recreation Committee ☒ Planning Board

Do you have a preference? PLANNING BOARD.

Physical Address: 209 North Leno ST Southport NC 28461

Mailing Address: _____

Resident of Southport ☒ Yes ☐ No For How Many Years? 7 yrs

State and County of Legal Residence: North Carolina - Brunswick

Main Phone Number 540-272-0808 Secondary Number —

Email Address: SABRE42@island.com.

You may submit a resume along with your application detailing the following section if you choose.

Education BA - Franklin & Marshall College, JD - Anthony Scalia Sch. of Law

Current/Present Employer LOCKLIN & COLEMAN PLLC

Past/Most Recent Employer _____

Current Civic/community Participation Planning Board member, EXEC Board - Maritime Museum.

Reasons you are qualified for this appointment (optional) SEE ATTACHED

Do you anticipate any conflicts of interest if appointed? ☐ Yes ☒ No

Signature [Signature] Date 10/18/24

Please Return to: Deputy City Clerk Tanya Shannon

tshannon@cityofsouthport.com: 1029 N. Howe Street, Southport, NC 28461

Appointment Qualifications:**Downtown Historical Manassas:**

I have had the honor of serving as a board member for the Downtown Historical Manassas project. This committee played a pivotal role in revitalizing downtown Manassas.

Jaycees:

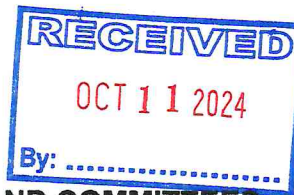
As the president of the Annandale, Virginia chapter, I established a number of programs for the community and was given an award by the state in my role as president.

Coaching:

I was very involved in youth athletics in Fauquier county. With the assistance of another coach, I led the establishment of (and coached) the first girls' soccer travel team. Additionally, I coached a local middle school leading the team to win the county championship.

Career Highlights:

As a licensed attorney in Virginia and North Carolina, I have been recognized as a "top litigator" in Virginia. My accolades include induction into the Virginia Lawyers Hall of Fame, being named among the Best Lawyers in America, inclusion in the Super Lawyers of Virginia, and recognized by Northern Virginia Magazine as one of the Top Lawyers in Virginia and inclusion in the top 100 trial lawyers of Virginia.



APPLICATION FOR APPOINTMENT TO BOARDS AND COMMITTEES

The undersigned is interested in community service and provides this information for use by the Board of Aldermen in considering their qualifications for appointment to the following boards or committees:

Name: **Lawrence N. Ashley**

Appointment(s) for which you are applying:

- ☐ ABC Board ☐ Beautification Committee ☐ Board of Adjustment
☐ Cemetery Committee ☐ Forestry Committee ☐ Historical Preservation Committee
☐ Parks and Recreation Committee ☒ Planning Board

Do you have a preference? _____

Physical Address: **637 Wild Rose Way, Southport, NC 28461**

Mailing Address: Same as Above

Resident of Southport ☒ Yes ☐ No For How Many Years?: **Three**

State and County of Legal Residence: **Brunswick County, North Carolina**

Main Phone Number: **508.965.2699** Secondary Number _____

Email Address: **saltmarsh02@gmail.com**

You may submit a resume along with your application detailing the following section if you choose.

Education: **MBA, concentration in Information Systems, Bryant College (now Bryant University)**

Current/Present Employer: **Retired**

Past/Most Recent Employer: **Citizens Bank**

Current Civic/community Participation: **Cemetery Committee, Beautification Committee, Steering Committee – Southport Comprehensive Land Use Plan Update (Plan 50 Southport).**

Reasons you are qualified for this appointment (optional):

See Page 2.

Do you anticipate any conflicts of interest if appointed? ☐ Yes ☒ No

Signature _____

Date **10/11/2024**

Please Return to: Deputy City Clerk Tanya Shannon tshannon@cityofsouthport.com: 1029 N. Howe Street, Southport, NC 28461

L. Ashley – Southport Planning & Zoning Board Application, pg 2

Relevant Qualifications

Current Residence (Southport)

- Member of the Southport 50, Southport Comprehensive Land Use Plan Update - Steering Committee

Prior Residence

- Extensive experience in the creation of Zoning Ordinances (By-Laws) and Zoning Regulations
- Chaired or was a member of various Zoning Study Committees
- Worked with others to:
 - Create Zoning Districts in a town that was un-zoned at the time.
 - Create new Zoning Districts to better establish permitted uses.
 - Including Residential, Business and Industrial Zones
 - Create a large Business District including allowable uses, roadway and lighting
 - Create Zoning Regulations and Table of Uses
 - Create Sign By-Law



APPLICATION FOR APPOINTMENT TO BOARDS AND COMMITTEES.....

The undersigned is interested in community service and provides this information for use by the Board of Aldermen in considering their qualifications for appointment to the following boards or committees:

Name Pauline Lott Ketchum

Appointment(s) for which you are applying:

☐ ABC Board ☐ Beautification Committee ☐ Board of Adjustment ☐ Cemetery
Committee ☐ Forestry Committee ☐ Historical Preservation Committee ☐ Parks and
Recreation Committee X Planning Board

Do you have a preference? _____

Physical Address: 700 W. 9th St., Southport, NC 28461

Mailing Address: Same as Physical address

Resident of Southport X Yes ☐ No For How Many Years? 1

State and County of Legal Residence: NC - Brunswick

Main Phone Number 919-801-8367 Secondary Number N/A

Email Address: pauineketchum@gmail.com

You may submit a resume along with your application detailing the following section if you choose.

Education Associate Degree in Business Administration

Current/Present Employer Retired from Local Government and Building Substitute for Southport Elementary School

Past/Most Recent Employer Town of Four Oaks

Current Civic/community Participation Southport Elementary School PTA

Reasons you are qualified for this appointment (optional) I was the Planning & Zoning Administrator for 12 years at my past job. I am still a CZO for the State of NC. I feel that my experience will guide the Southport Planning Board with the right recommendations to the Mayor and Board of Aldermen on applicants.

Do you anticipate any conflicts of interest if appointed? ☐ Yes X No

Signature

Pauline Lott Ketchum

Date

8-21-24

PAULINE KETCHUM

700 W. 9Th ST., Southport NC 28461
(919) 801-8367 • paulineketchum@gmail.com

SUMMARY OF QUALIFICATIONS

Motivated, dependable Business Administration and Accounting Professional with strong administrative skills and customer service who is experienced in office management functions with many roles that include, but are not limited to: information processing, taking, and posting payments, deposits, accounts receivable/payable, weekly/monthly payroll, debt management, and planning/zoning of properties in Four Oaks.

- Learns new processes and tasks quickly while maintaining high productivity levels and managing multiple priorities in busy environments.
- Shows strong interest in helping clients and goes above and beyond expectations to assist team members.
- Proficient in date entry, calculator, copy machine, faxing, scanning and e-mail along with other office tools to work with Financial Management System, Southern Software Accounting Program, Learning Beacon Badger Water system, Excel, Word, PowerPoint, QuickBooks Pro, Business Works, Quicken, and various industry specific programs.
- Demonstrates strong knowledge of financial processes including tax preparation and profit and loss statements.

EDUCATION

Notary Public of North Carolina - July 11, 2026

North Carolina Certified Zoning Official (CZO) 2010- Present

Johnston Community College, Smithfield, North Carolina, Business Administration 2004 Certificate, Accounting 2002

PROFESSIONAL EXPERIENCE SUBSTITUTE TEACHER

Brunswick County Schools, K-8th Grade, Southport Elementary, Brunswick Middle & Leland Middle Schools, October 2023- Present.

Johnston County Schools, K-8th Grades, Four Oaks & Riverwood Schools, Smithfield, North Carolina - 2023-Present

- * Communicates, collaborates, and cooperates with colleagues, supervisors, and students • Maintains, as fully as possible, the established routines and procedures of the school and • classroom to which assigned
- Assumes the responsibilities for instructing classes when a teacher is absent
- Assumes other responsibilities for that teacher during the time the teacher is absent • Assumes responsibility for overseeing student behavior in class, during lunch, and other activities • Carry out non-instructional duties as required or assigned
- * Performs other duties as deemed appropriate and assigned by the School Administrator

Town of Four Oaks, Four Oaks, North Carolina 2007- 2023

Deputy Clerk/Planning & Zoning Administrator, CZO

- Works with the Mayor, Board of Commissioners, Planning Board along with our volunteer boards. • Reviews Town and Zoning Ordinance along with NC General Statutes
- Filings of Annexations, Cemetery Plots and NC GIS filings
- Receives and greets visitors; gives information concerning visitor's needs; may oversee requests independently. • Aids customers, co-workers, anyone calling or walking in with questions.
- Examines plans, blueprints, and other specifications along with interprets and code regulations • Processes for new customers. Processes out old customers. Processes monthly water/sewer/trash bills. Posts penalties after the due date, monthly bank drafts, take and post payments from customers.
- Shares monthly permit reports with Johnston County, NCDENR, US Census
- Generates annual OSHA reports, water violations, yearly water quality reports, safety meetings • Reviews NSF checks, manages daily bank deposit, balances register • Collects business registration fee miscellaneous



BOARD OF ALDERMEN AGENDA ITEM SUMMARY

DATE: 1-9-2025

DEPARTMENT: Board of Aldermen/City Clerk

ITEM/TOPIC: Board of Adjustments Appointments

INTERVIEW COMMITTEE COMMENTS:

There are four seats available for appointments. Two new full-member seats from the former ETJ. One appointment from the resignation of Josh McGee, and one alternate seat. We had four candidates apply and those four were interviewed. The interview panel consisted of Aldermen Spencer, Board of Adjustment Chairman Pete Haislip, and Vice Chairman Jason Robbins.

PROPOSED MOTION: Motion to appoint John Allen to a full seat term ending June 2027, Chris Eckert to a full seat term ending June 2027, Rodney Ross to the seat of Josh McGee ending June 2026, and Steve Doshier to the new alternate seat term ending June 2027.

ATTACHMENTS: Candidate Applications.



APPLICATION FOR APPOINTMENT TO BOARDS AND COMMITTEES

The undersigned is interested in community service and provides this information for use by the Board of Aldermen in considering their qualifications for appointment to the following boards or committees:

Name Christopher (Chris) Eckert

Appointment(s) for which you are applying:

☐ ABC Board ☐ Beautification Committee ☒ Board of Adjustment
☐ Cemetery Committee ☐ Forestry Committee ☐ Historical Preservation Committee
☐ Parks and Recreation Committee ☒ Planning Board

Do you have a preference? Board of Adjustment

Physical Address: 116 E 13th St. Southport, NC 28461

Mailing Address: same as above

Resident of Southport ☐ Yes ☐ No For How Many Years? 9

State and County of Legal Residence: North Carolina Brunswick County

Main Phone Number 910 234 8815

Secondary Number _____

Email Address: eckertjchris@gmail.com

You may submit a resume along with your application detailing the following section if you choose.

Education UNC - Chapel Hill BA Economics / East Carolina University MBA

Current/Present Employer Franklin Street Partners / JCB Construction

Past/Most Recent Employer _____

Current Civic/community Participation _____

Reasons you are qualified for this appointment (optional) I believe I am qualified to serve on the Board of Adjustment

or the Planning Board because I have routinely been involved in the city's policy's and navigated the interworkings of the city. I feel I would be representative of the younger working generation that calls Southport home. More importantly, I am invested in the city with my family and as a property

owner. My wife was born and raised in Southport and I have fallen in love with the city that she has loved all of her life. We know have a daughter and I hope the city of Southport will continue to be great so that my daughter wants it to be a part of her life beyond her childhood.

Do you anticipate any conflicts of interest if appointed? ☐ Yes ☒ No

Signature d9794bdc-f910-4b3f-958d-867a6672bdf Digitally signed by d9794bdc-f910-4b3f-958d-867a6672bdf
Date: 2024.10.23 19:31:10 -04'00'

Date 10/23/24

Please Return to: Deputy City Clerk Tanya Shannon
tshannon@cityofsouthport.com: 1029 N. Howe Street, Southport, NC 28461



APPLICATION FOR APPOINTMENT TO BOARDS AND COMMITTEES

The undersigned is interested in community service and provides this information for use by the Board of Aldermen in considering their qualifications for appointment to the following boards or committees:

Name John Allen

Appointment(s) for which you are applying:

- ☐ ABC Board ☐ Beautification Committee ☒ Board of Adjustment
☐ Cemetery Committee ☐ Forestry Committee ☐ Historical Preservation Committee
☐ Parks and Recreation Committee ☐ Planning Board

Do you have a preference? Yes

Physical Address: 752 Indigo Village Ct.

Mailing Address: same

Resident of Southport ☐ Yes ☐ No For How Many Years? 13

State and County of Legal Residence: NC, Brunswick

Main Phone Number 336-707-8086 Secondary Number _____

Email Address: carolinadawg@gmail.com

You may submit a resume along with your application detailing the following section if you choose.

Education BA, Geography and Urban Studies, UNC-G

Current/Present Employer Retired. Former City Planner for Southport

Past/Most Recent Employer Economic Development Director for Mecklenburg County

Current Civic/community Participation Past member of Southport Planning Board and Board of Ald

Reasons you are qualified for this appointment (optional) I have served the City as an employee, volunteer and elected official. I also have a degree in city planning and decades of experience with municipal government in NC.

Do you anticipate any conflicts of interest if appointed? ☐ Yes ☒ No

Signature John Allen Date 10-1-24

Please Return to: Deputy City Clerk Tanya Shannon
tshannon@cityofsouthport.com: 1029 N. Howe Street, Southport, NC 28461



APPLICATION FOR APPOINTMENT TO BOARDS AND COMMITTEES

The undersigned is interested in community service and provides this information for use by the Board of Aldermen in considering their qualifications for appointment to the following boards or committees.

Name Rodney J Ross
Spouse Name (if named) Deborah (Kay) Ross

Appointment(s) for which you are applying:

- | | |
|---|---|
| ☐ ABC Board | ☐ Forestry Committee |
| ☐ Beautification Committee | ☐ Parks and Recreation Committee |
| ☒ Board of Adjustment | ☐ Planning Board |

Do you have a preference? _____

Physical Address: 5205 WHITE TAIL CT Southport, NC 28461

Mailing Address: SAME AS ABOVE

Resident of Southport ☒ Yes ☐ No

Bought Home 2013
How Many Years? FULL TIME 6 yrs

State and County of Legal Residence NORTH CAROLINA

Main Phone Number 859-806-8215 Secondary Number 859-509-0917

E-mail Address Rodney.Ross511@gmail.com

You may submit a resume along with your application detailing the following section if you so choose.

Education AS. BUSINESS ADMIN.

Present Job/Employer RETIRED

Past Employment C/K DETROIT, MI CONSTRUCTION MGR. INDUSTRIAL

Current Civic/Community Participation (432)

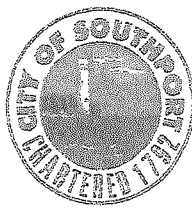
Reasons you are qualified for this appointment (summary) BACKGROUND IN HEAVY INDUSTRIAL CONSTRUCTION WORLD WIDE DEALING WITH LOCAL MUNICIPALITIES FOR PERMITTING AND LOCAL Bldg. City Codes

Do you anticipate any conflicts of interest if appointed? Yes ☐ No ☒

Signature Rodney J Ross

Date 9-14-2024

Please Return to: City Clerk, Dorothy Dutton
ddutton@cityofsouthport.com or City of Southport Clerk: 1029 N. Howe Street Southport, N.C. 28461



RECEIVED

NOV 07 2024

CITY CLERK,
CITY MANAGER'S OFFICE

APPLICATION FOR APPOINTMENT TO BOARDS AND COMMITTEES

The undersigned is interested in community service and provides this information for use by the Board of Aldermen in considering their qualifications for appointment to the following boards or committees:

Name Steven Doshier

Appointment(s) for which you are applying:

- ☐ ABC Board ☐ Beautification Committee ☒ Board of Adjustment
☐ Cemetery Committee ☐ Forestry Committee ☐ Historical Preservation Committee
☐ Parks and Recreation Committee ☐ Planning Board

Do you have a preference? Board of Adjustment

Physical Address: 620 N. Atlantic Ave. Southport NC 28461

Mailing Address: SAME

Resident of Southport ☒ Yes ☐ No For How Many Years? 71

State and County of Legal Residence: North Carolina Brunswick

Main Phone Number 910-231-1287 Secondary Number N/A

Email Address: doshiersteve@gmail.com

You may submit a resume along with your application detailing the following section if you choose.

Education 1-12 Southport High School - John T. Hoggard

Current/Present Employer Retired

Past/Most Recent Employer Self Employed Wine + Roses 1993-2015 →

Current Civic/community Participation Southport Fire Department (4 yrs)

Reasons you are qualified for this appointment (optional) I would like to give back + serve my community.

Do you anticipate any conflicts of interest if appointed? ☐ Yes ☒ No

Signature Steven Doshier Date 11-7-24

Please Return to: Deputy City Clerk Tanya Shannon
tshannon@cityofsouthport.com: 1029 N. Howe Street, Southport, NC 28461



APPLICATION FOR APPOINTMENT TO BOARDS AND COMMITTEES

The undersigned is interested in community service and provides this information for use by the Board of Aldermen in considering their qualifications for appointment to the following boards or committees:

Name Andrew Brosche

Appointment(s) for which you are applying:

- ☐ ABC Board ☐ Beautification Committee ☐ Board of Adjustment
☐ Cemetery Committee ☐ Forestry Committee ☐ Historical Preservation Committee
☒ Parks and Recreation Committee ☒ Planning Board

Do you have a preference? Where ever I am needed most.

Physical Address: 826 N. Lord, Southport, NC 28461

Mailing Address: _____

Resident of Southport ☐ Yes ☐ No For How Many Years? 1 yr 2 mo

State and County of Legal Residence: North Carolina, Brunswick County

Main Phone Number 949.429.9921

Secondary Number _____

Email Address: andrew@madenewinteriors.com

You may submit a resume along with your application detailing the following section if you choose.

Education _____

Current/Present Employer Made New Interiors and Decor

Past/Most Recent Employer Boys & Girls Clubs of America

Current Civic/community Participation Brunswick Community College Foundation

Reasons you are qualified for this appointment (optional) Passion for civic duty and community

Do you anticipate any conflicts of interest if appointed? ☐ Yes ☒ No

Signature

Date 10/22/2024

Please Return to: Deputy City Clerk Tanya Shannon
tshannon@cityofsouthport.com: 1029 N. Howe Street, Southport, NC 28461

Andrew Brosche

826 N. Lord St., Southport, NC 28461 | (949) 429-9921 | abrosche5@gmail.com

SUMMARY

Non-Profit Professional / Club Alumnus

Highly adaptive and multifaceted professional with extensive experience and knowledge of administration and systems management focused on non-profit management and fundraising activities. Well-developed skills in overseeing operations, managing multi million-dollar budgets, leading fundraising and community outreach efforts, executing large-scale events, and leading Board of Directors. Through a "hands on" management approach, is able to effectively mentor, develop and lead staff in a dynamic team environment. Successful in the development of unique strategies in maximizing current funding sources while outreaching for new sources of financial support. Attended and completed Boys & Girls Clubs of America's New Executive On-boarding Forums I and II, Advancing Philanthropy Project and Advanced Leadership.

WORK EXPERIENCE

Facing West Philanthropy: Capistrano Beach, CA August 2021 to Present

Owner/Consultant

Work with local non-profits staff and leadership in various aspects of fundraising and philanthropy. Helping non-profits achieve their goals and advance the projects that define their organization's future.

- Build fundraising programs
- Launch campaigns
- Strategic vision
- Recruit and train leaders
- Analyze database
- Develop lasting relationships with donors
- Identify new prospects
- Craft the story that inspires giving

Boys & Girls Clubs of Capistrano Valley: San Juan Capistrano, CA September 2019 to August 2021

Resource Development Director

Works with the Executive Officer and Board of Directors to plan and execute resource development strategies and monitor progress toward goals. Directly supports the Executive Officer in positioning the board to cultivate and solicit major gifts and grants from individuals, corporations, foundations, and others.

- Encourage and support board committees responsible for planning and implementing development activities.
- Prepares and presents for approval proposals for corporate and foundation support of the Club. • Oversees planning of logistics for special events, including obtaining sponsorships and solicitation of gifts and preparing related printed materials and publications.
- Provides support for various fundraising projects/initiatives assigned by Executive Officer, such as endowments, major gifts and planned giving.

Mariners Church: Irvine, CA June 2018 to September 2019

Community Center Director

Leads the advancement of the Community Center mission and strategy by championing volunteer engagement to serve at-risk youth, families, and communities in on-campus community center.

- Oversee and manage the daily operations of the community center including management of facilities and space reservations accommodating as many ministry needs as possible in order of appropriate priority
- Support Community Center Ministries with regularly scheduled programming including Exceptional Families, ESL, Legal Ministry, Etc.
- Coordinate registration, attendance tracking, intake of service recipients
- develops on ramps for participants from community center programs into the life and community of Mariners Church

Boys & Girls Clubs of San Dieguito: Solana Beach, CA April 2016 to June 2018
Chief Operating Officer

A cross-operational manager and essential member of the executive team, involved in both programmatic and operational leadership responsibilities. Organization served over 10,000 kids with a membership of over 6,500 youth and teens. Responsible for the organization's day-to-day operating activities including volunteer recruitment and community engagement. Provided leadership to the strategic planning process and implementation of new strategic initiatives related to areas such as Operations, Program Services, Community Outreach, Marketing and Fund Development. Led a management team and was also responsible for regular interactions and updates with the Board of Directors on key initiatives. Closely assisted the CEO with the Club's \$5.7 Million budget development, while monitoring and reporting on variances in revenues and expenditures. Supervisor to the Clubs Maintenance and Facilities team that was responsible for all repairs and capital improvements. Directly supervised all Directors of the following departments with their individual budget size:

- 7 separate traditional Boys & Girls Club Clubhouses - (\$1,032,300) Carmel Valley Montessori School (ages 18 months - 6 years) - (\$757,616)
 - Youth Arts Academy (music and theater) - (\$212,000)
 - Aquatics Department / RSD Competitive Swim Team (\$1.2M)
 - Center For Healthy Lifestyles (3 large gardens and program kitchens) - (\$136,325)
 - Athletic Department - (\$700,300)
 - I.T. Department - (\$65,000)
 - Maintenance Department - (\$400,000)
 - Transportation Department
 - Summer Camps - (\$519,000)

Boys & Girls Clubs of the Lewis Clark Valley: Lewiston, ID Jan. 2015 to Jan. 2016
Executive Director / CEO

Provided leadership and direction for 3 separate Club sites serving over 4,200 members. Club sites are located in Clarkston, WA, Lewiston, ID and a Native location in Lapwai, ID (Nez Perce Tribe). Responsible for operating and funding a \$1.9 Million budget. Managed and oversaw daily operations, including fundraising, business development, staffing, volunteer programs, press releases, facilities maintenance, community outreach/involvement, and advertising and marketing. Lead and execute fundraising efforts through donations, sponsorships, grants, and events.

Accomplishments:

- Ensure the annual budget is funded and organization has adequate cash flow.
- Develop strategic plans to generate revenues through a variety of fund raising techniques. Identify, cultivate and solicit donors. Oversee planning and implementation of special events.
- Provide guidance to staff and volunteers performing resource development functions. • Recruit, select, train, and evaluate qualified professional, and volunteer staff of approximately 50-75
- Executed a successful dinner & auction which offered a net profit of \$274,000.
- Coordinate with Board Members to create and implement fund raising strategies to ensure the highest possible revenue
- Develop and create policies and procedures for organization

- Summarize budgets and submit recommendations for the approval of funds requests; perform cost-benefits analysis, compare operating programs and explore financing methods
- Review operating budgets to analyze trends affecting budget needs

Boys & Girls Club of the South Coast Area: San Clemente, CA 2008 to December 2014
Director of Operations

Provides leadership and direction for 12 permanent program staff --- 4 full-time / 8 part-time, 25+ seasonal part-time staff and over 300 program volunteers. Maintains close, daily contact with Club professional staff to interpret and explain organizational mission, program objectives, discuss issues, and provide/receive information. Plans, develops, implements and evaluates Club's overall programs, services and activities to ensure they meet the needs and interests of members and the community.

Accomplishments:

- Responsible for "brand" marketing and public relations including Club press releases • Direct management of full---time and part---time staff for support of fundraising activities (Annual Dinner & Auction, Annual Golf Tournament, Annual Iron--Man Competition)
- Assumed management responsibility for the reporting of all OJP grants
- Networked, evaluated and updated new Tech Center from concept to completion • Designed and managed build out for Bright Spot For Reading "Be Great Café" in Teen Center and solicited over \$75,000 of in-kind gifts and donations for project.
- Direct management of employee training and education programs within the Club • Guest speaker at local Kiwanis, Rotary Club and Exchange Club luncheons
- Strong working relationship with all local schools, youth agencies, Coral Thrift, police services and SC Youth Collaborative

Personal Info:

Actively serving at church in Men's Studies, Small Group, Sunday Set-up and Children's Ministry. Servant Leader to my lovely wife and 3 kids ages 8yrs, 24 yrs, and 25.

Passion for baseball, football and surfing.

3 years of experience in marketing

Worked in restaurant industry for 6 years as a manager and executive chef.



APPLICATION FOR APPOINTMENT TO BOARDS AND COMMITTEES

The undersigned is interested in community service and provides this information for use by the Board of Aldermen in considering their qualifications for appointment to the following boards or committees:

Name Christine R. Wright

Appointment(s) for which you are applying:

- ☐ ABC Board ☐ Beautification Committee ☐ Board of Adjustment
☐ Cemetery Committee ☐ Forestry Committee ☐ Historical Preservation Committee
☒ Parks and Recreation Committee ☐ Planning Board

Do you have a preference? _____

Physical Address: 211 North Lord Street, Southport, NC 28461

Mailing Address: same as above

Resident of Southport ☒ Yes ☐ No For How Many Years? 6 years; full time 4 1/2.

State and County of Legal Residence: NC; USA

Main Phone Number 336-312-8617 Secondary Number none

Email Address: crwdpm64@gmail.com

You may submit a resume along with your application detailing the following section if you choose.

Education BS in Chemistry Gannon University, DPM Kent State of.

Current/Present Employer Part-time 360 Healthcare Podiatric Medicine

Past/Most Recent Employer (full time) Wake Forest University School of Medicine

Current Civic/community Participation Provider/Volunteer New Hope Clinic

Reasons you are qualified for this appointment (optional) Caswell Avenue Community Garden chairman; Southport Yacht Club race committee.
I believe my multiple leadership rolls as well as my passion for serving the community qualify me

Do you anticipate any conflicts of interest if appointed? ☐ Yes ☒ No for this committee.

Signature _____

Date _____

10/22/2024

Please Return to: Deputy City Clerk Tanya Shannon
tshannon@cityofsouthport.com: 1029 N. Howe Street, Southport, NC 28461

Christine R. Wright, DPM
211 N Lord Street
Southport, North Carolina 28461
(336) 312-8617
Crwdpm64@gmail.com

Current

360 Healthcare – Part time Healthcare Provider	3/2023-Present
Advarra – Part Time Institutional Biosafety Committee Public Member	3/2021-Present
Home Address 211 N Lord Street Southport, Nc 28461	

Education

Doctor of Podiatric Medicine Kent State University School of Podiatric Medicine, Independence, Ohio	05/1990
B.S., Chemistry Gannon University, Erie, Pennsylvania	05/1986

Postdoctoral Training

Residency L. Richardson Memorial Hospital, Greensboro, North Carolina	07/1990-08/1991
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Academic Appointment

Assistant Professor Department of Orthopedics, Podiatry Services, Wake Forest Baptist Hospital Winston-Salem, North Carolina	01/2019-07/2020
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Other Positions and Employment

Wake Forest Baptist Health, Faculty Physician High Point, North Carolina	01/2019-07/2020
Wake Forest Baptist Health, Network Physician High Point, North Carolina	06/2016-01/2019
Cornerstone HealthCare High Point, North Carolina	01/2001-06/2016
Private Practice High Point, North Carolina	08/1991-01/2001

Major Leadership Positions

Member and Chair of Physicians Human Resources Committee Cornerstone Health Care High Point, North Carolina	10 Years
Physicians Leadership Team High Point Surgical Center High Point, North Carolina	3 Years
NC Board of Podiatry Examiners – Officer (Elected by members of the state's licensed podiatrists with approval of the Governor of the State of North Carolina)	3 Years

Honors and Awards

Fellow, American College of Foot and Ankle Surgeons	1995-2020
Board Qualified/Certified American College of Foot and Ankle Surgeons	1995-2022



APPLICATION FOR APPOINTMENT TO BOARDS AND COMMITTEES

The undersigned is interested in community service and provides this information for use by the Board of Aldermen in considering their qualifications for appointment to the following boards or committees:

Name Jeanne B. Patter

Appointment(s) for which you are applying:

- ☐ ABC Board ☐ Beautification Committee ☐ Board of Adjustment
☐ Cemetery Committee ☐ Forestry Committee ☐ Historical Preservation Committee
☒ Parks and Recreation Committee ☐ Planning Board

Do you have a preference? Parks & Recreation

Physical Address: 315 Burnington Ave. Southport, NC 28461

Mailing Address: same as above

Resident of Southport ☒ Yes ☐ No For How Many Years? Since age 3!

State and County of Legal Residence: North Carolina, Brunswick

Main Phone Number 352-250-3149 Secondary Number 352-205-4089

Email Address: jeanne0126@gmail.com

You may submit a resume along with your application detailing the following section if you choose.

Education Post-grad.

Current/Present Employer Retired

Past/Most Recent Employer Duke Univ. Med. Center

Current Civic/community Participation Member of Friends of Franklin since inception →

Reasons you are qualified for this appointment (optional) I have a history of involvement with many activities in SPT & a deep appreciation for all of the historical, as well as the current, aspects of our small town. I care deeply about →

Do you anticipate any conflicts of interest if appointed? ☐ Yes ☐ No

Signature J. Patter Date 9-25-24

Please Return to: Deputy City Clerk Tanya Shannon
tshannon@cityofsouthport.com: 1029 N. Howe Street, Southport, NC 28461

Reasons you are qualified for this appointment:

I have a history of involvement with many activities in SPT & a deep appreciation for all of the historical aspects of our small town. I care deeply about preserving our town's character & take pride in being involved in it's activities. The Dept. of Parks & Rec is responsible for a large portion of SPT & covers many aspects. I feel I could contribute to all activities & responsibilities in a productive way.

The City has, since the inception of Friends of Franklin, spent time & money on having the beautiful & historic trees in Franklin Square Park cared for & allowed for the Park to begin to recover from the lack of care & overuse it has sustained for many years. If the results from the recent paid consultant is not acted on, we have wasted valuable time & money. Franklin Square & the Park proper is the OLDEST thing in Southport! We should respect & preserve that. While I have a strong connection to F of F, I also would professionally & responsibly participate in all other aspects of the P & R Committee's activities & duties.

DECEMBER 2024 SALES DATA COMPARISON AND SAVINGS

SALES TYPE	2023 Sales	2024 SALES	DIFFERENCE	% CHANGE
RETAIL	\$ 541,182.20	\$ 555,263.20	\$ 14,081.00	2.60
MXB SALES	\$ 83,956.81	\$ 85,358.98	\$ 1,402.17	1.67
TOTAL	\$ 625,139.01	\$ 640,622.18	\$ 15,483.17	2.48
Customers	10894	10599	-295	-2.71
		\$ -		
Bottles Sold	29,721	29,627	(94)	-0.32
		0		
SPA SAVINGS		\$ 8,044.92		
		\$ -		
Credit Cards	\$ -	\$ 524,017.23		
		\$ -		
TOTAL SALES INC. TAX	\$ -	\$ 640,677.80		
	2019 Sales	2024 Sales	Difference	
Retail 2019	\$ 324,398.60	\$ 555,263.20	230,864.60	71.17
MXB 2019	\$ 55,450.49	\$ 85,358.98	29,908.49	53.94
	\$ 379,849.09	\$ 640,622.18	260,773.09	68.65
SALES TYPE	2020 SALES	2024 SALES	DIFFERENCE	% CHANGE
RETAIL	\$ 427,279.10	\$ 555,263.20	\$ 127,984.10	29.95
MXB SALES	\$ 32,671.58	\$ 85,358.98	\$ 52,687.40	161.26
TOTAL	\$ 459,950.68	\$ 640,622.18	\$ 180,671.50	39.28
SALES TYPE	2021 Sales	2024 SALES	DIFFERENCE	% CHANGE
RETAIL	\$ 449,396.60	\$ 555,263.20	\$ 105,866.60	23.56
MXB SALES	\$ 91,435.88	\$ 85,358.98	\$ (6,076.90)	-6.65
TOTAL	\$ 540,832.48	\$ 640,622.18	\$ 99,789.70	18.45
SALES TYPE	2022 Sales	2024 SALES	DIFFERENCE	% CHANGE
RETAIL	\$ 522,700.75	\$ 555,263.20	\$ 32,562.45	6.23
MXB SALES	\$ 84,839.05	\$ 85,358.98	\$ 519.93	0.61
TOTAL	\$ 607,539.80	\$ 640,622.18	\$ 33,082.38	5.45

General Ledger Revenues vs Budget with Encumbrances by Depart



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Department	Description	Budget Period Amt	Current Year	Variance	Encumbered	Uncollected	%	One Year		Two Year		Three Year	
								Prior	Actual	Prior	Actual	Prior	Actual
10	General Fund												
00	General Government												
10-00-3100-1100	Ad Valorem Taxes	4,762,203.52	2,683,054.66	2,079,148.86	0.00	2,079,148.86	43.66	3,784,559.07		4,109,373.11		2,982,944.71	
10-00-3100-1200	Motor Vehicles Tax	245,728.10	119,836.21	125,891.89	0.00	125,891.89	51.23	142,091.70		112,516.67		104,094.44	
	Collections												
10-00-3100-1700	Interest-Penalties -Taxes	8,885.75	2,831.43	6,054.32	0.00	6,054.32	68.14	2,834.59		2,850.36		6,103.39	
10-00-3100-1710	Motor Vehicle Interest	1,761.60	1,091.00	670.60	0.00	670.60	38.07	1,140.48		665.23		481.12	
10-00-3102-0000	Ad Valorem Tax Prior Years	29,940.23	17,635.59	12,304.64	0.00	12,304.64	41.10	25,462.58		21,579.17		22,182.37	
10-00-3230-0000	Local Option Sales Tax	1,876,632.90	718,380.42	1,158,252.48	0.00	1,158,252.48	61.72	1,141,051.19		1,096,248.96		879,799.60	
10-00-3260-0000	Privilege Licenses	1,200.00	105.00	1,095.00	0.00	1,095.00	91.25	90.00		100.00		15.00	
10-00-3260-0800	Itinerant Peddler Permit	150.00	0.00	150.00	0.00	150.00	100.00	50.00		50.00		0.00	
10-00-3322-0000	Beer & Wine Tax	19,000.00	0.00	19,000.00	0.00	19,000.00	100.00	0.00		0.00		0.00	
10-00-3324-0000	Utility Franchise Tax	416,754.36	138,482.94	278,271.42	0.00	278,271.42	66.77	211,526.18		199,981.24		188,923.65	
10-00-3420-0200	FEMA Reimbursement	0.00	162,933.19	-162,933.19	0.00	-162,933.19	0.00	139,568.66		38,049.71		301,011.88	
10-00-3474-0000	Cemetery Lot Sales & Fees	800.00	200.00	600.00	0.00	600.00	75.00	749.00		400.00		0.00	
10-00-3810-0000	Interest Earned	561,979.00	325,177.03	236,801.97	0.00	236,801.97	42.14	402,993.61		112,831.61		9,070.56	
10-00-3833-0005	Donations	6,000.00	5,000.00	1,000.00	0.00	1,000.00	16.67	2,300.00		10,300.00		5,400.00	
10-00-3833-0100	Forestry Committee	750.00	1,000.00	-250.00	0.00	-250.00	-33.33	1,000.00		750.00		750.00	
	Donations												
10-00-3836-0000	Community Garden	1,500.00	3.00	1,497.00	0.00	1,497.00	99.80	950.00		1,020.00		1,790.00	
10-00-3837-0000	Southport ABC Distribution	572,378.84	161,576.64	410,802.20	0.00	410,802.20	71.77	370,000.00		192,167.57		355,097.38	
10-00-3839-0100	Miscellaneous Revenues	6,000.00	15,925.48	-9,925.48	0.00	-9,925.48	-165.42	7,268.06		4,978.50		3,466.60	
10-00-3839-0500	Credit Card Fees Gen. Fund	0.00	1,651.53	-1,651.53	0.00	-1,651.53	0.00	0.00		0.00		0.00	
10-00-3991-0000	Appropriated Fund Balance	640,864.37	0.00	640,864.37	0.00	640,864.37	100.00	-1,250.00		0.00		0.00	
00	General Government	9,152,528.67	4,354,884.12	4,797,644.55	0.00	4,797,644.55	52.42	6,232,385.12		5,903,862.13		4,861,130.70	

General Ledger
Revenues vs Budget with
Encumbrances by Depart



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Department	Description	Budget Period Amt	Current Year	Variance	Encumbered	Uncollected	Uncollected %	One Year		Two Year		Three Year	
								Prior Actual	Prior Actual	Prior Actual	Prior Actual	Prior Actual	Prior Actual
05	Streets												
10-05-4511-1200	Municipal Vehicle Fee	138,540.00	28,500.00	110,040.00	0.00	110,040.00	79.43	0.00	0.00	0.00	0.00	0.00	0.00
05	Streets	138,540.00	28,500.00	110,040.00	0.00	110,040.00	79.43	0.00	0.00	0.00	0.00	0.00	0.00

General Ledger
Revenues vs Budget with
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Department	Description	Budget Period Amt	Current Year	Variance	Encumbered	Uncollected	%	One Year		Two Year		Three Year	
								Prior	Actual	Prior	Actual	Prior	Actual
06	Animal Protective Services												
10-06-3220-0000	Pet license & tags	0.00	686.27	-686.27	0.00	-686.27	0.00	1,066.37		335.39		826.52	
06	Animal Protective Services	0.00	686.27	-686.27	0.00	-686.27	0.00	1,066.37		335.39		826.52	

General Ledger

Revenues vs Budget with

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Department	Description	Budget Period Amt	Current Year	Variance	Encumbered	Uncollected	Uncollected %	One Year		Two Year		Three Year	
								Prior	Actual	Prior	Actual	Prior	Actual
10	Police												
10-10-3437-0600	Misc. ReceiptsPolice Dept.	0.00	12,815.91	-12,815.91	0.00	-12,815.91	0.00	8,125.56	5,616.09			147.00	
10-10-3437-0601	Police Shop with a Cop	10,000.00	11,046.00	-1,046.00	0.00	-1,046.00	-10.46	11,903.00	16,122.22			24,086.00	
10-10-3437-0602	Golf Cart Fees	29,150.00	17,550.00	11,600.00	0.00	11,600.00	39.79	4,050.00	5,495.00			4,025.00	
10-10-3838-0000	ABC Revenue for Law Enf.	32,522.00	7,180.15	25,341.85	0.00	25,341.85	77.92	15,400.00	12,919.77			15,987.95	
10	Police	71,672.00	48,592.06	23,079.94	0.00	23,079.94	32.20	39,478.56	40,153.08			44,245.95	

General Ledger

Revenues vs Budget with

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Department	Description	Budget Period Amt	Current Year	Variance	Encumbered	Uncollected	%	One Year		Two Year		Three Year	
								Prior	Actual	Prior	Actual	Prior	Actual
11	Fire												
10-11-3434-0100	Fire District Fees	1,978,933.00	1,002,240.65	976,692.35	0.00	976,692.35	49.35	1,931,556.51	1,412,237.08	1,412,237.08	906,970.73		
10-11-3434-0200	Duke Energy For Fire Dept	50,000.00	0.00	50,000.00	0.00	50,000.00	100.00	0.00	0.00	0.00	0.00		
10-11-3434-0400	Fire Response Fees	10,000.00	30,593.58	-20,593.58	0.00	-20,593.58	-205.94	5,978.08	4,709.85	4,709.85	41,664.32		
10-11-3434-0500	Fire - Miscellaneous Revenue	170,000.00	65,249.60	104,750.40	0.00	104,750.40	61.62	0.00	0.00	0.00	2,500.00		
10-11-3434-0700	Fire Inspections & Permit Fees	40,000.00	33,788.53	6,211.47	0.00	6,211.47	15.53	12,903.55	4,200.00	4,200.00	3,610.00		
11	Fire	2,248,933.00	1,131,872.36	1,117,060.64	0.00	1,117,060.64	49.67	1,950,438.14	1,421,146.93	1,421,146.93	954,745.05		

General Ledger Revenues vs Budget with Encumbrances by Depart



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Department	Description	Budget Period Amt	Current Year	Variance	Encumbered	Uncollected	Uncollected %	One Year		Two Year		Three Year	
								Prior Actual	Prior Actual	Prior Actual	Prior Actual	Prior Actual	Prior Actual
12	Rescue												
10-12-3437-0400	Rescue Dept Misc. Receipts	0.00	23,118.05	-23,118.05	0.00	-23,118.05	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-12-3437-0500	Rescue Squad Fees	566,880.00	204,781.78	362,098.22	0.00	362,098.22	63.88	185,377.71	147,751.02	147,751.02	0.00	0.00	0.00
12	Rescue	566,880.00	227,899.83	338,980.17	0.00	338,980.17	59.80	185,377.71	147,751.02	147,751.02	0.00	0.00	0.00

General Ledger Revenues vs Budget with Encumbrances by Depart



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Department	Description	Budget Period Amt	Current Year	Variance	Encumbered	Uncollected	Uncollected %	One Year		Two Year		Three Year	
								Prior Actual	Actual	Prior Actual	Actual	Prior Actual	Actual
40	Planning and Permitting												
10-40-3220-0000	Civil Penalties	5,000.00	16,936.00	-11,936.00	0.00	-11,936.00	-238.72	0.00	0.00	0.00	0.00	0.00	0.00
10-40-3343-0000	Inspection Permits	0.00	383,500.50	-383,500.50	0.00	-383,500.50	0.00	501,579.00	510,841.50	510,841.50	342,295.40	342,295.40	342,295.40
10-40-3343-0100	Home Owners Recovery Fund	0.00	-517.00	517.00	0.00	517.00	0.00	230.00	360.00	360.00	720.00	720.00	720.00
10-40-3343-0300	Re-Inspection Fees	12,000.00	3,036.00	8,964.00	0.00	8,964.00	74.70	0.00	0.00	0.00	510.00	510.00	510.00
10-40-3343-0400	Planning & Zoning Fees	35,000.00	43,092.00	-8,092.00	0.00	-8,092.00	-23.12	13,515.00	17,800.00	17,800.00	12,181.00	12,181.00	12,181.00
40	Planning and Permitting	52,000.00	446,047.50	-394,047.50	0.00	-394,047.50	-757.78	515,324.00	529,001.50	529,001.50	355,706.40	355,706.40	355,706.40

General Ledger
Revenues vs Budget with
Encumbrances by Depart



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Department	Description	Budget Period Amt	Current Year	Variance	Encumbered	Uncollected	Uncollected %	One Year		Two Year		Three Year	
								Prior Actual	Prior Actual	Prior Actual	Prior Actual	Prior Actual	Prior Actual
41	DEPT												
	10-41-3343-0000 Inspection Permits	575,000.00	69,256.00	505,744.00	0.00	505,744.00	87.96	0.00	0.00	0.00	0.00	0.00	0.00
	10-41-3343-0100 Home Owners Recovery Fund	80.00	0.00	80.00	0.00	80.00	100.00	0.00	0.00	0.00	0.00	0.00	0.00
41	DEPT	575,080.00	69,256.00	505,824.00	0.00	505,824.00	87.96	0.00	0.00	0.00	0.00	0.00	0.00

General Ledger

Revenues vs Budget with

Encumbrances by Depart



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Department	Description	Budget Period Amt	Current Year	Variance	Encumbered	Uncollected	Uncollected %	One Year		Two Year		Three Year	
								Prior	Actual	Prior	Actual	Prior	Actual
80	Parks & Recreation												
10-80-3437-0700	Rent Recreation Facilities	12,000.00	5,475.00	6,525.00	0.00	6,525.00	54.38	5,920.00	5,991.00	5,991.00	395.00		
10-80-3612-0000	Recreation Programs Receipts	40,000.00	10,355.00	29,645.00	0.00	29,645.00	74.11	16,910.00	22,080.00	22,080.00	17,319.64		
10-80-3612-0200	Parks & Recreation Donations	2,000.00	3,700.00	-1,700.00	0.00	-1,700.00	-85.00	1,650.00	1,635.00	1,635.00	1,525.00		
80	Parks & Recreation	54,000.00	19,530.00	34,470.00	0.00	34,470.00	63.83	24,480.00	29,706.00	29,706.00	19,239.64		

General Ledger
Revenues vs Budget with
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Department	Description	Budget Period Amt	Current Year	Variance	Encumbered	Uncollected	%	One Year		Two Year		Three Year	
								Prior	Actual	Prior	Actual	Prior	Actual
81	Community Building												
10-81-3834-0000	Community Bldg Rental	200,000.00	77,936.50	122,063.50	0.00	122,063.50	61.03	124,187.27	107,698.01	66,995.00			
81	Community Building	200,000.00	77,936.50	122,063.50	0.00	122,063.50	61.03	124,187.27	107,698.01	66,995.00			

General Ledger Revenues vs Budget with Encumbrances by Depart



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Department	Description	Budget Period Amt	Current Year	Variance	Encumbered	Uncollected	Uncollected %	One Year		Two Year		Three Year	
								Prior	Actual	Prior	Actual	Prior	Actual
82	Tourism												
10-82-3270-0000	Local Occupancy Tax	210,000.00	119,178.68	90,821.32	0.00	90,821.32	43.25	130,024.89	141,472.96	135,057.74			
10-82-3617-0000	Tourism Special Events	15,000.00	19,090.04	-4,090.04	0.00	-4,090.04	-27.27	14,730.50	11,105.00	0.00			
10-82-3834-0300	Tourism - Misc Revenue	7,500.00	3,658.00	3,842.00	0.00	3,842.00	51.23	4,560.42	11,851.00	23,550.00			
10-82-3839-0500	Sale Of Promotional Items	0.00	427.00	-427.00	0.00	-427.00	0.00	0.00	0.00	0.00			
10-82-3839-0501	Tourism - Filming Fees	5,000.00	12,350.00	-7,350.00	0.00	-7,350.00	-147.00	0.00	0.00	225.00			
82	Tourism	237,500.00	154,703.72	82,796.28	0.00	82,796.28	34.86	149,315.81	164,428.96	158,832.74			

General Ledger Revenues vs Budget with Encumbrances by Depart



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Department	Description	Budget Period Amt	Current Year	Variance	Encumbered	Uncollected	%	One Year		Two Year		Three Year	
								Prior Actual	Prior Actual	Prior Actual	Prior Actual	Prior Actual	Prior Actual
96	Solid Waste												
10-96-3325-0000	Solid Waste Disposal Tax	3,734.00	1,783.19	1,950.81	0.00	1,950.81	52.24	1,752.89	1,503.83	1,456.32			
10-96-3500-0000	Refuse Revenue	367,571.70	152,988.91	214,582.79	0.00	214,582.79	58.38	203,326.07	168,614.75	164,140.16			
96	Solid Waste	371,305.70	154,772.10	216,533.60	0.00	216,533.60	58.32	205,078.96	170,118.58	165,596.48			

General Ledger
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Department	Description	Budget Period Amt	Current Year	Variance	Encumbered	Uncollected	Uncollected %	One Year		Two Year		Three Year	
								Prior Actual	Prior Actual	Prior Actual	Prior Actual	Prior Actual	Prior Actual
Revenue Total 10	General Fund	13,668,439.37	6,714,680.46	6,953,758.91	0.00	6,953,758.91	50.8746	9,427,131.94	8,514,201.60	8,514,201.60	6,627,318.48	6,627,318.48	6,627,318.48
		13,668,439.37	6,714,680.46	6,953,758.91	0.00	6,953,758.91	50.87	9,427,131.94	8,514,201.60	8,514,201.60	6,627,318.48	6,627,318.48	6,627,318.48

General Ledger
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Department	Description	Budget Period Amt	Current Year	Variance	Encumbered	Uncollected	Uncollected %	One Year		Two Year		Three Year	
								Prior	Actual	Prior	Actual	Prior	Actual
20	Powell Bill Fund												
20	Powell Bill												
20-20-3316-0000	NC Powell Bill Funds	160,000.00	89,769.05	70,230.95	0.00	70,230.95	43.89	159,811.89	139,129.44	136,978.48			
20	Powell Bill	160,000.00	89,769.05	70,230.95	0.00	70,230.95	43.89	159,811.89	139,129.44	136,978.48			

General Ledger
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Department	Description	Budget Period Amt	Current Year	Variance	Encumbered	Uncollected	Uncollected %	One Year		Two Year		Three Year	
								Prior Actual	Prior Actual	Prior Actual	Prior Actual	Prior Actual	Prior Actual

Revenue Total		160,000.00	89,769.05	70,230.95	0.00	70,230.95	43.8943	159,811.89	139,129.44	136,978.48			
20	Powell Bill Fund	160,000.00	89,769.05	70,230.95	0.00	70,230.95	43.89	159,811.89	139,129.44	136,978.48			

General Ledger
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Department	Description	Budget Period Amt	Current Year	Variance	Encumbered	Uncollected	Uncollected %	One Year			Two Year			Three Year		
								Prior	Actual	Prior	Prior	Actual	Prior	Prior	Actual	Prior
23	Capital Project Fund															
00	General Government															
23-00-3839-0200	Insurance Recovery	100,970.00	0.00	100,970.00	0.00	100,970.00	100.00		0.00			0.00			0.00	
00	General Government	100,970.00	0.00	100,970.00	0.00	100,970.00	100.00		0.00			0.00			0.00	

General Ledger
Revenues vs Budget with
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Department	Description	Budget Period Amt	Current Year	Variance	Encumbered	Uncollected	Uncollected %	One Year			Two Year			Three Year		
								Prior	Actual	Prior	Prior	Actual	Prior	Prior	Actual	Prior
23	DEPT															
23-23-3410-0100	SDI Grant Yacht Basin Dredging	46,875.00	0.00	46,875.00	0.00	46,875.00	100.00		0.00			0.00			0.00	
23-23-3991-0000	Appropriated Fund Balance	1,268,625.00	0.00	1,268,625.00	0.00	1,268,625.00	100.00		0.00			0.00			0.00	
23	DEPT	1,315,500.00	0.00	1,315,500.00	0.00	1,315,500.00	100.00		0.00			0.00			0.00	

General Ledger
Revenues vs Budget with
Encumbrances by Depart



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Department	Description	Budget Period Amt	Current		Variance	Encumbered		Uncollected		%	One Year		Two Year		Three Year	
			Year	Year		Year	Year	Year	Year		Prior Actual	Actual	Prior Actual	Actual	Prior Actual	Actual

23	Revenue Total Capital Project Fund	1,416,470.00	0.00	0.00	1,416,470.00	0.00	0.00	1,416,470.00	100	100.00	0.00	0.00	0.00	0.00	0.00	0.00
		1,416,470.00	0.00	0.00	1,416,470.00	0.00	0.00	1,416,470.00	100.00		0.00	0.00	0.00	0.00	0.00	0.00

General Ledger Revenues vs Budget with Encumbrances by Depart



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Department	Description	Budget Period Amt	Current Year	Variance	Encumbered	Uncollected	%	One Year		Two Year		Three Year	
								Prior	Actual	Prior	Actual	Prior	Actual
30	Electric Fund												
93	Electric												
30-93-3710-0000	Sale Of Electricity	7,369,453.40	3,595,545.02	3,595,545.02	3,773,908.38	0.00	3,773,908.38	4,620,117.87	4,523,641.11	4,843,735.52	4,843,735.52		
30-93-3720-0100	Utility Sales Tax	551,396.06	250,696.36	250,696.36	300,699.70	0.00	300,699.70	322,147.20	315,525.72	336,610.53	336,610.53		
30-93-3720-0300	Service Charges	595.00	0.00	0.00	595.00	0.00	595.00	0.00	595.00	1,157.00	1,157.00		
30-93-3720-0326	Electric late Charges	11,058.32	6,005.31	6,005.31	5,053.01	0.00	5,053.01	7,395.29	6,814.02	9,476.03	9,476.03		
30-93-3720-0327	Electric Meter Tampering	10,020.00	4,750.00	4,750.00	5,270.00	0.00	5,270.00	6,305.00	5,785.00	7,435.00	7,435.00		
30-93-3720-0330	Electric Agreements	1,040.00	415.00	415.00	625.00	0.00	625.00	765.00	625.00	545.00	545.00		
30-93-3720-0331	Electric ReconnectDisconnect	3,940.00	0.00	0.00	3,940.00	0.00	3,940.00	0.00	3,940.00	5,781.85	5,781.85		
30-93-3831-0000	Interest Earned	204,547.00	117,988.49	117,988.49	86,558.51	0.00	86,558.51	156,570.51	95.70	68.69	68.69		
30-93-3991-0000	Appropriated Fund Balance	3,606,390.00	0.00	0.00	3,606,390.00	0.00	3,606,390.00	0.00	0.00	0.00	0.00		
93	Electric	11,758,439.78	3,975,400.18	3,975,400.18	7,783,039.60	0.00	7,783,039.60	5,113,300.87	4,857,021.55	5,204,809.62	5,204,809.62		

General Ledger
Revenues vs Budget with
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Department	Description	Budget Period Amt	Current Year	Variance	Encumbered	Uncollected	%	One Year			Two Year			Three Year		
								Prior	Actual	Prior	Prior	Actual	Prior	Prior	Actual	Prior
Revenue Total 30	Electric Fund	11,758,439.78	3,975,400.18	3,975,400.18	3,975,400.18	7,783,039.60		0.00	7,783,039.60	66.1911	5,113,300.87	4,857,021.55	4,857,021.55	5,204,809.62	5,204,809.62	
		11,758,439.78	3,975,400.18	3,975,400.18	3,975,400.18	7,783,039.60		0.00	7,783,039.60	66.19	5,113,300.87	4,857,021.55	4,857,021.55	5,204,809.62	5,204,809.62	

General Ledger

Revenues vs Budget with

Encumbrances by Depart



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Department	Description	Budget Period Amt	Current Year	Variance	Encumbered	Uncollected	Uncollected %	One Year		Two Year		Three Year	
								Prior	Actual	Prior	Actual	Prior	Actual
31	Water & Sewer Fund												
91	WaterSewer												
	31-91-3720-0000 Water Sales	0.00	-5,339.10	5,339.10	0.00	5,339.10	0.00	1,600,538.16		1,542,950.36		934,594.08	
	31-91-3740-0000 Sewer Sales	0.00	-18,345.27	18,345.27	0.00	18,345.27	0.00	2,380,086.43		2,254,618.02		1,863,078.06	
	31-91-3839-0500 Credit Card Fee	0.00	-59.18	59.18	0.00	59.18	0.00	14,891.42		0.00		0.00	
91	WaterSewer	0.00	-23,743.55	23,743.55	0.00	23,743.55	0.00	3,995,516.01		3,797,568.38		2,797,672.14	

General Ledger
Revenues vs Budget with
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Department	Description	Budget Period Amt	Current Year	Variance	Encumbered	Uncollected	Uncollected %	One Year		Two Year		Three Year	
								Prior Actual	Prior Actual	Prior Actual	Prior Actual	Prior Actual	Prior Actual
Revenue Total													
31	Water & Sewer Fund	0.00	-23,743.55	23,743.55	0.00	23,743.55	0	3,995,516.01	3,797,568.38	3,797,568.38	2,797,672.14		
		0.00	-23,743.55	23,743.55	0.00	23,743.55	0.00	3,995,516.01	3,797,568.38	3,797,568.38	2,797,672.14		

General Ledger

Revenues vs Budget with

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Department	Description	Budget Period Amt	Current Year	Variance	Encumbered	Uncollected	%	One Year			Two Year			Three Year		
								Prior	Actual	Prior	Prior	Actual	Prior	Prior	Actual	Prior
42	Part F Grant. Capital Projects															
80	Parks & Recreation															
42-80-6120-0005	TaylorField Playgrnd Donations	0.00	-1,000.00	1,000.00	0.00	1,000.00	0.00		100.00			0.00			0.00	
80	Parks & Recreation	0.00	-1,000.00	1,000.00	0.00	1,000.00	0.00		100.00			0.00			0.00	

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Department	Description	Budget Period Amt	Current Year	Variance	Encumbered	Uncollected	Uncollected %	One Year		Two Year		Three Year	
								Prior Actual	Actual	Prior Actual	Actual	Prior Actual	Actual
Revenue Total													
42	Part F Grant. Capital Projects	0.00	-1,000.00	1,000.00	0.00	1,000.00	0	100.00		0.00		0.00	
		0.00	-1,000.00	1,000.00	0.00	1,000.00	0.00	100.00		0.00		0.00	

General Ledger Revenues vs Budget with Encumbrances by Depart



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Department	Description	Budget Period Amt	Current Year	Variance	Encumbered	Uncollected	%	One Year			Two Year			Three Year		
								Prior	Actual	Prior	Prior	Actual	Prior	Prior	Actual	Prior
50	ARP SLFRF Funding															
50	ARPA Funding															
50-50-3991-0000	Appropriated Fund Balance	250,000.00	0.00	250,000.00	0.00	250,000.00	100.00		0.00			0.00			0.00	
50	ARPA Funding	250,000.00	0.00	250,000.00	0.00	250,000.00	100.00		0.00			0.00			0.00	

General Ledger

Revenues vs Budget with

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Department	Description	Budget Period Amt	Current Year	Variance	Encumbered	Uncollected	Uncollected %	One Year		Two Year		Three Year	
								Prior Actual	Actual	Prior Actual	Actual	Prior Actual	Actual
Revenue Total		250,000.00	0.00	250,000.00	0.00	250,000.00	100	0.00	0.00	0.00	0.00	0.00	0.00
50	ARP SLFRF Funding	250,000.00	0.00	250,000.00	0.00	250,000.00	100.00	0.00	0.00	0.00	0.00	0.00	0.00

General Ledger Revenues vs Budget with Encumbrances by Depart



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Department	Description	Budget Period Amt	Current Year	Variance	Encumbered	Uncollected	Uncollected %	One Year		Two Year		Three Year	
								Prior Actual	Prior Actual	Prior Actual	Prior Actual	Prior Actual	Prior Actual
60	Waterfront Stabilization												
60	Fund												
60-60-3810-0000	Interest Earned	0.00	95,548.15	-95,548.15	0.00	-95,548.15	0.00	0.00	0.00	0.00	0.00	0.00	0.00
60	DEPT	0.00	95,548.15	-95,548.15	0.00	-95,548.15	0.00	0.00	0.00	0.00	0.00	0.00	0.00

General Ledger
Revenues vs Budget with
Encumbrances by Depart



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Department	Description	Budget Period Amt	Current Year	Variance	Encumbered	Uncollected	Uncollected %	One Year		Two Year		Three Year	
								Prior Actual	Actual	Prior Actual	Actual	Prior Actual	Actual
Revenue Total		0.00	95,548.15	-95,548.15	0.00	-95,548.15	0	0.00	0.00	0.00	0.00	0.00	0.00
60	Waterfront Stabilization Fund	0.00	95,548.15	-95,548.15	0.00	-95,548.15	0.00	0.00	0.00	0.00	0.00	0.00	0.00

General Ledger
Revenues vs Budget with
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Department Description	Budget	Period Amt	Current Year	Variance	Encumbered	Uncollected	Uncollected %	One Year			Two Year			Three Year		
								Prior	Actual		Prior	Actual		Prior	Actual	
Revenue	27,253,349.15	10,850,654.29	10,850,654.29	16,402,694.86	0.00	16,402,694.86	60.186	18,695,860.71	17,307,920.97	14,766,778.72						
Total																

General Ledger Expenditures vs Budget with Encumbrances by Depart



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Department	Description	Budget Period Amt	Current Year	Variance	Encumbered	Available	% Available	One Year Prior Actual	Two Year Prior Actual	Three Year Prior Actual
10	General Fund									
00	General Government									
10-00-4110-0000	Full-Time Employees	84,000.00	42,000.00	42,000.00	0.00	42,000.00	50.00	15,105.60	15,592.50	13,387.27
10-00-4110-0900	F.I.C.A.	6,426.00	3,213.00	3,213.00	0.00	3,213.00	50.00	841.70	873.53	993.49
10-00-4110-1100	HealthLifeDental Insurance	1,617.00	100.25	1,516.75	0.00	1,516.75	93.80	242.22	2,684.04	-3,219.40
10-00-4110-1400	Workers Compensation Insurance	30.00	30.00	0.00	0.56	-0.56	-1.87	180.75	232.42	-5.04
10-00-4110-1800	Professional Fees	36,110.00	8,500.00	27,610.00	0.00	27,610.00	76.46	1,166.67	18,942.34	11,184.00
10-00-4110-2600	Departmental Supplies	6,000.00	3,494.25	2,505.75	158.62	2,347.13	39.12	2,102.91	6,919.32	7,329.79
10-00-4110-3100	Travel & Training	8,000.00	-1,701.51	9,701.51	0.00	9,701.51	121.27	0.00	2,848.00	5,808.60
10-00-4110-3200	Communications	1,000.00	1,094.02	-94.02	0.00	-94.02	-9.40	490.72	0.00	0.00
10-00-4110-3900	Other Services	200.00	0.00	200.00	0.00	200.00	100.00	200.00	200.00	0.00
10-00-4110-4400	Contract Services	37,000.00	48,390.89	-11,390.89	432.35	-11,823.24	-31.95	69,033.31	44,093.04	28,840.23
10-00-4110-4500	Insurance & Bonding	4,265.00	5,040.01	-775.01	0.00	-775.01	-18.17	3,645.08	3,445.43	3,782.00
10-00-4110-5600	Capital Outlay - Weather tower	78,804.37	78,804.37	0.00	0.00	0.00	0.00	500.00	0.00	0.00
10-00-4110-6000	Donations	10,000.00	10,000.00	0.00	0.00	0.00	0.00	10,000.00	0.00	0.00
10-00-4110-6800	Election Expense	5,500.00	0.00	5,500.00	0.00	5,500.00	100.00	0.00	0.00	4,221.33
00	General Government	278,952.37	198,965.28	79,987.09	591.53	79,395.56	28.46	103,508.96	95,830.62	72,322.27

General Ledger Expenditures vs Budget with Encumbrances by Depart



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Department	Description	Budget Period Amt	Current Year	Variance	Encumbered	Available	% Available	One Year		Two Year		Three Year	
								Prior Actual	Actual	Prior Actual	Actual	Prior Actual	Actual
01	Administration												
10-01-4120-0000	Full-Time Employees	481,211.95	214,274.43	266,937.52	0.00	266,937.52	55.47	79,249.97		66,343.69		43,949.55	
10-01-4120-0001	Employee Overtime	1,876.52	1,065.95	810.57	0.00	810.57	43.20	301.10		308.95		187.44	
10-01-4120-0200	Part-Time Employees	66,375.00	39,195.71	27,179.29	0.00	27,179.29	40.95	0.00		0.00		0.00	
10-01-4120-0700	401K Retirement Supplement	24,019.10	9,756.68	14,262.42	0.00	14,262.42	59.38	3,889.48		3,154.63		2,161.07	
10-01-4120-0900	F.I.C.A.	42,033.95	19,122.80	22,911.15	0.00	22,911.15	54.51	6,041.51		5,077.59		3,332.43	
10-01-4120-1000	LGERS Retirement	65,331.93	26,678.44	38,653.49	0.00	38,653.49	59.16	9,920.38		7,602.82		4,953.33	
10-01-4120-1100	HealthLifeDental Insurance	56,776.60	29,797.58	26,979.02	0.00	26,979.02	47.52	9,893.58		7,864.41		10,672.29	
10-01-4120-1400	Workers Compensation	2,298.00	2,298.00	0.00	2.31	-2.31	-0.10	1,084.49		1,126.65		1,436.04	
	Insurance												
10-01-4120-2100	Uniforms & Protective Gear	0.00	165.61	-165.61	0.00	-165.61	0.00	0.00		0.00		0.00	
10-01-4120-2500	Vehicle Supplies	100.00	91.87	8.13	0.00	8.13	8.13	461.52		166.47		136.30	
10-01-4120-2600	Departmental Supplies	21,000.00	3,960.83	17,039.17	921.65	16,117.52	76.75	16,641.72		13,356.90		12,308.00	
10-01-4120-2601	Supplies- Animal ProtCode	16,000.00	10,110.40	5,889.60	5,267.62	621.98	3.89	0.00		0.00		0.00	
	Enf												
10-01-4120-3100	Travel & Training	16,000.00	1,367.63	14,632.37	608.59	14,023.78	87.65	8,706.56		703.00		4,524.00	
10-01-4120-3200	Communications	2,600.00	2,161.68	438.32	580.44	-142.12	-5.47	2,675.08		2,598.20		2,434.53	
10-01-4120-3300	Utilities - Admin	6,300.00	2,605.13	3,694.87	226.19	3,468.68	55.06	2,933.34		3,228.82		3,296.60	
10-01-4120-3400	Emergency Preparedness	5,000.00	13,116.24	-8,116.24	7,000.00	-15,116.24	-302.32	1,434.37		0.00		6,306.40	
10-01-4120-3900	Other Services	1,300.00	266.22	1,033.78	0.00	1,033.78	79.52	0.00		1,028.80		0.00	
10-01-4120-4400	Contract Services	164,041.00	77,611.44	86,429.56	8,346.61	78,082.95	47.60	101,267.50		21,297.98		6,024.99	
10-01-4120-4500	Insurance & Bonding	6,797.00	8,032.11	-1,235.11	0.00	-1,235.11	-18.17	5,809.59		5,565.69		5,971.00	
10-01-4120-5400	Capital Outlay - Vehicles	583.33	3,490.21	-2,906.88	3,976.45	-6,883.33	-1,180.01	4,067.94		4,067.54		3,468.67	
10-01-4120-5800	Capital Outlay -Capital	100,000.00	60,536.03	39,463.97	0.00	39,463.97	39.46	0.00		0.00		0.00	
	Improv												
10-01-4120-7100	Debt Service	108,081.00	110,776.60	-2,695.60	0.00	-2,695.60	-2.49	113,472.71		116,168.81		112,729.81	
01	Administration	1,187,725.38	636,481.59	551,243.79	26,929.86	524,313.93	44.14	367,850.84		259,660.95		223,892.45	

General Ledger Expenditures vs Budget with Encumbrances by Depart



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Department	Description	Budget Period Amt	Current Year	Variance	Encumbered	Available	%	One Year		Two Year		Three Year	
								Prior Actual	Actual	Prior Actual	Actual	Prior Actual	Actual
02	Finance												
10-02-4140-0000	Full-Time Employees	454,913.70	219,030.76	235,882.94	0.00	235,882.94	51.85	76,409.09	87,665.42		69,027.57		
10-02-4140-0001	Employee Overtime	991.59	1,629.14	-637.55	0.00	-637.55	-64.30	454.10	2,747.72		750.84		
10-02-4140-0200	Part Time Employees	10,995.33	5,805.54	5,189.79	0.00	5,189.79	47.20	17,911.27	6,233.05		0.00		
10-02-4140-0700	401K Retirement Supplement	22,632.85	10,863.64	11,769.21	0.00	11,769.21	52.00	3,783.19	5,985.22		3,609.86		
10-02-4140-0900	F.I.C.A.	35,717.91	16,439.18	19,278.73	0.00	19,278.73	53.97	7,131.14	10,547.84		5,349.73		
10-02-4140-1000	LGERS Retirement	61,561.32	29,700.29	31,861.03	0.00	31,861.03	51.75	9,760.66	14,738.53		8,155.25		
10-02-4140-1100	HealthLifeDental Insurance	74,722.96	35,778.17	38,944.79	0.00	38,944.79	52.12	15,002.24	14,533.88		14,176.32		
10-02-4140-1400	Workers Compensation	2,077.00	2,077.00	0.00	16.65	-16.65	-0.80	1,301.39	1,728.20		804.10		
	Insurance												
10-02-4140-2600	Departmental Supplies	11,700.00	3,040.29	8,659.71	3,509.74	5,149.97	44.02	5,409.80	10,949.94		6,326.89		
10-02-4140-3100	Travel & Training	5,000.00	7,331.75	-2,331.75	589.07	-2,920.82	-58.42	2,397.18	5,933.26		6,038.57		
10-02-4140-3200	Communications	1,800.00	634.43	1,165.57	290.22	875.35	48.63	3,261.69	3,390.67		5,218.68		
10-02-4140-3300	Utilities	3,650.12	1,719.33	1,930.79	0.00	1,930.79	52.90	1,746.97	1,643.78		1,193.24		
10-02-4140-3900	Other Services	0.00	892.77	-892.77	1,607.23	-2,500.00	0.00	0.00	0.00		0.00		
10-02-4140-3901	Community Garden Expenses	750.00	754.40	-4.40	0.00	-4.40	-0.59	188.90	60.50		1,878.52		
10-02-4140-4400	Contract Services	73,797.00	7,983.39	65,813.61	4,726.10	61,087.51	82.78	19,591.31	14,975.45		10,207.83		
10-02-4140-4410	Property Tax Fees	33,333.02	20,276.05	13,056.97	0.00	13,056.97	39.17	28,580.90	30,990.28		21,070.75		
10-02-4140-4411	Motor Vehicle Fees	10,320.58	4,976.54	5,344.04	0.00	5,344.04	51.78	5,466.45	4,043.08		3,924.77		
10-02-4140-4500	Insurance & Bonding	2,171.00	2,565.50	-394.50	0.00	-394.50	-18.17	2,874.22	1,855.23		3,782.00		
02	Finance	806,134.38	371,498.17	434,636.21	10,739.01	423,897.20	52.58	201,270.50	218,022.05		161,514.92		

General Ledger Expenditures vs Budget with Encumbrances by Depart



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Department	Description	Budget Period Amt	Current Year	Variance	Encumbered	Available	%	One Year		Two Year		Three Year	
								Prior Actual	Actual	Prior Actual	Actual	Prior Actual	Actual
03	Buildings & Grounds												
10-03-4190-0000	Full-Time Employees	516,054.44	259,959.60	256,094.84	0.00	256,094.84	49.63	316,580.57		275,927.48		206,456.52	
10-03-4190-0001	Employee Overtime	3,074.66	3,044.25	30.41	0.00	30.41	0.99	2,792.25		1,749.86		606.03	
10-03-4190-0700	401K Retirement Supplement	25,685.72	12,879.48	12,806.24	0.00	12,806.24	49.86	15,638.37		13,504.58		10,353.19	
10-03-4190-0900	F.I.C.A.	39,713.32	18,881.09	20,832.23	0.00	20,832.23	52.46	23,842.36		20,870.99		15,562.32	
10-03-4190-1000	LGERS Retirement	69,865.17	35,219.82	34,645.35	0.00	34,645.35	49.59	40,346.93		32,621.20		23,064.40	
10-03-4190-1100	HealthLifeDental Insurance	114,644.28	58,203.17	56,441.11	0.00	56,441.11	49.23	79,541.19		73,010.92		65,611.64	
10-03-4190-1400	Workers Compensation Insurance	3,993.00	3,993.00	0.00	159.49	-159.49	-3.99	9,762.57		8,572.81		9,926.86	
10-03-4190-2100	Uniforms & Protective Gear	11,000.00	3,608.26	7,391.74	2,669.76	4,721.98	42.93	5,263.64		5,764.21		11,051.39	
10-03-4190-2402	Beautification Projects	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00		0.00	
10-03-4190-2500	Vehicle Supplies	16,000.00	3,633.67	12,366.33	501.30	11,865.03	74.16	7,101.49		10,077.67		7,042.27	
10-03-4190-2600	Departmental Supplies	20,000.00	5,820.14	14,179.86	693.57	13,486.29	67.43	10,378.54		12,682.51		14,051.44	
10-03-4190-2601	Cemetery Committee	5,000.00	0.00	5,000.00	0.00	5,000.00	100.00	0.00		0.00		0.00	
10-03-4190-3100	Travel & Training	4,000.00	437.37	3,562.63	0.00	3,562.63	89.07	20.00		0.00		280.00	
10-03-4190-3200	Communications	10,443.00	662.90	9,780.10	0.00	9,780.10	93.65	1,413.47		1,050.62		782.17	
10-03-4190-3300	Utilities - Bldgs & Grounds	14,400.00	5,314.29	9,085.71	2,424.00	6,661.71	46.26	7,682.07		7,819.72		7,451.83	
10-03-4190-3500	RM Equipment	9,000.00	1,057.60	7,942.40	0.00	7,942.40	88.25	4,181.98		2,013.22		939.12	
10-03-4190-3501	RM Vehicles	5,000.00	882.06	4,117.94	0.00	4,117.94	82.36	642.03		2,214.65		237.68	
10-03-4190-3502	RM Facilities	210,000.00	29,259.68	180,740.32	12,883.14	167,857.18	79.93	57,385.52		78,154.83		42,379.71	
10-03-4190-3503	RM Cemetery	70,670.00	30,693.75	39,976.25	39,976.25	0.00	0.00	14,441.25		0.00		0.00	
10-03-4190-3504	Forestry Projects	5,250.00	0.00	5,250.00	216.16	5,033.84	95.88	686.21		0.00		0.00	
10-03-4190-3900	Other Services	28,000.00	15,331.32	12,668.68	0.00	12,668.68	45.25	14,903.11		17,677.62		9,611.25	
10-03-4190-4400	Contract Services	28,800.00	7,876.22	20,923.78	3,213.78	17,710.00	61.49	13,035.84		7,831.00		9,098.80	
10-03-4190-4500	Insurance & Bonding	41,872.00	49,480.71	-7,608.71	0.00	-7,608.71	-18.17	35,788.05		32,466.55		37,190.40	
10-03-4190-5000	Capital Purchases Under \$5000	5,000.00	1,847.95	3,152.05	0.00	3,152.05	63.04	0.00		6,987.02		0.00	
10-03-4190-5400	Capital Outlay - Vehicles	22,000.00	12,549.38	9,450.62	9,082.73	367.89	1.67	12,111.97		12,111.97		5,135.64	
03	Buildings & Grounds	1,279,465.59	560,635.71	718,829.88	71,820.18	647,009.70	50.57	673,539.41		623,109.43		476,832.66	

General Ledger Expenditures vs Budget with Encumbrances by Depart



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Department	Description	Budget Period Amt	Current Year	Variance	Encumbered	Available	%	One Year		Two Year		Three Year	
								Prior Actual	Actual	Prior Actual	Actual	Prior Actual	Actual
04	Garage												
10-04-4250-0000	Full-Time Employees	143,843.67	70,385.09	73,458.58	0.00	73,458.58	51.07	75,554.93		73,761.01		58,374.60	
10-04-4250-0001	Employee Overtime	1,110.94	180.92	930.02	0.00	930.02	83.71	616.48		90.84		0.00	
10-04-4250-0700	401K Retirement Supplement	7,193.59	3,474.16	3,719.43	0.00	3,719.43	51.70	3,754.43		3,638.45		2,918.34	
10-04-4250-0900	F.I.C.A.	11,089.03	5,383.92	5,705.11	0.00	5,705.11	51.45	5,791.88		5,612.37		4,426.17	
10-04-4250-1000	LGERS Retirement	19,566.55	9,498.56	10,067.99	0.00	10,067.99	51.46	9,686.39		8,754.61		6,553.75	
10-04-4250-1100	HealthLifeDental Insurance	30,306.24	13,963.11	16,343.13	0.00	16,343.13	53.93	19,434.94		23,137.31		19,961.09	
10-04-4250-1400	Workers Compensation	1,571.00	1,571.00	0.00	26.84	-26.84	-1.71	2,747.37		2,897.55		5,295.77	
	Insurance												
10-04-4250-2100	Uniforms & Protective Gear	3,500.00	739.72	2,760.28	1,060.28	1,700.00	48.57	934.28		1,497.63		5,719.41	
10-04-4250-2500	Vehicle Supplies	4,110.00	866.73	3,243.27	169.37	3,073.90	74.79	1,522.66		2,609.23		454.54	
10-04-4250-2600	Departmental Supplies	5,250.00	544.43	4,705.57	37.00	4,668.57	88.93	1,121.86		2,327.47		2,167.02	
10-04-4250-3100	Travel & Training	1,000.00	0.00	1,000.00	0.00	1,000.00	100.00	0.00		212.93		0.00	
10-04-4250-3200	Communications	1,100.00	513.29	586.71	0.00	586.71	53.34	614.99		739.39		585.40	
10-04-4250-3300	Utilities - Garage	8,300.00	2,351.82	5,948.18	94.96	5,853.22	70.52	3,891.33		4,055.40		4,002.86	
10-04-4250-3500	RM Equipment	3,400.00	138.98	3,261.02	0.00	3,261.02	95.91	2,498.75		0.00		0.00	
10-04-4250-3501	RM Vehicles	1,000.00	0.00	1,000.00	0.00	1,000.00	100.00	0.00		91.45		0.00	
10-04-4250-4400	Contract Services	3,280.00	410.92	2,869.08	1,789.08	1,080.00	32.93	983.11		433.75		897.60	
10-04-4250-4500	Insurance & Bonding	1,551.00	1,832.84	-281.84	0.00	-281.84	-18.17	1,325.48		1,272.16		1,364.00	
10-04-4250-5400	Capital Outlay - Vehicles	12,000.00	6,016.70	5,983.30	6,795.98	-812.68	-6.77	6,977.95		6,963.93		3,715.68	
04	Garage	259,172.02	117,872.19	141,299.83	9,973.51	131,326.32	50.67	137,456.83		138,095.48		116,436.23	

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Department	Description	Budget Period Amt	Current Year	Variance	Encumbered	Available	% Available	One Year		Two Year		Three Year	
								Prior Actual	Actual	Prior Actual	Actual	Prior Actual	Actual
05	Streets												
10-05-4511-0000	Full-Time Employees	295,596.20	120,700.86	174,895.34	0.00	174,895.34	59.17	91,411.11		70,151.83		60,111.15	
10-05-4511-0001	Employee Overtime	10,938.30	6,517.43	4,420.87	0.00	4,420.87	40.42	4,515.85		2,855.73		2,167.90	
10-05-4511-0200	Part-Time Employees	83,700.00	47,164.46	36,535.54	0.00	36,535.54	43.65	48,757.63		0.00		0.00	
10-05-4511-0700	401K Retirement Supplement	15,191.37	6,225.58	8,965.79	0.00	8,965.79	59.02	4,714.26		4,343.01		3,113.80	
10-05-4511-0900	F.I.C.A.	29,852.94	13,260.05	16,592.89	0.00	16,592.89	55.58	10,952.49		6,693.39		4,598.94	
10-05-4511-1000	LGERS Retirement	52,703.72	23,470.90	29,232.82	0.00	29,232.82	55.47	13,255.97		10,644.50		7,001.22	
10-05-4511-1100	HealthLifeDental Insurance	53,646.40	37,691.44	15,954.96	0.00	15,954.96	29.74	23,662.07		17,981.86		16,673.95	
10-05-4511-1400	Workers Compensation	7,549.00	7,549.00	0.00	116.52	-116.52	-1.54	2,891.97		2,677.86		3,136.37	
	Insurance												
10-05-4511-2100	Uniforms & Protective Gear	15,500.00	2,741.85	12,758.15	347.80	12,410.35	80.07	0.00		0.00		557.25	
10-05-4511-2500	Vehicle Supplies	25,000.00	11,276.51	13,723.49	1,006.82	12,716.67	50.87	4,172.00		5,558.27		3,825.48	
10-05-4511-2600	Departmental Supplies	65,000.00	22,229.55	42,770.45	9,814.86	32,955.59	50.70	4,416.71		5,692.12		6,844.97	
10-05-4511-3100	Travel & Training	5,000.00	1,179.93	3,820.07	0.00	3,820.07	76.40	0.00		0.00		0.00	
10-05-4511-3200	Communications	9,800.00	1,262.18	8,537.82	0.00	8,537.82	87.12	875.82		422.29		260.80	
10-05-4511-3300	Utilities - Streets	0.00	1,433.86	-1,433.86	117.71	-1,551.57	0.00	45,110.10		62,415.98		61,543.85	
10-05-4511-3500	RM Equipment	20,000.00	9,290.99	10,709.01	2,696.90	8,012.11	40.06	269.91		391.21		938.02	
10-05-4511-3501	RM Vehicles	25,000.00	2,042.96	22,957.04	0.00	22,957.04	91.83	1,306.30		1,210.48		913.82	
10-05-4511-4400	Contract Services	38,400.00	15,897.88	22,502.12	320.11	22,182.01	57.77	1,762.50		2,661.48		2,987.44	
10-05-4511-4500	Insurance & Bonding	44,385.00	52,160.62	-7,775.62	0.00	-7,775.62	-17.52	16,568.54		15,190.81		16,230.39	
10-05-4511-5000	Capital Purchases Under \$5000	5,000.00	0.00	5,000.00	0.00	5,000.00	100.00	0.00		0.00		0.00	
10-05-4511-5400	Capital Outlay - Vehicles	48,000.00	3,993.39	44,006.61	0.00	44,006.61	91.68	3,386.12		3,377.79		0.00	
10-05-4511-5800	Capital Outlay- Capital Improv	0.00	240.76	-240.76	0.00	-240.76	0.00	0.00		5,920.00		18,087.00	
05	Streets	850,262.93	386,330.20	463,932.73	14,420.72	449,512.01	52.87	278,029.35		218,188.61		208,992.35	

General Ledger Expenditures vs Budget with Encumbrances by Depart



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Department	Description	Budget Period Amt	Current Year	Variance	Encumbered	Available	%	One Year		Two Year		Three Year	
								Prior Actual	Actual	Prior Actual	Actual	Prior Actual	Actual
06	Animal Protective Services												
10-06-4600-0000	Full Time Employees	0.00	-864.41	864.41	0.00	864.41	0.00	36,976.91		34,994.25		29,526.42	
10-06-4600-0700	401k Retirement Supplement	0.00	-43.22	43.22	0.00	43.22	0.00	1,838.96		1,722.63		1,476.47	
10-06-4600-0900	F.I.C.A	0.00	-66.13	66.13	0.00	66.13	0.00	2,860.81		2,621.01		2,166.13	
10-06-4600-1000	LGERS Retirement	0.00	-111.51	111.51	0.00	111.51	0.00	4,744.49		4,145.41		3,315.90	
06	Animal Protective Services	0.00	-1,085.27	1,085.27	0.00	1,085.27	0.00	46,421.17		43,483.30		36,484.92	

General Ledger Expenditures vs Budget with Encumbrances by Depart



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Department	Description	Budget Period Amt	Current Year	Variance	Encumbered	Available	%	One Year		Two Year		Three Year	
								Prior Actual	Actual	Prior Actual	Actual	Prior Actual	Actual
07	Human Resources												
10-07-4700-0000	Full-Time Employees	92,823.82	45,127.06	47,696.76	0.00	47,696.76	51.38	16,534.64	0.00	0.00	0.00	0.00	0.00
10-07-4700-0700	401K Retirement Supplement	4,614.12	2,229.29	2,384.83	0.00	2,384.83	51.69	817.67	0.00	0.00	0.00	0.00	0.00
10-07-4700-0900	F.I.C.A.	7,101.03	3,424.93	3,676.10	0.00	3,676.10	51.77	1,234.66	0.00	0.00	0.00	0.00	0.00
10-07-4700-1000	LGERS Retirement	12,550.41	6,095.90	6,454.51	0.00	6,454.51	51.43	2,109.67	0.00	0.00	0.00	0.00	0.00
10-07-4700-1100	HealthLifeDental Insurance	10,102.08	5,088.97	5,013.11	0.00	5,013.11	49.62	2,141.91	0.00	0.00	0.00	0.00	0.00
10-07-4700-1400	Workers Compensation Insurance	386.00	386.00	0.00	0.00	0.00	0.00	144.60	0.00	0.00	0.00	0.00	0.00
10-07-4700-2600	Departmental Supplies	1,000.00	264.00	736.00	0.00	736.00	73.60	100.96	0.00	0.00	0.00	0.00	0.00
10-07-4700-3100	Travel & Training	2,000.00	0.00	2,000.00	0.00	2,000.00	100.00	0.00	0.00	0.00	0.00	0.00	0.00
10-07-4700-3150	Tuition Reimbursement	5,000.00	0.00	5,000.00	0.00	5,000.00	100.00	0.00	0.00	0.00	0.00	0.00	0.00
10-07-4700-3200	Communications	500.00	213.61	286.39	0.00	286.39	57.28	256.14	0.00	0.00	0.00	0.00	0.00
10-07-4700-3900	Other Services	5,000.00	1,037.96	3,962.04	0.00	3,962.04	79.24	0.00	0.00	0.00	0.00	0.00	0.00
10-07-4700-4400	Contract Services	11,000.00	10,588.00	412.00	0.00	412.00	3.75	25,029.20	0.00	0.00	0.00	0.00	0.00
07	Human Resources	152,077.46	74,455.72	77,621.74	0.00	77,621.74	51.04	48,369.45	0.00	0.00	0.00	0.00	0.00

General Ledger Expenditures vs Budget with Encumbrances by Depart



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Department	Description	Budget Period Amt	Current Year	Variance	Encumbered	Available	%	One Year		Two Year		Three Year	
								Prior Actual	Prior Actual	Prior Actual	Prior Actual	Prior Actual	Prior Actual
08	DEPT												
10-08-4560-0000	Full-Time Employees	173,300.50	90,254.54	83,045.96	0.00	83,045.96	47.92	0.00	0.00	0.00	0.00	0.00	0.00
10-08-4560-0001	Employee Overtime	175.84	43.74	132.10	0.00	132.10	75.13	0.00	0.00	0.00	0.00	0.00	0.00
10-08-4560-0700	401K Retirement Supplement	8,619.68	4,460.75	4,158.93	0.00	4,158.93	48.25	0.00	0.00	0.00	0.00	0.00	0.00
10-08-4560-0900	F.I.C.A.	13,270.94	6,683.52	6,587.42	0.00	6,587.42	49.64	0.00	0.00	0.00	0.00	0.00	0.00
10-08-4560-1000	LGERS Retirement	23,445.51	12,177.93	11,267.58	0.00	11,267.58	48.06	0.00	0.00	0.00	0.00	0.00	0.00
10-08-4560-1100	HealthLifeDental Insurance	24,235.16	13,396.67	10,838.49	0.00	10,838.49	44.72	0.00	0.00	0.00	0.00	0.00	0.00
08	DEPT	243,047.63	127,017.15	116,030.48	0.00	116,030.48	47.74	0.00	0.00	0.00	0.00	0.00	0.00

General Ledger Expenditures vs Budget with Encumbrances by Depart



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								Prior Actual	Actual	Prior Actual	Actual	Prior Actual	Actual
10	Police												
10-10-4310-0000	Full-Time Employees	1,151,893.33	579,020.42	572,872.91	0.00	572,872.91	49.73	522,013.92		472,534.09		362,655.49	
10-10-4310-0001	Employee Overtime	77,513.84	40,428.18	37,085.66	0.00	37,085.66	47.84	39,285.92		30,928.38		8,130.28	
10-10-4310-0200	Part time Salaries	49,677.97	32,295.43	17,382.54	0.00	17,382.54	34.99	17,221.81		27,711.43		19,370.54	
10-10-4310-0400	Separation Allowance-Leo	12,819.04	6,409.52	6,409.52	0.00	6,409.52	50.00	7,254.73		7,888.64		7,395.60	
10-10-4310-0700	401K Retirement Supplement	64,003.39	30,593.64	33,409.75	0.00	33,409.75	52.20	27,643.67		24,657.75		18,492.56	
10-10-4310-0900	F.I.C.A.	98,830.70	49,475.10	49,355.60	0.00	49,355.60	49.94	44,387.59		41,228.45		29,699.95	
10-10-4310-1000	LGERS Retirement	193,290.18	91,354.60	101,935.58	0.00	101,935.58	52.74	77,454.40		63,850.06		43,878.89	
10-10-4310-1100	HealthLifeDental Insurance	173,288.36	104,474.46	68,813.90	0.00	68,813.90	39.71	107,174.62		89,444.28		79,275.16	
10-10-4310-1400	Workers Compensation Insurance	19,058.00	19,058.00	0.00	228.79	-228.79	-1.20	28,484.35		24,284.98		25,256.76	
10-10-4310-1800	Professional Services	578.00	0.00	578.00	0.00	578.00	100.00	0.00		366.10		358.80	
10-10-4310-2100	Uniforms & Protective Gear	25,000.00	2,881.93	22,118.07	1,926.07	20,192.00	80.77	3,132.50		7,666.91		5,720.68	
10-10-4310-2500	Vehicle Supplies	57,000.00	23,978.20	33,021.80	3,364.32	29,657.48	52.03	23,830.21		3,138.33		253.58	
10-10-4310-2600	Departmental Supplies	16,000.00	6,459.04	9,540.96	5,338.30	4,202.66	26.27	3,349.57		61,086.46		1,245.92	
10-10-4310-2602	Animal Care	8,500.00	2,322.23	6,177.77	3,177.77	3,000.00	35.29	0.00		0.00		0.00	
10-10-4310-3100	Travel & Training	20,000.00	990.00	19,010.00	1,324.00	17,686.00	88.43	1,991.66		3,938.93		5,156.82	
10-10-4310-3101	Community Resource Program	15,000.00	11,500.00	3,500.00	0.00	3,500.00	23.33	10,000.00		16,000.00		14,665.69	
10-10-4310-3200	Communications	20,200.00	9,313.03	10,886.97	2,171.47	8,715.50	43.15	12,009.79		14,044.99		10,065.28	
10-10-4310-3300	Utilities	6,000.00	2,937.81	3,062.19	488.62	2,573.57	42.89	1,746.95		1,643.53		1,193.24	
10-10-4310-3500	RM Equipment	4,500.00	297.23	4,202.77	908.05	3,294.72	73.22	269.28		231.78		294.56	
10-10-4310-3501	RM Vehicles	6,500.00	4,960.41	1,539.59	2,017.08	-477.49	-7.35	12,930.17		38,499.12		22,212.05	
10-10-4310-4400	Contract Services	120,785.00	58,041.41	62,743.59	27,850.48	34,893.11	28.89	43,788.60		20,577.72		28,546.39	
10-10-4310-4500	Insurance & Bonding	37,361.00	46,153.50	-8,792.50	0.00	-8,792.50	-23.53	33,792.15		27,828.47		29,855.00	
10-10-4310-5400	Capital Outlay - Vehicles	164,613.28	101,125.55	63,487.73	58,287.80	5,199.93	3.16	67,298.46		65,115.08		41,262.86	
10-10-4310-5800	Capital Outlay -Capital Improv	0.00	23,230.37	-23,230.37	0.00	-23,230.37	0.00	0.00		0.00		0.00	
10	Police	2,342,412.09	1,247,300.06	1,095,112.03	107,082.75	988,029.28	42.18	1,085,060.35		1,042,665.48		754,986.10	

General Ledger Expenditures vs Budget with Encumbrances by Depart



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Department	Description	Budget Period Amt	Current Year	Variance	Encumbered	Available	% Available	One Year		Two Year		Three Year	
								Prior Actual	Actual	Prior Actual	Actual	Prior Actual	Actual
11	Fire												
10-11-4340-0000	Full-Time Employees	1,091,920.93	533,851.97	558,068.96	0.00	558,068.96	51.11	457,105.74		412,642.16		235,473.51	
10-11-4340-0001	Employee Overtime	103,742.84	83,976.78	19,766.06	0.00	19,766.06	19.05	51,274.53		63,327.94		24,112.41	
10-11-4340-0100	Volunteer Fire Fees	22,525.00	23,395.00	-870.00	0.00	-870.00	-3.86	59,870.23		67,913.34		187,064.57	
10-11-4340-0200	Employee Volunteer Stipend	50,375.00	47,961.38	2,413.62	0.00	2,413.62	4.79	50,800.00		87,100.00		0.00	
10-11-4340-0700	401K Retirement Supplement	60,373.02	30,490.89	29,882.13	0.00	29,882.13	49.50	25,002.56		23,368.18		12,943.87	
10-11-4340-0900	F.I.C.A.	106,315.41	52,133.75	54,181.66	0.00	54,181.66	50.96	46,981.85		46,909.30		41,822.73	
10-11-4340-1000	Fire Fighter Pension Plan	164,214.54	83,370.32	80,844.22	0.00	80,844.22	49.23	64,403.26		56,396.67		29,121.10	
	Cont												
10-11-4340-1002	Payments To Retirees	24,180.00	4,550.00	19,630.00	0.00	19,630.00	81.18	15,544.29		14,105.00		14,105.00	
10-11-4340-1100	Health/Life/Dental Insurance	162,129.36	83,445.95	78,683.41	0.00	78,683.41	48.53	71,577.76		45,366.68		44,377.74	
10-11-4340-1400	Workers Compensation Insurance	22,639.00	23,268.85	-629.85	380.20	-1,010.05	-4.46	19,006.44		17,064.36		48,266.66	
10-11-4340-1800	Professional Fees	10,000.00	0.00	10,000.00	0.00	10,000.00	100.00	2,726.99		3,655.21		1,002.09	
10-11-4340-2100	Uniforms & Protective Gear	30,000.00	2,595.14	27,404.86	5,025.10	22,379.76	74.60	23,285.95		11,866.17		5,419.99	
10-11-4340-2500	Vehicle Supplies	40,000.00	18,264.59	21,735.41	4,371.74	17,363.67	43.41	26,627.59		32,911.54		20,316.18	
10-11-4340-2600	Departmental Supplies	25,000.00	5,027.59	19,972.41	6,643.85	13,328.56	53.31	10,914.17		7,400.26		10,117.05	
10-11-4340-2604	Fire Prevention	20,000.00	8,461.61	11,538.39	6,612.11	4,926.28	24.63	21,467.64		9,469.34		10,868.32	
10-11-4340-3100	Travel & Training	25,000.00	3,824.30	21,175.70	907.91	20,267.79	81.07	11,892.48		6,329.24		5,941.15	
10-11-4340-3200	Communications	24,600.00	3,256.26	21,343.74	0.00	21,343.74	86.76	11,321.71		4,528.51		8,954.78	
10-11-4340-3300	Utilities - Fire Dept	30,000.00	11,318.94	18,681.06	2,875.64	15,805.42	52.68	20,320.76		19,222.92		18,414.46	
10-11-4340-3500	RM Equipment	12,000.00	377.06	11,622.94	662.80	10,960.14	91.33	7,883.06		2,661.84		4,092.82	
10-11-4340-3501	RM Vehicles	40,000.00	31,960.49	8,039.51	5,276.12	2,763.39	6.91	34,830.14		18,608.86		3,946.21	
10-11-4340-3502	RM Facilities	18,000.00	8,662.17	9,337.83	0.00	9,337.83	51.88	10,883.29		9,575.36		2,497.99	
10-11-4340-3503	Substation Lease	15,000.00	7,500.00	7,500.00	7,500.00	0.00	0.00	8,750.00		7,500.00		8,750.00	
10-11-4340-4400	Contract Services	33,000.00	12,476.01	20,523.99	1,185.00	19,338.99	58.60	28,752.14		9,753.09		35,767.68	
10-11-4340-4500	Insurance & Bonding	50,000.00	41,451.57	8,548.43	13,207.00	-4,658.57	-9.32	45,772.00		20,318.00		84,026.20	
10-11-4340-5400	Capital Outlay - Vehicles	0.00	2,060.06	-2,060.06	5,408.30	-7,468.36	0.00	0.00		0.00		0.00	
10-11-4340-5500	Equipment	115,000.00	5,969.93	109,030.07	27,551.48	81,478.59	70.85	125,648.35		0.00		0.00	
10-11-4340-7100	Debt Service	280,011.00	282,706.87	-2,695.87	0.00	-2,695.87	-0.96	285,402.96		383,487.20		247,782.40	
11	Fire	2,576,026.10	1,412,357.48	1,163,668.62	87,607.25	1,076,061.37	41.77	1,538,045.89		1,381,481.17		1,105,184.91	

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								Prior Actual	Actual	Prior Actual	Actual	Prior Actual	Actual
12	Rescue												
10-12-4370-0000	Full-Time Employees	365,809.40	163,281.35	202,528.05	0.00	202,528.05	55.36	82,672.48		29,753.82		0.00	
10-12-4370-0001	Employee Overtime	36,266.14	38,153.93	-1,887.79	0.00	-1,887.79	-5.21	17,822.06		6,322.90		0.00	
10-12-4370-0200	Volunteer Rescue Fees	204,250.00	78,168.71	126,081.29	0.00	126,081.29	61.73	143,561.74		112,389.73		0.00	
10-12-4370-0700	401K Retirement Supplement	20,653.85	9,909.38	10,744.47	0.00	10,744.47	52.02	4,943.54		1,776.79		0.00	
10-12-4370-0900	F.I.C.A.	38,963.45	19,679.89	19,283.56	0.00	19,283.56	49.49	18,474.18		11,310.20		0.00	
10-12-4370-1000	RetirementState Shared	56,178.46	27,084.96	29,093.50	0.00	29,093.50	51.79	12,754.26		4,321.07		0.00	
10-12-4370-1100	HealthLifeDental Insurance	58,638.24	21,902.37	36,735.87	0.00	36,735.87	62.65	12,223.45		2,217.94		0.00	
10-12-4370-1400	Workers Compensation	12,193.00	12,193.00	0.00	199.79	-199.79	-1.64	1,735.18		1,652.79		0.00	
	Insurance												
10-12-4370-2100	Uniforms & Protective Gear	15,000.00	10,636.84	4,363.16	5,149.95	-786.79	-5.25	2,760.00		4,717.68		0.00	
10-12-4370-2500	Vehicle Supplies	20,000.00	11,580.97	8,419.03	3,728.72	4,690.31	23.45	12,631.63		5,316.68		0.00	
10-12-4370-2600	Departmental Supplies	12,000.00	86.67	11,913.33	12,099.37	-186.04	-1.55	3,956.22		7,782.46		0.00	
10-12-4370-2601	Medical Supplies	28,000.00	19,821.62	8,178.38	1,277.55	6,900.83	24.65	21,249.55		11,866.06		0.00	
10-12-4370-3100	Travel & Training	5,000.00	175.00	4,825.00	87.50	4,737.50	94.75	308.70		4,615.88		0.00	
10-12-4370-3200	Communications	8,700.00	936.12	7,763.88	0.00	7,763.88	89.24	4,490.91		4,414.61		0.00	
10-12-4370-3300	Utilities	10,000.00	3,113.77	6,886.23	171.74	6,714.49	67.14	0.00		5,777.38		0.00	
10-12-4370-3500	RM Equipment	12,000.00	0.00	12,000.00	0.00	12,000.00	100.00	96.13		8,072.05		0.00	
10-12-4370-3501	RM Vehicles	12,000.00	6,396.76	5,603.24	2,874.05	2,729.19	22.74	6,065.96		3,178.30		0.00	
10-12-4370-3502	RM Facilities	7,000.00	6,789.53	210.47	0.00	210.47	3.01	165.00		4,383.63		0.00	
10-12-4370-4400	Contract Services	50,000.00	12,822.55	37,177.45	1,064.92	36,112.53	72.23	23,512.47		34,325.00		0.00	
10-12-4370-4500	Insurance & Bonding	45,000.00	38,713.57	6,286.43	13,207.00	-6,920.57	-15.38	22,767.00		40,114.00		0.00	
10-12-4370-5400	Capital Outlay - Vehicles	15,000.00	4,143.36	10,856.64	0.00	10,856.64	72.38	0.00		0.00		0.00	
10-12-4370-5500	Capital Outlay - Equipment	50,000.00	0.00	50,000.00	0.00	50,000.00	100.00	42,550.60		0.00		0.00	
12	Rescue	1,082,652.54	485,590.35	597,062.19	39,860.59	557,201.60	51.47	434,741.06		304,308.97		0.00	

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								Prior Actual	Prior Actual	Prior Actual	Prior Actual	Prior Actual	Prior Actual
13	DEPT												
	10-13-4400-3200 Communications	55,400.00	30,291.22	25,108.78	5,946.57	19,162.21	34.59	0.00	0.00	0.00	0.00	0.00	0.00
	10-13-4400-4400 Contract Services	100,000.00	9,903.34	90,096.66	2,891.00	87,205.66	87.21	0.00	0.00	0.00	0.00	0.00	0.00
13	DEPT	155,400.00	40,194.56	115,205.44	8,837.57	106,367.87	68.45	0.00	0.00	0.00	0.00	0.00	0.00

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								Prior Actual	Actual	Prior Actual	Actual	Prior Actual	Actual
40	Planning and Permitting												
10-40-4350-0000	Full-Time Employees	249,040.44	92,007.52	157,032.92	0.00	157,032.92	63.06	54,816.74	156,671.75			119,659.15	
10-40-4350-0001	Employee Overtime	1,188.03	1,402.79	-214.76	0.00	-214.76	-18.08	1,921.67	2,015.67			1,733.74	
10-40-4350-0700	401K Retirement Supplement	12,430.24	4,586.74	7,843.50	0.00	7,843.50	63.10	2,809.85	7,799.08			6,053.25	
10-40-4350-0900	F.I.C.A.	19,142.48	7,020.53	12,121.95	0.00	12,121.95	63.32	4,291.51	11,747.07			8,970.99	
10-40-4350-1000	LGERS Retirement	33,810.23	12,527.04	21,283.19	0.00	21,283.19	62.95	7,249.39	18,778.96			13,602.10	
10-40-4350-1100	HealthLifeDental Insurance	30,306.24	19,746.40	10,559.84	0.00	10,559.84	34.84	11,730.84	25,127.81			25,145.50	
10-40-4350-1400	Workers Compensation Insurance	1,015.00	1,015.00	0.00	53.30	-53.30	-5.25	1,915.93	3,365.15			4,362.70	
10-40-4350-2500	Vehicle Supplies	600.00	939.13	-339.13	150.47	-489.60	-81.60	317.78	1,234.55			1,290.48	
10-40-4350-2600	Departmental Supplies	5,000.00	1,260.69	3,739.31	914.97	2,824.34	56.49	601.10	11,814.74			11,810.37	
10-40-4350-3100	Travel & Training	7,000.00	1,793.09	5,206.91	557.00	4,649.91	66.43	835.00	5,329.98			5,217.35	
10-40-4350-3200	Communications	6,000.00	534.01	5,465.99	0.00	5,465.99	91.10	2,762.41	2,791.16			2,307.13	
10-40-4350-3300	Utilities	1,800.00	1,800.97	-0.97	94.46	-95.43	-5.30	1,857.98	1,857.87			1,403.60	
10-40-4350-3501	RM Vehicles	1,000.00	236.11	763.89	0.00	763.89	76.39	562.94	20.00			0.00	
10-40-4350-4400	Contract Services	94,600.00	35,256.42	59,343.58	614.67	58,728.91	62.08	29,169.77	40,859.57			8,311.80	
10-40-4350-4500	Insurance & Bonding	4,652.00	5,497.33	-845.33	0.00	-845.33	-18.17	3,976.45	7,919.19			8,496.00	
10-40-4350-5400	Capital Outlay - Vehicles	7,000.00	3,490.27	3,509.73	3,880.95	-371.22	-5.30	6,937.46	8,090.82			6,937.46	
10-40-4350-5600	Capital Outlay-Studies & Plans	0.00	10,875.00	-10,875.00	0.00	-10,875.00	0.00	0.00	0.00			0.00	
40	Planning and Permitting	474,584.66	199,989.04	274,595.62	6,265.82	268,329.80	56.54	131,756.82	305,423.37			225,301.62	

General Ledger Expenditures vs Budget with Encumbrances by Depart



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Department	Description	Budget Period Amt	Current Year	Variance	Encumbered	Available	% Available	One Year Prior Actual	Two Year Prior Actual	Three Year Prior Actual
41	DEPT									
10-41-4380-0000	Full-Time Employees	255,958.46	129,206.42	126,752.04	0.00	126,752.04	49.52	102,646.21	0.00	0.00
10-41-4380-0001	Employee Overtime	2,059.70	1,894.85	164.85	0.00	164.85	8.00	1,499.71	0.00	0.00
10-41-4380-0700	401K Retirement Supplement	12,792.65	6,436.10	6,356.55	0.00	6,356.55	49.69	4,947.78	0.00	0.00
10-41-4380-0900	F.I.C.A.	19,738.40	9,794.49	9,943.91	0.00	9,943.91	50.38	7,940.41	0.00	0.00
10-41-4380-1000	LGERS Retirement	34,795.98	17,599.66	17,196.32	0.00	17,196.32	49.42	12,765.21	0.00	0.00
10-41-4380-1100	HealthLifeDental Insurance	44,347.72	22,260.14	22,087.58	0.00	22,087.58	49.81	15,685.13	0.00	0.00
10-41-4380-1400	Workers Compensation	1,072.00	1,072.00	0.00	53.31	-53.31	-4.97	1,915.93	0.00	0.00
	Insurance									
10-41-4380-2500	Vehicle Supplies	1,600.00	602.27	997.73	86.79	910.94	56.93	342.44	0.00	0.00
10-41-4380-2600	Departmental Supplies	5,000.00	528.49	4,471.51	1,533.28	2,938.23	58.76	5,256.98	0.00	0.00
10-41-4380-3100	Travel & Training	7,000.00	1,205.00	5,795.00	476.21	5,318.79	75.98	3,800.97	0.00	0.00
10-41-4380-3200	Communications	2,200.00	1,745.86	454.14	0.00	454.14	20.64	1,750.89	0.00	0.00
10-41-4380-3300	Utilities	1,800.00	235.32	1,564.68	96.00	1,468.68	81.59	111.03	0.00	0.00
10-41-4380-3501	RM Vehicles	1,500.00	0.00	1,500.00	0.00	1,500.00	100.00	0.00	0.00	0.00
10-41-4380-4400	Contract Services	19,900.00	8,869.05	11,030.95	614.67	10,416.28	52.34	20,513.56	0.00	0.00
10-41-4380-4500	Insurance & Bonding	3,877.00	4,581.50	-704.50	0.00	-704.50	-18.17	3,313.71	0.00	0.00
10-41-4380-5400	Capital Outlay - Vehicles	14,000.00	7,326.05	6,673.95	8,326.87	-1,652.92	-11.81	1,153.36	0.00	0.00
41	DEPT	427,641.91	213,357.20	214,284.71	11,187.13	203,097.58	47.49	183,643.32	0.00	0.00

General Ledger Expenditures vs Budget with Encumbrances by Depart



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Department	Description	Budget Period Amt	Current Year	Variance	Encumbered	Available	%	One Year		Two Year		Three Year	
								Prior Actual	Actual	Prior Actual	Actual	Prior Actual	Actual
80	Parks & Recreation												
10-80-6120-0000	Full-Time Employees	375,316.25	177,989.03	197,327.22	0.00	197,327.22	52.58	123,031.07	93,082.34	67,498.01			
10-80-6120-0001	Employee Overtime	10,541.00	9,345.38	1,195.62	0.00	1,195.62	11.34	7,206.51	7,030.15	3,415.88			
10-80-6120-0200	Part Time Salaries	127,000.06	43,931.53	83,068.53	0.00	83,068.53	65.41	50,513.38	61,984.48	48,984.46			
10-80-6120-0700	401K Retirement Supplement	19,184.59	9,204.38	9,980.21	0.00	9,980.21	52.02	6,369.62	4,912.95	3,546.17			
10-80-6120-0900	F.I.C.A.	39,233.59	17,265.97	21,967.62	0.00	21,967.62	55.99	13,445.38	12,022.48	8,829.00			
10-80-6120-1000	LGERS Retirement	52,182.05	25,164.73	27,017.32	0.00	27,017.32	51.78	16,906.92	11,834.06	7,988.62			
10-80-6120-1100	HealthLifeDental Insurance	51,083.40	20,532.78	30,550.62	0.00	30,550.62	59.81	17,274.82	22,095.35	15,949.05			
10-80-6120-1400	Workers Compensation	10,371.00	10,370.29	0.71	90.52	-89.81	-0.87	7,083.88	3,217.43	3,548.21			
	Insurance												
10-80-6120-2100	Uniforms & Protective Gear	5,000.00	1,058.89	3,941.11	0.00	3,941.11	78.82	1,186.77	173.11	445.52			
10-80-6120-2500	Vehicle Supplies	6,500.00	4,254.38	2,245.62	499.37	1,746.25	26.87	2,617.62	3,794.40	2,034.53			
10-80-6120-2600	Departmental Supplies	60,000.00	27,445.28	32,554.72	4,748.71	27,806.01	46.34	27,757.08	27,574.34	20,621.69			
10-80-6120-3100	Travel & Training	5,500.00	0.00	5,500.00	0.00	5,500.00	100.00	3,743.12	410.00	701.85			
10-80-6120-3200	Communications	2,800.00	1,997.43	802.57	745.08	57.49	2.05	3,070.76	2,521.84	2,207.63			
10-80-6120-3300	Utilities - Parks & Recreation	46,200.00	12,732.53	33,467.47	1,244.80	32,222.67	69.75	27,039.30	20,718.09	19,530.20			
10-80-6120-3500	RM Equipment	2,000.00	511.31	1,488.69	0.00	1,488.69	74.43	0.00	1,272.62	0.00			
10-80-6120-3501	RM Vehicles	3,150.00	626.19	2,523.81	0.00	2,523.81	80.12	915.11	525.03	4,203.54			
10-80-6120-3502	RM Facilities	51,600.00	4,310.65	47,289.35	12,126.22	35,163.13	68.15	19,966.32	7,503.77	4,589.38			
10-80-6120-4400	Contract Services	27,850.00	17,736.59	10,113.41	2,860.79	7,252.62	26.04	14,433.30	18,248.01	15,248.29			
10-80-6120-4500	Insurance & Bonding	0.00	1,490.60	-1,490.60	0.00	-1,490.60	0.00	0.00	0.00	302.47			
10-80-6120-5000	Capital Purchases Under \$5000	4,000.00	0.00	4,000.00	2,006.88	1,993.12	49.83	0.00	0.00	0.00			
10-80-6120-5400	Capital Outlay - Vehicles	51,050.00	11,203.23	39,846.77	11,368.16	28,478.61	55.79	6,426.24	4,078.59	1,647.46			
10-80-6120-5500	Capital Outlay -Equipment	53,000.00	32,736.20	20,263.80	15,524.61	4,739.19	8.94	0.00	0.00	0.00			
10-80-6120-5800	Capital Outlay -Capital Improv	22,250.00	9,878.00	12,372.00	11,322.00	1,050.00	4.72	0.00	0.00	0.00			
10-80-6120-5900	Capital Outlay - Improvements	78,000.00	0.00	78,000.00	0.00	78,000.00	100.00	0.00	0.00	0.00			
80	Parks & Recreation	1,103,811.94	439,785.37	664,026.57	62,537.14	601,489.43	54.49	348,987.20	302,999.04	231,291.96			

General Ledger Expenditures vs Budget with Encumbrances by Depart



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Department	Description	Budget Period Amt	Current Year	Variance	Encumbered	Available	%	One Year		Two Year		Three Year	
								Prior Actual	Actual	Prior Actual	Actual	Prior Actual	Actual
81	Community Building												
10-81-6150-0000	Full-Time Employees	56,588.71	27,473.33	29,115.38	0.00	29,115.38	51.45	16,105.75		0.00		19,616.42	
10-81-6150-0200	Part-Time Employees	68,956.42	12,616.86	56,339.56	0.00	56,339.56	81.70	17,389.80		15,423.92		6,004.31	
10-81-6150-0700	401K Retirement Supplement	3,859.75	1,242.66	2,617.09	0.00	2,617.09	67.80	767.92		0.00		980.82	
10-81-6150-0900	F.I.C.A.	8,685.73	3,066.92	5,618.81	0.00	5,618.81	64.69	2,546.79		1,179.93		1,930.86	
10-81-6150-1000	LGERS Retirement	6,565.68	3,682.12	2,883.56	0.00	2,883.56	43.92	1,981.25		0.00		2,182.20	
10-81-6150-1100	HealthLifeDental Insurance	10,102.08	5,069.22	5,032.86	0.00	5,032.86	49.82	5,456.81		0.00		4,699.90	
10-81-6150-1400	Workers Compensation Insurance	369.00	369.00	0.00	0.00	0.00	0.00	1,649.15		550.93		-1,258.69	
10-81-6150-2600	Departmental Supplies	3,000.00	2,613.07	386.93	0.00	386.93	12.90	1,758.47		629.83		515.26	
10-81-6150-2700	Marketing	5,000.00	3,000.00	2,000.00	0.00	2,000.00	40.00	362.17		1,277.36		247.26	
10-81-6150-3200	Communications	1,400.00	213.61	1,186.39	0.00	1,186.39	84.74	1,271.10		606.52		532.95	
10-81-6150-3300	Utilities - Community Bldg	12,500.00	4,069.23	8,430.77	584.01	7,846.76	62.77	5,652.50		6,030.33		4,380.14	
10-81-6150-3502	RM Facilities	1,000.00	0.00	1,000.00	0.00	1,000.00	100.00	0.00		0.00		0.00	
10-81-6150-4400	Contract Services	5,500.00	3,050.00	2,450.00	2,500.00	-50.00	-0.91	8,962.66		-5,212.30		3,231.25	
10-81-6150-5000	Capital Purchases Under \$5000	2,000.00	0.00	2,000.00	0.00	2,000.00	100.00	0.00		0.00		0.00	
81	Community Building	185,527.37	66,466.02	119,061.35	3,084.01	115,977.34	62.51	63,904.37		20,486.52		43,062.68	

General Ledger Expenditures vs Budget with Encumbrances by Depart



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Department	Description	Budget Period Amt	Current Year	Variance	Encumbered	Available	%	One Year		Two Year		Three Year	
								Prior Actual	Actual	Prior Actual	Actual	Prior Actual	Actual
82	Tourism												
10-82-6170-0000	Full-Time Employees	144,601.22	68,826.79	75,774.43	0.00	75,774.43	52.40	88,876.29		110,334.25		65,076.81	
10-82-6170-0001	Employee Overtime	1,493.91	0.00	1,493.91	0.00	1,493.91	100.00	1,258.63		35.73		0.00	
10-82-6170-0700	401K Retirement Supplement	7,250.64	3,387.19	3,863.45	0.00	3,863.45	53.28	3,822.72		5,437.26		3,238.38	
10-82-6170-0900	F.I.C.A.	11,176.28	5,249.49	5,926.79	0.00	5,926.79	53.03	6,791.44		8,382.38		5,433.65	
10-82-6170-1000	LGERS Retirement	19,721.96	9,262.27	10,459.69	0.00	10,459.69	53.04	9,862.67		13,086.56		7,284.48	
10-82-6170-1100	HealthLifeDental Insurance	20,204.16	10,246.74	9,957.42	0.00	9,957.42	49.28	15,901.41		17,023.05		13,124.76	
10-82-6170-1400	Workers Compensation Insurance	607.00	607.00	0.00	0.00	0.00	0.00	2,636.75		1,844.24		799.20	
10-82-6170-2600	Departmental Supplies	11,600.00	2,853.56	8,746.44	3,065.80	5,680.64	48.97	3,507.61		5,289.25		5,120.78	
10-82-6170-2601	Beautification Committee	5,000.00	174.84	4,825.16	0.00	4,825.16	96.50	0.00		484.71		323.91	
10-82-6170-2710	Tourism Community Events	12,000.00	5,050.00	6,950.00	0.00	6,950.00	57.92	14,854.17		2,001.56		795.51	
10-82-6170-2711	Special Marketing Opps	15,000.00	8,489.71	6,510.29	0.00	6,510.29	43.40	9,967.80		4,755.09		3,647.50	
10-82-6170-2712	Grant Matching Funds	10,000.00	0.00	10,000.00	0.00	10,000.00	100.00	0.00		0.00		0.00	
10-82-6170-3100	Travel & Training	5,000.00	1,438.09	3,561.91	0.00	3,561.91	71.24	1,578.69		1,348.86		510.06	
10-82-6170-3200	Communications	2,400.00	1,512.48	887.52	0.00	887.52	36.98	1,824.03		13,398.10		7,360.60	
10-82-6170-3300	Utilities-Community Relations	12,500.00	3,129.32	9,370.68	228.71	9,141.97	73.14	7,878.82		6,661.56		5,422.97	
10-82-6170-3502	RM Facilities	10,000.00	109.22	9,890.78	0.00	9,890.78	98.91	0.00		0.00		0.00	
10-82-6170-4400	Contract Services	5,000.00	1,749.59	3,250.41	3,334.19	-83.78	-1.68	5,003.52		2,571.45		2,748.73	
10-82-6170-4500	Insurance & Bonding	3,877.00	4,758.50	-881.50	0.00	-881.50	-22.74	3,313.71		0.00		0.00	
82	Tourism	297,432.17	126,844.79	170,587.38	6,628.70	163,958.68	55.12	177,078.26		192,654.05		120,887.34	

General Ledger
Expenditures vs Budget with
Encumbrances by Depart



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Department	Description	Budget Period Amt	Current Year	Variance	Encumbered	Available	Available %	One Year		Two Year		Three Year	
								Prior Actual	Prior Actual	Prior Actual	Prior Actual	Prior Actual	Prior Actual
96	Solid Waste												
10-96-4170-4400	Contract Services	371,305.70	184,677.28	186,628.42	172,362.72	14,265.70	3.84	179,484.37	157,728.32	138,894.27			
96	Solid Waste	371,305.70	184,677.28	186,628.42	172,362.72	14,265.70	3.84	179,484.37	157,728.32	138,894.27			

General Ledger Expenditures vs Budget with Encumbrances by Depart



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Department	Description	Budget Period Amt	Current Year	Variance	Encumbered	Available	%	One Year		Two Year		Three Year	
								Prior Actual	Actual	Prior Actual	Actual	Prior Actual	Actual
99	DEPT												
10-99-4110-9600	Transfer to Other Funds	-41,757.30	-14,697.27	-27,060.03	0.00	-27,060.03	64.80	0.00	0.00	0.00	0.00	0.00	0.00
10-99-4120-9600	Transfer to Other Funds	-105,411.00	-96,080.53	-9,330.47	0.00	-9,330.47	8.85	0.00	0.00	0.00	0.00	0.00	0.00
10-99-4140-9600	Transfer to Other Funds	-243,095.00	-100,177.83	-142,917.17	0.00	-142,917.17	58.79	0.00	0.00	0.00	0.00	0.00	0.00
10-99-4190-9600	Transfer to Other Funds	0.00	-1,499.04	1,499.04	0.00	1,499.04	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-99-4350-9600	Transfers to Other Funds	-70,108.00	-29,702.49	-40,405.51	0.00	-40,405.51	57.63	0.00	0.00	0.00	0.00	0.00	0.00
10-99-4380-9600	Transfer to Other Funds	155,198.00	90,098.24	65,099.76	0.00	65,099.76	41.95	0.00	0.00	0.00	0.00	0.00	0.00
10-99-4511-9600	Transfer to Other Funds	0.00	-147.00	147.00	0.00	147.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-99-4560-9600	Transfer to Other Funds	-80,932.00	-39,858.93	-41,073.07	0.00	-41,073.07	50.75	0.00	0.00	0.00	0.00	0.00	0.00
10-99-4700-9600	Transfer to Other Funds	-19,087.57	-9,186.32	-9,901.25	0.00	-9,901.25	51.87	0.00	0.00	0.00	0.00	0.00	0.00
10-99-6150-9600	Transfers to Other Funds	0.00	1,646.04	-1,646.04	0.00	-1,646.04	0.00	0.00	0.00	0.00	0.00	0.00	0.00
99	DEPT	-405,192.87	-199,605.13	-205,587.74	0.00	-205,587.74	50.74	0.00	0.00	0.00	0.00	0.00	0.00

General Ledger Expenditures vs Budget with Encumbrances by Depart



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Department	Description	Budget Period Amt	Current Year	Variance	Encumbered	Available	Available	%	One Year		Two Year		Three Year	
									Prior Actual	Actual	Prior Actual	Actual	Prior Actual	Actual

Expense Total 10	General Fund	13,668,439.37	6,689,127.76	6,689,127.76	6,979,311.61	639,928.49	6,339,383.12	46.3797	5,999,148.15	5,304,137.36	5,304,137.36	3,916,084.68	3,916,084.68
		13,668,439.37	6,689,127.76	6,689,127.76	6,979,311.61	639,928.49	6,339,383.12	46.38	5,999,148.15	5,304,137.36	5,304,137.36	3,916,084.68	3,916,084.68

General Ledger

Expenditures vs Budget with

Encumbrances by Depart



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Department	Description	Budget Period Amt	Current Year	Variance	Encumbered	Available	%	One Year		Two Year		Three Year	
								Prior	Actual	Prior	Actual	Prior	Actual
20	Powell Bill Fund												
20	Powell Bill												
	20-20-4510-5500 Capital Outlay - Equipment	0.00	7,472.30	-7,472.30	72,941.96	-80,414.26	0.00		608.00		84,930.00		32,247.50
	20-20-4510-5900 Capital Outlay - Improvements	160,000.00	2,081.12	157,918.88	0.00	157,918.88	98.70		0.00		0.00		0.00
20	Powell Bill	160,000.00	9,553.42	150,446.58	72,941.96	77,504.62	48.44	608.00	608.00	84,930.00	84,930.00	32,247.50	32,247.50

General Ledger
Expenditures vs Budget with
Encumbrances by Depart



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Department	Description	Budget	Period Amt	Current Year	Variance	Encumbered	Available	Available %	One Year			Two Year			Three Year		
									Prior	Actual	Prior	Prior	Actual	Prior	Actual	Prior	Actual

Expense Total 20	Powell Bill Fund	160,000.00	9,553.42	9,553.42	150,446.58	72,941.96	77,504.62	48.4404	608.00	608.00	84,930.00	84,930.00	32,247.50	32,247.50	32,247.50	32,247.50	32,247.50
		160,000.00	9,553.42	9,553.42	150,446.58	72,941.96	77,504.62	48.44	608.00	608.00	84,930.00	84,930.00	32,247.50	32,247.50	32,247.50	32,247.50	32,247.50

General Ledger Expenditures vs Budget with Encumbrances by Depart



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Department	Description	Budget Period Amt	Current Year	Variance	Encumbered	Available	%	One Year		Two Year		Three Year	
								Prior	Actual	Prior	Actual	Prior	Actual
23	Capital Project Fund												
23	DEPT												
23-23-7300-5500	Capital Outlay-Equipment	100,970.00	712,092.80	-611,122.80	30,066.16	-641,188.96	-635.03		0.00		0.00		0.00
23-23-7300-5800	Capital Outlay -Capital Improv	1,315,500.00	918,395.77	397,104.23	822,250.15	-425,145.92	-32.32	263,261.73		0.00		472,205.00	
23	DEPT	1,416,470.00	1,630,488.57	-214,018.57	852,316.31	-1,066,334.88	-75.28	263,261.73		0.00		472,205.00	

General Ledger
Expenditures vs Budget with
Encumbrances by Depart



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Department	Description	Budget	Period Amt	Current		Variance	Encumbered	Available	%	One Year		Two Year		Three Year	
				Year	Year					Prior Actual	Actual	Prior Actual	Actual	Prior Actual	Actual

Expense Total 23	Capital Project Fund	1,416,470.00	1,630,488.57	1,630,488.57	1,630,488.57	-214,018.57	852,316.31	-1,066,334.88	-75.2811	263,261.73	263,261.73	0.00	0.00	472,205.00	472,205.00
		1,416,470.00	1,630,488.57	1,630,488.57	1,630,488.57	-214,018.57	852,316.31	-1,066,334.88	-75.28	263,261.73	263,261.73	0.00	0.00	472,205.00	472,205.00

General Ledger Expenditures vs Budget with Encumbrances by Depart



User: jkronenwetter@cityofsouthport.com
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07/01/2024-01/02/2025

Department	Description	Budget Period Amt	Current Year	Variance	Encumbered	Available	% Available	One Year		Two Year		Three Year	
								Prior Actual	Actual	Prior Actual	Actual	Prior Actual	Actual
30	Electric Fund												
93	Electric												
30-93-7210-0000	Full-Time Employees	72,943.01	44,834.04	28,108.97	0.00	28,108.97	38.54	215,285.76		215,834.05		168,629.22	
30-93-7210-0001	Employee Overtime	669.37	232.43	436.94	0.00	436.94	65.28	1,391.43		2,813.52		1,585.58	
30-93-7210-0700	401K Retirement Supplement	3,653.55	2,226.26	1,427.29	0.00	1,427.29	39.07	9,916.01		8,244.45		7,758.72	
30-93-7210-0900	F.I.C.A.	5,631.35	3,199.18	2,432.17	0.00	2,432.17	43.19	17,148.15		14,834.89		12,498.62	
30-93-7210-1000	LGRS Retirement	9,937.65	6,093.59	3,844.06	0.00	3,844.06	38.68	25,469.09		20,095.43		17,571.17	
30-93-7210-1100	HealthLifeDental Insurance	20,656.08	10,346.81	10,309.27	0.00	10,309.27	49.91	33,917.27		38,697.29		37,611.53	
30-93-7210-1400	Workers Compensation	306.00	306.00	0.00	0.00	0.00	0.00	1,445.99		1,928.94		1,246.05	
	Insurance												
30-93-7210-1800	Professional Fees	11,500.00	0.00	11,500.00	0.00	11,500.00	100.00	6,139.16		8,862.67		3,500.00	
30-93-7210-2100	Uniforms & Protective Gear	1,100.00	280.88	819.12	371.79	447.33	40.67	510.52		239.90		698.39	
30-93-7210-2500	Vehicle Supplies	650.00	408.23	241.77	56.25	185.52	28.54	206.91		416.64		350.04	
30-93-7210-2600	Departmental Supplies	2,000.00	230.58	1,769.42	0.00	1,769.42	88.47	4,574.74		6,865.19		5,988.26	
30-93-7210-2700	Power Purchase	5,925,632.17	2,321,520.96	3,604,111.21	2,404,729.34	1,199,381.87	20.24	2,622,303.69		2,929,625.91		2,383,527.49	
30-93-7210-2701	Utility Sales Tax	551,396.06	245,676.81	305,719.25	0.00	305,719.25	55.44	259,877.64		274,271.74		243,521.01	
30-93-7210-3100	Travel & Training	5,000.00	589.89	4,410.11	0.00	4,410.11	88.20	875.00		2,976.04		818.95	
30-93-7210-3200	Communications	10,301.00	1,808.31	8,492.69	2,365.00	6,127.69	59.49	1,789.24		2,159.14		2,448.62	
30-93-7210-3300	Utilities - Electric	109,500.00	35,931.00	73,569.00	8,934.10	64,634.90	59.03	669.82		690.71		669.95	
30-93-7210-3501	RM Vehicles	1,000.00	23.30	976.70	0.00	976.70	97.67	18.99		0.00		0.00	
30-93-7210-3502	Install Load Mgt Switches	44,478.00	5,187.70	39,290.30	9,474.48	29,815.82	67.03	9,999.87		27,187.47		24,704.57	
30-93-7210-4400	Contract Services	72,680.00	29,640.81	43,039.19	26,408.48	16,630.71	22.88	52,853.85		21,897.78		14,667.44	
30-93-7210-4500	Insurance & Bonding	9,072.00	10,720.50	-1,648.50	0.00	-1,648.50	-18.17	7,754.08		7,420.93		7,961.00	
30-93-7210-4800	Billing Contract	255,400.00	113,042.25	142,357.75	0.00	142,357.75	55.74	148,952.09		137,588.78		140,008.64	
30-93-7210-4900	Operations & Maintenance	597,763.00	311,949.96	285,813.04	311,949.96	-26,136.92	-4.37	293,997.90		313,857.53		297,194.44	
	BEMC												
30-93-7210-5400	Capital Outlay - Vehicles	7,000.00	3,382.21	3,617.79	3,779.69	-161.90	-2.31	3,919.07		3,919.07		3,360.40	
30-93-7210-5800	Capital Outlay -Capital	75,000.00	8,375.30	66,624.70	41,624.70	25,000.00	33.33	20,310.09		4,993.82		1,398.25	
	Improv												
30-93-7210-5900	Capital Outlay - System	3,414,977.67	914,389.10	2,500,588.57	2,432,808.40	67,780.17	1.98	319,442.51		182,473.67		41,392.59	
30-93-7210-9700	Contingency Expenses	145,000.00	0.00	145,000.00	0.00	145,000.00	100.00	0.00		0.00		0.00	
93	Electric	11,353,246.91	4,070,396.10	7,282,850.81	5,242,502.19	2,040,348.62	17.97	4,058,768.87		4,227,895.56		3,419,110.93	

General Ledger Expenditures vs Budget with Encumbrances by Depart



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Department	Description	Budget Period Amt	Current Year	Variance	Encumbered	Available	Available %	One Year		Two Year		Three Year	
								Prior Actual	Actual	Prior Actual	Actual	Prior Actual	Actual
99	DEPT												
30-99-7210-9600	Transfer to Other Funds	405,192.87	199,605.13	205,587.74	0.00	205,587.74	50.74	0.00	0.00	0.00	0.00	0.00	0.00
99	DEPT	405,192.87	199,605.13	205,587.74	0.00	205,587.74	50.74	0.00	0.00	0.00	0.00	0.00	0.00

General Ledger Expenditures vs Budget with Encumbrances by Depart



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Department	Description	Budget Period Amt	Current Year	Variance	Encumbered	Available	Available	%	One Year			Two Year			Three Year		
									Prior Actual	Actual	Prior Actual	Prior Actual	Actual	Prior Actual	Prior Actual	Actual	Prior Actual

Expense Total 30	Electric Fund	11,758,439.78	4,270,001.23	4,270,001.23	4,270,001.23	7,488,438.55	5,242,502.19	2,245,936.36	19,1006	4,058,768.87	4,058,768.87	4,227,895.56	4,227,895.56	4,227,895.56	3,419,110.93	3,419,110.93	3,419,110.93
		11,758,439.78	4,270,001.23	4,270,001.23	4,270,001.23	7,488,438.55	5,242,502.19	2,245,936.36	19.10	4,058,768.87	4,058,768.87	4,227,895.56	4,227,895.56	4,227,895.56	3,419,110.93	3,419,110.93	3,419,110.93

General Ledger Expenditures vs Budget with Encumbrances by Depart



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Department	Description	Budget Period Amt	Current Year	Variance	Encumbered	Available	%	One Year		Two Year		Three Year	
								Prior	Actual	Prior	Actual	Prior	Actual
31	Water & Sewer Fund												
91	WaterSewer												
31-91-7130-0000	Full-Time Employees	0.00	0.00	0.00	0.00	0.00	0.00	413,539.13		370,268.48		279,301.04	
31-91-7130-0700	401K Retirement Supplement	0.00	0.00	0.00	0.00	0.00	0.00	20,175.64		15,489.15		13,478.07	
31-91-7130-0900	F.I.C.A.	0.00	0.00	0.00	0.00	0.00	0.00	38,710.75		25,658.29		20,923.19	
31-91-7130-1000	LGERS Retirement	0.00	0.00	0.00	0.00	0.00	0.00	53,578.13		37,492.71		30,459.96	
31-91-7130-1100	HealthLifeDental Insurance	0.00	0.00	0.00	0.00	0.00	0.00	81,405.92		65,221.51		64,534.72	
31-91-7130-2600	Departmental Supplies	0.00	-433.61	433.61	0.00	433.61	0.00	14,873.28		13,303.74		21,917.16	
31-91-7130-2606	Sewer SuppliesColl System	0.00	14.02	-14.02	0.00	-14.02	0.00	49,913.44		36,266.11		36,507.02	
31-91-7130-3200	Communications	0.00	-8.50	8.50	0.00	8.50	0.00	6,634.44		6,970.97		6,077.74	
31-91-7130-3300	Utilities - Public Works	0.00	-257.99	257.99	0.00	257.99	0.00	21,905.86		29,967.15		31,070.96	
31-91-7130-4400	Contract Services	0.00	-4,308.09	4,308.09	0.00	4,308.09	0.00	777,470.37		589,124.35		732,208.71	
91	WaterSewer	0.00	-4,994.17	4,994.17	0.00	4,994.17	0.00	1,478,206.96		1,189,762.46		1,236,478.57	

General Ledger Expenditures vs Budget with Encumbrances by Depart



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Department	Description	Budget	Period Amt	Current Year	Variance	Encumbered	Available	Available	%	One Year		Two Year		Three Year	
										Prior Actual	Actual	Prior Actual	Actual	Prior Actual	Actual

31	Expense Total Water & Sewer Fund	0.00	-4,994.17	-4,994.17	4,994.17	0.00	4,994.17	0	0	1,478,206.96	1,478,206.96	1,189,762.46	1,189,762.46	1,236,478.57	1,236,478.57
		0.00	-4,994.17	-4,994.17	4,994.17	0.00	4,994.17	0.00	0.00	1,478,206.96	1,478,206.96	1,189,762.46	1,189,762.46	1,236,478.57	1,236,478.57

General Ledger
Expenditures vs Budget with
Encumbrances by Depart



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Department	Description	Budget Period Amt	Current Year	Variance	Encumbered	Available	Available %	One Year			Two Year			Three Year		
								Prior	Actual	Prior	Prior	Actual	Prior	Prior	Actual	Prior
50	ARP SLFRF Funding															
50	ARPA Funding	250,000.00	0.00	250,000.00	0.00	250,000.00	100.00		0.00			0.00			0.00	
	50-50-8111-5800 Capital Outlay -Capital Improv															
50	ARPA Funding	250,000.00	0.00	250,000.00	0.00	250,000.00	100.00		0.00			0.00			0.00	

General Ledger Expenditures vs Budget with Encumbrances by Depart



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Department	Description	Budget	Period Amt	Current Year	Variance	Encumbered	Available	Available	%	One Year			Two Year			Three Year		
										Prior	Actual	Prior	Prior	Actual	Prior	Prior	Actual	Actual
Expense Total		250,000.00	0.00	0.00	250,000.00	0.00	250,000.00	100	100.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
50	ARP SLFRF Funding	250,000.00	0.00	0.00	250,000.00	0.00	250,000.00	100.00	100.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

General Ledger
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Department	Description	Budget Period Amt	Current Year	Variance	Encumbered	Available	%	One Year			Two Year			Three Year		
								Prior	Actual	Prior	Prior	Actual	Prior	Prior	Actual	Prior
53	Sewer I&I															
	SRP-W-ARP-0308															
53	DEPT															
53-53-8111-4400	Contract Services	0.00	42,567.52	-42,567.52	0.00	-42,567.52	0.00		55,995.00			0.00			0.00	
53	DEPT	0.00	42,567.52	-42,567.52	0.00	-42,567.52	0.00		55,995.00			0.00			0.00	

General Ledger
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Department	Description	Budget	Period Amt	Current Year	Variance	Encumbered	Available	Available %	One Year		Two Year		Three Year	
									Prior Actual	Actual	Prior Actual	Actual	Prior Actual	Actual
53	Expense Total	0.00	42,567.52	42,567.52	-42,567.52	0.00	-42,567.52	0	55,995.00	0.00	0.00	0.00	0.00	0.00
	Sewer I&I SRP-W-ARP-0308	0.00	42,567.52	42,567.52	-42,567.52	0.00	-42,567.52	0.00	55,995.00	0.00	0.00	0.00	0.00	0.00

General Ledger
Expenditures vs Budget with
Encumbrances by Depart



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Department	Description	Budget Period Amt	Current Year	Variance	Encumbered	Available	%	One Year			Two Year			Three Year		
								Prior	Actual	Prior	Prior	Actual	Prior	Prior	Actual	Prior
57	Stormwater Map															
	G-202303-07251															
57	DEPT															
57-57-8111-4400	Contract Services	0.00	129,200.00	-129,200.00	146,600.00	-275,800.00	0.00	17,250.00		0.00		0.00			0.00	
57	DEPT	0.00	129,200.00	-129,200.00	146,600.00	-275,800.00	0.00	17,250.00		0.00		0.00			0.00	

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Department	Description	Budget	Period Amt	Current		Variance	Encumbered	Available	Available	%	One Year		Two Year		Three Year	
				Year	Year						Prior Actual	Actual	Prior Actual	Actual	Prior Actual	Actual
57	Stormwater Map G-202303-07251	0.00	129,200.00	129,200.00	129,200.00	-129,200.00	146,600.00	-275,800.00	0	0	17,250.00	0.00	0.00	0.00	0.00	0.00
		0.00	129,200.00	129,200.00	129,200.00	-129,200.00	146,600.00	-275,800.00	0.00	0.00	17,250.00	0.00	0.00	0.00	0.00	0.00

General Ledger
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Department	Description	Budget Period Amt	Current Year	Variance	Encumbered	Available	Available %	One Year		Two Year		Three Year	
								Prior Actual	Prior Actual	Prior Actual	Prior Actual	Prior Actual	Prior Actual
60	Waterfront Stabilization												
60	Fund												
60-60-8111-4400	Contract Services	0.00	4,700.00	-4,700.00	0.00	-4,700.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
60-60-8111-5800	Capital Outlay -Capital Improv	0.00	21,974.22	-21,974.22	0.00	-21,974.22	0.00	19,389.51	0.00	0.00	0.00	0.00	0.00
60	DEPT	0.00	26,674.22	-26,674.22	0.00	-26,674.22	0.00	19,389.51	0.00	0.00	0.00	0.00	0.00

General Ledger
Expenditures vs Budget with
Encumbrances by Depart



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Department	Description	Budget	Period Amt	Current		Variance	Encumbered	Available	%	One Year		Two Year		Three Year	
				Year	Year					Prior Actual	Actual	Prior Actual	Actual	Prior Actual	Actual
Expense Total		0.00	26,674.22	26,674.22	26,674.22	-26,674.22	0.00	-26,674.22	0	19,389.51		0.00			
60	Waterfront Stabilization Fund	0.00	26,674.22	26,674.22	26,674.22	-26,674.22	0.00	-26,674.22	0.00	19,389.51		0.00			

General Ledger Expenditures vs Budget with Encumbrances by Depart



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 07/01/2024-01/02/2025

Department Description	Budget	Period Amt	Current Year	Variance	Encumbered	Available	Available	%	One Year			Two Year			Three Year		
									Prior Actual	Prior Actual	Prior Actual	Prior Actual	Prior Actual	Prior Actual	Prior Actual	Prior Actual	Prior Actual
Expense	27,253,349.15	12,792,618.55	12,792,618.55	14,460,730.60	6,954,288.95	7,506,441.65	27.5432	11,892,628.22	10,806,725.38	9,076,126.68							
Total																	



PROTECTING QUALITY OF LIFE

Alliance Code
Enforcement LLC

Monthly Report for December
City of Southport

Updated
December 30, 2024

ADDRESS	VIOLATION	STATUS
416 E Bay St	ZV	OPEN
711 Cottage Ln	MH	OPEN
320 College St	JV	OPEN
732 N Lord St	MH/OL	OPEN
730 N Lord St	MH/JP	OPEN
724 N Lord St	MH/JP	OPEN
712 N Lord St	JV	OPEN
810 Clarendon Ave	MH	OPEN
806 Clarendon Ave	MH/JV/JP	OPEN
803 Clarendon Ave	JV	OPEN
813 Clarendon Ave	MH	OPEN
801 N Caswell Ave	MH	OPEN
PID 237DF018 W 9 th St	MH/OL	OPEN
926 Hankinsville Rd	MH/JP/OL	OPEN
913 Hankinsville Rd	MH	OPEN
PID 237CA00901 W 11 th St	JV	OPEN
511 W 11 th St	MH/JV	ABATED
1065 Downrigger Trl	OL	OPEN
1067 Downrigger Trl	OL	OPEN
1105 N Caswell Ave	JV	OPEN
301 W 11 th St	MH	OPEN
1105 N Howe St	MH	OPEN
712 Clarendon Ave	JV	OPEN
409 N Lord St	MH	OPEN
410 N Lord St	MH	OPEN
1501 N Howe St	MH/OL	OPEN
214 N Fodale Ave	OL/MH	OPEN
812 N Caswell Ave	ZV/OL	ON HOLD
PID 237EA013 N Caswell Ave	JV/JP/OL	ON HOLD
910 N Lord St	JV	OPEN
410 E Bay St	ZV	OPEN
305 Yaupon Dr Ext	JP/OL	OPEN
202 W 8 th St	JV	OPEN
204 Herring Dr	MH/OL	OPEN
306 Stuart Ave	JV	OPEN
PID 221MD002 N Atlantic Ave	JV	OPEN
208 W 8 th St	JV	OPEN



PROTECTING QUALITY OF LIFE

Alliance Code
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316 N Rhett St	JV	OPEN
502 N Atlantic Ave	JV	OPEN
320 College St	OL	OPEN
503 Clarendon Ave	JP	OPEN
PID:237EG00101 Burrington Ave	OL	ABATED
1201 N Lord St	OL	OPEN
1200 N Howe St	JP	ABATED
409 Yaupon Dr	ZV	ABATED
407 Stuart Ave	JV	OPEN
116 Stuart Ave	JP	OPEN
401 N Fodale Ave	OL	OPEN
906 E Moore St	JV	OPEN
109 River Dr	JP	ABATED
204 N Fodale Ave	JP	ABATED
202 N Fodale Ave	JV	OPEN
104 Herring Dr	JP	ABATED
605 Clarendon Ave	MH/JP	OPEN
418 Clarendon Ave	JP	OPEN
417 Mitchell St	JV	OPEN
PID 238AD025 (Mitchell St)	OL	ABATED
713 E Leonard St	OL	OPEN
113 Stuart Ave	JP	ABATED
129 Park Ave	JV	OPEN
111 Park Ave	JP	OPEN
311 Herring Dr	JV	ABATED
303 Herring Dr	JV	ABATED
205 Herring Dr	JV	OPEN
217 N Fodale Ave	JV	OPEN
603 N Fodale Ave	JP	OPEN
609 N Fodale Ave	MH	ABATED
PID 237EC004 Burrington Ave	JP	OPEN
608 Burrington Ave	JP	OPEN
713 Cottage Ln	JP	OPEN
727 Clarendon Ave	JP	OPEN
315 W 8 th St	JV/JP	OPEN
825 N Caswell Ave	OL/JP/MH	OPEN
PID 237EA009 N Caswell Ave	OL	OPEN



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829 N Caswell Ave	MH/OL	OPEN
918 N Lord St	JP	ABATED
228 W 9 th St	JP	OPEN
918 N Caswell Ave	JP	OPEN
913 N Caswell Ave	JV	OPEN
303 W 10 th St	JP/JV	OPEN
1003 N Caswell Ave	JP	OPEN
1005 N Caswell Ave	JP	OPEN
313 W 11 th St	JV	OPEN
1101 N Caswell Ave	JP	OPEN
504 W 11 th St	MH	OPEN
201 W 11 th St	JP	OPEN
215 W 11 th St	JP	OPEN
110 W 12 th St	JV	OPEN

HIGHLIGHTS

- During the month of December, we primarily addressed Minimum Housing and Junk Piles. We also focused on previously opened cases and after contacting property owners, we successfully ABATED and CLOSED 13 cases.
- 12 Hearings are being scheduled for January for multiple Minimum Housing Cases remaining in Violation.
- **416 E Bay St** – Case was opened in reference to a Zoning Violation of a fence installed in the City Right of Way. This property is no longer on hold and awaiting Abatement from the city.
- **711 Cottage Ln** – Case was opened in reference to a dilapidated, unoccupied structure with broken/rotten/missing wood throughout the exterior walls and roof. The structure is missing an exterior wall in the rear from collapse. The structure is open to the outside elements. An Ordinance has been submitted. The City will be moving forward with the demolition of this property.
- During the month, we Abated and Closed 3 overgrown lot Cases, had 3 Nuisance/Junk vehicles removed, had 7 junk piles cleared, 1 Zoning Violation was Abated and 1 Minimum Housing Violation was Abated.



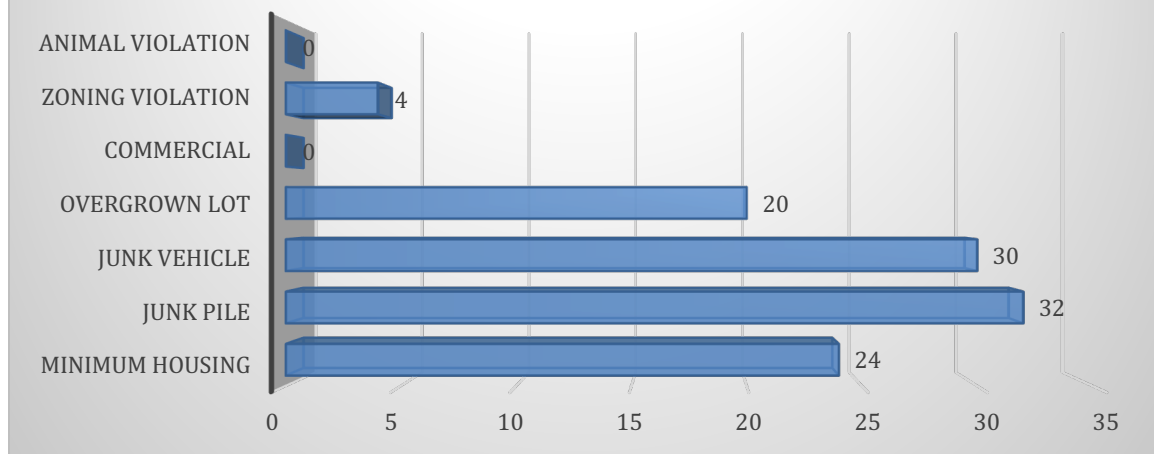
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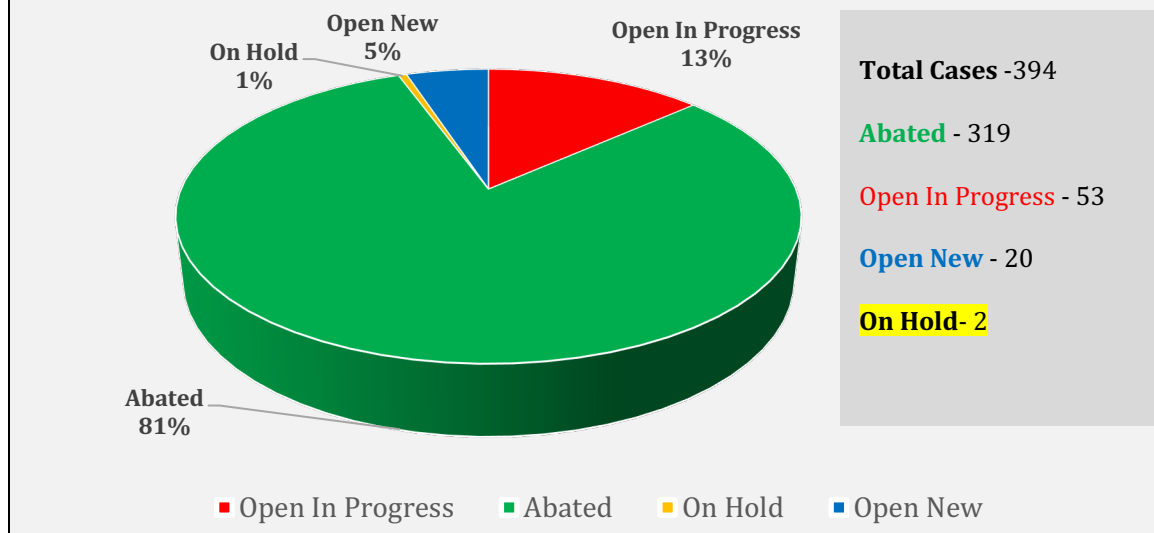
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Violations by the Numbers



Case Status To Date



December 2024

- Spoke with Adam Stedman about trees in his yard and the criteria for removal, conversation turned to exterior lighting within the city limits that needs to be checked. Have began a list of non-compliant Lighting and the contacts to remedy the lighting issues.
- Spoke Mr. Webb at 419 Stuart Ave. concerning a Pine tree (public tree on the Atlantic alleyway)) that was leaning towards his home. Spoke with T. Stanley about the homeowner's concerns.
- Spoke with Mrs. Stone at 215 W. Nash about a Van that had been vandalized beside their home on N. Caswell, the van was removed the following week.
- 110 Highland Park applied for the fence permit (letter was sent once installation started)
- Spoke with Cheese Shop concerning the Flashing Open sign, was reconfigured.
- Spoke with Tractor Supply concerning the Flashing Open sign, it had fallen, and no one noticed, employee reconfigured it.
- Spoke with Burney's concerning a snipe sign and discussed the ordinance and A-Frame signs being permitted.
- Located two realtor Open House snipe signs and returned to realtor explaining the ordinance.
- Received a call from Southport Cookie asking why I removed their A-Frame sign. I explained that I did not remove the sign and that they are permitted in the ordinance.
- Spoke with the new San Filipe concerning feather flags and the flashing Open Sign. The feather flags were removed, and employee was trying to locate a ladder to reconfigure the sign
- Spoke with T. Stanley concerning a sinkhole on E. Brown in front of Dry Street Pizza.
- Spoke with Southport Realty concerning a Commercial For Sale sign on E. Moore that had partially collapsed, the sign was repaired within the week.
- Spoke with Mr. Swenson (email) concerning the Stede Bonnet sign at Yacht Basin which had blown over from a recent storm, the sign was removed two days later.
- Spoke with Mr. Matzkavich of Willow Moss Way concerning trees that were surrounded by protective fencing at the clearing of Osprey Landings next phase. The trees fell over during one of our recent storms and will be added to the mitigation of the project.
- Spoke with Fifteen (15) Businesses/residence about the snipe sign ordinance
- Performed Nine (9) Tree inspections and replanting mitigations.
- Beginning the steps for the Right of Way Ordinance enforcement (non-compliant list)