



**CITY OF SOUTHPORT
BOARD OF ALDERMEN
REGULAR MEETING AGENDA**
223 E. BAY STREET
December 2, 2024
9:00 AM

Agenda

Please turn off all cell phones

Meetings are open to the public. If you are not able to attend the Board of Aldermen meetings in person, the meeting will be available for you to watch via live-stream on the City of Southport website (<https://cityofsouthport.com/board-of-aldermen-meetings/>), Facebook page, and YouTube channel.

ETHICS STATEMENT:

"If any members know of any conflict of interest or the appearance of a conflict of interest concerning matters on the agenda, please so state at this time."

- A. Call to Order**
- B. Invocation**
- C. Pledge of Allegiance**
- D. Public Comment**
- E. Approval of Agenda**
- F. Approval of the Consent Agenda**
 - 1. FY2025 Budget Amendment #7: Multimodal Planning Grant Matching Funds and the NCDOT Agreement
 - 2. FY2025 Budget Amendment #8: Overlay District
 - 3. Resolution awarding Retiring Police Major Tony Burke his Service Weapon and Badge
- G. Agenda**
 - 1. 4th of July Committee Presentation Follow Up - Lucinda Arnold (President) and Randy Jones (Fireworks Chair)
 - 2. Specialty Southport License Plate (ChyAnn Ketchum, Public Information Officer)
 - 3. City Manager's Strategic Needs Assessment
- H. Manager's Report**
- I. Mayor's Comments**
- J. Board Comments**
- K. Closed Session NCGS 143-318.11**

1. Motion to go into Closed Session Pursuant to NCGS 143-318.11 (3) To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged.

L. Adjourn



BOARD OF ALDERMEN

AGENDA ITEM SUMMARY

DATE: 12/02/2024

DEPARTMENT: Development Services

PRESENTED BY: N/A

ITEM SPONSORED BY: Development Services

ITEM/TOPIC: FY2025 Budget Amendment 7: Multimodal Planning Grant Matching Funds

COST: \$45,000: \$40,500 NCDOT Grant Funds plus \$4,500 City Matching Funds

BUDGET LINE ITEMS:

Revenue Account

Appropriated Fund Balance (10-00-3991-0000): \$ 4,500.00

NCDOT Grant Proceeds (10-40-4241-0000): \$40,500.00

Expense Account

Capital Outlay – Studies & Plans (10-40-4350-5600): \$45,000.00

JUSTIFICATION: In a Resolution passed on April 11, 2024, the Southport Board of Aldermen authorized the City Planner to pursue a grant from the North Carolina Department of Transportation (NCDOT) for the development of pedestrian and bicycle plans, which will serve as a component of a comprehensive transportation plan. This grant has been awarded in the amount of \$45,000, of which \$40,500 (90%) is provided by NCDOT and \$4,500 (10%) is provided by the City.

IMPACT IF NOT APPROVED: The City will be unable to accept the NCDOT grant funds and will be unable to develop the pedestrian and bicycle plan.

DEPARTMENT HEAD COMMENTS: This grant opportunity will update the existing 2014 Comprehensive Pedestrian Plan and prioritize multimodal projects in the Brunswick County Comprehensive Transportation Plan and those identified in the updated comprehensive plan. An updated transportation plan and priorities will give Southport traction when competing for state funding.

CITY MANAGER COMMENTS: This exciting grant will do even more to develop a non-vehicular community where walking, biking, greenways trails and golf carts will improve the quality of life for residents and tourists.

ATTACHMENTS: Budget amendment

REQUESTED ACTION: Approve the budget amendment on the Consent Agenda.

PROPOSED MOTION: to be approved on the Consent Agenda



**Budget Amendment
Fiscal Year 2024-2025
Budget Amendment 7
NCDOT-IMD Grant & Matching Funds**

WHEREAS on April 11th, 2024, the Southport Board of Aldermen authorized the City Planner to apply for a grant from the North Carolina Department of Transportation (NCDOT) for the development of pedestrian and bicycle plan; and

WHEREAS NCDOT awarded Southport a grant in the amount of \$45,000; and

WHEREAS the grant program requires ten percent of the grant (\$4,500) to be funded by the City; and

WHEREAS the City desires to accept the awarded grant and pursue the pedestrian and bicycle plans; and

WHEREAS neither the costs nor funding related to this plan was included in the approved 2024-2025 budget; and

WHEREAS the City possesses sufficient Fund Balance reserves to provide the matching fund requirement:

NOW THEREFORE BE IT ORDAINED, by the Board of Aldermen of the City of Southport, North Carolina, that the annual budget ordinance for fiscal year 2024-2025 shall be amended as follows:

Revenue	Increase
Appropriated Fund Balance (10-00-3991-0000):	\$4,500.00
NCDOT Grant Proceeds (10-40-4241-0000):	\$40,500.00
Expenditures	
Capital Outlay – Studies & Plans (10-40-4350-5600):	\$45,000.00

Adopted by the Southport Board of Aldermen in regular session, December 2nd, 2024.

Rich Alt
Mayor, City of Southport

Noah Saldo
City Clerk



BOARD OF ALDERMEN

AGENDA ITEM SUMMARY

DATE: 12/2/2024

DEPARTMENT: Development Services

PRESENTED BY: Maureen Meehan, Planning Services Director

ITEM SPONSORED BY: Development Services

ITEM/TOPIC: NCDOT Accelerated- Bicycle/Pedestrian Plan Agreement Approval

COST: N/A

BUDGET LINE ITEM: N/A

JUSTIFICATION: The city received grant funding from the NCDOT Integrated Mobility Division (IMD) this summer to complete an accelerated bicycle/pedestrian plan. This program is unique since it is designed for communities that have recently completed or are completing planning studies that include stakeholder and public engagement and transportation needs. The recent adoption of the Brunswick County Comprehensive Transportation Plan and updating the City's comprehensive plan include the required public engagement and identification of transportation needs. The project acceleration plans provide a more focused document that identifies priority projects for smaller communities with limited resources. The plan development process is a much shorter timeframe (6-9 months), and the final plan document will provide 5-10 priority project cut sheets outlining key details for implementation such as project type, cost, and potential funding sources.

IMPACT IF NOT APPROVED: The grant will not be executed, and the money will be redistributed to other NCDOT IMB grant applicants.

DEPARTMENT HEAD COMMENTS: This grant opportunity prioritizes multimodal projects in the Brunswick County Comprehensive Transportation Plan and those identified in the updated comprehensive plan. An updated transportation plan and priorities will give Southport traction when competing for state funding.

ATTACHMENTS: Draft Agreement (the final agreement will be sent electronically to be executed by DocuSign)

REQUESTED ACTION: Approval of agreement and authorization for the City Manager to sign the digital agreement upon receipt from NCDOT. (DocuSign)

PROPOSED MOTION: A motion to approve the draft agreement and authorize the City Manager to sign the digital agreement upon receipt from NCDOT.

AGREEMENT OVERVIEW

NORTH CAROLINA
BRUNSWICK COUNTY

DATE: 10/10/2024

PARTIES TO THE AGREEMENT:

PROJECT NUMBERS:

NORTH CAROLINA DEPARTMENT
OF TRANSPORTATION

TIP #: M-0570C
WBS ELEMENTS: 51402.8.4

AND

CITY OF SOUTHPORT

The purpose of this Agreement is to identify the participation in project costs, project delivery and/or maintenance, by the other party to this Agreement, as further defined in this Agreement.

SCOPE OF PROJECT (“Project”): The Project consists of the planning and production of an Acceleration Plan (Plan) in accordance with the Department’s policies and procedures. The Department’s funding participation in the Project shall be restricted to development of this Plan, as further set forth in this Agreement.

COSTS TO THE OTHER PARTY: \$4,500
ESTIMATED COST OF THE PROJECT: \$45,000

PAYMENT TERMS: City of Southport will submit payment upon execution of agreement.

EFFECTIVE DATES OF AGREEMENT:

START: Upon Full Execution of this Agreement

END: Agreement remains in effect for two years, and thereafter, unless terminated

This **Agreement** is made and entered into on the last date executed below, by and between the North Carolina Department of Transportation, an agency of the State of North Carolina, hereinafter referred to as the **Department** and the **City of Southport**, hereinafter referred to as the **Municipality**; and collectively referred to as the **Parties**.

The **Parties** to this Agreement, listed above, intend that this Agreement, together with all attachments, schedules, exhibits, and other documents that both are referenced in this Agreement and refer to this Agreement, represents the entire understanding between the **Parties** with respect to its subject matter and supersedes any previous communication or agreements that may exist.

I. WHEREAS STATEMENTS

WHEREAS, 23 USC 505 allows State Planning and Research (SPR) federal funds to funds to be available for certain specified transportation activities; and

WHEREAS, in accordance with G.S. 136-66.2, the NC General Assembly requires each **Municipality** to develop a comprehensive transportation plan that will serve present and anticipated travel demand; and,

WHEREAS, the **Department's** Integrated Mobility Division (IMD) and the Transportation Planning Division have created a matching grant program to encourage the development of comprehensive municipal bicycle plans and pedestrian plans, which may serve as a component of the comprehensive transportation plan; and,

WHEREAS, the **Department** has allocated state matching funds to augment the federal funds available for these activities; and,

WHEREAS, the **Municipality** has requested funding for the development of a Bicycle and/or Pedestrian Plan, as more fully described in this Agreement and hereinafter referred to as the Project; and,

WHEREAS, the **Municipality** has requested that the **Department** administer the Project in coordination with the **Municipality**; and,

WHEREAS, the **Municipality** has agreed to participate in the cost of the project as hereinafter set out; and,

WHEREAS, this Agreement is made under the authority granted to the **Department** by the North Carolina General Assembly including, but not limited to, the following applicable legislation: General Statutes of North Carolina (NCGS) Section 136-66.2 and Section 136-71.6, to participate in the planning, construction, and/or implementation of the Project approved by the Board of Transportation.

NOW THEREFORE, this Agreement states the promises and undertakings of each party as herein provided, and the **Parties** do hereby covenant and agree, each with the other, as follows:

II. DEVELOPMENT OF PLAN

- i. The **Department**, and or its agent, shall prepare the Project of an Acceleration Plan (Plan) in accordance with the Department's policies and procedures for the **Municipality**, following the IMD's Content Standards for NCDOT Bicycle and Pedestrian Plans.
- ii. The **Municipality** shall participate in providing data and logistical support for public meetings and other required public notices.

- iii. The **Department** will provide a preliminary draft of the Plan to the **Municipality** for review and comment. The **Municipality** shall provide comments to the **Department** within three (3) months. Upon receipt of comments from the **Municipality**, the **Department** will provide a final draft.

III. COMPLETION AND ADOPTION OF PLAN

- i. The governing body of the **Municipality** shall consider the adoption of the Plan as provided in the Final Draft by the **Department**. If the Council requests significant changes prior to adoption, the Plan will be modified and resubmitted to the **Municipality** for final approval within three (3) months.
- ii. The **Municipality** shall receive digital files and hard copies of the approved Plan. The **Municipality** shall be responsible for the distribution of the final documents to the appropriate local agencies and interested parties.

IV. TIME FRAMES

The **Department** has a required time frame of two years to complete the Project. It is important that the **Municipality** provide necessary support and responses to the **Department** in a timely manner. Any delays on the part of the **Municipality** may affect the ability of the **Department** to provide financial support for the Project.

V. FUNDING

- i. The total estimated cost of the Project is \$45,000. The **Department** shall provide a maximum amount of \$40,500. The **Municipality** shall provide \$4,500 and all costs that exceed the estimated cost of \$45,000.
- ii. Upon full execution of the Agreement, the **Municipality** shall submit payment for \$4,500 to the **Department**, in accordance with the cover memo attached to this Agreement.
- iii. Upon completion of the project, if actual costs exceed the total estimated cost of \$45,000, the **Municipality** shall reimburse the **Department** the underpayment within sixty (60) days of invoicing by the **Department**. The **Department** shall charge a late payment penalty and interest on any unpaid balance due in accordance with G.S. 147-86.23.
- iv. Upon completion of the project, if actual costs are less than the total available funding of \$45,000, the **Department** shall reimburse the **Municipality** any overpayment at the above matching share.

VI. REPORTING REQUIREMENTS

The **Department** is subject to NC Article 2, Chapter 36 (136-41.5), which mandates an annual report on use of bicycle and pedestrian planning grant funds. By entering into this agreement with the **Department**, the **Municipality** acknowledges their participation in annual reviews of the status of implementation of projects identified in the completed plan.

VII. STANDARD PROVISIONS

A. AGREEMENT MODIFICATIONS

Any modification to scope, funding, responsibilities, or time frame will be agreed upon by all **Parties** by means of a written Supplemental Agreement.

B. ASSIGNMENT OF RESPONSIBILITIES

The **Department** must approve any assignment or transfer of the responsibilities of the Local Public Agency set forth in this Agreement to other parties or entities.

C. AGREEMENT FOR IDENTIFIED PARTIES ONLY

This Agreement is solely for the benefit of the identified **Parties** to the Agreement and is not intended to give any rights, claims, or benefits to third parties or to the public at large.

D. OTHER AGREEMENTS

The **Municipality** is solely responsible for all agreements, contracts, and work orders entered into or issued by the **Municipality** to meet the terms of this Agreement. The **Department** is not responsible for any expenses or obligations incurred for the terms of this Agreement except those specifically eligible for the funds and obligations as approved by the **Department** under the terms of this Agreement.

E. TITLE VI

The other party to this Agreement shall comply with Title VI of the Civil Rights Act of 1964 (Title 49 CFR, Subtitle A, Part 21) and related nondiscrimination authorities. Title VI and related authorities prohibit discrimination on the basis of race, color, national origin, disability, gender, and age in all programs or activities of any recipient of Federal assistance.

F. FACSIMILE

A copy or facsimile copy of the signature of any party shall be deemed an original with each fully executed copy of the Agreement as binding as an original, and the **Parties** agree that this Agreement can be executed in counterparts, as duplicate originals, with facsimile signatures sufficient to evidence an agreement to be bound by the terms of the Agreement.

G. AUTHORIZATION TO EXECUTE

The **Parties** hereby acknowledge that the individual executing this Agreement has read this Agreement, conferred with legal counsel, fully understands its contents, and is authorized to execute this Agreement and to bind the respective **Parties** to the terms contained herein.

H. DEBARMENT POLICY

It is the policy of the **Department** not to enter into any agreement with parties that have been debarred by any government agency (Federal or State). By execution of this agreement, the **Municipality** certifies that neither it nor its agents or contractors are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by any Federal or State Agency or Department and that it will not enter into agreements with any entity that is debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction.

I. INDEMNIFICATION

To the extent authorized by state and federal claims statutes, the **Municipality** shall be responsible for its actions under the terms of this agreement and save harmless the FHWA (if applicable), the **Department**, and the State of North Carolina, their respective officers, directors, principals, employees, agents, successors, and assigns to the extent allowed by law, from and against any and all claim for payment, damages and/or liabilities of any nature, asserted against the **Department** in connection with this Agreement. The **Department** shall not be liable and shall be held harmless from any and all third-party claims that might arise on account of the **Municipality's** negligence and/or responsibilities under the terms of this agreement.

J. AVAILABILITY OF FUNDS

All terms and conditions of this Agreement are dependent upon, and, subject to the allocation of funds for the purpose set forth in the Agreement and the Agreement shall automatically terminate if funds cease to be available.

K. DOCUSIGN

The **Department** and **Municipality** acknowledge and agree that the electronic signature application DocuSign may be used, at the sole election of the **Department** or the **Municipality**, to execute this Agreement. By selecting "I Agree", "I Accept", or other similar item, button, or icon via use of a keypad, mouse, or other device, as part of the DocuSign application, the **Department** and **Municipality** consent to be legally bound by the terms and conditions of Agreement and that such act constitutes **Department's** signature as if actually signed by the **Department** in writing or the **Municipality's** signature as if actually signed by the **Municipality** in writing. The **Department** and **Municipality** also agree that no certification authority or other third-party verification is necessary to validate its electronic signature and

that the lack of such certification or third-party verification will not in any way affect the enforceability of its electronic signature. The **Department** and **Municipality** acknowledge and agree that delivery of a copy of this Agreement or any other document contemplated hereby through the DocuSign application, will have the same effect as physical delivery of the paper document bearing an original written signature.

L. GIFT BAN

By Executive Order 24, issued by Governor Perdue, and NCGS 133-32, it is unlawful for any vendor or contractor (i.e. architect, bidder, contractor, construction manager, design professional, engineer, landlord, offeror, seller, subcontractor, supplier, or vendor), to make gifts or to give favors to any State employee of the Governor's Cabinet Agencies (i.e. Administration, Adult Corrections, Commerce, Environmental Quality, Health and Human Services, Information Technology, Military and Veterans Affairs, Natural and Cultural Resources, Public Safety, Revenue, Transportation, and the Office of the Governor).

DRAFT

SIGNATURE PAGE

IN WITNESS WHEREOF, this Agreement has been executed the day and year heretofore set out, on the part of the **Department** and the **Municipality** by authority duly given.

(DOCUSIGN ONLY)

Authorized Signer: _____

Print Name: _____

Title: _____

Date Signed: _____

If applicable, this Agreement has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act:

CITY OF SOUTHPORT

FED TAX ID NO: _____

REMITTANCE ADDRESS: _____

Finance Officer: _____

Print Name: _____

Date Signed: _____

DEPARTMENT OF TRANSPORTATION

BY: _____

TITLE: _____

DATE: _____

APPROVED BY BOARD OF TRANSPORTATION ITEM O: _____ (DATE)

SIGNATURE PAGE

IN WITNESS WHEREOF, this Agreement has been executed the day and year heretofore set out, on the part of the **Department** and the **Municipality** by authority duly given.

(INK SIGNATURES ONLY)

ATTEST:	Authorized Signer: _____
BY: _____	Print Name: _____
TITLE: _____	Title: _____
	Date Signed: _____
	If applicable, this Agreement has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act:
CITY OF SOUTHPORT	
FED TAX ID NO: _____	Finance Officer: _____
REMITTANCE ADDRESS: _____	Print Name: _____
_____	Date Signed: _____

DEPARTMENT OF TRANSPORTATION

BY: _____

TITLE: _____

DATE: _____

APPROVED BY BOARD OF TRANSPORTATION ITEM O: _____ (DATE)



BOARD OF ALDERMEN

AGENDA ITEM SUMMARY

DATE: 12/02/2024

DEPARTMENT: Development Services

PRESENTED BY: N/A

ITEM SPONSORED BY: Development Services

ITEM/TOPIC: FY2025 Budget Amendment 8: Overlay District

COST: \$14,500.00

BUDGET LINE ITEMS:

Revenue Account

Appropriated Fund Balance (10-00-3991-0000): \$ 14,500.00

Expense Account

Capital Outlay – Studies & Plans (10-40-4350-5600): \$ 14,500.00

JUSTIFICATION: In August 2024, the Southport Board of Aldermen, directed City staff to work with the Cape Fear Council of Governments (CFCOG) to prepare an overlay district proposal for the parcels of land along Howe that are in the former ETJ. This overlay district will be proposed to Brunswick County for incorporation into its UDO as a means of transitioning the corridor from County to City zoning standards. Based on this direction, the City contracted with CFCOG and the draft overlay district proposal is in the development stages for submittal to the County.

IMPACT IF NOT APPROVED: This budget amendment must be approved. The Board directed this action, and staff did not prepare a budget amendment to fund the work at that time. The City signed a contract with CFCOG, and the work is underway. CFCOG has invoiced the City, and payment is being withheld pending the approval of this budget amendment.

DEPARTMENT HEAD COMMENTS: Per direction of the Board, staff contacted Wes MacLeod with the CFCOG to enter an agreement to draft an overlay district for the N. Howe lots that are now in county jurisdiction. The contract was executed, and Staff continue to work with him and county planners to draft a text amendment suitable by all parties for a zoning overlay district.

CITY MANAGER COMMENTS: Without the overlay district, County Zoning will be at the City doorstep with development that is not harmonious with City standards. This will assist us in controlling our own future.

ATTACHMENTS: Executed contract

REQUESTED ACTION: Approve the budget amendment on the Consent Agenda.

PROPOSED MOTION: to be approved on the Consent Agenda



**Budget Amendment
Fiscal Year 2024-2025
Budget Amendment 8
Overlay District Plan**

WHEREAS in August 2024, the Southport Board of Aldermen directed City staff to work with the Cape Fear Council of Governments (CFCOG) to develop an overlay district for parcels on North Howe Street in the former Extra-Territorial Jurisdiction to be proposed to Brunswick County for inclusion in their UDO; and

WHEREAS the City contracted CFCOG for their services in the amount of \$14,500; and

WHEREAS CFCOG has performed the contracted work; and

WHEREAS neither the costs nor funding related to this plan were included in the approved 2024-2025 budget; and

WHEREAS the City possesses sufficient Fund Balance reserves to provide funding:

NOW THEREFORE BE IT ORDAINED, by the Board of Aldermen of the City of Southport, North Carolina, that the annual budget ordinance for fiscal year 2024-2025 shall be amended as follows:

Revenue	Increase
Appropriated Fund Balance (10-00-3991-0000):	\$14,500.00
Expenditures	
Capital Outlay – Studies & Plans (10-40-4350-5600):	\$14,500.00

Adopted by the Southport Board of Aldermen in regular session, December 2nd, 2024.

Rich Alt
Mayor, City of Southport

Noah Saldo
City Clerk



BOARD OF ALDERMEN AGENDA ITEM SUMMARY

DATE: 12-2-2024

DEPARTMENT: Police

ITEM SPONSORED BY: Chief Todd Coring

ITEM/TOPIC: Major Burke Retirement

DEPARTMENT HEAD COMMENTS: Please allow this to stand as my formal request that the Mayor and Board authorize retiring member of the Police Department, Major Tony Burke, to be gifted his badge and side arm. This is pursuant to N.C.G.S. 17F-20 which I have attached as well as a supporting resolution. At your December 12th meeting we will have a formal recognition and resolution in honor of Major Burkes service on the occasion of his retirement.

ATTACHMENTS: Awarding Resolution

REQUESTED ACTION: Approve the resolution awarding Major Burke his badge and service weapon



RESOLUTION 24-1202.1
A RESOLUTION AWARDING BADGE AND SERVICE SIDE ARM TO RETIRING OFFICER

THAT WHEREAS N.C. G.S. 17F-20 provides that retiring law enforcement officers shall, upon request, receive at no cost from them the badge and service weapon worn and carried by such retiring members; and

Whereas N.C. G.S. 17F-20 allows the Mayor and Southport Board of Aldermen, in its discretion, to award to a retiring member, upon request, the service side arm of the retiring member at a price determined by the governing body; and

Whereas Major Tony Burke is retiring from the Southport Police Department after (6) six years of service to the City of Southport and 30 years of service to the community and has requested his badge and service side arm; and

Whereas Major Tony Burke is not ineligible to own, possess or receive a firearm under the provisions of State and Federal law.

Now, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the City of Southport, that Major Tony Burke is hereby awarded and given the badge worn by him as a Southport Police Officer and he is awarded his service side arm for the price \$1.00

This the 2nd day of December 2024.

City of Southport

Rich Alt

Mayor

Attest:

Noah Saldo

Clerk



BOARD OF ALDERMEN

AGENDA ITEM SUMMARY

DATE: December 2, 2024

DEPARTMENT: Administration / Public Information

PRESENTED BY: ChyAnn Ketchum, Public Information Officer

ITEM SPONSORED BY: n/a

ITEM/TOPIC: Specialty Southport License Plate

COST: TBD

BUDGET LINE ITEM: will need to add a line item under Admin

JUSTIFICATION: A way to show Southport pride and support, while also putting registration fees back into the community through Public Information/Emergency Management initiatives.

IMPACT IF NOT APPROVED: none

DEPARTMENT HEAD COMMENTS: If the Board of Aldermen approves staff to move forward with research and application, staff will develop no less than three (3) mock designs for the Board to review and select from. Staff will work with the Finance Department to add a line item under Administration/Public Information for revenue funds from this project to be used for Public Information/Emergency Management initiatives.

If approved and passed through NC legislation, the Southport Specialty Plate revenue would be split between the City of Southport and the NC Special Plate account. This fee will be collected annually during the driver's tag renewal process. The number of required specialty plate sales for the plates to be created is dependent upon the design that is submitted. My recommendation is to begin the process now to submit the full application to the NC General Assembly by February 15, 2026.

ATTACHMENTS: n/a

REQUESTED ACTION: Staff requests that the Board of Aldermen allow staff to move forward with the Specialty Plate Project with plans to submit the final application to the NC General Assembly by February 15, 2026.

PROPOSED MOTION: I move to allow staff to move forward with the Speciality Plate Project.