



**CITY OF SOUTHPORT
BOARD OF ALDERMEN
REGULAR MEETING AGENDA**

223 E. BAY STREET

June 9, 2022

6:00 PM

Agenda

Please turn off all cell phones

Meetings are open to the public. Face masks and social distancing may be used at the discretion of each individual. The Board of Aldermen reserve the right to make changes to this policy, as needed to help prevent the spread of the Coronavirus.

If you are not able to attend the Board of Aldermen meetings in person, the meeting will be available for you to watch via live-stream on the City of Southport website (<https://cityofsouthport.com/board-of-aldermen-meetings/>), Facebook page, and YouTube channel.

ETHICS STATEMENT:

"If any members know of any conflict of interest or the appearance of a conflict of interest concerning matters on the agenda, please so state at this time."

A. Call to Order

B. Invocation

C. Pledge of Allegiance

D. Public Comment

E. Approval of Agenda

F. Approval of the Consent Agenda

1. Special Budget Workshop Minutes May 9, 2022
2. Special Budget Workshop Minutes May 10, 2022
3. Regular Board of Alderman Meeting Minutes May 12, 2022
4. Noise Ordinance Amendment (Chapter 9. Division 3. Noise)-**ITEM REMOVED**
5. Resolution to Surplus Personal Property and Dispose of by Auction-**ITEM REMOVED**
6. Resolution to Extend and Make Retroactive Families First Coronavirus Response Act
7. Budget Amendment #3: Firemen's Funds
8. Resolution for Closing Capital Project Budget Ordinance-NCDOT Improvement Program
9. Resolution for Closing Capital Project Budget Ordinance-Howe Street Sewer Replacement

10. Transfer Budget Amendment

G. Special Recognition

1. Proclamation in Celebration of Juneteenth
2. Proclamation of Heroism

H. Agenda

1. Public Hearing: FY 22-23 Budget (Gordon Hargrove & Melanie Trexler)
2. Public Hearing: RZ 22-0310-01: Zoning Map Amendment BD/MF to R-10; Ienna/Harper (Thomas Lloyd)
3. Public Hearing: RZ 22-0310-02: Zoning Map Amendment: MF to R-10; Beebe (Thomas Lloyd)
4. Public Hearing: RZ 22-0405-01: Zoning Map Amendment: BD to R-10; Sea Dog Holdings, LLC (Thomas Lloyd)
5. Beautification Committee Appointment (Alderman Lombardi)
6. ABC Board Committee Appointment (Todd Dunn, Southport ABC Store Manager)-**ITEM REMOVED**
7. Memorandum of Understanding-Up Your Arts Follow-Up

I. Committee Reports

1. Planning Board Draft Minutes May 19, 2022
2. Board of Adjustment Draft Minutes April 26, 2022
3. Southport Forestry Committee Minutes April 12, 2022

J. Manager's Report

K. Mayor's Comments

L. Staff Reports

1. Animal Protective Services
2. Public Services
3. Fire Department/EMS (handed out at the meeting)
4. Police Department
5. Parks and Recreation
6. Finance
7. Public Relations
8. Development Services
9. Code Enforcement

M. Closed Session: Per § 143-318.11 (6).

N. Board Comments

O. Adjourn

**BOARD OF ALDERMEN
COMMUNITY BUILDING
MAY 9, 2022 10:00 A.M.
223 E. BAY STREET
SOUTHPORT, N.C.**

SPECIAL MEETING MINUTES

PRESENT: Mayor Joseph P. Hatem
Mayor Pro-tem Karen Mosteller; Aldermen Lowe Davis, Rich Alt,
John Allen, Tom Lombardi, and Robert Carroll

STAFF PRESENT:

Gordon Hargrove, City Manager	Dorothy Dutton, City Clerk
Thomas Lloyd, Development Services Director	Randy Jones, Tourism & Comm. Director
Melanie Trexler, Finance Director	Allayna Dail, Tourism & Comm Administrator
Kate Marshall, Animal Protective Services	Heather Hemphill, Parks & Recreation Director
Charles Drew, Chief Southport Fire Department	

OTHERS PRESENT: Eliot Duke, from the State Port Pilot and one concerned citizen.

A) Call to Order

Mayor Hatem called the budget workshop to order at 10:05 a.m.

B) Invocation

Alderman Lowe Davis gave the invocation.

C) Pledge of Allegiance

Mayor Hatem led everyone in the Pledge of Allegiance.

D) Mayor Remarks

Mayor Hatem welcomed everyone to the meeting. He said it is impossible to move forward without knowing where you came from. He mentioned that last year, the Board had established some goals focusing more on preserving the natural beauty of the City. He also added that the County does their revaluation, but what are some other sources of revenue? The City wants to retain the talent by providing competitive wages. Mayor Hatem said that he was happy to be at the workshop and part of the discussion.

E) Approval of Agenda

1. Alderman Allen made a motion to approve the agenda as presented. Alderman Lombardi seconded the motion. All ayes. Motion carried.

F) Opening Comments

City Manager Gordon Hargrove thanked the Mayor and Board of Aldermen for their time. He said that there was a lot of work in front of the Board. The Board will be considering a COLA increase. It is important to retain talent and attract good talent to the City. Staff is asking for a few new positions to help increase the efficiency and handle the

upcoming workloads. The EMS budget has been separated from the Fire Department budget this year. A tax increase is necessary this year. The revenue needed to complete some of the City's projects can be derived from a combination of a tax increase and general fund balance. Mr. Hargrove then welcomed Ms. Heather Hemphill to the podium to review the Park and Recreation proposed budget for FY 22-23.

G) Department Presentations

a.) Ms. Hemphill gave a status update for several ongoing projects. She said that the PART-F grant project Taylor Field will be starting soon. The proposed salaries are dependent on Board decisions. Everything in their budget has gone up because general costs for goods and services have increased, including t-shirts, fuel, and supplies. They are requesting to lease an additional 15-passenger van to rotate the big bus out of line. She recommends keeping the bus because it is a huge help in emergency evacuation situations. The Kingsley Park and Taylor Field projects have separate budgets. She is asking for funding for cross braces under the capital building fund. The City must be ready to provide a 25% match towards the kayak launch. They applied for a grant through CAMA, but the 25% match combines the \$25,000 donation from the marina and \$13,000 from the City. The proposed cost of the kayak launch is \$150,000, including the walkway to the launch and two launches. If CAMA thinks the project is worthy based on the pre-application, they will ask the City to officially apply at the end of June. Alderman Davis asked for clarification about how much the marina was donating. Mayor Pro-tem Mosteller said that during the meetings with the marina, they didn't agree to donate a percentage, but a total of \$25,000. Alderman Davis also asked whether Parks and Recreation have considered leasing electric vehicles or hybrids? Alderman Lombardi said that the price for hybrid vehicles is too high right now. Alderman Davis suggested they consider all the aspects of vehicles, including maintenance and fuel expenses. She said that it might be worth considering. Mr. Hargrove agreed that it was a good idea, but there is not enough time to work it in for this budget cycle. If the Board would like staff to research it, they certainly can.

Mayor Pro-tem Mosteller asked about the Parks and Recreation utility budget. Ms. Hemphill said that the line item covers all her facilities, but the Garrison building. Mayor Pro-tem Mosteller suggested that Ms. Hemphill bring her rates to the Rate Committee for review, the rates have not changed since 2018. Ms. Hemphill said there are (2) full-time employees and (5) part-time employees in the department. They are a small department, but they offer a lot to the citizens. Mayor Hatem mentioned the friendships that come from using the services with Parks and Recreation and how much impact they have on the children. Ms. Hemphill encouraged the Board, City staff, and the public to attend the basketball games. They are very good games, and they are free. The gym is where a lot of players get their start and end up playing for their college or even with the NBA.

Aldermen Davis asked if there was enough in the budget to cover all the necessities like dog-waste bags, signage, and other necessities for the dog park. Ms. Hemphill said that the Animal Protective Services Director, Kate Marshall, had applied for a grant that would help cover some of these expenses. Alderman Davis asked about placing benches at the proposed dog park at Taylor Field. Ms. Hemphill said that the funding for the benches would have to be approved by the committee, but she knows many people who have asked about donating a bench to the facility. She believes that they will have enough donations to offset the cost.

There was some discussion between Mr. Hargrove, Aldermen Lombardi, Alderman Alt, and Alderman Carroll about electric charging stations for vehicles. Mr. Hargrove said City staff would have to research the topic and report back to the Board later.

b.) Mayor Hatem welcomed Fire Chief Charles Drew. Chief Drew thanked the Mayor and Board for allowing him to speak to the Board and for all of their continued support. Chief Drew gave a brief history of the Southport Fire Department and the staffing throughout the years. He said that the current scheduling needs had been a challenge because of the size of the fire district and the increased population during the tourist season. They must answer fire calls with a flow rate of 3000 gallons per minute, so they typically have to take more than one truck. The required fire flow is based on the number of homes and businesses in the district. The fire department includes the main headquarters on Howe Street and three substations. The fire department is a City department, but they also have other funding mechanisms, including fire fees and grants. There are currently (5) full-time firefighters. Chief Drew said that he truly appreciates their volunteers for everything they do. Because volunteers are not employed with the City, City staff doesn't have as much control over what the volunteers say and do. In addition, there have been some occasions when volunteers make more than full-time staff because they do receive some pay per shift. Chief Drew would like to shift some of the funding in his budget that covers the volunteers over to cover an additional (5) full-time staff members. Alderman Davis asked if this type of staffing was common for other municipalities? Chief Drew said that it was becoming more common and that some stations have up to thirty full-time staff members.

Alderman Davis asked if anyone had made a cost comparison or considered whether EMS should become a regional service instead of falling under the City? Chief Drew said that it had been discussed in the past. He recommends keeping it in Southport. Recently there was a cardiac arrest event. Our EMS personnel reached the man within the necessary four-minute window. The County cannot get anywhere in four minutes. There is a unit at Caswell Beach, Boiling Springs Lakes, and across from St. James. There is always a shortage within the County.

Mayor Hatem added that he also feels strongly that the EMS service should remain in the City. Not all calls require transport, and the emergency personnel can treat some patients or transport them to the appropriate facility.

Alderman Alt added that the fire fee rate was set to the maximum after the most recent fire commission meeting. To further increase the fees, the state Legislation has to approve a request made by the County. The City can supplement the Fire/EMS budget after the County has established its funding levels. Alderman Alt would like the City to prepare a legislative package for next year because we will likely need more funding. Chief Drew stated that a committee was created to study funding mechanisms for future use. Alderman Allen asked if the fees were set up like ad valorem taxes? Chief Drew said that was true, except they do not increase based on population. Mayor Pro-tem Mosteller asked if the firefighters were trained as EMS, too? Chief Drew said they were all trained for both except for one staff member awaiting training. Mayor Pro-tem Mosteller asked if each staff member was expected to respond to a certain number of calls or other metrics used for measuring performance? Chief Drew said that staff is expected to respond to 20% of the calls that are received in a month. If they cannot reach that obligation, they have to spend ten hours at the fire station doing

chores. He added that there is more volunteerism on the fire side than in the EMS department.

Gordon Hargrove said that he reached out to the Board members separately about splitting the EMS department out of the Fire department in this budget. Now, they can see where the funding is going. As a result, the budget is increasing to \$250,000 a year. That is one reason to consider a tax increase.

Mayor Hatem announced that there would be a quick break at 11:17 a.m. The meeting reconvened at 11:37 a.m. He thanked Gordon Hargrove and City staff for putting everything together for the workshop.

c.) Mayor Hatem asked Development Services Director, Thomas Lloyd up to the front for his department presentation. Mr. Lloyd said that he had been very busy lately. He has had some conversations with the City Manager, and because of the expected growth, he is asking for an additional person. The position is still to be determined, but it could be a Planning Technician, Planner I, or Planner II. Mr. Lloyd read through a list of all the proposed developments and how many residential units are expected. All of these approvals take staff resources, especially time. There are more application reviews and committee meetings. If all of the proposed developments get approved, there will be a need for an additional building inspector. Building Inspector Kiley Barefoot is doing a great job getting his certifications, but so much work will be generated. The other item that Mr. Lloyd is requesting in this year's budget is funding for travel and training. Mr. Barefoot will likely have to travel farther away for his Level 2 certifications. In addition, Code Enforcement staff and the Permitting Technician will need to maintain their Certified Zoning Official certification. Mr. Lloyd said that he would like to start updating the CAMA Land Use Plan, and there have been mentions of creating a Historic Preservation Commission.

Mr. Hargrove added that without his help and the help of City Clerk Dorothy Dutton, both of whom are Certified Zoning Officials, the level of service would be impossible to maintain. Alderman Alt asked for the total of all of the residential units he listed previously. Alderman Lombardi stated that it was approximately 600 units. Mr. Lloyd added that this growth would not be immediate, but it is coming. Alderman Davis asked if for the definitions of the three possible positions. Thomas Lloyd said that he didn't have specific job descriptions, but typically the permitting technician has less education and experience. They would handle the more routine reviews. Planner I positions are entry-level positions, typically with a bachelor's or master's degree. The Planner II position would be for 3-5 years' experience and higher education. Mr. Lloyd said that having a Planner I or II would be most valuable. If he had more time freed up, he would write more updates to the Unified Development Ordinance. Mayor Pro-tem Mosteller suggested hiring a Senior Planner. Mr. Hargrove said that the budgeted salary would have to be increased for a Senior Planner position. Alderman Allen said that a Planner II might better fit the City's needs.

Since there is some extra time, Mr. Hargrove said he would like to move the Administration and Finance department presentations to today.

d.) Kate Marshall, Director of Animal Protective Services, presented her department budget next. She began by stating that her first week in this position was the week of Hurricane Florence. This is the first time she has contemplated hiring a part-time on-call staff member. She is asking for a stipend to hire some help. She said that she is also asking for \$2,000 for tracking software. The software will help her keep track of all the calls she receives and if any of the areas are repeat-offenders. Mayor Pro-tem Mosteller asked if she is compensated for her time on the weekends? Ms. Marshall said that she is a salaried employee, so she does not get extra compensation. But Mr. Hargrove allows her to balance out her hours. There was more discussion about who would work part-time on-call and if Ms. Marshall had anyone in mind. Ms. Marshall does have someone in mind for the position, and they are usually in town on the weekends already. But she has not approached him yet.

Mayor Hatem added that Kate Marshall is always willing to help other departments or citizens. Naturefest and APS's other programs are always so great for the community.

Mayor Hatem announced the lunch break at 12:08 p.m. Mayor Hatem reconvened the workshop at 12:54 p.m. He stated that the City Manager asked to revise the agenda to add the Finance and Administration departments to the presentations for today. *A motion was made by Alderman Alt and seconded by Alderman Lombardi to approve the revised agenda as requested. All ayes. Motion carried.*

e.) Finance Director Melanie Trexler addressed the Board. She stated that she had been with the City for eight years. She presented the Board's budget first. Not much would be changing. The salaries are still split between three funds. The same is true for the City Attorney's fees and the audit contract. Also included in the Board's budget is the weather tower, a donation to the school, and Brunswick Family Assistance. It also includes the NC League of Municipalities fees, grant writing, and the agenda software. There was some discussion about where the funding to pay for Attorney Tom Terrell was coming from. Ms. Trexler said funds would have to be allocated to cover those fees.

Ms. Trexler said that the City Manager's, City Clerk, and Deputy Clerk's salaries are included in the Administration budget. Those three salaries are divided between the general, electric, and utility funds. The emergency preparedness funds have been used for Covid for the last few years. The debt service payment is the annual payment for the fire station.

Ms. Trexler moved to the Finance Department budget. She said that the Human Resources department used to be included with Administration, but a former Manager moved it under Finance. Ms. Trexler said that it takes quite a bit of her time to help Teresa Parker with payroll and human resources work. She would like the Board to fund a Human Resources Director position. The HR Director could do more programming and training. We also need a revised Personnel Policy. Ms. Trexler added that the City now has 62 full-time staff members. It is too much for her to serve in both capacities. Ms. Trexler said that it is a goal for the finance department to have all employees trained in Government Finance to understand the big picture better. The Board and Ms. Trexler discussed the proposed salary cost of hiring an HR Director. Ms. Trexler said that all staff are on the LGERS retirement program except the police department. Ms. Trexler asked the Board if they would be willing

to upload a certain amount of money on the Health Savings Card instead of the typical \$95. That way, new hires wouldn't have to wait so long to use the benefits.

There was some discussion about shifting offices around at City Hall. There might be renovation costs associated with making additional offices. Mr. Hargrove added that we are at a premium for office space.

G) Adjourn

The City Manager announced that that was all the material to cover for this day of the budget workshops. Tomorrow, the Board would hear the other two department presentations, and there would be discussions about revenue projects, budget shortfalls, and possible tax increases.

After a motion by Alderman Lombardi and seconded by Alderman Allen, the Mayor adjourned the meeting at 1:36 p.m. All ayes. Motion carried.

Joseph P. Hatem, M.D., M.P.H.
Mayor, City of Southport

Dorothy Dutton, City Clerk

**BOARD OF ALDERMEN
COMMUNITY BUILDING
MAY 10, 2022 10:00 A.M.
223 E. BAY STREET
SOUTHPORT, N.C.**

SPECIAL MEETING MINUTES

PRESENT: Mayor Joseph P. Hatem
Mayor Pro-tem Karen Mosteller; Aldermen Lowe Davis, Rich Alt,
John Allen, Tom Lombardi, and Robert Carroll

STAFF PRESENT:

Gordon Hargrove, City Manager	Dorothy Dutton, City Clerk
Randy Jones, Tourism & Comm. Director	Melanie Trexler, Finance Director
Allayna Dail, Tourism & Comm Administrator	Kate Marshall, Animal Protective Services
Todd Coring, Chief of Police	Tom Stanley, Public Services Director
Ellie Pettinger, Electrical Superintendent	

OTHERS PRESENT: Eliot Duke, from the State Port Pilot.

A) Call to Order

Mayor Hatem called the budget workshop to order at 10:03 a.m.

B) Invocation

Alderman Lowe Davis gave the invocation.

C) Pledge of Allegiance

Mayor Hatem led everyone in the Pledge of Allegiance.

D) Mayor Remarks

Mayor Hatem welcomed everyone to the second day of the budget workshop. He thanked everyone present and said that yesterday was a good day. Alderman Davis's prayer was for the Board to make good choices, which is so important.

E) Approval of Agenda

1. Alderman Lombardi made a motion to approve the agenda as presented. Mayor Pro-tem Mosteller seconded the motion. All ayes. Motion carried.

F) Opening Comments

City Manager Gordon Hargrove welcomed everyone in attendance. He said that he was looking forward to another day of information and announced that Public Services would be addressing the Board first.

G) Department Presentations

- a.) Tom Stanley said that the Electric department would be speaking first.

i.) Ellie Pettinger said that the City presently has 3500 electrical customers. In two and a half years, the City could easily be serving 5000 customers, based on projected growth and proposed projects. The substation is in fairly good shape now, but we could overload it. Higher continuous peaks are more stressful for the system. We need to move quickly to upgrade the substation. Alderman Davis asked if there would still be urgency if Indigo Plantation Phase 2 weren't a factor? Mr. Pettinger said that it would still be a more urgent need. He said that he had never seen so many vacant lots be purchased and built on. The central substation needs to be upgraded. Alderman Alt mentioned that he was trying to figure out the magic number that triggers the upgrade. Mr. Pettinger said that he would say between 900-1000 customers. Alderman Davis asked about how the City would pay for the upgrades, and Mr. Hargrove said that the electric fund is an enterprise fund and is in good shape. The City has to provide the power that we have available. Regardless of the Indigo project, some upgrades were needed. There are 128 wooden poles that need to be replaced because of their condition. Alderman Carroll asked if the City could be more aggressive in converting electrical services to the underground? Mayor Hatem suggested that the budget for underground should be doubled. Gordon Hargrove announced that he had forwarded the BEMC proposed work plan to the Board.

ii.) Public Services Director Tom Stanley stated he feels like it has been a successful year. He thanked his staff, Gordon Hargrove, Melanie Trexler, Dorothy Dutton, and Jackie Smith, for all of their help.

There used to be three mechanics in the City garage. There is currently just one. There was one applicant that he wanted to hire, but they couldn't accept the amount of money that the City could offer. Mr. Stanley is asking the Board to fully fund a mechanic position so that another mechanic can be hired. There is a need because of all the vehicles and generators. Previously, half of the mechanic position was paid for by the Fire department, but there was a stipulation that the mechanic had to be a firefighter. If the Board fully funds the position, the mechanic does not have to be a firefighter. The expected salary is around \$18 an hour, but Ms. Trexler said she had budgeted up to \$25. There was some discussion about not charging departments for labor, only for parts. Ms. Trexler stated that charging each department for services makes things too complicated.

Mr. Stanley said that the Buildings and Grounds department includes (10) full-time employees. There is an additional position that has remained unfilled. City Clerk Dorothy Dutton has been placing the ads for the positions. The department needs more help to maintain the cemeteries. After more discussion, it was suggested that a request for proposal be submitted for a crew to maintain the cemeteries. Mr. Stanley said that some equipment purchases were included in the budget for routine equipment that needs to be replaced.

This year, the 4th of July streamers were included in the Streets department budget. Alderman Davis asked about the street sweeper listed in the proposed budget. Mr. Stanley said that it was TYMCO 600 that was approved at the last meeting. Since there had been more discussion about alternatives, the street sweeper would be placed back on the Regular May Board of Aldermen meeting agenda.

There are (7) employees in the Water and Sewer department currently. When he was pulled from his regular position on a crew, his position was never filled. Currently, there is only (1) person in charge of water. Mr. Stanley would like to hire a person to help the water distribution operator. Alderman Alt asked if the staff was cross-trained? Mr. Stanley said that they were cross-training. The water distribution operator works solely with water; he takes samples and handles meter infrastructure. He does have some staff working with the water distribution operator, but it is hard to manage because there is so much work for them to do. As Southport grows, so do the needs.

Alderman Carroll said that he could tell that Tom Stanley was frustrated by the compensation situation. The City Manager is proposing an 8% COLA. Alderman Carroll asked Tom Stanley if that was enough? The City Manager interjected that a few positions would need to be adjusted in addition to the COLA increase. Alderman Alt suggested that an analysis should be done to better account for the time spent on each type of project. Mayor Hatem explained that the requested position is not a brand new position but adding back a position that was never filled when Tom Stanley was promoted. Gordon Hargrove added that the City has a great need for an engineer. Last year, when the engineer position was posted, no one applied. The interested people weren't able to accept the pay that was offered. Mr. Hargrove said that someone is moving to the area that is interested in a part-time position as City engineer. Alderman Carroll stated that hiring an engineer part-time is short-sighted. Tom Stanley, Aldermen Carroll, and Lombardi agreed that the City needs a full-time engineer. Mayor Hatem thanked Tom Stanley, Gordon Hargrove, and Melanie Trexler for the good discussion.

b.) Police Chief Todd Coring addressed the Board next. He thanked everyone for their time. He said that the Southport Police Department is (13) member staff and (2) civilian positions. Chief Coring said that there are currently (25) festivals on the police calendar. He needs more personnel to help fill some gaps. He is also asking for a full set of cameras. He said that Southport is not a sleepy little town. Sometimes officers are hurt and killed. Mayor Burke can help gather the data that is needed. Alderman Davis asked if the Police Officers would be on bicycles during the summer? Chief Coring said they would, but it is hard to respond to calls while riding a bicycle. Mayor Pro-tem Mosteller asked Chief Coring if the Police Department was charging for the festival attendance? She added that it would be appropriate for the Police department to charge a fee for police attendance. She added that we all love the festivals, but they utilize City resources without reimbursement. She encouraged the Police department to consider reviewing these demands on resources to understand the overall budget impacts.

Mayor Hatem stated that the morning session had been excellent, and he dismissed everyone for lunch at 12:19 p.m. The meeting reconvened at 1:14 p.m.

c.) Randy Jones presented his departments' budgets next. He overseas tourism, the Garrison House, volunteers, events, communications, filming, and community building. Currently, there are 2.5 employees in his department. He would like to bump that up to (3) full-time employees. He will be promoting Allayna Dail to the

Assistant Director of Tourism. And then hire someone as the Information Specialist. Mr. Jones added that all of the tasks could not be completed without the generous help from the volunteers. The monetary equivalent to a volunteer's time is approximately \$29.95 an hour. He is hosting a picnic to thank the volunteers on May 17, 2022.

Allayna Dail will remain in charge of the community building and shadow Mr. Jones to learn more about his responsibilities. There will continue to be a line item in the budget for audio-visual improvements. Randy Jones said that they have learned it is more efficient to hire personnel to clean the community building. He is requested a little more in his proposed budget this year because the cost of software and storage has increased. Mayor Pro-tem Mosteller said that Mr. Jones's position would be better served if it were titled Community Relations. Randy Jones agreed it would be a better fit for all they do. Alderman Carroll asked if this budget considered all of the events and if the expenses could be broken down to have a more uniform look at the provided services. Mr. Jones added that he would be happy to analyze the cost of each event. The City has not been keeping up with police, fire, or public services, because the department does not charge for those services. There is upwards of (25) festivals in Southport each year. Mayor Hatem said the joy created in the City is what Randy helps bring, and it is just wonderful. There was some discussion about the different festivals and how much the City contributes.

Randy Jones said that the biggest ask in the proposed budget is to replace the floor in the community building. It is his recommendation to replace the floors with wood again in 2023. More than one contractor has looked at it and said it needs to be replaced. Mr. Jones said that he wanted to commend Allayna Dail for her work marketing the community building. The proposed revenue from the community building was \$77,000. But already, the building has made \$118,000 in revenue. There was some discussion about replacing some railings outside of the building, but Mr. Jones said that falls under Public Services, and they have been looking at it already.

H.) REVENUE PROJECTIONS AND BUDGET SHORTFALLS

City Manager Hargrove said that the capital improvement plan and asset management plan were discussed at the meetings in January. He asked the Board to hold off on discussions because of the ARPA funding. The plans would include water and sewer, buildings, facilities, and streets. The City is still moving forward with the pump station rehab project. The Capital Project Ordinance approved last year still has a balance of \$480,000. The cost to pave Howe Street is \$1.8 million but is covered already. Mr. Hargrove handed out information about how much various tax rates would increase the City revenues. The City is approximately \$1 million or \$1.2 million short in the budget, including every department's request. Mr. Hargrove explained a few options, including a transfer of fund balance to cover the difference, increasing the tax rate by a dime, or a combination of increasing the tax rate using fund balance. The other option is to make no changes to salaries, personnel, or equipment and no tax increase.

Alderman Carroll said that a ten-cent increase is just the base. He suggested the dime tax increase and using fund balance to help with other projects. He stated that the increase was a no-brainer for him if we continued offering the same services. Alderman Alt suggested that fund balance remain untouched to have the funding to cover any possible storm damage. Alderman Lombardi stated that it seems a tax increase is inevitable this year. Mayor Hatem said the Board could sit back and wait

until the County revaluations are complete to see how much difference it makes. In summary, the Board supported the ten cent ad valorem tax increase to fund salary increases, create positions, and underground electric.

Gordon Hargrove reiterated the dime increase and reserving \$800,000 to relocate electric service underground. Alderman Allen asked if BEMC even could complete the underground electrical workload?

Gordon Hargrove said that he believed they would be able to complete the tasks. He summarized again that the Board wanted to move forward with the ten-cent tax increase. They want to double the efforts in converting electrical to underground, fund the requested positions, bring the lacking positions up to par, the 8% COLA, and the 5% merit raises. He said that Melanie Trexler would move forward with the proposed changes and distribute it to the Board for review.

The City Clerk was instructed to publish the notice of public hearing for the budget for the regular Board meeting in June. Mayor Hatem thanked the Board and City staff for attending the meeting and working hard to get through the material.

G) Adjourn

After a motion by Alderman Allen and seconded by Alderman Carroll, the Mayor adjourned the meeting at 2:49 p.m. All ayes. Motion carried.

Joseph P. Hatem, M.D., M.P.H.
Mayor, City of Southport

Dorothy Dutton, City Clerk



Board of Aldermen Regular Meeting Minutes
May 12, 2022
223 E. Bay Street
Community Building
6:00 p.m.

Present: Mayor Joseph P. Hatem, Mayor Pro Tem Karen Mosteller, Aldermen Thomas Lombardi, Rich Alt, Lowe Davis, Robert Carroll, and John Allen.

Staff Present: Gordon Hargrove, City Manager
Dorothy Dutton, City Clerk
Norwood Blanchard, III, City Attorney
Thomas Lloyd, Developmental Services Director
Randy Jones, Communications/Tourism Director
Allayna Dail, Tourism and Communications Administrator
Heather Hemphill, Parks and Recreation Director
Kate Marshall, Animal Control
Todd Coring, Police Chief
Charles Drew, Fire Chief
Ralph Treadway, EMS Battalion Chief
Melanie Trexler, Finance Director
Tom Stanley, Public Services Director

Others Present: Tish Hatem, Will Hewitt, Jason Robbins, Harley Lemons, Eliot Duke with the State Port Pilot, and many other interested citizens attended.

Meetings are now open to the public. Complete audio/video is available on the City's website or can be requested from the City Clerk's office.

- A.)** Mayor Joseph P. Hatem called the meeting to order at 6:02 p.m. and welcomed everyone to the meeting. He thanked everyone for attending the meeting and watching online.
- B.)** Mayor Hatem asked Pastor Devon Varnam from Southport Baptist Church to provide the invocation. The church is celebrating its anniversary.
- C.)** Mayor Hatem led the pledge of allegiance.
- D.)** Public Comment: Mayor Hatem asked the City Clerk to call the individuals who signed up for public comment. Chris Clarke, a resident at 612 W. Brown Street, Unit D, was called first. He said he is interested in saving the Indigo property. He created an online poll that has drawn at least 300 respondents. The majority of respondents are City-residents, but at least 80 non-residents also participated. Many people said they would consider providing financial support to ensure that the property would be undeveloped. He is considering making the interest group more formal to start raising funds based on interest.
- Shirley Sullivan, the resident at 5002 Seaward Court, said that she is very concerned with the potential impacts of the Indigo project, particularly on infrastructure. She is also concerned about the financial implications of the increased tax rate, revaluation in January, and the expected electrical upgrades. She also questioned whether the fire tax, Doshier hospital tax, or County taxes would also be increasing? She realizes the City will have a hard time finding people to work here because they cannot afford to live here. Ms. Sullivan suggested that another Town Hall meeting be scheduled after the first round of

sub-committee meetings without the developers. She added that she is not opposed to all growth, but managed growth is best.

Debbie Barnes, a resident at 425 W. West Street, stated that she wanted to thank the Board. The paving of N. Howe Street went very well, and the dock repairs are moving along. She also said that she was looking forward to using the new dog park at Taylor Field. In closing, she thanked the police, fire, and nursing personnel.

E.) Approval of Agenda

Mayor Pro-tem Mosteller made a motion to approve the agenda as presented. Alderman Allen seconded the motion. All ayes. Motion carried.

Mayor Hatem read the Ethics Statement aloud. Alderman Carroll asked to recuse himself from the Up Your Arts Memorandum of Understanding item. Alderman Davis asked to recuse herself from the item renaming "I Am St." Attorney Norwood Blanchard stated that there was no conflict for her on that item.

F.) Approval of Consent Agenda

1. Minutes of the Mayor's Special Town Hall Meeting April 4, 2022
2. Minutes of the Special Street Light Policy Workshop April 6, 2022
3. Minutes of the Regular Board of Aldermen Meeting April 14, 2022
4. American Rescue Plan Act 2021 Resolution and Ordinance

Mayor Hatem gave a summary of the Consent Agenda items. ***Alderman Lombardi made a motion to approve the consent agenda, as presented. Alderman Davis seconded. All ayes. Motion carried.***

G.) Special Recognition- Mayor Hatem said that there were a lot of proclamations this month. He would at least touch on them instead of reading all of them.

1. Mayor Hatem announced National Hurricane Preparedness Week, May 1 -May 7. He wanted the public to know that we are prepared as much as possible should a storm arise.
2. National Nurses Week is May 6th-May 12th. Nurses are typically the first person you see at any medical practice. They are the largest group of healthcare workers. He offered a very special thanks to the nurses at Doshier Hospital.
3. Mayor Hatem read the proclamation for National Police Week, May 11th-May 17th. 900,000 police officers are serving in the United States. Here in Southport, our police officers act with integrity and handle tourists graciously. He salutes their service. Police Chief Todd Coring accepted the proclamation from Mayor Hatem.
4. Mayor Hatem saluted the America Red Cross on their 141st Anniversary, May 21. He added that the Southport Fire Department hosts a blood drive on May 23 from 10 a.m.-3 p.m. at the Nash Street substation.
5. Mayor Hatem made a few statements about the importance of boater safety in honor of Boater Safety Week, May 21st-May 27th.
6. Mayor Hatem read the Proclamation for Military Appreciation Month. He asked those individuals who served in the military to stand, and there was a round of applause.

H.) Agenda

1. Mayor Hatem said the first item on the agenda was to renew our contract with Thompson, Price, Scott, Adams & Co. for auditing services for the upcoming year. Finance Director Melanie Trexler stated that we had used their services for the past three years. The price will remain the same. She asked the Board to approve the contract this year, and next year they will have to take it out for bids. ***Alderman Allen motioned to approve the contract with Thompson, Price, Scott, Adams & Co. Mayor Pro-tem Mosteller seconded the motion. All ayes. Motion carried.***

2. David Kelly addressed the Board next regarding the draft Integrated Pest Management Plan. Mayor Hatem added that mosquitoes pose a public health issue. Cities need to be proactive and preventative, provide education, and manage mosquitoes at different phases of development. David Kelly explained that the main focus of pest management is surveillance. The threshold for treatment is (7) mosquitoes landing on the personnel within one minute. He and other City staff look for standing water in ditches, urban flower pots, old tires, etc. The county will help City staff map the areas in Southport that are more likely breeding grounds for mosquitoes. They look for larvae in standing water and, because there is no threshold, can apply a larvicide if any larvae are identified. The treatment for pupae is oil-based, such as neem oil. And treating adult mosquitoes is using spray trucks. By being proactive and unclogging culverts and other openings, they can reduce the number of mosquitoes in a given area. Mr. Kelly added that some biological controls like mosquito fish could be used. But arrangements would have to be made with the homeowners' associations. Over time, patterns of "hot spots" will develop, allowing preventative treatment. Mr. Kelly added that it is impossible to eliminate all of the mosquitoes. Mayor Hatem asked David Kelly if he had all the resources he needed to get started? Mr. Kelly said that he is typically the only staff that works in pest management, and he would like to train another staff member or hire someone to help him with the program next year. Alderman Alt thanked David Kelly for his hard work. Mayor Pro-tem Mosteller asked if there was a way that a resident could go online and make a complaint if they needed mosquito treatment? Mr. Kelly said that if someone calls a complaint into the office, a work order gets issued. Then he can keep track of areas that might need more aggressive treatment. Mayor Pro-tem Mosteller said that she rode around most subdivisions looking at stormwater ponds. It seemed that an area in Indigo Plantation is like a bog and would be a prime spot for early treatment. David Kelly stated that was the area he had already started surveilling. The Clarke T-30 tablets work great for treating wet areas. The tablets stop working when the water dries up but resume when water collects. There was some discussion about residents calling to request their homes not be sprayed, but Mr. Kelly said that would mean the entire block would not get sprayed. Mayor Pro-tem suggested that the residents could sign a waiver stating they would take care of their property. **Mayor Pro-tem Mosteller made a motion to adopt the Integrated Pest Management Plan, as presented. Alderman Allen seconded the motion.** Alderman Davis commented that she had a lot to say about this in the past. She applauds Public Services for developing the most effective and least harmful program but still recognizes there are health concerns. While she understands that residents can call private companies to spray for pests, she is still concerned about the potential damage to the bees. And spray pesticides are not 100% effective. Mayor Pro-tem Mosteller urged the City Manager to find the funds to purchase the supplies to start treating mosquitoes at all stages and ensure that Mr. Kelly has all the tools he needs. Public Services Director approached the podium to inform the Board that pellets were included in last year's budget and are available for use. He added that the Environmental Protection Agency approves everything that is used. Mayor Hatem called for a vote on the motion to approve the policy. **Five ayes and Alderman Davis was opposed. Motion carried 5 to 1.**
3. Mayor Hatem explained that a position on the ABC Board was expiring, and the store manager requested that Mr. Davis be reappointed to the Board. Mayor Pro-tem Mosteller motioned to reappoint Mr. Davis to the ABC Board. Alderman Lombardi seconded the motion. Alderman Carroll commented that he would like to understand the appointment and interview process better. Alderman Carroll would like other people interested in serving to have the opportunity. Alderman Alt said that he supports Alderman Carroll's opinion. Alderman Alt added that prior service does not indicate that you are the most qualified. **Mayor Pro-tem Mosteller withdrew her motion and motioned to table it until interviews could be scheduled. Alderman Carroll seconded the motion to table the item. All ayes. Motion carried.**
4. Mayor Hatem called Public Services Director Tom Stanley to discuss the street sweeper purchase. Mr. Stanley stated that the Board approved the purchase of the TYMCO 600 Regenerative street sweeper at April's regular Board meeting. But the Board was interested in revisiting the options.

He explained that regenerative air technology has many benefits, including improving stormwater run-off, air quality improvements, and reducing road hazards. Alderman Davis asked Mr. Stanley to obtain information about different street sweepers, including electric or hybrid street sweepers and more manual equipment. The diesel TYMCO 600 street sweeper will cost approximately \$275,000. The hybrid street sweeper is estimated at \$700,000, and the electric street sweeper is approximately \$500,000. Mr. Stanley said that he didn't understand the apprehension with ordering the diesel sweeper; was it the money? Was it the noise? There are expected pros and cons with each type of sweeper. But the technology is very new, so the long-lasting expectations and reviews are unknown. We don't know the maintenance costs associated with the electric or hybrid sweepers. The last year that the City used its old sweeper, the maintenance cost was \$1700. Alderman Davis thanked Mr. Stanley for investigating other options. She asked if it would be feasible to share a street sweeper with another municipality? Mr. Gordon Hargrove said that he had contacted some other municipalities, but they were not interested. Alderman Davis said that she thought it was a bad investment to purchase an expensive piece of equipment that will be used for twenty years that uses diesel fuel. **Alderman Allen made a motion to approve the purchase of the TYMCO 600 street sweeper as presented.** He added that he is not in love with spending so much, but it is part of best management practices. **Alderman Lombardi seconded the motion. Everyone voted in favor of the motion except Alderman Davis. Motion carried 5 to 1.**

5. Mayor Hatem asked Mr. Thomas Lloyd to explain the tree preservation ordinance amendment. Mr. Lloyd said that the proposed amendment states that trees in stormwater pond areas do not have to be mitigated. There will still be protection for live oaks. If a live oak is removed, it will have to be replaced. This amendment allows some flexibility in road design. Mitigation will no longer be required for dead or damaged trees. Mr. Lloyd added that the Planning Board found the amendment consistent with the Land Use Plan and recommended approving the amendment. Alderman Davis stated that the Forestry Committee had worked with the Planning Board on this amendment. Mr. Lloyd agreed and stated that one concern of the Forestry Committee was overplanting. The urban forest would not be healthy because there were too many trees. **Alderman Carroll motioned to adopt the Land Use Consistency Statement and the amendment as presented. Alderman Davis seconded the motion. All ayes. Motion carried.**
6. Mayor Hatem asked Bonnie Bray to address the Board about the Up Your Arts proposal for the old City Hall building near the waterfront. Ms. Bray said that the Up Your Arts committee hopes to breathe new life into an old building. They hope to create a viable community center where local shows can occur; chamber music ensembles can perform, committee meetings can take place, and maybe cooking classes. The building will be handicapped-accessible and will hopefully have a rooftop deck for observing the Cape Fear River. She unveiled the drawings from the architect. She added that they have not been able to locate a survey plat for the property. Ms. Bray stated that this committee would see the first part of the project through to the end, at least through the first set of drawings. Eventually, a Board of Trustees will be formed. Alderman Alt asked Ms. Bray what the end game was? And who will own the building? Ms. Bray said they hope to rent the building from the City for \$1 a year to operate it as the community arts center. Alderman Alt replied that he expects most of the public would be in favor of this project, but the public should be asked. Mayor Pro-tem Mosteller made the following comments:
"Thank you. I recognize with gratitude the commitment and work Up Your Arts Board members and volunteers have dedicated to helping make our community a better place. Tonight we are talking about the continued relationship between Up Your Arts and the City to facilitate a future for the old courthouse that served as City Hall.
However, Up Your Arts is so much more! They promote the arts with festivals like Plein Art, attracting artists from around the state, concerts, music tour of homes, sponsoring a regular open mic night on Thursdays at American Fish, the amazing Door Project ... and this year, Up Your Arts, as a participating member of the 4th of July Committee is coordinating 30 performance acts to provide free live music at venues in Southport and Oak Island during the 4th of July celebration

this year. These events provide our community with entertainment and help our local musicians and artists grow their audience and craft.

Back to the MOU. As a non-profit, Up Your Arts, raised 90% of the funds needed to complete the Architectural Services portion in Phase 2 of the proposed project. Up Your Arts has worked to keep this project moving forward and I would like to make a motion ...to have the City Attorney review the memorandum of understanding and bring it to the Board for consideration at the June 9th meeting.

She understands that the chamber/board room will remain available for their Board meetings. The Up Your Arts organization does so much to encourage the arts in the community. They are sponsoring 30 musical acts during the 4th of July festivities. For purposes of this evening, the Board was asked to consider renewing their Memorandum of Understanding. The City will maintain insurance on the building and keep utilities on in the building. The structure is accessible for the feasibility study. **Mayor Pro-tem Mosteller made a motion for the attorney to review the Memorandum of Understanding and add it to the regular June Board meeting. Alderman Lombardi seconded the motion. Alderman Carroll recused himself from voting. All ayes. Motion carried.**

7. Mayor Hatem said that at the Naturefest event, he had the opportunity to speak to the Sea Biscuit Wildlife Rescue and Sanctuary. Other the last few years, they have rescued almost one-thousand birds. They have a long-term plan to move closer to the dog park. Sea Biscuit provides education and programs for the public. The Town of Oak Island provides them with a grant of \$3,000 a year. Mary Ellen Rogers, the Director of the rescue, has asked the City for a grant of \$1,000 to help cover operating expenses. The City's Animal Protection Services Director, Kate Marshall, confirmed that she does take injured birds there for rehab, not to mention that Southport is a bird sanctuary. Ms. Marshall also stated that she had considered donating and has the funds in her budget. **Mayor Pro-tem Mosteller reiterated that this is a service that we all benefit from. She motioned to approve the \$1,000 grant offering to the Sea Biscuit Wildlife Shelter. Alderman Carroll seconded the motion. All ayes. Motion carried.** Alderman Alt added that he was able to use the services when he found an injured pelican.
8. Mayor Hatem read the memo that he wrote to the Board of Aldermen about the possibility of renaming one section of "I Am Street" to "I Am Harper Lane." Not only will it promote history as a reference to Harper Lee, but it will honor the Harper family for their continued contributions to the City. Mayor Hatem proposes that the street name not officially change, but a reference sign be added to the top like a cross-sign. He stressed that he doesn't want to lose the historical aspect of the street name but wants to recognize the historical generosity to the community. Mayor Pro-tem Mosteller recommended not renaming the street but adding a marker above the street sign. **She motioned to give it more thought and table the item for now. Alderman Alt seconded the motion to table the discussion until we identify criteria for changing street names.** He added that many other families had donated time, money, and property to the City. **All ayes. Motion carried.**

I.) Committee Reports

Alderman Allen said that the Planning Board is working very hard to review the Indigo Plantation Phase Two project. He and Mayor Pro-tem Mosteller have attended all of the sub-committee reviews. Alderman Allen encouraged the citizens to submit their questions to the City staff. Mayor Hatem added that there would be another Town Hall meeting once the Planning Board had made a recommendation to the Board.

Alderman Alt said that he is giddy about the 4th of July Parade.

Alderman Davis said that the forestry committee had created a walking tour of some of the City's most special trees. 2022 is the 18th year Southport has been a member of Tree City, USA. The City is also one of eighty municipalities identified as a Tree City in the state of North Carolina. One of the requirements is having a tree protection ordinance.

Alderman Lombardi stated that the Beautification Committee had (24) volunteers on the last workday. They relocated rose bushes, mulched, and planted in three different areas at their last meeting. He said that memorial bricks are being installed at the Garrison building. He also thanked everyone for applying for a volunteer position. The Board of Adjustment interview committee will be interviewing another candidate for the vacant position. Mayor Pro-tem Mosteller said the Planning Board would meet at their regular time next Thursday. The Parks and Recreation Committee met with Dr. Herstine to finalize the citizen input survey. The survey will be available from May 23rd-June 30th on the website. A hard copy can be picked up at City Hall or the Parks and Recreation offices. There will be several community meetings, too.

J.) Manager's Report

Gordon Hargrove said that paving is going well. The budget is moving along. Thanks to the staff and the Board for all of their support.

K.) Mayor's Report

Mayor Hatem said there is a lot of information in the City newsletter. The Budget workshops were great; thanks to all staff and department heads for their hard work. Mayor Hatem wished all the best for the graduates from kindergarten through college. He is celebrating his reunion, too.

L.) Staff Reports

Mayor Hatem added that staff reports are in the packet for review.

M.) Board Comments

Alderman Allen had no comments. Alderman Carroll had a great time at the budget workshops. It was good to see where the City is going. He is excited about Southport's future. Alderman Alt also enjoyed the workshops and expressed how much he enjoys working with staff. Alderman Davis thanked Tom Stanley for being willing to go to all that trouble of exploring other options and appreciates the Board for reconsidering the sweeper again. Alderman Lombardi said he was very pleased with the budget workshops and feels the City is going in the right direction. Thanks to all the volunteers. He said that there is always room for other volunteers with the Beautification Committee. Mayor Pro-tem Mosteller stated that she appreciates the budget process and how much work is involved. She announced that it was Pet Vaccination Month. Animal Protective Services is partnering with Petco Love to provide free vaccinations at the River Road Animal Hospital on May 14th from 9 a.m.-noon. River Road Animal Hospital has donated 300 rabies vaccinations, and Petco Love donated 150 feline leukemia vaccinations and 150 parvo vaccinations. In addition, APS was providing microchips for all pets.

N.) Adjourn

Mayor Hatem stated that it had been an excellent meeting, and many topics were discussed.
Alderman Alt motioned to adjourn the meeting, which Alderman Carroll seconded. All ayes. Motion carried. Mayor Hatem adjourned the meeting at 8:36 p.m.

Joseph P. Hatem, M.D., M.P.H.
Mayor, City of Southport

Dorothy Dutton, City Clerk

CHAPTER 9.

Division 3. Noise

Sec. 9-91. Statement of Policy; Definitions.

It is the goal of the City of Southport to maintain a peaceful community while recognizing that certain noises are generated by the economic and recreational activity of our lively community. The City of Southport hopes to encourage such activity but ensure that there are time periods which residents can rest and expect peaceful enjoyment of their residences, undisturbed by unacceptable levels or types of noise.

Reasonable-reference to the normal expectations for sound during normal waking hours versus the normal expectations for sound during normal sleeping hours. A higher level of sound is acceptable during the day and a lower level of sound acceptable during the night. A higher level of noise should be expected and tolerated within a commercial district and a lower level of noise should be expected in a residential district within the City.

Reasonable Person-one who is fair and sensible. Although enforcement of this chapter shall often be the result of a complaint received by the City, in each instance, the City of Southport police officer or Code Enforcement officer shall separately determine, whether the noise in questions is at a "reasonable" level pursuant to the provisions of Division 3.

Disturbing-perceived by a person of ordinary sensibilities as interrupting the normal peace and calm of an area.

Unreasonably Loud Noise- noise which is loud, raucous and disturbing which unreasonably obstructs, disturbs, injures, or endangers the comfort, health, peace, or safety of reasonable persons of ordinary sensibilities.

Sec. 9-92. General Prohibition

(A.) It shall be unlawful for any person, firm, or corporation to make, allow, continue, or assist in making any:

- 1). unreasonably loud noise;
- 2). any noise which unreasonably disturbs, injures, or endangers the comfort, health, safety, or peace of reasonable person of ordinary sensibilities within the jurisdictional area of the City' or
- 3). Any noise which is so harsh, prolonged, unnatural, or unusual in time or place as to cause unreasonable discomfort to any person to any person with ordinary sensibilities residing, working, or visiting in the area.

(B.) Factors for determining the unreasonableness of a noise included, but not limited to:

- 1). The proximity of the sound to sleeping facilities.
- 2). The land use, nature and zoning of the area from which the sound emanates from and the area where it is received;
- 3). The time of day or night that the sound occurs;

- 4). The duration of the sound;
- 5). Whether the sound is recurrent, intermittent, or constant.

Sec. 9-93. Noises Specifically Prohibited.

(A.) The noises listed are specifically prohibited:

1. Noises intended to disturb;
2. Horns, sirens, or signaling devices;
3. Television sets, radios, musical instruments, amplification devices;
4. Yelling, shouting, and the like;
5. Frequent, constant, or continual noise from any animal;
6. Vehicles and watercraft;
7. Loading, unloading, or waste disposal;
8. Alarms for vehicles or homes.
9. Compression release engine braking (air brakes)
10. Any other noise as determined by a reasonable person with ordinary sensibilities.

(B). Noises Prohibited at Certain Times. The following noises are declared to be in violation of Chapter 9. Article II. Division 3 if generated between the hours of 8:00 p.m.-7:00 a.m. on Sunday-Thursday nights, and 10:00 p.m.-7:00 a.m. on Friday-Saturday nights. This is not an all-inclusive list.

1. Outdoor use of television sets, radios, or music amplification devices.
2. Indoor use of musical instruments, amplification devices, and the like.
3. Yelling, shouting and the like.
4. Parties.
5. Fireworks.
6. Vehicles.
7. Loading or unloading commercial vehicles.
8. Construction activity. Demolition, alteration, repair of any residential or commercial building is only permitted between the hours of 8:00 a.m. and 6:00 p.m. Monday through Saturday. No construction activity may take place on the following holidays: Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, Christmas Day, and New Year's Day.

(C.) Any noise or sound that is clearly audible at a distance of 100 feet from the property line of the property or location originating the sound.

Sec. 9-94. Noises Generally Exempt from This Chapter.

The following noises and activities are exempt from the provisions of this division unless they produce a risk of serious or unnecessary bodily harm:

(A.) City work. The sounds produced by City vehicles, employees and contractors engaged in critical or emergency duties, or the normal daily operations of the City.

(B.) Community events. The noise and sounds occurring from a non-recurring community event, government event, or institutional entity (church, school, hospital).

(C.) Sporting events. The noise and sounds generated from a sporting event held at a school, or City-owned property.

(D.) Ordinary use of power tools. The ordinary use of noise-causing tools such as a lawnmower, weed-trimmer, chainsaw, as long it complies with Sec. 9-93. B.8.

(E.) Emergency work and equipment. Noises occurring for the purpose of alleviating physical trauma or property damage. This includes the operation of generators and emergency service vehicle.

(F.) Safety signals. Noise of safety signals, warning devices, including lightning detectors, provided the signals are used for promoting public health and safety.

Sec 9-95. Responsible Parties; Notice of Violation.

(A.) Any person who creates or assists in creating any violation of this chapter may be issued a civil citation and will be held liable for penalties as defined in Sec. 9-95. (B.).

1.) This includes the person, or group of people, who creates the noise, but also any person that owns, manages, leases, occupies, or operates any location in which the noise is generated.

(B.) Any person, group of people, business, or organization that is found in violation of this ordinance and has been issued a civil citation, is subject to the following penalty schedule:

1 st Noise Violation	\$ 25.00
2 nd Noise Violation	\$ 50.00
3 rd Noise Violation	\$ 100.00
4 th and each subsequent violation	\$ 200.00

**CITY OF SOUTHPORT BOARD OF ALDERMEN
RESOLUTION AUTHORIZING SALE OF SURPLUS PROPERTY BY AUCTION OF
PUBLIC WORKS VEHICLE**

WHEREAS, the City of Southport owns items of personal property as set forth hereinbelow that have become surplus for its current needs; and

WHEREAS, said personal property is valued above \$30,000 which requires approval from the governing board; and

WHEREAS, North Carolina General Statute § 160A-270 permits an authorized agent of the City to dispose of personal property by auction, upon authorization by the Board of Aldermen at a regular meeting and notice to the public; and

WHEREAS, the Board of Aldermen is convened in a regular meeting;

**NOW THEREFORE, THE BOARD OF ALDERMEN OF THE CITY OF SOUTHPORT
RESOLVES THAT:**

1. The Board of Aldermen authorizes the City Manager to sell by auction the following surplus item:

2017 Ford F250, Vin# 1FTBF2A62HEF20768, Mileage 39,700

2. The City Clerk shall publish a notice summarizing this resolution and no sale may be executed pursuant to this resolution until at least (10) days after the date that the notice is published.

DATED, this 12th day of June 2022.

Joseph P. Hatem, M.D., M.P.H.
Mayor, City of Southport

Attest:

Dorothy Dutton, City Clerk



**CITY OF SOUTHPORT BOARD OF ALDERMEN
RESOLUTION EXTENDING PROVISIONS OF FAMILIES FIRST
CORONAVIRUS RESPONSE ACT**

WHEREAS, pursuant to the requirement of the Families First Coronavirus Response Act, the City of Southport previously adopted a policy granting employees 80 hours of paid sick leave or Covid-19 related reasons (emergency paid sick leave or EPSL) and up to 12 weeks of paid FMLA leave (Emergency Family and Medical Leave Act or EFMLA) to care for a child whose place of care or school is closed for Covid-19 related issues; and

WHEREAS, the requirements of the original Families First Coronavirus Response Act are expired; and

WHEREAS, the City chose to continue to be bound by the Families First Coronavirus Response Act leave requirements through September 30, 2021; and

WHEREAS, the City has determined that it is in the best interests of the City to reinstate and be bound by the requirements of the Families First Coronavirus Response Act through January 2023 as authorized by the Consolidated Appropriations Act, 2021;

NOW, THEREFORE, BE IT RESOLVED by the Board of Aldermen of the City of Southport that:

Section 1. EPSL is hereby extended through January 2023, for employees who have not yet exhausted their 80 hours of emergency paid sick leave; and

Section 2. EFMLA is hereby extended through January 2023, for those employees who have not yet exhausted their 12 weeks of EFMLA (or their 12 weeks of EFMLA and Regular FMLA combined).

Section 3. Any sick time used for Covid-19 related issues by employees between September 30, 2021, and the date of adoption of this resolution, will be reversed and added back to each employees' available sick time.

This is the 9th day of June 2022.

Joseph P. Hatem, MD, MPH
Mayor, City of Southport

Dorothy Dutton, City Clerk

{seal}



**Budget Amendment
Fiscal Year 2021-2022
Budget Amendment #03**

WHEREAS, the City of Southport firemen raised funds during the year greater than the anticipated budgeted revenues; and

WHEREAS, the firemen's fund raising fund is used to pay for the annual banquet and other miscellaneous expenses; and

WHEREAS the budget ordinance for fiscal year 2021-2022 needs to be amended to reflect the use of these funds; and

WHEREAS the Funds are available in the Firemen's Fund;

NOW THEREFORE BE IT ORDAINED, by the Board of Aldermen of the City of Southport, North Carolina that the annual budget ordinance for fiscal year 2021-2022 shall be amended as follows:

	Increase
Firemen's Fund	
21-11-3434-8400	\$42199.15
Southport Firemen's Expenses	
21-11-4340-3000	\$42199.15

Adopted by the Southport Board of Aldermen in regular session, June 9, 2022.

Joseph P. Hatem, M.D.,M.P.H.
Mayor, City of Southport

Dorothy Dutton, City Clerk



City of Southport

RESOLUTION FOR THE CLOSING OF CAPITAL PROJECT BUDGET ORDINANCE FOR THE NCDOT IMPROVEMENT PROGRAM UTILITY RELOCATION AGREEMENT 41582.2.2

WHEREAS, the Aldermen for the City of Southport pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina created a Capital Project Ordinance adopted on the 1st day of June 2020, for THE NCDOT IMPROVEMENT PROGRAM UTILITY RELOCATION AGREEMENT 41582.2.2 to place electric lines underground along Hwy 211 in the City limits; and

WHEREAS, the funds for the Capital Project, at a projected cost of \$2,971,366 were appropriated from the Capital Reserve Fund in accordance with the Ordinances for the City of Southport and Section 22 of Chapter 159 of the General Statutes of North Carolina; and

WHEREAS, the actual expenditure of funds for placing electric lines underground in the City limits totaled \$2,952,600 leaving a balance of \$18,766 with all costs of the project being accounted for;

NOW, THEREFORE, BE IT RESOLVED BY THE ALDERMEN OF THE CITY OF SOUTHPORT, that the Capital Project Ordinance for The NCDOT Improvement Program Utility Relocation Agreement 41582.2.2 be closed. and the \$18,766 balance of appropriated funds be unappropriated and made readily available in the City of Southport's Electric fund.

THE FOREGOING RESOLUTION WAS ADOPTED BY THE CITY OF SOUTHPORT ON JUNE 9, 2022.

Joseph P. Hatem, M.D., M.P.H.
Mayor, City of Southport

ATTEST:

Dorothy Dutton , City Clerk



City of Southport

RESOLUTION FOR THE CLOSING OF CAPITAL PROJECT BUDGET ORDINANCE For The Howe St. Sewer Replacement Project

WHEREAS, the Aldermen for the City of Southport pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina created a Capital Project Ordinance adopted on the 14th day of May 2020, for The Howe St. Sewer Replacement Project to replace sewer lines along Howe St.; and

WHEREAS, the funds for the Capital Project, at a projected cost of \$2,390,092 were appropriated from the Capital Reserve Fund in accordance with the Ordinances for the City of Southport and Section 22 of Chapter 159 of the General Statutes of North Carolina; and

WHEREAS, the actual expenditure of funds for replacing sewer lines on North Howe St in the City limits totaled \$2,230,022.11 leaving a balance of \$160,069.89 with all costs of the project being accounted for;

NOW, THEREFORE, BE IT RESOLVED BY THE ALDERMEN OF THE CITY OF SOUTHPORT, that the Capital Project Ordinance for The Howe St. Sewer Replacement Project be closed. and the \$160,069.89 balance of appropriated funds be unappropriated and made readily available in the City of Southport's Water & Sewer Fund.

THE FOREGOING RESOLUTION WAS ADOPTED BY THE CITY OF SOUTHPORT ON JUNE 9, 2022.

Joseph P. Hatem, M.D., M.P.H.
Mayor, City of Southport

ATTEST:

Dorothy Dutton , City Clerk

Transfer budget amendment between line items and departments. June 2, 2022

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Department	Description	Budget	Period Amt	End Bal	Encumbered Available	May & June	YTD Estimate (over)/under	TRANSFER
10-02-4140-0900	F.I.C.A.	\$ 10,070.00	\$ 697.73	\$ 7,805.11	\$ -	\$ 2,264.89	\$ 9,200.57	\$ 869.43
10-02-4140-1000	LGERS Retirement	\$ 14,980.00	\$ 1,034.37	\$ 11,905.12	\$ -	\$ 3,074.88	\$ 13,973.86	\$ 1,006.14
10-02-4140-1100	Group Health	\$ 36,492.00	\$ 2,161.51	\$ 21,251.93	\$ -	\$ 15,240.07	\$ 25,574.95	\$ 10,917.05
10-02-4140-1400	Workers Compensation Insurance	\$ 1,000.00	\$ -	\$ 804.10	\$ -	\$ 195.90	\$ 804.10	\$ 195.90
10-02-4140-2600	Departmental Supplies	\$ 18,000.00	\$ 1,101.70	\$ 11,841.07	\$ 2,476.17	\$ 3,682.76	\$ 2,203.40	\$ 1,479.36
10-02-4140-3100	Training & Travel	\$ 10,000.00	\$ 920.00	\$ 6,958.57	\$ 729.57	\$ 2,311.86	\$ 1,840.00	\$ 471.86
10-02-4140-3200	Communications	\$ 6,800.00	\$ 581.77	\$ 7,492.66	\$ 1,517.29	\$ (2,209.95)	\$ 1,163.54	\$ 10,173.49
10-02-4140-3300	Utilities	\$ 3,000.00	\$ 294.53	\$ 2,125.08	\$ -	\$ 874.92	\$ 2,714.14	\$ 285.86
10-02-4140-3901	Community Garden Expenses	\$ 4,000.00	\$ -	\$ 1,905.33	\$ 329.67	\$ 1,765.00	\$ 2,235.00	\$ 1,765.00
10-02-4140-4400	Contract Services	\$ 31,700.00	\$ 955.89	\$ 15,823.79	\$ 7,046.16	\$ 8,830.05	\$ 24,781.73	\$ 6,918.27
10-02-4140-4410	Property Tax Fees	\$ 22,000.00	\$ 421.74	\$ 22,141.65	\$ -	\$ (141.65)	\$ 22,985.13	\$ (985.13)
10-02-4140-4411	Motor Vehicle Fees	\$ 6,000.00	\$ 1,124.48	\$ 6,260.04	\$ -	\$ (260.04)	\$ 2,248.96	\$ (2,509.00)
10-02-4140-4500	Insurance & Bonds	\$ 2,000.00	\$ -	\$ 3,782.00	\$ -	\$ (1,782.00)	\$ 3,782.00	\$ 2,000.00
02	Finance	\$ 304,258.00	\$ 19,230.28	\$ 227,800.83	\$ 12,098.86	\$ 64,558.31	\$ 38,460.56	\$ 25,897.75
03	Buildings & Grounds							
10-03-4190-0000	Full-Time Employees	\$ 390,041.35	\$ 28,778.40	\$ 305,448.52	\$ -	\$ 84,592.83	\$ 363,005.32	\$ 27,036.03
10-03-4190-0001	Employee Overtime	\$ 7,710.00	\$ -	\$ 727.34	\$ -	\$ 6,982.66	\$ 727.34	\$ 6,982.66
10-03-4190-0200	Part-Time Employees	\$ 14,128.16	\$ -	\$ -	\$ -	\$ 14,128.16	\$ -	\$ 14,128.16
10-03-4190-0700	401K Retirement Supplement	\$ 19,888.00	\$ 1,438.93	\$ 15,308.87	\$ -	\$ 4,579.13	\$ 18,186.73	\$ 1,701.27
10-03-4190-0900	F.I.C.A.	\$ 31,509.00	\$ 2,158.76	\$ 22,997.13	\$ -	\$ 8,511.87	\$ 27,314.65	\$ 4,194.35
10-03-4190-1000	Retirement	\$ 45,503.00	\$ 3,292.26	\$ 34,403.36	\$ -	\$ 11,099.64	\$ 40,987.88	\$ 4,515.12
10-03-4190-1100	Health/Life/Dental Insurance	\$ 155,282.00	\$ 10,573.60	\$ 98,025.28	\$ -	\$ 57,256.72	\$ 119,172.48	\$ 36,109.52
10-03-4190-1300	Unemployment Reserve	\$ -	\$ -	\$ 162.46	\$ -	\$ (162.46)	\$ 162.46	\$ (162.46)
10-03-4190-1400	Workers Compensation Insurance	\$ 19,502.00	\$ -	\$ 9,926.86	\$ -	\$ 9,575.14	\$ 9,926.86	\$ 9,575.14
10-03-4190-2100	Uniforms & Protective Gear	\$ 20,000.00	\$ 626.55	\$ 14,869.33	\$ 2,025.03	\$ 3,105.64	\$ 18,147.46	\$ 1,852.54
10-03-4190-2500	Vehicle Supplies	\$ 8,240.00	\$ 1,287.01	\$ 10,316.59	\$ -	\$ (2,076.59)	\$ 12,890.61	\$ (4,650.61)
10-03-4190-2600	Departmental Supplies	\$ 20,000.00	\$ 2,912.97	\$ 19,690.88	\$ 311.49	\$ (2.37)	\$ 25,828.31	\$ (5,828.31)
10-03-4190-3100	Travel & Training	\$ 1,500.00	\$ -	\$ 280.00	\$ -	\$ 1,220.00	\$ 280.00	\$ 1,220.00
10-03-4190-3200	Communications	\$ 2,000.00	\$ 174.62	\$ 1,348.29	\$ 479.46	\$ 172.25	\$ 2,176.99	\$ (176.99)
10-03-4190-3300	Utilities	\$ 9,450.00	\$ 1,640.71	\$ 11,143.40	\$ 525.48	\$ (2,218.88)	\$ 14,950.30	\$ (5,500.30)
10-03-4190-3500	R/M Equipment	\$ 1,000.00	\$ -	\$ 1,091.35	\$ 500.11	\$ (591.46)	\$ 1,591.46	\$ (591.46)
10-03-4190-3501	R/M Vehicles	\$ 1,000.00	\$ 83.98	\$ 387.01	\$ -	\$ 612.99	\$ 554.97	\$ 445.03
10-03-4190-3502	R/M Facilities	\$ 183,000.00	\$ 16,363.44	\$ 69,919.97	\$ 13,711.62	\$ 99,368.41	\$ 116,358.47	\$ 66,641.53
10-03-4190-3900	Other Services	\$ 19,745.00	\$ -	\$ 9,611.25	\$ -	\$ 10,133.75	\$ 9,611.25	\$ 10,133.75
10-03-4190-4400	Contract Services	\$ 17,035.00	\$ 1,310.00	\$ 11,734.80	\$ 755.00	\$ 4,545.20	\$ 15,109.80	\$ 1,925.20
10-03-4190-4500	Insurance & Bonds	\$ 35,000.00	\$ -	\$ 37,190.40	\$ -	\$ (2,190.40)	\$ 37,190.40	\$ (2,190.40)
10-03-4190-5000	Capital Purchases Under \$5000	\$ 4,000.00	\$ -	\$ -	\$ -	\$ 4,000.00	\$ -	\$ 4,000.00
10-03-4190-5100	Capital Outlay - Equipment	\$ 17,593.00	\$ 276.24	\$ 17,436.24	\$ -	\$ 156.76	\$ 17,988.72	\$ (395.72)
10-03-4190-5400	Capital Outlay - Vehicles	\$ 47,500.00	\$ 2,136.09	\$ 11,782.19	\$ -	\$ 35,717.81	\$ 16,054.37	\$ 31,445.63
03	Buildings & Grounds	\$ 1,070,626.51	\$ 73,053.56	\$ 703,801.52	\$ 18,308.19	\$ 348,516.80	\$ 146,107.12	\$ 202,409.68
04	Garage							
10-04-4250-0000	Full-Time Employees	\$ 121,402.23	\$ 7,598.40	\$ 86,168.69	\$ -	\$ 35,233.54	\$ 101,365.49	\$ 20,036.74
10-04-4250-0001	Employee Overtime	\$ 2,491.00	\$ 117.95	\$ 317.55	\$ -	\$ 2,173.45	\$ 553.45	\$ 1,937.55
10-04-4250-0700	401K Retirement Supplement	\$ 6,194.66	\$ 385.81	\$ 4,324.41	\$ -	\$ 1,870.25	\$ 5,096.03	\$ 1,098.63
10-04-4250-0900	F.I.C.A.	\$ 9,478.00	\$ 658.59	\$ 6,558.82	\$ -	\$ 2,919.18	\$ 7,730.00	\$ 1,748.00
10-04-4250-1000	Retirement	\$ 14,173.00	\$ 882.76	\$ 9,770.08	\$ -	\$ 4,402.92	\$ 11,535.60	\$ 2,637.40
10-04-4250-1100	Health/Life/Dental Insurance	\$ 47,056.00	\$ 2,681.62	\$ 28,005.95	\$ -	\$ 19,050.05	\$ 33,369.19	\$ 13,686.81

Department	Description	Budget	Period Amt	End Bal	Encumbered Available	May & June	YTD Estimator (over)/under	TRANSFER
10-04-4250-1400	Workers Compensation Insurance	\$ 7,169.00	\$ -	\$ 5,295.77	\$ -	\$ 1,873.23	\$ 5,295.77	\$ 1,873.23
10-04-4250-2100	Uniforms & Protective Gear	\$ 4,612.00	\$ 144.80	\$ 6,334.81	\$ 727.74	\$ (2,450.55)	\$ 289.60	\$ (2,740.15)
10-04-4250-2500	Vehicle Supplies	\$ 3,135.00	\$ 875.96	\$ 1,451.03	\$ -	\$ 1,683.97	\$ 1,751.92	\$ 3,202.95
10-04-4250-2600	Departmental Supplies	\$ 6,763.00	\$ 446.85	\$ 3,174.92	\$ 597.59	\$ 2,990.49	\$ 893.70	\$ 4,666.21
10-04-4250-2602	Other Equipment	\$ 5,900.00	\$ 3,400.00	\$ 4,541.32	\$ -	\$ 1,358.68	\$ 6,800.00	\$ 2,096.79
10-04-4250-3100	Travel & Training	\$ 1,000.00	\$ -	\$ 20.00	\$ -	\$ 980.00	\$ 11,341.32	\$ (5,441.32)
10-04-4250-3200	Communications	\$ 1,300.00	\$ 89.06	\$ 849.74	\$ 273.16	\$ 177.10	\$ 20.00	\$ 980.00
10-04-4250-3300	Utilities	\$ 8,100.00	\$ 1,447.63	\$ 9,223.08	\$ -	\$ (1,123.08)	\$ 178.12	\$ (1.02)
10-04-4250-3500	R/M Equipment	\$ 814.00	\$ -	\$ -	\$ -	\$ 814.00	\$ 2,895.26	\$ (4,018.34)
10-04-4250-3501	R/M Vehicles	\$ 1,500.00	\$ 50.58	\$ 50.58	\$ -	\$ 1,449.42	\$ 101.16	\$ 814.00
10-04-4250-4400	Contract Services	\$ 4,000.00	\$ 336.41	\$ 1,949.01	\$ 1,348.59	\$ 702.40	\$ 672.82	\$ 1,348.26
10-04-4250-4500	Insurance & Bonding	\$ 1,371.00	\$ -	\$ 1,458.84	\$ -	\$ (87.84)	\$ -	\$ 29.58
10-04-4250-5100	Capital Outlay - Equipment	\$ 13,170.00	\$ -	\$ 10,339.14	\$ -	\$ 2,830.86	\$ -	\$ (87.84)
10-04-4250-5400	Capital Outlay - Vehicles	\$ 12,973.00	\$ 1,054.72	\$ 6,870.60	\$ -	\$ 6,102.40	\$ 2,109.44	\$ 2,830.86
04	Garage	\$ 272,601.89	\$ 20,098.14	\$ 186,704.34	\$ 2,947.08	\$ 82,950.47	\$ 40,196.28	\$ 3,992.96
							\$ 229,847.70	\$ 42,754.19
05	Streets	\$ 143,947.87	\$ 8,843.18	\$ 90,690.06	\$ -	\$ 53,257.81	\$ 17,686.36	\$ 35,571.45
10-05-4511-0000	Full-Time Employees	\$ 3,936.18	\$ 670.95	\$ 4,347.61	\$ -	\$ (411.43)	\$ 1,341.90	\$ (1,753.33)
10-05-4511-0001	Employee Overtime	\$ 7,394.00	\$ 475.71	\$ 4,751.82	\$ -	\$ 2,642.18	\$ 951.42	\$ 1,690.76
10-05-4511-0700	401K Retirement Supplement	\$ 11,313.00	\$ 703.50	\$ 7,006.12	\$ -	\$ 4,306.88	\$ 1,407.00	\$ 2,899.88
10-05-4511-0900	F.I.C.A.	\$ 16,829.00	\$ 1,088.42	\$ 10,748.57	\$ -	\$ 6,080.43	\$ 2,176.84	\$ 3,903.59
10-05-4511-1000	Retirement	\$ 35,918.00	\$ 3,281.17	\$ 22,906.01	\$ -	\$ 13,011.99	\$ 6,562.34	\$ 12,925.41
10-05-4511-1100	Health/Life/Dental Insurance	\$ 7,616.00	\$ -	\$ 3,136.37	\$ -	\$ 4,479.63	\$ -	\$ 6,449.65
10-05-4511-1400	Workers Compensation Insurance	\$ 4,494.00	\$ 209.00	\$ 1,171.25	\$ -	\$ 3,322.75	\$ 418.00	\$ 3,136.37
10-05-4511-2100	Uniforms & Protective Gear	\$ 7,883.00	\$ 141.96	\$ 4,210.28	\$ -	\$ 3,672.72	\$ 283.92	\$ 2,904.75
10-05-4511-2500	Vehicle Supplies	\$ 25,000.00	\$ 436.17	\$ 17,674.93	\$ 1,247.50	\$ 6,077.57	\$ 872.34	\$ 3,388.80
10-05-4511-2600	Departmental Supplies	\$ 1,125.00	\$ 59.86	\$ 440.69	\$ 185.09	\$ 499.22	\$ 119.72	\$ 5,205.23
10-05-4511-3200	Communications	\$ 99,710.00	\$ 9,010.87	\$ 88,274.45	\$ -	\$ 11,435.55	\$ 18,021.74	\$ 379.50
10-05-4511-3300	Utilities - Street Lights	\$ 3,100.00	\$ -	\$ 1,327.94	\$ 558.75	\$ 1,213.31	\$ -	\$ (6,586.19)
10-05-4511-3500	R/M Equipment	\$ 2,500.00	\$ 53.52	\$ 1,118.87	\$ -	\$ 1,381.13	\$ 107.04	\$ 1,213.31
10-05-4511-3501	R/M Vehicles	\$ 8,600.00	\$ 285.00	\$ 7,068.44	\$ 23,997.50	\$ (22,465.94)	\$ 570.00	\$ 1,274.09
10-05-4511-4400	Contract Services	\$ 16,376.00	\$ -	\$ 16,325.23	\$ -	\$ 50.77	\$ -	\$ (23,035.94)
10-05-4511-4500	Insurance & Bonding	\$ 36,150.00	\$ -	\$ -	\$ -	\$ 36,150.00	\$ -	\$ 50.77
10-05-4511-5000	Capital Purchases Under \$5000	\$ 17,520.00	\$ -	\$ 16,700.00	\$ -	\$ 820.00	\$ -	\$ 36,150.00
10-05-4511-5100	Capital Outlay - Equipment	\$ -	\$ 543.51	\$ 1,760.38	\$ -	\$ (1,760.38)	\$ 1,087.02	\$ 820.00
10-05-4511-5400	Capital Outlay - Vehicles	\$ 57,555.00	\$ -	\$ 18,087.00	\$ 11,908.00	\$ 27,560.00	\$ -	\$ (2,847.40)
10-05-4511-5800	Capital Outlay- Capital Improv	\$ 506,967.05	\$ 25,802.82	\$ 317,746.02	\$ 37,896.84	\$ 151,324.19	\$ 51,605.64	\$ 27,560.00
05	Streets						\$ 407,248.50	\$ 99,718.55
06	Animal Protective Services	\$ 52,508.00	\$ 3,874.40	\$ 43,381.18	\$ -	\$ 9,126.82	\$ 7,748.80	\$ 1,378.02
10-06-4600-0000	Full Time Employees	\$ 2,625.40	\$ 193.72	\$ 2,169.06	\$ -	\$ 456.34	\$ 387.44	\$ 68.90
10-06-4600-0700	401K Retirement Supplement	\$ 4,017.00	\$ 287.20	\$ 3,189.31	\$ -	\$ 827.69	\$ 574.40	\$ 253.29
10-06-4600-0900	FICA	\$ 6,007.00	\$ 443.24	\$ 4,900.96	\$ -	\$ 1,106.04	\$ 886.48	\$ 219.56
10-06-4600-1000	Retirement	\$ 12,000.00	\$ 909.77	\$ 9,272.66	\$ -	\$ 2,727.34	\$ 1,819.54	\$ 11,092.20
10-06-4600-1100	Health/Life/Dental Insurance	\$ -	\$ -	\$ 1,228.68	\$ -	\$ (1,228.68)	\$ -	\$ 907.80
10-06-4600-1400	Workers Compensation	\$ 420.00	\$ -	\$ 128.20	\$ 221.80	\$ 70.00	\$ -	\$ (1,228.68)
10-06-4600-2100	Uniforms & Protective Gear	\$ 2,000.00	\$ 61.03	\$ 687.89	\$ -	\$ 1,312.11	\$ 122.06	\$ 70.00
10-06-4600-2500	Vehicle Supplies	\$ 5,500.00	\$ 56.65	\$ 3,154.98	\$ 760.19	\$ 1,584.83	\$ 113.30	\$ 1,190.05
10-06-4600-2600	Departmental Supplies						\$ 4,028.47	\$ 1,471.53

Department	Description	Budget	Period Amt	End Bal	Encumbered Available	May & June	YTD Estimate (over)/under	TRANSFER
10-06-4600-2602	Animal Care & Supplies	\$ 10,000.00	\$ 560.82	\$ 2,914.14	\$ 1,000.00	\$ 6,085.86	\$ 1,121.64	\$ 4,964.22
10-06-4600-3100	Travel & Training	\$ 4,000.00	\$ -	\$ 3,394.38	\$ 510.00	\$ 95.42	\$ -	\$ 3,904.58
10-06-4600-3200	Communications	\$ 720.00	\$ 46.91	\$ 93.86	\$ 141.14	\$ 485.00	\$ 93.82	\$ 391.18
10-06-4600-4400	Contract Services	\$ -	\$ -	\$ 95.00	\$ 125.00	\$ (220.00)	\$ -	\$ (220.00)
10-06-4600-5400	Capital Outlay - Vehicles	\$ 6,500.00	\$ 498.14	\$ 3,985.12	\$ -	\$ 2,514.88	\$ 996.28	\$ 1,518.60
06	Animal Protective Services	\$ 106,297.40	\$ 6,931.88	\$ 78,595.62	\$ 2,758.13	\$ 24,943.65	\$ 13,863.76	\$ 11,079.89
10	Police							
10-10-4310-0000	Full-Time Employees	\$ 716,909.00	\$ 45,598.74	\$ 525,557.11	\$ -	\$ 191,351.89	\$ 91,197.48	\$ 616,754.59
10-10-4310-0001	Employee Overtime	\$ 30,000.00	\$ 2,747.32	\$ 14,101.76	\$ -	\$ 15,898.24	\$ 5,494.64	\$ 19,596.40
10-10-4310-0200	Part time Salaries	\$ 99,652.00	\$ 2,817.33	\$ 28,334.47	\$ -	\$ 71,317.53	\$ 5,634.66	\$ 33,969.13
10-10-4310-0400	Separation Allowance-Leo	\$ 12,819.00	\$ 2,358.00	\$ 10,739.68	\$ -	\$ 2,079.32	\$ 2,079.32	\$ 12,819.00
10-10-4310-0700	401K Retirement Supplement	\$ 37,345.00	\$ 2,446.92	\$ 26,956.13	\$ -	\$ 10,388.87	\$ 4,893.84	\$ 31,849.97
10-10-4310-0900	F.I.C.A.	\$ 65,743.00	\$ 4,032.55	\$ 43,331.00	\$ -	\$ 22,412.00	\$ 8,065.10	\$ 51,396.10
10-10-4310-1000	Retirement	\$ 89,928.00	\$ 5,892.16	\$ 64,306.68	\$ -	\$ 25,621.32	\$ 11,784.32	\$ 76,091.00
10-10-4310-1100	Health/Life/Dental Insurance	\$ 166,427.00	\$ 11,395.10	\$ 110,399.13	\$ -	\$ 56,027.87	\$ 22,790.20	\$ 133,189.33
10-10-4310-1300	Unemployment Reserve	\$ 3,000.00	\$ -	\$ -	\$ -	\$ 3,000.00	\$ -	\$ -
10-10-4310-1400	Workers Compensation Insurance	\$ 50,804.00	\$ -	\$ 25,256.76	\$ -	\$ 25,547.24	\$ -	\$ 25,256.76
10-10-4310-1800	Professional Services	\$ 525.00	\$ -	\$ 358.80	\$ -	\$ 166.20	\$ -	\$ 358.80
10-10-4310-2100	Uniforms & Protective Gear	\$ 15,000.00	\$ 290.00	\$ 8,547.55	\$ 4,610.00	\$ 1,842.45	\$ 580.00	\$ 13,737.55
10-10-4310-2500	Vehicle Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10-10-4310-2600	Departmental Supplies	\$ 11,500.00	\$ 1,274.58	\$ 5,750.73	\$ 21,446.15	\$ (15,696.88)	\$ 2,549.16	\$ (18,246.04)
10-10-4310-3100	Travel & Training	\$ 15,000.00	\$ -	\$ 7,007.21	\$ 4,750.00	\$ 3,242.79	\$ -	\$ 3,242.79
10-10-4310-3101	Community Resource Program	\$ 20,000.00	\$ 229.96	\$ 15,042.37	\$ 257.12	\$ 4,700.51	\$ 459.92	\$ 15,759.41
10-10-4310-3200	Communications	\$ 17,000.00	\$ 2,110.60	\$ 14,838.90	\$ 4,147.20	\$ (1,986.10)	\$ 4,221.20	\$ (6,207.30)
10-10-4310-3300	Utilities	\$ 2,500.00	\$ 294.52	\$ 2,125.05	\$ -	\$ 374.95	\$ 589.04	\$ (214.09)
10-10-4310-3500	R/M Equipment	\$ 3,150.00	\$ -	\$ 294.56	\$ 387.59	\$ 2,467.85	\$ -	\$ 682.15
10-10-4310-3501	R/M Vehicles	\$ 30,000.00	\$ 4,063.24	\$ 33,910.13	\$ -	\$ (3,148.26)	\$ 8,126.48	\$ (2,036.61)
10-10-4310-4400	Contract Services	\$ 53,000.00	\$ 5,819.00	\$ 41,653.05	\$ 16,496.78	\$ (4,559.83)	\$ 11,638.00	\$ (16,787.83)
10-10-4310-4500	Insurance & Bonding	\$ 30,000.00	\$ -	\$ 30,131.85	\$ -	\$ (131.85)	\$ -	\$ (131.85)
10-10-4310-5100	Assets Purchased <\$5000	\$ 25,000.00	\$ -	\$ -	\$ -	\$ 25,000.00	\$ -	\$ 25,000.00
10-10-4310-5400	Capital Outlay - Vehicles	\$ 140,000.00	\$ 10,016.24	\$ 73,696.82	\$ -	\$ 66,303.18	\$ 20,032.48	\$ 46,270.70
10-10-4310-5500	Cap/Outlay-Other Equip.	\$ -	\$ -	\$ 16,995.00	\$ -	\$ (16,995.00)	\$ -	\$ (16,995.00)
10	Police	\$ 1,635,302.00	\$ 101,386.26	\$ 1,099,334.74	\$ 52,094.84	\$ 483,872.42	\$ 202,772.52	\$ 281,099.90
11	Fire							
10-11-4340-0000	Full-Time Employees	\$ 439,000.00	\$ 32,823.31	\$ 346,088.35	\$ -	\$ 92,911.65	\$ 65,646.62	\$ 411,734.97
10-11-4340-0001	Employee Overtime	\$ 39,000.00	\$ 5,663.02	\$ 38,774.83	\$ -	\$ 225.17	\$ 11,326.04	\$ 50,100.87
10-11-4340-0100	Part-Time Salary	\$ 332,000.00	\$ 33,990.58	\$ 287,321.17	\$ -	\$ 44,678.83	\$ 67,981.16	\$ 355,302.33
10-11-4340-0201	Volunteer Fire Fees	\$ 120,000.00	\$ -	\$ 141,520.00	\$ -	\$ (21,520.00)	\$ -	\$ (21,520.00)
10-11-4340-0700	401K Retirement Supplement	\$ 23,880.00	\$ 1,924.32	\$ 19,188.23	\$ -	\$ 4,691.77	\$ 3,848.64	\$ 23,036.87
10-11-4340-0900	FICA Expense	\$ 36,537.00	\$ 5,572.29	\$ 61,947.00	\$ -	\$ (25,410.00)	\$ 11,044.58	\$ 72,991.58
10-11-4340-1000	Fire Fighter Pension Plan Cont	\$ 54,353.00	\$ 4,402.83	\$ 44,881.31	\$ -	\$ 9,471.69	\$ 8,805.66	\$ 53,686.97
10-11-4340-1002	Payments To Retirees	\$ 25,000.00	\$ 2,015.00	\$ 20,150.00	\$ -	\$ 4,850.00	\$ 4,030.00	\$ 24,180.00
10-11-4340-1100	Health/Life/Dental Insurance	\$ 108,000.00	\$ 6,431.47	\$ 63,672.15	\$ -	\$ 44,327.85	\$ 12,862.94	\$ 76,535.09
10-11-4340-1400	Workers Compensation Insurance	\$ 47,761.00	\$ -	\$ 48,680.17	\$ -	\$ (919.17)	\$ -	\$ 48,680.17
10-11-4340-1800	Professional Fees	\$ 6,000.00	\$ -	\$ 4,590.09	\$ -	\$ 1,409.91	\$ -	\$ 4,590.09
10-11-4340-2100	Uniforms & Protective Gear	\$ 30,000.00	\$ 8,743.87	\$ 16,658.86	\$ 3,750.00	\$ 9,591.14	\$ 17,487.74	\$ (7,896.60)
10-11-4340-2400	Inspections	\$ 6,000.00	\$ -	\$ -	\$ -	\$ 6,000.00	\$ -	\$ 6,000.00
10-11-4340-0000	Full-Time Employees	\$ 439,000.00	\$ 32,823.31	\$ 346,088.35	\$ -	\$ 92,911.65	\$ 65,646.62	\$ 411,734.97
10-11-4340-0001	Employee Overtime	\$ 39,000.00	\$ 5,663.02	\$ 38,774.83	\$ -	\$ 225.17	\$ 11,326.04	\$ 50,100.87
10-11-4340-0100	Part-Time Salary	\$ 332,000.00	\$ 33,990.58	\$ 287,321.17	\$ -	\$ 44,678.83	\$ 67,981.16	\$ 355,302.33
10-11-4340-0201	Volunteer Fire Fees	\$ 120,000.00	\$ -	\$ 141,520.00	\$ -	\$ (21,520.00)	\$ -	\$ (21,520.00)
10-11-4340-0700	401K Retirement Supplement	\$ 23,880.00	\$ 1,924.32	\$ 19,188.23	\$ -	\$ 4,691.77	\$ 3,848.64	\$ 23,036.87
10-11-4340-0900	FICA Expense	\$ 36,537.00	\$ 5,572.29	\$ 61,947.00	\$ -	\$ (25,410.00)	\$ 11,044.58	\$ 72,991.58
10-11-4340-1000	Fire Fighter Pension Plan Cont	\$ 54,353.00	\$ 4,402.83	\$ 44,881.31	\$ -	\$ 9,471.69	\$ 8,805.66	\$ 53,686.97
10-11-4340-1002	Payments To Retirees	\$ 25,000.00	\$ 2,015.00	\$ 20,150.00	\$ -	\$ 4,850.00	\$ 4,030.00	\$ 24,180.00
10-11-4340-1100	Health/Life/Dental Insurance	\$ 108,000.00	\$ 6,431.47	\$ 63,672.15	\$ -	\$ 44,327.85	\$ 12,862.94	\$ 76,535.09
10-11-4340-1400	Workers Compensation Insurance	\$ 47,761.00	\$ -	\$ 48,680.17	\$ -	\$ (919.17)	\$ -	\$ 48,680.17
10-11-4340-1800	Professional Fees	\$ 6,000.00	\$ -	\$ 4,590.09	\$ -	\$ 1,409.91	\$ -	\$ 4,590.09
10-11-4340-2100	Uniforms & Protective Gear	\$ 30,000.00	\$ 8,743.87	\$ 16,658.86	\$ 3,750.00	\$ 9,591.14	\$ 17,487.74	\$ (7,896.60)
10-11-4340-2400	Inspections	\$ 6,000.00	\$ -	\$ -	\$ -	\$ 6,000.00	\$ -	\$ 6,000.00
10-11-4340-0000	Full-Time Employees	\$ 439,000.00	\$ 32,823.31	\$ 346,088.35	\$ -	\$ 92,911.65	\$ 65,646.62	\$ 411,734.97
10-11-4340-0001	Employee Overtime	\$ 39,000.00	\$ 5,663.02	\$ 38,774.83	\$ -	\$ 225.17	\$ 11,326.04	\$ 50,100.87
10-11-4340-0100	Part-Time Salary	\$ 332,000.00	\$ 33,990.58	\$ 287,321.17	\$ -	\$ 44,678.83	\$ 67,981.16	\$ 355,302.33
10-11-4340-0201	Volunteer Fire Fees	\$ 120,000.00	\$ -	\$ 141,520.00	\$ -	\$ (21,520.00)	\$ -	\$ (21,520.00)
10-11-4340-0700	401K Retirement Supplement	\$ 23,880.00	\$ 1,924.32	\$ 19,188.23	\$ -	\$ 4,691.77	\$ 3,848.64	\$ 23,036.87
10-11-4340-0900	FICA Expense	\$ 36,537.00	\$ 5,572.29	\$ 61,947.00	\$ -	\$ (25,410.00)	\$ 11,044.58	\$ 72,991.58
10-11-4340-1000	Fire Fighter Pension Plan Cont	\$ 54,353.00	\$ 4,402.83	\$ 44,881.31	\$ -	\$ 9,471.69	\$ 8,805.66	\$ 53,686.97
10-11-4340-1002	Payments To Retirees	\$ 25,000.00	\$ 2,015.00	\$ 20,150.00	\$ -	\$ 4,850.00	\$ 4,030.00	\$ 24,180.00
10-11-4340-1100	Health/Life/Dental Insurance	\$ 108,000.00	\$ 6,431.47	\$ 63,672.15	\$ -	\$ 44,327.85	\$ 12,862.94	\$ 76,535.09
10-11-4340-1400	Workers Compensation Insurance	\$ 47,761.00	\$ -	\$ 48,680.17	\$ -	\$ (919.17)	\$ -	\$ 48,680.17
10-11-4340-1800	Professional Fees	\$ 6,000.00	\$ -	\$ 4,590.09	\$ -	\$ 1,409.91	\$ -	\$ 4,590.09
10-11-4340-2100	Uniforms & Protective Gear	\$ 30,000.00	\$ 8,743.87	\$ 16,658.86	\$ 3,750.00	\$ 9,591.14	\$ 17,487.74	\$ (7,896.60)
10-11-4340-2400	Inspections	\$ 6,000.00	\$ -	\$ -	\$ -	\$ 6,000.00	\$ -	\$ 6,000.00
10-11-4340-0000	Full-Time Employees	\$ 439,000.00	\$ 32,823.31	\$ 346,088.35	\$ -	\$ 92,911.65	\$ 65,646.62	\$ 411,734.97
10-11-4340-0001	Employee Overtime	\$ 39,000.00	\$ 5,663.02	\$ 38,774.83	\$ -	\$ 225.17	\$ 11,326.04	\$ 50,100.87
10-11-4340-0100	Part-Time Salary	\$ 332,000.00	\$ 33,990.58	\$ 287,321.17	\$ -	\$ 44,678.83	\$ 67,981.16	\$ 355,302.33
10-11-4340-0201	Volunteer Fire Fees	\$ 120,000.00	\$ -	\$ 141,520.00	\$ -	\$ (21,520.00)	\$ -	\$ (21,520.00)
10-11-4340-0700	401K Retirement Supplement	\$ 23,880.00	\$ 1,924.32	\$ 19,188.23	\$ -	\$ 4,691.77	\$ 3,848.64	\$ 23,036.87
10-11-4340-0900	FICA Expense	\$ 36,537.00	\$ 5,572.29	\$ 61,947.00	\$ -	\$ (25,410.00)	\$ 11,044.58	\$ 72,991.58
10-11-4340-1000	Fire Fighter Pension Plan Cont	\$ 54,353.00	\$ 4,402.83	\$ 44,881.31	\$ -	\$ 9,471.69	\$ 8,805.66	\$ 53,686.97
10-11-4340-1002	Payments To Retirees	\$ 25,000.00	\$ 2,015.00	\$ 20,150.00	\$ -	\$ 4,850.00	\$ 4,030.00	\$ 24,180.00
10-11-4340-1100	Health/Life/Dental Insurance	\$ 108,000.00	\$ 6,431.47	\$ 63,672.15	\$ -	\$ 44,327.85	\$ 12,862.94	\$ 76,535.09
10-11-4340-1400	Workers Compensation Insurance	\$ 47,761.00	\$ -	\$ 48,680.17	\$ -	\$ (919.17)	\$ -	\$ 48,680.17
10-11-4340-1800	Professional Fees	\$ 6,000.00	\$ -	\$ 4,590.09	\$ -	\$ 1,409.91	\$ -	\$ 4,590.09
10-11-4340-2100	Uniforms & Protective Gear	\$ 30,000.00	\$ 8,743.87	\$ 16,658.86	\$ 3,750.00	\$ 9,591.14	\$ 17,487.74	\$ (7,896.60)
10-11-4340-2400	Inspections	\$ 6,000.00	\$ -	\$ -	\$ -	\$ 6,000.00	\$ -	\$ 6,000.00
10-11-4340-0000	Full-Time Employees	\$ 439,000.00	\$ 32,823.31	\$ 346,088.35	\$ -	\$ 92,911.65	\$ 65,646.62	\$ 411,734.97
10-11-4340-0001	Employee Overtime	\$ 39,000.00	\$ 5,663.02	\$ 38,774.83	\$ -	\$ 225.17	\$ 11,326.04	\$ 50,100.87
10-11-4340-0100	Part-Time Salary	\$ 332,000.00	\$ 33,990.58	\$ 287,321.17	\$ -	\$ 44,678.83	\$ 67,981.16	\$ 355,302.33
10-11-4340-0201	Volunteer Fire Fees	\$ 120,000.00	\$ -	\$ 141,520.00	\$ -	\$ (21,520.00)	\$ -	\$ (21,520.00)
10-11-4340-0700	401K Retirement Supplement	\$ 23,880.00	\$ 1,924.32	\$ 19,188.23	\$ -	\$ 4,691.77	\$ 3,848.64	\$ 23,036.87
10-11-4340-0900	FICA Expense	\$ 36,537.00	\$ 5,572.29	\$ 61,947.00	\$ -	\$ (25,410.00)	\$ 11,044.58	\$ 72,991.58
10-11-4340-1000	Fire Fighter Pension Plan Cont	\$ 54,353.00	\$ 4,402.83	\$ 44,881.31	\$ -	\$ 9,471.69	\$ 8,805.66	\$ 53,686.97
10-11-4340-1002	Payments To Retirees	\$ 25,000.00	\$ 2,015.00	\$ 20,150.00	\$ -	\$ 4,850.00	\$ 4,030.00	\$ 24,180.00
10-11-4340-1100	Health/Life/Dental Insurance	\$ 108,000.00	\$ 6,431.47	\$ 63,672.15	\$ -	\$ 44,327.85	\$ 12,862.94	\$ 76,535.09
10-11-4340-1400	Workers Compensation Insurance	\$ 47,761.00	\$ -	\$ 48,680.17	\$ -	\$ (919.17)	\$ -	\$ 48,680.17
10-11-4340-1800	Professional Fees	\$ 6,000.00	\$ -	\$ 4,590.09	\$ -	\$ 1,409.91	\$ -	\$ 4,590.09
10-11-4340-2100	Uniforms & Protective Gear	\$ 30,000.00	\$ 8,743.87	\$ 16,658.86	\$ 3,750.00	\$ 9,591.14	\$ 17,487.74	\$ (7,896.60)
10-11-4340-2400	Inspections	\$ 6,000.00	\$ -	\$ -	\$ -	\$ 6,000.00	\$ -	\$ 6,000.00
10-11-4340-0000	Full-Time Employees	\$ 439,000.00	\$ 32,823.31	\$ 346,088.35	\$ -	\$ 92,911.65	\$ 65,646.62	\$ 411,734.97
10-11-4340-0001	Employee Overtime	\$ 39,000.00	\$ 5,663.02	\$ 38,774.83	\$ -	\$ 225.17	\$ 11,326.04	\$ 50,100.87
10-11-4340-0100								

Department	Description	Budget	Period Amt	End Bal	Encumbered Available	May & June	YTD Estimate (over)/under	TRANSFER		
10-11-4340-2500	Vehicle Supplies	\$ 18,000.00	\$ 4,484.42	\$ 32,017.33	\$ 659.82	\$ (14,677.15)	\$ 8,968.84	\$ 41,645.99	\$ (23,645.99)	26,000.00
10-11-4340-2600	Departmental Supplies	\$ 30,000.00	\$ 212.74	\$ 12,111.69	\$ 434.18	\$ 17,454.13	\$ 425.48	\$ 12,971.35	\$ 17,028.65	(15,000.00)
10-11-4340-2601	Department Supplies Rescue	\$ 25,000.00	\$ 1,638.00	\$ 14,599.02	\$ 1,042.49	\$ 9,358.49	\$ 3,276.00	\$ 18,917.51	\$ 6,082.49	152.00
10-11-4340-2604	Fire Prevention	\$ 15,000.00	\$ 992.77	\$ 13,145.83	\$ 20.24	\$ 1,833.93	\$ 1,985.54	\$ 15,151.61	\$ (151.61)	(15,000.00)
10-11-4340-3100	Travel & Training	\$ 30,000.00	\$ 70.00	\$ 10,681.20	\$ -	\$ 19,318.80	\$ 140.00	\$ 10,821.20	\$ 19,178.80	5,426.00
10-11-4340-3200	Communications	\$ 15,000.00	\$ 1,618.30	\$ 13,304.24	\$ 3,884.71	\$ (2,188.95)	\$ 3,236.60	\$ 20,425.55	\$ (5,425.55)	13,714.00
10-11-4340-3300	Utilities	\$ 25,000.00	\$ 3,692.65	\$ 29,844.82	\$ 1,483.65	\$ (6,328.47)	\$ 7,385.30	\$ 38,713.77	\$ (13,713.77)	8,000.00
10-11-4340-3500	R/M Equipment	\$ 15,000.00	\$ 329.20	\$ 8,700.13	\$ -	\$ 6,299.87	\$ 658.40	\$ 9,358.53	\$ 5,641.47	856.00
10-11-4340-3501	R/M Vehicles	\$ 25,000.00	\$ 1,524.39	\$ 19,973.64	\$ 2,833.14	\$ 2,193.22	\$ 3,048.78	\$ 25,855.56	\$ (855.56)	(10,987.00)
10-11-4340-3502	R/M Facilities	\$ 15,000.00	\$ 211.72	\$ 3,588.71	\$ -	\$ 11,411.29	\$ 423.44	\$ 4,012.15	\$ 10,987.85	-
10-11-4340-3503	Substation Lease	\$ 15,000.00	\$ 2,500.00	\$ 13,750.00	\$ -	\$ 1,250.00	\$ 7,662.82	\$ 15,000.00	\$ -	14,633.00
10-11-4340-4400	Contract Services	\$ 38,000.00	\$ 3,831.41	\$ 43,898.18	\$ 1,071.92	\$ (6,970.10)	\$ 7,662.82	\$ 52,632.92	\$ (45,663.20)	45,664.00
10-11-4340-4500	Insurance & Bonding	\$ 40,000.00	\$ -	\$ 85,663.20	\$ -	\$ (45,663.20)	\$ -	\$ 85,663.20	\$ 15,339.58	(10,000.00)
10-11-4340-5100	Capital Outlay - Equipment	\$ 30,060.00	\$ 150.07	\$ 4,030.28	\$ 10,390.00	\$ 15,639.72	\$ 300.14	\$ 14,720.42	\$ (38,254.00)	38,254.00
10-11-4340-5400	Capital Outlay - Vehicles	\$ 824,000.00	\$ -	\$ 862,254.00	\$ -	\$ (38,254.00)	\$ -	\$ 862,254.00	\$ 24,890.60	134,440.00
10-11-4340-7100	Debt Service	\$ 272,673.00	\$ -	\$ 247,782.40	\$ -	\$ 24,890.60	\$ -	\$ 247,782.40	\$ (79,667.70)	-
11	Fire	\$ 2,700,264.00	\$ 122,772.36	\$ 2,508,816.83	\$ 25,570.15	\$ 165,877.02	\$ 245,544.72	\$ 2,779,931.70	\$ -	-
40	Planning and Permitting	\$ 202,193.00	\$ 15,541.12	\$ 175,032.67	\$ -	\$ 27,160.33	\$ 31,082.24	\$ 206,114.91	\$ (3,921.91)	4,000.00
10-40-4350-0000	Full-Time Employees	\$ 5,694.00	\$ 355.35	\$ 2,783.70	\$ -	\$ 2,910.30	\$ 710.70	\$ 3,494.40	\$ 2,199.60	(8,781.00)
10-40-4350-0001	Employee Overtime	\$ 28,756.16	\$ 764.06	\$ 6,966.00	\$ -	\$ 21,790.16	\$ 1,528.12	\$ 8,494.12	\$ 20,262.04	71.00
10-40-4350-0200	Part-Time Employees	\$ 10,394.00	\$ 794.83	\$ 8,874.43	\$ -	\$ 1,519.57	\$ 1,589.66	\$ 10,464.09	\$ (70.09)	15,550.03
10-40-4350-0700	401K Retirement Supplement	\$ 18,103.00	\$ 1,179.65	\$ 13,190.73	\$ -	\$ 4,912.27	\$ 2,359.30	\$ 15,550.03	\$ 2,552.97	88.25
10-40-4350-0900	F.I.C.A.	\$ 2,782.00	\$ 1,818.53	\$ 20,056.69	\$ -	\$ 3,725.31	\$ 3,637.06	\$ 23,693.75	\$ 4,945.85	2,957.30
10-40-4350-1000	Retirement	\$ 48,000.00	\$ 3,581.73	\$ 35,890.69	\$ -	\$ 12,109.31	\$ 7,163.46	\$ 43,054.15	\$ 4,945.85	2,957.30
10-40-4350-1100	Health/Life/Dental Insurance	\$ 7,320.00	\$ -	\$ 4,362.70	\$ -	\$ 2,957.30	\$ -	\$ 4,362.70	\$ (1,202.09)	1,500.00
10-40-4350-1400	Workers' Comp Insurance	\$ 1,400.00	\$ 266.98	\$ 2,068.13	\$ -	\$ (668.13)	\$ 533.96	\$ 2,602.09	\$ 7,769.33	3,899.63
10-40-4350-2500	Vehicle Supplies	\$ 23,081.00	\$ 307.57	\$ 14,486.33	\$ 210.20	\$ 8,384.47	\$ 615.14	\$ 15,311.67	\$ 1,100.37	10,802.36
10-40-4350-2600	Departmental Supplies	\$ 5,000.00	\$ 366.79	\$ 366.79	\$ -	\$ 4,633.21	\$ 733.58	\$ 1,100.37	\$ 4,197.64	2,500.00
10-40-4350-2601	Forestry Projects	\$ 15,000.00	\$ 822.35	\$ 8,479.66	\$ 678.00	\$ 5,842.34	\$ 1,644.70	\$ 10,802.36	\$ (476.44)	500.00
10-40-4350-3100	Travel & Training	\$ 3,151.00	\$ 414.15	\$ 3,550.04	\$ 1,119.62	\$ (1,518.66)	\$ 828.30	\$ 5,497.96	\$ 100.00	210.00
10-40-4350-3200	Communications	\$ 2,600.00	\$ 324.92	\$ 2,426.60	\$ -	\$ 173.40	\$ 649.84	\$ 3,076.44	\$ (209.22)	2,370.00
10-40-4350-3300	Utilities	\$ 100.00	\$ -	\$ -	\$ -	\$ 100.00	\$ -	\$ -	\$ 930.00	16,916.78
10-40-4350-3500	R/M Equipment	\$ -	\$ 69.74	\$ 69.74	\$ -	\$ (69.74)	\$ 139.48	\$ 209.22	\$ 41.00	1,195.74
10-40-4350-3501	R/M Vehicles	\$ 3,300.00	\$ -	\$ 930.00	\$ -	\$ 2,370.00	\$ -	\$ -	\$ 61,269.42	-
10-40-4350-3900	Other Services	\$ 30,000.00	\$ 302.00	\$ 12,379.22	\$ 100.00	\$ 17,520.78	\$ 604.00	\$ 13,083.22	\$ -	-
10-40-4350-4400	Contract Services	\$ 8,537.00	\$ -	\$ 8,496.00	\$ -	\$ 41.00	\$ -	\$ 8,496.00	\$ -	-
10-40-4350-4500	Insurance & Bonding	\$ 13,900.00	\$ 1,153.36	\$ 10,397.54	\$ -	\$ 3,502.46	\$ 2,306.72	\$ 12,704.26	\$ -	-
10-40-4350-5400	Capital Outlay - Vehicles	\$ 450,311.16	\$ 28,063.13	\$ 330,807.66	\$ 2,107.82	\$ 117,395.68	\$ 56,126.26	\$ 389,041.74	\$ -	-
40	Planning and Permitting	\$ 117,307.51	\$ 8,602.96	\$ 101,033.59	\$ -	\$ 16,273.92	\$ 17,205.92	\$ 118,239.51	\$ (932.00)	1,000.00
80	Parks & Recreation	\$ 3,239.00	\$ 264.56	\$ 5,662.34	\$ -	\$ (2,423.34)	\$ 529.12	\$ 6,191.46	\$ (2,952.46)	2,956.00
10-80-6120-0000	Full-Time Employees	\$ 120,000.40	\$ 5,167.19	\$ 74,086.80	\$ -	\$ 45,913.60	\$ 10,334.38	\$ 84,421.18	\$ 35,579.22	60.00
10-80-6120-0001	Employee Overtime	\$ 6,027.00	\$ 443.43	\$ 5,199.81	\$ -	\$ 827.19	\$ 886.86	\$ 6,086.67	\$ (59.67)	15,518.64
10-80-6120-0200	Part Time Salaries	\$ 18,402.00	\$ 1,056.43	\$ 13,405.78	\$ -	\$ 4,996.22	\$ 2,112.86	\$ 15,518.64	\$ 2,883.36	12.00
10-80-6120-0700	401K Retirement Supplement	\$ 13,791.00	\$ 1,014.56	\$ 11,773.14	\$ -	\$ 2,017.86	\$ 2,029.12	\$ 13,802.26	\$ (11.26)	190.00
10-80-6120-0900	F.I.C.A.	\$ 26,773.68	\$ 2,202.90	\$ 22,557.75	\$ -	\$ 4,215.93	\$ 4,405.80	\$ 26,963.55	\$ (189.87)	-
10-80-6120-1000	Retirement									
10-80-6120-1100	Health/Life/Dental									

Department	Description	Budget	Period Amt	End Bal	Encumbered Available	May & June	YTD Estimate(over)/under	TRANSFER
10-80-6120-1300	Unemployment Reserve	\$ -	\$ -	\$ 1,137.22	\$ -	\$ (1,137.22)	\$ -	\$ (1,137.22)
10-80-6120-1400	Workers Compensation Insurance	\$ 8,438.00	\$ -	\$ 3,548.21	\$ -	\$ 4,889.79	\$ -	\$ 4,889.79
10-80-6120-2100	Uniforms & Protective Gear	\$ 1,000.00	\$ -	\$ 445.52	\$ -	\$ 554.48	\$ -	\$ 554.48
10-80-6120-2500	Vehicle Supplies	\$ 5,000.00	\$ 222.38	\$ -	\$ -	\$ 544.76	\$ 444.76	\$ 1,684.99
10-80-6120-2600	Departmental Supplies	\$ 50,200.00	\$ 1,438.60	\$ 26,815.49	\$ 7,929.18	\$ 15,455.33	\$ 2,877.20	\$ 12,578.13
10-80-6120-3100	Travel & Training	\$ 3,000.00	\$ -	\$ 1,321.85	\$ -	\$ 1,678.15	\$ -	\$ 1,678.15
10-80-6120-3200	Communications	\$ 5,000.00	\$ 334.72	\$ 3,211.99	\$ 755.17	\$ 1,032.84	\$ 669.44	\$ 363.40
10-80-6120-3300	Utilities - Ft. Johnston	\$ 44,000.00	\$ 3,775.25	\$ 32,292.17	\$ -	\$ 11,707.83	\$ 7,550.50	\$ 4,157.33
10-80-6120-3500	R/M Equipment	\$ 500.00	\$ -	\$ -	\$ -	\$ 500.00	\$ -	\$ 500.00
10-80-6120-3501	R/M Vehicles	\$ 3,000.00	\$ 91.09	\$ 4,294.63	\$ 13.67	\$ (1,308.30)	\$ 182.18	\$ (1,490.48)
10-80-6120-3502	R/M Ft. Johnston	\$ 28,565.00	\$ 500.57	\$ 17,037.01	\$ 3,396.73	\$ 8,131.26	\$ 1,001.14	\$ 7,130.12
10-80-6120-4400	Contract Services	\$ 21,000.00	\$ 3,484.00	\$ 19,458.29	\$ -	\$ 1,541.71	\$ 6,968.00	\$ (5,426.29)
10-80-6120-4500	Insurance & Bonding	\$ -	\$ -	\$ 302.47	\$ -	\$ (302.47)	\$ -	\$ (302.47)
10-80-6120-5000	Capital Outlay - Franklin Squa	\$ 150,000.00	\$ -	\$ -	\$ -	\$ 150,000.00	\$ -	\$ 150,000.00
10-80-6120-5100	Capital Outlay - Equipment	\$ 7,470.00	\$ -	\$ 7,771.00	\$ -	\$ (301.00)	\$ -	\$ (301.00)
10-80-6120-5400	Capital Outlay - Vehicles	\$ 12,000.00	\$ 552.90	\$ 3,693.96	\$ -	\$ 8,306.04	\$ 1,105.80	\$ 7,200.24
10-80-6120-5800	Capital Outlay - Buildings	\$ 25,000.00	\$ -	\$ -	\$ -	\$ 25,000.00	\$ -	\$ 25,000.00
10-80-6120-5900	Capital Outlay - Improvements	\$ 117,400.00	\$ 122,896.00	\$ 122,896.00	\$ -	\$ (5,496.00)	\$ -	\$ (19,456.00)
80	Parks & Recreation	\$ 787,113.59	\$ 152,047.54	\$ 480,815.27	\$ 12,094.75	\$ 294,203.57	\$ 304,095.08	\$ (9,891.51)
81	Community Building							
10-81-6150-0000	Full-Time Employees	\$ 39,621.00	\$ 3,040.00	\$ 29,201.17	\$ -	\$ 10,419.83	\$ 6,080.00	\$ 4,339.83
10-81-6150-0200	Part-Time Employees	\$ 25,939.00	\$ 2,073.77	\$ 9,041.77	\$ -	\$ 16,897.23	\$ 4,147.54	\$ 12,749.69
10-81-6150-0700	401K Retirement Supplement	\$ 1,981.00	\$ 152.00	\$ 1,517.56	\$ -	\$ 463.44	\$ 304.00	\$ 159.44
10-81-6150-0900	F.I.C.A.	\$ 5,015.00	\$ 385.90	\$ 2,880.53	\$ -	\$ 2,134.47	\$ 771.80	\$ 1,362.67
10-81-6150-1000	Retirement	\$ 4,509.00	\$ 347.78	\$ 3,105.35	\$ -	\$ 1,403.65	\$ 695.56	\$ 3,800.91
10-81-6150-1100	Group Health	\$ 12,000.00	\$ 915.22	\$ 7,445.56	\$ -	\$ 4,554.44	\$ 1,830.44	\$ 2,724.00
10-81-6150-1400	Workers Compensation Insurance	\$ 1,585.00	\$ -	\$ (1,258.69)	\$ -	\$ 2,843.69	\$ -	\$ 2,843.69
10-81-6150-2600	Departmental Supplies	\$ 3,000.00	\$ 119.85	\$ 903.91	\$ -	\$ 2,096.09	\$ 239.70	\$ 1,856.39
10-81-6150-2700	Marketing	\$ 3,000.00	\$ 789.62	\$ 1,381.61	\$ 742.39	\$ 876.00	\$ 1,579.24	\$ (703.24)
10-81-6150-3200	Communications	\$ 2,500.00	\$ 445.42	\$ 1,149.33	\$ 215.48	\$ 1,135.19	\$ 890.84	\$ 244.35
10-81-6150-3300	Utilities	\$ 15,000.00	\$ 838.64	\$ 6,665.94	\$ -	\$ 8,334.06	\$ 1,677.28	\$ 6,656.78
10-81-6150-3502	R/M Facilities	\$ 4,500.00	\$ -	\$ -	\$ -	\$ 4,500.00	\$ -	\$ 4,500.00
10-81-6150-4400	Contract Services	\$ 30,000.00	\$ 150.00	\$ 3,656.25	\$ -	\$ 26,343.75	\$ 300.00	\$ 26,043.75
10-81-6150-5000	Capital Purchases Under \$5000	\$ 3,000.00	\$ -	\$ -	\$ -	\$ 3,000.00	\$ -	\$ 3,000.00
81	Community Building	\$ 151,650.00	\$ 9,258.20	\$ 65,690.29	\$ 957.87	\$ 85,001.84	\$ 18,516.40	\$ 66,485.44
82	Tourism							
10-82-6170-0000	Full-Time Employees	\$ 114,607.68	\$ 8,517.44	\$ 96,176.97	\$ -	\$ 18,430.71	\$ 17,034.88	\$ 1,395.83
10-82-6170-0001	Employee Overtime	\$ 1,821.00	\$ -	\$ -	\$ -	\$ 1,821.00	\$ -	\$ 1,821.00
10-82-6170-0200	Part time wages	\$ 19,762.00	\$ 1,073.21	\$ 11,460.41	\$ -	\$ 8,301.59	\$ 2,146.42	\$ 6,155.17
10-82-6170-0700	401K Retirement Supplement	\$ 5,821.00	\$ 425.88	\$ 4,760.82	\$ -	\$ 1,060.18	\$ 851.76	\$ 208.42
10-82-6170-0900	F.I.C.A.	\$ 10,419.00	\$ 715.26	\$ 7,989.83	\$ -	\$ 2,429.17	\$ 1,430.52	\$ 998.65
10-82-6170-1000	Retirement	\$ 13,250.00	\$ 974.40	\$ 10,768.70	\$ -	\$ 2,481.30	\$ 1,948.80	\$ 532.50
10-82-6170-1100	Health/Life/Dental Insurance	\$ 24,000.00	\$ 1,830.44	\$ 18,616.08	\$ -	\$ 5,383.92	\$ 3,660.88	\$ 1,723.04
10-82-6170-1400	Workers Compensation Insurance	\$ 2,911.00	\$ -	\$ 799.20	\$ -	\$ 2,111.80	\$ -	\$ 2,111.80
10-82-6170-2600	Departmental Supplies	\$ 15,000.00	\$ 894.92	\$ 7,114.83	\$ 1,293.37	\$ 6,591.80	\$ 1,789.84	\$ 4,801.96
10-82-6170-2601	Beautification Committee	\$ 3,000.00	\$ 804.41	\$ 1,217.92	\$ 405.92	\$ 1,376.16	\$ 1,608.82	\$ (232.66)
10-82-6170-2710	Tourism Community Events	\$ 5,000.00	\$ -	\$ 795.51	\$ 131.01	\$ 4,073.48	\$ -	\$ 233.00
								\$ 4,073.48

Department	Description	Budget	Period Amt	End Bal	Encumbered Available	May & June	YTD Estimate(over)/under	TRANSFER
10-82-6170-2711	Special Marketing Opps	\$ 8,000.00	\$ 2,070.00	\$ 6,217.50	\$ 145.00	\$ 1,637.50	\$ 10,502.50	(2,502.50)
10-82-6170-2712	Grant Matching Funds	\$ 10,000.00	\$ -	\$ -	\$ -	\$ 10,000.00	\$ -	10,000.00
10-82-6170-3100	Travel & Training	\$ 2,500.00	\$ -	\$ 1,511.93	\$ -	\$ 988.07	\$ 1,511.93	988.07
10-82-6170-3200	Communications	\$ 17,000.00	\$ 243.02	\$ 12,261.50	\$ 970.37	\$ 3,768.13	\$ 13,717.91	3,282.09
10-82-6170-3300	Utilities	\$ 10,000.00	\$ 1,400.86	\$ 8,454.41	\$ -	\$ 1,545.59	\$ 11,256.13	(1,256.13)
10-82-6170-4400	Contract Services	\$ 3,500.00	\$ 141.34	\$ 3,957.88	\$ 955.98	\$ (1,413.86)	\$ 5,196.54	(1,696.54)
10-82-6170-4500	Insurance & Bonding	\$ 4,900.00	\$ -	\$ -	\$ -	\$ 4,900.00	\$ -	4,900.00
10-82-6170-5500	Capital Outlay - Other	\$ 25,000.00	\$ -	\$ 6,848.15	\$ -	\$ 18,151.85	\$ 6,848.15	18,151.85
82	Tourism	\$ 296,491.68	\$ 19,091.18	\$ 198,951.64	\$ 3,901.65	\$ 93,638.39	\$ 241,035.65	55,456.03
96	Solid Waste							
10-96-4170-4400	Contract Services	\$ 280,917.00	\$ 23,091.41	\$ 207,750.93	\$ 79,825.24	\$ (6,659.17)	\$ 333,758.99	(52,841.99)
96	Solid Waste	\$ 280,917.00	\$ 23,091.41	\$ 207,750.93	\$ 79,825.24	\$ (6,659.17)	\$ 333,758.99	(52,841.99)
						\$ -	\$ -	\$ -
						\$ -	\$ -	\$ -
Expense Total		\$ 9,264,821.38	\$ 620,335.06	\$ 6,786,846.01	\$ 260,645.88	\$ 2,217,329.49	\$ 8,288,162.01	976,659.37
10	General Fund	\$ 9,264,821.38	\$ 620,335.06	\$ 6,786,846.01	\$ 260,645.88	\$ 2,217,329.49	\$ 8,288,162.01	976,659.37
20	Powell Bill Fund							
20	Powell Bill	\$ 185,918.81	\$ -	\$ 32,247.50	\$ 42,812.00	\$ 110,859.31	\$ 75,059.50	110,859.31
20-20-4510-5500	Capital Outlay	\$ 185,918.81	\$ -	\$ 32,247.50	\$ 42,812.00	\$ 110,859.31	\$ 75,059.50	110,859.31
20	Powell Bill							
						\$ -	\$ -	\$ -
Expense Total		\$ 185,918.81	\$ -	\$ 32,247.50	\$ 42,812.00	\$ 110,859.31	\$ 75,059.50	110,859.31
20	Powell Bill Fund	\$ 185,918.81	\$ -	\$ 32,247.50	\$ 42,812.00	\$ 110,859.31	\$ 75,059.50	110,859.31
21	Firemen's Fund							
11	Fire	\$ 42,199.15	\$ 4,069.63	\$ 59,697.04	\$ -	\$ (17,497.89)	\$ 67,836.30	(25,637.15)
21-11-4340-3000	Southport Firemen's Expenses	\$ 42,199.15	\$ 4,069.63	\$ 59,697.04	\$ -	\$ (17,497.89)	\$ 67,836.30	(25,637.15)
11	Fire							
						\$ -	\$ -	\$ -
Expense Total		\$ 42,199.15	\$ 4,069.63	\$ 59,697.04	\$ -	\$ (17,497.89)	\$ 67,836.30	(25,637.15)
21	Firemen's Fund	\$ 42,199.15	\$ 4,069.63	\$ 59,697.04	\$ -	\$ (17,497.89)	\$ 67,836.30	(25,637.15)
23	Capital Project Fund							
23	DEPT	\$ 1,200,000.00	\$ -	\$ 479,765.00	\$ -	\$ 720,235.00	\$ 479,765.00	720,235.00
23-23-7300-5800	Capital Outlay Construction	\$ 1,200,000.00	\$ -	\$ 479,765.00	\$ -	\$ 720,235.00	\$ 479,765.00	720,235.00
23	DEPT							
						\$ -	\$ -	\$ -
Expense Total		\$ 1,200,000.00	\$ -	\$ 479,765.00	\$ -	\$ 720,235.00	\$ 479,765.00	720,235.00
23	Capital Project Fund	\$ 1,200,000.00	\$ -	\$ 479,765.00	\$ -	\$ 720,235.00	\$ 479,765.00	720,235.00
29	NCDOT Hwy 211 Project							

Department Description		Budget	Period Amt	End Bal	Encumbered Available	May & June	YTD Estimate(over)/under	TRANSFER
29	NCDOT 1029 North Howe St							
29-29-4190-5800	Capital Outlay	\$ 2,486,728.00	\$ -	\$ -	\$ -	\$ 2,486,728.00	\$ -	\$ 2,486,728.00
29	NCDOT 1029 North Howe St	\$ 2,486,728.00	\$ -	\$ -	\$ -	\$ 2,486,728.00	\$ -	\$ 2,486,728.00
Expense Total		\$ 2,486,728.00	\$ -	\$ -	\$ -	\$ 2,486,728.00	\$ -	\$ 2,486,728.00
29	NCDOT Hwy 211 Project	\$ 2,486,728.00	\$ -	\$ -	\$ -	\$ 2,486,728.00	\$ -	\$ 2,486,728.00
30	Electric Fund							
93	Electric							
30-93-7210-0000	Full-Time Employees	\$ 306,150.00	\$ 22,803.42	\$ 250,328.06	\$ -	\$ 55,821.94	\$ 45,606.84	\$ 295,934.90
30-93-7210-0001	Employee Overtime	\$ 7,632.00	\$ 364.86	\$ 2,499.03	\$ -	\$ 5,132.97	\$ 729.72	\$ 3,228.75
30-93-7210-0700	401K Retirement Supplement	\$ 15,308.00	\$ 1,047.08	\$ 11,439.23	\$ -	\$ 3,868.77	\$ 2,094.16	\$ 13,533.39
30-93-7210-0900	F.I.C.A.	\$ 24,004.00	\$ 1,713.82	\$ 18,542.20	\$ -	\$ 5,461.80	\$ 3,427.64	\$ 21,969.84
30-93-7210-1000	Retirement	\$ 34,840.00	\$ 2,395.67	\$ 25,992.15	\$ -	\$ 8,847.85	\$ 4,791.34	\$ 30,783.49
30-93-7210-1100	Health/Life/Dental Insurance	\$ 80,404.58	\$ 5,413.86	\$ 54,291.26	\$ -	\$ 26,113.32	\$ 10,827.72	\$ 65,118.98
30-93-7210-1400	Workers Compensation Insurance	\$ 5,265.00	\$ -	\$ 1,246.05	\$ -	\$ 4,018.95	\$ -	\$ 1,246.05
30-93-7210-1800	Professional Fees	\$ 30,700.00	\$ -	\$ 3,500.00	\$ -	\$ 27,200.00	\$ -	\$ 3,500.00
30-93-7210-2100	Uniforms & Protective Gear	\$ 2,117.00	\$ 72.00	\$ 1,004.39	\$ 145.60	\$ 967.01	\$ 144.00	\$ 1,293.99
30-93-7210-2500	Vehicle Supplies	\$ 1,000.00	\$ 72.91	\$ 626.28	\$ -	\$ 373.72	\$ 145.82	\$ 772.10
30-93-7210-2600	Departmental Supplies	\$ 12,600.00	\$ 100.00	\$ 8,748.50	\$ 2,431.78	\$ 1,419.72	\$ 200.00	\$ 11,380.28
30-93-7210-2700	Power Purchase	\$ 4,600,000.00	\$ 787,141.20	\$ 3,718,579.32	\$ -	\$ 881,420.68	\$ 500,000.00	\$ 4,218,579.32
30-93-7210-2701	Utility Sales Tax	\$ 425,351.00	\$ 38,295.73	\$ 370,270.03	\$ -	\$ 55,080.97	\$ 76,591.46	\$ 446,861.49
30-93-7210-3100	Travel & Training	\$ 15,000.00	\$ -	\$ 818.95	\$ -	\$ 14,181.05	\$ -	\$ 818.95
30-93-7210-3200	Communications	\$ 24,392.00	\$ 364.13	\$ 3,541.13	\$ 778.81	\$ 20,072.06	\$ 728.26	\$ 5,048.20
30-93-7210-3300	Utilities	\$ 1,200.00	\$ 139.76	\$ 1,000.09	\$ -	\$ 199.91	\$ 279.52	\$ 1,279.61
30-93-7210-3500	R/M Equipment	\$ 3,000.00	\$ -	\$ -	\$ -	\$ 3,000.00	\$ -	\$ -
30-93-7210-3501	R/M Vehicles	\$ 565.00	\$ -	\$ -	\$ -	\$ 565.00	\$ -	\$ -
30-93-7210-3502	Install Load Mgt Switches	\$ 91,875.00	\$ -	\$ 24,784.46	\$ 13,855.46	\$ 53,235.08	\$ -	\$ 38,639.92
30-93-7210-4400	Contract Services	\$ 52,410.00	\$ 2,505.79	\$ 30,691.32	\$ 25,573.09	\$ (3,854.41)	\$ 5,011.58	\$ 61,275.99
30-93-7210-4500	Insurance & Bonding	\$ 8,000.00	\$ -	\$ 7,961.00	\$ -	\$ 39.00	\$ -	\$ 7,961.00
30-93-7210-4800	Billing Contract	\$ 199,000.00	\$ -	\$ 140,008.64	\$ -	\$ 58,991.36	\$ -	\$ 140,008.64
30-93-7210-4900	Operations & Maintenance BEMC	\$ 520,793.24	\$ 39,808.00	\$ 416,943.44	\$ 79,920.00	\$ 23,929.80	\$ 79,616.00	\$ 576,479.44
30-93-7210-5400	Capital Outlay Vehicles	\$ 7,000.00	\$ 538.67	\$ 5,036.41	\$ -	\$ 1,963.59	\$ 1,117.34	\$ 6,153.75
30-93-7210-5500	Capital Outlay - PSD	\$ 9,500.00	\$ -	\$ -	\$ 9,500.00	\$ -	\$ -	\$ 9,500.00
30-93-7210-5800	Capital Improvements	\$ 69,809.00	\$ -	\$ 1,398.25	\$ -	\$ 68,410.75	\$ -	\$ 1,398.25
30-93-7210-5900	Capital Outlay - System	\$ 807,255.69	\$ 58,390.66	\$ 186,646.73	\$ 340,243.93	\$ 280,365.03	\$ 116,781.32	\$ 643,671.98
30-93-7210-5900	Contingency Expenses	\$ 279,232.00	\$ -	\$ -	\$ -	\$ 279,232.00	\$ -	\$ -
93	Electric	\$ 7,634,403.51	\$ 961,187.56	\$ 5,285,896.92	\$ 472,448.67	\$ 1,876,057.92	\$ 1,922,375.12	\$ 7,680,720.71
Expense Total		\$ 7,634,403.51	\$ 961,187.56	\$ 5,285,896.92	\$ 472,448.67	\$ 1,876,057.92	\$ 1,922,375.12	\$ 7,680,720.71
30	Electric Fund	\$ 7,634,403.51	\$ 961,187.56	\$ 5,285,896.92	\$ 472,448.67	\$ 1,876,057.92	\$ 1,922,375.12	\$ 7,680,720.71
31	Water & Sewer Fund							
91	Water/Sewer							
31-91-7130-0000	Full-Time Employees	\$ 564,139.13	\$ 38,122.06	\$ 415,814.74	\$ -	\$ 148,324.39	\$ 76,244.12	\$ 492,058.86
31-91-7130-0001	Employee Overtime	\$ 8,194.40	\$ 1,466.55	\$ 10,345.09	\$ -	\$ (2,150.69)	\$ 2,933.10	\$ 13,278.19
31-91-7130-0700	401K Retirement Supplement	\$ 28,617.00	\$ 1,864.62	\$ 20,074.82	\$ -	\$ 8,542.18	\$ 3,729.24	\$ 23,804.06
Expense Total		\$ 599,949.53	\$ 40,452.23	\$ 446,234.65	\$ -	\$ 154,716.88	\$ 80,986.46	\$ 529,121.19
31	Water & Sewer Fund	\$ 599,949.53	\$ 40,452.23	\$ 446,234.65	\$ -	\$ 154,716.88	\$ 80,986.46	\$ 529,121.19

Department	Description	Budget	Period Amt	End Bal	Encumbered Available	May & June	YTD Estimate (over)/under	TRANSFER
31-91-7130-0900	F.I.C.A.	\$ 43,784.00	\$ 2,918.78	\$ 31,243.78	\$ -	\$ 12,540.22	\$ 37,081.34	\$ 6,702.66
31-91-7130-1000	Retirement	\$ 65,475.00	\$ 4,266.34	\$ 45,553.99	\$ -	\$ 19,921.01	\$ 54,086.67	\$ 11,388.33
31-91-7130-1100	Health/Life/Dental Insurance	\$ 150,331.00	\$ 9,917.93	\$ 94,528.64	\$ -	\$ 55,802.36	\$ 114,364.50	\$ 35,966.50
31-91-7130-1400	Workers Compensation Insurance	\$ 19,675.00	\$ 324.24	\$ 11,065.39	\$ -	\$ 8,609.61	\$ 11,713.87	\$ 7,961.13
31-91-7130-1800	Professional Fees	\$ 55,272.77	\$ 427.50	\$ 12,123.20	\$ 34,500.00	\$ 8,649.57	\$ 47,478.20	\$ 7,794.57
31-91-7130-2100	Uniforms & Protective Gear	\$ 11,500.00	\$ 590.28	\$ 6,446.54	\$ 2,639.09	\$ 2,414.37	\$ 10,266.19	\$ 1,233.81
31-91-7130-2500	Vehicle Supplies	\$ 22,211.64	\$ 3,449.25	\$ 26,050.82	\$ -	\$ (3,839.18)	\$ 32,949.32	\$ (10,737.68)
31-91-7130-2600	Departmental Supplies	\$ 44,120.00	\$ 1,503.13	\$ 35,281.80	\$ 8,727.15	\$ 111.05	\$ 47,015.21	\$ (2,895.21)
31-91-7130-2606	Sewer Supplies/Coll System	\$ 184,000.00	\$ 44,057.73	\$ 97,812.26	\$ 36,458.69	\$ 49,729.05	\$ 222,386.41	\$ (38,386.41)
31-91-7130-2700	Water Purchase	\$ 1,022,840.00	\$ 67,801.36	\$ 503,169.49	\$ 79,731.37	\$ 439,939.14	\$ 718,503.58	\$ 304,336.42
31-91-7130-3100	Travel & Training	\$ 13,750.00	\$ 50.00	\$ 6,539.02	\$ -	\$ 7,210.98	\$ 6,639.02	\$ 7,110.98
31-91-7130-3200	Communications	\$ 19,898.00	\$ 1,314.10	\$ 9,317.68	\$ 1,990.04	\$ 8,590.28	\$ 13,935.92	\$ 5,962.08
31-91-7130-3300	Utilities	\$ 51,654.98	\$ 4,174.38	\$ 43,489.90	\$ -	\$ 8,165.08	\$ 51,838.66	\$ 185.00
31-91-7130-3500	R/M Equipment	\$ 13,327.50	\$ 582.02	\$ 6,683.94	\$ 588.17	\$ 6,055.39	\$ 8,436.15	\$ 4,891.35
31-91-7130-3501	R/M Vehicles	\$ 20,000.00	\$ 134.24	\$ 3,434.35	\$ 982.61	\$ 15,583.04	\$ 4,685.44	\$ 15,314.56
31-91-7130-3506	Sewer System R&M/Coll System	\$ 588,242.78	\$ 27,640.61	\$ 143,027.12	\$ 105,806.19	\$ 339,409.47	\$ 304,114.53	\$ 284,128.25
31-91-7130-3900	Other Services	\$ 5,994.00	\$ -	\$ 2,735.00	\$ -	\$ 3,259.00	\$ 2,735.00	\$ 3,259.00
31-91-7130-3910	Neighbors 4 Neighbors	\$ 13,000.00	\$ 21.00	\$ 5,653.00	\$ 1,444.00	\$ 5,903.00	\$ 7,139.00	\$ 5,861.00
31-91-7130-4400	Contract Services	\$ 44,202.62	\$ 90,679.61	\$ 1,014,366.95	\$ 335,686.28	\$ (15,875.41)	\$ 1,350,053.23	\$ (15,875.41)
31-91-7130-4500	Insurance & Bonding	\$ 130,000.00	\$ -	\$ 11,207.84	\$ -	\$ 32,994.78	\$ 11,207.84	\$ 32,994.78
31-91-7130-5100	Capital Outlay - Equipment	\$ 63,850.00	\$ 4,904.62	\$ 21,428.21	\$ 125,000.00	\$ 5,000.00	\$ 125,000.00	\$ 5,000.00
31-91-7130-5400	Capital Outlay - Vehicles	\$ 115,000.00	\$ -	\$ 54,015.00	\$ -	\$ 42,421.79	\$ 31,237.45	\$ 32,612.55
31-91-7130-5500	Capital Outlay - PSD	\$ 397,000.00	\$ -	\$ 21,000.00	\$ -	\$ 60,985.00	\$ 54,015.00	\$ 60,985.00
31-91-7130-5800	Capital Improvements	\$ 58,000.00	\$ -	\$ 17,977.85	\$ 7,918.75	\$ 376,000.00	\$ 21,000.00	\$ 376,000.00
31-91-7130-5900	Capital Outlay - System	\$ 110,930.00	\$ 107,164.98	\$ 17,977.85	\$ -	\$ 32,103.40	\$ 25,896.60	\$ 32,103.40
31-91-7130-7100	Bond Retirement	\$ 226,172.00	\$ -	\$ 110,929.11	\$ -	\$ 0.89	\$ 110,929.11	\$ 0.89
31-91-7130-9700	Contingency	\$ 300,000.00	\$ -	\$ 115,108.30	\$ -	\$ 111,063.70	\$ 115,108.30	\$ 111,063.70
31-91-9990-0000	Depreciation	\$ 5,725,359.64	\$ 413,375.33	\$ 2,896,423.83	\$ 741,472.34	\$ 2,087,463.47	\$ 4,464,646.83	\$ 300,000.00
91	Water/Sewer	\$ 5,725,359.64	\$ 413,375.33	\$ 2,896,423.83	\$ 741,472.34	\$ 2,087,463.47	\$ 4,464,646.83	\$ 1,260,712.81
Expense Total		\$ 5,725,359.64	\$ 413,375.33	\$ 2,896,423.83	\$ 741,472.34	\$ 2,087,463.47	\$ 4,464,646.83	\$ 1,260,712.81
31	Water & Sewer Fund	\$ 5,725,359.64	\$ 413,375.33	\$ 2,896,423.83	\$ 741,472.34	\$ 2,087,463.47	\$ 4,464,646.83	\$ 1,260,712.81
32	System Development Fee Fund							
92	DEPT							
32-92-7135-9600	Sewer Development Fee Transfer	\$ 660,446.00	\$ -	\$ -	\$ -	\$ 660,446.00	\$ -	\$ 660,446.00
32-92-7135-9700	Water Development Fee Transfer	\$ 83,348.00	\$ -	\$ -	\$ -	\$ 83,348.00	\$ -	\$ 83,348.00
92	DEPT	\$ 743,794.00	\$ -	\$ -	\$ -	\$ 743,794.00	\$ -	\$ 743,794.00
Expense Total		\$ 743,794.00	\$ -	\$ -	\$ -	\$ 743,794.00	\$ -	\$ 743,794.00
32	System Development Fee Fund	\$ 743,794.00	\$ -	\$ -	\$ -	\$ 743,794.00	\$ -	\$ 743,794.00
41	1029 North Howe St Goldenleaf							
41	DEPT							
41-41-7100-4400	Contract Services	\$ 212,132.00	\$ -	\$ 12,182.50	\$ -	\$ 199,949.50	\$ 12,182.50	\$ 199,949.50
41-41-7100-5800	Construction	\$ 1,927,960.00	\$ -	\$ 486,822.61	\$ 15,000.00	\$ 1,426,137.39	\$ 501,822.61	\$ 1,426,137.39
41	DEPT	\$ 2,140,092.00	\$ -	\$ 499,005.11	\$ 15,000.00	\$ 1,626,086.89	\$ 514,005.11	\$ 1,626,086.89

Department	Description	Budget	Period Amt	End Bal	Encumbered Available	May & June	YTD Estimate (over)/under	TRANSFER
Expense Total								
41	1029 North Howe St Goldenleaf	\$ 2,140,092.00	\$ -	\$ 499,005.11	\$ 15,000.00	\$ -	\$ -	\$ -
		\$ 2,140,092.00	\$ -	\$ 499,005.11	\$ 15,000.00	\$ -	\$ 514,005.11	\$ 1,626,086.89
							\$ 514,005.11	\$ 1,626,086.89
42	Part F Grant. Capital Projects							
42	DEPT							
42	Capital Outlay Imp	\$ 842,448.00	\$ 1,400.00	\$ 7,967.65	\$ 385,424.00	\$ 2,800.00	\$ 396,191.65	\$ 446,256.35
	DEPT	\$ 842,448.00	\$ 1,400.00	\$ 7,967.65	\$ 385,424.00	\$ 2,800.00	\$ 396,191.65	\$ 446,256.35
							\$ -	\$ -
							\$ -	\$ -
Expense Total								
42	Part F Grant. Capital Projects	\$ 842,448.00	\$ 1,400.00	\$ 7,967.65	\$ 385,424.00	\$ 2,800.00	\$ 396,191.65	\$ 446,256.35
		\$ 842,448.00	\$ 1,400.00	\$ 7,967.65	\$ 385,424.00	\$ 2,800.00	\$ 396,191.65	\$ 446,256.35
							\$ -	\$ -
							\$ -	\$ -
Expense Total		\$ 30,265,764.49	\$ 2,000,367.58	\$ 16,047,849.06	\$ 1,917,802.89	\$ 4,000,735.16	\$ 21,966,387.11	\$ 8,299,377.38

REQUEST FOR BUDGET TRANSFER UNDER BUDGET OFFICER AUTHORITY I hereby request approval for a transfer of line items and departments within the authority of the city manager, the proposed transfers will still leave sufficient funds in those line items to meet the needs for the balance of this fiscal year ending June 30, 2022. June 2, 2022

Gordon Hargrove 6/2/2022
Gordon Hargrove City Manager

Melanie S. Trexler 6/2/2022
Melanie Trexler Finance Director



CITY OF SOUTHPORT
PROCLAMATION TO CELEBRATE THE ANNIVERSARY OF JUNETEENTH

WHEREAS, President Abraham Lincoln signed the Emancipation Proclamation on January 1, 1863, the first step in abolishing slavery in the United States of America; and

WHEREAS, word about the signing of the Emancipation Proclamation was delayed some two and one – half years, to June 19, 1865, in reaching authorities and African Americans in the South and Southwestern United States; and

WHEREAS, the news reached Texas when Union General Gordon Granger arrived in Galveston Bay with Union troops. It was on June 19, 1865 that he announced: “The people of Texas are informed that, in accordance with a proclamation from the Executive of the United States, all slaves are free.”

WHEREAS, June 19th has a special meaning to African Americans, and is called “JUNETEENTH” combining the words June and Nineteenth, and has been celebrated by the African American community for over 150 years; and

WHEREAS, Juneteenth commemorates African American freedom and celebrates the successes gained through education and greater opportunity; and

WHEREAS, on a larger scale, celebration of Juneteenth reminds each of us of the precious promises of freedom, equality, and opportunity which are at the core of the American Dream; and

NOW, THEREFORE, I, Joseph P. Hatem, Mayor of the City of Southport, North Carolina do hereby declare June 19, 2022 as JUNETEENTH in the City of Southport, North Carolina, and urge all citizens to become more aware of the significance of this celebration in African American History and in the heritage of our nation and city.

Proclaimed this 9th day of June, 2022.

Joseph P. Hatem, M.D., M.P.H.
Mayor, City of Southport



TO: Board of Aldermen
FROM:
DATE: June 9, 2022
SUBJECT: Proclamation of Heroism

Request:

Background:

Staff Recommends:

Possible Motion:

Attachments:

None



CITY OF SOUTHPORT FY 2022-2023 PROPOSED BUDGET

**CITY OF SOUTHPORT
BUDGET FY 2022-2023**

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Dear Mayor and Board of Aldermen,

In this message, I highlight how the proposed \$30.5 million-dollar budget reinforces our commitment to fiscal stewardship, staff, and organizational efficiency. The city's primary focus has been on keeping our community healthy and safe. I feel that this proposed budget represents Southport's spirit of always finding a path forward. As the city cautiously maneuvers away from the COVID-19 pandemic, we must change our focal point from this unprecedented issue that has challenged our organization over the last two years and readjust our focus on investments in our community and our people.

The proposed net operating and capital budget for FY 23 is \$30.5 million, including a General Fund total operating budget of \$10.6 million. The General Fund budget represents a 15 percent increase over FY 22.

The proposed FY 23 Capital Improvement Program totals \$793k.

The FY 23 proposed budget includes a 10-cent property tax increase from the FY 22 adopted tax rate of .2965 per \$100 valuation to .3965 per \$100 valuation to support increases in employee compensation and the addition of much-needed staff to promote organizational efficiency.

The fiscal year 2023 begins July 1, 2022 and ends on June 30, 2023.

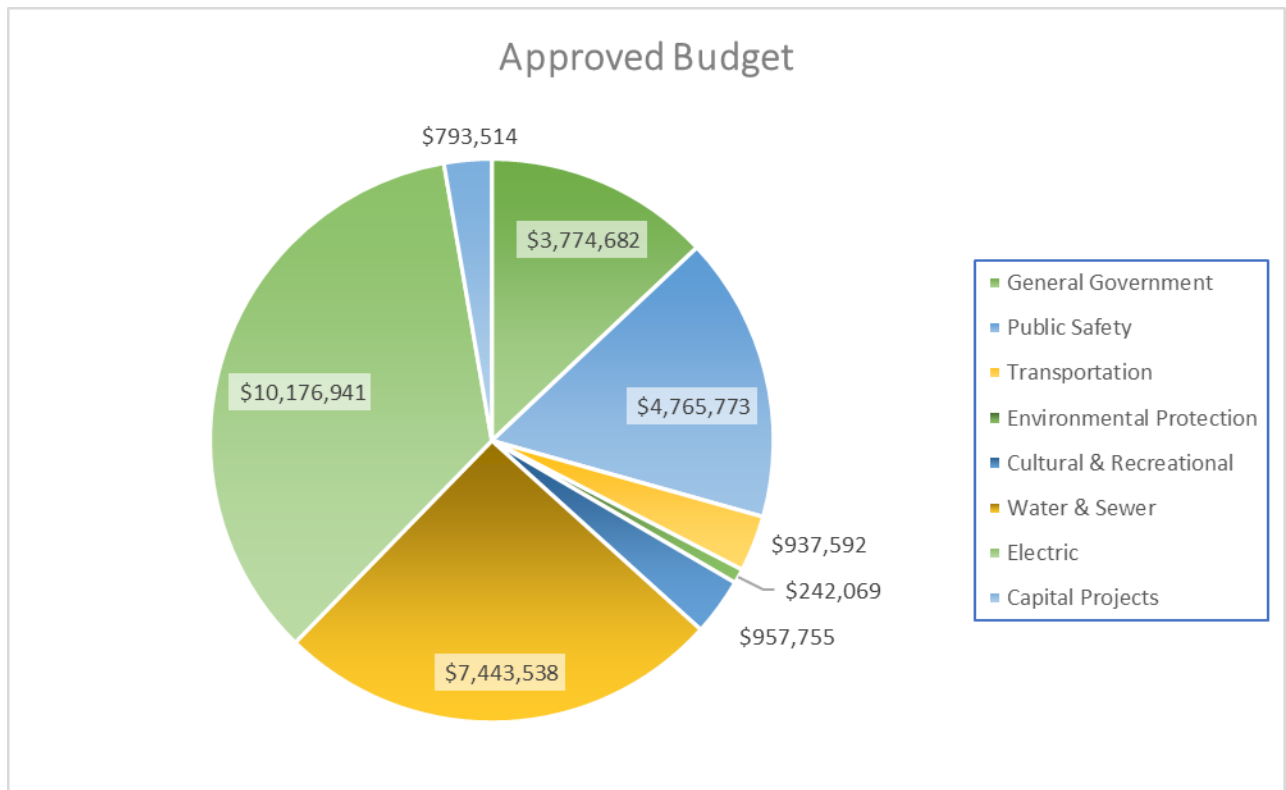
Budget Highlights

The proposed budget recognizes the importance of investing in our greatest asset, our employees. The FY 23 budget proposes adjustments to maintain a competitive compensation and benefits package, including:

- This budget includes the full cost of an 8% Cost of Living Adjustment (COLA) for all full-time employees.
- This budget includes up to a 5 % merit raise for qualified employees.
- This budget provides \$250,386 in support to the Southport Fire Department's EMS services.
- This budget includes the cost of a new street sweeper.

The Proposed Budget for FY 23 reinforces our commitment to fiscal stewardship, operational efficiency, infrastructure improvements, recruitment of key positions, and maintaining current programming and services. Included in the FY23 budget:

- Nine new positions (city engineer, senior planner, human resources director, three new police officer positions, police records specialist, seasonal part-time grounds workers, and a utility specialist).
- Capital Investments in water and sewer infrastructure, roadway repairs, and stormwater mitigation.



REVENUE OUTLOOK

Southport continues to experience growth. Our projected property taxes are \$4.15 million. The budget does assume a 98% collection rate for FY 2023 taxes. This prediction is consistent with the prior year's collection rate.

Our budgeted sales tax revenue is estimated to be \$1.36 million.

Other revenue sources

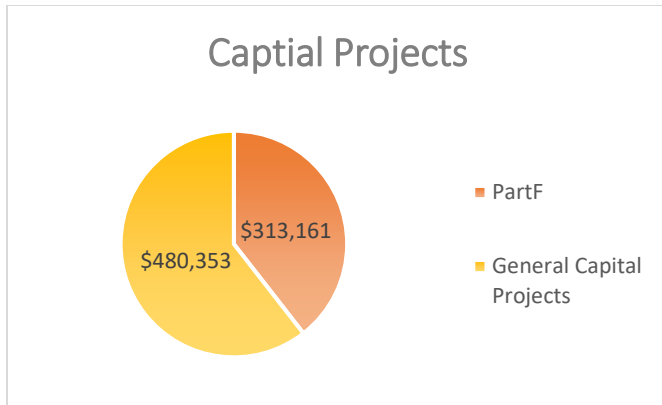
The proposed budget also maintains our highly competitive employee benefits package. Health insurance rates remain stable. In fact, diligent negotiation has resulted in a 2 percent decrease in health insurance rates.

All regular full-time employees are covered under the North Carolina Local Government Employees' Retirement System (NCLGERS). Employees contribute 6% of their annual salary on a tax-deferred basis.

INVESTMENT IN INFRASTRUCTURE

As Southport continues to grow and experiences increases in tourism, maintaining our facilities and infrastructure is essential to maintaining the readiness and the ability to maintain essential services. In FY2023, the city will continue to undertake and consider numerous capital improvement projects, including:

- Street improvement projects;
- Lift station rehabilitations and hydraulic repairs;
- Sidewalk planning and projects;
- The Kingsley pier rebuild; (FEMA)
- Stormwater planning;
- The pedestrian corridor in the Yacht Basin;
- Begin planning and construction of the kayak launch at the end of West West St.;
- Dredging the Yacht Basin planning;
- Shoreline stabilization.



These projects will significantly impact the quality of life for our residents and visitors. They will also have a tremendous impact on life, health, and safety by creating a safer Southport for pedestrians and motorists.

SOLID WASTE AND RECYCLING

Solid waste rate increases, by contract terms, are tied to the Southeastern Consumer Price Index. Household trash rates will increase by 8.8%. There is no expected increase in recycling collection.

CONCLUSION

As you review the proposed investments, please share any follow-up questions. City staff and I appreciate the Mayor and Board of Aldermen's support throughout the budget process. A public hearing will be held on June 9, 2022, at 6 p.m.

Thank you,

Gordon Hargrove
City Manager



BUDGET ORDINANCE-FISCAL YEAR 2022-2023 CITY OF SOUTHPORT

BE IT ORDAINED by the Board of Aldermen of the City of Southport, North Carolina, that, following a duly advertised public hearing, the following annual budget ordinance is adopted to estimate revenues and make appropriations for the financial operations of the City of Southport for the fiscal year beginning July 1, 2022, and ending June 30, 2023.

SECTION I. GENERAL FUND

- A. Anticipated Revenues. The following revenues are estimated to be available in the General Fund for the fiscal year beginning July 1, 2022, and ending June 30, 2023:

Current year's ad valorem taxes	\$	4,148,498
Current year's motor vehicle taxes		193,800
Prior year's taxes		35,000
Penalties and interest of taxes		11,974
Powell Bill Funds		136,000
Franchise taxes		300,000
Occupancy taxes		190,000
Other services		1,256,604
Fire tax fees		1,875,184
Other fire revenues		316,074
Local option sales tax		1,365,000
ABC Distributions		420,000
Rental Revenues		132,500
Other revenues		64,235
Interest on investment		221,000
	\$	10,677,870

- B. Expenditures. The following amounts are hereby appropriated in the General Fund for the expenses of the city government and its activities for the fiscal year beginning July 1, 2022, and ending June 30, 2023:

Board	\$	257,923
Admin		376,516
Finance		447,863
Buildings and Grounds		1,259,311
Garage		336,747
Streets		801,592
Animal Protective Services		119,591
Police		2,078,618
Fire		2,036,066
EMS Rescue		531,498
Development Services		597,322
Parks and Recreation		957,755
Community Building		122,160
Community Relations		376,839
Powell Bill		136,000
Solid Waste		242,069
	\$	10,677,870

SECTION II. ELECTRIC FUND

- A. Anticipated Revenues. The following revenues are estimated to be available in the Electric Fund for the fiscal year beginning July 1, 2022, and ending June 30, 2023:

Sale of Electricity	\$	7,368,100
Utility Sales Tax		515,767
Services Charges		26,460
Interest Earned		315
Miscellaneous Revenues		5,250
Appropriated Fund Balance		<u>2,261,049</u>
	\$	10,176,941

- B. Expenditures. The following amounts are hereby appropriated in the Electric Fund for the expenses of the city government and its activities for the fiscal year beginning July 1, 2022, and ending June 30, 2023:

Total Expenditures	\$	10,176,941
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SECTION III. WATER AND SEWER FUND

- A. Anticipated Revenues. The following revenues are estimated to be available in the Water and Sewer Fund for the fiscal year beginning July 1, 2022, and ending June 30, 2023:

Water Sales	\$	2,055,672
Water/Sewer Tap Fees		75,885
Sewer Development Fees Transfer		693,468
Water Development Fees Transfer		87,515
Services Charges		26,095
Sewer Sales		3,850,000
Miscellaneous Revenues		22,925
Transfer from ARPA VUR		<u>631,977</u>
	\$	7,433,537

- B. Expenditures. The following amounts are hereby appropriated in the Water and Sewer Fund for the expenses of the city government and its activities for the fiscal year beginning July 1, 2022, and ending June 30, 2023:

Total Expenditures	\$	7,433,537
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SECTION IV. SYSTEM DEVELOPMENT FEE FUND

- A. Anticipated Revenues. The following revenues are estimated to be available in the System Development Capital Reserve Fund for the fiscal year beginning July 1, 2022, and ending June 30, 2023:

Sewer Development Fees	\$	693,468
Water Development Fees		<u>87,515</u>
		780,983

- B. Expenditures. The following amounts are hereby appropriated in the System Development Capital Reserve Fund for the fiscal year beginning July 1, 2022, and ending June 30, 2023:

Transfer to Water and Sewer Fund	\$	780,983
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SECTION V. CAPITAL PROJECT ARP FUND

- A. Anticipated Revenues. The following revenues are estimated to be available in the Capital Project ARP Fund for the fiscal year beginning July 1, 2021, and ending June 30, 2023:

ARP Funding	\$	1,263,954
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- B. Expenditures. The following amounts are hereby appropriated in the Capital Project ARP Fund for the fiscal year beginning July 1, 2021, and ending June 30, 2023:

Water and Sewer Reimbursement Transfers	\$	1,263,954
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SECTION VI. CAPITAL PROJECT

- A. Anticipated Revenues. The following revenues are estimated to be available in the Capital Project Fund for the fiscal year beginning July 1, 2021, and ending June 30, 2023:

City of Southport Contributions	\$	1,200,000
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- B. Expenditures. The following amounts are hereby appropriated in the Capital Project Fund for the fiscal year beginning July 1, 2021, and ending June 30, 2023:

Capital Project Cost	\$	1,200,000
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SECTION VII. CAPITAL PROJECT FUND TAYLOR FIELD PART F GRANT Phase 1

- A. Anticipated Revenues. The following revenues are estimated to be available in the Capital Project Fund Taylor Field Part F Grant for the fiscal year beginning July 1, 2020, and ending June 30, 2023:

City of Southport Match	\$	421,224
Part F Grant		<u>421,224</u>
		842,448

- B. Expenditures. The following amounts are hereby appropriated in the Capital Project Fund Taylor Field Part F Grant for the fiscal year beginning July 1, 2020, and ending June 30, 2023:

Construction Cost	\$	842,448
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SECTION VIII. TAX RATE

There is hereby levied, for fiscal year 2022-2023, a tax rate at the rate of \$0.3956 on each one-hundred dollars (\$100) of assessed valuation of property located within the City of Southport for the purpose of raising revenue in the General Fund. The assessed value of property is \$1,069,895,289.

SECTION IX. BUDGET OFFICER AUTHORITY

The City Manager (Budget Officer) is hereby authorized to transfer appropriations within a fund and between funds under the following terms:

- A. He may transfer amounts between appropriations within the same fund, provided that a report of such transfers shall be made no later than the next regular financial report to the Board of Aldermen.
- B. He may authorize temporary transfers of cash among funds as necessary to meet cash flow needs.

All other transfers of funds between appropriations or budget funds shall be accomplished by the Board amendment of this ordinance.

SECTION X. BUDGET IMPLEMENTATION

This ordinance and the supporting budget document shall be the basis of the financial plan for the City of Southport municipal government for the FY 2022-2023 fiscal year. The Budget Officer shall administer the budget and shall ensure the Finance Officer and department heads of the city are provided with sufficient guidance to properly implement this plan. Copies of the budget ordinance shall be furnished to the City Manager and the Finance Officer for their use and direction in the disbursement of funds and to the City Clerk for the official records of the City.

SECTION XII. ADOPTION

This ordinance has been adopted by the Southport Board of Aldermen in regular session on June 9, 2022, upon the motion of Alderman _____, and the second of Alderman _____, with a vote of _____ ayes and _____ noes and shall be effective July 1, 2022.

Joseph P. Hatem, M.D., M.P.H.
Mayor, City of Southport

Dorothy Dutton, City Clerk



CITY OF SOUTHPORT

FY 2022-2023 BUDGET

MASTER FEE SCHEDULE

City of Southport

1029 N. HOWE STREET, SOUTHPORT, NC 28461 |

SOUTHPORT COMMUNITY BUILDING

WEDDINGS-LIVE OAK

(Interior and Exterior)

Non-Taxpayers

Friday-Sunday	\$ 4,000 Per Day
Monday-Thursday	\$ 2,000 Per Day

Taxpayers

Friday-Sunday	\$ 2,000 Per Day
Monday-Thursday	\$ 1,000 Per Day

WEDDINGS-INTRACOASTAL

(Exterior, Restrooms, and Bridal Room)

Non-Taxpayers

Friday-Sunday	\$ 2,000 Per Day
Monday-Thursday	\$ 1,000 Per Day

Taxpayers

Friday-Sunday	\$ 1,000 Per Day
Monday-Thursday	\$ 500 Per Day

CELEBRATIONS OF LIFE

\$75 Per Hour Regardless of Residency

(If reserved less than (30) days prior to the event)

ALL OTHER EVENTS:

Non-Taxpayers

Friday-Sunday	\$ 325 Per Hour
Monday-Thursday	\$ 175 Per Hour

Taxpayers/Non-profits/City Employees

Friday-Sunday	\$ 175 Per Hour
Monday-Thursday	\$ 75 Per Hour

**ANIMAL PROTECTIVE SERVICES
CITY OF SOUTHPORT CODE OF ORDINANCES:
CHAPTER 3-ANIMAL WELFARE**

PERMITS

	<u>TYPE</u>	<u>COST</u>	<u>FREQUENCY</u>
Dog/Cat License:	Spayed/Neutered	\$15.00	Annually
	Unaltered	\$25.00	Annually
	Boarding Fee	\$10.00	Daily
	Dangerous Dog Permit	\$500.00	Annually

PENALTIES & ADMINISTRATIVE FEES

At-Large Dogs	\$50.00	1st Offense
	\$75.00	2nd Offense
	\$100.00	3rd Offense
	\$200.00	4th and subsequent
Redemption Fee	\$50.00	1st Offense
	\$75.00	2nd Offense
	\$100.00	3rd Offense
	\$150.00	4th Offense
Prohibited Acts/Public Nuisance	\$100.00	Each Offense
Abandonment	\$500.00	Each Offense

Violations of any provision of Chapter 3, for which no specific penalty is set, shall subject the offender to a civil penalty in the amount of \$100.00 for each violation which shall be paid within (14) days of receipt of citation.

Each day's continuing violation shall be a distinct and separate offense.

PUBLIC UTILITIES

TAP AND METER FEES

Water Tap with 3/4" Meter	\$1,100.00
Water Tap with 1" Meter	\$1,200.00
New Meter for Existing Tap	\$500.00
Separate Irrigation Tap	\$1,100.00
Split Irrigation (existing 1" Tubing)	\$750.00

METER TAMPERING OFFENSES

1st Offense	\$100.00
2nd Offense	\$500.00
3rd Offense	\$1,000.00

SPECIAL INSTALLATIONS

Short-side Sewer Tap-Staff Install	\$1,500.00
Short-side Sewer Tap-Contractor Install (Builder-hire OR City-hire)	Cost + 10%
Long-side Sewer Tap (Contractor to do bore, but no more road cuts)	Cost + 10%
Sewer taps that require pavement disturbance (Builder is responsible for pavement replacement or cost)	Cost + 10%

OTHER UTILITY FEES:

Utility Account Application	\$35.00
Delinquent Fee	\$35.00
After Hours Reconnection	\$50.00
Credit Card Convenience Fee	\$5.00 Online or Phone (no charge in paid in person)
Returned Check Fee	\$35.00

DEPOSITS:

0-10%	Waived
10.1-20%	\$25 water \$70 sewer \$10 garbage
20.1-100%	\$50 water \$140 sewer \$20 garbage

Waived for existing customer with good credit (no late payments or extensions).

New customers are subject to Experian credit rating and risk rating.

CITY LIMIT RATES FY 22-23
(RATES BASED ON AMOUNT PER 1000 GALLONS)

WATER RESIDENTIAL

BASE	\$25.93
1001-3000 gallons	\$8.31
3001-5000 gallons	\$9.95
5001 gallons & greater	\$11.59

WATER COMMERCIAL

BASE	\$36.75
1000-3000 gallons	\$8.31
3001-5000 gallons	\$9.95
5001 gallons & greater	\$11.59

SEWER RESIDENTIAL

BASE	\$77.00
1001-5000 gallons	\$6.89
5001 gallons & greater	\$8.27

SEWER COMMERCIAL

BASE	\$136.09
1001-5000 gallons	\$13.76
5001 gallons & greater	\$16.51

IRRIGATION

BASE	\$15.00
1-5000 gallons	\$11.94
5001 gallons & greater	\$14.33

OUTSIDE CITY LIMIT RATES FY 22-23
(RATES BASED ON AMOUNT PER 1000 GALLONS)

WATER RESIDENTIAL

BASE	\$42.16
1001-3000 gallons	\$11.29
3001-5000 gallons	\$13.73
5001 gallons & greater	\$16.17

WATER COMMERCIAL

BASE	\$55.13
1001-3000 gallons	\$11.29
3001-5000 gallons	\$13.73
5001 gallons & greater	\$16.17

SEWER RESIDENTIAL

BASE	\$151.22
1001-5000 gallons	\$17.21
5001 gallons & greater	\$20.65

SEWER COMMERCIAL

BASE	\$204.14
1001-5000 gallons	\$20.65
5001 gallons & greater	\$24.78

IRRIGATION

BASE	\$22.50
1-5000 gallons	\$16.47
5001 gallons & greater	\$19.76

ELECTRIC FEES

PREPAY	RESIDENTIAL	COMMERCIAL	charge/kWh
SPRE0	SR0	SC0	\$0.125
SPRE1	SR1	SC1	\$0.115
SPRE2	SR2	SC2	\$0.105
SPRE3	SR3	SC3	\$0.095
SPRE4	SR4	SC4	\$0.085

Base charge Residential	\$23.00
Base charge Commercial	\$25.50
Base charge Prepay	\$26.00

Security Lights		
Rate	Type	Cost
S01	100 W	\$11.75
S05	150 W	\$14.21
S04	250 W	\$24.10
S02	400 W	\$32.41
S03	1000 W	\$45.20
S99	100 W	Contract Light

Rate	Description
SP4	Security Light Only Account
SP15	Small Renewable Generation
SP33	Construction Account

	Base Rate Mo.	Usage (kwh)	CP Demand KW	Excess kw (NCP_CP)
Commercial Demand				
30kW to 100kW	75.00	0.05510	32.72	2.50
Large Commercial Demand				
100kW to 300kW	75.00	0.05780	26.00	4.00

BUILDING INSPECTIONS

Building Valuation

Finished and Unfinished Space (per sf)	ICC Building Valuation Data
Decks (per sf)	\$65.00
Porches (per sf)	\$65.00
Enclosed storage (per sf)	\$100.00
Fences (per linear foot)	\$25.00

Fee Schedule A: Residential Construction

From \$200.01 to \$1,000.00	\$95.00
From \$1,000.01 to \$3,000.00	\$105.00
From \$3,000.01 to \$6,000.00	\$115.00
From \$6,000.01 to \$10,000.00	\$135.00
From \$10,000.01 to \$15,000.00	\$145.00
From \$15,000.01 to \$25,000.00	\$155.00
From \$25,000.02 to \$50,000.00	\$215.00
\$55,000.01 and up	\$335 plus \$80 per thousand over \$50,000.00
Accessory Structures	\$95.00

Fee Schedule B: General Construction

From \$100.00 to \$1,000.00	\$95.00
From \$1,000.01 to \$50,000.00	\$95.00 plus \$6.50 per thousand over \$1,000.01
From \$50,000.01 to \$100,000.00	\$415.00 plus \$5.50 per thousand over \$50,000.01
\$100,000.01 and above	\$755.00 plus \$3.50 per thousand over \$100,000.01

Plumbing Permit Fees

Fixtures, Sewer & Water Connections with other work	\$17.00
Sewer Connection only (Each Building)	\$85.00
Water Service Only (Each Pipe or Water Tap)	\$85.00
Minimum Fee for any Plumbing Permit	\$85.00

Electrical Permit Fees

Residential New Construction (Per Unit)	
Temporary Service Connection	\$85.00
Rough-in	\$85.00
Final	\$85.00
Commercial, Industrial, Institutional	\$215.00 Base Fee up to 50 circuits \$5.00 for each additional
Service Upgrade Residential	\$135.00
Service Upgrade Commercial	\$190.00
Wiring up to 20 Outlets with no service	\$130.00
Wiring over 20 Outlets with no service	\$155.00
Special Circuits	\$85.00

Mechanical Permit Fees

Residential Heating and Cooling Fee	\$85.00 per unit
Commercial Heating and Cooling Fee	\$115.00 per unit
Gas Appliances, Gas Piping Systems	\$85.00
Gas Piping and Up to 3 Appliances	\$85.00 plus \$28.00 for each appliance over 3
Fuel Heater Equipment	\$85.00
Permit Fees for Installation of Blower or Fan	\$85.00

Installation of Tank or Flammable or Combustible Liquids	\$180.00 plus 35 cents per barrel
Fire Extinguisher Systems	\$130.00
Hoods (10 or less sf)	\$95.00
Hoods (10.1-25 sf)	\$105.00
Hoods (25.1-50 sf)	\$110.00
Hoods (50.1-75 sf)	\$140.00
Hoods (75.1-100 sf)	\$165.00
Hoods (Above 100 sf)	\$200.00
Solar Panels	\$130.00
Fee for Not Acquiring Fuel Appliance	\$355.00
Sprinkler Systems	\$355.00 plus \$35.00 per 1000 sf

Other Fees

Mobile Home Fee (per mobile home)	\$265.00
Houses moved (per house moved)	\$265.00
Demolition Fee	\$265.00
Swimming Pools	Based on Schedule for General Construction Costs
Extra/Reinspections	\$85.00
Working Without Permit Fee	2 x basic permit fee, minimum of \$160.00 additional
Completion of Work Without Permit Fee	Basic Permit Fee plus \$300.00 Basic Permit Fee plus \$350.00
Habitual Working Without Permit Fee	\$350.00 fee shall result in a \$1500 fee for subsequent violations
Refunds on Building Permit	80% refunds on unexpired permits at Department Heads Discretion
Renewals on Building Permit	20% of initial fee, not to exceed \$500.00
Failure to Obtain Final Inspection	\$265.00
Commercial Shell Permit Fee	90% of valuation data
Commercial Up-Fit Permit	\$25.00 per sf valuation
Day Care Licensing and Related Inspections	\$85.00

DEVELOPMENT FEES

Rezoning: Less than 3 Acres	\$500.00
Rezoning: 3.01-6.00 Acres	\$1,000.00
Rezoning: 6.01 + Acres	\$1000.00 +\$100/acre
Minor Subdivision: 1-2 lots	\$300.00
Minor Subdivision: 3-7 lots	\$300.00 + \$50/lot
Creation of lots (heirs)	\$100.00
Major Subdivision	\$1,000 + \$100/lot
Master Plan Approval (PUD)	\$1,000 + \$100/acre
Subdivision Exception	\$200.00
PUD Special Use/Land Use Plan	\$2,000.00
PUD Modification (Minor)	\$500.00
PUD Modification (Major)	\$1,000.00
PBG Site Plan Project less than 7,000 sf or One Building	\$500.00
PBG Site Plan Project Greater than 7,000 sf or Multiple Buildings	\$1,500.00
PBG Site Plan Modification	\$1,500.00
PBG Apartments/Townhouses/Condos/Mixed Use Site Plan	\$2,500.00
Conditional Use Permit	\$750.00
Home Occupation	\$250.00
Conditional Use Permit Modification	\$250.00
Variance	\$500.00

Variance Modification	\$250.00
Appeal	\$250.00
Interpretation	\$250.00
Zoning Text Change	\$100.00
Code of Ordinances Change	\$100.00
Zoning Verification Letter	\$100.00
Zoning Compliance Permit	\$100.00
Zoning Compliance Change of Use	\$100.00
Floodplain Development Permit	\$100.00
Flood-zone Determination Letter	\$100.00
Tree Removal Permit (Improved Lot)	Exempt
Tree Removal Permit (Unimproved Lot)	\$50.00
Sign Permit 0-20 SF	\$75.00
Sign Permit > 20 SF	\$100.00
Billboard	\$1,000.00

System Development Fees-beginning July 1, 2022
(also called allocations)

Residential Water: \$4.25 per gallon (400gpd minimum, increases per bedroom)

Total fees based on bedrooms	2 bedrooms \$1,700.00 (400 gpd)
	3 bedrooms \$1,700.00 (400 gpd)
	4 bedrooms \$2,244.00 (528 gpd)

Residential Sewer: \$44.02 per gallon

Total fees based on bedrooms:	2 bedrooms \$10,564.80 (240 gpd)
(120 gpd per bedroom)	3 bedrooms \$15,847.20 (360 gpd)
	4 bedrooms \$21,129.60 (480 gpd)

Any other residential development fees will be calculated as needed.

All commercial system development fees must be calculated by the Public Services Director.

Please call Public Services at (910) 457-7935

FIRE INSPECTION FEES AND SCHEDULE FOR EXISTING BUILDINGS

Inspection schedules of existing buildings shall be in accordance with Section 106 of the N.C. Fire Prevention Code, and shall be conducted no less frequently than described in the schedule below:

<u>OCCUPANCY CLASSIFICATION</u>	<u>INSPECTION FREQUENCY</u>
Public Schools	Every Six Months
Hazardous	Every Year
Institutional	Every Year
High Rise	Every Year
Assembly	Every Year
Residential (Other than one and two family dwellings)	Every Year
Industrial	Every Two Years
Educational (Except Public Schools)	Every Two Years
Foster Care Home (GS 131-D)	Every Two Years
Group Care Home	Every Two Years
Business	Every Three Years
Mercantile	Every Three Years
Storage	Every Three Years
Churches and Synagogues	Every Three Years

SCHEDULED INSPECTION FEE

Under 1,500 square feet	\$50.00
1,500 – 5,000 square feet	\$100.00
5,000 to 10,000 square feet	\$250.00
Over 10,000 square feet	\$300.00 + \$5.00/1,000 square feet
Special Situations (i.e., Outside storage, LP Bulk Storage, No Building)	\$100.00
Foster Care Inspection	\$50.00
Residential	
Footprint of building less than 10,000 square feet	\$50.00
Footprint of building in excess of 10,000 square feet	\$100.00
Tents under 200 square feet (Cooking & Concession)	\$50.00
Tents over 200 square feet	\$100.00

This inspection schedule is intended to meet the requirements of GS 153A-364 and GS 160A-424. Political subdivisions assuming inspection duties as set out in GS 153A-351 and GS 160A-411, shall have a periodic inspection schedule for the purpose of identifying activities and conditions in buildings, structures and premises that pose dangers of fire, explosion, or related hazards. Frequency of inspections of occupancies as mandated by the NC General Statutes shall supersede the above inspection schedule.

(North Carolina State Building Code Volume V, Fire Prevention, Section 106)

PLAN REVIEW AND INSPECTION FEE SCHEDULE

Small plan review < 2,500 square feet	\$50.00 (includes inspection)
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Basic plan review 2,500<10,000 square feet	\$100.00(includes inspection)
Intermediate plan review 10,001–25,000 square feet	\$150.00 (includes 1 inspection)
Complex plan review 25,00 –100,000 square feet	\$200.00 (includes 2 inspections)
Special plan review >100,001 square feet	\$250.00 + \$5.00 per 1,000 square feet (includes 2 inspections)
Small and Basic re-inspection (each trip)	\$50.00
Intermediate re-inspection (each trip)	\$100.00
Complex re-inspection (each trip)	\$100.00
Special re-inspection (each trip)	\$100.00

(North Carolina State Building Code Volume V, Fire Prevention, Section 104.2)

CONSTRUCTION PERMITS

A construction permit must be obtained from the Office of the City of Southport Fire Marshal in the following situations:

3.2.2 – Construction Permits

(Applies to installation of new systems and renovations to existing systems)

Code Section	Description	Permitting Fee
105.7.1	Automatic fire-extinguishing systems	\$100.00 + 2.00 per Nozzle/Head
105.7.2	Compressed Gases	\$100.00
105.7.3	Fire Alarm and Detection Sys./Related equipment	\$100.00 + 2.00 per initiating Device
105.7.4	Fire Pumps and Related Equipment	\$100.00
105.7.5	Flammable and Combustible liquids	\$100.00
105.7.6	Hazardous Materials	\$250.00
105.7.7	Industrial Ovens	\$100.00
105.7.8	L.P./Natural Gas Installation and Mod.	\$100.00
(Applies only to occupancies covered by the N.C. Fire Prevention Code)		
105.7.9	Private Fire Hydrants	\$50.00 per hydrant
105.7.10	Spraying and Dipping	\$50.00
105.7.11	Standpipe Systems	\$100.00 with Sprinkler System \$50.00 W/O Sprinkler System
105.7.12	Temporary Membrane structures, tents and canopies	\$100.00

The code official is authorized to issue construction permits for work as set forth in sections 105.7.1 through 105.7.12.

(North Carolina State Building Code Volume V, Fire Prevention, Section 105.7)

Operational Permits 3.2.1

<u>Code Section</u>	<u>Description</u>	<u>Permitting Fee</u>
105.6.1	Aerosol products	\$50.00
105.6.2	Amusement Buildings	\$100.00
105.6.3	Aviation Facilities	\$100.00
105.6.4	Carnivals and Fairs	\$250.00

105.6.5	Battery Systems	\$50.00
105.6.6	Cellulose Nitrate Film	\$50.00
105.6.7	Combustible Dust-Producing Operations	\$50.00
105.6.8	Combustible Fibers (Except Agriculture)	\$50.00
105.6.9	Compressed Gases	\$100.00
105.6.10	Covered Mall Buildings	\$100.00
105.6.11	Cryogenic Fluids	\$50.00
105.6.12	Cutting and Welding	\$100.00
105.6.13	Dry Cleaning Plants	\$50.00
105.6.14	Exhibits and Trade Shows	\$100.00
105.6.15	Explosives	\$100.00
105.6.16	Fire Hydrants and Valves	\$50.00 each unit
105.6.17(1)	Flammable & Combustible Liquids Pipeline	\$100.00
105.6.17(2)	Flammable & Combustible Liquids Class I Storage	\$100.00
105.6.17(3)	Flammable & Combustible Liquids Class II Storage	\$100.00
105.6.17(4)	Flammable & Combustible Liquids Removal	\$100.00
105.6.17(5)	Flammable & Combustible Liquids production, processing, transportation, storage, dispensed, used	\$100.00
105.6.17 (6)	Install, alter, remove, or abandon flammable or combustible liquid tanks	\$100.00
105.6.17 (7)	Change the contents of a flammable or combustible liquid tank	\$100.00
105.6.17 (8)	Manufacture, process, blend, or refine flammable or combustible liquids	\$100.00
105.6.17 (9)	To engage in the dispensing of liquid fuels into the fuel tanks of motor vehicles at commercial, industrial, governmental, or manufacturing establishments	\$100.00
105.6.17 (10)	To utilize a site for the dispensing of liquid fuels from tank vehicles into the fuel tanks of motor vehicles at commercial, industrial, governmental, or manufacturing establishments	\$100.00
105.6.18	Floor Finishing using Class I or II Liquids	\$100.00
105.6.19	Fruit and Crop Ripening	\$50.00
105.6.20	Fumigation and Thermal insecticidal fogging	\$50.00
105.6.21	Hazardous Materials Storage, Transport, Dispense, Use and Handling	\$100.00
105.6.22	Hazardous Materials Facilities	\$100.00
105.6.23	High-Piled Storage	\$100.00
105.6.24	Hot Work	\$50.00
105.6.25	Industrial Ovens	\$50.00
105.6.26	Lumber Yards and Woodworking Plants	\$50.00
105.6.27	Liquid or Gas fueled vehicles or equipment in assembly buildings	\$50.00
105.6.28	L.P. Gas Bulk Storage	\$100.00
105.6.29	Magnesium	\$50.00
105.6.30	Miscellaneous Combustible Storage	\$50.00
105.6.32	Open Flames and Candles	\$100.00
105.6.33	Organic Coatings	\$50.00
105.6.34	Operation of Places of Assembly	\$100.00
105.6.35	Private fire hydrants removal from service, use or operation	\$50.00 per hydrant
105.6.36	Pyrotechnic special effects materials	\$250.00
105.6.37	Pyroxylin Plastics	\$50.00
105.6.38	Regulated Refrigeration Equipment	\$50.00
105.6.39	Repair Garages and Service Stations	\$50.00

105.6.40 Rooftop Heliports	\$50.00
105.6.41 Spraying or dipping operations	\$50.00
105.6.42 Storage of Scrap Tires and Tire Byproducts	\$100.00
105.6.43 Temporary membrane structures, tents, and canopies	\$100.00
105.6.44 Tire-Rebuilding Plants	\$100.00
105.6.45 Waste Handling	\$100
105.6.46 Wood Products	\$100

**Churches and synagogues shall be exempt from Operational permitting fees
These permits will only be issued during a new construction situation. The permit will be valid for the same period as the inspection schedule in section 106 and the renewal will be the payment of the inspection fee for existing buildings.*

An existing building may be issued an operational permit for the above situations, the permit will be included in the fee for the inspection of an existing building in accordance with section 106.

The code official is authorized to issue operational permits for the operations set forth in sections 105.6.1 through 105.6.46.

(North Carolina State Building Code Volume V, Fire Prevention, Section 105.6)

Civil Penalty Schedule

First Offense	\$100.00
Second Offense	\$300.00
Third and Subsequent Offenses	\$500.00

Any person who shall violate any of the provisions of the N.C. Fire Prevention Code, or fail to comply therewith, or who shall violate or fail to comply with any order made there under, or who shall build in violation of any detailed statement of specifications or plans submitted and approved there under or any certificate or permit issued there under, shall be subject to penalties as specified below as approved by the City of Southport Board of Alderman. These penalties shall be recovered by the City in a Civil Action in the nature of debt if the offender does not pay the penalties within a period of 30 days after the issuance of the notice of violation. The notice of violation shall be in writing, signed by the Fire Marshal and/or the Fire Official charged with the enforcement of the N.C. Fire Prevention Code and shall be delivered or mailed to the offender either at his/her residence or place of business or at the location where the violation occurred. Each day's continuing violation shall be a separate and distinct offense. Any action to recover such penalties may be joined in an action for appropriate equitable remedy, including injunctions and orders of abatement and including an action to recover damages by the City in abating, correcting, limiting, and otherwise dealing with the harmful effects of the offending action. Civil penalties are assessed in accordance with North Carolina G.S. 153A and G.S. 160A.

Violation(s) consisting of locked and/or blocked exits, impedance of the occupants to quickly evacuate a structure or premise, or conditions posing imminent danger to the occupants on or about the premise or Violation(s) of Occupancy Limits established pursuant to the North Carolina State Building and/or Fire Code must be corrected during the time of the inspection if at all possible.

PARKS AND RECREATION

Activity/Facility	City Resident Rate	Non-Resident Rate
Summer Camp	\$85/week	\$95/week
Before/Afterschool	\$50/week	\$60/week
Youth Basketball	\$60	\$70
Aerobics/Fitness	\$40/month	\$50/month
Seniors	Cost of activity	Cost of activity
Special Activities	Cost of the Activity	Cost of Activity + \$10
Jaycee Building	\$150 (4 hour minimum)	\$250 (4 hour minimum)
Senior Building	\$150 (4 hour minimum)	\$250 (4 hour minimum)
Lowe/White Park	\$150 (4 hour minimum)	\$250 (4 hour minimum)
Franklin Square Park	\$150 (4 hour minimum)	\$300 (4 hour minimum)
Caviness Park	\$75 (4 hour minimum)	\$150 (4 hour minimum)
Kingsley Park	\$75 (4 hour minimum)	\$150 (4 hour minimum)
Keziah Park	\$75 (4 hour minimum)	\$150 (4 hour minimum)
Riverwalk	\$75 (4 hour minimum)	\$150 (4 hour minimum)
City Gym	Movie Rental ONLY \$1,000/day	

GENERAL & MISCELLANEOUS FEES

BEER & WINE LICENSE

BEER

On Premise: \$15.00
Off Premise: \$5.00

WINE

On Premise: \$15.00
Off Premise: \$10.00

ITINERANT/PEDDLERS PERMIT \$50.00

TAXICAB PERMIT \$100.00

GOLF CART PERMIT \$25.00

ENGINEERING OR CONSULTING Up to \$75,000

(If the City has to contract with an engineering firm or consultant for the review or planning of any project with the City limits or the Extra-territorial jurisdiction)

INFORMATION REQUESTS:

Digital: No fee if delivered via email, or a flash drive is provided.
Paper: \$0.20 per copy

OTHER COPIES:

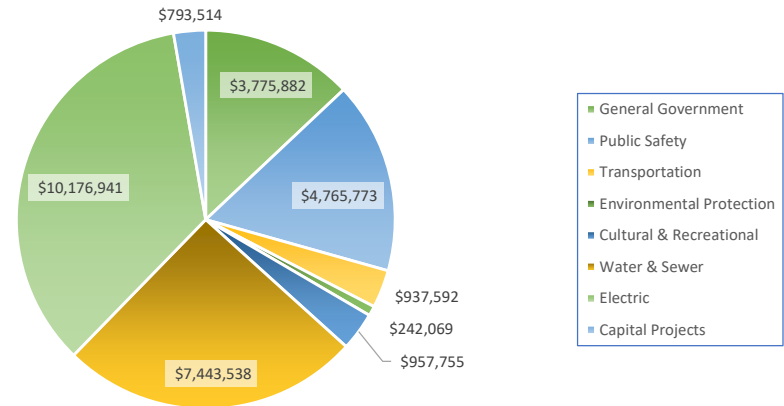
Standard Size/Graphics: \$0.20 per copy
Ledger Size/Heavy Graphics: \$0.50 per copy

City of Southport
Budget Worksheets 2022-23

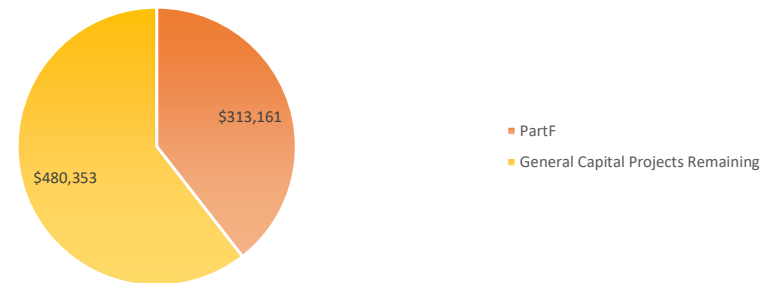
General Government	Approved Budget
Board	\$ 257,923
Administration	\$ 376,516
Finance	\$ 447,864
Buildings & Grounds	\$ 1,260,511
Development Services	\$ 597,322
Community Relations	\$ 376,839
Community Building	\$ 122,160
City Garage	\$ 336,747
General Government	\$ 3,775,882
Public Safety	Approved Budget
Police	\$ 2,078,618
Fire & Rescue	\$ 2,567,564
Animal Services	\$ 119,591
Public Safety	\$ 4,765,773
Transportation	Approved Budget
Streets	\$ 801,592
Powell Bill	\$ 136,000
Transportation	\$ 937,592
Environmental Protection	Approved Budget
Solid Waste	\$ 242,069
Environmental Protection	\$ 242,069
Cultural & Recreational	Approved Budget
Parks & Recreation	\$ 957,755
Cultural & Recreational	\$ 957,755
Water & Sewer	Approved Budget
Water & Sewer	\$ 7,443,538
Electric	Approved Budget
Electric	\$ 10,176,941
Capital Projects	Approved Budget
PartF	\$ 313,161
General Capital Projects Remaining	\$ 480,353
Capital Projects	\$ 793,514
Other Funds	
ARPA Reimbursement Fund	\$ 631,977
System Development Fee	\$ 780,984
Total Other Funds	\$ 1,412,961
Total Budget	\$ 30,506,025
Total General Fund	\$ 10,679,070

General Government Explanations

Approved Budget



Capital Projects



City of Southport
Budget Worksheets 2022-23

Account Number	Description	2021 Actual	2022 8mos. Actual	2022 Estimated Actuals	Requested	Proposed 5% Increase	Approved	Adopted
	Revenues							
10-00-3100-1100	Taxes Current Year	\$3,023,399.40	\$3,000,380.00	\$3,061,296.01	\$3,100,000.00	\$3,624,248.96	\$4,148,498.00	\$0.00
10-00-3100-1200	Motor Vehicles Tax Collections	\$169,501.10	\$164,567.00	\$134,507.40	\$170,000.00	\$170,000.00	\$193,800.00	\$0.00
10-00-3100-1700	Interest/Penalties -Taxes	\$11,667.28	\$10,767.00	\$9,699.09	\$11,305.35	\$11,305.35	\$11,305.00	\$0.00
10-00-3100-1710	Motor Vehicle Interest	\$682.72	\$637.00	\$606.10	\$668.85	\$668.85	\$669.00	\$0.00
10-00-3102-0000	Taxes Prior Years	\$28,103.85	\$30,000.00	\$26,808.84	\$35,000.00	\$35,000.00	\$35,000.00	\$0.00
10-00-3230-0000	Local Option Sales Tax	\$1,239,610.90	\$1,000,000.00	\$1,150,036.58	\$1,365,000.00	\$1,365,000.00	\$1,365,000.00	\$0.00
10-00-3260-0000	Priviledge Licenses	\$1,080.00	\$1,000.00	\$22.50	\$1,050.00	\$1,050.00	\$1,050.00	\$0.00
10-00-3260-0800	Itinerant/Peddler Permit	\$50.00	\$0.00	\$0.00	\$0.00	\$11,880.00	\$11,880.00	\$0.00
10-00-3322-0000	Beer & Wine Tax	\$15,201.75	\$18,000.00	\$0.00	\$18,900.00	\$18,900.00	\$18,900.00	\$0.00
10-00-3324-0000	Utility Franchise Tax	\$384,684.91	\$366,000.00	\$281,398.05	\$300,000.00	\$300,000.00	\$300,000.00	\$0.00
10-00-3420-0200	FEMA Reimbursement	\$1,130,916.19	\$0.00	\$424,190.34	\$221,000.00	\$221,000.00	\$221,000.00	\$0.00
10-00-3810-0000	Interest Earned	\$14,393.25	\$40,000.00	\$9,070.56	\$12,000.00	\$12,000.00	\$12,000.00	\$0.00
10-00-3833-0005	Donations	\$15,715.00	\$22,240.00	\$5,400.00	\$4,000.00	\$4,000.00	\$4,000.00	\$0.00
10-00-3833-0100	Forestry Committee Donations	\$700.00	\$700.00	\$750.00	\$700.00	\$700.00	\$700.00	\$0.00
10-00-3835-0000	Sale Of Fixed Assets	\$28,451.84	\$150,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10-00-3836-0000	Commuity Garden	\$1,320.00	\$1,500.00	\$1,890.00	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00
10-00-3837-0000	Southport ABC Distribution	\$486,847.05	\$400,000.00	\$355,097.38	\$420,000.00	\$420,000.00	\$420,000.00	\$0.00
10-00-3839-0100	Miscellaneous Revenues	\$53,916.96	\$10,000.00	\$3,543.10	\$10,500.00	\$10,500.00	\$10,500.00	\$0.00
10-00-3839-0200	Insurance Recovery	\$92,406.04	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10-00-3991-0000	Appropriated Fund Balance	\$0.00	\$84,705.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10-06-3210-0000	Civil Penalties	\$950.00	\$100.00	\$225.00	\$105.00	\$105.00	\$105.00	\$0.00
10-06-3220-0000	Pet license & tags	\$765.53	\$0.00	\$1,322.46	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00
10-06-3833-0005	Donations Animal Care	\$2,329.61	\$3,000.00	\$0.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00
10-10-3437-0600	Misc. Receipts/Police Dept.	\$476.12	\$350.00	\$220.50	\$0.00	\$0.00	\$0.00	\$0.00
10-10-3437-0601	Police Shop with a Cop	\$7,830.11	\$8,500.00	\$36,129.00	\$10,000.00	\$10,000.00	\$10,000.00	\$0.00
10-10-3437-0602	Golf Cart Fees	\$8,150.00	\$5,000.00	\$6,375.00	\$5,250.00	\$5,250.00	\$5,250.00	\$0.00
10-10-3838-0000	ABC Revenue for Law Enf.	\$123,068.85	\$25,000.00	\$23,981.93	\$25,000.00	\$25,000.00	\$25,000.00	\$0.00
10-11-3400-0000	Fire Dept Loan	\$0.00	\$0.00	\$636,000.00	\$0.00	\$0.00	\$0.00	\$0.00
10-11-3434-0100	Fire District Fees	\$1,288,088.56	\$1,280,754.00	\$1,434,574.10	\$1,875,184.00	\$1,875,184.00	\$1,875,184.00	\$0.00
10-11-3434-0200	Duke Ennergy For Fire Dept	\$50,000.00	\$75,000.00	\$0.00	\$75,000.00	\$75,000.00	\$75,000.00	\$0.00
10-11-3434-0300	Misc. Grants For Fire Dept	\$16,651.88	\$75,000.00	\$48,054.42	\$150,000.00	\$150,000.00	\$150,000.00	\$0.00
10-11-3434-0400	Fire Response Fees	\$15,415.06	\$20,000.00	\$65,718.48	\$20,000.00	\$20,000.00	\$20,000.00	\$0.00
10-11-3434-0500	Fire - Miscellaneous Revenue	\$322,000.00	\$30,000.00	\$0.00	\$40,000.00	\$40,000.00	\$40,000.00	\$0.00
10-11-3434-0700	Fire Inspections & Permit Fees	\$14,530.00	\$21,000.00	\$6,240.00	\$10,000.00	\$10,000.00	\$10,000.00	\$0.00
10-12-3437-0500	Rescue Squad Fees	\$211,785.75	\$230,000.00	\$177,148.13	\$180,000.00	\$180,000.00	\$180,000.00	\$0.00
10-11-3810-0000	Interest Income Fire Dept	\$0.00	\$0.00	\$45.45	\$0.00	\$0.00	\$0.00	\$0.00
10-11-3839-0600	Misc. Fire Dept Receipts	\$0.00	\$0.00	\$3,750.00	\$0.00	\$0.00	\$0.00	\$0.00
10-40-3220-0000	Civil Penalties	\$150.00	\$500.00	\$0.00	\$525.00	\$525.00	\$525.00	\$0.00
10-40-3343-0000	Inspection Permits	\$489,313.65	\$450,000.00	\$606,431.10	\$700,000.00	\$700,000.00	\$700,000.00	\$0.00
10-40-3343-0100	Home Owners Recovery Fund	\$1,010.00	\$900.00	\$1,215.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00

City of Southport
Budget Worksheets 2022-23

10-40-3343-0300	Re-Inspection Fees	\$1,275.00	\$1,500.00	\$765.00	\$500.00	\$500.00	\$500.00	\$0.00
10-40-3343-0400	Planning & Zoning Fees	\$34,205.00	\$14,000.00	\$22,921.50	\$20,000.00	\$20,000.00	\$20,000.00	\$0.00
10-80-3410-0100	Boat Dock Fema Golden Leaf	\$13,350.00	\$132,104.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10-80-3410-0200	City Pier FEMA	\$0.00	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10-80-3410-0300	Land & Water Conservation Gran	\$0.00	\$75,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10-80-3437-0700	Rent Recreation Facilities	\$125.00	\$7,400.00	\$3,967.50	\$7,500.00	\$7,500.00	\$7,500.00	\$0.00
10-80-3612-0000	Recreation Programs Receipts	\$13,450.00	\$25,000.00	\$28,634.46	\$25,000.00	\$25,000.00	\$25,000.00	\$0.00
10-80-3612-0200	Parks & Recreation Donations	\$50.00	\$1,600.00	\$2,287.50	\$1,680.00	\$1,680.00	\$1,680.00	\$0.00
10-81-3834-0000	Community Bldg Rental	-\$12,462.50	\$71,250.00	\$118,505.63	\$125,000.00	\$125,000.00	\$125,000.00	\$0.00
10-82-3270-0000	Local Occupancy Tax	\$166,601.20	\$120,000.00	\$219,221.48	\$190,000.00	\$190,000.00	\$190,000.00	\$0.00
10-82-3617-0000	Tourism Special Events	\$0.00	\$5,000.00	\$0.00	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00
10-82-3834-0200	Garrison House Rentals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
10-82-3834-0300	Tourism - Misc Revenue	\$1,670.00	\$1,500.00	\$42,300.00	\$7,500.00	\$7,500.00	\$7,500.00	\$0.00
10-82-3839-0501	Tourism - Visitor Center Sales	\$0.00	\$0.00	\$337.50	\$0.00	\$0.00	\$0.00	\$0.00
10-96-3325-0000	Solid Waste Disposal Tax	\$2,720.62	\$2,000.00	\$3,389.97	\$2,100.00	\$2,100.00	\$2,100.00	\$0.00
10-96-3500-0000	Refuse Revenue	\$267,391.66	\$273,000.00	\$281,885.91	\$286,650.00	\$286,650.00	\$286,650.00	\$0.00
20-20-3316-0000	NC Powell Bill Funds	\$108,439.05	\$108,500.00	\$191,817.72	\$136,000.00	\$136,000.00	\$136,000.00	\$0.00
20-20-3831-0000	Interest Earned	\$260.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
20-20-3991-0000	Appropriated Fund Balance	\$0.00	\$77,418.81	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
21-11-3290-0000	Interest Earned	\$87.26	\$70.00	\$45.18	\$73.50	\$73.50	\$74.00	\$0.00
21-11-3434-8400	Southport Firemen's Revenues	\$7,601.00	\$20,000.00	\$3,619.55	\$21,000.00	\$21,000.00	\$21,000.00	\$0.00
	Total General Fund			\$9,431,445.42	\$9,593,691.70	\$10,129,820.66	\$10,677,870.00	\$0.00
30-93-3420-0503	FEMA Grant	\$279,807.81	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
30-93-3710-0000	Sale Of Electricity	\$7,079,656.77	\$7,017,238.00	\$7,511,643.45	\$7,368,099.90	\$7,368,099.90	\$7,368,099.90	\$0.00
30-93-3720-0100	Utility Sales Tax	\$495,368.20	\$491,207.00	\$522,350.36	\$515,767.35	\$515,767.35	\$515,767.35	\$0.00
30-93-3720-0300	Service Charges	\$4,135.00	\$3,000.00	\$1,735.50	\$3,150.00	\$3,150.00	\$3,150.00	\$0.00
30-93-3720-0326	Electric late Charges	\$11,731.86	\$10,000.00	\$13,546.74	\$10,500.00	\$10,500.00	\$10,500.00	\$0.00
30-93-3720-0327	Electric Meter Tampering	\$8,820.00	\$7,000.00	\$10,852.50	\$7,350.00	\$7,350.00	\$7,350.00	\$0.00
30-93-3720-0330	Electric Agreements	\$225.00	\$200.00	\$840.00	\$210.00	\$210.00	\$210.00	\$0.00
30-93-3720-0331	Electric Reconnect/Disconnect	\$6,145.30	\$5,000.00	\$7,525.28	\$5,250.00	\$5,250.00	\$5,250.00	\$0.00
30-93-3831-0000	Interest Earned	\$17,689.07	\$300.00	\$115.14	\$315.00	\$315.00	\$315.00	\$0.00
30-93-3835-0000	Sale Of Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
30-93-3839-0000	Miscellaneous Revenues	\$21,154.26	\$5,000.00	\$13,825.50	\$5,250.00	\$5,250.00	\$5,250.00	\$0.00
30-93-3839-0100	NC DOT Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
30-93-3991-0000	Appropriated Fund Balance	\$0.00	\$43,048.93	\$0.00	\$1,419,906.00	\$1,419,906.00	\$2,261,048.75	\$0.00
					\$9,335,798.25	\$9,335,798.25	\$10,176,941.00	\$0.00
31-91-3350-0400	Water Inventory Asset Grant	\$0.00	\$0.00	\$79,462.50	\$0.00	\$0.00	\$0.00	\$0.00
31-91-3720-0000	Water Sales	\$1,735,368.05	\$1,957,783.00	\$1,631,804.54	\$2,055,672.15	\$2,055,672.15	\$2,055,672.00	\$0.00
31-91-3720-0100	Water/Sewer Tap Fees	\$57,000.00	\$43,700.00	\$61,509.00	\$45,885.00	\$45,885.00	\$75,885.00	\$0.00
31-91-3720-0400	Service Charges	\$37,495.39	\$24,852.00	\$34,597.65	\$26,094.60	\$26,094.60	\$26,095.00	\$0.00

City of Southport
Budget Worksheets 2022-23

31-91-3740-0000	Sewer Sales	\$3,082,916.27	\$2,882,058.00	\$3,245,949.05	\$3,850,000.00	\$3,850,000.00	\$3,850,000.00	\$0.00
31-91-3780-0000	Transfer From System Dev Cap	\$759,172.00	\$743,794.00	\$1,298,085.00	\$780,983.70	\$780,983.70	\$780,984.00	\$0.00
31-91-3780-1000	Transfer From ARPA	\$0.00	\$1,263,954.06	\$631,977.03	\$631,977.00	\$631,977.00	\$631,977.00	\$0.00
31-91-3831-0000	Interest Earned						\$0.00	\$0.00
31-91-3835-0000	Sale of Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
31-91-3839-0000	Miscellaneous Revenues	\$17,654.55	\$21,833.00	\$1,276.23	\$22,924.65	\$22,924.65	\$22,925.00	\$0.00
31-91-3991-0000	Appropriated Fund Balance	\$0.00	\$51,339.81	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		\$5,689,606.26	\$6,989,313.87	\$6,984,661.00	\$7,413,537.10	\$7,413,537.10	\$7,443,538.00	\$0.00
32-92-3720-0200	Sewer Development Fees	\$0.00	\$660,446.00		\$693,468.30	\$693,468.30	\$693,468.30	\$0.00
32-92-3720-0300	Water Development Fees	\$0.00	\$83,348.00		\$87,515.40	\$87,515.40	\$87,515.40	\$0.00
		\$0.00	\$743,794.00	\$0.00	\$780,983.70	\$780,983.70	\$780,983.70	\$0.00
42-42-3910-0100	Part F Grant	\$0.00	\$421,224.00	\$108,063.00	\$313,161.00	\$313,161.00	\$313,161.00	\$0.00
42-42-3970-0000	Transfer in from other funds	\$0.00	\$421,224.00	\$421,224.00	\$0.00	\$0.00	\$0.00	\$0.00
					\$313,161.00	\$313,161.00	\$313,161.00	\$0.00
50-50-3910-0100	Arp Grant Revenue	\$0.00	\$1,263,954.06	\$631,977.03	\$631,977.03	\$631,977.03	\$631,977.03	\$0.00
50-50-3970-0000	Transfer in from Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
					\$631,977.03	\$631,977.03	\$631,977.03	\$0.00
23-23-	Capital Project Fund Remaing						\$ 480,354	
	Total Budget Revenues				\$28,069,148.78	\$28,605,277.74	\$30,504,824.73	\$0.00

City of Southport
Budget Worksheets 2022-23

	2021 Actual	2022 8 Mos. Actual	2022 Budget	2022 Estimated Actual	Requested	Proposed	Approved	Adopted
Totals								
Board	162,627	98,533	344,909	137,220	170,131	170,131	257,923	-
Admin	2,193,734	315,770	357,112	364,535	382,691	382,691	376,516	-
Finance	258,305	201,061	304,258	282,172	347,501	347,501	447,863	-
Buildings & Grounds	678,277	602,362	1,070,627	854,120	1,232,418	1,232,418	1,260,511	-
Garage	238,312	159,269	272,602	226,329	329,259	329,259	336,747	-
Streets	461,737	284,892	506,967	389,527	816,469	816,469	801,592	-
Animal Protective Services	90,508	68,481	106,297	96,795	119,591	118,391	119,591	-
Police	1,329,907	956,000	1,610,302	1,336,112	2,136,401	2,136,401	2,078,618	-
Fire	2,032,053	2,360,911	2,700,264	3,344,880	2,170,184	2,037,562	2,036,066	-
Rescue					531,498	531,498	531,498	
Development Services	403,660	290,132	450,311	406,985	594,941	594,941	597,322	-
Parks & Recreation	523,885	318,624	787,114	426,698	951,906	951,906	957,755	-
Community Building	37,386	53,005	153,461	78,531	122,160	122,160	122,160	-
Tourism	248,545	172,326	296,492	240,953	376,839	376,839	376,839	-
Powell Bill	58,134	32,248	185,919	48,371	136,000	136,000	136,000	-
Solid Waste	275,276	184,660	280,917	242,069	242,069	242,069	242,069	-
	8,992,345	6,098,274	9,427,551	8,475,298	10,660,058	10,526,236	10,679,070	
Water & Sewer	4,737,838	2,452,044	5,725,360	3,325,373	7,414,537	7,414,537	7,443,538	-
Electric	6,962,037	4,307,210	7,634,404	6,278,075	9,367,890	9,367,890	10,176,941	-
	20,692,220	12,857,528	22,787,314	18,078,746	27,442,486	27,308,664	28,299,548	-

City of Southport
Budget Worksheets 2022-23

Account Number	Description	2021 Actual	2022 8 mos. Actual	2022 Budget	2022 Estimated 12 mos	Requested	Proposed	Approved	Adopted
00	Board								
10-00-4110-0000	Full-time Employees	26,730	20,092	26,730	26,797	27,000	27,000	27,000	-
10-00-4110-0900	F.I.C.A.	1,969	1,538	2,045	2,085	2,066	2,066	2,066	-
10-00-4110-1100	Health/Life/Dental Insurance	2,093	(3,226)	700	4,840	735	735	735	-
10-00-4110-1400	Workers Compensation Insurance	181	(5)	200	8	675	675	675	-
10-00-4110-1800	Professional Fees	37,278	13,974	30,000	16,776	35,000	35,000	35,000	-
10-00-4110-2600	Departmental Supplies	13,405	10,416	6,000	12,804	13,000	13,000	13,000	-
10-00-4110-3100	Training & Travel	228	6,319	16,000	9,388	16,800	16,800	16,800	-
10-00-4110-3900	Other Services	797	-	500	-	525	525	525	-
10-00-4110-4400	Contract Services	65,662	31,930	30,000	43,485	35,000	35,000	100,000	-
10-00-4110-4500	Insurance and Bonding	2,214	3,782	3,800	3,800	3,990	3,990	3,990	-
10-00-4110-5500	Capital Outlay - Other	-	9,492	11,000	14,238	-	-	-	-
10-00-4110-5600	Capital Outlay - Weather tower	-	-	19,740	-	19,740	19,740	19,740	-
10-00-4110-6000	Donations	12,070	-	12,000	-	12,600	12,600	22,600	-
10-00-4110-6800	Election Expense	-	4,221	3,000	3,000	3,000	3,000	5,000	-
10-00-4110-9700	Contingency	-	-	183,194	-	-	-	10,792	-
00	Board	162,627	98,533	344,909	137,220	170,131	170,131	257,923	-

City of Southport
Budget Worksheets 2022-23

Board Explanations		
10-00-4110-0000	Full-time Employees	6 Board members receive (\$1,000) for monthly meeting and Mayor receives (\$750) per month. Cost is split 1/3 between the water & sewer, general and electric funds.
10-00-4110-0900	F.I.C.A.	7.65 percent of wages
10-00-4110-1100	Health/Life/Dental Insurance	Life insurance for board members provided.
10-00-4110-1300	Unemployment Reserve	
10-00-4110-1400	Workers Compensation Ins.	Workers compensation insurance with NCLM.
10-00-4110-1700	Other Personnel Costs	
10-00-4110-1800	Professional Fees	1/3 audit, Attorney Fees
10-00-4110-2600	Departmental Supplies	School of Government materials, office supplies
10-00-4110-3100	Training & Travel	Participation in local government conferences and seminars (NCLM, NCBIWA, SOG, Town Hall Day)
10-00-4110-3300	Utilities	Share of City Hall utilites
10-00-4110-3900	Other Services	NCLM membership fees
10-00-4110-4400	Contract Services	Web site hosting (\$2,400); grant writing (\$20,000); municipal code updates, services (\$2,000); IT services, Electronic agenda software (\$2,400), preservation of minute books, other engineering fees and impact studies
10-00-4110-4500	Insurance and Bonding	Public officials liability insurance
10-00-4110-5500	Capital Outlay - Other	
10-00-4110-6000	Donations	(\$2,000) Brunswick Family Assistant ; (\$10,000) Southport Elementary School from ABC Distributions, (\$10,000) transfer for Neighbor 4 Neighbor Program
10-00-4110-6800	Election Expense	
10-00-4110-9700	Contingency	Expected contribution to General Fund Balance

City of Southport
Budget Worksheets 2022-23

Account Number	Description	2021 Actual	2022 8 mos. Actual	2022 Budget	2022 Estimated 12 mos	Requested	Proposed	Approved	Adopted
01	Administration								
10-01-4120-0000	Full-time Employees	115,624	93,968	77,897	80,274	84,782	84,782	84,782	-
10-01-4120-0001	Employee Overtime	600	278	4,125	417	2,999	2,999	2,999	-
10-01-4120-0700	401K Retirement Supplement	5,714	4,649	4,101	3,940	4,389	4,389	4,389	-
10-01-4120-0900	F.I.C.A.	8,720	7,017	5,959	6,058	6,715	6,715	6,715	-
10-01-4120-1000	LGERS Retirement	11,666	10,583	9,383	9,026	10,534	10,534	10,534	-
10-01-4120-1100	Health/Life/Dental Insurance	31,659	19,910	16,801	18,029	6,178	6,178	6,178	-
10-01-4120-1300	Unemployment Reserve	-	-	-	-	-	-	-	-
10-01-4120-1400	Workers Compensation Insurance	1,344	2,665	3,116	2,154	3,272	3,272	3,272	-
10-01-4120-2500	Vehicle Supplies	16,867	763	1,000	204	3,150	3,150	3,150	-
10-01-4120-2600	Departmental Supplies	9,971	15,400	10,000	20,458	15,000	15,000	15,000	-
10-01-4120-3100	Travel & Training Admin	1,514	5,535	7,500	7,219	10,000	10,000	10,000	-
10-01-4120-3200	Communications	4,019	3,185	4,500	4,215	5,481	5,481	5,481	-
10-01-4120-3300	Utilities	7,988	4,390	9,000	5,783	9,450	9,450	9,450	-
10-01-4120-3400	Emergency Preparedness	622,447	13,057	50,000	13,484	52,500	52,500	52,500	-
10-01-4120-3900	Other Services	1,478	-	3,000	-	3,150	3,150	3,150	-
10-01-4120-4400	Contract Services	30,459	7,562	25,000	9,155	26,250	26,250	26,250	-
10-01-4120-4500	Insurance & Bonding	5,542	5,971	6,000	8,957	6,300	6,300	6,300	-
10-01-4120-5400	Capital Outlay - Vehicle	-	8,109	7,000	6,068	14,175	14,175	8,000	-
10-01-4120-7100	Debt Service	118,122	112,730	112,730	169,095	118,367	118,367	118,367	-
10-01-4120-9600	Transfer to Other Funds	1,200,000	-	-	-	-	-	-	-
01	Administration	2,193,734	315,770	357,112	364,535	382,691	382,691	376,516	-

City of Southport
Budget Worksheets 2022-23

Administration		
10-01-4120-0000	Full-Time Employees	City Manager and City Clerk salaries split 1/3 general fund, electric and water and sewer.
10-01-4120-0700	401K Retirement	Employer 401K contribution
10-01-4120-0900	F.I.C.A.	FICA payroll taxes
	Retirement	
10-01-4120-1001	Health/Life/Dental Insurance	
10-01-4120-1100	Unemployment Reserve	State mandated employment reserve
10-01-4120-1300	Workers Compensation	Workers compensation insurance
10-01-4120-2100	Uniforms	pants, shirts, protective shoes, jackets
10-01-4120-2500	Vehicle Supplies	gas and supplies
10-01-4120-2600	Departmental Supplies	Office supplies, agenda folders and dividers, plaques and certificates, minute books ;
10-01-4120-3100	Travel & Training	Manager conferences, municipal clerk seminars, NCLM conference, COG and regional meetings, other travel
10-01-4120-3200	Communications	Share of telephone/internet service at city hall; city manager cell phone; postage
10-01-4120-3300	Utilities	Share of water, sewer, and electric service for city hall
	Hurricane Preparedness	Preparation materials for Emergencies
10-01-4120-3900	Other Services	Special events, holiday decorations, flowers, catering, ID badges, employee relations, health fair,
10-01-4120-4400	Contract Services	Web posting service for governing board minutes , IT consulting 10000, attorney fees,
10-01-4120-4500	Capital Purchases Under	
10-01-4120-5100	Capital Outlay - Vehicles	1 Leased vehicles,
10-01-4120-7100	Debt Service	Annual Payments Fire Station

City of Southport
Budget Worksheets 2022-23

Account Number	Description	2021 Actual	2022 8 mos. Actual	2022 Budget	2022 Estimated 12 mos	Requested	Proposed	Approved	Adopted
02	Finance								
10-02-4140-0000	Full-time Employees	120,769	87,605	129,234	124,979	141,186	141,186	169,171	-
10-02-4140-0001	Employee Overtime	1,424	873	2,400	1,296	2,996	2,996	2,996	-
10-02-4140-0200	Part-time Employees	-	-	-	-	-	-	28,600	-
10-02-4140-0700	401K Retirement Supplement	5,985	4,572	6,582	6,535	7,209	7,209	8,608	-
10-02-4140-0900	F.I.C.A.	9,079	6,775	10,070	9,685	11,030	11,030	15,359	-
10-02-4140-1000	LGERS Retirement	12,181	10,357	14,980	14,798	17,302	17,302	20,935	-
10-02-4140-1100	Health/Life/Dental Insurance	31,172	17,215	36,492	25,423	11,999	11,999	30,000	-
10-02-4140-1300	Unemployment Reserve	-	-	-	-	-	-	-	-
10-02-4140-1400	Workers Compensation Insurance	800	804	1,000	1,206	3,605	3,605	5,019	-
10-02-4140-2600	Departmental Supplies	12,684	10,671	18,000	14,420	18,900	18,900	18,900	-
10-02-4140-3100	Training & Travel	4,943	6,039	10,000	9,058	12,000	12,000	12,000	-
10-02-4140-3200	Communications	7,164	6,911	6,800	8,706	7,140	7,140	7,140	-
10-02-4140-3300	Utilities	2,998	1,831	3,000	2,276	3,150	3,150	3,150	-
10-02-4140-3901	Community Garden Expenses	970	1,905	4,000	2,818	4,200	4,200	4,200	-
10-02-4140-4400	Contract Services	16,844	14,868	31,700	15,741	60,285	60,285	60,285	-
10-02-4140-4410	Property Tax Fees	22,741	21,720	22,000	31,856	23,100	23,100	23,100	-
10-02-4140-4411	Motor Vehicle Fees	6,618	5,136	6,000	7,703	6,300	6,300	6,300	-
10-02-4140-4500	Insurance & Bonds	1,930	3,782	2,000	5,673	2,100	2,100	2,100	-
10-02-4140-5100	Capital Purchases Equipment	-	-	-	-	-	-	15,000	-
10-02-4140-5900	Capital Outlay - Facilities	-	-	-	-	15,000	15,000	15,000	-
02	Finance	258,305	201,061	304,258	282,172	347,501	347,501	447,863	-

City of Southport
Budget Worksheets 2022-23

Finance		
10-02-4140-0000	Full-time Employees	8 Full-time employees, split 1/3 to each electric, water & sewer, general fund.
10-02-4140-0200	Part-time Employees	2 Part-time receptionist transferred from Police Department
10-02-4140-0700	401K Retirement Supplement	Employer 401K contribution 5%
10-02-4140-0900	F.I.C.A.	7.65 percent of wages
10-02-4140-1000	LGERS Retirement	Local Government Retirement System
10-02-4140-1100	Health/Life/Dental Insurance	Group Insurance provided to full-time employees
10-02-4140-1300	Unemployment Reserve	
10-02-4140-1400	Workers Compensation Insurance	Workers compensation insurance with NCLM.
10-02-4140-2600	Departmental Supplies	Office and custodial supplies, bank charges, copier usage and postage expense, membership dues Office 365, Fixed Asset Software
10-02-4140-3100	Training & Travel	Continuing education and training for software and School of Government. HR, GL and UB training needed.
10-02-4140-3200	Communications	Telephone
10-02-4140-3300	Utilities	Electricity, water and sewer
10-02-4140-3901	Community Garden Expenses	Expenses to maintain the garden paid from user fees collected.
10-02-4140-4400	Contract Services	IT (\$10,000), 1/3 software maintenance, copier leases, payroll processing (\$12,000), Debt book software and budget software
10-02-4140-4410	Property Tax Fees	Fees paid to Brunswick County.
10-02-4140-4411	Motor Vehicle Fees	Fees paid to Brunswick County and NCDMV
10-02-4140-4500	Insurance & Bonds	Property and liability insurance
10-02-4140-5100	Capital Purchases	New server and software
10-02-4140-5900	Capital Purchases facilities	Remodel front reception area and gain (2) offices and a small conference room

City of Southport
Budget Worksheets 2022-23

Account Number	Description	2021 Actual	2022 8 mos. Actual	2022 Budget	2022 Estimated 12 mos	Requested	Proposed	Approved	Adopted
03	Buildings & Grounds								
10-03-4190-0000	Full-time Employees	310,624	262,282	390,041	371,841	447,870	447,870	468,826	-
10-03-4190-0001	Employee Overtime	563	727	7,710	1,089	13,110	13,110	13,110	-
10-03-4190-0200	Part-time Employees	-	-	14,128	-	59,230	59,230	59,230	-
10-03-4190-0700	401K Retirement Supplement	15,559	13,151	19,888	18,647	23,049	23,049	24,097	-
10-03-4190-0900	F.I.C.A.	23,461	19,759	31,509	28,019	39,796	39,796	41,399	-
10-03-4190-1000	LGERS Retirement	31,538	29,465	45,503	41,728	55,318	55,318	58,604	-
10-03-4190-1100	Health/Life/Dental Insurance	126,723	78,409	155,282	115,434	144,812	144,812	144,812	-
10-03-4190-1300	Unemployment Reserve	-	162	-	244	-	-	-	-
10-03-4190-1400	Workers Compensation Insurance	14,069	9,927	19,502	14,890	24,897	24,897	24,897	-
10-03-4190-2100	Uniforms & Protective Gear	17,760	13,650	20,000	19,352	26,000	26,000	26,000	-
10-03-4190-2500	Vehicle Supplies	13,883	9,030	8,240	10,563	11,000	11,000	11,000	-
10-03-4190-2600	Departmental Supplies	14,910	16,778	20,000	22,895	24,400	24,400	24,400	-
10-03-4190-3100	Travel & Training	-	280	1,500	420	2,396	2,396	2,396	-
10-03-4190-3200	Communications	1,571	1,174	2,000	1,429	2,100	2,100	2,100	-
10-03-4190-3300	Utilities	11,193	9,503	9,450	12,827	9,923	9,923	9,923	-
10-03-4190-3500	R/M Equipment	1,901	1,091	1,000	1,610	1,050	1,050	1,050	-
10-03-4190-3501	R/M Vehicles	710	303	1,000	455	1,050	1,050	1,050	-
10-03-4190-3502	R/M Facilities	54,970	52,640	183,000	70,555	192,150	192,150	187,150	-
10-03-4190-3503	R/M Cemetary							5,000	
10-03-4190-3900	Other Services	9,973	9,611	19,745	14,417	20,732	20,732	20,732	-
10-03-4190-4400	Contract Services	7,795	10,425	17,035	14,301	19,237	19,237	19,237	-
10-03-4190-4500	Insurance & Bonds	21,075	37,190	35,000	55,786	36,750	36,750	36,750	-
10-03-4190-5000	Capital Purchases Under \$5000	-	-	4,000	-	9,200	9,200	9,200	-
10-03-4190-5100	Capital Outlay - Equipment	-	17,160	17,593	25,740	18,472	18,472	18,472	-
10-03-4190-5400	Capital Outlay - Vehicles	-	9,646	47,500	11,879	49,875	49,875	49,875	-
03	Buildings & Grounds	678,277	602,362	1,070,627	854,120	1,232,418	1,232,418	1,259,311	-

City of Southport
Budget Worksheets 2022-23

Building & Grounds		
10-03-4190-0000	Full-time Employees	10 Full-time employees (2 Janitorial, 2 Facilities, 6 Grounds)
10-03-4190-0200	Part-time Employees	4 Part-time Employees to maintain cemeteries (grounds position 1,000 hours each)
10-03-4190-0700	401K Retirement Supplement	Employer 401K contribution 5%
10-03-4190-0900	F.I.C.A.	7.65 percent of wages
10-03-4190-1000	LGERS Retirement	Local Government Retirement System
10-03-4190-1100	Health/Life/Dental Insurance	Group Insurance provided to full-time employees
10-03-4190-1300	Unemployment Reserve	State-mandated unemployment reserve
10-03-4190-1400	Workers Compensation Insurance	Workers compensation insurance with NCLM.
10-03-4190-2100	Uniforms & Protective Gear	Safety shoes, PPE for 10 Employees,First Aid Supplies,uniforms.
10-03-4190-2402	Beautification Projects	
10-03-4190-2500	Vehicle Supplies	Fuel/tires for 4 trucks,6 mowers, Gas Equip.
10-03-4190-2600	Departmental Supplies	Tools,office & janitorial supplies, Holiday Decorations, Additional cost for Covid supplies; 2 replacement computers (\$3,400)
10-03-4190-3100	Travel & Training	Registration & travel to training work shop or conferences ; includes vector control training; other grounds certifications; Greenius Online safety training; (\$1,200)
10-03-4190-3200	Communications	Cell phones for 5 employees, Additional phones for grounds crew leader and housekeeping.
10-03-4190-3300	Utilities	Water, sewer, and Electric service
10-03-4190-3500	R/M Equipment	Repair/maintenance of tools, equipment tractors and (4)- Zero turn mowers
10-03-4190-3501	R/M Vehicles	Repair/maintenance of fleet
10-03-4190-3502	R/M Facilities	General repairs and maintenance to City facilities (\$137,150), Tree Trimming (\$30,000); other misc repairs and maintenance to all City Buildings, City, General AC installation (\$20,000)
10-03-4190-3503	R/M Cemetery	Tree Trimming in Cemetery
10-03-4190-3900	Other Services	Payment of fire fees related to municipal Properties
10-03-4190-4400	Contract Services	Pest control (\$1,200);Fire extinguisher inspection/maintenance (\$1,000); Roundabout maintenance (\$1,200); PM maintenance contract for HVAC units (\$6,600)
10-03-4190-4500	Insurance & Bonds	Property,automotive and general liability
10-03-4190-5000	Capital Purchases Under \$5000	Replacement Push Mowers, Trimmers, Edgers. (\$3,000); Billy Goat Debris Loader/Vacuum (\$4,700); full pipe (wood) rack for facilities truck (\$1,500)
10-03-4190-5100	Capital Outlay - Equipment	
10-03-4190-5400	Capital Outlay - Vehicles	Current Leased Vehicles; 2019 F-250; 2022 F-250; 2021 F-150; 2021 F-150 Lease of Ford Transit medium roof design for Building Maintenance tools (\$6,700)

City of Southport
Budget Worksheets 2022-23

Account Number	Description	2021 Actual	2022 8 mos. Actual	2022 Budget	2022 Estimated 12 mos	Requested	Proposed	Approved	Adopted
04	Garage								
10-04-4250-0000	Full-time Employees	118,742	74,971	121,402	106,757	162,618	162,618	168,294	-
10-04-4250-0001	Employee Overtime	94	-	2,491	-	2,735	2,735	2,735	-
10-04-4250-0700	401K Retirement Supplement	5,942	3,749	6,195	5,338	8,268	8,268	8,551	-
10-04-4250-0900	F.I.C.A.	8,997	5,685	9,478	8,095	12,649	12,649	13,084	-
10-04-4250-1000	LGERS Retirement	12,082	8,453	14,173	12,027	19,848	19,848	20,797	-
10-04-4250-1100	Health/Life/Dental Insurance	53,506	22,844	47,056	33,989	48,418	48,418	48,418	-
10-04-4250-1300	Unemployment Reserve	-	-	-	-			-	-
10-04-4250-1400	Workers Compensation Insurance	4,933	5,296	7,169	7,944	8,270	8,270	8,415	-
10-04-4250-2100	Uniforms & Protective Gear	1,976	6,045	4,612	8,851	9,000	9,000	9,000	-
10-04-4250-2500	Vehicle Supplies	7,572	575	3,135	682	3,292	3,292	3,292	-
10-04-4250-2600	Departmental Supplies	5,341	2,728	6,763	3,651	7,101	7,101	7,101	-
10-04-4250-2602	Other Equipment	3,838	1,141	5,900	1,712	2,500	2,500	2,500	-
10-04-4250-3100	Travel & Training	198	20	1,000	-	1,500	1,500	1,500	-
10-04-4250-3200	Communications	1,375	761	1,300	1,009	1,365	1,365	1,365	-
10-04-4250-3300	Utilities	9,339	7,775	8,100	10,184	8,505	8,505	8,505	-
10-04-4250-3500	R/M Equipment	-	-	814	-	855	855	855	-
10-04-4250-3501	R/M Vehicles	772	-	1,500	-	1,575	1,575	1,575	-
10-04-4250-4400	Contract Services	1,622	1,613	4,000	2,201	4,200	4,200	4,200	-
10-04-4250-4500	Insurance & Bonding	1,371	1,459	1,371	2,046	1,440	1,440	1,440	-
10-04-4250-5100	Capital Outlay - Equipment	-	10,339	13,170	15,509	11,500	11,500	11,500	-
10-04-4250-5400	Capital Outlay _ Vehicles	-	5,816	12,973	6,335	13,622	13,622	13,622	-
10-04-4250-6000	Contract Services	612	-	-	-	-	-	-	-
04	Garage	238,312	159,269	272,602	226,329	329,259	329,259	336,747	-

City of Southport
Budget Worksheets 2022-23

Garage Explanations		
10-04-4250-0000	Full-time Employees	Garage supervisor and (2) fleet maintenance. An additional fleet maintenance tech to replace vacancy. Full salary to be paid by Public Services.
10-04-4250-0700	401K Retirement Supplement	Employer 401K contribution 5%
10-04-4250-0900	F.I.C.A.	7.65 percent of wages
10-04-4250-1000	LGERS Retirement	Local Government Retirement System
10-04-4250-1100	Health/Life/Dental Insurance	Group Insurance provided to full-time employees
10-04-4250-1300	Unemployment Reserve	State-mandated unemployment reserve
10-04-4250-1400	Workers Compensation Insurance	Workers compensation insurance with NCLM.
10-04-4250-2100	Uniforms & Protective Gear	Uniforms for three employees and shop towels & cloths
		safety shoes, gloves and misc. safety supplies
10-04-4250-2500	Vehicle Supplies	Fuel and Tires for 2 garage trucks
10-04-4250-2600	Departmental Supplies	Software upgrades vehicle diagnostic tool (\$1,000) ; city seals(\$400) ; vehicle parts(\$2,700) ; Misc. hand tools, bolts, nuts and fasteners
10-04-4250-2602	Other Equipment	Redline 2 post lift lawnmower attachment (ability to lift mowers for service) (\$2,500)
10-04-4250-3100	Travel & Training	Registration & travel to work shop & conferences or certifications; Greenius online safety
10-04-4250-3200	Communications	Share of landlines/internet at PW, cell phone
10-04-4250-3300	Utilities	Share of water/sewer&electric service PW
10-04-4250-3500	R/M Equipment	Repair/maintenance for garage equipment
10-04-4250-3501	R/M Vehicles	Repair/mainenance for Ford 250 pickup & Ford F150
10-04-4250-4400	Contract Services	Diagnostic equipment support (\$500) Co2,O2, Argon & propane gases, (\$580) lease plus usage, waste oil removal (\$1,400), Oil filter recylcing (\$800) yearly, IT consulting (\$300)
10-04-4250-4500	Insurance & Bonding	Property,Auto & General liability insurance
10-04-4250-5100	Capital Purchases - Equipment	Diesel Diagnostic Machine. (fire trucks, dump trucks, vac truck, other diesel equipment); Robinair AC machine, recovery, recycle & recharge (\$6,500)
10-04-4250-5400	Capital Purchases - Vehicles	Leased Garage Ford F250 (\$7200); and leased F150 (\$6,422)

City of Southport
Budget Worksheets 2022-23

Account Number	Description	2021 Actual	2022 8mos. Actual	2022 Budget	2022 Estimated 12 mos	Requested	Proposed	Approved	Adopted
05	Streets								
10-05-4511-0000	Full-time Employees	118,708	77,491	143,948	109,763	150,445	150,445	150,445	-
10-05-4511-0001	Employee Overtime	5,025	3,512	3,936	5,119	5,104	5,104	5,104	-
10-05-4511-0200	Part-time Employees	-	-	-	-	-	-	-	-
10-05-4511-0700	401K Retirement Supplement	6,187	4,050	7,394	5,744	7,777	7,777	7,777	-
10-05-4511-0900	F.I.C.A.	8,587	5,969	11,313	8,464	11,900	11,900	11,900	-
10-05-4511-1000	LGERS Retirement	12,573	9,143	16,829	12,957	18,666	18,666	18,666	-
10-05-4511-1100	Health/Life/Dental Insurance	44,045	18,171	35,918	27,197	42,877	42,877	28,000	-
10-05-4511-1300	Unemployment Reserve	-	-	-	-	-	-	-	-
10-05-4511-1400	Workers Compensation Insuran	6,296	3,136	7,616	4,705	7,777	7,777	7,777	-
10-05-4511-2100	Uniforms & Protective Gear	1,673	962	4,494	1,443	4,719	4,719	4,719	-
10-05-4511-2500	Vehicle Supplies	6,465	4,068	7,883	5,738	8,277	8,277	8,277	-
10-05-4511-2600	Departmental Supplies	38,997	17,239	25,000	24,406	34,250	34,250	34,250	-
10-05-4511-3200	Communications	801	381	1,125	481	1,181	1,181	1,181	-
10-05-4511-3300	Utilities	104,548	79,264	99,710	99,710	112,000	112,000	112,000	-
10-05-4511-3500	R/M Equipment	3,044	1,328	3,100	1,407	3,255	3,255	3,255	-
10-05-4511-3501	R/M Vehicles	1,114	1,065	2,500	1,385	2,625	2,625	2,625	-
10-05-4511-4400	Contract Services	3,628	6,783	8,600	4,481	9,030	9,030	9,030	-
10-05-4511-4500	Insurance & Bonding	10,003	16,325	16,376	24,346	17,195	17,195	17,195	-
10-05-4511-5000	Capital Purchases Under \$5000	36,150	-	36,150	-	37,958	37,958	37,958	-
10-05-4511-5100	Capital Outlay - Equipment	-	16,700	17,520	25,050		-	-	-
10-05-4511-5400	Capital Outlay - Vehicles	507	1,217	-	-	6,000	6,000	6,000	-
10-05-4511-5500	Capital Outlay - Equipment	-	-	-	-	275,000	275,000	275,000	-
10-05-4511-5800	Capital Outlay- Capital Improv	53,385	18,087	57,555	27,131	60,433	60,433	60,433	-
05	Streets	461,737	284,892	506,967	389,527	816,469	816,469	801,592	-

City of Southport
Budget Worksheets 2022-23

Streets Explanation		
10-05-4511-0000	Full-time Employees	Street Department 6 Full-time employees plus engineer. All are split 40% Streets and 60% water-sewer department.
10-05-4511-0700	401K Retirement Supplement	Employer 401K contribution 5%
10-05-4511-0900	F.I.C.A.	7.65 percent of wages
10-05-4511-1000	LGERS Retirement	Local Government Retirement System
10-05-4511-1100	Health/Life/Dental Insurance	Group Insurance provided to full-time employees
10-05-4511-1300	Unemployment Reserve	State-mandated unemployment reserve
10-05-4511-1400	Workers Compensation Insurance	Workers compensation insurance with NCLM.
10-05-4511-2100	Uniforms & Protective Gear	Safety shoes, rain gear, safety supplies, first aid ,uniforms
10-05-4511-2500	Vehicle Supplies	Fuel/tires for 6 vehicles including 3/4 ton pickups, 2002 GMC dump truck, 1995 GMC dump truck, Fuel/tires for (2) Case backhoes, 2006 & 1992 mower
10-05-4511-2600	Departmental Supplies	Pavement saws/blades; sign posts; street name blades;
		Stone and asphalt for road cuts and repairs; Vector Control (\$4,500) (chemicals and sprayer parts, backpack sprayer, larvae pellets); July 4th Streamers (\$5,000)
10-05-4511-3200	Communications	Land lines, 5 cell phones, on call answering services
10-05-4511-3300	Utilities	Electric service for street lights includes the addition of Rivermist POA and Townhomes POA (\$10,575)
10-05-4511-3500	R/M Equipment	Repair/maintenance for compressor, jack hammer, pumps, 2 Backhoes, mower, misc.
10-05-4511-3501	R/M Vehicles	Repair/maintenance for vehicles
10-05-4511-4400	Contract Services	Debris Contract (Johnson Enviromental) (\$8,600)
10-05-4511-4500	Insurance & Bonding	Property, Auto & General Liability Insurance
10-05-4511-5400	Capital Outlay -Vehicles	Current Leased Vehicle; 2022 F-250
10-05-4511-5800	Capital Outlay -	Sidewalk replacement (\$7,500); DOT street height trimming (\$8,000)

City of Southport
Budget Worksheets 2022-23

Account Number	Description	2021 Actual	2022 8 mos. Actual	2022 Budget	2022 Estimated 12 mos	Requested	Proposed	Approved
6	Animal Protective Services							
10-06-4600-0000	Full-time Employees	46,687	37,570	52,508	53,449	57,965	57,965	57,965
10-06-4600-0200	Part-time Employees					1,200		1,200
10-06-4600-0700	401k Retirement	2,334	1,878	2,625	2,672	2,898	2,898	2,898
10-06-4600-0900	F.I.C.A.	3,445	2,759	4,017	3,922	4,526	4,526	4,526
10-06-4600-1000	LGERS Retirement	4,768	4,236	6,007	6,022	6,956	6,956	6,956
10-06-4600-1100	Heath/Life/Dental Insurance	12,306	7,579	12,000	11,180	12,000	12,000	12,000
10-06-4600-1300	Unemployment Reserve	-	-	-	-		-	-
10-06-4600-1400	Workers Compensation	992	1,229	-	1,843	1,449	1,449	1,449
10-06-4600-2100	Uniforms & Protective Gear	58	128	420	192	441	441	441
10-06-4600-2500	Vehicle Supplies	9,096	627	2,000	763	2,100	2,100	2,100
10-06-4600-2600	Departmental Supplies	2,580	3,098	5,500	3,504	7,775	7,775	7,775
10-06-4600-2602	Animal Care & Supplies	5,322	2,353	10,000	3,530	10,500	10,500	10,500
10-06-4600-3100	Travel & Training	807	3,395	4,000	5,092	4,200	4,200	4,200
10-06-4600-3200	Communications	-	47	720	-	756	756	756
10-06-4600-4400	Contract Services	2,113	95	-	143	-	-	-
10-06-4600-5400	Capital Outlay - Vehicles	-	3,487	6,500	4,483	6,825	6,825	6,825
06	Animal Protective Services	90,508	68,481	106,297	96,795	119,591	118,391	119,591

City of Southport
Budget Worksheets 2022-23

Animal Protective Services		
10-06-4600-0000	Full-time Employees	One full-time employee.
10-06-4600-0200	Part-time/on-call	On-call employee to cover after-hours shifts 1 weekend per month, vacation period. (\$50) per shift, (\$100) per month-(\$1,200) per year. DocuPet revenue can cover this cost.
10-06-4600-0700	401K Retirement Supplement	Employer 401K contribution 5%
10-06-4600-0900	F.I.C.A.	7.65 percent of wages
10-06-4600-1000	LGERS Retirement	Local Government Retirement System
10-06-4600-1100	Health/Life/Dental Insurance	Group Insurance provided to full-time employees
10-06-4600-1300	Unemployment Reserve	State-mandated unemployment reserve
10-06-4600-1400	Workers Compensation Insurance	Workers compensation insurance with NCLM.
10-06-4600-2100	Uniforms & Protective Gear	Purchase and replacement costs
10-06-4600-2500	Vehicle Supplies	Maintenance
10-06-4600-2600	Supplies - Animal Protective	Purchase costs for departmental supplies, advertising & promotional items, annual APS community events, kennel building supplies. (\$2,000) towards Comcate APS software yearly fee
10-06-4600-2602	Animal Care and Supplies	Veterinary care/cost for emergencies, intake exams, medications and services. TNR/Community Cat Program. Voucher Program. Other medical care and supplies as required. Vaccination Clinic.
10-06-4600-3100	Training Animal Care Protective	NCARCA, Best Friends and Carolina's Unite Annual conferences, career and enrichment classes.
10-06-4600-3200	Communications	Cell phone/laptop
10-06-4600-5400	Capital Outlay - Vehicles	Fleet vehicles costs

City of Southport
Budget Worksheets 2022-23

Account Number	Description	2021 Actual	2022 8mos. Actual	2022 Budget	2022 Estimated 12	Requested	Proposed	Approved	Adopted
10	Police								
10-10-4310-0000	Full-Time Employees	615,273	457,415	716,909	646,785	967,558	967,558	967,558	-
10-10-4310-0001	Employee Overtime	23,021	10,025	30,000	14,632	38,359	38,359	38,359	-
10-10-4310-0200	Part time Salaries	31,914	24,127	99,652	34,455	156,737	156,737	112,680	-
10-10-4310-0400	Separation Allowance-LEO	12,819	8,382	12,819	11,833	12,819	12,819	12,819	-
10-10-4310-0700	401K Retirement Supplement	31,940	23,316	37,345	32,986	50,296	50,296	50,296	-
10-10-4310-0900	F.I.C.A.	50,720	37,393	65,743	52,905	89,924	89,924	86,553	-
10-10-4310-1000	LGERS Retirement	66,370	55,492	89,928	78,453	141,527	141,527	131,172	-
10-10-4310-1100	Health/Life/Dental Insurance	173,688	88,340	166,427	129,306	217,920	217,920	217,920	-
10-10-4310-1300	Unemployment Reserve	4,639	-	3,000	-	3,150	3,150	3,150	-
10-10-4310-1400	Workers Compensation Insurance	23,637	25,257	50,804	37,885	70,528	70,528	70,528	-
10-10-4310-1800	Professional Services	344	359	525	538	551	551	551	-
10-10-4310-2100	Uniforms & Protective Gear	10,232	8,258	15,000	10,270	25,000	25,000	25,000	-
10-10-4310-2500	Vehicle Supplies	147,256	762	-	1,143	-	-	-	-
10-10-4310-2600	Departmental Supplies	8,649	4,476	11,500	6,171	15,000	15,000	15,000	-
10-10-4310-3100	Travel & Training	5,643	7,007	15,000	10,511	15,750	15,750	15,750	-
10-10-4310-3101	Community Resource Program	6,401	14,812	20,000	21,999	21,000	21,000	21,000	-
10-10-4310-3200	Communications	18,721	12,728	17,000	16,787	17,850	17,850	17,850	-
10-10-4310-3300	Utilities	2,590	1,831	2,500	2,276	2,625	2,625	2,625	-
10-10-4310-3500	R/M Equipment	384	295	3,150	442	3,308	3,308	3,308	-
10-10-4310-3501	R/M Vehicles	17,090	29,085	30,000	33,336	35,000	35,000	35,000	-
10-10-4310-4400	Contract Services	49,916	35,834	53,000	43,206	58,000	58,000	58,000	-
10-10-4310-4500	Insurance & Bonding	28,658	30,132	30,000	45,198	31,500	31,500	31,500	-
10-10-4310-5100	Assets Purchased <\$5000	-	-	-	-	15,000	15,000	15,000	-
10-10-4310-5400	Capital Outlay - Vehicles	-	63,681	140,000	79,505	147,000	147,000	147,000	-
10-10-4310-5500	Cap/Outlay-Other Equip.	-	16,995	-	25,493	-	-	-	-
10	Police	1,329,907	956,000	1,610,302	1,336,112	2,136,401	2,136,401	2,078,618	-

City of Southport
Budget Worksheets 2022-23

Police			
10-10-4310-0000	Full-time Employees	Requested addition of three officers. Two for special patrol assignments and coverage for personnel leave, and one detective. Requested amount includes one full-time police records specialist.	
10-10-4310-0001	Overtime	Request 9,038 increase to cover increased extra duty requests at city (both sponsored and outside) events.	
10-10-4310-0200	Part-time Salaries	5 part-time officers. Follow recommended suggested increase to (\$112,162)	
10-10-4310-0400	Separation Allowance-LEO		
10-10-4310-0700	401K Retirement Supplement	Employer 401K contribution 5%	
10-10-4310-0900	F.I.C.A.	7.65 percent of wages	
10-10-4310-1000	LGERS Retirement	Local Government Retirement System	
10-10-4310-1100	Health/Life/Dental Insurance	Group Insurance provided to full-time employees	
10-10-4310-1300	Unemployment Reserve	State-mandated unemployment reserve	
10-10-4310-1400	Workers Compensation Insurance	Workers compensation insurance with NCLM.	
10-10-4310-1800	Professional Services & Contractual	Annual LEO separation allowance actuarial study	
10-10-4310-2100	Uniforms & Protective Gear	Continual updates and replacement of uniform and duty gear, consumer cost increases, fitment costs for 3 new officers (\$7,500)	
10-10-4310-2500	Vehicle Supplies	Combine with line 3501 to account for fuel, tires, maintenance.	2500 combined with 3501
10-10-4310-2600	Departmental Supplies	General office supplies, computer software and upgrades, DVD copier for camera footage storage and copying, evidence processing materials, and incidental supplies.	
10-10-4310-3100	Travel & Training	Reflective of full staffing and updated training and educational support. Continued increased training for current and new hire officers in order to bring them up to date on needed certifications and to increase standardized training consistent with current standards and trends. Ammunition, training supplies for state mandated training and optional training (ammunition, targets, backers, NCJA registration and travel to conferences and training, misc props for continuing education training). Professional Organizations as needed for training officers, instructors, and admin staff. Ensure needed training releative to developement of future stepped pay plan for officers.	
10-10-4310-3101	Community Resource Program	Community policing supplies to include giveaway items such as bikes, helmets, safety gear, education material, etc. Programs, materials, supplies for community watch and citizen watch efforts.	
10-10-4310-3200	Communications & Technology	Cell/data services to include Verizon, First Net, US Cellular, ATMC. (cell phones, data service for patrol cars, landlines) Officers cell and (2) field mobile hotspots	
10-10-4310-3300	Utilities	Police dept building water, power and sewer.	
10-10-4310-3500	R/M Equipment	Repair/maintenance patrol vehicle cameras, printers, lights, cages, etc. Repair for duty gear, weapons, Alco-sensors, flashlights, etc.	
10-10-4310-3501	R/M Vehicles	Repair/maintenance for patrol vehicles to include rescue vehicle.	
10-10-4310-4400	Contract Services	Increase to (\$58,000) to reflect increase Central Squares (Records Managment Systems) . NCAWARE, Southern Software (\$4,400), DCI (\$2,000) adding mobile access and additional in-house terminal), Aniticipated increase/addition(approx. \$330) (CS) of DCI support for CS mobile. (\$300) per DCI terminal annually/ DCI access on 11 terminals (\$1,650). (Basic warranty (\$100) per unit per month with 12 cameras by the end of year) Wolfcom Body & Mobile Camera Subscription and backup (\$4,100), Computer Backup Systems , FMRT (\$1,700), Tasers, cartidges and supplies included (\$5,700), BC Law Enforcement Range (firearms facility)(\$300), Annual RADAR Recert (10 units)(\$1,200), Lexipol (policy, legal and training resource)(\$6,309), copier lease and service contract (\$2,900), LEADSONline (pawn, Ebay, Craiglists investigative/research tool)(\$2,300), IT support (\$3,000)	
10-10-4310-4500	Insurance & Bonding	Property, automotive and general liability insurance	
10-10-4310-5100	Assets Purchased <\$5000	Replacement of department pistols. Current weapons sytems are app. 13 yrs old. Standard duty cycle for pistols is 7 - 10 yrs.	
10-10-4310-5400	Capital Outlay - Vehicles	Leased police vehicles.	

City of Southport
Budget Worksheets 2022-23

Account Number	Description	2021 Actual	2022 8 mos. Actual	2022 Budget	2022 Estimated 12 mos	Requested	Proposed	Approved	Adopted
11	Fire								
10-11-4340-0000	Full-Time Employees	406,265	299,088	439,000	424,629	654,865	654,865	664,475	-
10-11-4340-0001	Employee Overtime	65,361	31,550	39,000	45,179	58,486	58,486	58,486	-
10-11-4340-0100	Part-Time Salary	518,708	253,331	332,000	358,768	91,250	91,250	91,250	-
10-11-4340-0201	Volunteer Fire Fees	-	141,520	120,000	185,243	100,000	100,000	100,000	-
10-11-4340-0202	Volunteer Rescue Fees	-	-	-	-	-	-	-	-
10-11-4340-0700	401K Retirement Supplement	23,492	16,477	23,880	23,481	35,668	35,668	36,148	-
10-11-4340-0900	F.I.C.A. Expense	75,409	55,232	36,537	77,172	69,202	69,202	55,307	-
10-11-4340-1000	LGERS Retirement/City Share	46,637	38,644	54,353	52,814	85,602	85,602	87,912	-
10-11-4340-1002	Payments To Retirees	23,030	18,135	25,000	24,180	25,000	25,000	25,000	-
10-11-4340-1100	Health/Life/Dental Insurance	87,730	51,662	108,000	76,271	156,000	132,000	132,000	-
10-11-4340-1300	Unemployment Reserve	-	-	-	-	-	-	-	-
10-11-4340-1400	Workers Compensation Insurance	62,074	48,680	47,761	47,761	57,068	49,558	49,558	-
10-11-4340-1800	Professional Fees	2,369	4,590	6,000	6,885	12,000	12,000	12,000	-
10-11-4340-2100	Uniforms & Protective Gear	39,975	7,915	30,000	8,130	20,000	20,000	20,000	-
10-11-4340-2400	Inspections	-	-	6,000	-	-	-	-	-
10-11-4340-2500	Vehicle Supplies	75,723	27,533	18,000	30,474	15,000	15,000	15,000	-
10-11-4340-2600	Departmental Supplies	33,501	11,899	30,000	17,373	30,000	30,000	30,000	-
10-11-4340-2601	Department Supplies Rescue	12,687	12,961	25,000	18,557	-	-	-	-
10-11-4340-2604	Fire Prevention	367	12,153	15,000	16,476	15,000	15,000	15,000	-
10-11-4340-3100	Travel & Training	6,575	10,611	30,000	13,577	30,000	30,000	30,000	-
10-11-4340-3200	Communications	15,766	11,686	15,000	15,481	15,000	15,000	15,000	-
10-11-4340-3300	Utilities	31,816	26,152	25,000	36,050	20,000	20,000	20,000	-
10-11-4340-3500	R/M Equipment	6,609	8,371	15,000	11,238	10,000	10,000	10,000	-
10-11-4340-3501	R/M Vehicles	62,871	18,449	25,000	24,714	20,000	20,000	20,000	-
10-11-4340-3502	R/M Facilities	16,246	3,377	15,000	3,837	10,000	10,000	10,000	-
10-11-4340-3503	Substation Lease	5,000	11,250	15,000	15,000	15,000	15,000	15,000	-
10-11-4340-4400	Contract Services	59,204	40,067	38,000	55,052	30,000	30,000	30,000	-
10-11-4340-4500	Insurance & Bonding	74,509	85,663	40,000	85,663	60,000	60,000	60,000	-
10-11-4340-5100	Capital Outlay - Equipment	-	3,880	30,060	5,820	12,000	12,000	12,000	-
10-11-4340-5400	Capital Outlay - Vehicles	6,750	862,254	824,000	1,293,381	30,000	30,000	30,000	-
10-11-4340-5500	C/O Other Equipment	-	-	-	-	-	-	-	-
10-11-4340-5800	Other Equipment Needs	-	-	-	-	-	-	-	-
10-11-4340-6000	Contract/Janitorial	265	-	-	-	-	-	-	-
10-11-4340-7100	Debt Service	273,114	247,782	272,673	371,674	391,931	391,931	391,931	-
	Contingency					101,112			
11	Fire	2,032,053	2,360,911	2,700,264	3,344,880	2,170,184	2,037,562	2,036,066	-

City of Southport
Budget Worksheets 2022-23

Fire Explanations		
10-11-4340-0000	Full-time Employees	(8) full-time staff that we currently have and (5) requested fire fighters to provide minimum coverage of Headquarters and Caswell Beach.
10-11-4340-0100	Part-time Salaries	(1) volunteer to sign up for shift, and be paid (\$125) for (12) hours. Funds to cover vacation, sick leave and personal time.
10-11-4340-0201	Volunteer Fire Fees	Stipends for volunteer FF's are (\$25) per call. .
10-11-4340-0202	Volunteer Rescue Fees	
10-11-4340-0700	401K Retirement Supplement	Funds all full-time employees
10-11-4340-0900	F.I.C.A.	Funds all full-time employees
10-11-4340-1000	LGERS Retirement/City Share	Payments for FF's NC State Retirement Fund for Volunteers, and also funds for EMS/Rescue Squad workers NC State Retirement Fund.
10-11-4340-1002	Payments To Retirees	Stipend for members that have 20 or more years in the department.
10-11-4340-1100	Health/Life/Dental Insurance	Funds for all full-time employees
10-11-4340-1300	Unemployment Reserve	
10-11-4340-1400	Workers Compensation	Coverage for full-time employees and all volunteers
10-11-4340-1700	Other Personnel Costs	
10-11-4340-1800	Professional Fees	Allocation for grant writers, and professional dues for associations, payments for special inspections.
10-11-4340-2100	Uniforms & Protective Gear	Local
10-11-4340-2400	Inspections	Fire Inspection expenses, as well as fire hydrant flow testing expense.
10-11-4340-2500	Vehicle Supplies	Vehicle funding for all departmental vehicles and trailers.
10-11-4340-2600	Departmental Supplies	Supplies for offices, fire suppression foam, saw blades, storm supplies, batteries, hand tools, tarps, cleaning, water, kitchen items, SCBA supplies, gloves, soap, papertowels, toilet tissue, items for rehab, and others.
10-11-4340-2601	Department Supplies Rescue	Moved to EMS Budget
10-11-4340-2604	Fire Prevention	Fire Prevention line, for programs in the elementary schools, day care centers, and senior citizen population. Purchase items for the clown troop, parades, festivals, safety days, brochures, curriculum, props, and educational materials. Also for DVDs, smoke alarms, puppet items, and give aways promoting fire safety.
10-11-4340-3100	Travel & Training	Instructor and registration fees, conferences, conventions, seminars, hotel lodging, travel expenses, fire academy and colleges.
10-11-4340-3200	Communications	Telephone lines for all stations, cell phone, internet, cable service, security camera maintenance, key entry system, pagers, and radios.
10-11-4340-3300	Utilities	All utilities on Headquarters & (2) substations. The Town of Caswell Beach pays for the utilities at the substation.
10-11-4340-3500	R/M Equipment	R/M on all portable equipment
10-11-4340-3501	R/M Vehicles	R/M on all vehicles & trailers
10-11-4340-3502	R/M Facilities	R/M on Headquarters & 2 substations
10-11-4340-3900	Other Services	
10-11-4340-4400	Contract Services	Contracts for Physical Exams for FF's, Elevator & generator, hydro testing, SCBA testing, ladder & hose testing, copier, garbage, security system, fire suppression/sprinkler, plymovent system, fire recovery, management solutions, drug testing, back ground checks, member monitoring for criminal activity, and any other contracts
10-11-4340-4500	Insurance & Bonding	Coverage on all property and items
10-11-4340-5100	Capital Outlay - Equipment	(\$30,000) for Technical Rescue equipment replacement on aged-out equipment
10-11-4340-5400	Capital Outlay - Vehicles	
10-11-4340-	Capital Outlay- Building	
10-11-4340-5800	Other Equipment Needs	
10-11-4340-6000	Contract/Janitorial	
10-11-4340-7100	Debt Service	(\$125,000) on Headquarters, (\$95,000) on Tanker, \$171,000) on (2) new engines.

City of Southport
Budget Worksheets 2022-23

Account Number	Description	2021 Actual	2022 8 mos. Actual	2022 Budget	2022 Estimated 12 mos	Requested	Proposed	Approved	Adopted
12	Rescue EMS								
10-12-4370-0000	Full-Time Employees			29,900		55,000	55,000	55,000	-
10-12-4370-0002	Employee Overtime			751		5,000	5,000	5,000	-
10-12-4370-0200	Part-Time Salary			87,500		260,000	260,000	260,000	-
10-12-4370-0700	401K Retirement Supplement			1,502		3,000	3,000	3,000	-
10-12-4370-0900	F.I.C.A. Expense			9,039		24,098	24,098	24,098	-
10-12-4370-1000	LGERS Retirement/City Share			2,051		6,600	6,600	6,600	-
10-12-4370-1100	Health/Life/Dental Insurance			6,640		12,000	12,000	12,000	-
10-12-4370-1400	Workers Compensation Insurance			7,199		4,800	4,800	4,800	-
10-12-4370-2100	Uniforms & Protective Gear			3,033		10,000	10,000	10,000	-
10-12-4370-2500	Vehicle Supplies			5,400		5,000	5,000	5,000	-
10-12-4370-2600	Department Supplies Rescue			15,231		25,000	25,000	25,000	-
10-12-4370-3100	Travel & Training			659		5,000	5,000	5,000	-
10-12-4370-3200	Communications			2,483		3,000	3,000	3,000	-
10-12-4370-3300	Utilities			6,262		5,000	5,000	5,000	-
10-12-4370-3500	R/M Equipment			6,622		5,000	5,000	5,000	-
10-12-4370-3501	R/M Vehicles			968		5,000	5,000	5,000	-
10-12-4370-3502	R/M Facilities			3,671		5,000	5,000	5,000	-
10-12-4370-4400	Contract Services			19,078		10,000	10,000	10,000	-
10-12-4370-4500	Insurance & Bonding			7,714		20,000	20,000	20,000	-
10-12-4370-5100	Capital Outlay - Equipment			-		10,000	10,000	10,000	-
10-12-4370-5400	Capital Outlay - Vehicles			40,417		-	-	-	-
10-12-4370-5800	Capital Outlay - facilities			45,258		-	-	-	-
10-12-4370-7100	Debt Service			56,308		53,000	53,000	53,000	-
11	Rescue EMS	-	-	357,686	-	531,498	531,498	531,498	-

City of Southport
Budget Worksheets 2022-23

Rescue Explanations		
10-12-4370-0000	Full-time Employees	Full-time EMS Captain position. This individual will help oversee the EMS Operations, and will be in charge of Quality Assurance of charts, patients, ordering supplies, managing schedules, and medications.
10-12-4370-0002	Employee Overtime	
10-12-4370-0200	Part-time Salary	EMS volunteer/part time employees. EMTs are paid (\$100) for (12)hour shift, Advanced-EMT's are paid (\$125) for a (12) hour shift. They are also paid (\$25) for every transport.
10-12-4370-0700	401K Retirement Supplement	Employer 401K contribution 5%
10-12-4370-0900	F.I.C.A.	7.65 percent of wages
10-12-4370-1000	LGERS Retirement/City Share	Local Government Retirement System
10-12-4370-1100	Health/Life/Dental Insurance	Group Insurance provided to full-time employees
10-12-4370-1400	Workers Compensation Insurance	State-mandated unemployment reserve
10-12-4370-2100	Uniforms & Protective Gear	Workers compensation insurance with NCLM.
10-12-4370-2500	Vehicle Supplies	Fuel, Def Fluid and Oil for 3 ambulances and 1 QRV
10-12-4370-2600	Department Supplies Rescue	This line covera all the EMS supplies throughout the entire year, medications for ambulances, and any other supplies like charts, office supplies, medical bags, IV fluids, bandages, oxygen tubing, etc.
10-12-4370-3100	Travel & Training	Travel & training for (1) full-time employee and (35) EMS volunteers
10-12-4370-3200	Communications	Pagers for duty shifts, radios for ambulance crews, and cell phones and tablets for the ambulances.
10-12-4370-3300	Utilities	25% of utility expenses at Headquarters and the downtown substation
10-12-4370-3500	R/M Equipment	Money for any repairs on cardiac monitors, stretchers, or other ambulance or EMS equipment
10-12-4370-3501	R/M Vehicles	R & M on (3) ambulances and (1) QRV
10-12-4370-3502	R/M Facilities	A percentage of maintenance on Headquarters and the Downtown Substation
10-12-4370-4400	Contract Services	Contracts cover the EMS Billing for patient transports, cardiac monitor, and stretcher contracts, and percentages on copier etc.
10-12-4370-4500	Insurance & Bonding	Percentage of Insurance costs
10-12-4370-5100	Capital Outlay - Equipment	(\$10,000) to assist with Stretcher loading device.
10-12-4370-5400	Capital Outlay - Vehicles	None
10-12-4370-5800	Capital Outlay - facilities	None
10-12-4370-7100	Debt Service	Ambulance payments.

City of Southport
Budget Worksheets 2022-23

Account Number	Description	2021 Actual	2022 8 mos. Actual	2022 Budget	2022 Estimated 12 mos	Requested	Proposed	Approved	Adopted
40	Development Services								
10-40-4350-0000	Full-Time Employees	204,813	151,736	202,193	216,249	282,538	282,538	286,528	-
10-40-4350-0001	Employee Overtime	7,051	2,405	5,694	3,072	5,943	5,943	5,943	-
10-40-4350-0200	Part-Time Employees	10,351	6,002	28,756	7,714	39,248	39,248	39,248	-
10-40-4350-0700	401K Retirement Supplement	10,593	7,691	10,394	10,941	14,424	14,424	14,624	-
10-40-4350-0900	F.I.C.A.	16,662	11,448	18,103	16,235	25,071	25,071	22,374	-
10-40-4350-1000	LGERS Retirement	21,562	17,348	23,782	24,662	34,618	34,618	35,564	-
10-40-4350-1100	Health/Life/Dental Insurance	37,685	29,516	48,000	43,132	72,000	72,000	72,000	-
10-40-4350-1300	Unemployment Reserve	-	-	-	-	-	-	-	-
10-40-4350-1400	Workers' Comp Insurance	6,025	4,363	7,320	6,544	9,832	9,832	9,773	-
10-40-4350-2500	Vehicle Supplies	16,352	1,801	1,400	1,936	1,600	1,600	1,600	-
10-40-4350-2600	Departmental Supplies	22,320	14,179	23,081	18,886	24,000	24,000	24,000	-
10-40-4350-2601	Forestry Projects	1,780	-	5,000	-	5,250	5,250	5,250	-
10-40-4350-3100	Travel & Training	2,201	7,657	15,000	9,549	15,750	15,750	15,750	-
10-40-4350-3200	Communications	4,323	3,136	3,151	4,082	3,309	3,309	3,309	-
10-40-4350-3300	Utilities	2,960	2,102	2,600	2,637	2,730	2,730	2,730	-
10-40-4350-3500	R/M Equipment	170	-	100	-	105	105	105	-
10-40-4350-3501	R/M Vehicles	1,632	-	-	-	-	-	-	-
10-40-4350-3900	Other Services	5,700	930	3,300	1,395	3,465	3,465	3,465	-
10-40-4350-4400	Contract Services	26,094	12,077	30,000	15,071	31,500	31,500	31,500	-
10-40-4350-4500	Insurance & Bonding	5,388	8,496	8,537	12,744	8,964	8,964	8,964	-
10-40-4350-5000	Capital Purchases Under \$5000	-	-	-	-	-	-	-	-
10-40-4350-5100	Capital Outlay - Equipment	-	-	-	-	-	-	-	-
10-40-4350-5400	Capital Outlay - Vehicles	-	9,244	13,900	12,136	14,595	14,595	14,595	-
10-40-4350-5500	Cap/Outlay-Other Equip.	-	-	-	-	-	-	-	-
40	Development Services	403,660	290,132	450,311	406,985	594,941	594,941	597,322	-

City of Southport
Budget Worksheets 2022-23

Development Services		
10-40-4350-0000	Full-time employees	Development Services Director, Full-time Building Inspector, Permitting Technician, Code Enforcement wages, (1) Planner Position
10-40-4350-0200	Part-Time Employees	Part-time Building Inspector Wages
10-40-4350-0700	401K Retirement Supplement	Employer 401K contribution 5%
10-40-4350-0900	F.I.C.A.	7.65 percent of wages
10-40-4350-1000	LGERS Retirement	Local Government Retirement System
10-40-4350-1100	Health/Life/Dental Insurance	Group Insurance provided to full-time employees
10-40-4350-1300	Unemployment Reserve	State-mandated unemployment reserve
10-40-4350-1400	Workers' Comp Insurance	Workers compensation insurance with NCLM.
10-40-4350-2500	Vehicle Supplies	Fuel and other supplies
10-40-4350-2600	Departmental Supplies	General Office supplies, computer software and upgrades, dues & subscriptions, other department specific needs. Annual (\$8,500) for viewpoint software. ARC GIS (\$750) annually
10-40-4350-2601	Forestry Project	Carry-over of unused donations plus current budget
10-40-4350-3100	Travel & Training	Planning, building training, travel meals and lodging. Building Inspector will be taking classes in all trades.
10-40-4350-3200	Communications	Share of landlines, internet for city hall, cell phone/mobile internet capability; postage
10-40-4350-3300	Utilities	Share of water, sewer, and electric service for City hall
10-40-4350-3500	R/M Equipment	Repair/maintenance of office equipment
10-40-4350-3501	R/M Vehicles	Repair/maintenance
10-40-4350-3900	Other Services	Back-up building inspection services in the event that the part-time building inspector is not available and higher level inspections are necessary.
10-40-4350-4400	Contract Services	CAMA Land Use Plan Update (\$15,000); development consultant as needed (\$15,000)
10-40-4350-4500	Insurance & Bonding	
10-40-4350-5000	Capital Purchases Under \$5000	
10-40-4350-5100	Capital Outlay - Equipment	
10-40-4350-5400	Capital Outlay - Vehicles	2 leased autos
10-40-4350-5500	Cap/Outlay-Other Equip.	

City of Southport
Budget Worksheets 2022-23

Development Services		
10-40-4350-0000	Full-time employees	Development Services Director, Full-time Building Inspector, Permitting Technician, Code Enforcement wages, (1) Planner Position
10-40-4350-0200	Part-Time Employees	Part-time Building Inspector Wages
10-40-4350-0700	401K Retirement Supplement	Employer 401K contribution 5%
10-40-4350-0900	F.I.C.A.	7.65 percent of wages
10-40-4350-1000	LGERS Retirement	Local Government Retirement System
10-40-4350-1100	Health/Life/Dental Insurance	Group Insurance provided to full-time employees
10-40-4350-1300	Unemployment Reserve	State-mandated unemployment reserve
10-40-4350-1400	Workers' Comp Insurance	Workers compensation insurance with NCLM.
10-40-4350-2500	Vehicle Supplies	Fuel and other supplies
10-40-4350-2600	Departmental Supplies	General Office supplies, computer software and upgrades, dues & subscriptions, other department specific needs. Annual (\$8,500) for viewpoint software. ARC GIS (\$750) annually
10-40-4350-2601	Forestry Project	Carry-over of unused donations plus current budget
10-40-4350-3100	Travel & Training	Planning, building training, travel meals and lodging. Building Inspector will be taking classes in all trades.
10-40-4350-3200	Communications	Share of landlines, internet for city hall, cell phone/mobile internet capability; postage
10-40-4350-3300	Utilities	Share of water, sewer, and electric service for City hall
10-40-4350-3500	R/M Equipment	Repair/maintenance of office equipment
10-40-4350-3501	R/M Vehicles	Repair/maintenance
10-40-4350-3900	Other Services	Back-up building inspection services in the event that the part-time building inspector is not available and higher level inspections are necessary.
10-40-4350-4400	Contract Services	CAMA Land Use Plan Update (\$15,000); development consultant as needed (\$15,000)
10-40-4350-4500	Insurance & Bonding	
10-40-4350-5000	Capital Purchases Under \$5000	
10-40-4350-5100	Capital Outlay - Equipment	
10-40-4350-5400	Capital Outlay - Vehicles	2 leased autos
10-40-4350-5500	Cap/Outlay-Other Equip.	

City of Southport
Budget Worksheets 2022-23

Account Number	Description	2021 Actual	2022 8 mos. Actual	2022 Budget	2022 Estimated 12 mos	Requested	Proposed	Approved	Adopted
80	Parks & Recreation								
10-80-6120-0000	Full-Time Employees	113,158	85,419	117,308	121,664	129,914	129,914	134,429	-
10-80-6120-0001	Employee Overtime	4,341	5,250	3,239	6,953	3,567	3,567	3,567	-
10-80-6120-0200	Part Time Salaries	75,234	68,920	120,000	91,212	126,000	126,000	126,000	-
10-80-6120-0700	401K Retirement Supplement	5,866	4,534	6,027	6,431	6,674	6,674	6,900	-
10-80-6120-0900	F.I.C.A.	14,242	11,810	18,402	16,232	19,850	19,850	20,196	-
10-80-6120-1000	LGERS Retirement	11,953	10,249	13,791	14,528	16,018	16,018	16,780	-
10-80-6120-1100	Health/Life/Dental Insurance	27,100	18,642	26,774	27,252	24,000	24,000	24,000	-
10-80-6120-1300	Unemployment Reserve	(39)	1,137	-	1,706	-	-	-	-
10-80-6120-1400	Workers Compensation Insuran	7,950	3,548	8,438	5,322	9,344	9,344	9,344	-
10-80-6120-2100	Uniforms & Protective Gear	435	446	1,000	668	2,000	2,000	2,000	-
10-80-6120-2500	Vehicle Supplies	1,775	2,648	5,000	3,052	5,250	5,250	5,250	-
10-80-6120-2600	Departmental Supplies	24,125	25,377	50,200	34,403	52,000	52,000	52,000	-
10-80-6120-3100	Travel & Training	945	1,322	3,000	1,053	3,500	3,500	3,500	-
10-80-6120-3200	Communications	3,755	2,877	5,000	3,814	5,250	5,250	5,250	-
10-80-6120-3300	Utilities- Ft. Johnson	38,063	28,517	44,000	36,167	46,200	46,200	46,200	-
10-80-6120-3500	R/M Equipment	455	-	500	-	525	525	525	-
10-80-6120-3501	R/M Vehicles	420	4,204	3,000	6,305	3,150	3,150	3,150	-
10-80-6120-3502	R/M Ft. Johnston	17,579	16,536	28,565	10,439	30,000	30,000	30,000	-
10-80-6120-4400	Contract Services	6,310	15,974	21,000	23,505	29,000	29,000	29,000	-
10-80-6120-4500	Insurance & Bonding	16,420	302	-	454	-	-	-	-
10-80-6120-5000	Capital Outlay - Franklin Squa	-	-	150,000	-	157,500	157,500	157,500	-
10-80-6120-5100	Capital Outlay - Equipment	-	7,771	7,470	11,657	7,844	7,844	7,844	-
10-80-6120-5400	Capital Outlay Vehicles	-	3,141	12,000	3,882	15,321	15,321	15,321	-
10-80-6120-5600	Capital Project/Kingsley Park	-	-	-	-	221,000	221,000	221,000	-
10-80-6120-5800	Capital Outlay - Buildings	30,903	-	25,000	-	38,000	38,000	38,000	-
10-80-6120-5900	Capital Outlay - Improvements	122,896	-	117,400	-	-	-	-	-
80	Parks & Recreation	523,885	318,624	787,114	426,698	951,906	951,906	957,755	-

City of Southport
Budget Worksheets 2022-23

Parks and Recreation		
10-80-6120-0000	Full-time employees	Salaries for full-time Director, Program Supervisor
10-80-6120-0200	Part-time salaries	Salaries for (2) afterschool assistants, (6) summer camp counselors, night gym attendant, youth basketball referees basketball coordinator,
10-80-6120-0700	401K Retirement Supplement	Employer 401K contribution 5%
10-80-6120-0900	F.I.C.A.	7.65 percent of wages
10-80-6120-1000	LGERS Retirement	Local Government Retirement System
10-80-6120-1100	Health/Life/Dental Insurance	Group Insurance provided to full-time employees
10-80-6120-1300	Unemployment Reserve	State-mandated unemployment reserve
10-80-6120-1400	Workers Compensation Insurance	Workers compensation insurance with NCLM.
10-80-6120-2100	Uniforms & Protective Gear	City of Southport staff tshirts
10-80-6120-2500	Vehicle Supplies	Fuel for city bus, city truck, city car, and city van
10-80-6120-2600	Departmental Supplies	supplies for (4) recreation buildings and (12) facilities (\$8,500),special events(\$5,200) Robotics Camp (\$2,500)
		Recreation programs(\$16,690,seniors (\$9,150) athletics(\$3,760)
10-80-6120-3100	Travel & Training	NCRPA and NRPA dues, conerences, workshops, and classes
10-80-6120-3200	Communications	Recreation facility telephones, internet access, postage, and cell phones
10-80-6120-3300	Utilities	Utilities for (4) recreation buildings and (12) recreation facilities
10-80-6120-3500	R/M Equipment	Maintenance and repair on computers
10-80-6120-3501	R/M Vehicles	Vehicle inspections, oil changes, and mechanicle repairs to city bus, car, truck, and van
10-80-6120-3502	R/M Facilities	Regular maintenance on (4) buildings and (12) recreation facilities
10-80-6120-4400	Contract Services	Monthly rental for copier, Concerts and Movies in the Park, drug test for new hires, Computer specialist contract, Basektball Jamboree,Monthly Pest Control, ASCAP, master plan (\$7,000)
10-80-6120-4500	Insurance & Bonding	Property, liability,and auto insurance
		Taylor Field Part-f grant match
10-80-6120-5000	Capital Outlay - Equipment	LWCF matching grant funds to replace stage in Franklin Square Park
10-80-6120-5100		Weather Station (5) year lease includes software and license fees
10-80-6120-5400	Capital Outlay - Vehicles	Leasing (2) 16 passenager van and Explorer for admin travel.
10-80-6120-5800	Capital Outlay - Buildings	Cross braces at city pier and concrete piling repair(\$25,000) and (\$13,000) for City's match for kayak launch
10-80-6120-5900	Capital Outlay - Improvements	

City of Southport
Budget Worksheets 2022-23

Account Number	Description	2021 Actual	2022 8 mos. Actual	2022 Budget	2022 Estimated 12 mos	Requested	Proposed	Approved	Adopted
81	Community Building								
10-81-6150-0000	Full-time Employees	13,464	23,936	39,621	33,745		-	-	-
10-81-6150-0001	Employee Overtime	-	-	1,811	-		-	-	-
10-81-6150-0200	Part-time Employees	834	6,968	25,939	10,261	40,000	40,000	40,000	-
10-81-6150-0700	401K Retirement Supplement	673	1,290	1,981	1,687		-	-	-
10-81-6150-0900	F.I.C.A.	1,081	2,327	5,015	3,315	3,060	3,060	3,060	-
10-81-6150-1000	LGERS Retirement	1,377	2,584	4,509	3,768	-	-	-	-
10-81-6150-1100	Health/Life/Dental Insurance	241	5,746	12,000	8,431	-	-	-	-
10-81-6150-1300	Unemployment Reserve	-	-	-	-	-	-	-	-
10-81-6150-1400	Workers Compensation Insurance	2,074	(1,259)	1,585	1,888	1,600	1,600	1,600	-
10-81-6150-2600	Departmental Supplies	316	784	3,000	1,176	3,000	3,000	3,000	-
10-81-6150-2700	Marketing	-	592	3,000	632	3,000	3,000	3,000	-
10-81-6150-3200	Communications	403	704	2,500	928	1,500	1,500	1,500	-
10-81-6150-3300	Utilities	8,319	5,827	15,000	7,853	15,000	15,000	15,000	-
10-81-6150-3502	R/M Facilities	2,219	-	4,500	-	2,000	2,000	2,000	-
10-81-6150-4400	Contract Services	1,111	3,506	30,000	4,847	5,000	5,000	5,000	-
10-81-6150-4500	Insurance & Bonding	5,274	-	-	-		-	-	-
10-81-6150-5000	Capital Purchases Under \$5000	-	-	3,000	-	3,000	3,000	3,000	-
10-81-6150-5800	Capital Purchases Building	-				45,000	45,000	45,000	-
81	Community Building	37,386	53,005	153,461	78,531	122,160	122,160	122,160	-

City of Southport
Budget Worksheets 2022-23

Community Building Explanations		
10-81-6150-0000	Full-time Employees	
10-81-6150-0200	Part-time Employees	Part-time employee wages for (4) facilitators and (2) custodians
10-81-6150-0700	401K Retirement Supplement	Employer 401K contribution 5%
10-81-6150-0900	F.I.C.A.	7.65 percent of wages
10-81-6150-1000	LGERS Retirement	Local Government Retirement System
10-81-6150-1100	Health/Life/Dental Insurance	Group Insurance provided to full-time employees
10-81-6150-1300	Unemployment Reserve	State-mandated unemployment reserve
10-81-6150-1400	Workers Compensation Insurance	Workers compensation insurance with NCLM.
10-81-6150-2600	Departmental Supplies	General office and janitorial supplies
10-81-6150-3200	Communications	Land lines, cell phones,
10-81-6150-3300	Utilities	Water, sewer, and electric service
10-81-6150-3502	R/M Facilities	Moved to building and grounds budget.
10-81-6150-3700	Advertising	Display and classified advertising
10-81-6150-4400	Contract Services	Computer services
10-81-6150-4500	Insurance & Bonds	Property, automotive, and general liability insurance
10-81-6150-5000	Capital Purchases Under \$5,000	
10-81-6150-5800	Capital Outlay	Wood Floor Replacement

City of Southport
Budget Worksheets 2022-23

Account Number	Description	2021 Actual	2022 8 mos. Actual	2022 Budget	2022 Estimated 12 mos	Requested	Proposed	Approved	Adopted
82	Community Relations								
10-82-6170-0000	Full-Time Employees	122,791	82,759	114,608	117,750	179,510	179,510	179,510	-
10-82-6170-0001	Employee Overtime	-	-	1,821	-	3,346	3,346	3,346	-
10-82-6170-0200	Part time wages	14,197	10,387	19,762	14,618	-	-	-	-
10-82-6170-0700	401K Retirement Supplement	6,139	4,122	5,821	5,864	9,143	9,143	9,143	-
10-82-6170-0900	F.I.C.A.	10,305	6,909	10,419	9,815	13,988	13,988	13,988	-
10-82-6170-1000	LGERS Retirement	12,082	9,307	13,250	13,230	21,496	21,496	21,496	-
10-82-6170-1100	Health/Life/Dental Insurance	24,284	15,218	24,000	22,449	36,000	36,000	36,000	-
10-82-6170-1300	Unemployment Reserve	-	-	-	-	-	-	-	-
10-82-6170-1400	Workers Compensation Insurar	2,653	799	2,911	1,199	5,356	5,356	5,356	-
10-82-6170-2600	Departmental Supplies	14,858	6,220	15,000	9,264	18,000	18,000	18,000	-
10-82-6170-2601	Beautification Committee	2,431	414	3,000	486	3,000	3,000	3,000	-
10-82-6170-2710	Tourism Community Events	-	796	5,000	1,193	5,000	5,000	5,000	-
10-82-6170-2711	Special Marketing Opps	6,978	4,148	8,000	6,221	8,000	8,000	8,000	-
10-82-6170-2712	Grant Matching Funds	5,017	-	10,000	-	10,000	10,000	10,000	-
10-82-6170-3100	Travel & Training	1,547	1,512	2,500	2,268	5,000	5,000	5,000	-
10-82-6170-3200	Communications	4,694	12,018	17,000	11,483	28,000	28,000	28,000	-
10-82-6170-3300	Utilities	8,849	7,054	10,000	9,485	10,500	10,500	10,500	-
10-82-6170-3502	R/M Facilities	1,644	-	-	-	-	-	-	-
10-82-6170-4400	Contract Services	5,342	3,817	3,500	5,355	5,500	5,500	5,500	-
10-82-6170-4500	Insurance & Bonding	4,735	-	4,900	-	5,000	5,000	5,000	-
10-82-6170-5000	Capital Purchases Under \$5000	-	-	-	-	-	-	-	-
10-82-6170-5100	Assets Purchased < \$5000	-	-	-	-	-	-	-	-
10-82-6170-5500	Capital Outlay - Other	-	6,848	25,000	10,272	10,000	10,000	10,000	-
82	Community Relations	248,545	172,326	296,492	240,953	376,839	376,839	376,839	-

City of Southport
Budget Worksheets 2022-23

Community Relations Explanations		
10-82-6170-0000	Full-time employees	(3)Full-time positions-Director of Community Relations , Asst Director of Community Relations, Information Specialist
10-82-6170-0001	Employee Overtime	
10-82-6170-0200	Part-time wages	
10-82-6170-0700	401K Retirement Supplement	Employer 401K contribution 5%
10-82-6170-0900	F.I.C.A.	7.65 percent of wages
10-82-6170-1000	LGERS Retirement	Local Government Retirement System
10-82-6170-1100	Health/Life/Dental Insurance	Group Insurance provided to full-time employees
10-82-6170-1300	Unemployment Reserve	State-mandated unemployment reserve
10-82-6170-1400	Workers Compensation Insurance	Workers compensation insurance with NCLM.
10-82-6170-2600	Departmental Supplies	Visitor Center Volunteers/Cleaning Supplies/Office Supplies/Miscellaeous
10-82-6170-2601	Beautification Committee	Plants/Supplies and Materials/Christmas Decorations
10-82-6170-2711	Special Marketing Opps	State Port Pilot/Southport-Leland Magazines/Our State Magazine-DSI Partership/Miscellaneous
10-82-6170-2712	Grant Matching Funds	Matching Grant Funds from Electricities
10-82-6170-3100	Travel & Training	Tourism/Event/Communication Conferences/Mileage reimbursement
10-82-6170-3200	Communications	City WiFi-ATMC/Telephone-Verizon/Internet-TWC, Onsolve, Boxcast, Envato, Canva,Apple,Archive Social,Buffer,Website,Camera Equipment
10-82-6170-3300	Utilities	Garrison
10-82-6170-3502	R/M Facilities	Moved to Public Works
10-82-6170-4400	Contract Services	IT support/Security System-Garrison/Copier/Miscellaneous
10-82-6170-5500	Capital Outlay-Equipment	Continue to Update Audio Visual Equipment

City of Southport
Budget Worksheets 2022-23

Account Number	Description	2021 Actual	2022 8 mos. Actual	2022 Budget	2022 Estimated 12 mos	Requested	Proposed	Approved	Adopted
96	Solid Waste								
10-96-4170-4400	Contract Services	275,276	184,660	280,917	242,069	242,069	242,069	242,069	-
96	Solid Waste	275,276	184,660	280,917	242,069	242,069	242,069	242,069	-

City of Southport
Budget Worksheets 2022-23

Account Number	Description	2021 Actual	2022 8 mos. Actual	2022 Budget	2022 Estimated 12 mos	Requested	Proposed	Approved	Adopted
20	Powell Bill Fund								
20	Powell Bill								
20-20-4510-2600	Departmental Supplies	5,000	-	-	-	-	-	-	-
20-20-4510-5500	Capital Outlay	53,134	32,248	185,919	48,371	136,000	136,000	136,000	-
20	Powell Bill	58,134	32,248	185,919	48,371	136,000	136,000	136,000	-

City of Southport
Budget Worksheets 2022-23

Account Number	Description	2021 Actual	2022 8 mos. Actual	2022 Budget	2022 Estimated 12 mos	Requested	Proposed	Approved	Adopted
30	Electric Fund								
30-93-7210-0000	Full-Time Employees	293,210	217,208	306,150	307,270	366,334	366,334	373,110	-
30-93-7210-0001	Employee Overtime	2,871	2,063	7,632	3,076	4,392	4,392	4,392	-
30-93-7210-0700	401K Retirement Supplement	13,234	9,873	15,308	14,048	18,536	18,536	18,875	-
30-93-7210-0900	F.I.C.A.	22,154	16,052	24,004	22,716	28,361	28,361	28,879	-
30-93-7210-1000	LGERS Retirement	26,171	22,408	34,840	31,871	44,487	44,487	45,904	-
30-93-7210-1100	Health/Life/Dental Insurance	86,621	44,322	80,405	65,241	56,880	56,880	56,880	-
30-93-7210-1300	Unemployment Reserve	-	-	-	-	-	-	-	-
30-93-7210-1400	Workers Compensation Insurance	3,353	1,246	5,265	1,869	5,602	5,602	5,602	-
30-93-7210-1800	Professional Fees	16,860	3,500	30,700	5,250	32,235	32,235	32,235	-
30-93-7210-2100	Uniforms & Protective Gear	771	860	2,117	1,183	2,223	2,223	2,223	-
30-93-7210-2500	Vehicle Supplies	7,256	553	1,000	525	1,050	1,050	1,050	-
30-93-7210-2600	Departmental Supplies	16,072	8,649	12,600	10,136	13,230	13,230	13,230	-
30-93-7210-2700	Power Purchase	4,739,152	2,931,438	4,600,000	4,397,157	4,830,000	4,830,000	4,830,000	-
30-93-7210-2701	Utility Sales Tax	521,647	331,974	425,351	424,302	446,619	446,619	446,619	-
30-93-7210-3100	Travel & Training	-	819	15,000	1,228	15,750	15,750	15,750	-
30-93-7210-3200	Communications	4,371	3,177	24,392	4,219	25,612	25,612	25,612	-
30-93-7210-3300	Utilities	1,224	860	1,200	1,142	1,260	1,260	1,260	-
30-93-7210-3500	R/M Equipment	1,458	-	3,000	-	3,150	3,150	3,150	-
30-93-7210-3501	R/M Vehicles	258	-	565	-	593	593	593	-
30-93-7210-3502	Install Load Mgt Switches	45,585	24,784	91,875	37,177	85,821	85,821	85,821	-
30-93-7210-4400	Contract Services	36,001	28,186	52,410	24,466	58,031	58,031	58,031	-
30-93-7210-4500	Insurance & Bonding	8,020	7,961	8,000	11,942	8,400	8,400	8,400	-
30-93-7210-4800	Billing Contract	196,811	140,009	199,000	210,013	208,950	208,950	208,950	-
30-93-7210-4900	Operations & Maintenance BEMC	814,463	377,135	520,793	505,504	546,833	546,833	546,833	-
30-93-7210-5400	Capital Outlay Vehicles	-	4,478	7,000	5,879	7,350	7,350	7,350	-
30-93-7210-5500	Capital Outlay - PSD	35,137	-	9,500	-	98,000	98,000	98,000	-
30-93-7210-5800	Capital Improvements	-	1,398	69,809	2,097	73,299	73,299	73,299	-
30-93-7210-5900	Capital Outlay - System	69,338	128,256	807,256	189,764	2,384,893	2,384,893	3,184,893	-
30-93-7210-9700	Contingency Expenses	-	-	279,232	-	-	-	-	-
93	Electric	6,962,037	4,307,210	7,634,404	6,278,075	9,367,890	9,367,890	10,176,941	-

City of Southport
Budget Worksheets 2022-23

Electric Explanations		
30-93-7210-0000	Full-time Employees	(1) full-time employee and .5 full-time employee-Utilities administrative assistant and 1/3 administration,finance and board salaries
30-93-7210-0700	401K Retirement Supplement	Employer 401K contribution 5%
30-93-7210-0900	F.I.C.A.	7.65 percent of wages
30-93-7210-1000	LGERS Retirement	Local Government Retirement System
30-93-7210-1100	Health/Life/Dental Insurance	Group Insurance provided to full-time employees
30-93-7210-1300	Unemployment Reserve	State-mandated unemployment reserve
30-93-7210-1400	Workers Compensation Insurance	Workers compensation insurance with NCLM.
30-93-7210-1800	Professional Fees	
30-93-7210-2100	Uniforms & Protective Gear	Safety shoes, rain gear, safety vests, hard hats,uniforms
30-93-7210-2500	Vehicle Supplies	Fuel and tires for 2020 Ford Escape Hybrid
30-93-7210-2600	Departmental Supplies	General office supplies, Electricities dues, (\$6,100),bank fees(\$5,000), hand tools, Replace work PC (\$1,700)
30-93-7210-2700	Power Purchase	Electric power purchase cost
30-93-7210-2701	Utility Sales Tax	NC electricity sales tax
30-93-7210-3100	Travel & Training	Certifications, continuing education, travel meals and lodging; Electricities training summit
30-93-7210-3200	Communications	Land lines and cell phones,on-call answering service (\$7,400); utility billing postage (\$10,800); (\$2,160) Additonal cell fee for telemetric devices, (\$4,032) – BILL TO READ DEVICE
30-93-7210-3300	Utilities	Water, sewer/and Electric service
30-93-7210-3500	R/M Equipment	Repair and Maintenance of volt meters,calibration devices and other equipment
30-93-7210-3501	R/M Vehicles	Repair and Maintenance of 2020 Ford
30-93-7210-3502	Load Mgt Switches & Thermostats	100 Load Management Switches & Installation plus 25% for service calls (\$35,008.03) ; Ecobee Thermostats (\$7812.50); BEMC installation of repeaters and gateways (\$10,000); Contingency plan for unforeseen LM switch replacement and or storm damage to LM infrastructure (\$25,000); Erect 2- 30 foot aluminum poles with power (\$5,000); 24 Eco Switch Repeater for expansion of LM and replacement as necessary (\$3,000)
30-93-7210-4900		Operations & Maintenance BEMC
30-93-7210-4400	Contract Services	1/3 Accounting software maintenance, IT support, Copier Maintenance; Implement City Wide PM program for onsite Emergency Backup Generators PM Contract (\$12,065); Annual Nexgrid Software fees (\$3,000)
		Office 365 install and monthly maintenance (\$10,000)
30-93-7210-4500	Insurance & Bonding	
30-93-7210-4800	Billing Contract	BEMC billing contract annual CPI-U increase 2.0369119%
	Operations & Maintenance contra	BEMC O&M contract annual CIP-U increase 2.0369119%
30-93-7210-5100	Capital Outlay - Equipment	
30-93-7210-5400	Capital Outlay- Vehicle	Lease for Vehicle (\$7,000) per year
30-93-7210-5500	Capital Outlay -	Mitigation; Install fused elbows and reclosure banks in various locations (\$98,000)
30-93-7210-5800	Capital Improvements	BEMC contracts above OEM; (100) Electric Meter collars (\$20,000) other BEMC contracts; Replace 128 Rotten Poles (\$60,000); ROW Trimming (\$55,000)
30-93-7210-5900	Capital Outlay - System	City Underground infastructure (\$1,600,000); Cape Fear Completion (\$214,000); Emergency Repair work not included in UG (\$120,000) **Transformers upgrades for City Substation (\$1,250,000)**

City of Southport
Budget Worksheets 2022-23

Account Number	Description	2021 Actual	2022 8 mos. Actual	2022 Budget	2022 Estimated 12 mos	Requested	Proposed	Approved	Adopted
31	Water & Sewer Fund								
31-91-7130-0000	Full-Time Employees	544,785	359,843	564,139	509,769	751,913	751,913	781,737	-
31-91-7130-0001	Employee Overtime	12,465	8,508	8,194	12,120	20,561	20,561	20,561	-
31-91-7130-0700	401K Retirement Supplement	25,973	17,299	28,617	24,589	37,269	37,269	40,115	-
31-91-7130-0900	F.I.C.A.	40,406	26,975	43,784	38,214	59,094	59,094	61,376	-
31-91-7130-1000	LGERS Retirement	52,865	39,203	65,475	55,694	89,446	89,446	97,559	-
31-91-7130-1100	Health/Life/Dental Insurance	135,676	76,624	150,331	112,074	140,321	140,321	140,321	-
31-91-7130-1300	Unemployment Reserve	-	-	-	-	-	-	-	-
31-91-7130-1400	Workers Compensation Insurance	16,795	10,741	19,675	15,848	20,659	20,659	24,069	-
31-91-7130-1800	Professional Fees	35,678	11,696	55,273	9,331	58,036	58,036	58,036	-
31-91-7130-2100	Uniforms & Protective Gear	8,610	5,404	11,500	7,003	13,500	13,500	13,500	-
31-91-7130-2500	Vehicle Supplies	42,028	22,602	22,212	24,045	25,000	25,000	25,000	-
31-91-7130-2600	Departmental Supplies	50,805	33,779	44,120	42,770	49,726	49,726	49,726	-
31-91-7130-2606	Sewer Supplies/Coll System	137,038	53,755	184,000	61,988	193,200	193,200	193,200	-
31-91-7130-2700	Water Purchase	551,730	435,368	1,022,840	574,351	1,073,982	1,073,982	1,073,982	-
31-91-7130-3100	Travel & Training	1,251	6,489	13,750	9,009	14,438	14,438	14,438	-
31-91-7130-3200	Communications	12,147	8,004	19,898	10,561	20,893	20,893	20,893	-
31-91-7130-3300	Utilities	88,670	39,316	51,655	52,874	54,238	54,238	54,238	-
31-91-7130-3500	R/M Equipment	10,551	6,102	13,328	8,176	13,994	13,994	13,994	-
31-91-7130-3501	R/M Vehicles	21,629	3,300	20,000	4,776	21,000	21,000	21,000	-
31-91-7130-3506	Sewer System R&M/Coll System	319,112	115,387	588,243	155,849	617,655	617,655	617,655	-
31-91-7130-3900	Other Services	2,735	2,735	5,994	4,103	6,294	6,294	6,294	-
31-91-7130-3910	Neighbors 4 Neighbors	3,614	5,632	13,000	7,940	13,650	13,650	13,650	-
31-91-7130-4400	Contract Services	1,453,406	923,687	1,334,178	1,235,170	1,400,887	1,400,887	1,400,887	-
31-91-7130-4500	Insurance & Bonding	29,266	11,208	44,203	13,719	46,413	46,413	46,413	-
31-91-7130-5100	Capital Outlay - Equipment	-	-	130,000	-	460,000	460,000	460,000	-
31-91-7130-5400	Capital Outlay - Vehicles	-	16,524	63,850	17,602	67,043	67,043	67,043	-
31-91-7130-5500	Capital Outlay - PSD	36,625	54,015	115,000	81,023	100,000	100,000	100,000	-
31-91-7130-5800	Capital Improvements	-	21,000	397,000	31,500	26,000	26,000	26,000	-
31-91-7130-5900	Capital Outlay - System	-	17,978	58,000	26,967	156,500	156,500	156,500	-
31-91-7130-7100	Bond Retirement	112,435	3,764	110,930	5,646	116,477	116,477	765,309	-
31-91-7130-9600	Interfund transfers	991,542	-	-	-	-	-	-	-
31-91-7130-9700	Contingency	-	115,108	226,172	172,662	1,431,350	1,431,350	765,044	-
31-91-9990-0000	Depreciation	-	-	300,000	-	315,000	315,000	315,000	-
91	Water/Sewer	4,737,838	2,452,044	5,725,360	3,325,373	7,414,537	7,414,537	7,443,538	-
32	System Development Fee Fund								
92	DEPT								
32-92-7135-9600	Sewer Development Fee Transfer	-	-	660,446	-	693,468	693,468	693,468	-
32-92-7135-9700	Water Development Fee Transfer	-	-	83,348	-	87,515	87,515	87,515	-
32	System Development Fee Fund	-	-	743,794	-	780,984	780,984	780,984	-

City of Southport
Budget Worksheets 2022-23

Water & Sewer		
31-91-7130-0000	Full-time Employees	8 full-time employees and engineer split between Streets (40%) and Water & Sewer (60%)
31-91-7130-0700	401K Retirement Supplement	Employer 401K contribution 5%
31-91-7130-0900	F.I.C.A.	7.65 percent of wages
31-91-7130-1000	LGERS Retirement	Local Government Retirement System
31-91-7130-1100	Health/Life/Dental Insurance	Group Insurance provided to full-time employees
31-91-7130-1300	Unemployment Reserve	State-mandated unemployment reserve
31-91-7130-1400	Workers Compensation Insurance	Workers compensation insurance with NCLM.
31-91-7130-1800	Professional Fees	1/3 share annual financial audit(\$16,800)
31-91-7130-2100	Uniforms & Protective Gear	Safety shoes, Employee PPE, first aid, uniforms, reflective clothing, cold and wet weather gear
31-91-7130-2500	Vehicle Supplies	Fuel & tires for 6 vehicles, Backhoe, Mini Excavator, skid steer and compressor.
31-91-7130-2600	Departmental Supplies	General office supplies, janitorial supplies generator fuel , 2 Computers (\$3,400)
31-91-7130-2606	Water Supplies/Coll System	Water/sewer system maintenance supplies and materials; repeaters for AMI system
		Lights, and metal locators, Mud hog pumps
31-91-7130-2700	Water Purchase	Water purchase County 194,000.00 gal. (@2.88 per 1,000 gallons projected increase to \$5.25)
31-91-7130-3100	Travel & Training	Certifications; continuing education; additional safety training (Greenius online) (\$1,000) ;Travel, meals and lodging.
31-91-7130-3200	Communications	Land lines & cell phones, on call answering service(\$13,200), utility billing postage (\$10,800) pump station land line
31-91-7130-3300	Utilities	Water, sewer, and Electric service
31-91-7130-3500	R/M Equipment	Repair & maintenance for Backhoe, generators, compressor, skid steer and mini excavator
31-91-7130-3501	R/M Vehicles	Repair & maintenance for 5 Vehicles, Vac truck (aged), Jet Truck(aged)
31-91-7130-3506	Sewer System R&M/Coll System	Repair / maintenance of collection system
31-91-7130-3900	Other Services	NCDENR PWS permits,operators certifications renewals,NCRWA DUES
31-91-7130-3910	N4N Program	Neighbors 4 Neighbors program includes (\$3,650) carry over from prior year and (\$10,000) from General Fund
31-91-7130-4400	Contract Services	Wastewater Treatment (\$313,100), Office 365 install (\$5,000); monthly license (\$5,000)
		Tank maintenance (\$9,000) 1/2 share locating & 811 services (\$5,000), sludge hauling (\$5,000)
		chemical analysis (\$4,000), 1/2 share billing & credit check services (\$4,500) , Mueller hosting &
		licensing fees AMI system (\$15,000), copier lease and printing (\$900), software maintenance (\$10,000), S & R Environmental Solid Waste Removal (\$25,000)
31-91-7130-4500	Insurance & Bonding	Property, liability, and auto insurance
31-91-7130-5100	Capital Outlay - Equipment	HARBEN Jetter Nozzle Kit (\$5,000); New Generators for lift stations, River Dr. (\$105,000); New sewer Vac Truck (replaces 15-year old truck) (\$350,000)
31-91-7130-5400	Capital Outlay - Vehicles	Leased vehicles
31-91-7130-5800	Capital Improvements	ODOR CONTROL MEDIA (\$5,000); 10% yearly cleaning and CCTV (\$21,000)
31-91-7130-5900	Capital Outlay - System	Backup Pump for Central lift station (\$35,000); Replacement Pumps For Prices Creek/Turtlewood LS (\$10,000); Deragger System for Turtlewood Lift station; (\$7500); (100) additional water meters to cover growth (\$45,000); (100) double gang meter boxes (\$45,000); (100) meter nodes (\$14,000)
31-91-7130-7100	Bond Retirement	(\$595,660) 2% Closing Fee SRF loan, Principle and interest on debt
		115,000 gallons of Water Allocation Storage (\$53,172 annually) for 9 years
31-91-7130-9600	Capital Outlay- Allocation	Remaining Development allocation fees not spent on Water & Sewer Capital Outlay.
31-91-7130-9700	Contingency	Net Surplus that includes ARPA reimbursment funds

City of Southport
Budget Worksheets 2022-23

Account Number	Description	2021 Actual	2022 8 mos. Actual	2022 Budget	2022 Estimated 12 mos	Requested	Proposed	Approved	Adopted
50	ARP Funding								
50-50-8111-6000	Transfer to water Sewer	-	-	1,263,954	631,977	631,977	631,977	-	-

City of Southport
Budget Worksheets 2022-23

Account Number	Description	2021 Actual	2022 8 mos. Actual	2022 Budget	2022 Estimated 12 mos.	Requested	Proposed	Approved	Adopted	
42	Part F Grant. Capital Projects									
42	DEPT									
42-42-8111-4400	Contract Services	-	-	-	-	-	-	-	-	-
42-42-8111-5800	Capital Outlay Imp	51,700	6,568	842,448	529,287	313,161	313,161	313,161	-	-
42	DEPT	51,700	6,568	842,448	529,287	313,161	313,161	313,161	-	-
Expense Total		51,700	6,568	842,448	529,287	313,161	313,161	313,161	-	-
42	Part F Grant. Capital Projects	51,700	6,568	842,448	529,287	313,161	313,161	313,161	-	-

City of Southport
Budget Worksheets 2022-23

Account Number	Description	2021 Actual	2022 8 mos. Actual	2022 Budget	2022 Estimated 12 mos.	Requested	Proposed	Approved	Adopted
23	Capital Project Fund								
23	Capital Project Fund								
23	DEPT								
23-23-7300-4400	Contract Services	-	-	-	-	-	-	-	-
23-23-7300-5800	Capital Outlay Construction	-	479,765	1,200,000	719,648	480,353	480,353	480,353	-
23	DEPT	-	479,765	1,200,000	719,648	480,353	480,353	480,353	-



BOARD OF ALDERMEN

MEMORANDUM

To: Mayor Hatem, Members of the Board of Aldermen
From: Thomas Lloyd, City Planner
Re: **Zoning Map Amendment:** BD/MF to R-10, 27 lots in between W. 14th and W. 12th St (3.80 acres total, Parcel ID # 221MA00110), submitted by Kate Ienna on behalf of James M. Harper Heirs (**RZ 22-0310-01**)
Date: June 1, 2022

BACKGROUND

The attached zoning map amendment application is for a 3.80-acre tract currently in the Extraterritorial Jurisdiction (ETJ.) The property is located on Caswell between W14th and W 12th Street. It is currently split zoned BD/MF and the applicant would like to rezone it to R-10. The property consists of 27 existing lots in Blocks 6 and 7 of the historic Southport Heights Subdivision, originally platted in 1910. The lots in this subdivision are 50 ft by 123 ft. R-10 would allow these lots to be developed using the nonconforming R-10 lot provisions in the ordinance. The applicant's narrative is attached to this application on why they feel like the rezoning is consistent with the CAMA Land Use Plan.

The Planning Board and Board of Aldermen may consider the following when deciding on a zoning map amendment: all uses allowed in that zoning district, impacts on neighbors, economic impact, tax base increase, spot zoning, road capacity, whether there is adequate infrastructure, community opinion, property values, consistency with the CAMA Land Use Plan, the future land use map, the land suitability map, jobs, public services, buffering requirements, the environmental impacts, site limitations, and consistency with other plans and prior decisions. The Boards cannot consider ethnicity, income, affordable housing, owner vs. rental housing, or who the owner is when deciding.

ZONING MAP AMENDMENT (REZONING)

The proposed zoning map amendment would remove BD/MF zoning and replace it with R-10 zoning on the zoning map. This would be a less intensive use and would match rezonings that we have already done in this area in the past year.

Figure 1: Existing Zoning Map



The surrounding area consists of MF to the North and West, and R=10 to the South with BD to the East.

Figure 2: CAMA Future Land Use Map



The Future Land Use Map shows the property as High Density Residential. High Density Residential is defined as a variety of single and multi-family residential uses. The allowable density is 11 units per acre. The North shows Light Commercial, the East shows High Density Residential with Medium Density residential below 12th St.

PROCESS

To rezone the portion of the property to R-10, a zoning map amendment must be approved. A consistency statement will also be required for the zoning map amendment, which may include a motion for a recommendation of approval or denial. Following a recommendation from the Planning Board, the zoning map amendment is sent to the Board of Aldermen for their consideration. A duly advertised public hearing will be held and the rezoning will require mailing a notice of the hearing to each property owner to be rezoned and abutting property owner. This public hearing has been duly advertised. After the public hearing, the Board of Aldermen may adopt a statement of consistency and take action on the zoning map amendment.

REVIEW COMMITTEE REPORT

The review committee met on May 5th at 10 am. Present were Fred Fiss and Will Hewett. Also present were staff and the applicants Kate Ienna and Ron Drake. Staff gave a summary of the zoning map amendment application. Staff explained that this tract consisted of a split zoned area that was both MF and BD. The tract consists of 27 individual lots from a historic subdivision. The applicants explained that they felt that R-10 would have less impact on the community than MF and BD. They had looked into developing it to MF but thought that R-10 would be less intensive. The applicant indicated that they were interested in 1500-1800 sf cottages on these properties rather than townhomes and apartment buildings. They also indicated that rezoning the lots would allow them to use the lots how they were originally designed. Staff pointed out that this property had been identified earlier to be rezoned to R-10 but that at the time the property owner was not interested. It would also match existing zoning along the N. Caswell corridor. There were questions about sewer in that area. Staff indicated that there is a force main on N Caswell although an engineer would need to get with the City and design an adequate pump station to pump into it for those lots. It was the consensus of the committee that the rezoning would be a less intensive use and that they would recommend that the full Planning Board approve it.

RECOMMENDATION

The Planning Board considered this zoning map amendment at its regularly scheduled meeting on 4/21 and 5/19. On 5/19 the Planning Board found this zoning map amendment to be consistent with the CAMA Future Land Use Plan and recommended that it be approved. Attached is their statement of consistency. Staff also recommends the approval of this zoning map amendment.

ACTION ITEM: ADOPTION OF CONSISTENCY STATEMENT & VOTE ON ZONING MAP AMENDMENT

The City of Southport Board of Aldermen finds that the proposed zoning map amendment is consistent with the 2015 CAMA Land Use Plan adopted November 13, 2014 and subsequently amended by the Board

of Aldermen. More specifically, the proposed zoning map amendment is consistent with the future land use map and the CAMA land use plan because it encourages in-fill development within the City's districts and promotes efficient use of land (Objective 2 iii). Further, the Board of Aldermen believes the zoning map amendment is reasonable and in the public interest because the properties are more suitable for the uses permitted in the R-10 Zoning District and because of the R-10 zoning district's dimensional requirements and development standards are better for the small nonconforming lots in this area.

Attachments: Board of Aldermen Draft Statement of Consistency, Ordinance Amending the Zoning Map, Southport CAMA Land Use Plan Talking Points, Planning Board Statement of Consistency, Rezoning Application



**City of Southport Board of Aldermen
Statement of Plan Consistency
(As per NC General Statute 160D-604)**

When conducting a review of proposed zoning text or map amendments pursuant to this section, the planning board shall advise and comment on whether the proposed action is consistent with any comprehensive plan that has been adopted and any other officially adopted plan that is applicable. The planning board shall provide a written recommendation to the governing board that addresses plan consistency and other matters as deemed appropriate by the planning board, but a comment by the planning board that a proposed amendment is inconsistent with the comprehensive plan shall not preclude consideration or approval of the proposed amendment by the governing board.

AMENDMENT: RZ-22-0310-01

STATEMENT OF CONSISTENCY AND RECOMMENDATION:

The City of Southport Board of Aldermen finds that the proposed zoning map amendment is consistent with the 2015 CAMA Land Use Plan adopted November 13, 2014 and subsequently amended by the Board of Aldermen. More specifically, the proposed zoning map amendment is consistent with the future land use map and the CAMA land use plan because it encourages in-fill development within the City's districts and promotes efficient use of land (Objective 2 iii). Further, the Board of Aldermen believes the zoning map amendment is reasonable and in the public interest because the properties are more suitable for the uses permitted in the R-10 Zoning District and because of the R-10 zoning district's dimensional requirements and development standards are better for the small nonconforming lots in this area.

Joseph P. Hatem, M.D., M.P.H.
Mayor, City of Southport

Dorothy Dutton, City Clerk

**ORDINANCE APPROVING A ZONING MAP AMENDMENT REZONING A 3.8 ACRE
PARCEL 221MA00110 from BD/MF to R-10**

THAT WHEREAS, the City has enacted a Unified Development Ordinance, other land use ordinances, and a zoning map that control land development within both the City's incorporated areas and within its extraterritorial area; and

WHEREAS, in order to promote the public health, safety and general welfare and to promote the best interest of the city and community, it is necessary for the City Board of Aldermen from time to time to consider appropriate revisions, modifications and additions to the city's zoning map; and

WHEREAS, the applicant, James M. Harper Heirs, has prepared and submitted an application for a zoning map amendment to rezone the above-mentioned parcel; and

WHEREAS, the Planning Board has thoroughly reviewed this matter and found the proposed zoning map amendment to be consistent with the City of Southport CAMA Core Land Use Plan and recommends its approval; and

WHEREAS, pursuant to N.C. General Statutes and city ordinances, a public hearing, properly noticed was held on June 9th before the Board of Aldermen regarding this issue; and

WHEREAS, the Board of Aldermen, after considering the public hearing response and the recommendation of the Planning Board, finds that the proposed zoning map amendment is consistent with the 2015 CAMA Land Use Plan adopted November 13, 2014 and subsequently amended by the Board of Aldermen. More specifically, the proposed zoning map amendment is consistent with the future land use map and the CAMA land use plan because it encourages in-fill development within the City's districts and promotes efficient use of land (Objective 2 iii); and

WHEREAS, the Board of Aldermen further finds that the zoning map amendment is reasonable and in the public interest because the properties are more suitable for the uses permitted in the R-10 Zoning District and because of the R-10 zoning district's dimensional requirements and development standards are better for the small nonconforming lots in this area;

NOW THEREFORE, BE IT ORDAINED by the City of Southport Board of Aldermen that The Official Zoning Map of the City of Southport, an element of the Unified Development Ordinance of the City, is amended by changing the zoning classification of the below-described property from BD/MF to R-10.

Tax Parcel ID of property to be rezoned:

221MA00110

This ordinance shall be effective upon its adoption, and the Official Zoning Map of the City of Southport shall be revised accordingly.

This the _____ day of June 2022

City of Southport

Joseph P. Hatem, MD, M.P.H
Mayor, City of Southport

Dorothy Dutton, City Clerk

Southport CAMA Land Use Plan Rezoning Talking Points

- All uses allowed in a zoning district. Rezoning cannot be based on consideration of only one use or a partial list of uses allowed within a zoning district. That would be contract zoning. Contract zoning is against the law.
- The potential for spot zoning. Rezoning requests will not be approved if the requested change will result in spot zoning. Spot zoning is a form of discriminatory zoning where the sole purpose is to serve private interests of one or more landowners instead of furthering the welfare of the entire community as part of an overall zoning plan.
- The likelihood of a zoning decision resulting in a strip development. Strip developments should be discouraged. These types of developments are typically commercial, extending along both sides of a major street. Strip development may severely reduce traffic-carrying capacity of abutting streets by allowing for excessive and conflicting curb cuts.
- Zoning regulations should be made in accordance with the Southport Land Use Plan and designed to lessen congestion in the streets; to secure safety from fire, panic and other dangers; to promote health and the general welfare; to provide adequate light and air; to prevent the overcrowding of land; to avoid undue concentration of population; and to facilitate the adequate provision of transportation, water, sewage, schools, parks, and other public requirements. The regulations shall be made with reasonable consideration, among other things, as to the character of the district and its particular suitability for uses, and with a view to conserving the value of buildings and encouraging the most appropriate use of land throughout Southport's planning jurisdiction.
- Does Southport need more land in the zoning class requested?
- Is there property in the City that might be more appropriate for this zoning?
- Is the request in accordance with the CAMA Land Use Plan?
- Will the request have a serious impact on traffic circulation, parking space, sewer, water, or other utilities?
- Is there a good possibility that the request, as proposed, will result in lessening the enjoyment or use of adjacent properties?
- Will the request cause serious noise, odors, light, activity, or unusual disturbance?
- Does the request raise serious legal questions such as spot zoning, hardship, violation of precedents, or need for this type of use?
- Does the request adversely impact any CAMA AEC's or other environmentally sensitive areas including water quality?



**City of Southport Planning Board
Statement of Plan Consistency and Zoning Recommendation
(As per NC General Statute 160D-604)**

When conducting a review of proposed zoning text or map amendments pursuant to this section, the planning board shall advise and comment on whether the proposed action is consistent with any comprehensive plan that has been adopted and any other officially adopted plan that is applicable. The planning board shall provide a written recommendation to the governing board that addresses plan consistency and other matters as deemed appropriate by the planning board, but a comment by the planning board that a proposed amendment is inconsistent with the comprehensive plan shall not preclude consideration or approval of the proposed amendment by the governing board.

AMENDMENT: RZ-22-0310-01

STATEMENT OF CONSISTENCY AND RECOMMENDATION:

The City of Southport Planning Board hereby finds that the proposed zoning map amendment is consistent with the 2015 CAMA Land Use Plan adopted November 13, 2014 and subsequently amended by the Board of Aldermen. More specifically, the proposed zoning map amendment is consistent with the future land use map and it is consistent with the CAMA land use plan because it encourages in-fill development within the City's districts and promotes efficient use of land (Objective 2 iii). Further, the Planning Board believes the zoning map amendment is reasonable and in the public interest because the properties are more suitable for the uses permitted in the R-10 Zoning District and because of the R-10 zoning district's dimensional requirements and development standards are better for the small nonconforming lots in this area. The Planning Board recommends that the Board of Aldermen adopt the zoning map amendment.

The statement and motion was seconded and passed May 19, 2022

~~Tanya Shannon, Deputy City Clerk~~
Dorothy Dutton, City Clerk

Sue Hodgins, Chair

PAID
MAR 10 2022



Zoning Map Amendment

City of Southport, North Carolina

BY:

1029 N. Howe St, Southport NC 28461
www.southportnc.org

Planning & Inspections
Phone 910-457-7961 Fax 910-457-7957

For Staff Use Only

~~12-22-0310-01~~
PERMIT No. 12-22-0310-01 FEE: \$ 1,000 Date Received: 3/10/22

Applicant's Name: Kate Ienna
Mailing Address: 4320 Southport-Supply Rd City: Southport
SE #100
State: NC Zip Code: 28461 Phone: 910.599.5776
Email: kate.ienna@icloud.com

Property Owner's Name: James M Harper - Heirs Ginger Harper
Address of Owner: 105 E Bay St. City: Southport
State: NC Zip Code: 28461 Phone: 910.470.6713
Email: gingerharper@seacoastrealty.com

Project Name: _____

Project Address and/or Description of Location: Parcel 221MA00110, which
is located between W 14th St and W 12th Street.

Parcel ID #: 221MA00110 Number of Lots: 27 Site Acreage: 3.80

Current Zoning District: SP-BD Proposed Zoning District: SP-R-10
SP-MF

A complete application for any amendment shall contain a description of the proposed zoning regulation or zoning map amendment. The application shall state in detail whether the proposed amendment is consistent with the CAMA Core Land Use Plan and any other officially adopted plan that is applicable. The application shall also give detailed evidence that the proposed amendment is in the interest and will benefit the general public and not solely be of benefit to the applicant; that the uses within the proposed zoning district are similar or comparable to the uses in the district as currently zoned, or that none of the uses permitted in the proposed zoning district may potentially adversely affect property values or the health, safety, morals, or general welfare of the residents of the surrounding area. Such application shall be filed with the Administrator to be processed in accordance with Section 2.7.D of the UDO.

The Planning Board and Board of Aldermen may consider the following when deciding: Impact on neighbors and neighborhood, traffic, environment, utilities, suitability of land, harmony with area, schools, economic impact, tax base increase, spot zoning created, road capacity, adequate infrastructure, community opinion, property values, consistency with the Land Use Plan, future land use map, jobs, public services, buffering requirements, environmental impact, site limitations, and consistency with plans and prior decisions. The Boards cannot consider ethnicity, income of future residents, owner vs. renter housing, or who the owner is when deciding.

If the proposed change would require a change in the zoning map, attach an accurate diagram of the property proposed for rezoning showing:

- A. Boundaries indicated as approximately following the centerlines of alleys, streets, highways, streams, or railroads shall be construed to follow such centerline;
- B. Boundaries indicated as approximately following lot lines, city limits, or extraterritorial boundary lines, shall be construed as following such lines, limits, or boundaries;
- C. Boundaries indicated as following shorelines shall be construed to follow such shorelines, and in the event of change in the shoreline shall be construed as following such shorelines;
- D. Where a district boundary divides a lot each part of the lot or tract so divided shall be used in conformity with the regulations established by this ordinance for the district in which said part is located, nor shall a change in lot line be construed to have modified a zoning district boundary;
- E. Where any street or alley is hereafter officially vacated or abandoned, the regulations applicable to each parcel of abutting property shall apply to that portion of such street or alley added thereto by virtue of such vacation or abandonment.
- F. Where any further uncertainty exists, the UDO Administrator shall interpret the intent of the map as to location of such boundaries.

Future Land Use Map Designation: _____

Is the proposed zoning consistent with the Land Use Plan? (Check One and Describe Below):

☒ Yes ☐ No

see attached document

Please describe the changing conditions in the area or in the City of Southport that makes the proposed amendment necessary to the promotion of the public health, safety and general welfare, or that identifies an obvious error in the zoning map based upon the zoning classification or current land use of surrounding properties. Also include an explanation on why the proposed zoning is or is not consistent with the Land Use Plan and other adopted plans (Attach separate sheet if necessary)

See attached document

In filing this Rezoning Petition, I hereby certify that I am authorized to submit this application and that all of the information presented in this application is accurate to the best of my knowledge, information, and belief.

Kate Lenna

Signature (Owner or Authorized Applicant)

3/8/22

Date

APPROVED BY:

UDO Administrator

Date

- 1). See attached survey
- 2). See attached survey
- 3). There are no existing structures on the property.
- 4). The existing land use associated with the property is BD and MF.
- 5). The zoning classification of all abutting zoning districts are R-10 on the parcel South of W 13th Street. Parcels owned by Norton, Crouch and Russ. The parcel N of W 13th street is zoned BD and the abutting zoning is also BD. Parcels owned by Gilbert and Baker.
- 6). Kimberly and Tammy Norton, Brandon Crouch, James Russ, David and Brenda Baker, Thomas Gilbert. You should be receiving another application to rezone Thomas Gilbert and David and Brenda Baker's property from another buyer who is under contract on these parcels.

My client is under contract for two parcels located between W 14th Street and W 12th Street. The parcel PID is 221MA00110. It was combined for tax purposes, but the original plat from 1910 (which is included in this application), outlines the 27 lots with dimensions of 50 X 120. My clients plan to build cottage style homes to maintain the historic feel and charm of Southport.

The property located at 1147 & 1151 N Caswell, which is across the street from the S portion of the parcel and 1132 and 1136 which are abutting the S parcel are all zoned SP-R-10. The parcel N of W 13th street is currently zoned BD, including the property owned by Thomas Gilbert and David and Brenda Baker, who are on board to rezone to R-10, you should be receiving an application on their behalf to rezone these parcels. We feel that rezoning this area to R-10 makes the most of the land use, since every lot S of the S parcel running to W Bay Street is already zoned R-10 (with the exception of three parcels - 22337DC006, 237DE009, 237DE001 that are zoned BD).

This will bring more tax dollars to the city, but will not impact the roads as there will only be 27 units vs an apartment complex or other multifamily unit which would impact the infrastructure and the charm that is Southport.

NOTES:

1. SURVEY WAS DERIVED FROM THE BRUNSWICK COUNTY GIS, DB 463 PG 804 AND MB 25 PG 60.
2. AREAS SHOWN WERE CALCULATED BY COORDINATE METHOD.
3. SURVEY DONE WITHOUT THE BENEFIT OF A CERTIFIED TITLE REPORT AND IS SUBJECT TO ANY EASEMENTS OR RESTRICTIONS OF RECORD.
4. THIS SURVEY IS OF AN EXISTING PARCEL OF PROPERTY AND DOES NOT CREATE A SUBDIVISION.



North - Proposed section to be changed to R-10 currently zoned BD

The lots owned by Thomas Gilbert and David and Brenda Baker are currently zoned BD as well. Both of these properties are being purchased and that buyer is submitting a rezoning application to rezone to R-10 as well.

PARCEL ID#
221MA00110
166,045 SQ FT
OR 3.81 ACRES
(BOTH TRACTS)

South - Proposed section to be changed to R-10 Currently zoned MF

James Russ, Kimberly/ Tammy Norton and Brandon Crouch lots is currently R-10

LINE	BEARING	DISTANCE
L1	S 68°39'34" W	123.00'
L2	N 21°20'26" W	500.00'
L3	N 68°39'34" E	123.23'
L4	N 21°20'26" W	50.00'
L5	N 68°39'34" E	122.77'
L6	S 21°20'26" E	150.00'
L7	S 68°39'34" W	123.00'
L8	S 21°20'26" E	300.00'
L9	N 68°39'34" E	246.00'
L10	S 21°20'26" E	300.00'
L11	S 68°39'34" W	122.77'
L12	N 21°20'26" W	100.00'
L13	N 68°39'34" E	123.13'
L14	S 21°20'26" E	400.00'

THIS IS NOT A BOUNDARY SURVEY
ALL DISTANCES AND DIRECTIONS SHOWN HEREON ARE BASED ON THE MAP/DEED OR GIS. NO CHECK WAS MADE FOR ACCURACY. THIS MAP SHALL NOT BE USED FOR CONVEYANCE OR RECORDING PURPOSES OR OTHERWISE RELIED UPON FOR BOUNDARY INFORMATION.

PARCEL DRAWING

Joshua M. McKittrick
Land Surveying, PLLC

Firm No.: 1608
(910)231-5339(CELL)

809 Windgate Drive
Wilmington, North Carolina
28412

Date : 11/19/21
Scale: 1"=140'
Drawn : JMM
Chk: JMM
Proj. No: 21899

PARCEL ID# 221MA00110
3.81 ACRE PARCEL
SOUTHPORT, NC
BRUNSWICK COUNTY, NC
SMITHVILLE TOWNSHIP

WHITE GREGORY L ETUX
A-30 LIL
2,284

24009

51A

24009

51A

24009

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24009

51A

24009

51A

CAROLINA PROPERTIES
A-48
1,724

FITCHETT DAVIS MET
A-28
1,0284

ROBERT J. JONES HIRE
B-17.02
1,1634

B-26.02
1,1634

B-28.01
1,1634

B-29.01
1,1634

SOUTHPORT DEVELOPMENT
D-8
3,814

B-30.01
1,1634

B-31.01
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BOOK 463 PAGE 804

*Deed returned by
Lewis H. Clementson*

STATE OF NORTH CAROLINA
COUNTY OF BRUNSWICK

ADMITTED TO RECORD
BOOK 463 PAGE 804

1980 DEC 30 PM 1:04

ROBERT J. ROBINSON
REGISTER OF DEEDS
BRUNSWICK COUNTY, N.C.

THIS DEED, made this 24th day of November, 1980, by and between Lewis H. Clementson and Nancy T. Clementson, his wife, of Richmond, Virginia, Grantors, and James M. Harper III of Burke County, North Carolina, and Edward T. Harper of Brunswick County, North Carolina, Grantees.

W I T N E S S E T H :

THAT the said Grantors, for and in consideration of the sum of Ten (\$10.00) Dollars and other consideration, to them in hand paid by the Grantees, the receipt of which is hereby acknowledged, have bargained and sold, and by these presents do hereby bargain, sell and convey unto the Grantees, their heirs and assigns, as made subject to the hereinbelow stated provisions, that certain land lying and being in Smithville Township, Brunswick County, North Carolina, and more particularly described as follows:

2214-A-1C
Southport NC
BEING all of those Southport Heights Lots, City of Southport, North Carolina, as the same were devised to Edward B. Taylor by Will of Jessie S. Taylor recorded in Will Book D at Page 221, Clerk of Superior Court for Brunswick County, described in Item Nine, part 2 of said Will, excepting therefrom, however, such of those lots as have been conveyed since the probate of said Will, whether said conveyances are of record or not.

Provided, however, that this conveyance is expressly made subject to the exceptions, reservations, covenants, conditions, restrictions and easements, if any, granted by or otherwise acquired from Grantors, and their predecessors in title to said land.

BEING the same real estate conveyed to Lewis H. Clementson and Nancy T. Clementson, his wife, by deed from Edward B. Taylor and Helen B. Taylor dated October 16, 1980 and recorded October 22, 1980, in Deed Book 459, page 436.

TO HAVE AND TO HOLD the above described land, together with all privileges and appurtenances thereunto belonging unto the Grantees, their heirs and assigns, to their only use and behoof FOREVER.

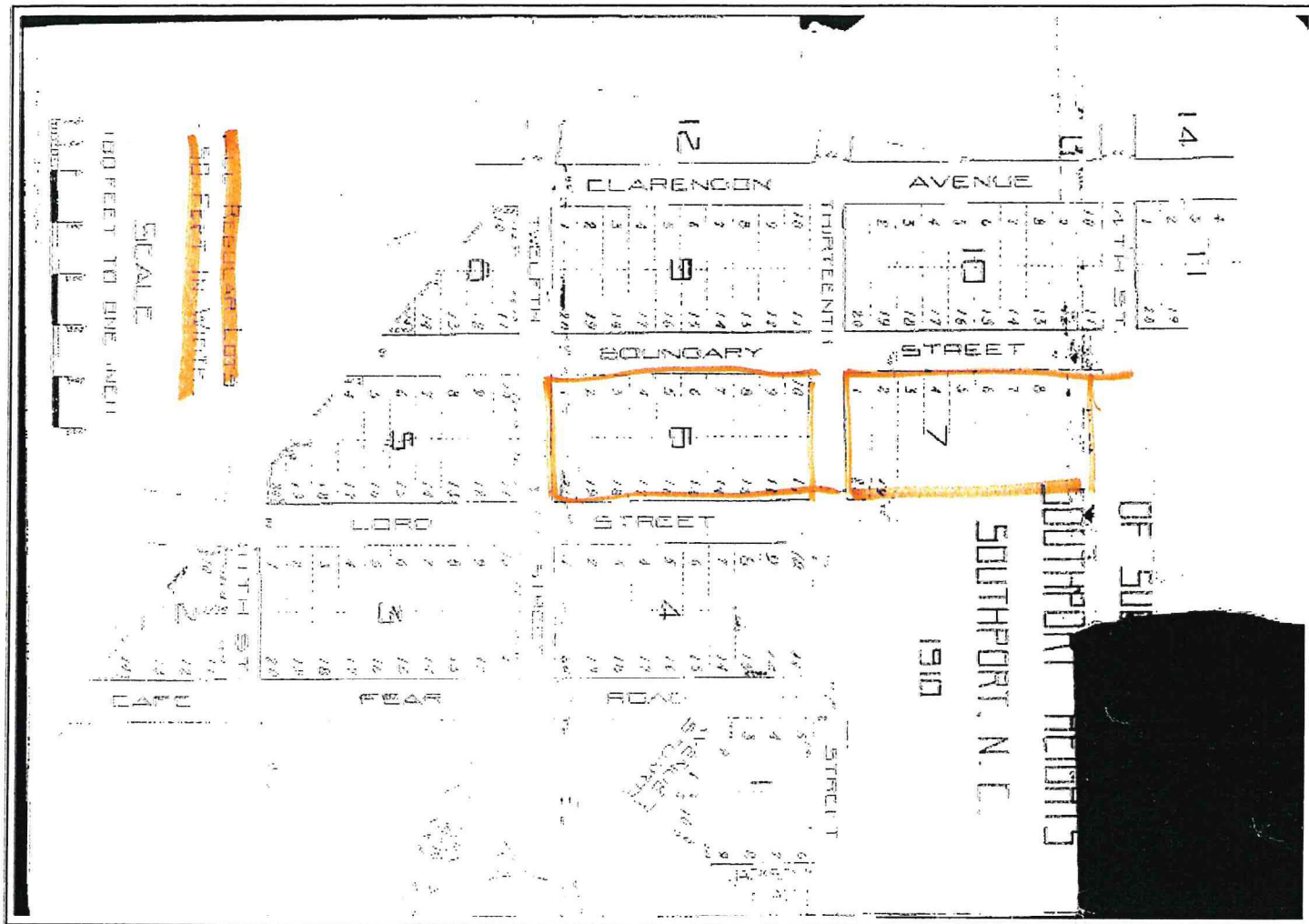
AND the said Grantors covenant to and with the Grantees,

View as PDF Zoom in Zoom out

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Book:14 Page:214

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**AUTHORITY FOR APPOINTMENT OF PERSON
TO ACT ON MY BEHALF**

The undersigned owner, Morgan Harper, Jahaila Harper, Katherine Hufham, Ginger Harper, does hereby appoint Kate Ienna to act on my behalf for the purpose of petitioning the City of Southport for: a) an amendment to the text regulations; b) a change to the zoning map; c) approval of a special use permit; d) approval of a planned unit development site plan; and/or, e) street closing, as applicable to the property described in the attached petition.

The owner does hereby covenant and agree with the City of Southport that said person has the authority to do the following acts for and on behalf of the owner:

- (1) To submit a proper petition and the required supplemental materials:
- (2) To appear at public meetings to give testimony and make commitments on behalf of the owner; and
- (3) In the case of a special use permit, to accept conditions or recommendations made for the issuance of the special use permit on the owner's property.
- (4) To act on the owner's behalf without limitations with regard to any and all things directly or indirectly connected with or arising out of any petition.

This appointment agreement shall continue in effect until final disposition of the petition submitted in conjunction with this appointment.

Date: 03/08/2022

Appointee's Name, Address & Telephone:

Kate Ienna
4320 Southport-Supply Road SE
Suite 100
Southport, NC 28461
910-599-5776
kate.ienna@icloud.com

Signature of Owner:

<i>MS Harper</i>	dotloop verified 03/10/22 3:15 PM EST NZXA-SO4Q-DKDK-WAP5
<i>Jahaila Harper</i>	dotloop verified 03/10/22 1:27 PM EST 3NAS-9NJK-NH2A-MIHD
<i>Katherine hufham</i>	dotloop verified 03/08/22 3:28 PM EST MNCY-BJWZ-NZZN-BAYJ
<i>Ginger Willis Harper</i>	dotloop verified 03/08/22 2:16 PM EST V81S-BJA6-ZQL4-YK05



BOARD OF ALDERMEN

MEMORANDUM

To: Mayor Hatem, Members of the Board of Aldermen
From: Thomas Lloyd, City Planner
Re: **Zoning Map Amendment:** MF to R-10, six lots on W 14th St, (.84 acres total, Parcel ID 221MA00101), submitted by Whit Beebe on behalf of Gilbert Chris B. ETALS
(RZ 22-0310-02)
Date: June 1, 2022

BACKGROUND

The attached zoning map amendment application is for a .84-acre tract currently in the Extraterritorial Jurisdiction (ETJ.) The property is located on N Caswell at the corner of W 14th St. It is currently zoned BD and the applicant would like to rezone it to R-10. The property consists of 6 existing lots in Block 7 of the historic Southport Heights Subdivision, originally platted in 1910. The lots in this subdivision are 50 ft by 123 ft. R-10 would allow these lots to be developed using the nonconforming R-10 lot provisions in the ordinance. The applicant's narrative is attached to their application on why they feel like the rezoning is consistent with the CAMA Land Use Plan.

The Planning Board and Board of Aldermen may consider the following when deciding on a zoning map amendment: all uses allowed in that zoning district, impacts on neighbors, economic impact, tax base increase, spot zoning, road capacity, whether there is adequate infrastructure, community opinion, property values, consistency with the CAMA Land Use Plan, the future land use map, the land suitability map, jobs, public services, buffering requirements, the environmental impacts, site limitations, and consistency with other plans and prior decisions. The Boards cannot consider ethnicity, income, affordable housing, owner vs. rental housing, or who the owner is when deciding.

ZONING MAP AMENDMENT (REZONING)

The proposed zoning map amendment would remove BD zoning and replace it with R-10 zoning on the zoning map. This would be a less intensive use and would match rezonings that we have already done further south in this area in the past year. The property directly

adjacent to this is also being considered in a separate zoning map amendment.

Figure 1: Existing Zoning Map



The surrounding area consists of MF to the North and West, and R=10 to the South with BD(although they are also asking to be rezoned to R-10) to the East.

Figure 2: CAMA Future Land Use Map



The Future Land Use Map shows the property as High Density Residential. High Density Residential is defined as a variety of single and multi-family residential uses. The allowable density is 11 units per acre. The North shows Light Commercial, the East shows High Density Residential with Medium Density residential below 12th St.

PROCESS

To rezone the portion of the property to R-10, a zoning map amendment must be approved. A consistency statement will also be required for the zoning map amendment, which may include a motion for a recommendation of approval or denial. Following a recommendation from the Planning Board, the zoning map amendment is sent to the Board of Aldermen for their consideration. A duly advertised public hearing will be held and the rezoning will require mailing a notice of the hearing to each property owner to be rezoned and abutting property owner. This public hearing has been duly advertised. After the public hearing, the Board of Aldermen may adopt a statement of consistency and take action on the zoning map amendment.

REVIEW COMMITTEE REPORT

The review committee met on May 5th at 10 am. Present were Fred Fiss and Will Hewett. Also present were staff and the applicants Whit Beebee. Staff gave a summary of the zoning map amendment application. Staff explained that this tract consists of an area that is MF. The tract consists of 6 individual lots from a historic subdivision. The applicants explained that they felt that R-10 would have less impact on the community than MF. They had looked into developing it to MF but thought that R-10 would be less intensive. They also indicated that rezoning the lots would allow them to use the lots how they were originally designed. Staff pointed out that this property had been identified earlier to be rezoned to R-10 but that at the time the property owner was not interested. It would also match existing zoning along the N. Caswell corridor. There were questions about sewer in that area. Staff indicated that there is a force main on N Caswell although an engineer would need to get with the City and design an adequate pump station to pump into it for those lots. It was the consensus of the committee that the rezoning would be a less intensive use and that they would recommend that the full Planning Board approve it.

RECOMMENDATION

The Planning Board considered this zoning map amendment at its regularly scheduled meeting on 4/21 and 5/19. On 5/19 the Planning Board found this zoning map amendment to be consistent with the CAMA Future Land Use Plan and recommended that it be approved. Attached is their statement of consistency. Staff also recommends the approval of this zoning map amendment.

ACTION ITEM: ADOPTION OF CONSISTENCY STATEMENT & VOTE ON ZONING MAP AMENDMENT

The City of Southport Board of Aldermen finds that the proposed zoning map amendment is consistent with the 2015 CAMA Land Use Plan adopted November 13, 2014 and subsequently amended by the Board of Aldermen. More specifically, the proposed zoning map amendment is consistent with the future land use map and the CAMA land use plan because it encourages in-fill development within the City's districts

and promotes efficient use of land (Objective 2 iii). Further, the Board of Aldermen believes the zoning map amendment is reasonable and in the public interest because the properties are more suitable for the uses permitted in the R-10 Zoning District and because of the R-10 zoning district's dimensional requirements and development standards are better for the small nonconforming lots in this area.



**City of Southport Board of Aldermen
Statement of Plan Consistency
(As per NC General Statute 160D-604)**

When conducting a review of proposed zoning text or map amendments pursuant to this section, the planning board shall advise and comment on whether the proposed action is consistent with any comprehensive plan that has been adopted and any other officially adopted plan that is applicable. The planning board shall provide a written recommendation to the governing board that addresses plan consistency and other matters as deemed appropriate by the planning board, but a comment by the planning board that a proposed amendment is inconsistent with the comprehensive plan shall not preclude consideration or approval of the proposed amendment by the governing board.

AMENDMENT: RZ-22-0310-02

STATEMENT OF CONSISTENCY AND RECOMMENDATION:

The City of Southport Board of Aldermen finds that the proposed zoning map amendment is consistent with the 2015 CAMA Land Use Plan adopted November 13, 2014 and subsequently amended by the Board of Aldermen. More specifically, the proposed zoning map amendment is consistent with the future land use map and the CAMA land use plan because it encourages in-fill development within the City's districts and promotes efficient use of land (Objective 2 iii). Further, the Board of Aldermen believes the zoning map amendment is reasonable and in the public interest because the properties are more suitable for the uses permitted in the R-10 Zoning District and because of the R-10 zoning district's dimensional requirements and development standards are better for the small nonconforming lots in this area.

Joseph P. Hatem, M.D., M.P.H.
Mayor, City of Southport

Dorothy Dutton, City Clerk

**ORDINANCE APPROVING A ZONING MAP AMENDMENT REZONING A .84 ACRE
PARCEL 221MA00101 from BD to R-10**

THAT WHEREAS, the City has enacted a Unified Development Ordinance, other land use ordinances, and a zoning map that control land development within both the City's incorporated areas and within its extraterritorial area; and

WHEREAS, in order to promote the public health, safety and general welfare and to promote the best interest of the city and community, it is necessary for the City Board of Aldermen from time to time to consider appropriate revisions, modifications and additions to the city's zoning map; and

WHEREAS, the applicant, Chris B Gilbert Etals, has prepared and submitted an application for a zoning map amendment to rezone the above-mentioned parcel; and

WHEREAS, the Planning Board has thoroughly reviewed this matter and found the proposed zoning map amendment to be consistent with the City of Southport CAMA Core Land Use Plan and recommends its approval; and

WHEREAS, pursuant to N.C. General Statutes and city ordinances, a public hearing, properly noticed was held on June 9th before the Board of Aldermen regarding this issue; and

WHEREAS, the Board of Aldermen, after considering the public hearing response and the recommendation of the Planning Board, finds that the proposed zoning map amendment is consistent with the 2015 CAMA Land Use Plan adopted November 13, 2014 and subsequently amended by the Board of Aldermen. More specifically, the proposed zoning map amendment is consistent with the future land use map and the CAMA land use plan because it encourages in-fill development within the City's districts and promotes efficient use of land (Objective 2 iii); and

WHEREAS, the Board of Aldermen further finds that the zoning map amendment is reasonable and in the public interest because the properties are more suitable for the uses permitted in the R-10 Zoning District and because of the R-10 zoning district's dimensional requirements and development standards are better for the small nonconforming lots in this area;

NOW THEREFORE, BE IT ORDAINED by the City of Southport Board of Aldermen that The Official Zoning Map of the City of Southport, an element of the Unified Development Ordinance of the City, is amended by changing the zoning classification of the below-described property from BD to R-10.

Tax Parcel ID of property to be rezoned:

221MA00101

This ordinance shall be effective upon its adoption, and the Official Zoning Map of the City of Southport shall be revised accordingly.

This the _____ day of June 2022

City of Southport

Joseph P. Hatem, MD, M.P.H
Mayor, City of Southport

Dorothy Dutton, City Clerk

Southport CAMA Land Use Plan Rezoning Talking Points

- All uses allowed in a zoning district. Rezoning cannot be based on consideration of only one use or a partial list of uses allowed within a zoning district. That would be contract zoning. Contract zoning is against the law.
- The potential for spot zoning. Rezoning requests will not be approved if the requested change will result in spot zoning. Spot zoning is a form of discriminatory zoning where the sole purpose is to serve private interests of one or more landowners instead of furthering the welfare of the entire community as part of an overall zoning plan.
- The likelihood of a zoning decision resulting in a strip development. Strip developments should be discouraged. These types of developments are typically commercial, extending along both sides of a major street. Strip development may severely reduce traffic-carrying capacity of abutting streets by allowing for excessive and conflicting curb cuts.
- Zoning regulations should be made in accordance with the Southport Land Use Plan and designed to lessen congestion in the streets; to secure safety from fire, panic and other dangers; to promote health and the general welfare; to provide adequate light and air; to prevent the overcrowding of land; to avoid undue concentration of population; and to facilitate the adequate provision of transportation, water, sewage, schools, parks, and other public requirements. The regulations shall be made with reasonable consideration, among other things, as to the character of the district and its particular suitability for uses, and with a view to conserving the value of buildings and encouraging the most appropriate use of land throughout Southport's planning jurisdiction.
- Does Southport need more land in the zoning class requested?
- Is there property in the City that might be more appropriate for this zoning?
- Is the request in accordance with the CAMA Land Use Plan?
- Will the request have a serious impact on traffic circulation, parking space, sewer, water, or other utilities?
- Is there a good possibility that the request, as proposed, will result in lessening the enjoyment or use of adjacent properties?
- Will the request cause serious noise, odors, light, activity, or unusual disturbance?
- Does the request raise serious legal questions such as spot zoning, hardship, violation of precedents, or need for this type of use?
- Does the request adversely impact any CAMA AEC's or other environmentally sensitive areas including water quality?



**City of Southport Planning Board
Statement of Plan Consistency and Zoning Recommendation
(As per NC General Statute 160D-604)**

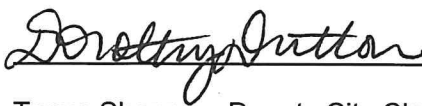
When conducting a review of proposed zoning text or map amendments pursuant to this section, the planning board shall advise and comment on whether the proposed action is consistent with any comprehensive plan that has been adopted and any other officially adopted plan that is applicable. The planning board shall provide a written recommendation to the governing board that addresses plan consistency and other matters as deemed appropriate by the planning board, but a comment by the planning board that a proposed amendment is inconsistent with the comprehensive plan shall not preclude consideration or approval of the proposed amendment by the governing board.

AMENDMENT: RZ-22-0310-02

STATEMENT OF CONSISTENCY AND RECOMMENDATION:

The City of Southport Planning Board hereby finds that the proposed zoning map amendment is consistent with the 2015 CAMA Land Use Plan adopted November 13, 2014 and subsequently amended by the Board of Aldermen. More specifically, the proposed zoning map amendment is consistent with the future land use map and it is consistent with the CAMA land use plan because it encourages in-fill development within the City's districts and promotes efficient use of land (Objective 2 iii). Further, the Planning Board believes the zoning map amendment is reasonable and in the public interest because the properties are more suitable for the uses permitted in the R-10 Zoning District and because of the R-10 zoning district's dimensional requirements and development standards are better for the small nonconforming lots in this area. The Planning Board recommends that the Board of Aldermen adopt the zoning map amendment.

The statement and motion was seconded and passed May 19, 2022


~~Tanya Shannon, Deputy City Clerk~~
Dorothy Dutton, City Clerk


Sue Hodgin, Chair

Rezoning Application

City of Southport, North Carolina

PAID
MAR 10 2022



BY:

1029 N. Howe St, Southport NC 28461
www.southportnc.org

Planning & Inspections
Phone 910-457-7961 Fax 910-457-7957

Date: 3/7/22

FEE: \$ \$500.00

Permit #:

Project Name (If Applicable):

A complete application for any amendment shall contain a description of the proposed zoning regulation or zoning map amendment. The application shall state in detail whether the proposed amendment is consistent with CAMA Core Land Use Plan and any other officially adopted plan that is applicable. The application shall also give detailed evidence that the proposed amendment is in the interest and will benefit the general public and not solely be of benefit to the applicant; that the uses within the proposed zoning district are similar or comparable to the uses in the district as currently zoned, or that none of the uses permitted in the proposed zoning district may potentially adversely affect property values or the health, safety, morals, or general welfare of the residents of the surrounding area. Such application shall be filed with the Administrator to be processed in accordance with Section 12-5 of the UDO.

The Planning Board and Town Council may consider the following when deciding: Impact on neighbors and neighborhood, traffic, environment, utilities, suitability of land, harmony with area, schools, economic impact, tax base increase, spot zoning created, road capacity, adequate infrastructure, community opinion, property values, consistency with the Land Use Plan, future land use map, jobs, public services, buffering requirements, environmental impact, site limitations, and consistency with plans and prior decisions. The Boards cannot consider ethnicity, income, affordable housing, owner vs. renter housing, or who the owner is when deciding.

Petitioner Name: William Beebe

Mailing Address: 501 Bramson Court, Suite 400 City: Mount Pleasant

State: SC Zip Code: 29464

Phone: 804-516-6290 Email: whitbeebe@rolinahomes.com

Street Address and/or Description of Location: 1224 N Caswell Ave

Parcel ID #: 221MA00101

Site Acreage: .84

Number of Lots: 6

Current Zoning District: BD

Proposed Zoning District: MF

If the proposed change would require a change in the zoning map, attach an accurate diagram of the property proposed for rezoning showing:

1. All property lines with dimensions and north arrow.
2. Adjoining streets with rights-of-way and paving widths.
3. The location of all existing structures on the property.
4. The existing land uses associated with the property.
5. The zoning classification of all abutting zoning districts.
6. A list of all abutting property owners.

Future Land Use Map Designation: Medium Density Residential

Is the proposed zoning consistent with the Land Use Plan? (Describe how it is consistent below if so)
(Please Circle One): Yes No

Please describe the changing conditions in the area or in the City of Southport that makes the proposed amendment necessary to the promotion of the public health, safety and general welfare, or that identifies an obvious error in the zoning map based upon the zoning classification or current land use of surrounding properties. Also include an explanation on why the proposed zoning is or is not consistent with the Land Use Plan and other adopted plans (Attach separate sheet if necessary)

According to the Southport zoning map dated 2/21/19, this parcel is zoned BD surrounded by other properties zoned BD and MF. We are asking to be rezoned to MF due to the surroundings of the parcel. Through conversations with the planning board, we have found that this area is desired by the town to become a residential district. We believe it is in the best interest of the town to rezone this due to the surrounding areas.

Rezoning Fees as of July 1, 2018

Rezoning: Less than 3 Acres	\$500.00
Rezoning: 3.01-6.00 Acres	\$1,000.00
Rezoning: 6.01 + Acres	\$1,000.00 + \$100/acre

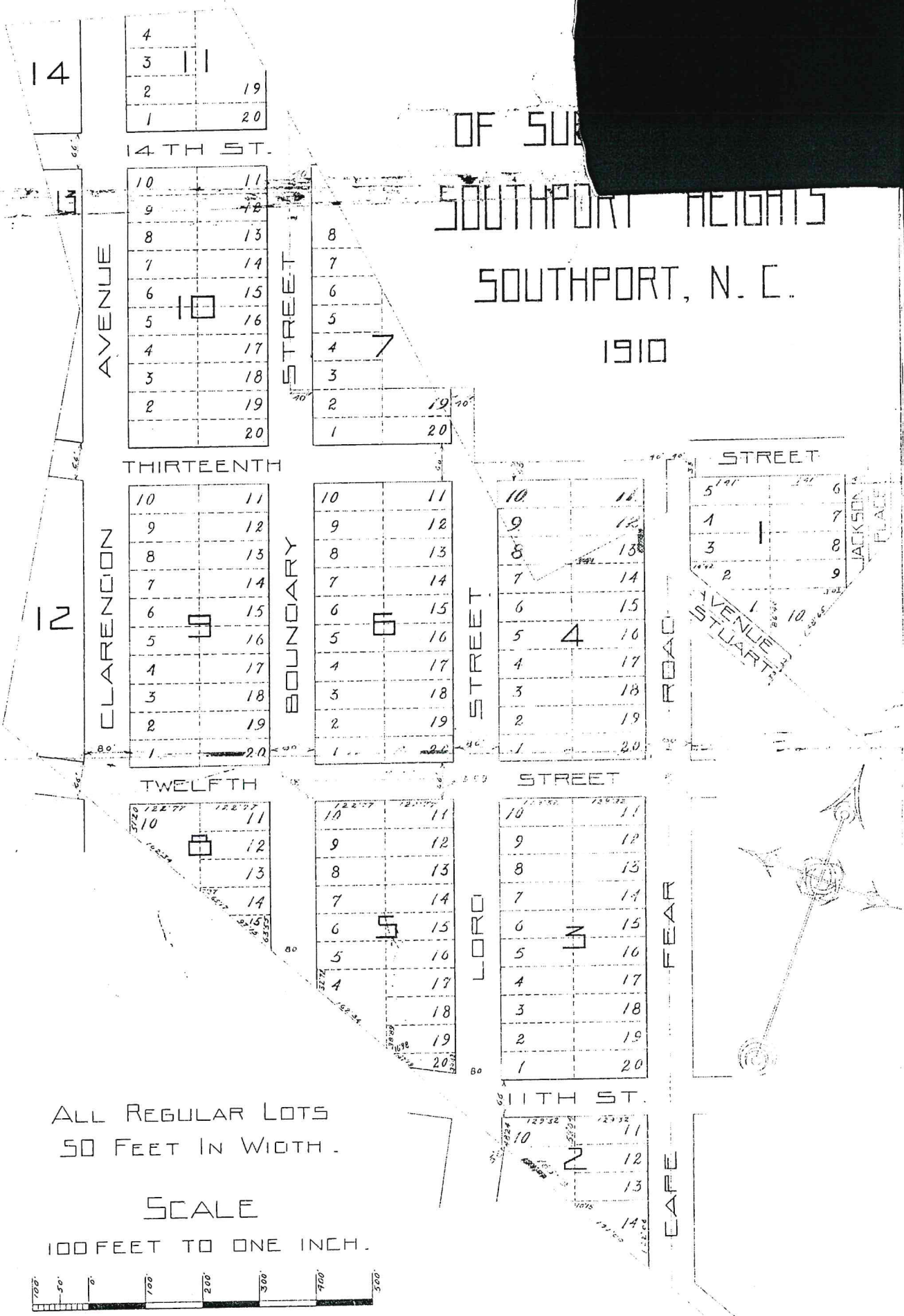
In filing this Rezoning Petition, I hereby certify that I am authorized to submit this application and that all of the information presented in this application is accurate to the best of my knowledge, information, and belief.



Signature (Owner or Authorized Applicant)

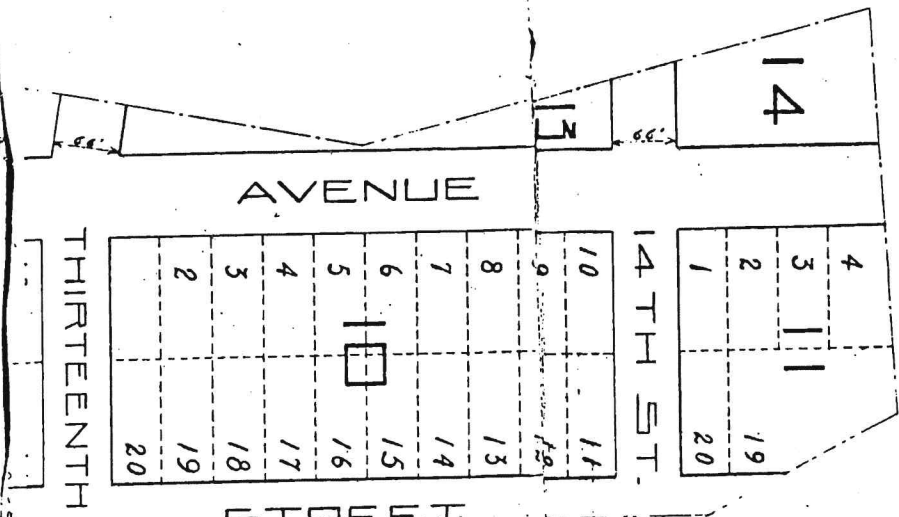
3/7/22

Date



214-A

215



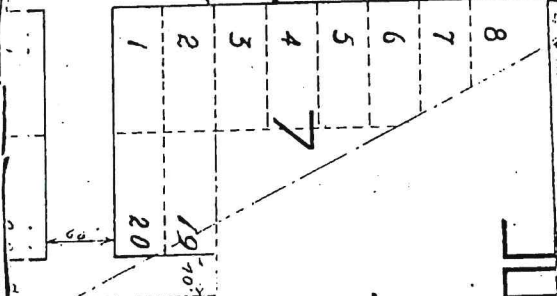
STREET

OF 500

SOUTHPORT MEADOWS

SOUTHPORT, N.C.

1910



STREET

AUTHORITY FOR APPOINTMENT OF PERSON TO ACT ON MY BEHALF

The undersigned owner, Chris Gilbert, Kelly Cousino, Thomas Gilbert IV and Thomas Gilbert V, does hereby appoint Rolina Homes NC, LLC to act on my behalf for the purpose of petitioning the City of Southport for: a) an amendment to the text regulations; b) a change to the zoning map; c) approval of a special use permit; d) approval of a planned unit development site plan; and/or, e) street closing, as applicable to the property described in the attached petition.

The owner does hereby covenant and agree with the City of Southport that said person has the authority to do the following acts for and on behalf of the owner:

- (1) To submit a proper petition and the required supplemental materials:
- (2) To appear at public meetings to give testimony and make commitments on behalf of the owner; and
- (3) In the case of a special use permit, to accept conditions or recommendations made for the issuance of the special use permit on the owner's property.
- (4) To act on the owner's behalf without limitations with regard to any and all things directly or indirectly connected with or arising out of any petition.

This appointment agreement shall continue in effect until final disposition of the petition submitted in conjunction with this appointment.

Date: 2/28/22

Appointee's Name, Address & Telephone:

William Beebe
501 Bramson Court Suite 400
Mount Pleasant, SC 29464
804-516-6290

Signature of Owner:

DocuSigned by:  410270C4939202 DocuSigned by: Thomas Gilbert V 2F24D34FCE04DA...	DocuSigned by: Thomas Gilbert V 4100C095934DC DocuSigned by: Chris Gilbert 2C859F721E404F...
--	--



BOARD OF ALDERMEN

MEMORANDUM

To: Mayor Hatem, Members of the Board of Aldermen
From: Thomas Lloyd, City Planner
Re: **Zoning Map Amendment:** BD to R-10, four lots on 10th and N. Lord, (.403 acres total Parcel ID 237DC006), submitted by Sea Dog Holdings LLC.
(RZ-22-0405-01)
Date: June 1, 2022

BACKGROUND

The attached zoning map amendment application is for a .403-acre tract in the corporate limits.) The property is located on Lord on the corner of W 10th St. It is currently zoned BD and the applicant would like to rezone it to R-10. The property consists of 4 existing lots in Block 11 of the Smith & Weeks Addition. The lots in this subdivision are 33 ft by 128 ft. R-10 would allow these lots to be developed using the nonconforming R-10 lot provisions in the ordinance. The applicant's narrative is attached to their application on why they feel like the rezoning is consistent with the CAMA Land Use Plan. The Board may recall that a few years back we rezoned many of the properties along the Lord St Corridor from BD to R-10. We had targeted this one as part of those but at the time the applicant was not interested.

The Planning Board and Board of Aldermen may consider the following when deciding on a zoning map amendment: all uses allowed in that zoning district, impacts on neighbors, economic impact, tax base increase, spot zoning, road capacity, whether there is adequate infrastructure, community opinion, property values, consistency with the CAMA Land Use Plan, the future land use map, the land suitability map, jobs, public services, buffering requirements, the environmental impacts, site limitations, and consistency with other plans and prior decisions. The Boards cannot consider ethnicity, income, affordable housing, owner vs. rental housing, or who the owner is when deciding.

ZONING MAP AMENDMENT (REZONING)

The proposed zoning map amendment would remove BD zoning and replace it with R-10 zoning on the zoning map. This would be a less intensive use and would match rezonings that

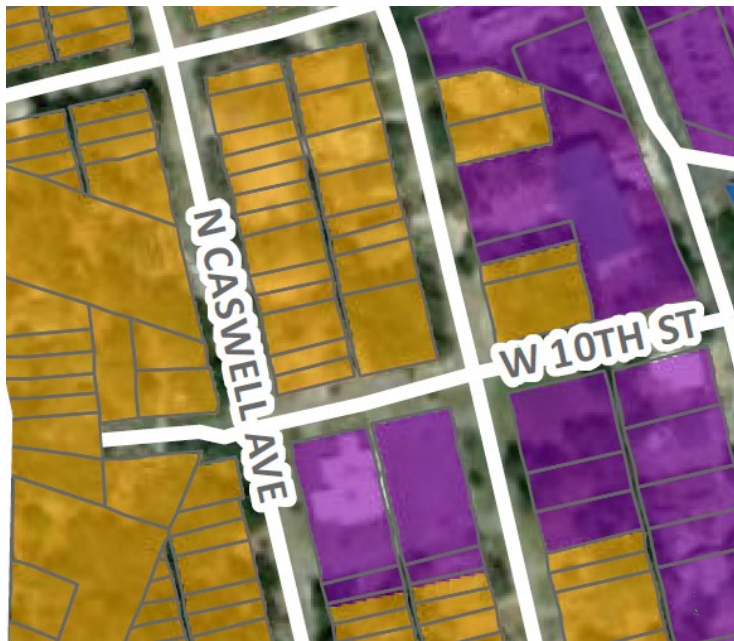
we have already done further south in this area in the past year. The property directly adjacent to this is also being considered in a separate zoning map amendment.

Figure 1: Existing Zoning Map



The surrounding area consists of R-10 adjacent to the North, West, and East. There is some existing BD zoned to the South at the ILA Hall across 10th st.

Figure 2: CAMA Future Land Use Map



The Future Land Use Map shows the property as Medium Density Residential. Medium-density residential is defined as single-family residences, appropriately located duplexes, and parks. This zoning designation would comply with the future land use map.

PROCESS

To rezone the portion of the property to R-10, a zoning map amendment must be approved. A consistency statement will also be required for the zoning map amendment, which may include a motion for a recommendation of approval or denial. Following a recommendation from the Planning Board, the zoning map amendment is sent to the Board of Aldermen for their consideration. A duly advertised public hearing will be held and the rezoning will require mailing a notice of the hearing to each property owner to be rezoned and abutting property owner. This public hearing has been duly advertised. After the public hearing, the Board of Aldermen may adopt a statement of consistency and take action on the zoning map amendment

REVIEW COMMITTEE REPORT

The Review Committee met on May 5th and consisted of Will Hewett and Scott Jones. The applicant Cliff Lill and staff were also present. Staff gave a summary of the request and explained how this was an area of town that had been previously identified as a candidate to be changed from BD to R-10. At the time, the property owner wanted to keep it zoned Business but is now interested in R-10. The review committee noted that the adjacent property owners would most likely be in favor of the property being R-10 over BD. It would be less intensive use of the property. Under R-10 the developer of the property would also not be able to build commercial with 0 side and front yard setbacks. It was the consensus of the committee to provide a positive recommendation on the zoning map amendment application to the full Planning Board.

RECOMMENDATION

The Planning Board considered this zoning map amendment at its regularly scheduled meeting on 4/21 and 5/19. On 5/19 the Planning Board found this zoning map amendment to be consistent with the CAMA Future Land Use Plan and recommended that it be approved. Attached is their statement of consistency. Staff also recommends the approval of this zoning map amendment.

ACTION ITEM: ADOPTION OF CONSISTENCY STATEMENT & VOTE ON ZONING MAP AMENDMENT

The City of Southport Board of Aldermen finds that the proposed zoning map amendment is consistent with the 2015 CAMA Land Use Plan adopted November 13, 2014 and subsequently amended by the Board of Aldermen. More specifically, the proposed zoning map amendment is consistent with the future land use map and the CAMA land use plan because it encourages in-fill development within the City's districts and promotes efficient use of land (Objective 2 iii). Further, the Board of Aldermen believes the zoning map amendment is reasonable and in the public interest because the properties are more suitable for the

uses permitted in the R-10 Zoning District and because the R-10 zoning district's dimensional requirements and development standards are better for the small nonconforming lots in this area.



**City of Southport Board of Aldermen
Statement of Plan Consistency
(As per NC General Statute 160D-604)**

When conducting a review of proposed zoning text or map amendments pursuant to this section, the planning board shall advise and comment on whether the proposed action is consistent with any comprehensive plan that has been adopted and any other officially adopted plan that is applicable. The planning board shall provide a written recommendation to the governing board that addresses plan consistency and other matters as deemed appropriate by the planning board, but a comment by the planning board that a proposed amendment is inconsistent with the comprehensive plan shall not preclude consideration or approval of the proposed amendment by the governing board.

AMENDMENT: RZ-22-0405-01

STATEMENT OF CONSISTENCY AND RECOMMENDATION:

The City of Southport Board of Aldermen finds that the proposed zoning map amendment is consistent with the 2015 CAMA Land Use Plan adopted November 13, 2014 and subsequently amended by the Board of Aldermen. More specifically, the proposed zoning map amendment is consistent with the future land use map and the CAMA land use plan because it encourages in-fill development within the City's districts and promotes efficient use of land (Objective 2 iii). Further, the Board of Aldermen believes the zoning map amendment is reasonable and in the public interest because the properties are more suitable for the uses permitted in the R-10 Zoning District and because of the R-10 zoning district's dimensional requirements and development standards are better for the small nonconforming lots in this area.

Joseph P. Hatem, M.D., M.P.H.
Mayor, City of Southport

Dorothy Dutton, City Clerk

**ORDINANCE APPROVING A ZONING MAP AMENDMENT REZONING A .39 ACRE
PARCEL 221MA00101 from BD to R-10**

THAT WHEREAS, the City has enacted a Unified Development Ordinance, other land use ordinances, and a zoning map that control land development within both the City's incorporated areas and within its extraterritorial area; and

WHEREAS, in order to promote the public health, safety and general welfare and to promote the best interest of the city and community, it is necessary for the City Board of Aldermen from time to time to consider appropriate revisions, modifications and additions to the city's zoning map; and

WHEREAS, the applicant, Seadog Holdings LLC, has prepared and submitted an application for a zoning map amendment to rezone the above-mentioned parcel; and

WHEREAS, the Planning Board has thoroughly reviewed this matter and found the proposed zoning map amendment to be consistent with the City of Southport CAMA Core Land Use Plan and recommends its approval; and

WHEREAS, pursuant to N.C. General Statutes and city ordinances, a public hearing, properly noticed was held on June 9th before the Board of Aldermen regarding this issue; and

WHEREAS, the Board of Aldermen, after considering the public hearing response and the recommendation of the Planning Board, finds that the proposed zoning map amendment is consistent with the 2015 CAMA Land Use Plan adopted November 13, 2014 and subsequently amended by the Board of Aldermen. More specifically, the proposed zoning map amendment is consistent with the future land use map and the CAMA land use plan because it encourages in-fill development within the City's districts and promotes efficient use of land (Objective 2 iii); and

WHEREAS, the Board of Aldermen further finds that the zoning map amendment is reasonable and in the public interest because the properties are more suitable for the uses permitted in the R-10 Zoning District and because of the R-10 zoning district's dimensional requirements and development standards are better for the small nonconforming lots in this area;

NOW THEREFORE, BE IT ORDAINED by the City of Southport Board of Aldermen that The Official Zoning Map of the City of Southport, an element of the Unified Development Ordinance of the City, is amended by changing the zoning classification of the below-described property from BD to R-10.

Tax Parcel ID of property to be rezoned:

237DC006

This ordinance shall be effective upon its adoption, and the Official Zoning Map of the City of Southport shall be revised accordingly.

This the _____ day of June 2022

City of Southport

Joseph P. Hatem, MD, M.P.H
Mayor, City of Southport

Dorothy Dutton, City Clerk

Southport CAMA Land Use Plan Rezoning Talking Points

- All uses allowed in a zoning district. Rezoning cannot be based on consideration of only one use or a partial list of uses allowed within a zoning district. That would be contract zoning. Contract zoning is against the law.
- The potential for spot zoning. Rezoning requests will not be approved if the requested change will result in spot zoning. Spot zoning is a form of discriminatory zoning where the sole purpose is to serve private interests of one or more landowners instead of furthering the welfare of the entire community as part of an overall zoning plan.
- The likelihood of a zoning decision resulting in a strip development. Strip developments should be discouraged. These types of developments are typically commercial, extending along both sides of a major street. Strip development may severely reduce traffic-carrying capacity of abutting streets by allowing for excessive and conflicting curb cuts.
- Zoning regulations should be made in accordance with the Southport Land Use Plan and designed to lessen congestion in the streets; to secure safety from fire, panic and other dangers; to promote health and the general welfare; to provide adequate light and air; to prevent the overcrowding of land; to avoid undue concentration of population; and to facilitate the adequate provision of transportation, water, sewage, schools, parks, and other public requirements. The regulations shall be made with reasonable consideration, among other things, as to the character of the district and its particular suitability for uses, and with a view to conserving the value of buildings and encouraging the most appropriate use of land throughout Southport's planning jurisdiction.
- Does Southport need more land in the zoning class requested?
- Is there property in the City that might be more appropriate for this zoning?
- Is the request in accordance with the CAMA Land Use Plan?
- Will the request have a serious impact on traffic circulation, parking space, sewer, water, or other utilities?
- Is there a good possibility that the request, as proposed, will result in lessening the enjoyment or use of adjacent properties?
- Will the request cause serious noise, odors, light, activity, or unusual disturbance?
- Does the request raise serious legal questions such as spot zoning, hardship, violation of precedents, or need for this type of use?
- Does the request adversely impact any CAMA AEC's or other environmentally sensitive areas including water quality?



**City of Southport Planning Board
Statement of Plan Consistency and Zoning Recommendation
(As per NC General Statute 160D-604)**

When conducting a review of proposed zoning text or map amendments pursuant to this section, the planning board shall advise and comment on whether the proposed action is consistent with any comprehensive plan that has been adopted and any other officially adopted plan that is applicable. The planning board shall provide a written recommendation to the governing board that addresses plan consistency and other matters as deemed appropriate by the planning board, but a comment by the planning board that a proposed amendment is inconsistent with the comprehensive plan shall not preclude consideration or approval of the proposed amendment by the governing board.

AMENDMENT: RZ-22-0405-01

STATEMENT OF CONSISTENCY AND RECOMMENDATION:

The City of Southport Planning Board hereby finds that the proposed zoning map amendment is consistent with the 2015 CAMA Land Use Plan adopted November 13, 2014 and subsequently amended by the Board of Aldermen. More specifically, the proposed zoning map amendment is consistent with the future land use map and it is consistent with the CAMA land use plan because it encourages in-fill development within the City's districts and promotes efficient use of land (Objective 2 iii). Further, the Planning Board believes the zoning map amendment is reasonable and in the public interest because the properties are more suitable for the uses permitted in the R-10 Zoning District and because of the R-10 zoning district's dimensional requirements and development standards are better for the small nonconforming lots in this area. The Planning Board recommends that the Board of Aldermen adopt the zoning map amendment.

The statement and motion was seconded and passed May 19, 2022


Tanya Shannon, Deputy City Clerk
Dorothy Dutton, City Clerk


Sue Hodgins, Chair

Zoning Map Amendment

City of Southport, North Carolina

PAID

CK. NO. 1125

DATE 4/6/22

J. Dewiney



1029 N. Howe St, Southport NC 28461

www.southportnc.org

Planning & Inspections

Phone 910-457-7961 Fax 910-457-7957

For Staff Use Only

PERMIT No. RZ 22-0405-01 FEE: \$ 500.00 Date Received: 4/6/22

Applicant's Name: CLIFF LILL

Mailing Address: 411 N. Burrington AVE City: SOUTHPORT

State: N.C. Zip Code: 28461 Phone: 910-477-2056

Email: C.LILL@AOL.COM

Property Owner's Name: SEA Dog Holdings LLC

Address of Owner: 411 N. Burrington AVE City: SOUTHPORT

State: N.C. Zip Code: 28461 Phone: 910-477-2056

Email: C.LILL@AOL.COM

Project Name: RE ZONE #03190831

Project Address and/or Description of Location: LOTS 29-32 Block 11

CORNER OF W. 10TH AND LORD STREET

Parcel ID #: 237DC006 Number of Lots: 4 ^{Lot 29-32} Site Acreage: .403

Current Zoning District: B-D Proposed Zoning District: R-D - R-10

A complete application for any amendment shall contain a description of the proposed zoning regulation or zoning map amendment. The application shall state in detail whether the proposed amendment is consistent with the CAMA Core Land Use Plan and any other officially adopted plan that is applicable. The application shall also give detailed evidence that the proposed amendment is in the interest and will benefit the general public and not solely be of benefit to the applicant; that the uses within the proposed zoning district are similar or comparable to the uses in the district as currently zoned, or that none of the uses permitted in the proposed zoning district may potentially adversely affect property values or the health, safety, morals, or general welfare of the residents of the surrounding area. Such application shall be filed with the Administrator to be processed in accordance with Section 2.7.D of the UDO.

The Planning Board and Board of Aldermen may consider the following when deciding: Impact on neighbors and neighborhood, traffic, environment, utilities, suitability of land, harmony with area, schools, economic impact, tax base increase, spot zoning created, road capacity, adequate infrastructure, community opinion, property values, consistency with the Land Use Plan, future land use map, jobs, public services, buffering requirements, environmental impact, site limitations, and consistency with plans and prior decisions. The Boards cannot consider ethnicity, income of future residents, owner vs. renter housing, or who the owner is when deciding.

If the proposed change would require a change in the zoning map, attach an accurate diagram of the property proposed for rezoning showing:

- A. Boundaries indicated as approximately following the centerlines of alleys, streets, highways, streams, or railroads shall be construed to follow such centerline;
- B. Boundaries indicated as approximately following lot lines, city limits, or extraterritorial boundary lines, shall be construed as following such lines, limits, or boundaries;
- C. Boundaries indicated as following shorelines shall be construed to follow such shorelines, and in the event of change in the shoreline shall be construed as following such shorelines;
- D. Where a district boundary divides a lot each part of the lot or tract so divided shall be used in conformity with the regulations established by this ordinance for the district in which said part is located, nor shall a change in lot line be construed to have modified a zoning district boundary;
- E. Where any street or alley is hereafter officially vacated or abandoned, the regulations applicable to each parcel of abutting property shall apply to that portion of such street or alley added thereto by virtue of such vacation or abandonment.
- F. Where any further uncertainty exists, the UDO Administrator shall interpret the intent of the map as to location of such boundaries.

Future Land Use Map Designation: SURVEY PLAT PLAN SUPPLIED

Is the proposed zoning consistent with the Land Use Plan? (Check One and Describe Below):



Yes



No

THERE IS MIXED USE BETWEEN COMMERCIAL AND RESIDENTIAL
IN THE LOCATION OF BLOCK 11 SMITH + WEEKS ADDITION.
THE CHANGE FROM COMMERCIAL TO RESIDENTIAL WOULD
BE A BETTER FIT FOR THE RESIDENTS OF THE AREA.

Please describe the changing conditions in the area or in the City of Southport that makes the proposed amendment necessary to the promotion of the public health, safety and general welfare, or that identifies an obvious error in the zoning map based upon the zoning classification or current land use of surrounding properties. Also include an explanation on why the proposed zoning is or is not consistent with the Land Use Plan and other adopted plans (Attach separate sheet if necessary)

NEW HOMES ARE BEING BUILT EVERY WEEK IN THIS
LOCATION. RESIDENTIAL IN GENERAL IS A BETTER FIT
FOR THIS AREA OF TOWN.

In filing this Rezoning Petition, I hereby certify that I am authorized to submit this application and that all of the information presented in this application is accurate to the best of my knowledge, information, and belief.

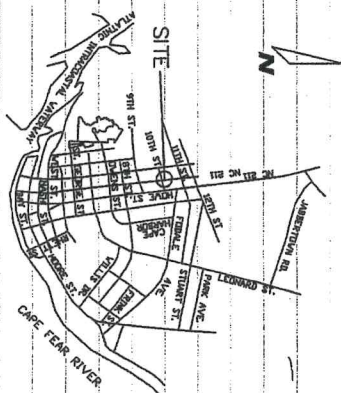
Cliff Lill / SEA Day Holdings LLC.
Signature (Owner or Authorized Applicant)

4-5-2022
Date

APPROVED BY:

UDO Administrator

Date



UNLESS SIGNED AND SEALED THIS PLAT IS A
PRELIMINARY PLAT
NOT FOR RECORDATION, CONVEYANCES, OR SALES

SURVEY CERTIFICATE

STATE OF NORTH CAROLINA, DO HEREBY CERTIFY THAT THIS PLAT WAS DRAWN UNDER MY SUPERVISION FROM AN ACQUISITORY SURVEY MADE UNDER MY SUPERVISION AND COMPLETED ON 5 AUGUST 2019, USING THE REFERENCES SHOWN HEREON. THAT THE BOUNDARIES NOT SURVEYED ARE CLEARLY INDICATED BY DASHED LINES. THAT THE RATIO OF PRECISION AS CALCULATED IS 1 : 10,000; THAT THIS MAP WAS PREPARED IN ACCORDANCE WITH NORTH CAROLINA GENERAL STATUTES 47-30, AS AMENDED. WITNESS MY ORIGINAL SIGNATURE AND SEAL THIS

TYPE OF PLANT

1. OWEN D. GIDLOW, PROFESSIONAL LAND SURVEYOR No. L-4356
CERTIFY:

Wendy Matthews L-4356
OPEN D. GIDLOW, PROFESSIONAL LAND SURVEYOR No. L-4356

NOTES:

- [illegible]

REFERENCES:

DEED BOOK 4193 PAGE 41
BOOK OF LANDS & DONORS PAGE 11
DFIRM 37202096000 - fs.nc.gov -
NORTH CAROLINA FLOOD RISK INFORMATION SYSTEM
BRUNSWICK COUNTY GAS
BRUNSWICK COUNTY REGISTER OF DEEDS
EXISTING PHYSICAL EVIDENCE

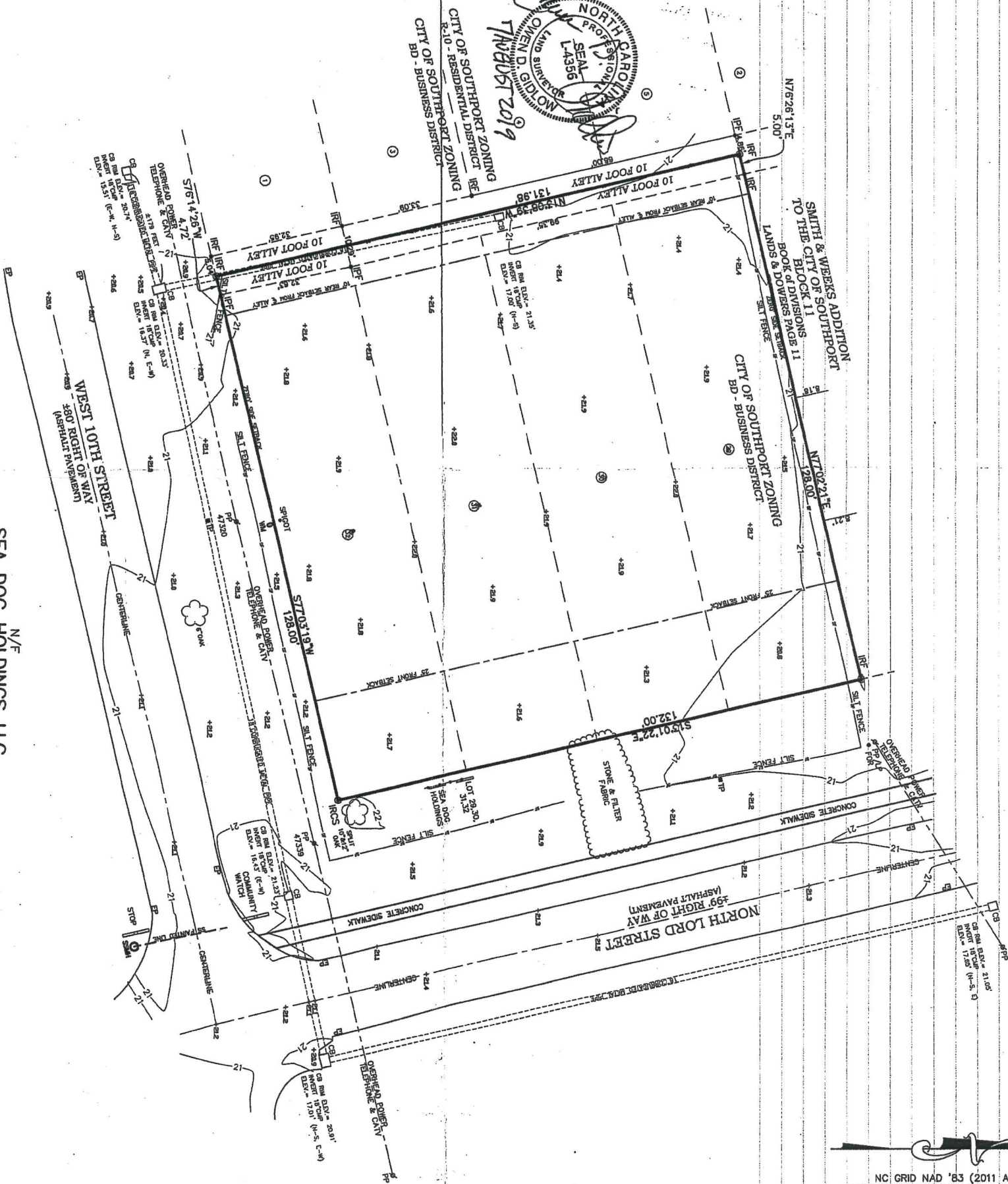
LEGEND

IRON PIPE FOUND	PF
IRON REBAR FOUND	RF
IRON REBAR & CAP SET	RC
CALCULATED POINT	CP
POWER POLE	PP
ELECTRIC BOX	EB
NATCH BASIN	BS
TELEPHONE FREDSTAL	TF
TELEPHONE HAND HOLE	TH
WATER METER	WM
FIBER OPTIC CABLE RISER	FR
SEWERY SANITARY SINK	SS
SEWER CLEANOUT	CS
NOW OR FORMERLY	CO
EDGE OF PAVEMENT	EP

CONTOUR MINOR 4
CONTOUR MAJOR 5
SPOT ELEVATION +21.1
(ALL ELEVATIONS ARE NAVD'83)

THE UTILITY INFORMATION SHOWN DEPICTS GROUND SURFACE LOCATIONS OF APPARENT UTILITIES AND MAY OR MAY NOT INDICATE THE EXISTENCE OF THE UTILITY, AS LOCATED.

NC GRID NAD '83 (2011 ADJ)
COMBINED SCALE FACTOR = 1.000136164



SEA DOG HOLDINGS LLC^{N/F}

LOTS 29-32, BLOCK 11
SMITH & WEEKS ADDITION
& 1/2 OF 10 FOOT ALLEY
DEED BOOK 4193 PAGE 41
±17,535 FEET² OR ±0.403 ACRESSES
PID#237DC006
(VACANT WITH GRADED SOIL PAD)

[illegible]

EXISTING CONDITIONS SURVEY OF
PID#237DC006, LOTS 29-32, BLOCK 11
SMITH & WEEKS ADDITION
SMITHVILLE TOWNSHIP BRUNSWICK COUNTY CITY OF SOUTHPORT NC
SURVEY FOR SEA DOG HOLDINGS LLC

WithersRavenel

Engineers | Planners | Surveyors

115 MacKenan Drive | Cary, NC 27511 | t: 919.469.3340 | license #: C-0832

APPLICATION FOR APPOINTMENT TO BOARDS AND COMMITTEES

The undersigned is interested in community service and provides this information for use by the Board of Aldermen in considering his/her qualifications for appointment to the following boards or committees. (See attached listing for boards and committees)

boards and committees) Santipur Beautification Committee
First Preference

Second Preference

Third Preference

Name Karen Pasquale Spouse Name John Anthony Pasquale
(if married)

Home Address 3924 Fairhaven Dr Telephone Number 914-907-4546

Business Address _____ Telephone Number _____

E-mail Address Karenpasquale56@gmail

Resident of Southport Yes ☒ No ☐ How Many Years? 7 1/2 years

State and County of Legal Residence NC, Brunswick County

Education Boston College 1978

Present Job/Employer part time admin - work from home

Past Employment Medical Billing

Current Civic/Community Participation CIS, food pantry, Sheriff Animal Shelter

Reasons qualified for this appointment (optional) I have been Secretary since 7/20

Do you anticipate any conflicts of interest if appointed? Yes ☐ No ☒

Karen Pasquale 3/23/22
Signature of Applicant Date

-1-

APPLICATION FOR APPOINTMENT TO BOARDS AND COMMITTEES

The undersigned is interested in community service and provides this information for use by the Board of Aldermen in considering his/her qualifications for appointment to the following boards or committees. (See attached listing for boards and committees)

Beautification committee
First Preference

Second Preference

Third Preference

Name Scott Bushman Spouse Name Ginger
(if married)

Home Address 194 Gentle Breeze Ct. Telephone Number 540-538-2008

Business Address _____ Telephone Number _____

E-mail Address scbvm@aol.com

Resident of Southport Yes ☒ No ☐ How Many Years? 1

State and County of Legal Residence N.C. Brunswick County

Education College Graduate

Present Job/Employer Retired

Past Employment Program Manager Federal Government

Current Civic/Community Participation Beautification group.

I participate in numerous social and physical groups involving SPT. residents.

Reasons qualified for this appointment (optional) I like to plan and organize tasks and feel I can give back to Southport.

Do you anticipate any conflicts of interest if appointed? Yes ☐ No ☒

Scott C. Bushman
Signature of Applicant

4/23/2022
Date

APPLICATION FOR APPOINTMENT TO BOARDS AND COMMITTEES

The undersigned is interested in community service and provides this information for use by the Board of Aldermen in considering his/her qualifications for appointment to the following boards or committees. (See attached listing for boards and committees)

BEAUTIFICATION Committee

First Preference

Second Preference

Third Preference

Name Kenneth E German Spouse Name Lynne
(if married)

Home Address 4430 S Wax Myrtle Dr Southport 28461 Telephone Number 910 477 6665

Business Address _____ Telephone Number _____

E-mail Address Kenny g 533@hotmail.com

Resident of Southport Yes ☒ No ☐ How Many Years? 6

State and County of Legal Residence North Carolina; Brunswick

Education BS. Masters

Present Job/Employer Retired

Past Employment Superintendent Private Lake Club

Current Civic/Community Participation Since 2017 Guest At Beautification Meetings; worked 2020 To Present Board Member; Initiated Projects To Improve City

Reasons qualified for this appointment (optional) Group construction of tables, Chains, Benches for cemetery, garbage can
surround

Do you anticipate any conflicts of interest if appointed? Yes ☐ No ☒

Kenneth E German
Signature of Applicant

4/27/22
Date

APPLICATION FOR APPOINTMENT TO BOARDS AND COMMITTEES

The undersigned is interested in community service and provides this information for use by the Board of Aldermen in considering his/her qualifications for appointment to the following boards or committees. (See attached listing for boards and committees)

First Preference BEAUTIFICATION Committee

Second Preference _____

Third Preference _____

Name Lynne Geiman Spouse Name Ken
(if married)

Home Address 4430 S. WAX MYRTLE DR SOUTHPORT Telephone Number 910-356-

Business Address _____ Telephone Number 7081

E-mail Address Scarlet 517@hotmail.com

Resident of Southport Yes ☒ No ☐ How Many Years? 6

State and County of Legal Residence NC, BRUNSWICK COUNTY

Education BA, QUEENS COLLEGE N.Y.

Present Job/Employer RETIRED

Past Employment LAKELAND BANK, NJ

Current Civic/Community Participation 2017 - Began attending SBC meetings as a guest & did all workdays. JULY 2020 elected

Reasons qualified for this appointment (optional) TO SBC BOARD as Vice Chair 2021 Elected to chair Board. *

Do you anticipate any conflicts of interest if appointed? Yes ☐ No ☒

Lynne Geiman
Signature of Applicant

4/30/22
Date

-1-

* Developed the Garden Steward Program to oversee 20 sites around town.

Started major renovations of Garden sites as member of Planting Committee

APPLICATION FOR APPOINTMENT TO BOARDS AND COMMITTEES

The undersigned is interested in community service and provides this information for use by the Board of Aldermen in considering his/her qualifications for appointment to the following boards or committees. (See attached listing for boards and committees)

ABC Board
First Preference

Second Preference

Third Preference

Name William R. Davis Spouse Name Cozette Davis
(if married)

Home Address 262 W. LEONARD Telephone Number 916-457-5648

Business Address _____ Cell Telephone Number 916-279-6855

E-mail Address WRA-CCDAVIS @ YAHOO . COM

Resident of Southport Yes ☒ No ☐ How Many Years? 75 YEARS

State and County of Legal Residence North Carolina - Brunswick

Education 2 yrs Colleged, Brunswick Community College

Present Job/Employer Retired

Past Employment E.I. DUPONT Cape Fear Plant

Current Civic/Community Participation NA ACP, AME, Pythagoras Lodge, Shriner
NAAEP, American Legion Post 213, BCT-BCH Committee

Reasons qualified for this appointment (optional) Currently serving on Board
as Chairperson, Number of Year 8

Do you anticipate any conflicts of interest if appointed? Yes ☒ No ☐

William R. Davis
Signature of Applicant

5-24-22
Date



APPLICATION FOR APPOINTMENT TO BOARDS AND COMMITTEES

The undersigned is interested in community service and provides this information for use by the Board of Aldermen in considering their qualifications for appointment to the following boards or committees.

Name Kenneth C Harris

Spouse Name (If married) Roberta

Appointment(s) for which you are applying:

- | | |
|---|---|
| ☒ ABC Board | ☐ Forestry Committee |
| ☐ Beautification Committee | ☐ Parks and Recreation Committee |
| ☐ Board of Adjustment | ☐ Planning Board |

Do you have a preference? Prefer ABC

Physical Address: 6221 Pebble Shore Ln, Southport, NC 28461

Mailing Address: same

Resident of Southport ☒ Yes ☐ No

How Many Years? 2 years

State and County of Legal Residence NC, Brunswick

Main Phone Number 703-408-6719

Secondary Number _____

E-mail Address kenharris056@gmail.com

You may submit a resume along with your application detailing the following section if you so choose.

Education Bachelors - Economics 1978, DePauw University

Present Job/Employer Self employed, business strategy and restructuring consulting

Past Employment CEO/CFO of two privately held companies and SVP Bank of America

Current Civic/Community Participation Habitat for Humanity, maintenance director for The Landing at Southport community

Reasons you are qualified for this appointment (optional) Extensive business and financial experience in the distribution industry. Expert in reading and understanding P&Ls. Outstanding communications and people skills. Considerable experience in inventory control, customer service and management.

Worked at ABC store in Leesburg, VA. On the Board of a privately held company in Manassas, VA

Do you anticipate any conflicts of interest if appointed? Yes ☒ No

Signature _____

Date 05/19/22

Please Return to: City Clerk, Dorothy Dutton
ddutton@cityofsouthport.com or City of Southport Clerk: 1029 N. Howe Street Southport, N.C. 28461

Kenneth C Harris

Southport, NC

703-408-6719 / kenharris.420@gmail.com / [linkedin.com/in/harriskc/](https://www.linkedin.com/in/harriskc/)

Senior Finance & Business Restructuring Executive Financial Analysis, Accounting, Reporting, Compliance and Teamwork

Executive Summary

An accomplished executive with extensive qualifications as a Commercial Banker, CFO and CEO with considerable ability to restructure fledgling businesses or enhance operating performance of growing businesses. Thirty five years as a "change management" executive with banking industry roots who understands how to fund and build high-growth companies, expand liquidity, revitalize cash flow and restructure operations to increase profits and maximize shareholder value. Extensive experience in Multi-State/Multi-Branch Supply Chain, Inventory control and Distribution companies serving the building materials, custom hardwood molding, heavy capital equipment, equipment service and equipment parts industries.

Turnaround Crisis Management | Bank Negotiations and Debt Restructuring | Building Accounting Departments | Audit Process Oversight | M&A/Divestitures | ESOP Trustee | DOT Compliance | Warehouse Binning and Cycle Counts | Systems Integration Business Performance Analysis | Insurance Renewal | Cash Flow Optimization | Balance Sheet | CAPEX | Budgeting & Forecasting | Variance Analysis | ROI Analysis | Human Resources | Activity Cost Analysis

Senior Finance & Business Restructuring Executive Results

Creating discipline, hiring talent and driving change and culture to improve profits, cash flow and internal controls:

(CEO/CFO – 3 years) - \$60M company with 100 employees, 6 facilities in 3 states, to resolve management, accounting, working capital and staffing problems of multi-location, heavy equipment sales, parts and service business.

- Dramatically improved operations from record loss in 2014 to record profits in 2016 and 2017.
- Reduced employee headcount (19%) from 124 to 100 while growing revenues 13% from \$53M to \$60M.
- Increased working capital \$5 million - reduced AR and Inventory and disposed of non-core assets.
- Closed unprofitable Baltimore branch - \$300K net cost savings.
- Increased capital spending in higher margin departments - parts and service - \$300K additional profit.
- Reduced health insurance costs by moving to captive self-insured plan - \$100K savings.

(CEO/CFO – 17 years) - \$100M building materials distributor with 240 employees, 10 facilities in 5 states from severely underperforming to record earnings.

- Increased revenues 25% from \$80 million to \$100 million, while **concurrently** withdrawing from \$12 million low margin legacy business.
- Expanded EBITDA from \$943,000 (1.2% of sales) to \$3,648,000 (3.7% of sales).
- Executed strategy to alter product mix to higher margin products – gaining 70bps (\$700K) in gross profit dollars and improved overall corporate gross margins from 22.8% to 23.5%.
- Reduced SG&A expense as a percentage of sales from 23.3% to 20.7%.
- Reduced headcount 27% from 240 to 175 - \$3 million annual savings in salary and benefits.
- Decreased inventory \$4 million - from \$14 million to \$10 million, saving \$250K in interest costs and improving liquidity by 30% because of lower asset investment.

(SVP & Commercial Banking Team Leader – 16 years) **Bank of America**

EDUCATION | AFFILIATIONS

Bachelors – Economics, DePauw University, Greencastle, Indiana – scholarship athlete

Board of Directors – Ennis Electric Company, Manassas, VA

Eagle Scout

Wounded Warriors

Habitat for Humanity

APPLICATION FOR APPOINTMENT TO BOARDS AND COMMITTEES

The undersigned is interested in community service and provides this information for use by the Board of Aldermen in considering his/her qualifications for appointment to the following boards or committees. (See attached listing for boards and committees)

ABC Board

First Preference

Zoning Board of Adjustment

Second Preference

Forestry Committee

Third Preference

Name Heather L.Kos

Spouse Name _____
(if married)

Home Address 105 Park Ave

Telephone Number 704-277-1155

Business Address _____

Telephone Number _____

E-mail Address heatherkos99@gmail.com

Resident of Southport Yes ☒ No ☐

How Many Years? 1yr

State and County of Legal Residence Brunswick County, North Carolina

Education _____

Present Job/Employer T-Mobile USA

Past Employment Sprint/Nextel

Current Civic/Community Participation Daughters of the American Revolution,

League of Women Voters, York co SC

Reasons qualified for this appointment (optional) I bring experience learned in over 22yrs

of Project and Program management for a Fortune 100 company. As a remote employee I have also gained softskills and have the ability to partner with people to drive positive outcomes.

Do you anticipate any conflicts of interest if appointed? Yes ☐ No ☒

Heather L.Kos
Signature of Applicant

4/29/22

Date

Instructions and Committee Listings

1. You are encouraged to attend and observe meetings of any board to which you desire appointment and to obtain other information about the Board's duties and work.
2. The information will be used by the City of Southport in making appointments and may be used in news releases to identify you, if appointed.
3. Any additional information you feel will be of use to the Aldermen in reviewing your application is welcomed. Please attach additional sheets, if necessary.
4. If appointed, please bear in mind the importance of attending meetings. A good attendance record is required to maintain membership.

Please return to: City Clerk, Dorothy Dutton
ddutton@cityofsouthport.com or
City of Southport Clerk: 1029 N.
Howe Street Southport, N.C.
28461

Southport Beautification Committee

Terms:	2 year term
Membership Composition:	8 members (residents of the city)
Meetings:	1st Tuesday every month, 5:00 p.m.
Major Function:	Review and recommend action on all public beautification projects including AIA Plan, Planting Plans, Adopt-a-block cleanup programs, Street Scape, Sea Scape, community appearance, cemeteries

Planning Board

Terms: Members selected as statutory terms expire
Membership Composition: 6 members within city limits, 3 members from ETJ
Meetings: Meets third Thursday of the month, 6:00 p.m.
Major Function: Develop and administer the Unified Development Ordinance, and CAMA Core Land Use Plan

Board of Adjustment

Terms: Members chosen as statutory terms expire
Membership Composition: 6 members within city limits, 3 members from ETJ
Meetings: Varies on an as needed basis
Major Function: Act as Quasi Judicial body to hear appeals of Building Inspector's decisions on interpretation of Zoning Ordinance

Southport Forestry Committee

Terms: 2 year term
Membership Composition: 7 members
Meetings: 4th Monday of each month, 5: 00 p.m.
Major Function: To review and recommend actions to preserve and enhance the community's trees. Recognizing that the historical personality of the town is in part defined by its trees, in particular the live oaks. The committee's actions will include protection of existing trees, tree replenishment, public education and other functions related to the community's forest environment.



APPLICATION FOR APPOINTMENT TO BOARDS AND COMMITTEES

The undersigned is interested in community service and provides this information for use by the Board of Aldermen in considering his/her qualifications for appointment to the following boards or committees. (See attached listing for boards and committees)

ABC Board
First Preference

Second Preference

Third Preference

Name Jennifer Crumpler Spouse Name David
(if married)

Home Address 6099 Turtlewood Dr. Southport, NC 28461 Telephone Number (910) 624-3933

Business Address _____ Telephone Number _____

E-mail Address jennifer.a.gasque@gmail.com

Resident of Southport Yes ☒ No ☐ How Many Years? 3

State and County of Legal Residence Brunswick County, NC

Education BS. Ag Business Management BA Communications - NC State University

Present Job/Employer Bayer Crop Science - Head of Industry Affairs

Past Employment BASF

Current Civic/Community Participation _____

Reasons qualified for this appointment (optional) _____

Do you anticipate any conflicts of interest if appointed? Yes ☐ No ☒

Jennifer Crumpler
Signature of Applicant

4-29-2022
Date

Jennifer Gasque Crumpler

Jennifer.a.gasque@gmail.com

(910) 624-3933

PROFILE

Highly accomplished Global sustainability business builder and marketing leader who leverages deep industry and subject matter knowledge driving organizations to market prominence. Extensive experience in the Global Cotton, textile, and apparel industries. Poised for a leadership role driving worldwide industry initiatives, providing new strategic services, and promoting the use of sustainable cotton Globally. Extensive sales and marketing background. Well-versed directing multiple, simultaneous projects from initiation to implementation, along with finesse in interfacing with internal cross-functional stakeholders to ensure adoption of change. Commanding director of diversified employee teams co-located across global sites. Superior knowledge of agriculture and downstream industrial consumption.

- Strategic Marketing & Branding
- New Business Development
- Self-Starter & Goal-Driven
- Team Leadership & Mentorship
- Competitive Analysis & Positioning
- Product Development & Management
- Business Process Improvement
- Navigates complex business situations
- Industry Relations & External Stakeholder Management
- Professional Education & Training
- Strategic Partner & Alliance Identification/Development
- Internal Cross-Functional Relationship Management
- Government Program Management
- Digital Marketing
- Trade Show/Seminar Management
- Project & Program Management

EXPERIENCE & ACHIEVEMENTS

BASF Corporation, Raleigh, NC

North American Regional Seed Sustainability Manager

September 2021 - Present

Working with a team of marketing and environmental professionals, develops and implements a Go-To Marketing strategy for Sustainability initiatives for BASF's portfolio of Agricultural Seed products. Ensures BASF alignment with all Seed Industry Sustainability commitments. Development, implement and evaluate Sustainability metrics to manage program contributions to Corporate and Industry sustainability commitments. Manage direct reports responsible for grower and supply chain stakeholders.

Key Accomplishments:

- Integrate a downstream marketing initiative into Agricultural Seed products beyond cotton.
- Develop a Go-to-Market strategy to implement Sustainability objectives of the corporation.
- Create an effective communications program to drive sustainability messaging across multiple platforms, including online social media, as well as conventional media outlets.
- Successfully launched and host Global Podcast "The Modern Cotton Story" that is among top 10% of podcasts listened to globally

Fiber Development Manager**November 2019 - August 2021**

Successfully developed and managed largest grower enrolled Cotton sustainability initiative in the United States, the e3 sustainability program. Created influential partnerships with clothing and apparel brands to get branded e3 clothing in brand / retail collections. Initiated and managed all e3 sustainable Cotton opportunities and initiatives through various channels, representing BASF Cotton sustainability business across the supply chain in apparel and home goods industry. Consolidated and led all of BASF's Cotton sustainability programs.

Key Accomplishments:

- Represented BASF's Cotton seed business with external and internal stakeholders.
- Aligned cross-division and cross-functional BASF's business goals with demands of end users of Cotton.
- 2020 BASF Agro Business Award Finalist.
- 2021 BASF Business Excellence Award Finalist (First North American project chosen since 2017).
- Successfully lead PR campaign to earn \$3.8m in earned media opportunities
- Global Sustainability thought leader participating in various industry panels and chosen to address global audience as Key Note Speaker

Senior Seed Advisor**August 2018 - November 2019**

Represented BASF branded Stoneville & Fibermax Cotton seed and Credenz Soybean seed. Exceeded goals to be top five sales representative for two years running.

Key Accomplishments:

- Managed and implemented BASF Go-to Market strategy through grower, retail & distributor channels.
- Served as Southeast district representative on Cotton Engagement Team co-developing the Go-to Market communication and marketing tactics.

Bayer Crop Science, Raleigh, NC**Senior Technical Sales Consultant****January 2014 - July 2018**

Responsible for representing Bayer branded Stoneville Cotton seed, Credenz Soybean seed, and Crop Protection portfolio within 14 county sales territory. Exceeded goals to be within top five sales representatives for three years running.

Key Accomplishments:

- Initiated and managed multiple projects amongst sales district, region, and company level with retail and grower channel to develop and improve relationships.
- Achieved seed and chemical sales goals by capitalizing on opportunities within sales territory.

Bayer Animal Health, Overland Park, KS**Animal Health Consultant****October 2008 - January 2014**

Developed and maintained strong business relationships with veterinarians in territory. Top sales representative for company in 2011, top three sales representative in company for three consecutive years.

Key Accomplishments:

- Designed and implemented new Go-To Market Strategy for flea & tick portfolio.

- Represented EPA / FDA Bayer Animal Health Product Portfolio to veterinarians within territory.
- Obtained and surpassed sales goals for assigned sales territory.

DVM Resource, West Lake, TX

Territory Sales Representative

November 2007 - September 2008

Proven strength and excellence in sales execution by consistently exceeding sales goals and increasing profitability.

Key Accomplishments:

- Managed sales territory which exceeded company territory goals every month.
- Increased gross profit margins by working closely with inside sales rep and through new account generation.
- Coordinated all details for customer outings working closely with manufacturer representatives.
- Proven to be expert communicator and information resource for customers allowing them to increase profitability & overall company success

Monsanto Company, St. Louis, MO

Trait & Seed Sales Representative

May 2004 - August 2007

Managed all aspects of customer business accounts within assigned sales territory including exceeding sales targets while managing \$500K+ budget. Developed business plans with key accounts establishing product trial usage, market development tactics, sales targets and goals, product mix, and top target customers.

Key Accomplishments:

- Coordinated details for customer meetings including scheduling speakers, promotional and recreational activities, session topics, and overall meeting details.
- Collaborated with sales teams to develop marketing programs, team strategies, team building, and proactively addressed current and potential market issues.
- Successfully developed Field Sales Trainee Program for new hires.

EDUCATION

North Carolina State University, Raleigh, NC

2004

Bachelor of Science Degree, Agriculture Business Management

Bachelor of Arts in Communications (concentration in Public and Interpersonal Communication)

PROFESSIONAL ORGANIZATIONS

NC State University - Ag Foundations Board of Directors for NC Extension
 Crop Protection Association of NC - NC Crop Protection School Committee
 Textile Exchange Sustainable Cotton Committee
 BASF Women in Business Employee Resource Group



APPLICATION FOR APPOINTMENT TO BOARDS AND COMMITTEES

The undersigned is interested in community service and provides this information for use by the Board of Aldermen in considering their qualifications for appointment to the following boards or committees.

Name JAMES POPPE

Spouse Name (If married) GINA POPPE

Appointment(s) for which you are applying:

☒ ABC Board

☐ Forestry Committee

☐ Beautification Committee

☐ Parks and Recreation Committee

☐ Board of Adjustment

☐ Planning Board

Do you have a preference? ABC BOARD

Physical Address: 6174 Cottage Creek Road SOUTHPORT, NC 28461

Mailing Address: " " " "

Resident of Southport ☒ Yes ☐ No How Many Years? 9

State and County of Legal Residence BRUNSWICK COUNTY, NC 28461

Main Phone Number 910 338 6860 Secondary Number

E-mail Address jamespoppe@gmail.com

You may submit a resume along with your application detailing the following section if you so choose.

Education High School

Present Job/Employer RETIRED - DISTRICT DIRECTOR "SCORE" NORTH CAROLINA

Past Employment REGIONAL VICE PRESIDENT TRADER JOE'S MARKET - 31 YEARS

Current Civic/Community Participation VOLUNTEER 9 YEARS AT SCORE

Reasons you are qualified for this appointment (optional) MY INVOLVEMENT/EMPLOYMENT AT TRADER JOE'S BRINGS OPERATIONAL SKILLS FROM ONE OF THE NATIONS TOP FOOD & ALCOHOL RETAILERS. Additionally my wife and I OWNED UNCOCKED by the SEA from 2015 thru 2019.

Do you anticipate any conflicts of interest if appointed? Yes ☐ No ☒

Signature [Signature] Date 4/29/2022

Please Return to: City Clerk, Dorothy Dutton

ddutton@cityofsouthport.com or City of Southport Clerk: 1029 N. Howe Street Southport, N.C. 28461



APPLICATION FOR APPOINTMENT TO BOARDS AND COMMITTEES

The undersigned is interested in community service and provides this information for use by the Board of Aldermen in considering their qualifications for appointment to the following boards or committees.

Name Ryan C. Morgan
Spouse Name (if married) Paige L. Morgan

Appointment(s) for which you are applying:

- | | |
|---|--|
| ☒ ABC Board | ☐ Forestry Committee |
| ☐ Beautification Committee | ☒ Parks and Recreation Committee |
| ☐ Board of Adjustment | ☒ Planning Board |

Do you have a preference? _____

Physical Address: 817 Cape Harbor Dr. Southport, NC 28461

Mailing Address: 817 Cape Harbor Dr. Southport, NC 28461

Resident of Southport ☒ Yes ☐ No How Many Years? 32

State and County of Legal Residence Brunswick County, NC

Main Phone Number (910) 523-1801 Secondary Number (910) 477-0996

E-mail Address ranger12521@gmail.com

You may submit a resume along with your application detailing the following section if you so choose.

Education High School Diploma / Some college

Present Job/Employer Shift lead at Military Ocean Terminal Sunny Point

Past Employment U.S. Army

Current Civic/Community Participation NONE

Reasons you are qualified for this appointment (optional) _____

Born and raised in the Southport/Boiling Spring Lakes area. Loyal and devoted to my hometown. Military veteran that has moved up in rank very fast and has led/supervised people of all backgrounds and job descriptions.

Do you anticipate any conflicts of interest if appointed? Yes ☐ No ☒

Signature Ryan Morgan Date 03 May 2022

Please Return to: City Clerk, Dorothy Dutton

ddutton@cityofsouthport.com or City of Southport Clerk: 1029 N. Howe Street Southport, N.C. 28461

Article 7.

Local ABC Boards.

§ 18B-700. Appointment and organization of local ABC boards.

(a) **Membership.** – A local ABC board shall consist of three or five members appointed for three-year terms unless the board is a board for a merged ABC system under G.S. 18B-703 and a different size membership has been provided for as part of the negotiated merger. If the board is a three-member board, one member of the initial board of a newly created ABC system shall be appointed for a three-year term, one member for a two-year term, and one member for a one-year term. If the board is a five-member board, one member of the initial board of a newly created ABC system shall be appointed for a three-year term, two members for two-year terms, and two members for one-year terms. As the terms of initial board members expire, their successors shall each be appointed for three-year terms. If a board is initially a three-member board and the appointing authority determines a five-member board is preferable, the terms of the two new members shall be for three years. If a local board has five members and the appointing authority determines a three-member board is preferable, the appointing authority shall not reduce the size of the board except upon the expiration of a member's term and only with the approval of the Commission. The appointing authority shall designate one member of the local board as chairman.

(a1) **Mission.** – The mission of local ABC boards and their employees shall be to serve their localities responsibly by controlling the sale of spirituous liquor and promoting customer-friendly, modern, and efficient stores.

(b) **City Boards.** – City ABC board members shall be appointed by the city governing body, unless a different method of appointment is provided in a local act enacted before the effective date of this Chapter.

(c) **County Boards.** – County ABC board members shall be appointed by the board of county commissioners, unless a different method of appointment is provided in a local act enacted before the effective date of this Chapter.

(c1) **Limit on Creation of New Boards.** – Notwithstanding any provision of law to the contrary, no new local board may be created in any county where a local board operates an ABC store. If a jurisdiction holds an ABC store election under G.S. 18B-602(g), the establishment of ABC stores is approved, and the jurisdiction is located in a county where a local board is already in operation, the jurisdiction that held the election shall enter into an agreement with an existing local board to create a merged local board in accordance with G.S. 18B-703. Nothing in this subsection shall be construed as prohibiting a local board from serving multiple cities, counties, or cities and counties.

(d) **Qualifications.** – The appointing authority shall appoint members of a local board on the basis of the appointees' interest in public affairs, good judgment, knowledge, ability, and good moral character.

(e) **Vacancy.** – A vacancy on a local board shall be filled by the appointing authority for the remainder of the unexpired term. If the chairman's seat becomes vacant, the appointing authority may designate either the new member or an existing member of the local board to complete the chairman's term.

(f) **Removal.** – A member of a local board may be removed for cause at any time by the appointing authority. Local board members are subject to the removal provisions of G.S. 18B-202.

(g) **Compensation of Board Members.** – A local board member shall receive compensation in an amount not to exceed one hundred fifty dollars (\$150.00) per board meeting unless a different level of monetary compensation is approved by the appointing authority. If a different level is

Memorandum of Understanding-Up Your Arts

At the last meeting, the Board moved to table the item until the Attorney had a chance to review the MOU, and to put it on the June agenda.

~~Ms. Bray has also requested that the architect provide a 5-10 minute presentation about the preliminary exterior design and interior renderings.~~

Ms. Bray, the architect and Up Your Arts Board member, John Keiffer, are in attendance to answer any questions you might have.

Update:

Ms. Bray and Mr. John Keiffer will be in attendance to answer any questions. Unfortunately, the architect was unable to attend, so that presentation will be rescheduled.

They would still like your consideration (and approval) of the new MOU, as presented.

Memorandum of Understanding

This Memorandum of Understanding (the "Memorandum") is made this ____ day of June, 2022, by and between Up Your Arts, a 501(c)3 non-profit organization, of P.O. Box 11326, Southport, North Carolina 28461 (hereinafter referred to as "Up Your Arts") and the City of Southport, North Carolina, of 1029 N. Howe St., Southport, North Carolina 28461 (hereinafter referred to as "City of Southport") for the purpose of further achieving the various aims and objectives relating to the Historic City Hall Community Arts Center (the "Project"), located at Davis and Moore streets, Southport, North Carolina 28461 (the "Property").

WHEREAS Up Your Arts has completed Project planning benchmarks outlined in the Executive Summary forwarded to the Southport Board of Aldermen on July 9, 2020, as follows: Phase One – Research and Study, Phase Two – Program Development; Phase Two – Design Development; and

WHEREAS Up Your Arts has contracted with Lisle Architecture & Design, Inc., to provide scope and schematic design services for the Project to proceed to Phase Two – Organizational Development, as well as, for confirmation of the conclusions determined by engineering and other on-site studies undertaken by Up Your Arts to assess the Project's feasibility, as outlined in the July 9, 2020, Executive Summary; and

WHEREAS Up Your Arts has engaged community stakeholders in a variety of pro bono roles, including, but not limited to, an executive committee to direct activities, a local volunteer membership group to plan future programming, a fundraising unit to develop grant and institutional relationships, and a board of trustees to oversee the Project's construction phase; and

WHEREAS the Parties have fulfilled the obligations of two earlier Memorandums, the first dated November 2019, the second dated December 2020, with extension dated November 2021; and

WHEREAS the Parties desire to work together to further study, evaluate and develop the Project and enter into an agreement in which the Project will proceed to Phase Two – Organizational Development;

AND WHEREAS the Parties desire to identify the working arrangements that each of the Parties agree are necessary to further advance the Project;

Purpose

The purpose of this Memorandum is to provide the framework for any future binding contract regarding the Historic City Hall Community Arts Center between Up Your Arts and the City of Southport.

Obligations of the Parties

The Parties acknowledge that no contractual relationship is created between them by this Memorandum. Each Party agrees, however, to work together in the true spirit of cooperation to ensure that there is a united, visible and responsive leadership of the Project and to demonstrate financial, administrative and managerial commitment to the Project by means of the following individual services.

Cooperation

The activities, responsibilities and services for the Project shall include, but are not limited to:

A. Services to be rendered by Up Your Arts include:

- Fund professional architectural services for the following:
 - Create floor plans, exterior elevations, interior and exterior renderings, and estimate preliminary costs
 - Evaluate engineering requirements and hazardous material remediation
 - Refine to a final plan and direction using CAD plans, material samples and three-dimensional modeling
 - Develop the exterior, interior materials, textures, fenestration, and colors
 - Establish the selection of all materials and products
 - Prepare architectural drawings, specifications, and a construction budget to guide the contractor bid process for the Property's eventual reconstruction
- Lead an executive committee for the Project comprised of professional experts to direct activities pro bono
- Manage a local volunteer membership group to foster ongoing dialogue and plan future programming
- Foster a community-based group to connect and develop a range of fundraising sources for the Property's eventual reconstruction
- Establish a cross-section of community stakeholders to form a non-profit board of trustees as the legal agency to oversee and direct funding for the eventual reconstruction and to enter into a leasing agreement with the City of Southport to operate and maintain the Property as a community arts center
- Share and discuss outcomes with municipal leaders
- Conduct community-based presentations to inform the public and solicit ongoing feedback

B. In connection with the Project, the City of Southport agrees to:

- Allow Up Your Arts the exclusive right (other than the City) to conduct all inspections and testing of the Property necessary for architectural services to be completed
- Allow ongoing access to the Property in accordance with environmental restrictions
- Maintain existing insurance policies
- Maintain necessary utility services
- Maintain exterior maintenance at current levels

Communication Strategy

Marketing of the vision and any media or other public relations contact should always be consistent with the aims of the Project and only undertaken with the consent of both Parties. Where it does not breach any confidentiality protocols, a spirit of open and transparent communication should be adhered to. Coordinated communications should be made with external organizations to elicit their support and further the aims of the Project.

Liability

Except as specifically set forth herein, no liability will arise or be assumed between the Parties as a result of this Memorandum.

Hold Harmless

In consideration of the City of Southport allowing Up Your Arts and its representatives, agents and contractors access to the Property, notwithstanding any other provision herein, Up Your Arts hereby covenants and agrees to indemnify and save harmless the City of Southport and its officers, officials, staff and employees from and against any and all claims, losses, costs, damages, or expenses whatsoever, including attorney fees, which the City may sustain or be put to on account of, related to, or arising out of the rights granted Up Your Arts by this Memorandum. This provision is binding and survives the termination of this Memorandum.

Binding Contract

Provided that the Parties have complied with the terms and conditions of this Memorandum, the Parties agree to negotiate in good faith regarding the terms and provisions of a binding contract to facilitate the aims and objectives of this Memorandum.

Term

The arrangements made by the Parties by this Memorandum shall remain in place from June 2022 until both Parties agree Phase Two – Organizational Development is completed and the Project is ready to proceed to Phase Three – Pre-Construction.

Notice

Any notice or communication required or permitted under this Memorandum shall be sufficiently given if delivered in person or by certified mail, return receipt requested, to the address set forth in the opening paragraph or to such other address as one Party may have furnished to the other in writing.

Governing Law

This Memorandum shall be construed in accordance with the laws of the State of North Carolina.

Assignment

Neither Party may assign or transfer the responsibilities or agreement made herein without the prior written consent of the non-assigning Party, which approval shall not be unreasonably withheld.

Amendment

This Memorandum may be amended or supplemented in writing, if the writing is signed by the Parties obligated under this Memorandum.

Severability

If any provision of this Memorandum is found to be invalid or unenforceable for any reason, the remaining provisions will continue to be valid and enforceable. If a court finds that any provision of this Memorandum is invalid or unenforceable, but that by limiting such provision it would become valid and enforceable, then such provision will be deemed to be written, construed, and enforced, as so limited.

Prior Memorandum Superseded

This Memorandum constitutes the entire agreement between the Parties relating to this subject matter and supersedes all prior or simultaneous representations, discussions, negotiations, and Memorandums, whether written or oral.

Understanding

It is mutually agreed upon and understood by and among the Parties of this Memorandum that:

- a. Each of the Parties will work together in a coordinated fashion for the fulfillment of the Project.
- b. To the extent possible, each of the Parties will participate in the development of the Project.
- c. Nothing in this memorandum shall obligate either Party to the transfer of funds or property rights or interests. Any endeavor involving the expenditure of funds, reimbursement of expenses or contribution of funds between the Parties of this Memorandum will be handled in accordance with future agreements of the Parties and with applicable laws, regulations, and procedures. Any binding obligations or responsibilities will be outlined in separate agreements that shall be made in writing by representatives of the Parties involved and shall be independently authorized by appropriate statutory authority. This Memorandum does not provide such authority.
- d. This Memorandum is not intended to and does not create any right, benefit, or trust responsibility.
- e. This Memorandum will be effective upon the signatures of both of the Parties.
- f. Either of the Parties may terminate its participation in this Memorandum by providing 60-day written notice to the other Party.

Signatories

This Agreement shall be signed on behalf of Up Your Arts, a 501(c)3 non-profit organization, by Tina Powers, President, and Robert Gentile, Vice President, and on behalf of the City of Southport, North Carolina, by Joseph P. Hatem, Mayor. This Agreement shall be effective as of the date first written above.

UP YOUR ARTS

CITY OF SOUTHPORT

By: _____

Name: Tina Powers, President

By: _____

Name: Mayor Joseph P. Hatem

Date: _____

Date: _____

By: _____

Name: Robert Gentile, Vice President

Date: _____



**Planning Board Meeting Minutes
Southport Community Building
223 E. Bay Street
January 20, 2022
6:00 P.M.**

Members Present: Chair Sue Hodgins, Vice-Chair Will Hewitt, Gustavo Mibelli, Scott Jones, Maureen Meehan, Fred Fiss, Dick Sloan all attended in person. Donnie Joyner participated by telephone.

Members Absent: Christopher Jones

Staff Present: Thomas Lloyd, Development Services Director
Dorothy Dutton, City Clerk

Board of Aldermen Karen Mosteller and John Allen
Liaisons:

Others Present: Rich Alt, Mike Nichols with Paramounte Engineering, Roger Perry, and McKay Siegel with East-West Partners, Chad Paul with Bald Head Island Limited, Johnathan Guy with Kimley-Horne, Rebecca Kelly, Lora Sharkey, Shirley Sullivan, and Eliot Duke with the State Port Pilot.

1. Chair Sue Hodgins called the meeting to order at 6:05 p.m.
2. The Invocation was given by Mr. Donnie Joyner.
3. The Pledge of Allegiance was led by Chair Hodgins.
4. ***A motion was made by Will Hewitt to move Fred Fiss from an alternate member to a full member for this meeting. The motion was seconded by Scott Jones. All ayes. Motion carried.***
5. ***Motion to approve the December 16, 2021, regular meeting minutes by Will Hewitt, and second by Gustavo Mibelli. Unanimous vote; motion carried.***
6. ***Motion to approve the agenda by Maureen Meehan, and second by Will Hewitt. Unanimous vote; motion carried.***
7. **Public Comment:** City Clerk Dorothy Dutton called the individuals that signed up for public comment.
Chris Clarke, resident at 612 W. Brown Street, discussed stormwater and the designated 404 wetlands on the property proposed for Indigo Planation Phase 2. He asked if the developers will be engaging any environmental engineers? At what point would CAMA be involved? He thanked the Planning Board for reviewing the important environmental factors.
Jim Lightbourne, resident at 316 W. West Street, said that some people enjoy studying the Unified Development Ordinance. He said Indigo seems to be a very busy task. We understand that they will make adjustments. He asked if City staff had taken all of the requested standards and compared them to the UDO standards. If so, the comparison should be made available to the public. In closing, he asked for clarification on what the total number of units would be based on R-20 zoning?
Shirley Sullivan, resident at 5002 Seaward Court, said that she really appreciates all the Planning Board does. A project of this magnitude still needs specialized review.

Environmental, cost analysis, an analysis of the benefits of annexation. She said it might be expensive, but it would be worth it to know.

Lora Sharkey, resident at 432 Cades Trail, stated that she attended the meeting to discuss the proposal of Indigo Planation Phase 2. She said that the project is not in harmony with the natural conditions of Southport. The project is more in harmony with Chapel Hill or Raleigh. The developable acreage is approximately 75% of the property. The existing soil types don't seem conducive with that type of development. Not everything can be diverted to a stormwater pond. She asked if a wildlife biologist had been involved with the proposal? The site plan doesn't identify the Carolina bay area. We don't know if there is enough open/green space remaining to protect the species in the bay area. Southport should adopt the requirement that anything over (20) acres must be reviewed by a wildlife biologist. We should work with developers and landowners. She would like to see open space considerations and how to protect wildlife habitats. The City should try to contain the residents that will live there instead of them driving back to downtown Southport to use those streets, restaurants, etc. She would reduce the parking space required for the commercial spaces so that they are encouraged to walk or ride to those locations. Also, if you don't have a lot of parking spaces, people wouldn't be encouraging inflow and people driving there. Bicycle paths are important. Mixed level housing is important. Hospitality employees can't afford to build houses. People will not continue to drive from Leland, or Shallotte to work in Southport. She suggested the planned dog park be removed from the plan, because they end up being a burden on the City to maintain. Trees, shrubs, weeds, and wildlife makes us different than Wilmington, or Shallotte. We have to protect our area. She added that all five of the newest subdivision have more than the required amount of open space. To accomplish these types of development, we have to work with the developers, the property owners, etc. She said that the City can best protect wildlife areas by working with the developers. Ms. Sharkey said that she supports the rezoning, to work towards the common objectives. We have to do those things to achieve our goals.

Planning Chair Hodgkin said that citizen participation is very important. ***Gustavo Mibelli made a motion to leave public comment period. Scott Jones seconded the motion. All ayes. Motion carried.***

8. Old Business:

A. Zoning Text Amendment: Section 3.14 Parking, submitted by Ron Thompson

Development Services Director, Mr. Thomas Lloyd reviewed the proposed amendment. The reason for this proposed amendment is because the existing smaller commercial lots have a hard time meeting the parking requirement. The review committee was not able to meet a second time due to some sickness and other obligations. Chair Hodgkin asked Mr. Lloyd if Mr. Thompson was able to provide the information that was requested. Mr. Lloyd said that the information was provided, but the committee couldn't meet to review the new information. Mr. Mibelli added that the Planning Board needs to reassure Mr. Thompson that once they receive the requested documents, they are willing to work with him to help resolve his problem. There are other lots in the same situation, and he feels like the review committee needs to examine the threshold for when the parking requirement is waived. Mr. Will Hewitt added that the review committee would have to look at the language for all nonconforming lots-commercial and residential, to make sure nothing is missed. Chair Hodgkin stated that the proposed language opens it up to any nonresidential lot. That allows no parking requirement. Some businesses might use only the ten-foot setback, with a forty-foot high building. There might be some unintended consequences by looking at this issue with a broad stroke. She suggested that Mr. Thompson's request might need to be divided from the general ordinance amendment.

Mr. Lloyd said that it is possible to divide the two subjects, but the language has not been drafted yet. **Mr. Mibelli made a motion to table the amendment to 3.14 Parking until the next meeting. Ms. Meehan seconded the motion. All ayes. Motion carried.**

B. Major Site Plan: Live Oak Landing Lot 7, submitted by Ron Greger, Charles Hunter, and Andrew Laing

Mr. Lloyd reminded the Planning Board the site plan was for a property on Rob Gandy Boulevard. The proposed building is a multi-tenant building of 5000 square feet. The property is zoned Highway Commercial and can be used for contractors/tradesmen offices. The proposed site plan exceeds the parking requirements, and will be planting a variety of trees, to comply with the tree preservation ordinance. There is an existing stormwater pond that has capacity to support this project. The review committee was waiting on revised drawings with the dumpster location, potential landscaping areas, and impervious calculations. Mr. Fred Fiss asked if the septic permit question had been resolved? He has Mr. Lloyd to acquire a copy of the permit. Mr. Lloyd added that there are only (3) regulated trees on the property, so he wasn't requiring a tree survey. The trees would be marked and protected. **Mr. Will Hewitt made a motion to table the site plan approval until the next meeting so that the review committee will have time to meet again. Mr. Dick Sloan seconded the motion. All ayes. Motion carried.**

C. Project Indigo Expansion

- i. Planned Unit Development Master Development Plan: Mr. Thomas Lloyd stated that this application was submitted by East West Partners and Bald Head Island Limited. They are requesting to rezone 346-acres to PUD (Planned Unit Development). The property is both in the City limits and in the City's ETJ area. If the plan gets approved, they will annex into the City limits. Mr. Lloyd reminded everyone that this is a legislative process, and the applicants are applying for the rezoning and a master plan approval concurrently.
Mr. Lloyd stated that the Review Committee that was assigned to review the project, created (4) sub-committees for a more intense review of (4) major topics. Chair Hodgkin asked the lead from each sub-committee would provide an overview of their first meetings.
 - a. Mr. Mibelli said that the Design and Character sub-committee met on May 11, 2022. They discussed several questions including whether the project aligned with the City's vision and existing plans. If approved, is the spirit of the Unified Development Ordinance being followed? Mr. Mibelli added that the City still has some options, and the project has not been approved yet. He has provided a list of additional information that would help them answer their focal questions. He said that the sub-committee also discussed density.
 - b. Mr. Fred Fiss reviewed the Infrastructure sub-committee meeting. He said they discuss power, sewer, water, ingress, egress, and telecommunications. The sub-committee also discussed infrastructure such as emergency services. They have received as much information as available now, he is waiting for the results of the two impact studies. Mr. Fiss said that there were two questions for the time being, is the City obligated to pay for the new substation or will the

developer be responsible? And is the 78,000 gallons of capacity still obligated to Indigo?

- c. Maureen Meehan stated that the Environmental Concerns sub-committee met just the day before. She said they asked for a breakdown of open space. They also need to know how much wetland is included in the open space. The sub-committee discussed the coal ash site. The report was just provided, so they need more time to review. The developer agreed to move some of the housing around to account for the coal ash site. The sub-committee will need to schedule another meeting, but it has not been done yet.
- d. Will Hewitt stated that the Traffic Impacts sub-committee met on May 11, 2022. The proposed third access point via 11th Street is very important. They are looking for other improvements that would help raise the level of service at the existing intersections. Mr. Hewitt said they also looked at peak-hour traffic, and traffic counts. The sub-committee also asked if the traffic engineer would consider the intersection of Robert Ruark and NC211. There should also be considerations of traffic during and after natural disasters.

Chair Hodgkin said that the City needs more measures to ensure public involvement and comments. The sub-committee review meetings are open to the public, but there is no public comment allowed. The City has made a special online survey, and all of the comments or questions are available to the public. Ms. Hodgkin thanked City staff and the other Planning Board members for facilitating the process. Planning Board Chair Hodgkin asked Mr. Lloyd for an update on the status of the two ongoing impact studies. Mr. Lloyd said that the fiscal impact analysis with Ms. Gallo should be ready in 2-3 weeks. And he is meeting with Withers-Ravenel the following day to get an update.

Mr. Lloyd said that we need to make sure that the City has enough time to review the project. City staff has reached out to the developers and asked for a (30) day extension. The original date for a decision by the Planning Board would be June 16, 2022. But the developers granted the (30) additional days for review. Ms. Hodgkin said that she was very pleased that they were able to secure the extension, because the amount of information. Mr. Chad Paul gave a verbal agreement for the extension and added that the extra time is better for them, because it means more time with the committees. Ms. Hodgkin asked if the developers had reached out to US Fish and Wildlife, or any archeological groups about an assessment? Chair Hodgkin thanked everyone for submitting comments and questions. She said there would be a short pause for those who wish to leave.

D. Zoning Map Amendment: BD to HC, Corner of 14th Street and Howe Street, submitted by Rhettson Companies, Inc. on behalf of Lisa B. Fitchett Trust.

Mr. Thomas explained the surrounding area consists of business district. The future land use map indicated light commercial. If rezoned to Highway Commercial, there may be unintended consequences. Some of the permitted uses include self and board storage, and major retail. The Planning Board review committee, including Fred Fiss and Will Hewitt, are concerned about allowing such a wide range of uses at that intersection

because it is a gateway into the City. There are no design standards in the HC zoning district. Mr. Lloyd said that a traffic impact study is being completed. He also said that there are ways to place controls on the project to prevent certain types of signs or building heights. At that point, the project representative addressed the Planning Board and said that she would like to withdrawal her application for a rezoning. She will resubmit the application as a conditional zoning application because that suits the project better than a straight rezoning. The project representative also stated that she didn't want the Planning Board to think they had dropped the ball on the information they requested, they simply haven't had enough time to gather everything. Chair Hodgins said that it would be inappropriate to continue given the new information. ***Will Hewitt made a motion to table the rezoning application by the Rhettson Companies, Inc. Dick Sloan seconded the motion. All ayes. Motion carried.***

E. Zoning Map Amendment: BD/MF to R-10, (27) lots between W. 14th Street and W. 12th Street, submitted by Kate Ienna for Harper Heirs.

Thomas Lloyd explained that the lots are part of the existing Southport Heights Subdivision that was originally platted in 1910. The (27) parcels are approximately 50 feet by 123 feet in dimension. He added that the R-10 zoning district would allow the lots to be used in a better way than townhomes, or condos. If these lots move forward with the plan, the developer would have to provide access to the lots. The future land use map indicates these parcels are planned for high density residential. Fred Fiss and Will Hewitt met with the applicant and City staff. They both agreed that the R-10 zoning would have less impact than MF. The property area does not lend itself to business district either. There is an existing force main on Caswell Avenue. The applicants would be responsible for tapping into the sewer and building a pump station to accommodate the development. It was the consensus of the review committee that the Planning Board should approve the request for rezoning, and approve the statement of land use consistency. Ms. Meehan asked about the existing map indicating all (27) parcels are one parcel. Mr. Lloyd said that it was combined for billing purposes, but it was not legally combined. The roads would be brought up to NCDOT standard.

Fred Fiss made a motion to approve the Land Use Consistency Statement and recommended approval of the rezoning to the Board of Aldermen. He read the Land Use Consistency Statement aloud. ***Will Hewitt seconded the motion. All ayes. Motion carried.***

F. Zoning Map Amendment: MF to R-10, (6) lots on W. 14th Street, submitted by Whit Beebe.

Thomas Lloyd said that this request was very similar to the previous rezoning request. The applicant is requesting a down-grading in zoning to build single-family dwellings. The same review committee met with Mr. Beebe, City staff. There was a consensus to approve the Land Use Consistency Statement and recommend the rezoning. There were no additional comments. ***Will Hewitt made a motion to approve the Land Use Consistency Statement and recommended approval of the rezoning to the Board of Aldermen.*** He read the Land Use Consistency Statement aloud. ***Dick Sloan seconded the motion. All ayes. Motion carried.***

G. Zoning Map Amendment: BD to R-10, (4) lots on 10th Street and N. Lord Ave, submitted by Sea Dog Holdings LLC.

Mr. Lloyd explained that the applicant was unable to attend the meeting. The four lots

are 33 x 128 lots. Market conditions suggest that R-10 zoning is best. It was originally intended to R-10. The area is identified as medium density on the future land use map. The review committee met on May 5, 2022 with the applicant and staff. The committee Noted that the adjacent property owners will be pleased. It was the consensus of the Review committee to recommend approval of the rezoning. Fred Fiss asked if sidewalks will be required there. Mr. Lloyd said that they are not because the lots are existing. If it were a new subdivision or a commercial project, sidewalks would be required. But there is a sidewalk on the other side of the street. **Mr. Scott Jones made a motion to approve the Land Use Consistency Statement and recommended approval of the rezoning to the Board of Aldermen.** He read the Land Use Consistency Statement aloud. **Dick Sloan seconded the motion. All ayes. Motion carried.**

9. New Business:

A. Major Site Plan: Tractor Supply, submitted by Paramounte Engineering

Mr. Thomas Lloyd stated that this project is at the existing Southport Crossings Shopping center. There are two entrances planned, but the ordinance does allow less than sixty-feet right-of-way as long as it is built to NCDOT standards. The Fire Department has approved the site plan. The fence will be 8-feet tall and wrought iron. There is expected to be a building with a lawn and garden area. The outdoor display area is Included in the parking calculation. There are (92) parking spaces, (4) of which are handicapped. The impervious surface meets the UDO requirements and the stormwater will be reviewed. No heritage trees are being removed, and a 10-foot street yard buffer is required. There is 888-square feet of foundation plantings and all trees and shrubs will be planted according to the UDO. The lighting plan meets the UDO requirements. Chair Hodgkin said that the site plan review will be assigned to a committee consisting of Will Hewitt and Scott Jones.

10. Other Business: None

11. Announcements: None

Maureen Meehan made a motion to move Fred Fiss back to his alternate member position. Dick Sloan seconded the motion. All ayes. Motion carried.

Gustavo Mibelli made a motion to adjourn the Planning Board meeting. Will Hewitt seconded the motion. All ayes. Motion carried. Chair Sue Hodgkin adjourned the meeting at 7:50 p.m.

Sue Hodgkin, Planning Board Chair

Dorothy Dutton, City Clerk

**City of Southport
Board of Adjustment
April 26, 2022
113 W. Moore Street
Indian Trail Meeting Hall
4:30 p.m.**

Present: Chairman Harley Lemons, Pete Haislip, Jason Robbins, Lisa Fosbury, Amy Aycock, and Loten Masker.

Absent: Josh Cline McGee

Staff Present: Dorothy Dutton, City Clerk

Others Present: Tom Lombardi, Aldermen Liaison
Kate Seigler, Recommended ETJ Member

- 1.) Call to order by Chairman Harley Lemons at 4:30 p.m.
- 2.) Chairman Lemons led everyone in the Pledge of Allegiance.
- 3.) City Clerk Dorothy Dutton explained that the County was not able to approve Ms. Seigler's appointment yet, because of the timing. She will be sworn in at the May meeting.
- 4.) City Clerk Dorothy Dutton explained that there were no applications received for consideration, but there was another training module from the UNC School of Government. "Making Quasi-judicial Decisions," was a training module narrated by Mr. David Owens, one of the foremost experts on land use law and long-time professor with the School of Government. At times, the module was paused for questions and discussion.
- 5.) ***After a motion by Amy Aycock and seconded by Loten Masker, Chairman Lemons adjourned the meeting at 5:55 p.m. All ayes. Motion carried.***

Harley Lemons, Chair

Dorothy Dutton, City Clerk

Forestry Committee, Regular Meeting April 12, 2022

The regular meeting of the Southport Forestry Committee was held April 12, 2022. Attendees included Scott, Thomas, Roxie, Fred, Marianne, Jean, Lowe, Karen, Chris, Jason, a realtor, who was there to get information about the UDO text amendment and Mr. Bailey, a resident.

In old business, there was one change made to the March minutes- the UDO Article mentioned on line #9 should read that it was Article 29 that was changed, not article 17 as written. With the change, the minutes were approved. In old business about the UDO, Thomas informed us that that the text amendment is a change to mediating hardwood trees over 8" in areas of storm drainage, retention ponds and/or improved right of ways. Other trees can still be mediated within the construction area, but wording will be added to the amendment to offer a credit for saving trees with a diameter over 30". Scott reiterated that it needs to be a priority to save the largest trees to preserve our tree canopy.

There was a question for Chris from Jean who received a call from a resident about a tree that was cut and removed recently at the corner of Clarendon and W. Owens Street. Chris said the tree was damaged and needed to be removed.

In new business about our website, we will have Elena who will take over for Sharon, who has helped us with our website for a long time. Sharon is retiring.

In other new business, Scott announced that Arbor Day will be a simple but eventful ceremony on the Garrison lawn, Friday, April 29th at 11am. This is the 150th anniversary of Arbor Day and is celebrated nationally. An ice cream truck will be there. First, Scott will say a few words about Arbor Day. Mayor Hatem will then read the Arbor Day proclamation. The new Walking Tour Guide Map, created by Forestry Committee member Marianne, will be handed out to those in attendance. Using the guide map, we will then take the shorter tour which takes about 45 minutes.

In the next business, we got our first look at the Walking Tour Maps when Marianne passed around copies. The Map is a trifold, information-packed brochure, printed by Vista Print. Everyone was very complimentary of the professional looking brochure.

Scott informed us that NatureFest will be the following day, Saturday April 30th from 8:30-12:30 at Franklin Square, where we will have a table. Any members that can come are welcome.

In other news, a crew cleaned up Keziah Park and around Franklin Square. Also, damaged trees around the tennis courts were removed and new trees planted the same day. Scott fertilized trees on the Garrison lawn.

Jean asked about the T-shirts first mentioned by Fred several months ago. Members were to have emailed suggestions for slogans. Scott said that no one had turned in any suggestions for a slogan.

Fred asked if anyone knew the plans for the three Live Oak trees in front of the Dutchman Town Center shopping center with the widening of 211. Thomas said he would ask his contact at the DOT. He further stated that a portion of the exact lines were not yet settled. Fred mentioned the possibility of spading and moving the three trees. Scott said that they were too large.

With no other business, Scott adjourned the meeting. The next regular meeting will be May 10th.

Animal Protective Services Department

Kate Marshall

910-477-1486

kmarshall@cityofsouthport.com



MAY 2022 MONTHLY REPORT

ANIMAL PROTECTIVE SERVICES

DOCUPET PET LICENSES: 14

YEAR TO DATE: 70

ANIMAL BITES: 1

YEAR TO DATE: 2

DOGS

1. Dog bite - home quarantine 6/4/22.
2. (1) At-large - RTO
3. (2) Owner surrender

CATS

1. Community Cats:
 - Coordinated efforts with a local rescue and assisted in TNR of 3 cats
2. Foster program intake:
 - 4 Kittens from TNR approx. 5 weeks old.

WILDLIFE

- (6) Alligator concerns
- Community education on co-existing with alligators ongoing

CONTINUING EDUCATION



Jurisdictional Alligator Handler (JAH) Program
NCWR Commission course and equipment inspection completed 05/19/22.
Endangered Species Permit to allow for the capture and relocation.

COMMUNITY EVENT

Free Vaccination Clinic held on Saturday, May 14, 2022.

- **25** Families assisted
- **45** Pets vaccinated & microchipped
- **91** Total vaccinations/rabies



**GIVE PETS THEIR
BEST SHOT!**

**FREE PET VACCINES
THANKS TO**



THANK YOU!

CITY OF SOUTHPORT
ANIMAL PROTECTIVE SERVICES



A huge THANK YOU to Dr. Ali Travis and her amazing staff at River Road Animal Hospital for their help in making the Petco Love Vaccination Clinic a huge success!

Thank you to all the volunteers that came out to show their support and give assistance to all the pets and their families. It was a great team effort and we are proud to have helped all the pets and their families.



1 MILLION
**FREE PET
VACCINES**
THANKS TO
love

WE PROVIDED

**90
VACCINATIONS**

**28
MICROCHIPS**

Utility Billing

No.		Service Date
1		
5		
6	Remove Meter ACCOUNT CLOSED NO SERVICE @ ADDRESS	000001-05-202 5/2/2022
7	Remove Meter ACCOUNT CLOSED NO SERVICE @ ADDRESS	000002-05-202 5/2/2022
8	Remove Meter ACCOUNT CLOSED NO SERVICE @ ADDRESS	000003-05-202 5/2/2022
9	Remove Meter ACCOUNT CLOSED NO SERVICE @ ADDRESS	000004-05-202 5/2/2022
10	Remove Meter ACCOUNT CLOSED NO SERVICE @ ADDRESS	000005-05-202 5/2/2022
11	Remove Meter ACCOUNT CLOSED NO SERVICE @ ADDRESS	000006-05-202 5/2/2022
12	Remove Meter ACCOUNT CLOSED NO SERVICE @ ADDRESS	000008-05-202 5/2/2022
13	Check Water Meter BOX FILLING UP WITH WATER. SPEAK TO MR. FERGUSON, 317-730-0180	000009-05-202 5/2/2022
14	Check Water Meter FOR IRRIGATION. CUSTOMER, RUBY, 609-257-8644, REPORTS NO WATER COMING ON FOR IRRIGATION	000011-05-202 5/2/2022
15	Inspect RPZ/Install IRR Meter	000014-05-202 5/2/2022
16	Inspect RPZ/Install IRR Meter- CUSTOMER REQUESTS 2ND IRR METER TO BE INSTALLED. 2 TAPS AVAILABLE & PAID FOR.	000055-05-202 5/2/2022
17	Extension requested due 5/5/2022	000073-04-202 5/2/2022
18	Remove Water Meter Account closed. no service at this address	000074-04-202 5/2/2022

19	Remove Water Meter Account closed no service at this address	000075-04-202 5/2/2022
20	Miscellaneous; Customer called to request spray for mosquitos in her neighborhood please	000143-04-202 5/2/2022
21	Miscellaneous; METAL CIRCLE HOLE AT STREET ON LEFT SIDE OF DRIVEWAY. CUSTOMER, JOEL BRIZEK, 484-269-4976 WANTS TO KNOW IF HE CAN FILL IT IN.	000013-05-202 5/3/2022
22	Remove Water Meter Account closed no service at this address	000077-04-202 5/3/2022
23	Miscellaneous; CUSTOMER WANTS TO KNOW IF A "NO PARKING" SIGN CAN BE INSTALLED AT THE SMALL STREET SIDE SPACE BETWEEN THE LIVE OAK CAFE AND LOCO JO'S. THIS SPACE IS TOO SMALL/NOT ENOUGH SPACE TO ACCOMODATE A VEHICLE. BLOCKS ENTRANCE TO LIVE OAK CAFE	000085-04-202 5/3/2022
24	Inspect RPZ/Install IRR Meter -STATES THERE ARE 2 IRRIGATION TAPS ONE HAS A METER THERE DOES NOT. REQUEST THE 2ND METER. ALSO STATES PLMBR CONCERNED OF LOW H2O PRESSURE 919-291-4874 ROBB CASS	000007-05-202 5/4/2022
25	Check Water Meter FOR IRRIGATION. CUSTOMER, STEVE LEMAY, 203-491-7981, STATES THAT WHEN WATER VALVE IS TURNED ON HALF WAY, THE WATER IS A TRICKLE. WHEN VALVE OPENED UP COMPLETELY, NO WATER.	000012-05-202 5/4/2022
26	Miscellaneous; Water has a brown tint to it. This is a restaurant so he is concerned. Chris, general manager, 910-616-1859	000015-05-202 5/4/2022
27	Reconnect	000016-05-202 5/4/2022
28	Check Water Meter CUSTOMER STATES HE HAS NO H2O PRESSURE ON HIS IRRIGATION METER & HE FEELS ITS A CITY ISSUE PLEASE ADVISE	000087-04-202 5/4/2022
29	Sewer Line Blocked, CUSTOMER, MICHAEL, 910-540-9229, REPORTS BLOCKAGE	000017-05-202 5/5/2022
30	Miscellaneous; CONTACT OWNER, BEV HAMMOND, 860-202-9301 REGARDING STEPS TO PUT ELECTRIC UNDERGROUND (referred by Mike Waite, BEMC).	000018-05-202 5/5/2022
31	Meter Change Out	000019-05-202 5/5/2022

32	Inspect RPZ/Install IRR Meter PHIL OUELLETTE 203-214-8428	000021-05-202 5/6/2022
33	Turn meter off. HAROLD, 910-833-2199, WITH MR. ROOTER IS TRYING TO REPAIR RPZ AND CANNOT TURN OFF WATER.	000022-05-202 5/6/2022
34	Sewer Line Blocked PLUMBER TOLD CUSTOMER IT WAS ON CITY SIDE	000023-05-202 5/6/2022
35	Extension 194.20 BY 5/5/2022	000086-04-202 5/6/2022
36	Extension 114.74 due by 5/5/2022	000089-04-202 5/6/2022
37	Extension 118.06 by 5/5/2022	000091-04-202 5/6/2022
38	Extension until 5/5/22	000093-04-202 5/6/2022
39	Extension 117.66 5/5/2022	000095-04-202 5/6/2022
40	Cut-Off Non-Pay	000024-05-202 5/9/2022
41	Cut-Off Non-Pay	000025-05-202 5/9/2022
42	Reconnect	000026-05-202 5/9/2022
43	Miscellaneous; LOCATE HOUSE SHUT OFF. REQUEST BY MICHAEL SINGLETARY, 910-408-6203	000027-05-202 5/9/2022
44	Extension 129.79 by 5/5/2022	000090-04-202 5/9/2022
45	Remove Water Meter - PREPARE FOR DEMO	000028-05-202 5/10/2022
46	Reconnect- PAID	000029-05-202 5/10/2022
47	Reconnect - PAID	000030-05-202 5/10/2022

48	Leak Detected; CONTRACTOR, JACK WITH BRANDON CONSTRUCTION GROUP, 910-262-8929, REPORTED THE METER VALVE IS LEAKING.	000031-05-202 5/10/2022
49	Reconnect - paid in full	000032-05-202 5/10/2022
50	Reconnect- PAID	000033-05-202 5/10/2022
51	Check Meters: Please verify the multiplier on both meters. Irrigation is currently a 1 in MiNet but appears it should be 10.	000054-04-202 5/10/2022
52	Meter Change Out	000092-05-202 5/10/2022
53	Reconnect TRANSFERRED INTO NEW OWNER'S NAME	000010-05-202 5/11/2022
54	Miscellaneous; Customer said plumber told her the line from the street is corroded and causing her water to be brown. She would like someone to check it.	000036-05-202 5/11/2022
55	Miscellaneous FILE CABINETS NEED MOVING	000037-05-202 5/11/2022
56	Turn meter off - per Tom Stanley disconnect RDM & do not turn back until he approves, There are problems with irrigation if customer has questions fwd to TS	000038-05-202 5/11/2022
57	Turn meter off; TOILET CONTINUALLY RUNNING. RENTAL AGENT, CRYSTAL, 910-409-6173 TO FACILITATE REPAIR.	000039-05-202 5/11/2022
58	Check Water Meter NO USAGE IN OVER 2 YEARS? ACTIVE ACCT	000080-04-202 5/11/2022
59	Check Water Meter; register is at 999,999 and not rolling over. Please check/change meter.	000081-02-202 5/11/2022
60	Check Irrigation Meter; reading fluctuates 1,000 gallons every few days. Read was 561,170 on 11/18 and 12/20, then 562,170 on 1/19 (billed for 1,000 gallons in error) and now 561,170 again.	000082-02-202 5/11/2022
61	Check Water Meter; CUSTOMER HAD WATER THIS MORNING AND NOW HE DOESN'T. PER MINET, WATER IS ON VIA RDM. VERBAL TO CONNOR DAVIS AT 4:35	000040-05-202 5/12/2022
62	WATER MAIN BREAK NEEDS CUT OFF BY THE OLD TERMINAL BUILDING BEN TRAYNHAM 910-448-2242	000042-05-202 5/12/2022

63	Check Irrigation Meter; Resident driving by said water is running out of middle of round about. Please check asap.	000043-05-202 5/12/2022
64	Remove Water Meter - customer has requested to have irrigation removed. Please provide reading	000044-05-202 5/12/2022
65	Check Water Meter; POWER WASHER NEXT DOOR BROKE WATER LINE. PLEASE CHECK ASAP AND TURN OFF IF ON CUSTOMER SIDE	000045-05-202 5/13/2022
66	Inspect RPZ/Install IRR Meter 910-977-7569 Mr. Crumpler	000046-05-202 5/13/2022
67	Reconnect - PAID	000047-05-202 5/13/2022
68	Miscellaneous; METER BOX LID BROKEN. PLEASE REPLACE LID. CUSTOMER, KAREN SOLBERG, 707-474-7451, WOULD LIKE ASSISTANCE FINDING WATER SHUT OFF VALVE FOR THE HOUSE.	000049-05-202 5/13/2022
69	Trim Branches; the area on Atlantic Ave, between Stuart Ave and the cell tower, is very overgrown and resident requests it be mowed/cleaned up.	000041-05-202 5/16/2022
70	Check Water Meter; this meter used to have 200,000+ gallons of usage every month. Has been 17,200 or less since July 2021 (less than 600 since January). Please check meter.	000051-05-202 5/16/2022
71	Reconnect- PAID	000052-05-202 5/16/2022
72	Check Water Meter; Customers have had plumbers look for leak multiple times and can't find any issue. They would like someone to check both meters to be sure it's not on the City side or meter malfunction	000050-05-202 5/17/2022
	Turn meter off Per Tom Stanley these meters are supposed to be turned off. RDM is off in Mi-net but there is still usage.	000057-05-202 5/17/2022
	Turn meter off PER MANAGEMENT REQUEST TO FIX LEAK.	000059-05-202 5/17/2022
	Miscellaneous; Customer said old supply line is leaking in the courtyard at this address. Please check asap.	000060-05-202 5/17/2022
	TURN ON EXISTING	000065-05-202 5/17/2022
	Remove Water Meter Account closed no service at this address	000076-04-202 5/17/2022
	Check Water Meter and Irrigation meters. Customers usage is very high and she would like them checked. Please call her so she can ask questions while you are there.	000110-03-202 5/17/2022

Check Water Meter; Meter was turned off via RDM for non-payment but customer continued to use water.	000048-05-202 5/18/2022
Miscellaneous CUSTOMER STATES THERE IS A DRYER IN PRICES CREEK & NEEDS TO BE REMOVED	000058-05-202 5/18/2022
Check Water Meter; Customer said there is always water in the meter box, even when it's dry (no rain). Her usage has been higher than normal so she wants to verify it's not a leak. PLEASE CALL HER WHILE YOU ARE THERE	000061-05-202 5/18/2022
Install Water Meter; TAPS SHOULD BE IN PLACE	000063-05-202 5/18/2022
Meter Change Out	000070-05-202 5/19/2022
Meter Change Out	000071-05-202 5/19/2022
Check Water Meter and irrigation meter. Neighbor hit irrigation line on 5/13 and repaired it. Meter was turned off for repair but both meters should be on now. Please verify	000066-05-202 5/20/2022
Check Water Meter; WATER METER AREA WHERE SHUT OFF VALVE IS LOCATED IS FULL OF DIRT, SAND AND ROOTS.	000067-05-202 5/23/2022
TURN ON EXISTING	000069-05-202 5/23/2022
Turn meter off and lock if possible. Account closed out. Please provide read	000074-05-202 5/23/2022
Check Water Meter LEAK ALERT 150+ hour running through meter. if nothing found on city side PLEASE TURN WATER OFF per customer request	000078-05-202 5/23/2022
Install water & sewer taps Install Water Meter PER T.DEVINEY CONTRACTOR READY FOR TAPS & METER	000054-05-202 5/24/2022
Check Water Meter states irrigation meter is NOT running when minet says it is. 9108804307	000076-05-202 5/24/2022
Check Water Meter NO READING IN MI-NET SINCE 5/9/2022 DEVICE READ FAILURE/UNABLE TO READ DEVICE ALERT	000080-05-202 5/24/2022
Cap Water / Sewer Lines House to be demolished	000081-05-202 5/24/2022
Trim Branches - Customer said there is a tree with a low hanging branch that stretches over the road and large vehicles (FedEx, Debris pick up/GFL) have hit it. Customer is worried it will fall. Located in vacant lot across from	000083-05-202 5/24/2022

Check Water Meter CUSTOMER STATES THAT THEY HAVE NOT BEEN THERE & IS CONCERNED OF WATER CONSUMPTION	000106-05-202 5/24/2022
Sewer Line Blocked - customer requesting lines to be jetted	000082-05-202 5/25/2022
Install Water Meter- TAPS ALREADY IN PLACE	000085-05-202 5/25/2022
Meter Reading Needed for billing was on list but not found in the cell	000088-05-202 5/25/2022
Meter Reading Needed for billing was on list but not found in the cell	000089-05-202 5/25/2022
Meter Reading Needed for billing was on list but not found in the cell	000090-05-202 5/25/2022
Meter Reading Needed for billing was on list but not found in the cell	000091-05-202 5/25/2022
Miscellaneous; Please locate and flag the water meter per customer request.	000095-05-202 5/25/2022
Check Water Meter READING BACKWARDS IN MI-NET READING ON 4/20/22 WAS 256930 READING ON 5/20/2022 IS 229706	000098-05-202 5/25/2022
Miscellaneous; CUSTOMER CALLED TO REPORT CHAIN ON BASKETBALL GOAL IS BROKEN AND HANGING. PLEASE REPLACE THE CHAIN.	000104-05-202 5/25/2022
Reconnect - PAID	000121-05-202 5/25/2022
Meter Reading Needed MANUAL READING FOR 4/20/2022: 265580 MANUAL READING FRO 5/23/2022: 295580 30,000 FOR ONE MONTH?? IS THIS CORRECT NO READING IN MINET	000099-05-202 5/26/2022
Meter Reading Needed READ FOR 4/20: 296280 READ FOR 5/23: 296280 31330 GALS OF CONSUMPTION? NO READING IN MINET	000102-05-202 5/26/2022
Turn meter off HAS PLUMBER THERE & NEEDS WATER TURNED OFF	000105-05-202 5/26/2022
Reconnect PAID	000110-05-202 5/31/2022
Reconnect- paid	000111-05-202 5/31/2022

Reconnect - PAID	000113-05-202 5/31/2022
Reconnect - PAID; EMAILED BCPU TO RECONNECT AT 12:40 ON 5/31/22	000114-05-202 5/31/2022
Reconnect- PAID	000115-05-202 5/31/2022
Reconnect - PAID	000116-05-202 5/31/2022
Turn meter off; CUSTOMER SAID THERE IS A LEAK AND PLEASE TURN OFF ASAP	000117-05-202 5/31/2022
Reconnect PAID	000118-05-202 5/31/2022
Reconnect - PAID	000119-05-202 5/31/2022
Reconnect PAID	000120-05-202 5/31/2022
Reconnect - PAID	000122-05-202 5/31/2022
Reconnect- PAID	000123-05-202 5/31/2022
Miscellaneous CUSTOMERS SHUT OFF VALVE IS LOCATED NEAR NEIGHBORS YARD AND IS TOO DEEP INTO THE GROUND, THEY WOULD LIKE IT RAISED AND CAPPED	000126-05-202 5/31/2022
Reconnect PAID	000127-05-202 5/31/2022

UB - Service Requests Repor

No.	WOID	Request Date	Description	Assigned To	Location	Actual Completion Date
1	18291	4/28/2022	LOCATE BURLINGTON AVE/W LEONARD ST, GRADING	Tyrus Davis	Downtown	3/31/2022
2	18404	4/25/2022	REMOVE MARKED ITEMS IN THE OLD JAIL ANNEX (RIGHT SIDE OF BLDG FIRST DOOR.)	Al Cochran	Old Jail	4/25/2022
3	18408	4/26/2022	TODAY - #1. PLEASE P-UP A COUCH FROM ROBERT RUARK INN AND TAKE IT TO THE COMMUNITY BLDG BRIDAL SUITE. 2. P-UP COUCH FROM BRIDAL SUITE AND TAKE TO DUMPSTER.	Mike Spicer	Community Building	4/26/2022
4	18421	4/25/2022	LOCATE 514 CLARENDON AVE, REPAIR SEWER LINE	Tyrus Davis	Downtown	5/26/2022
5	18424	4/25/2022	LOCATE 216 W MOORE ST, LANDSCAPING	Tyrus Davis	Downtown	4/26/2022
6	18429	4/26/2022	LOCATE 5189 EASON ST, INSTALL POWER LINE	Tyrus Davis	Downtown	4/27/2022
7	18430	4/25/2022	LOCATE 1026 N CASWELL	Tyrus Davis	Downtown	4/28/2022
8	18431	4/25/2022	LOCATE 614 MARSH GRASS CT	Tyrus Davis	Downtown	4/28/2022
9	18432	5/2/2022	TAKE BRICKS TO GARRISON - THEY ARE STARTING MAY 3RD (TOMORROW)	David Kelly	Downtown	5/3/2022
10	18433	5/2/2022	PLEASE PICK UP FORGOTTEN CONTRACTOR SIGN AT 6157 RIVERSOUND.	Mike Spicer	Downtown	5/2/2022
11	18434	5/4/2022	FIX CLEAN OUT THAT WAS HIT BY HOMEOWNERS MOWER.	Mike Spicer	Downtown	5/4/2022
12	18435	5/6/2022	515 SIR WILLIAMS CT, LOCATE SEWER CLEAN OUT.	Mike Spicer	Downtown	5/9/2022
13	18436	5/2/2022	LOCATE 5189 EASON ST/J SWAIN BLVD, BURY SERVICE DROP	Tyrus Davis	Downtown	5/3/2022
14	18437	5/1/2022	LOCATE SULLIVANS RIDGE RD, REPAIR BAD UNDGR WIRE	Tyrus Davis	Downtown	5/4/2022
15	18438	4/29/2022	LOCATE 407 MITCHELL ST/N FODALE AVE/HERRING DR, TREE STUMPS	Tyrus Davis	Downtown	5/4/2022

16	18439 4/30/2022	LOCATE 306 W MOORE ST/N CASWELL AVE, BURY PHONE DROP	Tyrus Davis	Downtown	5/4/2022
17	18440 5/5/2022	LOCATE 667 SPARTINA CT, TERMITE TREATMENT	Tyrus Davis	Downtown	5/5/2022
18	18441 5/5/2022	LOCATE BURRINGTON/W LEONARD ST, GRADING	Tyrus Davis	Downtown	5/5/2022
19	18442 5/2/2022	LOCATE 401 E LEONARD ST/HERRIN DR SW, REPAIR SEWER LINE	Tyrus Davis	Downtown	5/5/2022
20	18443 5/2/2022	LOCATE 352 TREVALLY CT/W 11TH ST, BURY SERVICE DROP	Tyrus Davis	Downtown	5/5/2022
21	18444 5/2/2022	LOCATE 105 E BAY ST, BURY SERVICE DROP	Tyrus Davis	Downtown	5/5/2022
22	18445 5/2/2022	LOCATE HIGHLAND PARK AVE/STUART AVE, SITE WORK	Tyrus Davis	Downtown	5/5/2022
23	18446 5/2/2022	LOCATE ATLANTIC AVE/E 13TH ST, SITE WORK	Tyrus Davis	Downtown	5/5/2022
24	18447 5/6/2022	LOCATE 606 W WEST ST, NEW CONSTRUCTION.	Tyrus Davis	Downtown	5/6/2022
25	18448 5/3/2022	LOCATE 967 SOFTWIND WAY, INSTALLING POOL	Tyrus Davis	Downtown	5/6/2022
26	18449 5/3/2022	LOCATE 614 MARSH GRASS CT, NEW CONSTRUCTION	Tyrus Davis	Downtown	5/6/2022
27	18450 5/3/2022	LOCATE 624 MARSH GRASS CT, NEW CONSTRUCTION	Tyrus Davis	Downtown	5/6/2022
28	18451 5/3/2022	LOCATE 106 STUART AVE, PUTTING IN SIDEWALK	Tyrus Davis	Downtown	5/6/2022
29	18452 5/3/2022	LOCATE 301 MARINA VIEW DR/BRUNSWICK ST, BURY PHONE DROP	Tyrus Davis	Downtown	5/6/2022
30	18453 5/9/2022	PICK UP DEBRIS BAGS BY THE OLD JAIL ANNEX AND BY THE ROUNDABOUT (AND IRRIGATION LINES)	David Kelly	Old Jail	5/10/2022
31	18454 5/4/2022	LOCATE 316 CLARENDON AVE, INSTALLING ELECTRIC LINE	Tyrus Davis	Downtown	5/9/2022

32	18455 5/4/2022	LOCATE 711 N CASWELL, INSTALL IRRIGATION	Tyrus Davis	Downtown	5/9/2022
33	18456 5/6/2022	LOCATE 5189 EASON ST, INSTALL POWER LINE	Tyrus Davis	Downtown	5/9/2022
34	18457 5/6/2022	LOCATE 5189 EASON INSTALL POWER LINE	Tyrus Davis	Downtown	5/9/2022
35	18458 5/5/2022	LOCATE SANDY LANE/HWY 211, UTILITY AND GRADING	Tyrus Davis	Downtown	5/10/2022
36	18461 5/24/2022	229 N CASWELL SEWER PROBLEM FOR 3RD TIME.	Mike Spicer	Downtown	5/24/2022
37	18462 5/24/2022	PLEASE TAKE THE POWER WASHER TO 209 N ATLANTIC FOR WASHING BUSES.	Harlan Pyles	Downtown	5/25/2022
38	18465 5/18/2022	SEWER BACK UP AT 220 PARK AVE EXT.	Tyrus Davis	Downtown	5/18/2022
39	18466 5/23/2022	LOCATE 5189 EASON ST/J SWAIN BLVD, BURY SERVICE DROP	Tyrus Davis	Downtown	5/24/2022
40	18467 5/8/2022	LOCATE 6170 RIVER SOUND CIR/MOORE ST, LANDSCAPING	Tyrus Davis	Downtown	5/11/2022
41	18468 5/8/2022	LOCATE 139 STUART AVE/E LEONARD ST, LANDSCAPING	Tyrus Davis	Downtown	5/11/2022
42	18469 5/5/2022	LOCATE 1625 HWY211/SAND LANE, UTILITY AND GRADING	Tyrus Davis	Downtown	5/11/2022
43	18470 5/7/2022	LOCATE 5005 BOWLINE CT/SHIPMAST WAY	Tyrus Davis	Downtown	5/11/2022
44	18471 5/7/2022	LOCATE 5136 FERNWOOD DR/HARBOR OAKS DR, INSTALLING NEW WIRE FOR IRRIGATION	Tyrus Davis	Downtown	5/11/2022
45	18472 5/11/2022	LOCATE 401 E LEONARD ST/HERRIN DR SW	Tyrus Davis	Downtown	5/11/2022
46	18473 5/9/2022	LOCATE 411 N HOWE ST/W BROWN ST, STUMP REMOVAL AND GRINDING	Tyrus Davis	Downtown	5/12/2022
47	18475 5/9/2022	LOCATE 667 SPARTINA CT/COTTAGE CREEK RD, TERMITE TREATMENT	Tyrus Davis	Downtown	5/12/2022

48	18476 5/10/2022	LOCATE 645 WILD ROSE WAY/BURRINGTON AVE, INSTALLING GENERATOR	Tyrus Davis	Downtown	5/13/2022
49	18477 5/9/2022	LOCATE 316 MARINA VIEW DR, BURY SERVICE DROP	Tyrus Davis	Downtown	5/13/2022
50	18478 5/10/2022	LOCATE 109 E MOORE ST/N HOWE ST, MOVE WATER/SEWER LINES.	Tyrus Davis	Downtown	5/13/2022
51	18479 5/9/2022	LOCATE 356 TREVALLY CT/W 11TH ST, BURY SERVICE DROP	Tyrus Davis	Downtown	5/13/2022
52	18480 5/10/2022	LOCATE 519 CLARENDON AVE/W LEONARD ST, DEMOLITION	Tyrus Davis	Downtown	5/13/2022
53	18481 5/9/2022	LOCATE 1026 N CASWELL AVE/W 11TH ST, SEWER SERVICE	Tyrus Davis	Downtown	5/13/2022
54	18482 5/11/2022	LOCATE 114 W 14TH ST, INSTALLING POWER LINES	Tyrus Davis	Downtown	5/16/2022
55	18483 5/11/2022	LOCATE 1027 SOFTWIND WAY, LANDSCAPING	Tyrus Davis	Downtown	5/16/2022
56	18484 5/23/2022	LOCATE 411 N HOWE/W BROWN ST, STUMP REMOVAL.	Tyrus Davis	Downtown	5/23/2022
57	18485 5/23/2022	LOCATE 617 N CASWELL, INSTALLING WATER/SEWER TAP	Tyrus Davis	Downtown	5/23/2022
58	18486 5/23/2022	LOCATE 1541 N HOWE ST/ROBERT RUARK DR SE, RESTORING POWER	Tyrus Davis	Downtown	5/23/2022
59	18487 5/23/2022	LOCATE 101 PARK AVE, INSTALLING ELECTRIC LINE	Tyrus Davis	Downtown	5/23/2022
60	18488 5/23/2022	LOCATE 114 W 14TH ST, INSTALLING POWER LINES	Tyrus Davis	Downtown	5/23/2022
61	18490 5/24/2022	LOCATE 606 W WEST ST, NEW CONSTRUCTION	Tyrus Davis	Downtown	5/23/2022
62	18491 5/23/2022	LOCATE 112 YACHT BASIN DR/W MOORE ST, BURY SERVICE DROP	Tyrus Davis	Downtown	5/26/2022
63	18492 5/23/2022	LOCATE 967 WOFTWIND WAY/E MOORE ST, INSTALLIMNG POOL	Tyrus Davis	Downtown	5/26/2022

64	18493 5/23/2022	LOCATE 110 HIGHLAND PARK AVE, INSTALLING WATER/SEWER TAP	Tyrus Davis	Downtown	5/26/2022
65	18494 5/25/2022	LOCATE 5189 EASON ST, INSTALL FENCE	Tyrus Davis	Downtown	5/26/2022
66	18495 5/23/2022	LOCATE 646 WILD ROSE WAY, GRADING	Tyrus Davis	Downtown	5/25/2022
67	18496 5/24/2022	LOCATE WILD ROSE WAY/W OWENS ST, REPAIR BAD UNDG WIRE	Tyrus Davis	Downtown	5/27/2022
68	18497 5/24/2022	LOCATE 6102 HARBOR OAKS DR, REPLACE FENCE	Tyrus Davis	Downtown	5/27/2022
69	18498 5/24/2022	LOCATE 220 SAND DOLLAR LANE/SOFTWIND WAY, PLANTING TREES	Tyrus Davis	Downtown	5/27/2022
70	18459 5/23/2022	40 FOREST OAKS IS CLOGGED AGAIN. SHE SAYS THAT WE CLEAN THIS OUT EVERY 6 MONTHS.	Mike Spicer	Downtown	
71	18460 5/24/2022	109 E MOORE ST, CLEANOUT MAY BE UNDER CONCRETE.	Mike Spicer	Downtown	
72	18463 5/25/2022	SEE ATTACHED REQUEST TO TAKE DOWN SMALL DEAD TREES.	David Kelly	Downtown	



NCEMPA
1427 MEADOW WOOD BLVD.
RALEIGH, NC 27604

Power Billing Statement

North Carolina Eastern Municipal Power Agency

MEMBER	BILL DATE	DUE DATE	FOR SERVICE	TOTAL DUE
SOUTHPORT	05/10/22	05/20/22	04/01/22 - 04/30/22	\$274,079.03

Wholesale Power Service Schedule FR-7

DESCRIPTION	RATE	QTY	AMOUNT
Demand Charges:			
All Demand	\$21.84/kW	6,113	133,507.92
Energy Charges:			
Monthly Energy Charge	\$.02558/kWh	3,795,028	97,076.82

Additional Charges

DESCRIPTION	RATE	QTY	AMOUNT
Rider 1 FRPPA True-Up Charge/(Credit)			0.00
Rider 2 Delivery Surcharge	\$0.06/kW	6,113	366.78
Rider 3B Leased Facilities Surcharge	\$0.88/kW	8,040	7,075.20
Rider 6A NCEMPA Generation Credit			(2,920.55)
Rider 6B NCEMPA Generation Credit			(3,141.59)
Rider 7A Power Agency Service (PAS) Charge			8,397.75
Rider 7B Renewable Energy Portfolios Standards (REPS) Charge			2,357.10
Rider 8 Debt Defeasance Support Charge			31,359.60
Other Charges/(Credits)			0.00

Power Bill payment made by ACH Debit

TOTAL AMOUNT DUE

\$274,079.03

If you have any questions concerning this bill, call Gail Duke at 919-760-6212



Power Billing Statement
North Carolina Eastern Municipal Power Agency

MEMBER	BILL DATE	FOR SERVICE	MEMBER NCP	MEMBER CP
SOUTHPORT	05/10/22	04/01/22 - 04/30/22	04/26 @ 1800 / 8,040 kW	6,113 kW

DEP System Peak = 04/25/22 @ 1900 8,684 Megawatts

DEMAND DATA

(A)	(B)	(C)	(D)	(E)	(F=D-E)
DELIVERY POINT	NCP Date & Time	NCP kW	CP kW	SEPA kW	BILLED DEMAND
SOUTHPORT DP	04/26/22 @ 1800	8,040	6,113	0	6,113
TOTAL			6,113	0	6,113

ENERGY DATA

	(G)	(H)	(I=G-H)		
DELIVERY POINT	METERED kWh	SEPA kWh	BILLED kWh	METERED KVAR	EXCESS KVAR
SOUTHPORT DP	3,795,028	0	3,795,028	1,046,847	0
TOTAL	3,795,028	0	3,795,028	1,046,847	0



MEMBER	BILL DATE	FOR SERVICE
SOUTHPORT	05/10/22	04/01/22 - 04/30/22

Billing Summary

	CALENDAR YEAR (JAN22 - APR22)	FISCAL YEAR (JUL21 - APR22)
Total Bill	\$1,609,130.86	\$3,992,658.35
Metered Energy (Includes SEPA kWh)	18,327,041	49,677,261
SEPA Energy	0	0



MEMBER	BILL DATE	FOR SERVICE
SOUTHPORT	05/10/22	04/01/22 - 04/30/22

Summary of Billing Determinants at Metering Point

DEP ID	METERING POINT	NCP DATE TIME	NCP kW	CP kW	METERED kWh	MAX. LAGGING kVAR	EXCESS kVAR	MAX. LEADING kVAR
240	SOUTHPORT MP	04/26 @ 1800	8,040	6,113	3,795,028	2,739	0	0
TOTAL				6,113	3,795,028			



Power Billing Statement

North Carolina Eastern Municipal Power Agency

MEMBER	BILL DATE	FOR SERVICE
SOUTHPORT	05/10/22	04/01/22 - 04/30/22

Summary of Distributed Generation Credits

	Rider 6A	Rider 6B
Total CP kW	19,460	19,430
Total Transmission kW	19,460	19,430
Total Energy (kWh)	678,701	655,046
Member % of Revenue	0.7826%	0.8961%
CP Demand (kW)	152	174
Transmission (kW)	152	174
Energy (kWh)	5,312	5,870
CP Demand Credit(\$)	(2,983.16)	(3,414.93)
Transmission Demand Credit(\$)	(288.34)	(330.08)
Energy Credit(\$)	(143.48)	(158.55)
Distributed Generation Credit(\$)	(3,414.98)	(3,903.56)
Power Agency Expense(\$)	494.43	761.97
TOTAL MONTH CREDIT(\$)	(2,920.55)	(3,141.59)



MEMBER	BILL DATE	FOR SERVICE
SOUTHPORT	05/10/22	04/01/22 - 04/30/22

Rider 7A - Power Agency Services (PAS) Charge

The Power Agency Service Charge on the wholesale power billing statement is based on costs and services approved by the North Carolina Eastern Municipal Power Agency Board of Commissioners and by the ElectriCities Board of Directors and is undertaken and operated by the Power Agency for the benefit of the Members. These costs include: NERC and SERC compliance activities; APPA dues; legislative, financial, and legal support, including territorial issues and other member services; Power Agency operations, billing activities, and rate support, economic development, communications, training and Power Agency administrative and general expenses.

The Power Agency Services charge 2022 projection is reflected in the January 2022 billing data.

The Power Agency Services charge 2021 True-Up adjustment of \$ (400.77) is applied to the April 2022 through March 2023 billing data.

Power Agency Service Charge(\$)	\$8,397.75
Power Agency Service %	0.80 %

Rider 7B - Renewable Energy Portfolio Standards (REPS) Charge

The Renewable Energy Portfolio Standards (REPS) Charge 2022 projection is reflected in the January 2022 billing data.

The Renewable Energy Portfolio Standards (REPS) Charge 2021 True-Up adjustment of \$ (1,099.87) is applied to the April 2022 through March 2023 billing data.

Renewable Energy Portfolio Standards Charge(\$)	\$2,357.10
Renewable Energy Portfolio Standards %	0.80 %

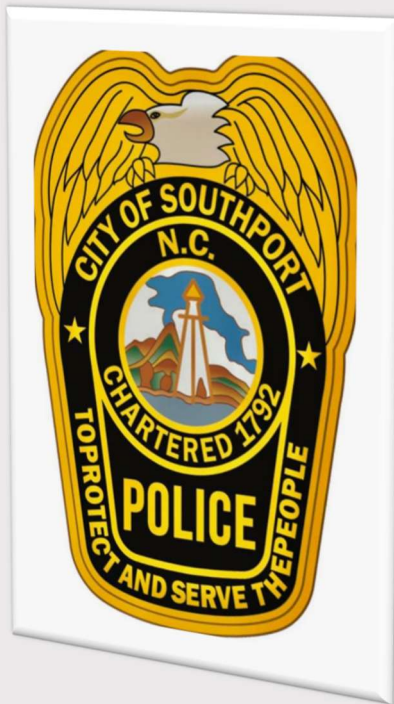
Rider 8 - Debt Defeasance Support Charge

The Defeasance Debt Service Support Charge line on the wholesale power billing statement is the Member's share of monthly support costs, as defined in the Debt Service Support Contract. This monthly debt charge will be assigned to and recovered from the Member in accordance with the terms and conditions of the Full Requirements Power Sales Agreement and the Debt Service Support Contract. The planned repayment term of the defeasance bond is ten years.

Debt Service Support Charge(\$)	\$31,359.60
Debt Service Support %	0.74 %



POLICE



Monthly Summary

MAY 2022

Chief Todd Coring
910-457-7913
tcoring@cityofsouthport.com
Facebook SouthportPoliceDepartmentNC

Southport Police Department

INCIDENT / OFFENSES

Total Calls for Service: 557
Below are some of the call types

General Calls

Alarms – 33
Meet Complainant – 29
Suspicious Persons/Activity – 26
Reports – 33
Shoplifter – 0
Disturbance & Domestic Calls – 21
911 Hang-Ups – 17

Traffic Calls

Traffic Stops – 72
Motor Vehicle Accidents – 18
Hit/Runs – 2
Drunk Driver/C&R/ATL -22
Assist Motorist – 7
Traffic Control - 1
Assist EMS – 67
Assist Fire – 14

ARREST / CITATION / CHARGES

Arrest – 8
Citations & Warnings – 12
Investigations – 47
ABC Applications – 3
City Permits (Noise/Events/FILM) – 0
Special Events/Checks/Patrols – 126



"We preform partnerships with communities to improve the quality of life for all citizens who visit or call Southport home."

Community, Professionalism & Integrity

Southport Parks and Recreation Department

May 2022 Monthly Report

On-Going Activities

Toddler Time: Wednesday at 10 am at Jaycee Building

Before & After School Monday-Friday 6:45 AM to 6:00pm

Athletics

Open Gym

Senior Activities

Senior Preventative Exercise No impact stretching held at the Senior Building every MWF at 9AM

Senior Crafts Craft classes held every Monday at 10AM at the Senior Building

Senior Bowling Seniors travel to Wilmington to Bowl every Friday morning

Saturday Morning Seniors meet every Saturday morning for coffee and light breakfast at the building for fellowship.

Senior Luncheon Pot luck lunch held the 2nd Wednesday of every month.

Senior Pickleball Class held every Wednesday from 10 AM -3PM at the City Gym (co-sponsored with BSRI)

Fitness Classes

Aerobics Class Held at the Jaycee Building on M,T,Th, and Fri. at 8AM

Dance Class Monday, Tuesday, and Thursday 3:00pm – 7:00pm at Jaycee Building

Introduction to Yoga Wednesdays at 6:30PM at the Jaycee Building

Core & Body Sculpting Held at the Jaycee Building Tuesday at 7:15 AM and Wednesdays at 5:30PM

Cha Cha Fitness Held at the Jaycee Building every Thursday from 6 – 8PM

Buildings and Facilities Utilized and Rented out by Parks and Recreation

Franklin Square Park	Caviness Park	Historic Riverwalk
City Pier	Ft. Johnston Tennis Courts	Lowe/White Park
Kingsley Park	City Gym	Garrison Lawn
Central Office	Jaycee Building	Keziah Park
Waterfront Park	Ft. Johnston Playground	Senior Building
Riverwalk Gazebo	City Dock	Bay Street Ovrk
Atlantic Street Park	9 th Street Park(leased)	Taylor Field Park

- Before/After School program for 2021/2022 school year ended on May 27th.
- Taylor Field: Construction on the park has begun. We have met several times with contractor regarding placement of amenities and tree protection.
- The City received the exemption for the 2nd phase of the City Dock project and the restoration has been completed.
- All City Parks and Facilities are being rented out.
- The Parks and Recreation Department partnered with Brunswick Senior Resources to offer pickleball lessons/games in the city gym every Wednesday through May. There has been a great turnout each week.
- Dr. Herstine continues the process for updating the Parks and Recreation Master Plan. He attended the May Parks and Recreation meeting. He has met with a few citizens for the needs assessment. We held our 1st public input session on May 26th at 4pm at the Community Building.
- Summer Camp began on May 27th.

**COLLECTIONS MONTHLY TOTALS REPORT
BRUNSWICK COUNTY
05 May2022 MonthEnd Run Date: Jun 1 2022 9:22AM**

CI21ADVL TAX - SOUTHPORT MOTOR VEHICLE TAX REPORT

TAX YEAR	ORIGINAL LEVY	+LATE LIST	+DISCOVERIES	=CURRENT LEVY	-RELEASES	-WRITE-OFFS	-PRINCIPLE	=BALANCE	% COLL
2010	\$39,986.22		\$0.00	\$39,986.22	\$0.00	\$0.00	\$0.00	\$0.00	100.00
2011	\$56,588.70		\$0.00	\$56,588.70	\$0.00	\$0.00	\$0.00	\$0.00	100.00
2012	\$66,577.93		\$135.31	\$66,713.24	\$0.00	\$0.00	\$0.00	\$0.00	100.00
2013	\$39,000.09		\$281.30	\$39,281.39	\$0.00	\$0.00	\$0.00	\$707.08	98.20
2014	\$0.00		\$199.02	\$199.02	\$0.00	\$0.00	\$0.00	\$51.44	74.15
2015	\$0.00		\$339.73	\$339.73	\$0.00	\$0.00	\$0.00	\$238.81	29.71
2016	\$0.00		\$115.42	\$115.42	\$0.00	\$0.00	\$0.00	\$0.00	100.00
TOTAL	\$202,152.94		\$1,070.78	\$203,223.72	\$0.00	\$0.00	\$0.00	\$997.33	99.51
TOTAL INTEREST COLLECTED									

CI21ADVL TAX - SOUTHPORT PROPERTY TAX REPORT

TAX YEAR	ORIGINAL LEVY	+LATE LIST	+DISCOVERIES	=CURRENT LEVY	-RELEASES	-WRITE-OFFS	-PRINCIPLE	=BALANCE	% COLL
2011	\$1,774,724.46	\$853.88	\$0.00	\$1,775,578.34	\$0.00	\$0.00	\$0.00	\$1,746.31	99.90
2012	\$1,688,037.74	\$1,118.81	\$5,634.34	\$1,694,790.89	\$0.00	\$0.00	\$3.66	\$1,997.39	99.88
2013	\$1,696,968.97	\$663.08	\$5,642.58	\$1,703,274.63	\$0.00	\$0.00	\$4.91	\$1,833.16	99.89
2014	\$1,741,170.53	\$974.86	\$15,048.68	\$1,757,194.07	\$0.00	\$0.00	\$299.63	\$1,784.06	99.90
2015	\$1,725,593.21	\$1,606.70	\$8,008.53	\$1,735,208.44	\$0.00	\$0.00	\$48.85	\$1,356.61	99.92
2016	\$1,820,832.09	\$2,730.04	\$18,965.09	\$1,842,527.22	\$0.00	\$0.00	\$56.83	\$1,819.55	99.90
2017	\$2,319,187.36	\$2,803.03	\$11,820.85	\$2,333,811.24	\$0.00	\$0.00	\$133.03	\$3,514.96	99.85
2018	\$2,360,474.90	\$1,746.79	\$1,906.02	\$2,364,127.71	\$0.00	\$0.00	\$729.29	\$2,152.90	99.91
2019	\$2,902,214.84	\$2,330.39	\$4,575.41	\$2,909,120.64	\$0.00	\$0.00	\$461.29	\$4,334.37	99.85
2020	\$3,013,421.42	\$5,692.80	\$22,461.51	\$3,041,575.73	\$0.00	\$0.00	\$417.78	\$5,298.13	99.83
2021	\$3,103,177.33	\$3,492.77	\$23,431.70	\$3,130,101.80	\$0.00	\$0.00	\$8,696.62	\$27,957.45	99.11
TOTAL	\$24,145,802.85	\$24,013.15	\$117,494.71	\$24,287,310.71	\$0.00	\$0.00	\$10,851.89	\$53,794.89	99.78
TOTAL INTEREST COLLECTED				\$1,184.39					
GRAND TOTAL	\$24,347,955.79	\$24,013.15	\$118,565.49	\$24,490,534.43	\$0.00	\$0.00	\$10,851.89	\$54,792.22	99.78
GRAND TOTAL INTEREST COLLECTED				\$1,184.39					

**COLLECTIONS MONTHLY TOTALS REPORT
BRUNSWICK COUNTY
05 May2022 MonthEnd Run Date: Jun 1 2022 9:22AM**

FR14FFEEFEE - SOUTHPORT FIRE PROPERTY TAX REPORT

TAX YEAR	ORIGINAL LEVY	+LATE LIST	+DISCOVERIES	=CURRENT LEVY	-RELEASES	-WRITE-OFFS	-PRINCIPLE	=BALANCE	% COLL
2010	\$617,230.00		\$0.00	\$617,230.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00
2011	\$624,470.00		\$0.00	\$624,470.00	\$0.00	\$0.00	\$0.00	\$130.85	99.98
2012	\$630,950.00		\$290.00	\$631,240.00	\$0.00	\$0.00	\$10.00	\$120.00	99.98
2013	\$639,550.00		\$0.00	\$639,550.00	\$0.00	\$0.00	\$10.00	\$130.00	99.98
2014	\$652,650.00		\$0.00	\$652,650.00	\$0.00	\$0.00	\$20.00	\$130.00	99.98
2015	\$674,560.00		\$0.00	\$674,560.00	\$0.00	\$0.00	\$10.00	\$150.00	99.98
2016	\$702,680.00		\$0.00	\$702,680.00	\$0.00	\$0.00	\$10.00	\$170.00	99.98
2017	\$897,246.88		\$290.00	\$897,536.88	\$0.00	\$0.00	\$15.43	\$310.63	99.97
2018	\$1,006,111.57		\$0.00	\$1,006,111.57	\$0.00	\$0.00	\$47.06	\$709.67	99.93
2019	\$1,027,492.82		\$0.00	\$1,027,492.82	\$0.00	\$0.00	\$173.70	\$1,650.89	99.84
2020	\$1,059,241.57		\$55.00	\$1,059,296.57	\$0.00	\$0.00	\$494.14	\$3,176.28	99.70
2021	\$1,082,561.57		\$0.00	\$1,082,561.57	\$0.00	\$0.00	\$3,551.97	\$15,283.91	98.59
TOTAL	\$9,614,744.41		\$635.00	\$9,615,379.41	\$0.00	\$0.00	\$4,342.30	\$21,962.23	99.77
TOTAL INTEREST COLLECTED									
GRAND TOTAL	\$9,614,744.41		\$635.00	\$9,615,379.41	\$0.00	\$0.00	\$4,342.30	\$21,962.23	99.77
GRAND TOTAL INTEREST COLLECTED									

RUN DATE: 6/1/2022 11:34 AM

COLLECTIONS MONTHLY TOTALS REPORT
BRUNSWICK COUNTY
05 May2022 MonthEnd Run Date: Jun 1 2022 9:22AM

CI21LIENFEE - CI21LIENFEE SOUTHPORT PROPERTY TAX REPORT									
TAX YEAR	ORIGINAL LEVY	+LATE LIST	+DISCOVERIES	=CURRENT LEVY	-RELEASES	-WRITE-OFFS	-PRINCIPLE	=BALANCE	% COLL
2020	\$0.00		\$1,750.00	\$1,750.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00
TOTAL	\$0.00		\$1,750.00	\$1,750.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00
TOTAL INTEREST COLLECTED									
GRAND TOTAL	\$0.00		\$1,750.00	\$1,750.00	\$0.00	\$0.00	\$0.00	\$0.00	100.00
GRAND TOTAL INTEREST COLLECTED									

**COLLECTIONS MONTHLY TOTALS REPORT
BRUNSWICK COUNTY
05 May2022 YTDMonthEnd Run Date: Jun 1 2022 11:46AM**

CI21ADVL TAX - SOUTHPORT MOTOR VEHICLE TAX REPORT

TAX YEAR	ORIGINAL LEVY	+LATE LIST	+DISCOVERIES	=CURRENT LEVY	-RELEASES	-WRITE-OFFS	-PRINCIPLE	=BALANCE	% COLL
2010	\$39,986.22		\$0.00	\$39,986.22	\$359.75	\$801.93	\$38,824.54	\$0.00	100.00
2011	\$56,588.70		\$0.00	\$56,588.70	\$1,100.98	\$1,089.50	\$54,398.22	\$0.00	100.00
2012	\$66,577.93		\$135.31	\$66,713.24	\$1,307.35	\$1,104.48	\$64,301.41	\$0.00	100.00
2013	\$39,000.09		\$281.30	\$39,281.39	\$627.45	\$125.98	\$37,820.88	\$707.08	98.20
2014	\$0.00		\$199.02	\$199.02	\$0.00	\$0.00	\$147.58	\$51.44	74.15
2015	\$0.00		\$339.73	\$339.73	\$0.00	\$0.00	\$100.92	\$238.81	29.71
2016	\$0.00		\$115.42	\$115.42	\$0.00	\$0.00	\$115.42	\$0.00	100.00
TOTAL	\$202,152.94		\$1,070.78	\$203,223.72	\$3,395.53	\$3,121.89	\$195,708.97	\$997.33	99.51
TOTAL INTEREST COLLECTED				\$6,450.08					

CI21ADVL TAX - SOUTHPORT PROPERTY TAX REPORT

TAX YEAR	ORIGINAL LEVY	+LATE LIST	+DISCOVERIES	=CURRENT LEVY	-RELEASES	-WRITE-OFFS	-PRINCIPLE	=BALANCE	% COLL
2011	\$1,774,724.46	\$853.88	\$0.00	\$1,775,578.34	\$130,557.11	\$303.63	\$1,642,971.29	\$1,746.31	99.90
2012	\$1,688,037.74	\$1,118.81	\$5,634.34	\$1,694,790.89	\$11,714.66	\$203.89	\$1,680,874.95	\$1,997.39	99.88
2013	\$1,696,968.97	\$663.08	\$5,642.58	\$1,703,274.63	\$7,143.40	\$210.92	\$1,694,087.15	\$1,833.16	99.89
2014	\$1,741,170.53	\$974.86	\$15,048.68	\$1,757,194.07	\$4,180.41	\$190.76	\$1,751,038.84	\$1,784.06	99.90
2015	\$1,725,593.21	\$1,606.70	\$8,008.53	\$1,735,208.44	\$4,628.37	\$75.54	\$1,729,147.92	\$1,356.61	99.92
2016	\$1,820,832.09	\$2,730.04	\$18,965.09	\$1,842,527.22	\$1,005.08	\$84.78	\$1,839,617.81	\$1,819.55	99.90
2017	\$2,319,187.36	\$2,803.03	\$11,820.85	\$2,333,811.24	\$2,061.27	\$56.59	\$2,328,178.42	\$3,514.96	99.85
2018	\$2,360,474.90	\$1,746.79	\$1,906.02	\$2,364,127.71	\$2,571.31	\$49.04	\$2,359,354.46	\$2,152.90	99.91
2019	\$2,902,214.84	\$2,330.39	\$4,575.41	\$2,909,120.64	\$3,729.53	\$47.50	\$2,901,009.24	\$4,334.37	99.85
2020	\$3,013,421.42	\$5,692.80	\$22,461.51	\$3,041,575.73	\$4,985.44	\$47.85	\$3,031,244.31	\$5,298.13	99.83
2021	\$3,103,177.33	\$3,492.77	\$23,431.70	\$3,130,101.80	\$2,798.75	\$60.66	\$3,099,284.94	\$27,957.45	99.11
TOTAL	\$24,145,802.85	\$24,013.15	\$117,494.71	\$24,287,310.71	\$175,375.33	\$1,331.16	\$24,056,809.33	\$53,794.89	99.78
TOTAL INTEREST COLLECTED				\$140,535.33					
GRAND TOTAL	\$24,347,955.79	\$24,013.15	\$118,565.49	\$24,490,534.43	\$178,770.86	\$4,453.05	\$24,252,518.30	\$54,792.22	99.78
GRAND TOTAL INTEREST COLLECTED				\$146,985.41					

COLLECTIONS MONTHLY TOTALS REPORT
BRUNSWICK COUNTY
05 May2022 YTDMonthEnd Run Date: Jun 1 2022 11:46AM

FR14FFEEFEE - SOUTHPORT FIRE PROPERTY TAX REPORT

TAX YEAR	ORIGINAL LEVY	+LATE LIST	+DISCOVERIES	=CURRENT LEVY	-RELEASES	-WRITE-OFFS	-PRINCIPLE	=BALANCE	% COLL
2010	\$617,230.00		\$0.00	\$617,230.00	\$910.00	\$338.88	\$615,981.12	\$0.00	100.00
2011	\$624,470.00		\$0.00	\$624,470.00	\$720.00	\$0.00	\$623,619.15	\$130.85	99.98
2012	\$630,950.00		\$290.00	\$631,240.00	\$120.00	\$0.00	\$631,000.00	\$120.00	99.98
2013	\$639,550.00		\$0.00	\$639,550.00	\$210.00	\$0.00	\$639,210.00	\$130.00	99.98
2014	\$652,650.00		\$0.00	\$652,650.00	\$210.00	\$0.00	\$652,310.00	\$130.00	99.98
2015	\$674,560.00		\$0.00	\$674,560.00	\$160.00	\$0.00	\$674,250.00	\$150.00	99.98
2016	\$702,680.00		\$0.00	\$702,680.00	\$110.00	\$0.00	\$702,400.00	\$170.00	99.98
2017	\$897,246.88		\$290.00	\$897,536.88	\$137.50	\$0.00	\$897,088.75	\$310.63	99.97
2018	\$1,006,111.57		\$0.00	\$1,006,111.57	\$27.50	\$0.08	\$1,005,374.32	\$709.67	99.93
2019	\$1,027,492.82		\$0.00	\$1,027,492.82	\$192.50	\$0.00	\$1,025,649.43	\$1,650.89	99.84
2020	\$1,059,241.57		\$55.00	\$1,059,296.57	\$0.00	\$0.00	\$1,056,120.29	\$3,176.28	99.70
2021	\$1,082,561.57		\$0.00	\$1,082,561.57	\$123.75	\$0.00	\$1,067,153.91	\$15,283.91	98.59
TOTAL	\$9,614,744.41		\$635.00	\$9,615,379.41	\$2,921.25	\$338.96	\$9,590,156.97	\$21,962.23	99.77
TOTAL INTEREST COLLECTED									
GRAND TOTAL	\$9,614,744.41		\$635.00	\$9,615,379.41	\$2,921.25	\$338.96	\$9,590,156.97	\$21,962.23	99.77
GRAND TOTAL INTEREST COLLECTED									

COLLECTIONS MONTHLY TOTALS REPORT
BRUNSWICK COUNTY
05 May2022 YTDMonthEnd Run Date: Jun 1 2022 11:46AM

CI21LIENFEE - CI21LIENFEE SOUTHPORT PROPERTY TAX REPORT									
TAX YEAR	ORIGINAL LEVY	+LATE LIST	+DISCOVERIES	=CURRENT LEVY	-RELEASES	-WRITE-OFFS	-PRINCIPLE	=BALANCE	% COLL
2020	\$0.00		\$1,750.00	\$1,750.00	\$0.00	\$0.00	\$1,750.00	\$0.00	100.00
TOTAL	\$0.00		\$1,750.00	\$1,750.00	\$0.00	\$0.00	\$1,750.00	\$0.00	100.00
TOTAL INTEREST COLLECTED									
GRAND TOTAL	\$0.00		\$1,750.00	\$1,750.00	\$0.00	\$0.00	\$1,750.00	\$0.00	100.00
GRAND TOTAL INTEREST COLLECTED									

DEPARTMENT OF COMMUNITY RELATIONS
June Report 2022

May 2022:

Randy Jones,
Director of Community Relations

Number of Visitors 2,368

Visitors' Center Donations (FYTD)	\$ 5,075.00
Film Permit Revenue (FYTD)	\$ 13,600.00
Community Building (FYTD)	\$ 122,735.00
Occupancy Tax (FYTD)	\$ 207,303.69
Fiscal Year Total	\$ 348,713.69

Tourism

- A permit has been issued to the independent film company, Providence LLC, for a new feature film. They will be filming from May 9 – to June 11, 2022, in various locations.
- Multiple meetings have been held with the NC 4th of July Festival committee. The festival events can be viewed here: <https://www.nc4thofjuly.com/events>.
- The next "This is our Town" cleanup is Saturday, June 4 at 9 am. Meet at the old jail annex. The main focus will be weeding and mulching Waterfront Park grasses, JC Building, Garrison lawn memorial beds, and other garden spots where needed around town. Frame making - Sanding, staining, insertion of pocket hole screws, and assembly of historical markers. All are invited to participate.
- Staff hosted a Volunteer Appreciation picnic on the Garrison lawn. We are pleased to acknowledge several of our volunteers that have been serving Southport for over 20 years.
- A Southport Wooden Boat Show meeting was held to continue with plans for the upcoming event to be held on November 5, 2022.
- All the memorial bricks have been laid on the walkway in front of Fort Johnston. A dedication ceremony was held Wednesday, May 25.
- The nightly flag-lowering ceremony began on Memorial Day and will continue through Labor Day, <https://cityofsouthport.com/event/southport-flag-ceremony-3/all/>



Photos taken by Al Biassotti.

Communications

- The Information Specialist position was posted and closed on May 13th:
<https://cityofsouthport.com/employment-opportunity-information-specialist/>
- Throughout May interviews for the Information Specialist position took place. We have extended the offer to an extraordinary candidate, and we expect the offer to be accepted, with a tentative start date of June 20th.
- On May 9th and 10th, a special called BOA Budget Workshop was held at the Community Building, and the Communications team filmed that workshop for the public.
- New LinkedIn Profile for the City of Southport has been created to post jobs to generate a wider pool of candidates
- Updated the form to allow members of the public to apply to serve on committees/boards.
- Created and published a page for the Parks and Recreation Committee.
- Noticed inconsistencies on BOA committee pages and continued fixing them as time has allowed.
- Allayna virtually attended Government Social Media Conference 2022.
- Before Lisa's departure she sent a draft of the new social media policy, which was submitted for legal review. Allayna is currently waiting to hear the next steps for revision.
- Before her departure, Lisa created a video Interview with Heather accepting the award for Franklin Square's 2022 People's Choice Award for Best Music Venue. You can watch the video here:
<https://youtu.be/8SWriRPXN28>

Community Building

- We met with Landmark AV on May 12 to discuss timelines for the A/V phase one project. We are in the process of figuring out the next steps regarding shipping timelines, delays for products, and budgeting goals based on the fiscal year.
- Unfortunately, a long-time facilitator, Dottie Nixa, has put in her notice. We will miss Dottie at the building, and we appreciate her for her many years of dedication to the building, eleven years! We wish her the very best and look forward to continuing to work with her in other capacities, as she is very involved with volunteering her time in our city.
- The Community Building has continued to see an uptick in rentals as the year has progressed. There are an average of five new "walk-throughs" a week. To help with this process, and allow for weekend walk-throughs, the facilitators will be trained in walk-throughs.
- We have a volunteer, Kate Hardin, who is very kindly going to start conducting walk-throughs at the Community Building! She joins us from the Fort Johnston Visitor's Center volunteer pool, and she was seeking more ways to become involved with the city. We are very excited to have her join our team in this capacity.
- The search continues for an additional facilitator. We are conducting interviews at this time.
<https://cityofsouthport.com/employment-opportunity-part-time-community-building-facilitator-2/>

UPCOMING CITY MEETINGS

ABC Board
2nd Wednesday of each month
June 8, 6:30 pm - (ITMH)

Board of Aldermen
2nd Thursday of each month
June 9, 6 pm - (SCB)

Forestry Committee
2nd Tuesday of each month
June 14, 5 pm - (ITMH)

Park & Recreation Board
2nd Tuesday of each month
June 14, 6:30 pm - (ITMH)

Planning & Zoning Board
3rd Thursday of each month
June 16, 6 pm - (SCB)

Beautification Committee
3rd Monday of each month
June 20, 5 pm - (ITMH)

Board of Adjustments
4th Tuesday of each month
June 28, 4:30 pm - (ITMH)

*Southport Community Building (SCB) 223 East Bay Street
Indian Trail Meeting Hall (ITMH) 110 West Moore Street*

Randy Jones
Director of Community Relations
Southport, N.C. 28461
Work: 910-457-7927
Cell: 910-477-1484
Email: rjones@cityofsouthport.com

UPCOMING EVENTS

Southport Summer Market
Every Wednesday
June 1-29, 9a-2p,
Franklin Square Park

"This is Our Town"
June 4, 9 am-noon
Old Jail Annex, Rhett St.
Beautification Committee volunteer cleanup

Summer Concert Series
June 2, 6-8 pm
Back Porch Rockers (Classic Rock/Blues)
Franklin Square Park

Summer Concert Series
June 9, 6-8 pm
Salty Dawgs (Rock/Country/Pop/Blues)
Franklin Square Park

Summer Concert Series
June 16, 6-8 pm
Brunswick Big Band (Big Band)
Franklin Square Park

Summer Concert Series
June 23, 6-8 pm
Zilches (60s Psychedelic/Classic Rock)
Franklin Square Park



PERMIT REPORT 2022

Month	New Construct SFR	New Construct Multi Family	Commercial Bldg Projects	Acc Bld	Total Building	Demo	Elect	Plumb	Mech	Permits Issued	Revenue Collected
Jan	9	0	6	5	22	0	33	13	37	179	\$ 161,702.50
Feb	16	0	2	6	16	0	36	20	37	124	\$ 154,789.00
Mar	14	5	6	10	34	2	43	19	47	199	\$ 82,146.50
Apr	7	0	4	1	18	1	40	34	38	249	\$ 325,280.50
May	9	0	4	4	19	1	32	21	43	195	\$ 88,866.50
Jun											
Jul											
Aug											
Sep											
Oct											
Nov											
Dec											
Totals	55	5	22	26	109	4	184	107	202	946	\$ 812,785.00

02MAY22**WEEK 18**

115 E. Owens	MIN HOUSING	No Response
519 Clarendon	MIN HOUSING	Sale & Demolition pending.
608 Burrington	MIN HOUSING	No response. Possible Probate case.
616 Caswell	MIN HOUSING	No response. Possible Probate case.
732 Lord	MIN HOUSING	Ongoing Investigation.
813 Clarendon	MIN HOUSING	Awaiting Heirs & Probate
1101 Caswell	MIN HOUSING	Sale & Demolition pending.
930 Lord	ZONING	Ongoing Investigation
966 Cap'n Adkins	ZONING	Ongoing Investigation.
1209 Howe	ZONING	Ongoing Investigation.
411 Lord St.	TREE PERMIT	Tree removed.
409 Mitchell	R.O.W. Storage	Ongoing, no current infractions.
602 Clarendon	OVERGROWTH	No response. Possible Probate case.
712 Lord	J/A/N	No response.
718 Clarendon	J/A/N	Awaiting response.
812 Caswell	CONEX	No response.
City of Southport	#2750	Drove the lengths of Howe Street, Moore Street, 9th Street, Leonard Street, Robert Ruark Drive, Rob Gandy Boulevard, and Jabbertown Road. No improper signage observed.
1029 Howe St.	XXXX	Customer called and left a voicemail regarding CONEX he wants to bring onto the property he his renting and wanted to know if he needed a permit. Called the listed number and left a voicemail stating the regulations on CONEX placement.
1029 Howe St.	XXXX	Customer left a voicemail regarding the possible sale of a storage facility and wanted to know about permit information. Attempted call back and left a voicemail.
1029 Howe St.	XXXX	Customer left a voicemail about a residence that may be operating a business out of the rental property. UPDATE- Citizen called back and I was able to walk him through the Complaint process.

03MAY22

City of Southport	#2750	Drove the lengths of Howe Street, Moore Street, 9th Street, Leonard Street, Robert Ruark Drive, Rob Gandy Boulevard, and Jabbertown Road. No improper signage observed.
1029 Howe St.	XXXX	Customer called wanting some additional guidance regarding a CONEX he is shipping down to us as he moves here this weekend..
414 Burrington	XXXX	Received a written Complaints regarding a streetlight shining directly into the Complainant's bedroom window and a J/A/N vehicle in the neighbor's yard.
409 Mitchell	XXXX	Received a complaint through OpenGov Viewpoint, and went to the listed address and observed construction debris on the south side of the residence, Nobody home, left a Door Hanger. Awaiting response.

04MAY22

1029 Howe St.	XXXX	Customer called and left a voicemail. Stated that he has been in contact with the HOA of the Fisher Landing, and they are currently working at finding a mutual solution.
414 Burrington	XXXX	Met with the listed owner of the property to discuss the Complaint filed against his property by his neighbor. Inspected the vehicle that was in question and found it to be plated through another state, operable, and placed at the end of his driveway

at the rear of his property thus not making it a J/A/N vehicle. CASE CLOSED. NO FURTHER ACTION REQUIRED.

409-A Mitchell UNK Stopped by to speak with property renter but was unable due to nobody home. Left a Door Hanger with instructions to call me.

05MAY22 (SICK DAY) OFF

06MAY22

1029 Howe St. #2750 Research into S.O.P. and Policy & Procedure writing for the position of Code Enforcement Officer of the City of Southport.

1029 Howe St. Coring Came to me about the sidewalk intrusion of a Consignment store located in the 1500 block of Howe Street. Will be looking into the books about this one.

City of Southport #2750 Drove the lengths of Howe Street, Moore Street, 9th Street, Leonard Street, Robert Ruark Drive, Rob Gandy Boulevard, and Jabbertown Road. No improper signage observed.

09MAY22

WEEK 19

1029 Howe St. #2750 Conversation regarding 211 River Drive, sending the information upward.

1029 Howe St. #2750 Research into S.O.P. and Policy & Procedure writing for the position of Code Enforcement Officer of the City of Southport.

409 Mitchell XXXX Drove by the listed address no progress or reply as of yet.

10MAY22

1029 Howe St. XXXX Called regarding Tour Permits and requested how to get one. I left an Application Packet at the front desk for him and he was thankful and stated that he would pick it up at a later time.

1029 Howe St. #2750 Research into S.O.P. and Policy & Procedure writing for the position of Code Enforcement Officer of the City of Southport.

ITMH Forestry Committee Attended the monthly meeting and was given a rundown of the Arbor Day activities that had happened. Fielded a number of questions and requests from the group.

11MAY22

1029 Howe St. #2750 Research into S.O.P. and Policy & Procedure writing for the position of Code Enforcement Officer of the City of Southport.

City of Southport #2750 Drove the lengths of Howe Street, Moore Street, 9th Street, Leonard Street, Robert Ruark Drive, Rob Gandy Boulevard, and Jabbertown Road. No improper signage observed.

1029 Howe St. XXXX Dropped of Tour Permit packet for the Ghost Tours of Southport.

12MAY22

1029 Howe St. #2750 Weekly Update to assigned personnel. Completed Standard Operating Guidelines for the position of Code Enforcement Officer and sent copies to Director of Development Services and the City Manager.

1029 Howe St. XXXX Customer called regarding property next-door where a Pit Bull Park was set up by some unknown citizen and she wanted it gone. Customer was advised to contact Brunswick County Animal Services because her address was not in the City limits.

16MAY22

Week 20

City of Southport #2750 Drove the lengths of Howe Street, Moore Street, 9th Street, Leonard Street, Robert Ruark Drive, Rob Gandy Boulevard, and Jabbertown Road. 3 improper signs removed.

1029 Howe St. UNK Citizen came to City Hall to inquire about Campers and travel trailer restrictions within the city. I provided them with a copy of the UDO statute, and they promptly left without providing me with any contact information.

College St Hargrove City Manager directed me via City transportation vehicle to the area to advise me of an anonymous complaint directly to him regarding the 2 campers in the backyards of 2 addresses. An additional address was observed to have several J/A/N vehicles in the ROW that were neither plated nor moved in a long time.

College St. XXXX White Ford Taurus parked in the ROW in front of the listed address, no visible registration, readable VIN-1FAFP52214A202109. Courtesy Letter to be typed up and mailed ASAP.

E. Brown St. XXXX Four (4) J/A/N vehicles and one (1) boat all unregistered parked in the ROW. Spoke with property owner who insisted that the vehicles were not in the ROW but on his property. Will look into the ROW portion later with T. Lloyd. Mr. Griffith was advised that the vehicles, despite being in or out of the ROW, will have to be addressed, and he agreed as far as his current health issues will allow. Courtesy Letter to be typed up and mailed ASAP.

College St. XXXX No answer at the door, despite people being there. (Watched two people unload a vehicle in the driveway prior to my arrival). Left a Door hanger regarding the possible habitation of a Travel trailer/Camper in the backyard of the listed address. Upon returning to the office, received a phone call from property owner, where she assured me that nobody is living in the camper, but does plan on using it, within regulations, as an overflow for her grandkids for several days during the Fourth of July festivities this year. I advised her that would be acceptable and to expect a Courtesy Letter in the mail as a formality.

E. West St. XXXX Spoke with the property owner regarding the possible habitation of a Camper/Travel trailer on his listed property. The property owner stated that the camper is not being lived-in but he does use it as a Man-Shed some times. He did inquire if he could use it as part of his Rental license. I did not know the answer to that, but after speaking with Mr. Lloyd it was determined that he cannot use it for that purpose, I will relay that information to him in the Courtesy letter that will be typed up and mailed to him, as a formality.

17MAY22

College St XXXX No habitation in Camper. CASE CLOSED

E. West St XXXX No habitation in Camper. CASE CLOSED

Mitchell XXXXX Cited construction debris observed placed on utility trailer in the driveway, ladders stacked neatly against the side of the residence. No longer a Code violation. Will check again tomorrow.

City of Southport #2750 Drove the lengths of Howe Street, Moore Street, 9th Street, Leonard Street, Robert Ruark Drive, Rob Gandy Boulevard, and Jabbertown

18MAY22

Mitchell St XXXX Cited construction debris observed placed on utility trailer in the driveway, ladders stacked neatly against the side of the residence. Addressing the other issues of the complaint against this property; I see no advertising declaring that a business is being run out of the residence, the display of construction materials and equipment is not evidence of such an activity as every tradesman has tools and equipment from their given occupation at home. As for the unpermitted fence, there is a chicken wire type fence that surrounds the backyard that appears to have been there for a quite a while, before my arrival into this position and the one, 6-foot, wooden panel does not meet the criteria for a permitted fence.

W. 14th St. XXXX Customer called about the dips and trenches left behind by City workers on 14th Street. Observed the issue with him on site and decided that he should call and talk to T. Stanley of Public Works.

N. Lord St. XXXX Left a Door Hanger regarding construction debris and Drip Line Violations.

19MAY22

City of Southport #2750 Drove the lengths of Howe Street, Moore Street, 9th Street, Leonard Street, Robert Ruark Drive, Rob Gandy Boulevard, and Jabbertown

N Howe St. XXXX Mobile vendor decided to set up shop at the listed location. I originally talked with him @0930hrs, whereas he stated to me that he had County and City permits. There were no permits issued to any Mobile Vendor. A check then ensued about City permits and the fact that the vendor was actually in the ETJ, and whether or not he was located within the NCDOT-ROW. A Zoning Permit was agreed upon that this is actually what was needed. Upon completion and submission of a permit application, and written permission from the property owner, he would be allowed to peddle his wares. I explained the process to him and the fact that he did not have the needed permit he would have to leave.

N. Lord St. XXXXX 9103862520 called regarding the Door Hanger, I advised about the violations and the reason I was there.

20MAY22

Stuart Ave. XXXX Customer called, asked and/or inquired about the grass in the ROW at the listed address. Complainant is a neighbor and was concerned about the height. Upon inspection, I discovered which lot it was and inquired to David Kelly at Public Works, he stated that the owner prefers the lawn and ROW to be as natural.

Howe St. XXXX Customer called at @1455hrs, regarding the phone message I had left with his company. Asked about what the call was about and explained the very short version of what was happening. He stated that he was not the property owner, only the manager of the LLC and that he would contact the owner immediately and have them get back with me.

23MAY22

WEEK 21

City of Southport #2750 Drove the lengths of Howe Street, Moore Street, 9th Street, Leonard Street, Robert Ruark Drive, Rob Gandy Boulevard, and Jabbertown, removed three (3) improper signs.

City of Southport #2750 After nine (9) months of removing snipe signs from the same company, Vent Ninja< I have decided to type up and mail a Courtesy Letter.

24MAY22

1029 Howe St. #2750 At @0915hrs, a group of female citizens came to City Hall to speak with me and inquire about the signage from the new restaurant, Indochine. I asked them to please fill out one of the standard Complaint Forms and advised them that I would look into it right away.

1029 Howe St. #2750 At @1135hrs, Customer called about the neighbor's property on Trace Court. I explained that Trace Court is not within the City limits.

N Howe St. SOIRG Sign properly adjusted., CASE CLOSED.

N Howe St. XXXX Customer called at @1635hrs, regarding the phone message I had left with his company. According to Mr. Kirkman, the email read that he was approached several weeks ago by an unknown male who asked about selling things from a trailer at his listed property. As he was busy showing the property to potential buyers, he never answered back. He also relayed to me that if this person is selling things at that location to be notified right away.

25MAY22

N Howe St. XXXX Was notified by a citizen that the retail establishment there had set up a few tables and wares in the parking spaces. Located and spoke with the owner, she did identify herself, and advised her that she would have to bring the merchandise out of the street. I explained the ordinance and left the scene. Business owner complied.

11th Street Extension #2750 Examined the area for more illegal dumping. As there appears that more trash is not being dumped there, it seems that there is an abundant amount of paper products 'floating about'.

26MAY22

N Atlantic St. XXXX Called around 0935hrs from 9193817533. Inquired about all the vehicles parking in front of his house while he assumed they were filming across the street from him. I advised him of the particulars of the R.O.W. and was astonished to find that there were three Police Officers standing in front of his house also when I went to see exactly what he was talking about.

N Howe St. 3-6-5 L.L.C. Drove by to see if Mr. Carteret had set up shop like he said he would. At the time of my visit, there was no display present.

646 Wild Rose Way UNK Investigated possible tree mitigation at the listed address. Was also asked for any Contractor information, specifically whom do I recommend, I advised that I cannot recommend any one as that would be unethical due to my position.

27MAY22

N Howe St. XXXX Drove by to see if Mr. Carteret had set up shop like he said he would. At the time of my visit, there was no display present.

R. Ruark Dr. UNK Drip Line Violation. Door hanger left in Plans and permit box.

Herring UNK Possible Tree Removal Permit violation, called in by one of the Forestry Commission members. Could not locate any such removal, will try again on Tuesday.

Howe ST. Boat Wash Received a complaint from an unknown citizen about the trash overflowing the bins and blowing about the parking lot. Called the REMAX agent listed on the For Sale sign. She advised that she would contact the owner as soon as possible and have them clean the area.

30MAY22

MEMORIAL DAY

31MAY22

Clarendon XXXX Called and left a voicemail to state that he finally got the residential structure at the listed address, demolished. CASE CLOSED

1029 Howe Sr #2750 9103683479, called twice but left no voicemail.

City of Southport #2750 Ten (10) political signs were picked up, transported to City Hall, and will be offloaded in the back. When time allows, I will try and contact the appropriate candidates and advised them of their property location.

Wild Rose Way UNK Inspected the property with the Director of Development Services for any possible tree mitigation. Inspection showed that the permit has been followed.

Stuart XXXX Inspected the property with the Director of Development Services for any possible tree mitigation. Inspection showed that the permit has been followed.