



**CITY OF SOUTHPORT
BOARD OF ALDERMEN
SPECIAL MEETING AND CLOSED SESSION AGENDA**

1011 N. Howe Street

March 22, 2024

9:00 AM

Agenda

Please turn off all cell phones

A. Call to Order

B. Approval of Agenda

C. Agenda

1. Discussion and Consideration of Property for Lease (B. Therrien)

D. Closed Session: Per § 143-318.11 (6). The Board of Aldermen will meet in Closed Session to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee. Final action making an appointment or discharge or removal by a public body having final authority for the appointment or discharge, or removal shall be taken in an open meeting.

E. Adjourn



BOARD OF ALDERMEN AGENDA ITEM SUMMARY

DATE: 03/19/2024

DEPARTMENT: Administration/Police

PRESENTED BY: Bonnie Therrien, City Manager, and Chief Todd Coring

ITEM SPONSORED BY: Police Department and Administration

ITEM/TOPIC: Lease Property for Police Department – 1669 North Howe Street

COST: \$5,520.83/month plus utilities. **BUDGET LINE ITEM:** Police Department Contract Services

JUSTIFICATION: The Southport City Hall is in need of additional space due to the addition of staff for City Hall and the growth of the City. It is hoped that, at some point, a new Police Station will be built, but until then, we have been looking for space so that the Police can move out of City Hall and lease until such time when the building is erected. If the Police move out, we can start renovations to the City Hall and start redistributing work areas for the current City Hall staff.

1669 North Howe Street has an opening for leased space, and they will allow us to lease that building (with an escalating rise in lease price) for five years. By then, hopefully, a new Police Station will be built and ready for them to move into to accommodate their needs for the next 20-25 years. This is an ideal former bank building that still has the vault to be used as a storage area for evidence, plenty of parking, and approximately 2500 interior square feet, which is bigger than the Police have right now at City Hall.

IMPACT IF NOT APPROVED: City Hall will remain in the same configuration with the current Departments housed in the same areas.

DEPARTMENT HEAD COMMENTS: N/A

CITY MANAGER COMMENTS: The Chief and I feel this is an excellent move for the Police Department and will assist City Hall in starting renovations and expanding their work areas to allow for more growth at City Hall as the City grows.

ATTACHMENTS: Copy of the Lease Agreement

REQUESTED ACTION: Decide whether to lease the building located at 1669 North Howe Street in Southport for the Police Department for a term of 5 years.

PROPOSED MOTION: Motion to authorize the City Manager to sign the lease agreement with Admiral Holdings LLC for a five-year lease at 1669 North Howe Street as outlined on the attached lease to be used for the Police Department Headquarters.