CITY OF SOUTHPORT
BOARD OF ALDERMEN
REGULAR MEETING AGENDA

223 E. BAY STREET
January 11, 2024
6:00 PM

Agenda

Please turn off all cell phones

Meetings are open to the public. Face masks and social distancing may be used at the discretion of each individual. The Board of Aldermen reserve the right to make changes to this policy, as needed to help prevent the spread of the Coronavirus.

If you are not able to attend the Board of Aldermen meetings in person, the meeting will be available for you to watch via live-stream on the City of Southport website (https://cityofsouthport.com/board-of-aldermen-meetings/), Facebook page, and YouTube channel.

ETHICS STATEMENT:

"If any members know of any conflict of interest or the appearance of a conflict of interest concerning matters on the agenda, please so state at this time."

A. Call to Order

B. Invocation

C. Pledge of Allegiance

D. Public Comment

E. Approval of Agenda

F. Approval of the Consent Agenda

1. Board of Aldermen Regular Meeting Minutes December 14, 2023 (will be emailed separately)
2. Board of Aldermen Special Called Meeting Minutes December 20, 2023 **pgs 3-9**
3. Board of Aldermen Special Closed Session Meeting Minutes December 11, 2023 **(sealed envelope)**

G. Public Hearings

1. Public Hearing: Text Amendment-Section 3.9.B.5 Setback Exceptions and Encroachments (M. Meehan) **pgs 10-17**
2. Public Hearing: Text Amendment-Section 3.12.B.2 Driveways (M. Meehan) **pgs 18-23**

H. Agenda

1. Discussion and Decision for Map Amendment on Jabbertown Road (M. Meehan) **pgs 24-33**
2. Tree Preservation Ordinance Review (Mayor Alt) **pgs 34-47**

3. Steering Committee-Committees and Boards Recommendations (Board of Aldermen) **Pgs 48-54**
4. Sidewalk State Grant-N. Howe Street to Dosher Hospital (B. Therrien) **pgs 55-58**
5. Discussion of Sunny Point Property (Alderman Mosteller) **pgs 59-60**
6. Request to Hire a Realtor to Represent the City (Alderman Davis) **pg 61**
7. Real Estate Negotiation Process (Alderman Davis) **pg 62**

I. Committee Reports

1. ABC Board **pg 63**
2. Beautification Committee (no Minutes to report) **pg 64**
3. Board of Adjustment (No December Meeting)
4. Forestry Committee **pg 65-66**
5. Historic Preservation Commission **pgs 67-68**
6. Planning Board (will be emailed separately)

J. Manager's Report

K. Mayor's Comments

L. Staff Reports

1. Community Relations and Communication **pgs 69-70**
2. Development Services **pgs 71-76**
3. Finance Department **pgs 77-160**
4. Fire/EMS Department **pg 161**
5. Parks and Recreation Department **pgs 162-164**
6. Police Department **pg 165**
7. Public Services Department **pgs 166-181**

M. Board Comments

N. Adjourn

Board of Aldermen
Special Meeting Minutes
Indian Trail Meeting Hall, 113 W. Moore St.
December 20, 2023
1:00 P.M.

Present: Mayor Rich Alt, Mayor Pro Tem Rebecca Kelley, Aldermen Karen Mosteller, Robert Carroll, Lowe Davis, Marc Spencer and Frank Lai.

Staff Present:

Bonnie Therrien, City Manager	Tanya Shannon, Deputy Clerk
Todd Coring, Police Chief	Charles Drew, Fire Chief
Bob Jarvis, City Engineer	ChyAnn Ketchum, Community Relations/PIO
Tom Zilinek, City Engineer	Heather Hemphill, Parks & Rec. Director
Tom Stanley, Public Services Director	

A. Mayor Alt called the meeting to order at 1:00 p.m.

B. Reverend Alderman Lowe Davis led the Invocation.

C. Alderman Spencer led the Pledge of Allegiance.

D. Public Comment: None

E. Alderman Lai Made a Motion to approve the Agenda, and second By Alderman Carroll. ***Unanimous Vote; Motion Carried.***

F. Approval of the Consent Agenda:

1. Minutes of the Regular Board of Aldermen Meeting November 3, 2023
2. Minutes of the Closed Session Board of Aldermen Meeting November 3, 2023
3. Minutes of the Regular Board of Aldermen Meeting November 9, 2023

Alderman Carroll made a Motion to approve the Consent Agenda seconded by Alderman Davis. ***Unanimous Vote; Motion Carried.***

G. **Special Presentations:**

1. **Introduction of the new Center for the Creative Arts Board** (formerly Up Your Arts). Mr. Mark Bashara introduced himself as the acting Chair of the Creative Arts Board. He said they have put some governing roles in place, and he is the point of contact if the City has any questions or concerns. He said in the coming months, they will be presenting some proposals and what can be done to work together to restore and preserve the Old City Hall/Courthouse, and his focus today was to introduce himself. Alderman Davis asked if Creative Arts would replace Up Your Arts, and Mr. Bashara said that Creative Arts is a separate entity.
2. **Boundless Playgrounds:** Parks and Rec. Director Hemphill presented the plan for the all-inclusive playground concept. She said it has been in planning for about 5-6 years. It is part of the PARTF grant and Phase 2 Taylor Field Project. The Boundless Playground removes any barrier based on abilities. The park will be named the "Taylor Field of Dreams" and is intended to capture the history of the maritime museum. The City has fronted $2,000 to partner with Unlimited Play, which helps design and plan boundless playgrounds. Manager Therrien estimated the cost to be around $750,000, but grants have already been applied, and donations from non-profits and surrounding communities typically show generous support. Alderman Mosteller asked where the park will be constructed, specifically at Taylor Field. Ms. Hemphill said it would be in the center of the park. Ms. Hemphill thanked the Board for considering "The Taylor Field of Dreams and its partnership with Unlimited Playgrounds.

H. Agenda

1. **Discussion and Decision Regarding the System Development Fee Rates.**

At a public hearing on December 14, City Engineer Mr. Zilinek presented a system development fee study, which the Board accepted. The decision to set the fee for the coming year was postponed due to a question raised by the Board. After seeking legal opinion, Mr. Zilinek confirmed that the fees could be increased in the future but cannot exceed the maximum listed in the SDF study. A new study must be conducted at least once every five years.

The Board discussed whether to base the fees on commercial rates that can be calculated based on the number of seats or by using the meter rate based on the amount of usage. Alderman Davis questioned where these funds go. Ms. Therrien said the sewer fund must be used for capital improvements to the system. The fees collected would be kept until the merger with the county. A special meeting will be held in January to discuss the sewer merger. Options are available to spend the money collected so that the county takes less and the customers benefit from the full worth of the fund balance.

Alderman Carroll made a motion to Update the Rates according to the new study and apply residential rates by use but commercial rates by meter size, seconded by Alderman Davis. Before the vote, there was more discussion.

Alderman Mosteller discussed the meter rates versus the calculation fees. She said there should be some consideration for what those impacts are. She noted that new rates are calculated based on future expenses and costs. Knowing that a merger will occur, making a short-term decision doesn't seem helpful. Alderman Mosteller said she would like to have more discussion on using the meter rate method for commercial rates. She would prefer to keep the rates and revisit them in 6 months. Mayor Pro Tem Kelley agreed. She said that she would like to see the comparison for commercial businesses based on calculations or usage fees. Mr. Zilinek gave an example of a 40-seat restaurant; using the current structure, the system development fee would be $77,232. He said that the meter-based fee would be if they have a three-quarter-inch meter, it would be $15,847, and for a one-inch meter, it would be $39,617. Mayor Pro Tem Kelley asked what it would be for other businesses, and Mr. Zilinek said he only did the restaurant calculations. Alderman Carroll suggested evaluating the UDO to see if there could be modifications to whether a person who purchased a property with an existing tap would have to pay another system development fee. Mr. Zilinek said that a rate has to be set by December 31, but it could be later when the rate goes into effect.

Alderman Mosteller explained that if a flat rate is charged for a meter size, it would apply to a restaurant with 40 seats or 200 seats. She added that, in all likelihood, a 200-seat restaurant would require more capacity than a 40-seat restaurant, and therefore, meter fees for commercial purposes would be questionable. Alderman Carroll said the motion could be amended to remove meter size, go by usage, and have more discussions, including the merger with Brunswick County.

Alderman Carroll amended the motion to update the rates according to the new study and use the usage method for residential and commercial and second by Alderman Davis. Aye: Alderman Mosteller, Carroll, and Davis. Nay: Mayor Pro Tem Kelley, Alderman Spencer, and Lai. 3-3, Mayor Alt breaks the tie with a Nay Vote. ***Motion Denied 3-4.***

Mr. Zilinek reminded the Board that a rate still needed to be set. Mayor Pro Tem Kelly made a motion to leave the rates as they currently are pending the January meeting that would provide more information regarding the merger with the county seconded by Alderman Spencer. Aye; Mayor Pro Tem Kelley, Alderman Spencer, Lai, and Mosteller. Nay: Alderman Carroll and Davis. ***Motion Carried 4-2.***

2. **Request for Waiver of Penalties**

David Wayne Smith of Wayne Smith & Son said they are building a custom home for Bill and Sally Demidovich at 683 Carolina Bay Ct in Indigo Plantation. They believed they'd submitted all needed applications and only removed trees from specific areas around the footprint. They offered to plant new trees to offset the removed ones. Wayne Smith & Son is a small, family-owned business with years of experience. He thanked the Board for considering waiving the fees.

Former city building inspector Mr. Wayne Strickland spoke in favor of Mr. Smith, stating he has always followed the rules. Mr. Strickland also mentioned many people had difficulty using the permit portal, making it hard to complete the process without consulting the building inspector. He believed the fine was disproportionate to the Ordinance's intent and the penalty for clearing the lot, which he had done, was unusual.

Alderman Carroll feels that this is not the contractor's problem. It is the property owner's problem. He reiterated a similar situation with unpermitted tree removal; the fees were not removed, and the people paid less than the Ordinance required penalty.

Alderman Caroll made a motion to enforce the penalty of $46,583.29, seconded by Alderman Davis. Before a vote was taken, there was a discussion.

Mayor Pro Tem Kelley appreciated the City's tree ordinance and suggested adjusting the penalty fee for the cleared area instead of the entire lot. Alderman Carroll believes it is the responsibility of the property owners, contractors, or builders to research the Ordinance and follow the guidelines. Alderman Davis said removing trees without a permit undermines the tree protection ordinance. Mr. Smith's wife presented a topography showing 119 live oaks on the property.

Alderman Mosteller appreciated that there are several members of the Board from the POA for Indigo Plantation. Still, the POA does not enforce the City's Ordinance, and the POA or ARB was unaware of the City's tree ordinance adopted in 2018 and required with the building permit. Alderman Mosteller stated that the point of having rules and regulations is if they are not enforced. Alderman Davis agreed and said that if allowances and waivers keep getting approved, it will undermine the Ordinance. Alderman Mosteller asked Manager Therrien about the 9th Street project where there was a lot and many trees were cut without a tree permit, and the fine was $11,910 and asked if there was a resolution and what the status was. Manager Therrien said she would review the records and provide the status. Mayor Alt stated that there is a difference in the cases. One case has a topography showing what trees were there, whereas the others did not apply for permits. Alderman Caroll stated that it is apparent that there are many steps in the process of applying for a building permit where questions are asked about trees and obtaining a tree permit. Alderman Carroll asked to whom the fine was levied. Manager Therrien said to the property owner.

The motion was repeated: Alderman Caroll made a motion to enforce the penalty fees of $46,583.29, seconded by Alderman Davis. Aye: Alderman Davis, Carroll, and Mosteller. Nay: Mayor Pro Tem Kelley, Aldermen Spencer, and Lai. ***3-3 Mayor Alt broke the tie with a Nay: 3-4 Motion denied.*** Mayor Alt said he believed the fine was too high and entertained another motion.

Mayor Pro Tem Kelley made a motion to look at the square footage of the cleared space of the lot, add the remediation plan that was put forth, and use the calculations that are currently in the tree ordinance to come up with a modified amount for the fine for the property and seconded by Alderman Lai.

It was noted that four trees were removed from the ROW, which must also be calculated fine.

Mayor Pro Tem Kelley amended the motion that the fine be based on the 25% of the clearing of the lot, including the mitigation that was already put forth and what the penalties for the four removed public trees in the right-of-way will be and seconded by Alderman Lai. ***Unanimous Vote; Motion Carried.***

Alderman Spencer questioned what would be the total amount for the fine would be now. Manager Therrien stated that the motion could be tabled until a calculation for the penalty could completed or voted on and then determined the fee and brought back to the Board in January. Alderman Carroll recommended that it be determined that as much as 25% of the lot was cut and given city staff direction on how much to charge for the fines moving forward.

Mayor Alt stated that Manager Therrien will have the city staff recalculate the new fine and report it to the Board.

Break 3:15 p.m.

Return 2:22 p.m.

3. Minimum Housing Ordinance and Discussion

Manager Therrien stated that there was a discussion on many options and solutions at the Public Hearing. After meeting with Attorney Herman, they determined that there has to be a legal process to give the property owners due process and protect their civil rights. She explained that typically, the City will request that the owners demolish and remove the structure, and if they do not respond or comply, the City will be allowed to remove it after a court process. The City would pay the removal expenses, and then a lien would be placed on the property, so if the property is sold, the City would get the money back. She said this is something that the City needs so these abandoned houses can be removed.

Mayor Pro Tem Kelley noted that some of the language in the proposed Ordinance is questionable. She recommended the following changes: 1) Any reference to screens in and out should be removed; 2) Any reference to mandated garbage disposal at a sink or incinerator should be removed; remove required off-street parking; and Mayor Hatem's name should be to Mayor Alt. Alderman Spencer recommends taking out the interior condition of the house. Mayor Pro Tem Kelley said that is included in the proposed Ordinance.

Mayor Pro Tem Kelley motioned to approve the Minimum Housing Ordinance as presented with the amendments mentioned earlier and seconded by Alderman Lai. ***Unanimous Vote; Motion Carried.***

4. Shoreline Stabilization Contract

Mr. Bob Jarvis, the City Engineer, provided a brief explanation of the issue of shoreline erosion. Olsen Associates completed an initial planning and design phase, which has been approved. Developing a phasing scheme is necessary due to the current funding for the proposed improvements' design, permitting, and construction. Funding for the project was provided through a $5M grant from the State Emergency Response and Disaster Relief Fund. The grant will expire on June 30, 2026. Approximately $70k has been spent on the project since Olsen commenced their work in January 2023. Mr. Jarvis recommended that the City enter the next phase of Olsen Associates' contract for ongoing engineering and enable the project to be completed within the funding timeframe. It is expected to take approximately 150 days. The City Attorney has reviewed the proposed Task Order.

Alderman Mosteller made a motion to authorize the Contract with Olsen Associates to continue the work for design development, coordination, and permitting for dredging the Shoreline Stabilization Project second by Alderman Lai. ***Unanimous Vote; Motion Carried.***

5. Discussion of Municipally Owned Alleyways

Alderman Mosteller proposed a policy allowing citizens to restore and maintain their alleyways for rear access to their property. The Planning Staff will review and help create a policy. Alleyways are crucial assets to the character and walkability of older neighborhoods. Some community members are asking about debris and tree removal. Alderman Mosteller wants a policy implemented soon and does not believe this is an encroachment issue.

During the discussion, ensuring that individuals who receive permits to clear paths and trees do not attempt to claim city property as their own, such as by erecting fences, was brought up.

Alderman Mosteller clarified that such an action would be considered an encroachment and noted that a policy is already in place to address it.

Alderman Mosteller made a motion to allow the Planning Department Staff to help create a policy that would enable the citizens to restore and maintain their alleyways for rear access and walkability, second by Alderman Lai. ***Unanimous Vote; Motion Carried.***

Alderman Davis requested an excusal to attend a scheduled appointment. The Board accepted the request.

6. Discussion and Direction for the creation of the Steering Committee

Mayor Alt said at the last meeting, there was a discussion about potentially voting to give the Planning Board the authority to become the Steering Committee for the Comprehensive Plan update and revision. Mayor Alt stated that it is known that the Planning Board will review the plan before it is sent to the Board of Aldermen. During that discussion, a conversation was about bringing citizens in to participate. Mayor Pro Tem Kelley suggested including members of other committees and citizens to participate. The Consultant for the project "Stewart" recommended to have:

1 member of the Historic Preservation Commission
1-2 Planning Board members
1 member of the Parks & Recreation Advisory Board
1 Business Owner
1-2 members from other committees (Forestry Committee and Beautification)
1 involved citizen
1 Minority representative

The Board discussed how the chosen members would be selected from each committee and the citizen representatives. Alderman Caroll disagrees with the consultant's recommendation for who the representatives should be for the Steering Committee. He suggested allowing the Chair of each Committee to recommend the appointments to the Board of Aldermen. Mayor Alt questioned the outside Committee members and how they would be selected. Alderman Mosteller said that each city committee is collectively diverse and includes business people. She feels members outside of the existing committees are obtuse. She suggested having three members of the Planning Board, including a member who lives in the ETJ and people who understand the Comprehensive Plan. Alderman Carroll feels that taking a certain number of members from the current committees would be sufficient. Mayor Alt had concerns about having three members from the Planning Board because the full Board will be in full review and make recommendations to the Board of Aldermen. He feels allowing members from other committees and representatives to participate in the process is essential.

Alderman Carroll made a motion that the Steering Committee for the Comprehensive Plan shall be made up of the following members and second by Mayor Pro Tem Kelley. ***Unanimous Vote; Motion Carried.***

1 from the Beautification Committee
1 from the Forestry Committee
1 Historic Preservation Commission Members
1 from the Board of Adjustments
1 from Parks and Recreation
2 from the Planning Board (1city and 1ETJ)
1 Business Owner (applications to be submitted and interviewed for position)
1 Involved Citizen (application to be submitted and interviewed for position)
The Board has agreed to post a notice for applications to fill two positions on the Steering Committee: one for a business owner and one for an involved citizen. Alderman Mosteller, Lai, and Spencer will conduct the interviews.

I. **Committee Reports:** Alderman Mosteller announced the 12/20 Planning Board Meeting at 6:00 p.m.

J. **Manager's Report:** At the last meeting, Ms. Therrien received a report from an Arborist stating that some trees in Franklin Square Park require immediate attention. After reviewing the report, she contacted the City's insurance company's risk personnel. They recommended closing the park to prevent any accidents caused by falling trees or limbs. Ms. Therrien explained that the City could be liable if it did not take action and any damage occurred due to the known risk. There will be signage and net fencing to block the area off and provide a detour for the Franklin Square Art Gallery. The risk assessment team will be here soon to advise on more safety plans.

K. **Staff Reports in agenda packets**

L. **Mayor's Comments:**

Mayor Alt appointed the Board Liaisons:

ABC	Alderman Lai
Cemetery Committee	Alderman Spencer
Forestry Committee	Alderman Mosteller
Historic Preservation Commission	Alderman Carroll
Parks and Recreation	Alderman Davis
Planning Board	Mayor Pro Tem Kelley and Alderman Lai
Zoning Board of Adjustments	Alderman Spencer
Sunny Point	Alderman Spencer
4th of July Committee	Mayor Pro Tem Kelley

Mayor Alt said that the Beautification and Electricities Liaisons will be discussed at the meeting on January 5, 2024.

M. **Board Comments:**

Alderman Mosteller noted that with the conversation regarding the tree ordinance, she referred to the minutes when the tree ordinance was initially adopted on March 8, 2018, and quoted Alderman Coring stating his support for the Ordinance. He explained he had some hard questions at the February meeting, but to ensure he did his due diligence, "As hard as we fight for our waters and coastline, *we should fight just as hard for the trees."*

Alderman Carroll commented that Manager Therrien sent out the notes regarding the sewer and said there is not $29M in cash sitting there but $29M in assets. He said there is only about $12M in cash, $2.7 M in land, and infrastructure net depreciation of $11.7 M. There are liabilities that exceed $2.8M.

Alderman Lai- none

Alderman Spencer wished everyone a Merry Christmas and a safe New Year. He thanked Chief Coring for taking care of Fodale Avenue. The neighbors have called and reported that the police have been present in the area, and they may be requesting some relief. However, Alderman Spencer appreciates the Chief's efforts in following through with the matter. He said the alleyways would be an excellent opportunity to help encourage new walking paths that have been wasted over the years. Alderman Spencer said he is on the Board of Directors for Southport Cares and encourages support for locals in need. Please contact Southport Cares, Chief Drew, Chief Coring, or Mr. Tom Lott to find out how to get involved.

Mayor Pro Tem Kelley-none

Mayor Alt wished everyone a Merry Christmas and A Safe and Happy New Year!

Alderman Carroll motioned to adjourn and was seconded by Mayor Pro Tem Kelley. ***Unanimous Vote; Motion Carried.***

Adjournment: 4:18 p.m.

_____ ________________________________

Mayor Rich Alt

____

Deputy Clerk, Tanya Shannon

BOARD OF ALDERMEN
AGENDA ITEM SUMMARY

DATE: 01-11-2024 **DEPARTMENT: Development Services**

PRESENTED BY: Maureen Meehan, City Planner

ITEM SPONSORED BY: Cameron Smith

ITEM/TOPIC: Hold a Public Hearing for a Unified Development Ordinance Amendment to Section 3.9.B Setback Exceptions and Encroachments

COST: N/A **BUDGET LINE ITEM: N/A**

JUSTIFICATION: At their November 16, 2023 meeting the Planning Board voted to send the Board of Aldermen a recommendation of denial for a Unified Development Ordinance Amendment to Section 3.9.B Setback Exceptions and Encroachments to allow HVAC, generators, and other similar equipment to encroach up to 48" into a required setback. A duly advertised public hearing must be held prior to the Board of Aldermen deciding on the proposed amendment.

IMPACT IF NOT APPROVED: This is a legislative decision defined by the NC General Statutes. The Board is not obligated to approve the amendment. A statement of consistency must be adopted in conjunction with a motion to approve or deny the proposal.

DEPARTMENT HEAD COMMENTS: The attached proposed Unified Development Ordinance Amendment has been reviewed by staff for consistency with the land use plan. Staff found the proposal consistent and forwarded it to the Planning Board for a recommendation.

CITY MANAGER COMMENTS: This is a Board decision, but I would recommend going with the Board's recommendation of NOT approving this amendment.

ATTACHMENTS: Staff Report, Proposed Language, Text Amendment Application

REQUESTED ACTION: Hold Public Hearing.

PROPOSED MOTION: Discussion only. The vote will take place in February 2024

STAFF REPORT
ZONING TEXT AMENDMENT APPLICATION
SECTION 3.9 DIMENSIONAL REQUIREMENTS

APPLICATION SUMMARY	
Presentation Date	January 11, 2024 Board of Aldermen
Applicant	Cameron Smith
Relevant Ordinance Sections	Section 3.9.B.5 Setback Exceptions and Encroachments

ZONING TEXT AMENDMENT PROPOSAL

Cameron Smith, applicant, respectfully submits a Zoning Text Amendment to the City of Southport Unified Development Ordinance. Specifically, the request is to amend Section 3.9.B.5 Setback Exceptions and Encroachments to modify the maximum setback encroachment for heating and air conditioning units, generators, pool equipment, and other similar items. All proposed changes, including additions and deletions, can be found as an attachment to this report and may also be viewed in the City of Southport Development Services Department offices.

REVIEW PROCESS

A Zoning Text Amendment proposal is considered a legislative process. As laid out by North Carolina General Statutes, a legislative process is a policy-level decision with broad discretion by the decision-making authority, in Southport's case the Board of Aldermen. In a decision to approve or deny a legislative proposal, the Board of Aldermen shall include a statement referencing the decisions consistency with the adopted land use plan for the City of Southport. Per the City of Southport Unified Development Ordinance, the Planning and Zoning Board shall also provide a recommendation on any proposed Zoning Text Amendment to the Board of Aldermen. The Board of Aldermen shall hold a public hearing prior to voting on any Zoning Text Amendment.

AMENDMENT DESCRIPTION AND APPLICANT PETITION

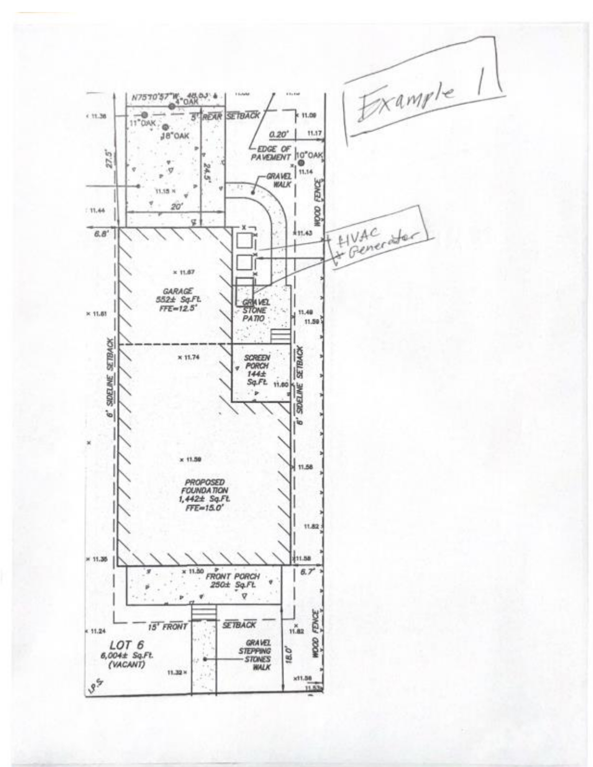
The amendment to this section would allow heating and air conditioning (HVAC) units and similar equipment to encroach into a side or rear setback no more than forty-eight (48) inches or four (4) feet.

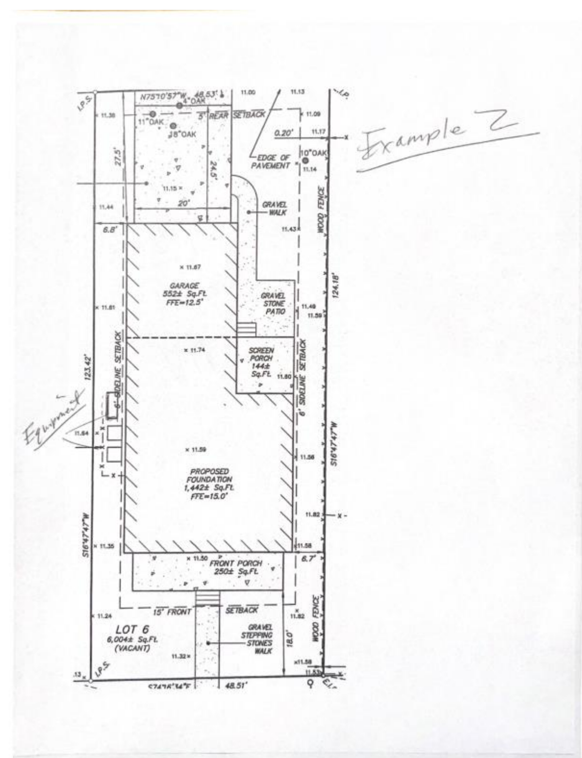
Currently, Section 3.9.B.5 of the UDO states, “Sills, cornices, buttresses, ornamental features, gutters, eaves, heating and air conditioning units and similar items may project into a required setback not more than 30 inches.”

The applicant, Cameron Smith, applied for this amendment to accommodate narrow lots approved for PUD subdivisions and nonconforming R-10 lots throughout Southport. Mr. Smith is a builder in the city and has stated that most HVAC and whole house generators need to be 48” off the main structure to meet code requirements. As homes are being built on smaller lots, using most of if not all the buildable width for desired home designs is becoming a necessity. He further states that this causes an undue hardship on homeowners since the units cannot go in the front of homes and many times the rear of the home does not work either, an example of this would be for properties that include a rear loading garage.

Specifically, the applicant has requested the following text amendment:
Sills, cornices, buttresses, ornamental features, gutters, <u>and</u> eaves~~, heating and air conditioning units and similar items~~ may project into a required setback not more than 30 inches. <u>Heating and air conditioning units, generators, pool equipment, and similar items may project not more than 48 inches into a required setback.</u>

Examples from the applicant are shown below. <u>Example 1</u> is a site plan that cannot meet the 30” encroachment standards so the equipment is located near the outdoor living area. <u>Example 2</u> is a site plan showing where equipment has historically been allowed and away from living areas.





BACKGROUND AND EVALUATION

Previous editions of the UDO did not include heating and air conditioning units in the encroachment provisions. The current UDO, adopted on September 23, 2020, added these types of mechanical units. Since October 2022, this section of the UDO has been enforced. Staff encounter equipment encroachments beyond the 30" standard regularly in site plan and final as-built survey review. The instances have been reduced since the standard has been enforced, although staff do have to address the issue often. Historical plan review and approvals enforcing this standard cannot be confirmed.

Justification for this text amendment is to be able to accommodate smaller lot widths within cluster subdivisions and nonconforming R-10 lots throughout the city. Nonconforming lots not located in subdivisions many times have a 4' side setback, therefore the units would be allowed to have no setbacks.

Staff consulted the Cape Fear Council of Governments (CFCOG), the Building Inspector, and the Fire Marshall during the review of this proposed amendment. Each entity was able to give insight on setback requirements found throughout the region and codes that must be met.

Mr. Wes MacLeod, with the CFCOG confirmed that 30 inches is a standard encroachment throughout the region for these types of units. Further, independent research found examples that allow HVAC and other units 30 inches or a 50% encroachment of the setback, whichever is greater, that allow the encroachment of stoops for air conditioning, but the stoop can only be large enough to accommodate the unit, and there are some examples of 48" in other coastal areas.

Southport's Building Inspector stated that HVAC units must meet manufacturer-listed setbacks to allow air circulation. The average is approximately 24" and some can be as close as 12" to meet the National Fire Protection Act (NFPA). Generators must have a minimum clearance of 18" per the manufacturer's installation guidelines and NFPA. The Fire Marshall did not have any issues with these types of equipment being installed in side yard setbacks.

Planning Board Review

After discussions at the September 21, 2023, and October 19, 2023, regular Planning Board meetings, Staff was asked to bring two new options in addition to the original proposal to the November regular meeting. Below, you will find the existing text in the UDO, the original language as proposed by the applicant, and the two (2) options that were requested in October.

Existing Text Section 3.9.B

5. Sills, cornices, buttresses, ornamental features, gutters, eaves, heating and air conditioning units, and similar items may project into a required setback of not more than 30 inches.

Applicant Proposed Text Amendment to Section 3.9.B

5. Sills, cornices, buttresses, ornamental features, gutters, eaves, heating and air conditioning units, and similar items may project into a required setback of not more than 30 inches. <u>Heating and air conditioning units, generators, pool equipment, and similar items may project not exceeding 48 inches into a required setback.</u>

Text with 42" Encroachment Option

5. Sills, cornices, buttresses, ornamental features, gutters, eaves, heating and air conditioning units, and similar items may project into a required setback of not more than 30 inches. <u>Heating and air conditioning units, generators, pool equipment, and similar items may project 42 inches into a required setback but not closer than 24 inches from the lot line.</u>

Text with 36" from Property Line Option

5. Sills, cornices, buttresses, ornamental features, gutters, eaves, heating and air conditioning units, and similar items may project into a required setback not more than 30 inches <u>and not closer than 36" from the property line</u>.

Each option was presented by Staff with visual aids and considered by the Planning Board. The applicant was satisfied with the 42" Encroachment (and not closer than 24" from the lot line) Option, which would help in instances with smaller lots and existing homes.

No consensus by the Planning Board could be reached and a motion to deny the application was made.

Unified Development Ordinance Compliance

Zoning Text Amendments, like General Use Zoning Map Amendments (Rezonings), follow the process laid out in Section 2.10 of the City of Southport Unified Development Ordinance. Pursuant to this section, the Planning Board shall advise and comment on whether the proposed text or zoning map amendment is consistent with the comprehensive plan or any other official adopted plans that are applicable and make a recommendation to the Board of Aldermen. The Board of Aldermen shall, in their final decision-making capacity, base their decision upon the same.

2014 CAMA Core Land Use Plan Compliance

Explicit references to specific lot layout, setbacks, and designs for single family lots are not included in the land use plan. The plan references updating the UDO and other documents to meet the needs of the residents of the city.

PLANNING BOARD RECOMMENDATION

The Planning Board recommends DENIAL of the zoning text amendment to Section 3.9.B.5 as proposed by the applicant. The proposal is found to be inconsistent with the 2014 CAMA Core Land Use Plan and does not meet the intent of the Unified Development Ordinance.

Attachments

Consistency Statement
Proposed Text Amendment Language
Text Amendment Application

City of Southport Board of Aldermen
Statement of Plan Consistency and Zoning Recommendation
(As per NC General Statute 160D-604)

When conducting a review of proposed zoning text or map amendments pursuant to this section, the Board of Aldermen shall advise and comment on whether the proposed action is consistent with any comprehensive plan that has been adopted and any other officially adopted plan that is applicable.

AMENDMENT: **ZTA 23-03 – Section 3.9.B Setback Exceptions and Encroachments**

STATEMENT OF CONSISTENCY AND RECOMMENDATION:

The City of Southport Board of Aldermen hereby adopt the proposed text amendment of the Unified Development Ordinance and finds that it **is consistent** with the City's 2014 CAMA Core Land Use Plan originally adopted Nov. 13, 2014 and subsequently amended by the Southport Board of Aldermen. More specifically, the proposed amendment is consistent with **Policy 2.4**: Southport will permit residential development to occur in response to market needs provided that the following criteria are met: (1) Due respect is offered to all aspects of the environment. (2) Concurrent planning for improvements to community facilities, infrastructure, and services is provided and **Policy 7.22:** The City shall continually maintain all official planning documents.

The statement and motion was seconded and passed __________.

_______________________________ _______________________________

Dorothy Dutton, City Clerk Richard Alt, Mayor

City of Southport Board of Aldermen
Statement of Plan Consistency and Zoning Recommendation
(As per NC General Statute 160D-604)

When conducting a review of proposed zoning text or map amendments pursuant to this section, the Board of Aldermen shall advise and comment on whether the proposed action is consistent with any comprehensive plan that has been adopted and any other officially adopted plan that is applicable.

AMENDMENT: **ZTA 23-03 – Section 3.9.B Setback Exceptions and Encroachments**

STATEMENT OF CONSISTENCY AND RECOMMENDATION:

The City of Southport Board of Aldermen hereby DENY the proposed text amendment of the Unified Development Ordinance and finds that it **is inconsistent** with the City's 2014 CAMA Core Land Use Plan originally adopted Nov. 13, 2014 and subsequently amended by the Southport Board of Aldermen. Specifically, the proposed zoning text amendment is inconsistent with the CAMA Land Use Plan considerations for zoning petitions, "The regulations shall be made in accordance with the Southport Land Use Plan and designed to lessen congestion in streets; to secure safety from fire, panic, and other dangers; to promote health and the general welfare; tor provide adequate light and air; to prevent the overcrowding of land; to avoid undue concentration of population; and to facilitate the adequate provision of transportation, water, sewerage, schools, parks, and other public requirements". Further, the request is not in the public interest since there are reasonable alternatives to locate HVAC units, generators, pool equipment and other similar items.

The statement and motion was seconded and passed __________.

_______________________________ _______________________________

Dorothy Dutton, City Clerk Richard Alt, Mayor

BOARD OF ALDERMEN

AGENDA ITEM SUMMARY

DATE: 01-11-2024 **DEPARTMENT: Development Services**

PRESENTED BY: Maureen Meehan, City Planner

ITEM SPONSORED BY: Board of Adjustment and Development Services Staff

ITEM/TOPIC: Hold a Public Hearing for a Unified Development Ordinance Amendment to Section 3.12.B Driveways

COST: N/A **BUDGET LINE ITEM: N/A**

JUSTIFICATION: At their November 16, 2023 meeting the Planning Board voted to send the Board of Aldermen a recommendation of approval for a Unified Development Ordinance Amendment to Section 3.12.B.2 Driveways to reduce the driveway setback for single-and two-family dwelling units from 10’ to 2’ from the side lot lines. A duly advertised public hearing must be held prior to the Board of Aldermen deciding on the proposed amendment.

IMPACT IF NOT APPROVED: This is a legislative decision defined by the NC General Statutes. The Board is not obligated to approve the amendment. A statement of consistency must be adopted in conjunction with a motion to approve or deny the proposal.

DEPARTMENT HEAD COMMENTS: The attached proposed Unified Development Ordinance Amendment has been reviewed by staff for consistency with the land use plan. Staff found the proposal consistent and forwarded it to the Planning Board for a recommendation.

CITY MANAGER COMMENTS: I concur with setting a Public Hearing date for this before voting on the Amendment at a future Board meeting.

ATTACHMENTS: Staff Report and Proposed Language

REQUESTED ACTION: Hold Public Hearing.

PROPOSED MOTION: Discussion only. The vote will take place in February 2024

STAFF REPORT
ZONING TEXT AMENDMENT
SECTION 3.12.B DRIVEWAYS

APPLICATION SUMMARY	
Presentation Date	December 14, 2023 Board of Aldermen
Applicant	City of Southport Planning Staff
Relevant Ordinance Sections	Section 3.12.B Driveways

ZONING TEXT AMENDMENT PROPOSAL

The City of Southport Planning Staff, per the recommendation of the Board of Adjustment, respectfully submits a Zoning Text Amendment to the City of Southport Unified Development Ordinance. Specifically, the request is to amend Section 3.12.B.2 Driveways to exempt single-family and two-family dwelling units from the regulations found in this provision of the ordinance. All proposed changes, including additions and deletions, can be found as an attachment to this report and may also be viewed in the City of Southport Development Services Department offices.

REVIEW PROCESS

A Zoning Text Amendment proposal is considered a legislative process. As laid out by North Carolina General Statutes, a legislative process is a policy-level decision with broad discretion by the decision-making authority, in Southport's case the Board of Aldermen. In a decision to approve or deny a legislative proposal, the Board of Aldermen shall include a statement referencing the decisions consistency with the adopted land use plan for the City of Southport. Per the City of Southport Unified Development Ordinance, the Planning and Zoning Board shall also provide a recommendation on any proposed Zoning Text Amendment to the Board of Aldermen. The Board of Aldermen shall hold a public hearing prior to voting on any Zoning Text Amendment.

Section 2.10 of the UDO outlines the procedure that allows any party to apply for a text change to the UDO or zoning district change for the city's zoning map. The Planning Board shall provide an advisory recommendation within 90 days after the introduction of such petition at a regularly scheduled meeting and shall transmit its recommendation and report, including the reasons for its determinations, to the Board of Aldermen.

AMENDMENT DESCRIPTION

This amendment was requested by the Board of Adjustment at their September 24, 2023, meeting. The board heard a variance for a single-family dwelling unit driveway that could not meet the 10’ setback from the side lot line or the 50% of the total lot width provisions found in Section 3.12. The lot is located on a cul-de-sac and has a conforming reduced lot frontage. The variance was approved for the reduction of setback, but the Board required the applicant to conform to the less than 50% lot frontage for the driveway.

During other business there was a discussion of the driveway provisions found in the UDO. Staff advised that more variances of this nature would be forthcoming. Board members specifically considered the two (2) provisions that were part of the variance application. Please note, that due to the nature of the quasi-judicial hearing, no details or other findings from the variance case were discussed as part of this broader discussion of the UDO.

Section 3.12.B.4.d) In no case may the total width of all driveways exceed 50% of the total property frontage. This provision may limit the type of driveway a property owner can install. Examples can include circular or two-car garage drives, especially on lots with frontage less than 75’. This provision was not discussed in as much detail as the setback provision.

Section 3.12.B.4.e) No driveway (nearest edge) shall be located within 10 feet of a side lot property line except in the case of a shared driveway (single curb/access point) utilized by two (2) or more lots. No driveway located within 10 feet of a side lot line is inconsistent with other residential setback provisions throughout the UDO. Most notable are the 8-foot side setbacks for lots zoned R-10. A garage is setback 8 feet, but the driveway would not be able to access the garage if the strict letter of the UDO is followed. Further, it was discussed that nonconforming R-10 lots with 33’ of lot frontage can have a reduced side setback sometimes only 4 feet and installation of a driveway would have to be installed in the middle of the property. Again, this does not align with the garage or house setback allowances.

The consensus of the Board of Adjustment was that this section of the ordinance should not apply to single-family or two-family dwelling units and that a text amendment should be submitted to the Planning Board.

The 2004 Unified Development Ordinance and subsequent amendments included a single- and two- family dwelling unit exception to Section 3.12. During the 2020 update of the UDO, this provision was removed. There is no documentation to explain why it was removed.

Planning Board Review

The Planning Board reviewed this consideration at their October and November regular meetings. There was discussion that the blanket statement would exempt single- and two- family dwelling units from all the driveway standards outlined in the UDO. Specifically, there was concern about Section 3.12.B.4.d, in no case may the width of all driveways exceed 50% of the total property frontage. The Planning Board asked staff to bring back language that would reduce the setback from 10’ to 2’ for single- and two- family dwelling units. The existing, proposed, and requested changes are outlined below.

Existing Section 3.12.B.2

Before a zoning permit is issued for the construction, reconstruction, or change in use of any building or land. “Construction, reconstruction, or change in use” refers to those improvements made to the site involving overall structure size or to changes in use which would require the addition of one (1) or more off-street parking spaces; it is not intended to refer to construction activities which merely involve changes to exterior architectural features (e.g., painting, addition of siding, roofing activities, etc.).

Pre-2020 Adopted Text for Section 3.12.B.2.

Before a zoning permit is issued for the construction, reconstruction, or change in use of any building or land <u>used for purposes other than a single- or two-family residence, all driveways shall be reviewed and approved by the UDO Administrator or his/her designee</u>. “Construction, reconstruction, or change in use” refers to those improvements made to the site involving overall structure size or to changes in use which would require the addition of one (1) or more off-street parking spaces; it is not intended to refer to construction activities which merely involve changes to exterior architectural features (e.g., painting, addition of siding, roofing activities, etc.).

Driveway Only Residential and Nonresidential Setback Option 3.12.B.4.e)

No <u>nonresidential</u> driveway (nearest edge) shall be located within 10 feet of a side lot property line except in the case of a shared driveway (single curb/access point) utilized by two (2) or more lots. <u>Residential driveways shall not be located within two (2) feet of side lot property lines.</u>

Note:

Staff have stated that there are other driveway location standards that need to be considered, not just the side lot line setback. The one other standard that should be specifically considered for single- and two- family dwelling units is, 3.12.B.4.a) Two (2) driveways entering the same street from a single lot shall be permitted only if the minimum distance between the closest edges of the driveways equals or exceeds 50 feet. There are a couple of instances, including driveways for duplexes or circular driveways that would not be able to be constructed with the current language in the UDO.

EVALUATION AND CONTEXT

Unified Development Ordinance Compliance

Zoning Text Amendments, like General Use Zoning Map Amendments (Rezonings), follow the process laid out in Section 2.10 of the City of Southport Unified Development Ordinance. Pursuant to this section, the Planning Board shall advise and comment on whether the proposed text or zoning map amendment is consistent with the comprehensive plan or any other official adopted plans that are applicable. The Board of Aldermen shall, in their final decision-making capacity, base their decision upon the same.

2014 CAMA Core Land Use Plan Compliance
Explicit references to specific development or design aspects are not present within the document. The plan references updating the UDO and other documents to meet the needs of the residents of the city. Further, the following Goal and Policy supports consistency with the proposed text amendment and the land use plan.

Goal 7: Southport will integrate local concerns with the overall goals of CAMA in the context of land use planning and in accordance with Southport's Vision and Core Values, Southport will endeavor to preserve the city's historic character, protect the city's shoreline vista, continue to support a vibrant Central Business District, preserve the city's residential areas, and protect the city's Areas of Environmental Concern (AEC's).

Policy 7.22: The City shall continually maintain all official planning documents.

PLANNING BOARD RECOMMENDATION

The Planning Board recommends APPROVAL of the zoning text amendment to Section 3.12.B.4.e) allowing driveway setbacks for single-and two-family dwelling units be changed from 10' to 2' from the side lot line. The proposal is found to be consistent with the 2014 CAMA Core Land Use Plan, as well as remaining consistent with the Unified Development Ordinance.

Attachments
Proposed Text Amendment Language
Consistency Statement

City of Southport Board of Aldermen
Statement of Plan Consistency and Zoning Recommendation
(As per NC General Statute 160D-604)

When conducting a review of proposed zoning text or map amendments pursuant to this section, the Board of Aldermen shall advise and comment on whether the proposed action is consistent with any comprehensive plan that has been adopted and any other officially adopted plan that is applicable.

AMENDMENT: **ZTA 23-04 – Section 3.12.B Driveways**

STATEMENT OF CONSISTENCY AND RECOMMENDATION:

The City of Southport Board of Aldermen hereby adopt the proposed text amendment of the Unified Development Ordinance and finds that it is consistent with the City's 2014 CAMA Core Land Use Plan originally adopted Nov. 13, 2014 and subsequently amended by the Southport Board of Aldermen. More specifically, the proposed amendment is consistent with **Policy 2.4**: Southport will permit residential development to occur in response to market needs provided that the following criteria are met: (1) Due respect is offered to all aspects of the environment. (2) Concurrent planning for improvements to community facilities, infrastructure, and services is provided and **Policy 7.22:** The City shall continually maintain all official planning documents.

The statement and motion was seconded and passed __________.

Dorothy Dutton, City Clerk

Richard Alt, Mayor

BOARD OF ALDERMEN
AGENDA ITEM SUMMARY

DATE: 01-11-2024 **DEPARTMENT: Development Services**

PRESENTED BY: Maureen Meehan, City Planner

ITEM SPONSORED BY: Gandy, LLC for JC Rentals, LLC

ITEM/TOPIC: Public Hearing for a Zoning Map Amendment of a Tract of Land on Jabbertown Road

COST: N/A **BUDGET LINE ITEM: N/A**

JUSTIFICATION: At their October 19, 2023 meeting, the Planning Board voted to send the Board of Aldermen a recommendation of approval for the Zoning Map Amendment located on Jabbertown Road from Light Industrial (LI) to Mobile Home (MH). A duly advertised public hearing was held before the Board of Aldermen on December 14, 2023.

IMPACT IF NOT APPROVED: This is a legislative decision defined by the NC General Statutes. The Board is not obligated to approve the amendment. A statement of consistency and reasonableness must be adopted in conjunction with a motion to approve or deny the proposal.

DEPARTMENT HEAD COMMENTS: The attached proposed Zoning Map Amendment has been reviewed by staff for consistency with the land use plan, adopted ordinances, and surrounding neighborhood. Staff found the proposal consistent and reasonable and forwarded it to the Planning Board for a recommendation.

CITY MANAGER COMMENTS: I concur with the Planning Board recommendation on this Zoning Map Amendment.

ATTACHMENTS: Staff Report, Zoning Map Amendment Application, Consistency Statement

REQUESTED ACTION: Consider the rezoning proposal as presented at the December 14 public hearing and outlined in the attached report.

PROPOSED MOTION: 1.) Motion to approve the Land Use Consistency Statement citing consistency with Policy 2.3 of the Land Use Plan; and 2.) the Zoning Map Amendment from LI to MH as presented.

STAFF REPORT
JABBERTOWN ROAD
REZONING APPLICATION

APPLICATION SUMMARY	
Presentation Date	January 11, 2024 Board of Aldermen
Applicant	Gandy, LLC
Property Owner	JC Rentals LLC
Parcel ID:	221MC00702
Property Size	7.13 acres (6.47 requested for change)
Zoning District	Mobile Home (MH) /Light Industrial (LI) (.66 acres currently MH)
Proposed Zoning District	Mobile Home (MH)

REZONING REQUEST

Gandy, LLC for JC Rentals LLC, is requesting a zoning change from LI to MH on a portion of a parcel of land located at 558 Jabbertown Road. The .66 acres adjacent to Jabbertown are currently zoned MH.

LOCATION AND SITE CONDITIONS

The subject property is located on Jabbertown Road, adjacent to the Cottages at Prices Creek and Harbor Ridge mobile home park. The property is located within the Extraterritorial Jurisdiction and can be further identified by parcel number 221MC00702.

Most of the property falls within the high suitability land classification on the Land Suitability Analysis Map of the CAMA Land Use Plan. A portion is classified as low suitability due to the proximity of Prices Creek on site. The future land use map designation is low and medium density residential which defines a variety of single family uses as appropriate.

REVIEW PROCESS

Proposed amendments to the zoning map may be initiated by the Board of Aldermen, Planning Board, city administration, or by the owner, or his or her agent, of property within the area proposed to be changed. Every amendment, supplement, change, modification, or repeal of the zoning map/ordinance shall be referred to the Planning Board for its recommendation and report to the Board of Aldermen.

Prior to the Board of Aldermen consideration of a change, a public hearing must occur at a set day and time. The hearing is notified to adjacent property owners by mail, published in a local newspaper of general circulation and posted on the property, for two (2) consecutive weeks not less than 10 days and not more than 25 days before the hearing.

The approval of the rezoning may be adopted by the Board of Aldermen after the duly advertised public hearing and upon the approval of a plan consistency statement and a statement of reasonableness.

MAP CHANGE OVERVIEW

This proposal is a request to change a portion of a parcel of land from Light Industrial (LI) to Mobile Home (MH). Approximately half an acre of the property is currently zoned Mobile Home. Adjacent uses include a mobile home park and PUD subdivision, therefore future residential development will be consistent with existing conditions. The future land use map designates the MH portion of the property medium density residential and the LI portion as low density residential.

Zoning Map

The surrounding and adjacent properties to the subject property are all zoned residential.

Grey – Light Industrial
Light Green – Mobile Home
Light Yellow – R-20
Purple – PUD

Future Land Use Map

While the property is mostly zoned LI, the future land use map classifies the parcel as medium and low density residential.

Orange – High Density Residential
Yellow – Low Density Residential

Permitted Uses

A rezoning request does not allow the applicant to provide a proposed project or site plan. Decisions made on the rezoning must consider all permitted uses in the proposed district in relation to land use impacts, the character of the district and suitability for certain uses, and reasonableness for a small parcel change. The permitted uses for both zoning districts are highlighted in Table 3.1 from the UDO. (MH is yellow and LI is blue)

Please note, the nonresidential permitted uses for LI have not been included on this table for brevity, since this request is to change from a more intensive nonresidential zoning district to a residential zoning.

Table 3.1: Table of Uses	**Districts** P = Permitted by Right; S = Special Use; PS or SS = Permitted or Special Use with a Use Standard												**Use Standard**
Uses	ICS	R-10	R-20	MF	MH	PUD	O-I	CBD	BD	HC	LI	HI	OS	Section #
Accessory Uses														
ACCESSORY STRUCTURES OR USES, GENERAL		PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS		3.6.A
ACCESSORY DWELLING, COMMERCIAL						SS	SS	SS	SS	SS	SS	SS		3.6.B
ACCESSORY DWELLING, RESIDENTIAL		SS	SS	SS	SS	SS	SS							3.6.C
CEMETERIES AND MAUSOLEUMS		SS	SS	SS	SS	SS	SS	PS	PS	PS				3.6.D

Table 3.1: Table of Uses	**Districts** P = Permitted by Right; S = Special Use; PS or SS = Permitted or Special Use with a Use Standard													**Use Standard**
Uses	ICS	R-10	R-20	MF	MH	PUD	O-I	CBD	BD	HC	LI	HI	OS	Section #
DOCKS, , PIERS, GAZEBOS, BULKEADS, AND LIVING SHORELINES		PS	PS	PS	PS	PS	PS	PS	PS				SS	3.6.E
HOME DAYCARE, ADULT AND CHILD		SS	SS	SS	SS	SS								3.6.F
HOME OCCUPATION		SS	SS	SS	SS	SS								3.6.G
HOMESTAY		PS	PS	PS		PS								3.6.H
MODULAR UNIT					PS	PS	PS	PS	PS	PS	PS	PS		3.6.I
OUTDOOR DISPLAY								PS	PS	PS				3.6.J
OUTDOOR STORAGE									PS	PS	PS	PS		3.6.K
OUTDOOR VENDING MACHINE					PS	PS	PS	PS	PS	PS	PS	PS		3.6.L
PORTABLE STORAGE CONTAINERS		PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS		3.6.M
RECREATIONAL VEHICLE OR TRAVEL TRAILER		PS	PS		PS	PS	PS							3.6.N
SELF-SERVICE ICE VENDING MACHINES									SS	SS				3.6.O
SOLAR ENERGY SYSTEMS		PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS		3.6.P
SWIMMING POOLS		PS	PS	PS	PS	PS	PS	PS						3.6.Q
TEMPORARY SALES OFFICES		PS	PS	PS	PS	PS	PS	PS	PS	PS	PS	PS		3.6.R
TEMPORARY HEALTHCARE STRUCTURES		PS	PS	PS	PS	PS								3.6.S
Residential Uses														
DWELLING, SINGLE-FAMILY		P	P	P	P	P	P							
DWELLING, TWO-FAMILY (DUPLEX)		S	S	P	P	P	P							
DWELLING, MULTI-FAMILY				PS		SS	SS							3.7.A

Table 3.1: Table of Uses	Districts P = Permitted by Right; S = Special Use; PS or SS = Permitted or Special Use with a Use Standard													Use Standard
Uses	ICS	R-10	R-20	MF	MH	PUD	O-I	CBD	BD	HC	LI	HI	OS	Section #
DWELLING, TRIPLEX OR QUADRAPLEX				PS	SS	SS	SS							3.7.B
FAMILY CARE HOME		PS	PS	PS	PS	PS								3.7.C
MANUFACTURED HOME ON SINGLE LOT					PS									3.7.D
MANUFACTURED HOME PARK					PS									3.7.E
MIXED USES						PS	PS	PS	PS					3.7.F
MODULAR HOMES		PS	PS	PS	PS	PS	PS							3.7.G

Dimensional Requirements
Mobile Home zoning district dimensional requirements allow 5,000SF lots with minimum lot widths of 50'.

Table 3.2: Dimensional Requirements by Zoning District						
Zoning District	Minimum Lot Size (square feet)	Minimum Lot Width (feet)	Minimum Front Setback (feet)	Minimum Rear Setback (feet)	Minimum Side Setback [1] (feet)	Maximum Height Limit (feet)
MH	5,000	50	20	20	4	40

LAND USE PLAN CONSISTENCY

The 2014 CAMA Land Use Plan (LUP), along with subsequent updates is the plan that is used for policy decisions in the City. The Planning Board and Board of Aldermen shall consult the plan's policies when considering a zoning change. Further, each rezoning must be recommended and ultimately adopted with a statement describing if the action is consistent or inconsistent with the adopted land use plan.

Increasing housing demand is one of the overarching themes found in the Future Demands section of the LUP. The goals, objectives, and policies found within the plan focus on balancing the need for housing and infrastructure with protection of the historic character and environmental resources of the City.

Another theme throughout the LUP is consideration of a specific neighborhood or district and its suitability for particular uses. Objectives and policies direct future development to areas that are most appropriate for the type of use. The subject neighborhood has multiple different housing densities and types of units including mobile homes, single-family homes, and approved future multi-family townhomes. Residential development on this lot would be suitable for the neighborhood's character.

The following policies and implementing actions support the proposed rezoning request.

Policy 2.1 "….rezonings and amendments in classifications to the future land use map should be carefully balanced with a demonstrated need for such proposed development".

Recommended Action 2.1.A: Consider requiring all rezoning approvals be compared to the land suitability map and analysis, included in this plan, for consistency. This consistency review will be presented to the Planning Board and Board of Aldermen……

As mentioned previously, there is a need for housing and the subject property is in an area of high suitability on the Land Suitability Map. The future land use map designation supports residential development.

Policy 2.3: Southport supports quality development reflecting a spectrum of housing needs, from low-end (affordable) residences to high-end (luxury) residences.

Policy 2.4: Southport will permit residential development to occur in response to market needs provided the following criteria are met:

1) Due respect is offered to all aspects of the environment.
2) Concurrent planning for improvements to community facilities, infrastructure, and services provided.

These policies are appropriate for the site due to the unique characteristics of the neighborhood and specifically the size of the property.

PLANNING BOARD RECOMMENDATION

The Planning Board recommends APPROVAL of the proposed zoning map amendment to the Board of Aldermen. The proposal appears to be consistent with the 2014 CAMA Core Land Use Plan and is reasonable due to the size, physical conditions, and other attributes of the area.

Attachments:
Consistency Statement
Rezoning Application

City of Southport Board of Aldermen
Statement of Plan Consistency and Reasonableness (As per NC General Statute 160D-605)

When conducting a review of proposed zoning text or map amendments pursuant to this section, the Board of Aldermen shall advise and comment on whether the proposed action is consistent with any comprehensive plan that has been adopted and any other officially adopted plan that is applicable.

AMENDMENT: **ZMA 23-02**

STATEMENT OF CONSISTENCY AND REASONABLENESS:

The City of Southport Board of Aldermen hereby adopts the proposed Zoning Map Amendment and finds that it is consistent with the City's 2014 CAMA Core Land Use Plan originally adopted Nov. 13, 2014 and subsequently amended by the Southport Board of Aldermen. More specifically, the proposed amendment is consistent with **Policy 2.3:** Southport supports quality development reflecting a spectrum of housing needs, from low-end (affordable) residences to high-end (luxury) residences. Further, the Board of Aldermen find that the proposed map amendment is reasonable due to the size, physical conditions, and other attributes of the area.

The statement and motion was seconded and passed___________.

_____________________________ Tanya Shannon, Deputy City Clerk

_____________________________ Richard Alt, Mayor

CITY OF SOUTHPORT
ORDINANCE APPROVING A ZONING MAP AMENDMENT REZONING ONE PARCEL FROM MIXED MH and LI ZONING TO MH

THAT WHEREAS, the City has enacted a Unified Development Ordinance, other land use ordinances, and a zoning map that control land development within both the City's incorporated areas and within its extraterritorial area; and

WHEREAS, in order to promote the public health, safety and general welfare and to promote the best interest of the city and community, it is necessary for the City Board of Aldermen from time to time to consider appropriate revisions, modifications, and additions to the city's zoning map; and

WHEREAS, at the direction of the Board of Aldermen, the City Planner has prepared and submitted to the Planning Board a favorable staff recommendation to rezone parcel 221MC00702 from MH/LI to MH; and

WHEREAS, the Planning Board has considered this matter and has recommended that this proposed zoning be approved; and

WHEREAS, pursuant to the NC General Statutes and city ordinances, a public hearing, properly noticed, was held on December 14, 2023 before the Board of Aldermen regarding this issue; and

WHEREAS, the Board of Aldermen hereby finds that the proposed zoning map amendment is consistent with the Southport CAMA Land Use Plan because it supports quality development reflecting a spectrum of housing needs from affordable to luxury (Policy 2.3); and

WHEREAS, the Board of Aldermen further finds that this zoning map amendment is reasonable and in the public interest because the property's size, physical conditions, and other attributes of the area;

NOW THEREFORE, BE IT ORDAINED by the City of Southport Board of Aldermen that the Official Zoning Map of the City of Southport, an element of the Unified Development Ordinance of the City, is amended by changing the zoning classification of the below-described properties from mixed MH/LI zoning to MH:

Tax Parcel ID number of properties to be rezoned: **221MC00702**

This ordinance shall be effective upon its adoption, and the Official Zoning Map of the City of Southport along with the City of Southport Future Land Use Map shall be revised accordingly.

This, the 11th day of January 2024. City of Southport

Richard Alt, Mayor
City of Southport

ATTEST: __________________________
Tanya Shannon, Deputy City Clerk

BOARD OF ALDERMEN
AGENDA ITEM SUMMARY

DATE: January 3, 2024 **DEPARTMENT: Mayor Alt**

PRESENTED BY: Mayor Alt

ITEM SPONSORED BY: Board of Aldermen

ITEM/TOPIC: Tree Preservation Ordinance Review

COST: n/a **BUDGET LINE ITEM: n/a**

JUSTIFICATION: Mayor Alt has requested that this item be placed on our agenda to discuss changes that some of the elected officials feel should be made to the current Tree Preservation Ordinance. Attached you will find a copy of the current Ordinance.

IMPACT IF NOT APPROVED: The Ordinance will stay as written.

DEPARTMENT HEAD COMMENTS: Not applicable

CITY MANAGER COMMENTS: This is a Board decision.

ATTACHMENTS: A copy of the current Tree Preservation Ordinance

REQUESTED ACTION: Discussion only

PROPOSED MOTION: Discussion only

City of Southport
Board of Aldermen
Statement of Plan Consistency and Zoning Recommendation
(As per NC General Statute 160D-604)

When conducting a review of proposed zoning text or map amendments pursuant to this section, the governing board shall approve a brief statement describing whether its action is consistent or inconsistent with any comprehensive plan that has been adopted and any other adopted plan that is applicable. The requirement for a plan consistency statement may also be met by a clean indication in the minutes of the governing board that at the time of action on the amendment the governing board was aware of and considered the Planning Board's recommendations and any relevant portions of an adopted comprehensive plan. When adopting or rejecting any UDO text amendment, a statement analyzing the reasonableness of the proposed text amendment shall be approved by the governing board.

AMENDMENT: **ZA 22-0809-01 (Tree Preservation)**

STATEMENT OF CONSISTENCY AND RECOMMENDATION:

The City of Southport Board of Aldermen has reviewed the proposed text amendment of the Unified Development Ordinance and finds that it is consistent with the City's 2015 CAMA Core Land Use Plan, originally adopted November 13, 2014, and subsequently amended by the Southport Board of Aldermen. More specifically, the proposed amendment is consistent with Policy 2.21, supporting the maintenance of environmentally sensitive areas, and Policy 7.9, encouraging development that supports its Vision and Core Values and preserve its atmosphere. The Board of Aldermen recommends action 2.5A, continually monitoring the need for possible revisions to the UDO. Further, the Board of Aldermen finds the proposed text amendment reasonable and in the public interest because it preserves and protects the City's character and heritage, the environment, and Southport's aesthetic beauty.

The statement and motion was seconded and passed September 8, 2022.

Dorothy Dutton
Dorothy Dutton, City Clerk

CITY OF SOUTHPORT CORPORATE SEAL 1792 NORTH CAROLINA

Joseph P. Hatem MD
Joseph P. Hatem, M.D., M.P.A.
Mayor, City of Southport

ORDINANCE TO AMEND SECTION 3.18 TREE PRESERVATION OF THE UNIFIED DEVELOPMENT ORDINANCE FOR THE CITY OF SOUTHPORT, NORTH CAROLINA

THAT WHEREAS, the City has enacted a set of development regulations that control land development and construction within the City's incorporated and extraterritorial jurisdiction areas; and

WHEREAS, in order to promote public health, safety, and general welfare and to promote the best interests of the City and community, it is necessary from time to time for the Planning Board and Board of Aldermen to consider appropriate revisions, modifications, and updates to the City's development regulations; and

WHEREAS, the Planning Board, along with City staff, has prepared and submitted an update to the development regulations; and

WHEREAS, the Planning Board has thoroughly reviewed this matter and found the proposed zoning text amendment to be consistent with the City of Southport CAMA Core Land Use Plan and recommends its approval; and

WHEREAS, pursuant to N.C. General Statutes and City ordinances, a public hearing, properly noticed, was held on September 8, 2022, where public comment was heard and considered by the Board of Aldermen regarding this issue; and

WHEREAS, the Board of Aldermen, after considering the public hearing response and the recommendation of the Planning Board, hereby finds that it is consistent with the City's 2015 CAMA Core Land Use Plan, originally adopted on November 13, 2014, and subsequently amended. More specifically, the proposed amendment is consistent with Policy 2.21 (Southport supports the maintenance of environmentally sensitive areas), Policy 7.9 (the City will encourage development that supports its Vision and Core Values and preserve its atmosphere), and recommended action 2.5A (The City will monitor the need for possible revisions to the UDO.); and

WHEREAS, the Board of Aldermen further finds the proposed amendment is reasonable and in the public interest because it (i) protects and preserves the City's character and heritage, (ii) protects the environment, and (iii) it preserves Southport's aesthetic beauty;

NOW, THEREFORE, BE IT ORDAINED by the City of Southport Board of Aldermen that the proposed zoning text amendment of Article 3: Zoning, as shown in EXHIBIT A, is hereby adopted and shall become effective immediately.

Adopted this the 8th day of September 2022.

Joseph P. Hatem MD

Joseph P. Hatem, M.D., M.P.H.
Mayor, City of Southport

Dorothy Dutton

Dorothy Dutton, City Clerk

CITY OF SOUTHPORT CORPORATE SEAL 1792 NORTH CAROLINA

3.18 TREE PROTECTION AND LANDSCAPE PRESERVATION

A. GENERAL

The overarching goal of this section is to proactively manage the City of Southport's Urban Maritime Forest and its tree canopy. This management will take the form of tree preservation when at all possible, and mitigation through the replanting of trees when others must be removed.

A healthy and expansive tree canopy provides a wide range of benefits to the citizens of Southport. Aesthetically, the nurturing of trees and tree canopy provides for a pleasant and beautiful community in which both residents and visitors alike benefit from. Economically, a robust tree canopy provides a consistent cooling effect on our community and on individual properties that can significantly reduce cooling costs for homeowners and businesses alike. Property values on both public and private land are increased when trees form part of the landscape. A healthy tree can increase residential property values by as much as 27 percent.

One large tree can lift up to 100 gallons of water out of the ground and discharge it into the air in a day, helping to filter the air that we breathe and control storm water. In our coastal location, Southport's tree canopy protects our community and helps mitigate the damage caused by wind during tropical storms and hurricanes.

The city finds that the preferred method used by developers of proposed development for minor, major, or PUD development in the city is to clearcut the entire area to be developed and then to replant trees in mitigation of the damage done by the clearcutting. The City finds that, even when fully mitigated pursuant to this ordinance, both the aesthetic and environmental damage done by the mass and indiscriminate destruction of forest by such clearcutting can never be fully restored until the trees planted in mitigation reach maturity many years in the future. For this reason, the City seeks to limit the environmental and aesthetic damage done in the process of development to the extent reasonably possible by reducing the number of trees removed in development rather than planting new trees in substitution therefore.

For all these reasons, the City of Southport places great value on our Urban Maritime Forest and the tangible and intangible benefits that it provides. This section provides a plan to ensure that existing trees are protected, in particular our signature heritage Live Oaks, and at the same time provides guidelines for mitigation through the replanting of native species when it is necessary to remove trees.

B. PURPOSE

1. The general purpose of this section is to regulate and control the planting maintenance, and removal of trees and vegetation on both public and private property.
2. The specific purposes of this section are:
    a) To safeguard and enhance property values and to protect public and private investment through the maintenance and protection of significant existing trees.

b) To prevent lot clearing

c) To outline the City's responsibilities with regard to protection and maintenance of Southport's urban forest trees and landscaping on public property; and

d) To prevent the indiscriminate removal of trees and ensure mitigation when trees are necessarily removed.

C. AUTHORITY TO TREAT OR REMOVE TREES ON PRIVATE PROPERTY

1. The UDO Administrator may cause or order the removal of any tree or part thereof on public or private property which is in an unsafe condition, damaging or likely to damage sewers or other public improvements facilities, or which is infested by an injurious fungus, disease, insect or other pest.
2. The UDO Administrator may cause or order necessary treatment for any tree on public or private property which is infested by any injurious fungus, disease, insect or other pest when they determine such action is necessary to prevent the spread of any such injurious condition or pest and to prevent danger therefrom to persons or property or to vegetation planted on adjacent property.
3. Before exercising the authority conferred by this section, the UDO Administrator shall order the owner or occupant of the property to take corrective action. The order shall be in writing and shall state that the action specified therein must be taken within 10 consecutive calendar days after the order is mailed. The order shall be mailed by certified or registered mail, return receipt requested. Failure to comply with the order of the UDO Administrator shall be a violation of this section. If the condition has not been corrected or if action that would lead to a timely correction of the condition has not been taken within the time specified above, the UDO Administrator or their designee may seek an injunction, order of abatement or other equitable remedy in a court of competent jurisdiction against the property owner to ensure compliance in accordance with NCGS 160A-175.

D. TREE IMPACT PERMIT

1. Removal or damage to any protected tree or development activities within the critical root zone of any protected tree without the prior issuance of a tree impact permit or the failure to conform to the terms and conditions thereof is hereby prohibited. A protected, or Regulated Tree, is defined as follows:

   Regulated Tree. The subsurface roots, crown and trunk of any self-supporting woody perennial plant such as a large shade tree, which usually has one (1) main stem or trunk, and has a measured DBH as follows:

   A. A hardwood tree, having a single trunk at least eight (8) inches in DBH. Trees may have a single or multiple trunks, but at least one trunk must measure eight (8) inches in diameter.

   B. A coniferous tree, having a single trunk at least twelve (12) inches DBH.

C. Any tree, of any species, with a DBH of thirty (30") inches or greater. (**Specimen tree**)

2. For previously platted residential lots or one or two-family residential uses, a tree impact permit shall be required to remove or conduct any development within the critical root zone of any protected regulated tree located within any setback and for a protected specimen tree located anywhere on said property. An as-built tree survey will be required prior to the Certificate of Occupancy for new residential construction.

3. For nonresidential, multi-family, or major subdivisions, a tree impact permit shall be required to remove any protected tree located anywhere on site. An as-built tree survey shall be required for Major Site Plans prior to the Certificate of Occupancy and for Major Subdivisions prior to Final Plat Approval.

4. Any protected trees permitted to be removed pursuant to any tree impact permit shall be mitigated pursuant to subsection H (entitled "Mitigation") of this section of this ordinance. All persons seeking a permit for removal of a protected tree as provided above shall make application to the city via the tree impact permit application.

E. EXCEPTIONS

1. The UDO Administrator may waive the requirements of this section during a city declared state of emergency in accordance with NCGS 166A-19.22.
2. If any regulated tree shall be determined to be a hazard tree such that it may:
   a) Immediately endanger the public health, safety or welfare; or
   b) Cause an immediate disruption of public services.

F. TREE PLAN

1. A tree plan must be submitted to, reviewed, and approved by the UDO Administrator prior to the issuance of a tree impact permit.
2. For nonresidential, multi-family, major subdivisions, or planned unit developments the tree plan shall be a scaled plan not less than 1"= 30' and shall be prepared by a landscape architect registered in the state and the tree plan shall provide the following information:
   a) Two separate zones during the planning phase:
      i) Tree Removal Zones – Zones that show the impacts of utility, infrastructure, and drainage improvements. These improvements would still require mitigation for all regulated live oaks 8" or greater in diameter.
      ii) Tree Safe Zones/Lot Preservation – The area designated on a preliminary plat of a minor or major subdivision or PUD that makes up the individual lots where trees are to be left

untouched. 80% of the lot is to be left untouched prior to lot development.

b) Property line with bearings and distances, easements, marsh and wetland delineations and other information necessary to depict the development area;

c) All existing and proposed buildings, paving, infrastructure, and utilities;

d) All protected regulated and specimen trees located on the site indicating the diameter, species, and the critical root zone for each protected tree;

e) All regulated and specimen trees located on the site proposed to be removed, including species and size;

f) All proposed newly planted trees indicating the DBH and height at planting, and species;

g) Tree protection zones, protective fencing details, and tree wall and/or tree well details;

h) Maintenance plan identifying the methods to ensure the viability of all trees and the party responsible for continuing maintenance;

i) Listing of total number of trees and DBH inches to be removed and the total number of trees and DBH inches to be planted by species; and

j) Seal of the design professionals with signature and date.

3. For residentially zoned vacant lots or one and two-family residential uses, the tree plan to be submitted as part of the permitting process shall include a hand drawn sketch, rendering, or copy of an existing plat or survey of the property indicating the location of those regulated or specimen trees proposed to be removed, as well as any trees proposed to be planted as mitigation (if applicable).

a) TREE RETENTION REQUIREMENTS PER LOT IN THE R10, R20, MF, AND PUD ZONING DISTRICTS

1. 3,000 sq ft - 1 broadleaf canopy tree
2. 6,500 sq ft - 2 broadleaf canopy trees
3. 11,000 sq ft - 3 broadleaf canopy trees
4. 14,000 sq ft - 4 broadleaf canopy trees
5. 20,000+ sq ft - 5 broadleaf canopy trees

b) In cases where the tree retention requirements above prohibit the development of a lot, mitigation will be required.

c) In cases where the lot does not have canopy trees, the developer must plant to the requirements in 3 a).

4. Distance from utilities. Any tree required by this section which is placed within 20 feet lateral distance from the centerline of an above ground electric utility line (the line connecting pole centers) should have a maximum expected maturity height as follows:

a) Zero (0) to 10 feet lateral distance of the centerline, 15-foot maximum expected maturity height; and

b) Zero (0) to 10 feet lateral distance of the centerline, 15-foot maximum expected maturity height; and

c) Outside 20 feet of lateral distance, trees should be placed in the most feasible manner to avoid future conflict with aboveground electric utilities and violations of the National Electric Safety Code, and to avoid conflict with any below ground utilities and drainage facilities. Variations to such distance requirements may be made with the approval of the Public Services Director.

G. CRITERIA FOR ISSUANCE OF TREE IMPACT PERMIT

1. Unless the applicant for a permit under this section is engaged in new construction, no tree impact permit shall be issued unless one (1) or more of the following criteria are met:
    a. The protected tree is dead, severely diseased, injured or in danger of falling close to existing or proposed structures.
    b. The protected tree is causing disruption of existing utility service or causing drainage or passage problems upon the rights-of-way.
    c. The protected tree is posing an identifiable threat to pedestrian or vehicular safety.
    d. The protected tree to be removed is located within 15 feet of the principal structure, within five (5) feet of detached buildings (sheds, accessory structures, garages), pools, hardscape patios, and driveways.
    e. The protected tree violates state or local safety standards.
    f. Removal of the protected tree is necessary to enhance or benefit the health or condition of adjacent trees or property.
2. Any tree removed requiring mitigation shall be mitigated through the planting of new material as provided in 3.18 H Mitigation. Mitigation shall not be required for trees that are dead, severely diseased, injured or if the tree poses a threat to an existing structure due to the poor condition of the tree.

H. MITIGATION

1. The indiscriminate removal of trees is not allowed. A tree impact permit request must be accompanied by a clarification of purpose/need. Mitigation is required when it is determined that a tree may be removed. The removal of any protected regulated tree within any setback or the removal of any protected specimen tree located anywhere on site, if approved, must be mitigated in accordance with the following standards:
    a. The total diameter at breast height (DBH) of all applicable protected trees proposed for removal shall be totaled. The resultant number of DBH inches to be removed must be planted back on the site with an appropriate number of trees to replace the equivalent DBH of those trees removed. For example, if 72 inches DBH of specimen trees are proposed for removal from a site, the equivalent number of new trees required to meet the 72 inches of DBH removed shall be planted back on site (24 trees installed at three (3) inches Caliper would meet this requirement).
    b. Existing residentially zoned vacant lots or one and two-family residential uses shall only be required to mitigate 25% of the total DBH of regulated or specimen trees removed. All other development types and/or proposals for

any major subdivision shall be subject to the full mitigation replacement ratio requirement provided in subsection 1 (a).

c. A minimum of one (1) regulated or specimen tree of the same species removed shall be installed through mitigation. Where regulated or specimen canopy trees are removed, the replanting requirement shall consist of a minimum 25% heritage Live Oak (Quercus virginiana) and an overall minimum of 50% canopy trees. Where regulated or specimen Live Oak (Quercus Virginiana) trees are removed, the replanting requirement shall consist of a minimum of 50% such species.
d. Any replanted trees shall be canopy or understory trees as provided in Tables 3.5 or 3.6.
e. Utilization of understory trees shall not exceed 50% of the required mitigation plantings.
f. A mitigation plan that contains between 10 to 50 understory trees shall include, with balanced representation, a minimum of three understory tree species as provided in Table 3.6.
g. A mitigation plan that contains over 50 understory trees shall, with balanced representation, include a minimum of four understory tree species as provided in Table 3.6.
h. Minimum sizes for mitigation plantings are canopy trees 3" diameter at breast height and understory trees 2" diameter at breast height.

2. Any mitigation trees required as a result of the removal of regulated or specimen trees may be counted to meet the requirements of the street yard, buffer, or parking facility landscaping requirements.
3. Significant Heritage Live Oak Trees retained on site will be eligible for a mitigation credit as follows:
   a. 10" to 20": Retaining and preserving Heritage Live Oaks of this size will receive credit with a multiplier of 2. For example, retaining a 10" Live Oak would equal 20" of mitigation credit.
   b. 20" to 30": Retaining and preserving Heritage Live Oaks of this size will receive credit with a multiplier of 3. For example, retaining a 20" Live Oak would equal 40" of mitigation credit.
   c. Greater than 30": Retaining and preserving Heritage Live Oaks of this size will receive credit with a multiplier of 4. For example, retaining a 30" Live Oak would equal 120" of mitigation credit.
4. Mitigation trees must be planted within a year of the tree permit being issued. Failure to do so will constitute a violation of this section.

I. LOT CLEARING AND PREPARATION

1. No alteration of vegetation, trees, or landscape material in excess of three (3) inches DBH shall occur on a lot or building site prior to the issuance of a zoning or tree impact permit. Some clearing of understory trees and shrubs may be required to prepare a site for survey, inspection by governmental agencies as part of any permitting process, or to stake the proposed building site.
2. On densely vegetated lots, a walking access trail not to exceed three (3) feet may be cleared for access purposes. Permission to clear any understory trees and shrubs less than three (3) inches DBH for said walking access trail shall be permitted

following consultation with the UDO Administrator; however, clearing shall be kept to an absolute minimum.

3. Violations of the lot clearing and preparation section shall constitute a minimum (1) one-year delay in the issuance of any city issued development approval.
4. In the event that a lot has been cleared without obtaining all proper permits from the city and the UDO Administrator is unable to determine the exact number of trees which have been removed in violation of this ordinance, a civil penalty shall be levied under this subsection as follows:
   a) If the property is located within a residential district, the offender shall be subject to a civil penalty in the amount of $1.00 for each square foot of the total size of the lot that was cleared (not based on the lot area cleared). In addition, the offender shall be required to plant two (2) replacement canopy trees per 10,000 sf or fraction thereof.
   b) If the property is located within a nonresidential district, the offender shall be subject to a civil penalty in the amount of $2.00 for each square foot of the total size of the lot that was cleared (not based on the area cleared). In addition, the offender shall be required to plant four (4) replacement canopy trees per 10,000 sf or fraction thereof.
   c) In addition to the civil penalties set forth in subsections 4(a) and 4(b) above, the offender shall be subject to all enforcement provisions of Section 2.15.D of this Unified Development Ordinance.

J. TREE PROTECTION DURING CONSTRUCTION

1. A major objective of this section is to encourage the preservation of existing vegetation wherever possible while allowing quality development to take place. As a result, the following measures shall be required for protected trees during the construction process.
2. Protective fencing not less than four (4) feet high or other construction barrier shall be placed at and completely encompass the critical root zone of all protected trees.
3. Any tree whose critical root zone will be affected by soil removal shall have roots cut clearly by trenching at a point at least one (1) foot outside the construction barrier installed as required above.
4. The following shall be prohibited within the critical root zone of any protected tree, except as may be necessary when constructing, repairing or replacing public utilities:
   a) Grading and excavation which involves cutting or filling to a depth of more than three (3) inches.
   b) Pouring of any material onto ground which is toxic to plants.
   c) Installing, depositing, placing, storing, or maintaining any stone, brick, sand, concrete or other materials which may impede the free unobstructed growth of or passage of water, air, and fertilizer to the roots.
   d) Storing of any construction materials within the critical root zones of the protected trees.
   e) Attaching any sign, poster, notice or other object, or fastening any guy wire, cable, rope, nail, screw, or other device to any protected tree for any reason other than that of a protective nature to the tree.
   f) Causing or encouraging any fire or burning of any kind near or around any tree.

5. In the event that a developer is unable to meet the critical root zone requirements of this section, the developer must have a Landscape Architect or ISA Certified Arborist prepare guidelines on how to protect the Critical Root Zone to the maximum extent possible during the development process.

K. DAMAGE TO TREES

1. It shall be unlawful to intentionally damage or destroy trees planted on municipally owned or controlled property except as a part of a city-authorized improvement program.
2. It shall also be a violation of this section to attach or place any rope or wire (other than one to support a young or broken tree), sign, poster, handbill, or anything to any such public tree.
3. A person damaging a tree on public property in violation of this section shall be liable to the city for such damage, including any loss of value. In the event damage is so pervasive as to result in the treatment or removal of the tree, the person damaging such tree shall also be liable for costs of treatment or removal. Values of public trees or the amount of damages thereto will be determined by a certified arborist retained by the City of Southport.
4. The monies collected for damages and loss of value will be placed in the City of Southport Tree Mitigation Fund and are to be used solely for restitution for damages or for other costs incurred by the city for violation of this section.

L. HAZARD TREE

1. Every owner of any tree overhanging a street or sidewalk within the city is responsible for pruning the branches so that such branches shall not obstruct vehicles or pedestrians. Provided further, that all property owners within the city are hereby required to cause the removal of any dead or diseased trees on their property whenever such trees constitute a hazard to life and property or harbor insects or diseases which constitute a potential threat to other trees. Failure to take such action shall be a violation of this section.

2. The UDO Administrator or his designated representative shall give written notice to any owner violating the terms of this section of said violation and give said owner no less than 10 days to perform the duties in connection with his or her property as specified in (a). If said owner or occupant shall refuse or neglect to perform the duties hereof, the UDO Administrator or his designee may seek an injunction, order of abatement or other equitable remedy in a court of competent jurisdiction against the property owner to ensure compliance in accordance with NC GS 160A-175.

3. In case the owner(s) of any lot or other real property is unknown or their whereabouts is not known after diligent efforts to identify and locate said person, then a copy of the written notice herein above referred to shall be posted upon the premises. The City Clerk shall make an affidavit setting out the facts and circumstances justifying the posting of said property.

M. PROTECTION OF UTILITIES

Public utilities shall exercise reasonable care and utilize best management practices to avoid damage and injury to public trees during the installation and maintenance of its facilities. The City's Public Services Director or their designee will provide assistance on any utility project to see that the public utilities can be installed or repaired with minimal damage to any public tree utilizing standards outlined in the City of Southport Urban Forest Management Plan (2011).

N. NOTIFICATION FOR WORK NEAR PUBLIC TREES

1. As part of any new construction project, no person or business shall perform any grading, excavation, place any fill, compact the soil or construct any building structure, street, sidewalk, driveway, pavement or public utility within 25 feet of any public tree without first notifying and consulting with the UDO Administrator. Any such work shall be conducted in accordance with this section.
2. Any public utility constructing or maintaining any overhead wires or underground pipes or conduits within 25 feet of public trees shall consult with the Public Services Director prior to performing work which may cause injury to public trees.

O. PRUNING REQUIREMENTS

A permit is not required for the pruning of trees. However, in order to prevent excessive pruning and topping of trees and to prevent pruning that will be hazardous to the health and natural appearance to the tree, compliance with approved pruning standards is required, and failure to meet these standards is a violation of this section. The UDO Administrator shall maintain on file at all times a copy of the current edition of Pruning Standards by the American Society of Consulting Arborists and shall make copies of such standards available for the cost of reproduction upon request.

P. PENALTIES FOR VIOLATIONS OF THIS SECTION

1. Any person removing any tree in violation of this section, in addition to mitigation requirements, shall be subject to a civil penalty of one hundred dollars ($100.00) per inch diameter at breast height (DBH) of the tree.
2. Any person removing any regulated tree after notice of the requirements of this section, in addition to the mitigation requirements, shall be subject to a civil penalty of two hundred dollars ($200.00) per inch DBH of the tree.
3. Any person removing any City Owned Tree in violation of this section, in addition to the mitigation requirements, shall be subject to a civil penalty of three hundred dollars ($300.00) per inch DBH of the tree.

Q. CITY OF SOUTHPORT; RESPONSIBILTY

1. It is the responsibility of the City of Southport to maintain the City's iconic, Urban Maritime Forest. The City shall undertake a program of review, maintenance, and regulatory oversight in order to maintain the current and future health of our forest landscape.

R. FORESTRY COMMITTEE; RESPONSIBILITY.

1. The City of Southport Forestry Committee shall review and recommend actions to preserve and enhance the community's trees. The committee's actions will include protection of existing trees, tree replenishment, public education, and any other function related to the community's urban forest environment.

S. APPROVED TREE LIST

1. The City shall maintain a list of approved native trees for various applications. A copy of the approved native tree list can be found in Section 3.17.

T. DEVELOPMENT OF ANNUAL TREE PROGRAM.

1. The City Manager, in cooperation with the Forestry Committee, shall annually review its tree maintenance and installation needs including new projects, pruning of existing trees and replacement of diseased or damaged trees in conjunction with development of the City's annual budget. The City, in coordination with the Forestry Committee, will undertake an annual planting program, focusing on Southport's iconic live oaks (Quercus virginiana) on the City's public areas and rights of way. The Forestry Committee will identify planting locations with a focus on replacing trees that have been lost/removed as well as to expand the forest canopy.

U. COMMUNITY AWARENESS

1. The City shall undertake programs, as may be determined by the Forestry Committee, Director of Tourism, and/or the Director of Parks and Recreation, which enhance the community's awareness of the value of trees and qualify for points toward the Tree City, USA Growth Award. The City shall annually hold an Arbor Day Ceremony, planned and organized by the Southport Forestry Committee, which focuses attention on the value of trees in the urban environment, and encourages public participation in tree planting or other activities supporting Southport's urban forest.

V. MAINTENANCE OF PUBLIC TREEES/PROJECTS

1. The Public Services department shall be responsible for the maintenance of trees on municipal property with the advice of the City Manager or his designee. The Public Works department and Forestry Committee will annually assess trees located on public property and identify those that require maintenance or removal. The City will undertake any required maintenance utilizing City Staff, or when required, contract the work to be completed within current ANSI standards and/or International Society of Arboriculture (ISA) Best Management Practices.
2. The City shall have the right to prune, maintain and remove any tree on public grounds which interferes with the safe flow of traffic, any traffic control device or sign.
3. It shall be unlawful for any person to top or cut back to stubs the crown of any tree on City property or ROW.

4. Trees severely damaged by storms or other causes where required pruning practices are impractical may be exempted from this section as determined by the City Manager. This also includes dead, dying, or diseases determined by the City Manager or their designee and which pose a threat to the safety of the community.
5. All other City departments shall cooperate fully with the City Manager or his designee in carrying out the responsibilities of this section.
6. The planting, maintenance, and/or removal activities of public trees shall meet current arboricultural best management practices (ANSI A300 Standards) and follow guidelines outlined in the 2011 City of Southport Urban Forest Management Plan. City departments, contractors, community organizations and individuals performing tree related activities on City-managed property are required to adhere to these standards.

BOARD OF ALDERMEN
AGENDA ITEM SUMMARY

DATE: January 11, 2024 **DEPARTMENT:** Administration

PRESENTED BY: Board of Aldermen **ITEM SPONSORED BY:** Board of Aldermen

ITEM/TOPIC: Comprehensive Plan Steering Committee

COST: n/a **BUDGET LINE ITEM:** n/a

JUSTIFICATION: At the December 20, 2023, the Board of Aldermen requested that members of several existing Boards and Committees serve on the Steering Committee for the Comprehensive Master Plan. The breakdown is as follows:

(1) Beautification	(1) Historic Preservation Commission	(1) Board of Adjustment
(1) Forestry	(2) Planning Board (1-City and 1-ETJ)	(1) Local Business Owner
(1) Citizen	(1) Parks and Recreation Committee	

All of the Boards have selected a representative, and City staff has received applications from business owners and citizens who are interested in serving. Interviews need to be scheduled for the local business owner and citizen and appointments. We are hoping you can appoint the Boards/Committee selections at your January 11th meeting. The other applications are due by January 15th. We will schedule interviews and the other (2) members can be selected. We need the Steering Committee member team to be formed as quickly as possible.

IMPACT IF NOT APPROVED: The Comprehensive Plan consultant will not have a Steering Committee to assist them with moving the plan forward with citizen input.

DEPARTMENT HEAD COMMENTS: Stewart, the consulting company selected by the previous Board, will be physically in Southport around January 18th to meet with City staff and the Steering Committee for a meet and greet. We will be starting the project very soon and would like to have as many slots for the Steering Committee filled as possible by the 18th. Staff will coordinate with Alderman Mosteller, Alderman Lai, and Alderman Spencer to schedule interviews for the other two positions.

CITY MANAGER COMMENTS: As previously mentioned, we need to have the Steering Committee membership selected as soon as possible so the consultant and staff can move forward with developing the new Comprehensive Master Plan.

ATTACHMENTS: (1) A copy of the bid packet from Stewart that describes the process that will be used for the Comprehensive Plan.

REQUESTED ACTION: Appoint the Board/Committee recommendations to the Steering Committee.

PROPOSED MOTION: I make a motion to appoint the following individuals to the Comprehensive Plan Steering Committee:

Sue Hodgin and Chris Jones, Planning Board

Kate Seigler, Board of Adjustment

Larry Ashley, Beautification Committee

Scott Len, Forestry Committee

Jim McKee, Historic Preservation Commission   Roberta Dosher, Parks and Recreation Committee

SECTION 3

PROPOSAL

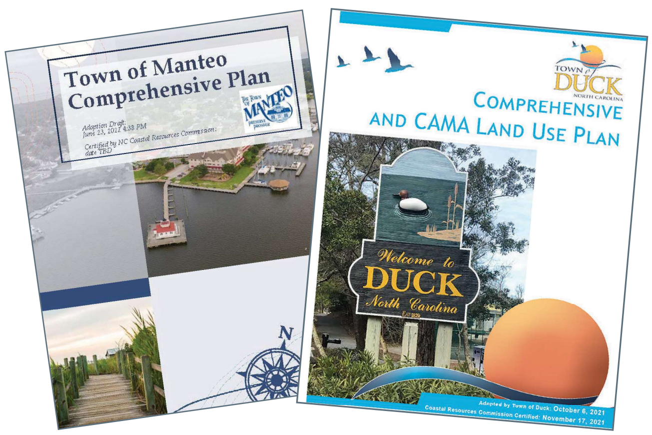
One of Stewart's innovative public engagement techniques included hot-air balloon rides at a community engagement event in Kernersville to garner excitement about a future park. We are adept at finding innovative ways to gain public input.

PROJECT APPROACH

The Stewart team will facilitate the creation of a well-organized, user-friendly plan guided by community engagement and input. We will accomplish this by executing a three-phase project scope that can be customized to meet the City's expectations.

PHASE I - PROJECT INITIATION & ANALYSIS
PHASE II - VISIONING & PLAN DEVELOPMENT
PHASE III - IMPLEMENTATION & ADOPTION

Communication is a key part of any successful planning project. Throughout this project, our team will hold bi-weekly coordination calls with City staff. Our team will work together with The City of Southport staff in all facets of the project including identification of stakeholders, data analysis and mapping, and the creation of policies and implementation strategies that are actionable, attainable, and tied to responsible parties and budgetary implications.



Examples of previous Comprehensive Plans the Stewart team has recently completed.

PHASE I - PROJECT INITIATION & ANALYSIS

Prior to beginning the planning process, our team will meet with staff to refine the work plan, milestones, deliverables, community engagement process, schedule, and communication methods. The team will work with staff to identify and assemble relevant background documents for review. Spatial data and adopted plans will be collected from the City, State, and regional and federal agencies as appropriate. Assessments of past planning efforts and the existing regulatory framework will be vital to understanding challenges, opportunities, and recent successes. This information will also be useful later in the process when crafting a feasible approach to implementation.

To initiate the planning process, the Stewart team will conduct an initial round of meetings with staff, the Steering Committee, and stakeholders to help identify key issues to be addressed in the Comprehensive Plan and to understand expectations. The meetings will include the following:

- Kick-off Meeting & Community Tour
- Stakeholder Interviews
- Steering Committee Meeting

Public Participation Plan
As part of this project, a public participation & engagement plan will be created. Two rounds of public engagement will be planned. The first will include a visioning workshop or pop-up event. The second round will include meetings to present draft recommendations and gather input.

Community Profile
During this phase, Stewart will prepare a Community Profile (CP), incorporating updated statistics and findings from recent City efforts. The CP will include the City history, baseline demographic and economic data (population, employment, income, socioeconomic data, retail trends, etc). We will use data from The City of Southport, Brunswick County, US Census Bureau, State of North Carolina, ESRI and other available sources. Information collected regarding the economy, business patterns, employment and demographics will provide insight into potential issues and opportunities. The data will be studied to benchmark progress and provide context to policy recommendations developed later in the process.

Community Survey
The team will work closely with City staff to develop a Community Survey to gather feedback from the public regarding community vision, goals, and key issues to be addressed by plan policies, future regulatory efforts, and priority investments. The survey may include a visual preference survey that provides images of a variety of different development types or elements. The Community Survey can be made available on-line, in print form, and as a component of a public meeting. Optionally, the Project Team could work with a third-party provider (e.g. PublicInput.com) to create an interactive website and survey that could include a community forum and/or map-based activities to identify land use preferences.

PHASE II - VISIONING & PLAN DEVELOPMENT

Community Visioning
We believe that a concentrated effort focused on community visioning and concept development will build excitement and create momentum. Following the completion of Phase 1, key team members will conduct two public workshop(s) that will focus developing priorities and understanding issues

in different areas of the City. Based on the public input received from public meetings, community survey, staff and stakeholders, we will prepare draft vision and goals as well as a framework for recommendations in the Comprehensive Plan.

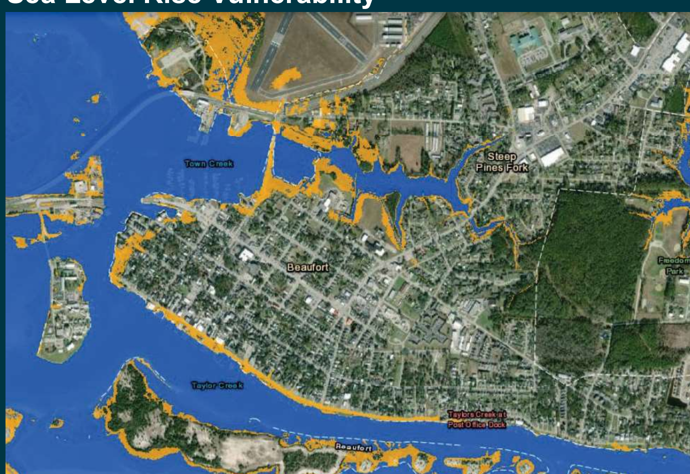
Natural Resources and Resiliency

In the past 5 years, Hurricanes Matthew and Florence caused significant damage to the Southeast Coast Line of North Carolina. Comprehensive Plans should recognize threats and address resiliency as an element of the plan.

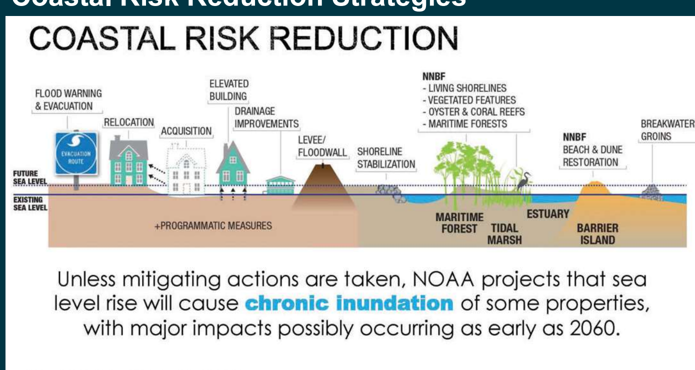
The Resiliency element considers the impacts of natural hazards on individuals, communities, institutions, businesses, economic development, public infrastructure and facilities, and public health, safety and welfare. While an understanding of all risks is important, our focus will be on critical vulnerable assets that keep the City operating safely and effectively during the aftermath of significant weather events and other disruptions.

Natural hazards and flooding can interrupt day-to-day life in communities, planning for these hazards and developing community and science-driven solutions are a vital step to ensuring the well-being of communities. The resiliency element of the plan will consider impacts of flooding, high water, and other natural hazards on critical facilities, such as schools, emergency response facilities, water and sewer infrastructure, transportation systems, stormwater systems, and vulnerable communities and businesses. Recommendations for this element may address actions to enhance the resilience of housing, infrastructure, and other critical assets that may be particularly vulnerable to natural hazards, sea level rise or flooding.

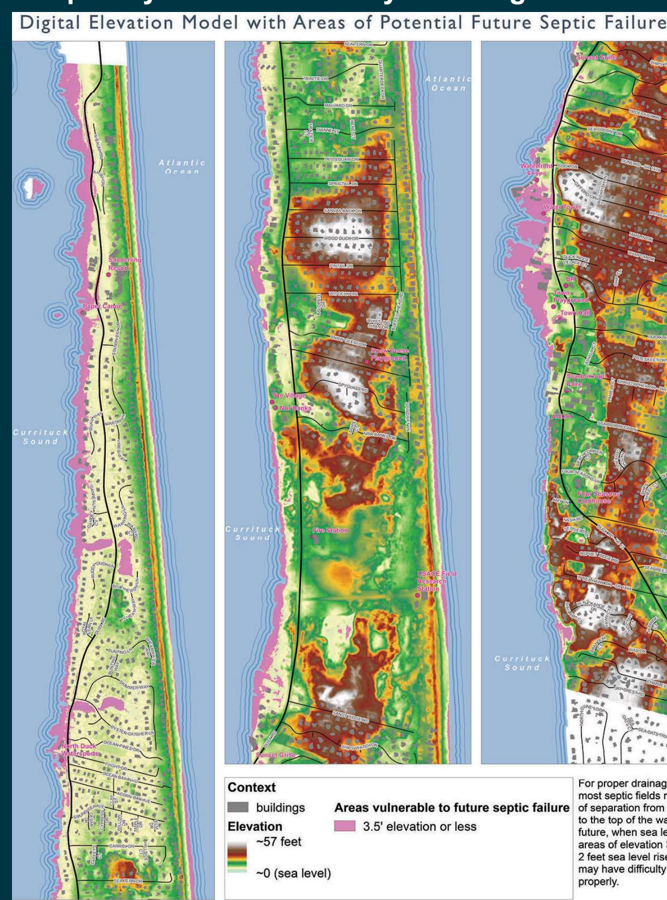
Sea Level Rise Vulnerability



Coastal Risk Reduction Strategies



Septic System Vulnerability to Rising Seas



The project team can conduct analyses similar to these to communicate environmental vulnerabilities related to sea level rise and other climate change related hazards. Stewart has the creativity and expertise to anticipate, communicate, plan for, and mitigate these challenges.

From top-left, clockwise, Beaufort's sea level rise projection, preliminary septic vulnerability analysis in Duck, and a selection of USCAE coastal risk reduction interventions.

Historic, Cultural & Heritage Preservation & Enhancement

Southport has a significant history dating back to the 1740's when Governor Gabriel Johnston established Fort Johnston to protect the area from Spanish and French attacks and the City of Southport developed around the fort's borders. Fast forward to 2023 and the City is booming with historic attractions and destinations for residents and visitors to enjoy.

The Southport Historic District is home to 161 buildings, over half of which date back to the 1900's including the Fort Johnston Officers Quarters, the Walker Pike House and the former Brunswick County Court House.

Project Manager, Andrea Radford, specializes in Historic Preservation and will prioritize the preservation and enhancement of the City's rich historic features in every aspect of the planning process.

Land Use and Community Design

Capacity & Land Use Suitability

We will conduct analysis of existing land use and land supply to understand capacity for growth in key areas of the City. A suitability analysis will determine areas most suitable for different types of development based on a variety of inputs. It is anticipated that suitability maps will be created for residential, commercial, industrial and conservation/open space. Exact land use types and inputs will be determined based on consultation with City staff. Typical inputs include proximity to existing and proposed roadways and utility infrastructure; proximity to schools, parks, and commercial areas; adjacent land uses; and understanding of existing land use patterns and environmental constraints.

The suitability analysis, survey and input from public meetings will be utilized by the Steering Committee, City staff, and the consultant team to inform future land use preferences including use-mix, scale, and design character. Deliverables for this task will be utilized to formulate the future land use map and associated character area recommendations.

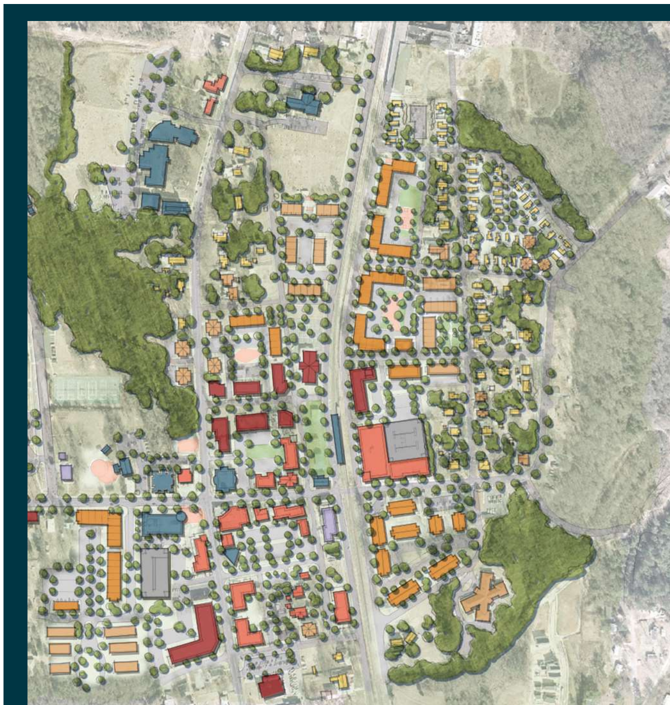
Future Land Use

The project team will provide guidance on the future land use recommendations for different areas of the City. A growth framework map will be developed and revised to update the adopted Future Land Use Map. This will be a graphic representation of the City's vision as to where growth should occur as well as how established neighborhoods and natural resources can be protected from development.

Character Areas

The map will be supplemented with descriptions of land use character areas that will be brought to life using precedent imagery and/or conceptual diagrams that specify intended use mix, scale, density, and other physical design characteristics. Development of the Future Land Use Map and associated character areas will be guided and informed by local goals, technical analysis, staff, and Steering Committee perspective. Ultimately, these character areas might be used to update existing development ordinances, overlay districts or achieve economic or conservation goals. Regional and national best practices will be reviewed and recommendations will provide guidance for future updates to the City's land use and development regulations.

Stewart will analyze and develop character area descriptions for the Central Business District/Downtown, Yacht Basin, Howe Street Corridor, and others which arive in the planning process.



The above graphic was created for the Town of Huntersville 2040 Community Plan Update. As part of the Comprehensive Planning process Stewart's planners and landscape architects will analyze key sections of the City and develop recommendations for context-sensitive infill and public realm improvements to add long-term value and address local priorities.

Economic Development

The plan will address the characteristics of the workforce, local and regional employment factors, recent trends, and an assessment of the local tax base. Recommendations will focus on supporting the long-term financial health of the City.

Housing

This element will assess the location, type, age and condition of existing housing stock, including demand for new housing, density, and occupancy characteristics. We expect to learn about additional issues, including the role of second homes, vacation rentals, accessory dwellings, and affordability. Stewart understands the City's desire to preserve its residential areas and desire to create strong neighborhoods that support lifelong housing needs, including attainable, "affordable" or "workforce" housing strategies.

Transportation
The Transportation element of the plan will analyze the existing street network and previous plans related to roadway capacity and planned projects. Seasonal fluctuations in traffic and hot spots will be documented. Bicycle and pedestrian priorities will be identified. This will include confirming or updating priority projects from the City's pedestrian plan. Custom cross-section or facility type recommendations may be needed as well as guidance related to phasing and next steps.

Infastructure and Services
This element of the comprehensive plan will include analysis and identification of priority infrastructure for water and wastewater; stormwater; solid waste disposal; police and fire protection; as well as medical, governmental and educational facilities.

PHASE III - IMPLEMENTATION & ADOPTION

Implementation
After the plan is in draft format, the Stewart team will conduct a work-session with planning staff and other City departments to discuss strategic goals, capital resources, and implementation steps. Potential amendments to existing development regulations and other design standards recommended during the Plan process may also be discussed. An implementation memo or table will be prepared noting time frame, prioritization, and projected cost of each recommended action and will be used to inform the City's budgeting activities.

Plan Adoption
Plan adoption will be a collaboration between City staff and the Stewart Team to work through the Comprehensive Growth Plan adoption process. Key members of the Stewart team will be available to attend a Planning Board meeting to present the Draft Plan. We will also attend one Board of Alderman meeting to provide a plan status update and one meeting to present the final version of the plan recommended for adoption. Following the City's endorsement, the project team will advise the City in the submission of the plan for review by the Coastal Resources Commission.

Final Plan Document & Executive Summary
Following the public hearing process, a final set of plan documents will be provided to the City including plan document, executive summary, appendices, maps and map data, public engagement summaries, etc. The plan and key deliverables will be provided in an editable, electronic format. A minimum of 5 hard copies will also be provided.

Continuing Service Promise
As part of our Continuing Service promise, Stewart will be available by phone or email for six months following plan adoption to assist staff with questions about the plan and associated implementation. This continuing service is included in our base fee and is not an additional cost to the City. This service stems from Stewart's desire to remain a community partner, even after the contract has been fulfilled.

Cut-through and vacationer traffic is a seasonal issue in Coastal North Carolina. Stewart has worked with a number of communities in the Carolinas to address signage, street retrofits, and other multimodal improvement options.

BOARD OF ALDERMEN
AGENDA ITEM SUMMARY

DATE: January 3, 2024 **DEPARTMENT: Administration**

PRESENTED BY: Bonnie Therrien, City Manager

ITEM SPONSORED BY: Administration

ITEM/TOPIC: State Grant for Sidewalk Construction – North Howe Street, near Dosher Hospital

COST: $ 60,000 **BUDGET LINE ITEM: $ Capital Account**

JUSTIFICATION: We have recently become aware of a State Grant that was submitted by the Regional Planning Organization (RPO) a few years (approximately 2017-2018) ago that would build a sidewalk along North Howe Street abutting the hospital. No one on the current staff was aware of this submittal but previous staff members did work with the Cape Fear RPO to have this submitted to the State. We have been contacted by the State through one of their Division Project Engineers that this project has moved to the top of the list and they were wondering if we were still interested in pursuing this and if so, did we have our share of the 80/20 grant. Because of the lateness in the year just hearing about this and no local funding in place, I asked the DOT contact person to move the project to the 2024-25 year and he said that was not an issue at all. Currently right of way acquisition is scheduled for 2024 with actual construction in 2025.
This project would connect a significant destination, meaning the Hospital, to the end of a currently existing sidewalk near the ABC Store.
If you wish to have the State move forward with this, we will need to allocate our share of $60,000 and let the State know we would like to move forward with this project. The local share could come from our Capital Account. This amount could change in the future as the State does have to receive updated construction bids and if that amount is higher, again, it would be an 80%-20% split.
This type of project may require a pedestrian crosswalk and the funding could cover this also. Mr. Stanley measure the route and it is 1285 linear feet including driveways, which would be 143sy of sidewalk with a 5-foot width.

IMPACT IF NOT APPROVED: The State funding will be forfeited, and the sidewalks will not be installed at this time.

DEPARTMENT HEAD COMMENTS: Not applicable

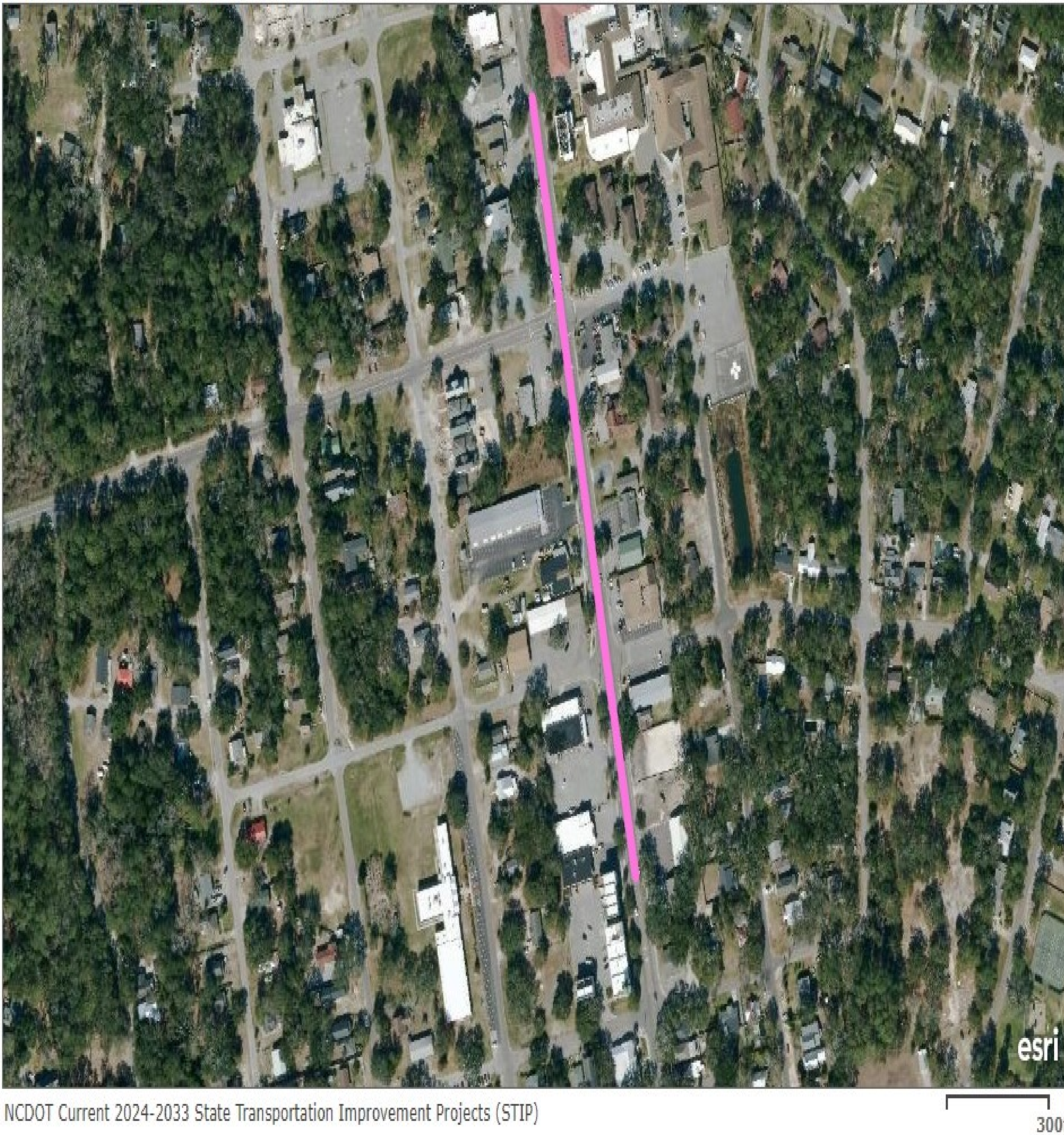
CITY MANAGER COMMENTS: With an 80%-20% funding opportunity with the 20% being our match, I believe it is important to have sidewalks installed along the Hospital area. With the additional buildings and renovations being made to the Hospital, sidewalks in this area will be sorely needed in the very near future.

<u>ATTACHMENTS:</u> 1) Maps of the area

<u>REQUESTED ACTION</u>: Discussion on whether to proceed with the State grant opportunity and if so, vote on a budget allocation from the Capital Fund to fund our 20% of the grant estimated at $

<u>PROPOSED MOTION</u>: Motion to proceed with the State funding for State Project # EB-5982 to construct sidewalks on Howe Street abutting the hospital under a 80%-20% split with the City's share to be estimated at $60,000 which shall be paid for out of the capital fund.

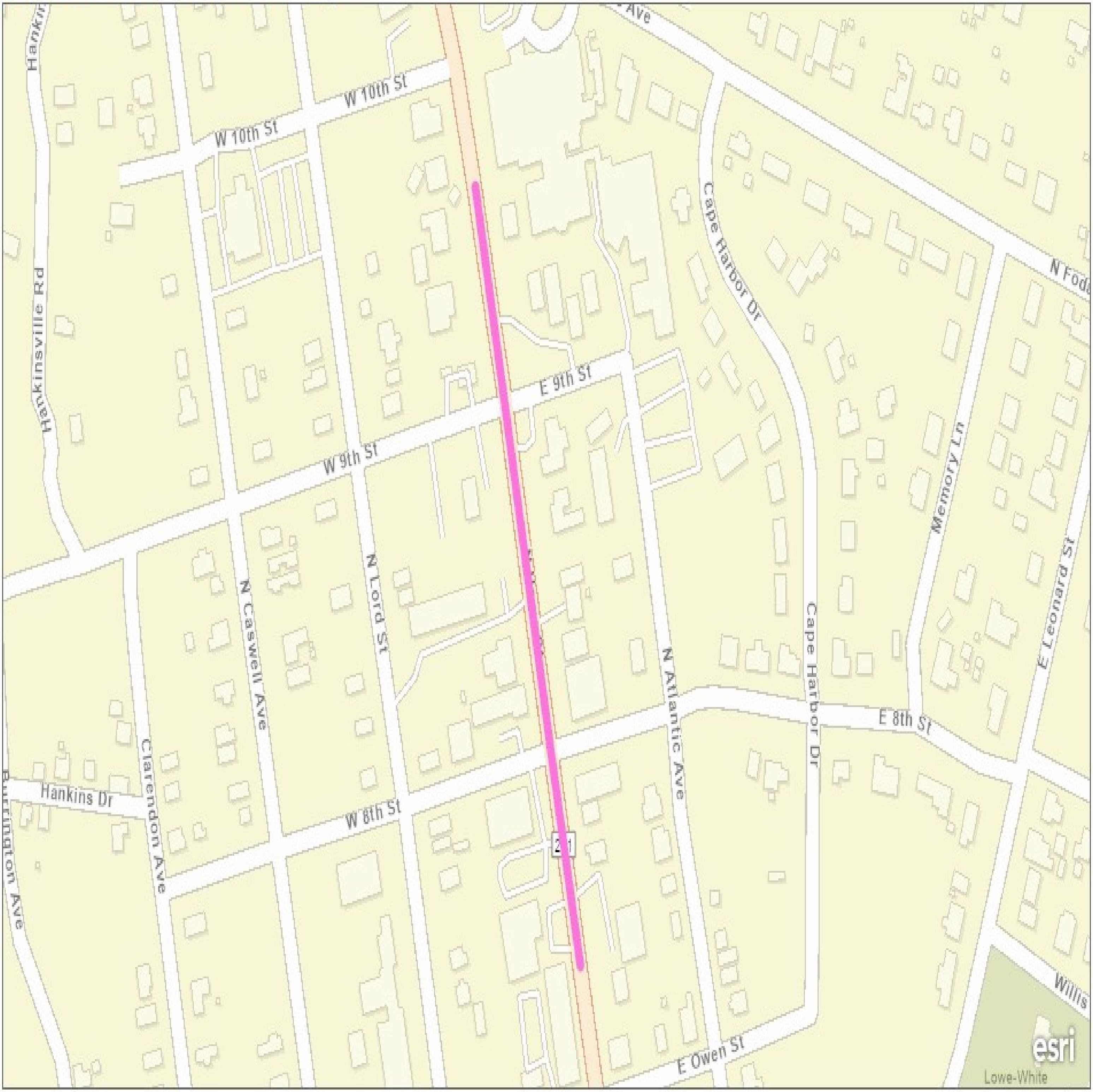
(1) NCDOT 2024-2033 STIP Map



NCDOT Current 2024-2033 State Transportation Improvement Projects (STIP)

NCDOT GIS Unit | NCDOT GIS Unit, NCDOT STIP Unit | Esri Community Maps Contributors, New Hanover County, State of North Carolina DOT, © OpenStreetMap, Microsoft, Esri, HERE, Garmin, SafeGraph, GeoTechnologies, Inc, METI/NASA, USGS, EPA, NPS, US Census Bureau, USDA | NC OneMap, NC Center for Geographic Information and Analysis, NC 911 Board

(1) NCDOT 2024-2033 STIP Map



NCDOT Current 2024-2033 State Transportation Improvement Projects (STIP)

BOARD OF ALDERMEN
AGENDA ITEM SUMMARY

DATE: January 5, 2024 **DEPARTMENT: Board of Aldermen**

PRESENTED BY: Alderman Mosteller

ITEM SPONSORED BY: Board of Aldermen

ITEM/TOPIC: Sale of Sunny Point Acreage Owned by the City

COST: Unknown at this point **BUDGET LINE ITEM: n/a**

JUSTIFICATION: In 2006, the City purchased 400+ acres of property near Sunny Point for a spray irrigation site for a newly built sewer plant. A future Board decided not to go ahead with building a new sewer plant and instead move forward with merging the sewer system with the County. Hence, this property is no longer useful to us except for about 10 acres to be used for a debris field after a weather event and fire training.
The previous Board asked that we negotiate with the North Carolina Wildlife Resources Commission, which had made a presentation to the Board to purchase the land for conservation purposes. I have attached their presentation from their meeting with the Board.
According to North Carolina law, an elected body can waive the bidding procedure if the group is a State agenda or a non-profit organization.
The City had an appraisal done, and the Wildlife Resource Commission completed two appraisals.
If the property were to be sold, the proceeds would go back into the Water and Sewer fund, which originally paid for the land.
Alderman Mosteller would like to discuss this item at your meeting on January 11.

IMPACT IF NOT APPROVED: The City would continue to own the property.

DEPARTMENT HEAD COMMENTS: Not applicable

CITY MANAGER COMMENTS: This is a Board decision.

ATTACHMENTS: 1) Presentation from the NC Wildlife Resource Commission on their proposed use of the property;
2) Possible Processes for Disposing of Surplus Real Property as per Statutes

REQUESTED ACTION: Discussion only

PROPOSED MOTION: Discussion only

POSSIBLE PROCESSES FOR DISPOSING OF SURPLUS REAL PROPERTY

Sealed Bids
G.S. 160A-268

1. Board adopts Resolution authorizing sale

2. Advertisement for bids published at least (30) days before the bid opening

3. Sealed bids are received.

4. Award to highest bidder or reject all bids.

Upset Bids
G.S. 160A-269

2. Board adopts Resolution authorizing upset bid procedure

4. Advertisement for upset bids published, including original bid amount and requiring bidders to counterbid the original bid by 10% of the first $1,000 and 5% of the remainder. Bidders given 10 days from date of advertisement to submit upset bids.

1. Unit receives offer on property.

3. Unit requires offeror deposit of 5% of bid amount with clerk while upset bid procedure takes place.

5. Highest upset bid that meets minimum bid amount becomes next offeror, and process begins again, until there are no upset bids received.

6. Award to highest offeror or reject the offer.

Public Auction
G.S. 160A-270

1. Board adopts Resolution authorizing sale, describing property, specifying the date, time, place, and terms of sale, and stating that any offer must be accepted and confirmed by the council before the sale will be effective.

2. Advertisement must be published at least once and not less than (30) days before the auction. Must contain general description of property, the terms of the sale, and a reference to the authorizing resolution.

3. Auction held.

4. Highest bid reported to Board, which may accept or reject within (30) days of when bids were received.

Disposition to Other Governments
G.S. 160A-274

Board Approval is Required.

No other procedures are required; unit may follow its own procedures. We would have City Attorney assist.

BOARD OF ALDERMEN
AGENDA ITEM SUMMARY

DATE: January 5, 2024 **DEPARTMENT: Board of Aldermen**

PRESENTED BY: Alderman Lowe Davis

ITEM SPONSORED BY: Alderman Davis

ITEM/TOPIC: City Hire a Realtor to Conduct All Real Estate Negotiations on behalf of the City

COST: Unsure **BUDGET LINE ITEM: Unsure**

JUSTIFICATION: Alderman Davis has requested this item be placed on your agenda. She would like the Board to vote on hiring a realtor to conduct all negotiations representing the City's interest in selling or purchasing real estate.

IMPACT IF NOT APPROVED: The City Manager will continue doing this work.

DEPARTMENT HEAD COMMENTS: Not applicable

CITY MANAGER COMMENTS: This is a Board decision.

ATTACHMENTS: None

REQUESTED ACTION: Discussion only

PROPOSED MOTION: Discussion only

BOARD OF ALDERMEN
AGENDA ITEM SUMMARY

DATE: January 5, 2024 **DEPARTMENT: Board of Aldermen**

PRESENTED BY: Alderman Lowe Davis

ITEM SPONSORED BY: Alderman Davis

ITEM/TOPIC: Real Estate Negotiations and a Public Discussion

COST: None **BUDGET LINE ITEM: None**

JUSTIFICATION: Alderman Davis has requested this item be placed on your agenda. In the future, she would like the Board to vote to name the parcel of property in public with an address that the City is considering purchasing before going into a Closed Session. Instead of waiting for the Rules and Procedures Committee to meet and discuss this topic, she would like to have a vote immediately.

IMPACT IF NOT APPROVED: Discussion on buying property using City money will remain a closed session item.

DEPARTMENT HEAD COMMENTS: Not applicable

CITY MANAGER COMMENTS: This is a Board decision.

ATTACHMENTS: North Carolina Statue on discussion of property by an elected body.

REQUESTED ACTION: Discussion only

PROPOSED MOTION: Discussion only

DECEMBER 2023 SALES DATA COMPARISON AND SAVINGS

SALES TYPE	2022 Sales	2023 SALES	DIFFERENCE	% CHANGE
RETAIL	$ 522,700.75	$ 541,182.20	$ 18,481.45	3.54
MXB SALES	$ 84,839.05	$ 83,956.81	$ (882.24)	-1.04
TOTAL	$ 607,539.80	$ 625,139.01	$ 17,599.21	2.90
Customers	11210	10894	-316	-2.82
		$ -		
Bottles Sold	30,134	29,721	(413)	-1.37
			0	
SPA SAVINGS		$ 7,453.85		
Credit Cards	$ -	$ 500,700.37		
TOTAL SALES INC. TAX	$ -	$ 579,073.86		
	2019 Sales	2023 Sales	Difference	
Retail 2019	$ 324,398.60	$ 541,182.20	216,783.60	66.83
MXB 2019	$ 55,450.49	$ 83,956.81	28,506.32	51.41
	$ 379,849.09	$ 625,139.01	245,289.92	64.58
SALES TYPE	2020 SALES	2023 SALES	DIFFERENCE	% CHANGE
RETAIL	$ 427,279.10	$ 541,182.20	$ 113,903.10	26.66
MXB SALES	$ 32,671.58	$ 83,956.81	$ 51,285.23	156.97
TOTAL	$ 459,950.68	$ 625,139.01	$ 165,188.33	35.91
SALES TYPE	2021 Sales	2023 SALES	DIFFERENCE	% CHANGE
RETAIL	$ 449,396.60	$ 541,182.20	$ 91,785.60	20.42
MXB SALES	$ 91,435.88	$ 83,956.81	$ (7,479.07)	-8.18
TOTAL	$ 540,832.48	$ 625,139.01	$ 84,306.53	15.59

Dorothy Dutton

From: Karen Pasquale <karenpasquale56@gmail.com>
Sent: Wednesday, January 3, 2024 5:56 PM
To: Dorothy Dutton
Subject: Re: Minutes
Attachments: image001.png

Happy New Year!

There are none at the moment to share because our last meeting was in November and at that meeting the committee approved the October minutes. December we did not hold a meeting therefore I must wait for the next meeting in January for those minutes to be approved. Then I will send those to you.

Our next meeting is January 15th. I will email you the November minutes on the 16th!

Thank you and I hope you had a wonderful holiday.
Karen

On Wed, Jan 3, 2024, 5:13 PM Dorothy Dutton <Ddutton@cityofsouthport.com> wrote:

> Good afternoon,
>
> Are there any minutes for the Beautification Committee that you can share? I think the last ones we received were from October.

> Thank you!
>
> Dorothy Dutton
>
> Assistant City Manager/City Clerk
>
> City of Southport
>
> (910) 457-7900 x1010

Southport Forestry Committee Minutes

Regular Meeting – 14 November 2023, 5:00 PM

Scott called the meeting to order at 5pm. In attendance were: Scott Len, Bif Bream, Jerry Donaldson, Marianne Huntley, Dina Rousset, Michael McGee and Fred Fiss. Mo Meehan, Lowe Davis and Ginger Harper were also present. Roxie Smith was not in attendance.

Old/Recurring Business:

Ordinance/Permits/City topics – (Maureen) . There was discussion that trees may be cut due to lack of understanding of UDO by Southport residents. Look to run ad in paper annually - call before you cut to help educate.

"Around the room" - Fred noted younger trees planted last year are looking good and expressed some concern about lights which have been on tree in front of ABC store since initially planted.

There was some discussion of where to plant new trees in 2024 and there will likely be a little expansion of downtown core to plant in newer neighborhoods.

New Business:

- **Live Oak Society: Newsletter and Social Media posts out. (+20 currently). 1 new one since last meeting.**
- **Franklin Square Park: Bartlett Tree Survey (November 6). Awaiting report. Ginger Harper representing Friends of Franklin inquired as to Scott's opinion. He advised best to wait for report from the experts. He did note that while compaction was hard on grass not in his opinion hard on established trees. Ginger inquired about azaleas and camellias as well but Scott noted this was outside Forestry committee's purview.**
- **NCFS visit in Feb/Mar 2024 to survey trees at Old Burying Ground. Need to tag trees prior to visit.**
- **Tree Planting 2024. List? (River Dr., E. Moore, Garden Club, beyond 9th were discussed as options. Trees will once again come from Seven Meadows Farm.**

Regular Business:

Tree Removals: Dead WO on Willis (Wadsworth, pending);

Tree Care: Garrison live oak root fertilized with Potash Oct 13.

Tree Pruning: Grounds crew pruning of street trees.

Consultations: Paul Swenson, Ferry Rd property.

Web Page: "Tree Champion" tab now up and available.

Tree Donation – Red maple planted at Taylor Field (Dutton memorial)

Education/Publicity - Live Oak Society information on Social Media (FB, Instagram) and City Newsletter. SPP has run article almost every week. **Letters to Editor re Franklin Square Park 8/30 and every week since. – Editorial 9/6 regarding Franklin Square Park and "Friends of Franklin". Trees in Franklin park remain a hot topic around town.**

Meeting adjourned at 5:59 pm.

Next Regular meeting is Tuesday December 12, 2023 ITMH:

City of Southport
Historic Preservation Commission
Minutes December 6, 2023
Indian Trail Meeting Hall, 113 W. Moore St.

Members Present:	Charles Drew, Alexis-Gore Graves (remote), Josh Cline McGee, Jim McKee, Bonnie Bray, Rick Pukenas, Tal West, Bonner Herring and Joanne Wesson.
Members Absent:	None
Staff Present:	City Planner Mo Meehan and Deputy Clerk Tanya Shannon
Aldermen Liaison:	Robert Carroll
Others:	Mayor Pro Tem Mosteller

A. Chairman Drew called the meeting to order at 4:02 p.m.

B. Chairman Drew gave the Invocation.

C. Chairman Drew led the Pledge of Allegiance.

D. Motion to approve the Agenda by Mr. McGee and seconded by Ms. Wesson. ***Unanimous Vote; Motion Carried.***

E. Motion to approve the November 4, 2023, Minutes by Mr. Pukenas and seconded by Mr. Herring. ***Unanimous Vote; Motion Carried.***

F. Public Comment: None

G. Old Business

1. **Final Discussion and Review of Draft Standards**

Chairman Drew reviewed the comments from the October 16 Public Forum Meeting and confirmed that no recommendations or comments were made that required modification to the draft. Ms. Bray commented on the proposal by Ms. Vargo to have a certain number of commissioners on the Board that live in the district, but Chairman Drew believed that the Aldermen would have to make the decision. Mr. Herring has heard comments from other people about more commissioners on the Board who live in the historic district. At the same time, Ms. Graves emphasized the need for a balanced representation of people living in the city and the district. Mr. McGee stated that in other municipalities, Historic Preservation Commission members have a Board that includes around 15% of the people who live in the district. Ms. Bray advocated for a Board of Commissioners representing the entire city instead of just those who resided in the historic district. This will ensure that all the commissioners work towards the city's betterment and contribute to its overall preservation, especially since the historic district will likely expand. Mr. McKee expressed his happiness that the Commission had come to fruition after 24 years.

Chairman Drew proposed a scenario where a lot in the historic district with a 900 ft cinder block house with no historical significance is brought to the Commission for demolition. They would not be required to build in the same footprint, and Ms. Meehan said they would not and would have to meet the setback requirements in the current UDO. She said that if it is a non-conforming lot and the house cannot be built with the required setbacks, it must remain in the original footprint. Ms. Meehan said the setbacks have already been set with smaller lots, and she suggested considering revising the setbacks in the district for new construction or rebuilds to meet consistency and match the adjacent structures. Chairman Drew also noted that Mr. Potter had brought up the designated areas of the Historic District, such as the Yacht Basin, at the Forum. Ms. Meehan replied that it was discussed to set aside the review on how this area will be designated and then design standards for those specific uses. She said it is unique due to the commercial properties with waterfront vistas and managing CAMA requirements. She noted that if the standards were applied differently to this location and used, they would need to be included as separate standards. It was recommended to keep them designated in the Historical District until a further review could be completed on specific standards for the Yacht Basin to keep the protection of being included in the Historic District for FEMA assistance.

Chairman Drew was approached by someone who asked him about the guidelines that prevent the city from being sued if a COA (Certificate of Approval) was denied. In response, Chairman Drew explained that no measures can stop people from taking legal action. He clarified that this is a quasi-judicial process, and the applicants are entitled to appeal the Commission's decision. Ms. Meehan added that the draft included policies, procedures, and statutes outlining the denials and appeals process. She stated that if the HPC denies an applicant a COA, they may appeal to the Board of Adjustment, and then if the request is still denied, it may be challenged in court.

Ms. Meehan confirmed that the draft standards on the website are current and up to date.

H. New Business: Mr. McGee suggested sketching historical homes with vistas for the HPC design of the logo/seal. The Commission agreed, thinking it would capture the city's historical beauty.

I. Other Business: Discussion on Forwarding Draft to the Planning Board for Review

Ms. Meehan informed the Commission that the State Historic Preservation Office is currently reviewing the draft standards. The draft standards will be presented before the Planning Board in January, depending on the feedback and recommendations for changes. Chairman Drew asked the Commission how they would like to present to the Planning Board. The Commission agreed to have a joint meeting with the Planning Board for presentation and discussion. Ms. Meehan offered to contact Ms. Brinkley with the State to seek recommendations on how to present and potentially have her attend the meeting. Ms. Meehan will inform the Planning Board of the special joint meeting and proceed accordingly.

J. Announcements: Ms. Graves announced that there will be a Christmas Special at the Amuzu on December 20 at 6 p.m. and that tickets are available. Chairman Drew reminded everyone of the Historic Preservation Commission's regular meeting on January 3, 2024.

K. Member's Information in Packets

F. Adjourn

Since there were no further comments, Chairman Drew requested a motion to adjourn. Mr. Pukenas made a Motion to adjourn, and Mr. McKee seconded. ***Unanimous Vote; Motion Carried—4:33 p.m.***

______________________ ______________________

Chairman, Charles Drew Deputy Clerk, Tanya Shannon

DEPARTMENT OF COMMUNITY RELATIONS
January Report 2024

December 2023:

Allayna Dail,
Interim Director of Community Relations

Number of Visitors		**809**
Visitors' Center Donations (FYTD)	$	4,367.00
Film Permit Revenue (FYTD)	$	0.00
Special Events Revenue (FYTD)	$	501.00
Community Building (FYTD)	$	91,047.51
Occupancy Tax (FYTD)	$	113,428.54
Fiscal Year Total	**$**	**209,344.05**

- Winterfest went off without a hitch this year. Special thanks to WWAY for partnering with us and generating interest from outside of our community to attend these events.
- The calendar for 2024 has been tentatively scheduled with plans to meet with individual groups in the new year to confirm any changes.
- The December Tourism meeting at the Chamber of Commerce was December 6th.
- We held the Wooden Boat show wrap up meeting on December 8th.
- The Fort Johnston Visitors Center and Museum Volunteer Party was on December 11th at Fizzy Janes. We love the opportunity to thank our 40 volunteers for their yearly service.
- The Department met with Air DNA to see if it is a right fit for keeping track of event participation. Unfortunately, this platform was not the right fit, but we will be continuing to explore our options.
- The Center for Creative Arts – Southport met on December 13th.
- Allayna attended the December 14th Visit NC Webinar, where NCDNCR 250 Planning was discussed.
- On December 15th Allayna met with the NC 4th of July to go over a tentative calendar of administrative duties for the year.
- The NC 4th of July Board meeting was held on December 19th.
- Allayna sat down with beautification committee chair Lynne Geimann to go over projects for the 2024 year and to begin budgeting.
- The Department of Community Relations, DSI and Up Your Arts are moving forward with the second year of the Southport Pole Banner Project. More information can be found here: https://www.upyourarts.org/news/opportunity/southport-pole-banner-project-2/
- The Fort Johnston Visitors' Center and Museum will be closed from December 23rd through January 7th. See you in the new year!

Community Building

- Community Relations met with Public Services and determined that the Community Building Deck project would need to be rolled over to January 2025 due to scheduling concerns.
- The Community Building was scheduled for fifteen events in December, including:
  - Three city meetings
  - Four city events
  - Seven non-wedding events
  - One wedding
- We hosted ten walkthroughs this month.
- The Community Building will be closed for yearly scheduled floor maintenance from December 23rd until January 10th. See you in the new year!

DEPARTMENT OF COMMUNITY RELATIONS
January Report 2024

UPCOMING CITY MEETINGS

City offices Closed for Holiday
January 1

Historic Preservation Commission
January 3 @ 4:00 pm - 5:30 pm – ITMH

Board of Aldermen Meeting
January 5 @ 9:00 am – ITMH

Forestry Committee Meeting
January 9 @ 5:00 pm - 6:00 pm – ITMH

ABC Board Meeting
January 10 @ 6:30 pm – ITMH

Board of Aldermen Meeting
January 11 @ 6:00 pm – SCB

Beautification Committee Meeting
January 15 @ 6:00 pm – ITMH

Park and Recreation Advisory Board Meeting
January 16 @ 6:00 pm – ITMH

Planning & Zoning Board Meeting
January 18 @ 6:00 pm – SCB

Cemetery Committee Meeting
January 24 @ 2:00 pm - ITMH

UPCOMING EVENTS

"This is Our Town" Cleanup
Beautification Committee
January 6, @ 9:00 am - Old Jail Annex

SHS: Second Tuesday Program
January 9 @ 10:00 am - Harper Library

NC Maritime Museum at Southport, Third Tuesdays
January 16 @ 7:00 pm - 9:00 pm
Southport Community Building

Southport Historical Society General Meeting with Cape Fear Explorers
January 25 @ 6:30 pm - 7:30 pm
Southport Community Building

Allayna Dail
Interim Director of Community Relations
Work: 910-457-7927
Cell: 910-368-5055
Email: adail@cityofsouthport.com

Development Services Highlights – December 2023

Planning Board: The Southport Planning Board met for their regularly scheduled meeting on December 21, 2023. Items covered included:

- Conditional Zoning Text Amendment. After discussion Staff were directed to draft language to include a second public input meeting, if necessary, after revisions are made to the original proposal. Staff are in discussions with the City Attorney for consultation.
- Applicant requested text amendment to Section 3.5 – Table 3.1 Residential Uses – Mixed Uses and Section 3.7.F. Residential Use Standards. The applicant is requesting the addition of Mixed uses in the Highway Commercial zoning district. The Planning Board asked staff to research mixed use allowances from other jurisdictions and draft new language for consideration at the January regular meeting.
- Staff gave an update on the comprehensive plan and steering committee members were appointed. Sue Hodgin (City) and Chris Jones (ETJ) will be the Planning Board Representatives for the Comprehensive Plan Steering Committee.
- There was a brief overview of the sign committee progress for the update to section 3.19 Signs of the Unified Development Ordinance.

The next meeting of the Planning Board is scheduled for January 18, 2019.

Zoning Board of Adjustment: There were no cases for the December 28, 2023, regular meeting. The Board of Adjustment will meet for their regularly scheduled meeting on January 23, 2024.

Historic Preservation Commission: The Historic Preservation Commission (HPC) held their regularly scheduled meeting on January 3, 2024. Comments from the NC State Historic Preservation Office were discussed and amendments to the draft design standards will be made to address those comments. The HPC will be presenting the draft standards at the January 18, 2024, Planning Board meeting.

Jim McKee was chosen to be the Historic Preservation Commission representative for the Comprehensive Plan Steering Committee.

Technical Review Committee: A technical review committee meeting was held on December 19 to review a Planned Unit Development/Rezoning application for property known as Turtle Bay located on River Road. The applicant was given feedback and required updates to the proposal to proceed. Staff are waiting for the submittal of the updates.

Comprehensive Plan: There was a staff kick-off meeting with Stewart, Inc. on December 22. Staff are compiling data and information for the formal plan start date in mid-January. Further, the steering committee and stakeholders are being chosen.

Code Enforcement: Staff are working with the applicant and property owners of 683 Carolina Bay Ct to resolve the violation to Section 3.18 Tree Protection and Landscape Preservation of the UDO. A calculation of the number of inches of clearing without a permit and unapproved removal of trees within the ROW and the total fine has been agreed upon by Staff and affected parties.

Monthly reports specific to Code Enforcement are provided separately.

101 E Moore (Bullfrog Corner) Major Site Plan: Staff received a parking maneuverability plan for this project following our last sending of comments to the applicant. After review by the City Engineer, it was determined that the maneuverability plan was not sufficient to provide a proper turn radius. The applicant has applied for a variance from the parking requirements. The variance hearing will be on the Board of Adjustment's January 28th agenda.

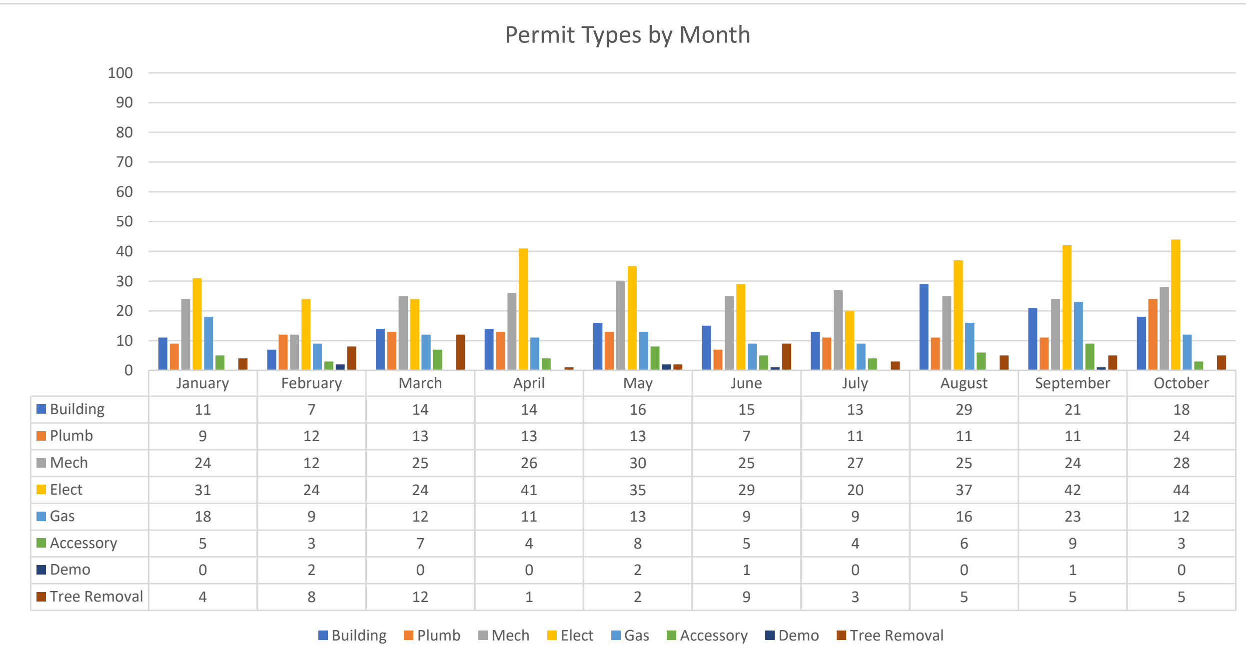
Staffing Update: Development Services/ Planning Director interviews continue.

Other Notes: Staff submitted the annual Arbor Day Foundation Tree City USA application in December. The application has been approved by the regional coordinator and is pending State Coordinator review.

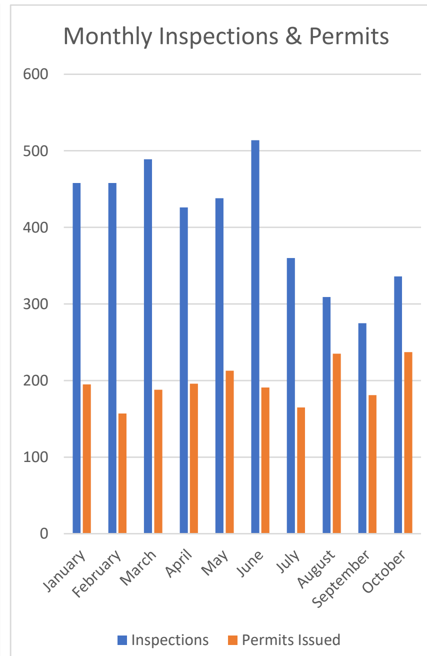
Staff continue to assist citizens with questions regarding signs, zoning, annexations, minor subdivisions, CAMA Minor Permits, tree permits, special flood hazard areas, and any other items that come to the Department.

December 2023 Permits and Inspections Report

Month	Building	New Construction	Plumb	Mech	Elect	Gas	Accessory	Demo	Tree Removal	Inspections	Permits Issued
January	11	5	9	24	31	18	5	0	4	458	195
February	7	1	12	12	24	9	3	2	8	458	157
March	14	6	13	25	24	12	7	0	12	489	188
April	14	9	13	26	41	11	4	0	1	426	196
May	16	5	13	30	35	13	8	2	2	438	213
June	15	2	7	25	29	9	5	1	9	514	191
July	13	4	11	27	20	9	4	0	3	360	165
August	29	17	11	25	37	16	6	0	5	309	235
September	21	5	11	24	42	23	9	1	5	275	181
October	18	7	24	28	44	12	3	0	5	336	237
November	14	6	7	23	59	19	5	0	6	352	169
December	18	9	8	26	27	22	3	0	5	316	153



	January	February	March	April	May	June	July	August	September	October
Building	11	7	14	14	16	15	13	29	21	18
Plumb	9	12	13	13	13	7	11	11	11	24
Mech	24	12	25	26	30	25	27	25	24	28
Elect	31	24	24	41	35	29	20	37	42	44
Gas	18	9	12	11	13	9	9	16	23	12
Accessory	5	3	7	4	8	5	4	6	9	3
Demo	0	2	0	0	2	1	0	0	1	0
Tree Removal	4	8	12	1	2	9	3	5	5	5



PROTECTING QUALITY OF LIFE

Alliance Code Enforcement LLC	December Monthly Report City of Southport	Updated January 04, 2024

ADDRESS	VIOLATION	STATUS
115 E Owens St	MH/OL	OPEN
210 E Brown St	OL/JV	OPEN
511 W 11th St	OL/JP/MH	ABATED
722 W 11th St	MH/JP/OL	OPEN
813 W 11th St	MH/JP/OL	OPEN
907 N Lord St	OL	OPEN
PID 237EA013 N Caswell Ave	OL/JP	OPEN
609 Burrington Ave	MH/OL	ABATED
829 N Lord St	OL	ABATED
203 W 9th St	OL	ABATED
314 N Rhett St	MH	OPEN
602 N Lord St	JV/JP	OPEN
607 N Caswell Ave	ZN	OPEN
1013 E Moore St	JP	OPEN
512 N Atlantic Ave	MH	ABATED
215 N Fodale Ave	OL	OPEN
113 Frink Dr	JP/OL	OPEN
215 Willis Dr	JP	OPEN
PID 238HB002 Herring Dr	MH/OL	OPEN
705 Cape Harbor Dr	JV	OPEN
414 Burrington Ave	JV	OPEN
1201 N Lord St	OL	ABATED
416 E Bay St	ZN	OPEN
129 Park Ave	JV	OPEN
315 W Brown St	ZN	OPEN
PID 237DF01412 (W 9th St)	ZN	OPEN
316 Stuart Ave	JP	OPEN
111 Park Ave	JP	OPEN
123 Park Ave	JV	ABATED
403 N Fodale Ave	JP/JV	OPEN
711 Cottage Ln	MH	OPEN
320 College St	JV	OPEN
309 Stuart Ave	JV	OPEN
1209 N Howe St	JV/JP/OL	OPEN
1209 N Howe St (Lot 26)	MH/JV/JP	OPEN
1209 N Howe St (Lot 30)	JP	OPEN
1209 N Howe St (Lot 44)	MH/ZN	OPEN

PROTECTING QUALITY OF LIFE

1209 N Howe St (Lot 47)	MH	**OPEN**
1209 N Howe St (Lot 51)	JV	**OPEN**
1209 N Howe St (Lot 54)	JP	**OPEN**
1209 N Howe St (Lot 34)	MH	**OPEN**
1209 N Howe St (Lot 6)	MH	**OPEN**
1209 N Howe St (Lot 15)	MH	**OPEN**
1228 N Lord St	OL	**OPEN**
732 N Lord St	MH/OL	**OPEN**
730 N Lord St	MH/JP	**OPEN**
724 N Lord St	MH/JP	**OPEN**
712 N Lord St	JV	**OPEN**
822 N Howe St	ZN	**ABATED**
827 N Howe St	ZN	**ABATED**
731 N Howe St	ZN	**ABATED**

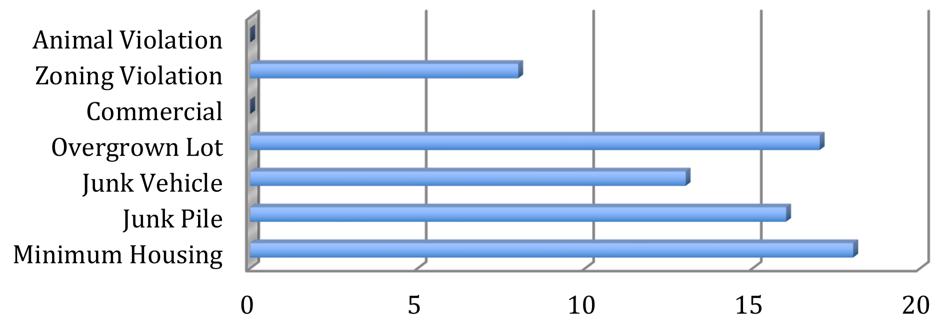
HIGHLIGHTS

- 10 Cases have been Abated.
- 609 Burrington Ave – Dilapidated unoccupied residential structure and been demolished and all debris removed.
- 115 E Owens St – Property owner will be receiving a Final Notice for Minimum Housing.
- 722 W 11th St - Property owner will be receiving a Final Notice for Minimum Housing.
- 813 W 11th St - Property owner will be receiving a Final Notice for Minimum Housing.
- 607 N Caswell Ave – Property owner will be receiving a Notice of Hearing for the (Shipping Container) located in the rear of the property.
- 705 Cape Harbor – Property owner will be receiving a Notice of Hearing for Junk Vehicles located on the property. Hearing set for January 25, 2024 @11:30am.

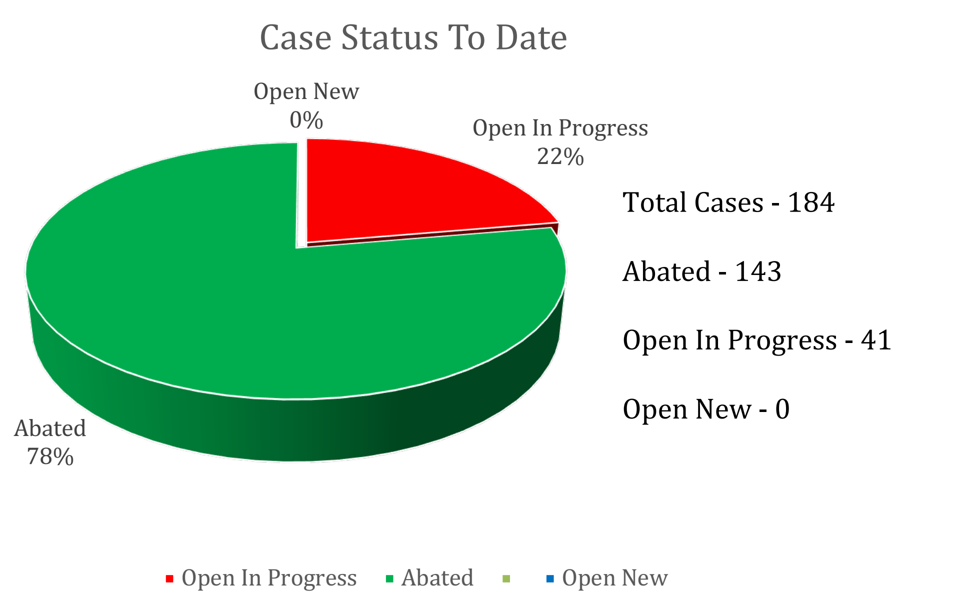
PROTECTING QUALITY OF LIFE

Alliance Code Enforcement LLC	December Monthly Report City of Southport	Updated January 04, 2024

Violations by the Numbers



	Minimum Housing	Junk Pile	Junk Vehicle	Overgrown Lot	Commercial	Zoning Violation	Animal Violation
Violations by the Numbers	18	16	13	17	0	8	0



General Ledger
Expenditures vs Budget with Encumbrances by Depart

User: bstevens
Printed: 1/5/2024 11:41:17 AM
Period 06 - 06
Fiscal Year 2024

Department	Description	Annual Budget	Period Amt	Yr to Date	Variance	Encumbered POs	Available	% Available
10	**General Fund**							
00	**General Government**							
10-00-4110-0000	Full-Time Employees	26,973.00	2,249.77	12,855.83	14,117.17	0.00	14,117.17	52.34
10-00-4110-0900	F.I.C.A.	2,063.43	121.64	695.09	1,368.34	0.00	1,368.34	66.31
10-00-4110-1100	HealthLifeDental Insurance	1,050.00	0.00	153.98	896.02	0.00	896.02	85.34
10-00-4110-1400	Workers Compensation Insurance	250.00	0.00	180.75	69.25	0.00	69.25	27.70
10-00-4110-1800	Professional Fees	31,000.00	0.00	1,166.67	29,833.33	0.00	29,833.33	96.24
10-00-4110-2600	Departmental Supplies	16,615.65	0.00	1,697.16	14,918.49	0.00	14,918.49	89.79
10-00-4110-3100	Travel & Training	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
10-00-4110-3200	Communications	1,500.00	0.00	199.36	1,300.64	0.00	1,300.64	86.71
10-00-4110-3900	Other Services	300.00	0.00	200.00	100.00	0.00	100.00	33.33
10-00-4110-4400	Contract Services	75,000.00	2,749.82	59,895.35	15,104.65	15,368.98	-264.33	-0.35
10-00-4110-4500	Insurance & Bonding	5,500.00	0.00	3,645.08	1,854.92	0.00	1,854.92	33.73
10-00-4110-5600	Capital Outlay - Weather tower	37,440.00	0.00	500.00	36,940.00	0.00	36,940.00	98.66
10-00-4110-6000	Donations	30,600.00	10,000.00	10,000.00	20,600.00	0.00	20,600.00	67.32
10-00-4110-6800	Election Expense	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
00	**General Government**	**238,292.08**	**15,121.23**	**91,189.27**	**147,102.81**	**15,368.98**	**131,733.83**	**55.28**

General Ledger
Expenditures vs Budget with Encumbrances by Depart

User: bstevens
Printed: 1/5/2024 11:41:17 AM
Period 06 - 06
Fiscal Year 2024

Department	Description	Annual Budget	Period Amt	Yr to Date	Variance	Encumbered POs	Available	% Available
01	**Administration**							
10-01-4120-0000	Full-Time Employees	100,268.00	6,077.72	54,807.78	45,460.22	0.00	45,460.22	45.34
10-01-4120-0001	Employee Overtime	1,281.56	0.00	210.07	1,071.49	0.00	1,071.49	83.61
10-01-4120-0700	401K Retirement Supplement	5,077.50	301.58	2,672.04	2,405.46	0.00	2,405.46	47.37
10-01-4120-0900	F.I.C.A.	7,768.57	460.41	4,182.12	3,586.45	0.00	3,586.45	46.17
10-01-4120-1000	LGERS Retirement	13,099.95	778.07	6,893.84	6,206.11	0.00	6,206.11	47.38
10-01-4120-1100	HealthLifeDental Insurance	18,434.00	0.00	4,914.89	13,519.11	0.00	13,519.11	73.34
10-01-4120-1400	Workers Compensation Insurance	1,500.00	0.00	1,084.49	415.51	0.00	415.51	27.70
10-01-4120-2500	Vehicle Supplies	261.00	0.00	422.05	-161.05	0.00	-161.05	-61.70
10-01-4120-2600	Departmental Supplies	22,000.00	2,975.14	11,539.20	10,460.80	2,905.13	7,555.67	34.34
10-01-4120-3100	Travel & Training	11,000.00	728.02	7,462.79	3,537.21	1,099.04	2,438.17	22.17
10-01-4120-3200	Communications	4,800.00	0.00	2,084.55	2,715.45	709.80	2,005.65	41.78
10-01-4120-3300	Utilities - Admin	6,100.00	465.47	2,594.66	3,505.34	0.00	3,505.34	57.46
10-01-4120-3400	Emergency Preparedness	2,000.00	0.00	1,434.37	565.63	0.00	565.63	28.28
10-01-4120-3900	Other Services	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
10-01-4120-4400	Contract Services	210,000.00	40,120.53	83,035.27	126,964.73	1,525.36	125,439.37	59.73
10-01-4120-4500	Insurance & Bonding	8,766.45	0.00	5,809.59	2,956.86	0.00	2,956.86	33.73
10-01-4120-5000	Capital Purchases Under $5000	0.00	0.00	36,318.62	-36,318.62	0.00	-36,318.62	0.00
10-01-4120-5400	Capital Outlay - Vehicles	7,000.00	585.32	3,468.67	3,531.33	3,451.37	79.96	1.14
10-01-4120-7100	Debt Service	118,367.00	0.00	113,472.71	4,894.29	0.00	4,894.29	4.13
10-01-4120-9700	Contingency	200,000.00	0.00	0.00	200,000.00	0.00	200,000.00	100.00
01	**Administration**	**739,724.03**	**52,492.26**	**342,407.71**	**397,316.32**	**9,690.70**	**387,625.62**	**52.40**

General Ledger
Expenditures vs Budget with Encumbrances by Depart

User: bstevens
Printed: 1/5/2024 11:41:17 AM
Period 06 - 06
Fiscal Year 2024

Department	Description	Annual Budget	Period Amt	Yr to Date	Variance	Encumbered POs	Available	% Available
02	**Finance**							
10-02-4140-0000	Full-Time Employees	150,930.00	5,693.22	55,819.07	95,110.93	0.00	95,110.93	63.02
10-02-4140-0001	Employee Overtime	2,248.00	47.64	315.45	1,932.55	0.00	1,932.55	85.97
10-02-4140-0200	Part Time Employees	25,593.00	538.43	16,116.14	9,476.86	0.00	9,476.86	37.03
10-02-4140-0700	401K Retirement Supplement	7,789.90	290.25	2,746.76	5,043.14	0.00	5,043.14	64.74
10-02-4140-0900	F.I.C.A.	13,876.41	474.81	5,442.50	8,433.91	0.00	8,433.91	60.78
10-02-4140-1000	LGERS Retirement	20,097.94	748.83	7,086.68	13,011.26	0.00	13,011.26	64.74
10-02-4140-1100	HealthLifeDental Insurance	30,288.30	-64.10	8,772.89	21,515.41	0.00	21,515.41	71.04
10-02-4140-1400	Workers Compensation Insurance	1,800.00	0.00	1,301.39	498.61	0.00	498.61	27.70
10-02-4140-2600	Departmental Supplies	18,903.15	641.10	4,583.38	14,319.77	4,793.47	9,526.30	50.40
10-02-4140-3100	Travel & Traning	12,000.00	350.00	2,073.28	9,926.72	0.00	9,926.72	82.72
10-02-4140-3200	Communications	5,612.25	41.41	2,749.83	2,862.42	1,892.75	969.67	17.28
10-02-4140-3300	Utilities	3,098.55	260.55	1,423.59	1,674.96	0.00	1,674.96	54.06
10-02-4140-3901	Community Garden Expenses	7,200.00	0.00	110.68	7,089.32	0.00	7,089.32	98.46
10-02-4140-4400	Contract Services	37,925.00	2,037.66	17,184.27	20,740.73	1,960.84	18,779.89	49.52
10-02-4140-4410	Property Tax Fees	40,000.00	8,048.93	16,207.25	23,792.75	0.00	23,792.75	59.48
10-02-4140-4411	Motor Vehicle Fees	10,000.00	784.06	4,054.18	5,945.82	0.00	5,945.82	59.46
10-02-4140-4500	Insurance & Bonding	2,800.00	0.00	2,874.22	-74.22	0.00	-74.22	-2.65
10-02-4140-5000	Capital Purchases Under $5000	8,000.00	0.00	4,325.37	3,674.63	1,162.89	2,511.74	31.40
02	**Finance**	**398,162.50**	**19,892.79**	**153,186.93**	**244,975.57**	**9,809.95**	**235,165.62**	**59.06**

General Ledger
Expenditures vs Budget with Encumbrances by Depart

User: bstevens
Printed: 1/5/2024 11:41:17 AM
Period 06 - 06
Fiscal Year 2024

Department	Description	Annual Budget	Period Amt	Yr to Date	Variance	Encumbered POs	Available	% Available
03	**Buildings & Grounds**							
10-03-4190-0000	Full-Time Employees	616,416.00	22,188.82	241,868.19	374,547.81	0.00	374,547.81	60.76
10-03-4190-0001	Employee Overtime	15,848.50	0.00	2,434.31	13,414.19	0.00	13,414.19	84.64
10-03-4190-0700	401K Retirement Supplement	31,744.23	1,109.44	11,884.85	19,859.38	0.00	19,859.38	62.56
10-03-4190-0900	F.I.C.A.	48,568.66	1,654.15	18,225.66	30,343.00	0.00	30,343.00	62.47
10-03-4190-1000	LGERS Retirement	81,900.10	2,862.35	30,662.88	51,237.22	0.00	51,237.22	62.56
10-03-4190-1100	HealthLifeDental Insurance	174,355.00	0.00	47,655.68	126,699.32	0.00	126,699.32	72.67
10-03-4190-1400	Workers Compensation Insurance	13,503.00	0.00	9,762.57	3,740.43	0.00	3,740.43	27.70
10-03-4190-2100	Uniforms & Protective Gear	10,000.00	721.81	4,566.58	5,433.42	5,606.03	-172.61	-1.73
10-03-4190-2500	Vehicle Supplies	16,000.00	0.00	6,579.25	9,420.75	293.98	9,126.77	57.04
10-03-4190-2600	Departmental Supplies	20,000.00	372.01	10,157.10	9,842.90	6,039.17	3,803.73	19.02
10-03-4190-3100	Travel & Training	1,500.00	0.00	20.00	1,480.00	0.00	1,480.00	98.67
10-03-4190-3200	Communications	2,200.00	0.00	1,105.63	1,094.37	0.00	1,094.37	49.74
10-03-4190-3300	Utilities - Bldgs & Grounds	14,100.00	494.93	6,457.63	7,642.37	1,274.29	6,368.08	45.16
10-03-4190-3500	RM Equipment	5,200.00	0.00	3,880.50	1,319.50	0.00	1,319.50	25.38
10-03-4190-3501	RM Vehicles	5,000.00	246.89	606.09	4,393.91	116.89	4,277.02	85.54
10-03-4190-3502	RM Facilities	203,000.00	5,056.22	42,678.09	160,321.91	2,754.84	157,567.07	77.62
10-03-4190-3503	RM Cemetery	86,670.00	800.00	13,641.25	73,028.75	14,200.00	58,828.75	67.88
10-03-4190-3504	Forestry Projects	5,250.00	259.38	686.21	4,563.79	0.00	4,563.79	86.93
10-03-4190-3900	Other Services	28,000.00	0.00	14,903.11	13,096.89	0.00	13,096.89	46.77
10-03-4190-4400	Contract Services	21,000.00	1,171.34	11,808.27	9,191.73	915.98	8,275.75	39.41
10-03-4190-4500	Insurance & Bonding	54,000.00	0.00	35,788.05	18,211.95	0.00	18,211.95	33.73
10-03-4190-5000	Capital Purchases Under $5000	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
10-03-4190-5400	Capital Outlay - Vehicles	22,000.00	1,752.49	10,385.39	11,614.61	10,333.57	1,281.04	5.82
03	**Buildings & Grounds**	**1,481,255.49**	**38,689.83**	**525,757.29**	**955,498.20**	**41,534.75**	**913,963.45**	**61.70**

General Ledger
Expenditures vs Budget with Encumbrances by Depart

User: bstevens
Printed: 1/5/2024 11:41:17 AM
Period 06 - 06
Fiscal Year 2024

Department	Description	Annual Budget	Period Amt	Yr to Date	Variance	Encumbered POs	Available	% Available
04	**Garage**							
10-04-4250-0000	Full-Time Employees	123,770.00	5,018.40	55,481.33	68,288.67	0.00	68,288.67	55.17
10-04-4250-0001	Employee Overtime	2,025.11	166.04	539.84	1,485.27	0.00	1,485.27	73.34
10-04-4250-0700	401K Retirement Supplement	6,420.75	259.22	2,746.92	3,673.83	0.00	3,673.83	57.22
10-04-4250-0900	F.I.C.A.	9,823.75	394.18	4,259.55	5,564.20	0.00	5,564.20	56.64
10-04-4250-1000	LGERS Retirement	16,565.53	668.79	7,087.02	9,478.51	0.00	9,478.51	57.22
10-04-4250-1100	HealthLifeDental Insurance	34,184.00	0.00	11,448.68	22,735.32	0.00	22,735.32	66.51
10-04-4250-1400	Workers Compensation Insurance	3,800.00	0.00	2,747.37	1,052.63	0.00	1,052.63	27.70
10-04-4250-2100	Uniforms & Protective Gear	3,500.00	184.00	847.08	2,652.92	2,525.06	127.86	3.65
10-04-4250-2500	Vehicle Supplies	4,109.70	0.00	1,209.67	2,900.03	0.00	2,900.03	70.57
10-04-4250-2600	Departmental Supplies	5,250.00	75.96	997.81	4,252.19	75.96	4,176.23	79.55
10-04-4250-2602	Other Equipment	4,800.00	0.00	3,899.99	900.01	0.00	900.01	18.75
10-04-4250-3100	Travel & Training	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	100.00
10-04-4250-3200	Communications	1,350.00	0.00	409.74	940.26	0.00	940.26	69.65
10-04-4250-3300	Utilities - Garage	8,200.00	802.45	2,713.82	5,486.18	0.00	5,486.18	66.90
10-04-4250-3500	RM Equipment	3,400.00	0.00	0.00	3,400.00	2,498.75	901.25	26.51
10-04-4250-3501	RM Vehicles	3,000.00	0.00	0.00	3,000.00	0.00	3,000.00	100.00
10-04-4250-4400	Contract Services	4,200.00	0.00	833.11	3,366.89	1,666.89	1,700.00	40.48
10-04-4250-4500	Insurance & Bonding	2,000.00	0.00	1,325.48	674.52	0.00	674.52	33.73
10-04-4250-5400	Capital Outlay - Vehicles	12,000.00	1,007.61	5,971.21	6,028.79	5,941.43	87.36	0.73
04	**Garage**	**249,898.84**	**8,576.65**	**102,518.62**	**147,380.22**	**12,708.09**	**134,672.13**	**53.89**

General Ledger
Expenditures vs Budget with Encumbrances by Depart

User: bstevens
Printed: 1/5/2024 11:41:17 AM
Period 06 - 06
Fiscal Year 2024

Department	Description	Annual Budget	Period Amt	Yr to Date	Variance	Encumbered POs	Available	% Available
05	**Streets**							
10-05-4511-0000	Full-Time Employees	130,987.00	6,307.11	66,771.03	64,215.97	0.00	64,215.97	49.02
10-05-4511-0001	Employee Overtime	7,357.00	431.12	3,349.77	4,007.23	0.00	4,007.23	54.47
10-05-4511-0200	Part-Time Employees	60,200.00	3,195.00	36,090.13	24,109.87	0.00	24,109.87	40.05
10-05-4511-0700	401K Retirement Supplement	7,048.20	336.92	3,423.96	3,624.24	0.00	3,624.24	51.42
10-05-4511-0900	F.I.C.A.	15,389.05	751.17	8,034.66	7,354.39	0.00	7,354.39	47.79
10-05-4511-1000	LGERS Retirement	18,184.36	1,086.92	9,490.63	8,693.73	0.00	8,693.73	47.81
10-05-4511-1100	HealthLifeDental Insurance	39,682.50	0.00	13,283.25	26,399.25	0.00	26,399.25	66.53
10-05-4511-1400	Workers Compensation Insurance	4,000.00	0.00	2,891.97	1,108.03	0.00	1,108.03	27.70
10-05-4511-2100	Uniforms & Protective Gear	4,500.00	0.00	0.00	4,500.00	0.00	4,500.00	100.00
10-05-4511-2500	Vehicle Supplies	8,754.90	0.00	3,850.56	4,904.34	0.00	4,904.34	56.02
10-05-4511-2600	Departmental Supplies	50,000.00	114.26	4,147.45	45,852.55	2,706.92	43,145.63	86.29
10-05-4511-3200	Communications	800.00	0.00	725.06	74.94	0.00	74.94	9.37
10-05-4511-3300	Utilities - Streets	112,000.00	8,872.84	45,040.58	66,959.42	0.00	66,959.42	59.79
10-05-4511-3500	RM Equipment	10,000.00	263.61	269.91	9,730.09	0.00	9,730.09	97.30
10-05-4511-3501	RM Vehicles	2,800.00	700.70	891.39	1,908.61	817.40	1,091.21	38.97
10-05-4511-4400	Contract Services	20,850.00	0.00	1,762.50	19,087.50	0.00	19,087.50	91.55
10-05-4511-4500	Insurance & Bonding	25,000.00	0.00	16,568.54	8,431.46	0.00	8,431.46	33.73
10-05-4511-5400	Capital Outlay - Vehicles	6,100.00	497.06	2,904.61	3,195.39	2,873.51	321.88	5.28
10-05-4511-5800	Capital Outlay- Capital Improv	18,000.00	0.00	0.00	18,000.00	5,000.00	13,000.00	72.22
05	**Streets**	**541,653.01**	**22,556.71**	**219,496.00**	**322,157.01**	**11,397.83**	**310,759.18**	**57.37**

General Ledger
Expenditures vs Budget with Encumbrances by Depart

User: bstevens
Printed: 1/5/2024 11:41:17 AM
Period 06 - 06
Fiscal Year 2024

Department	Description	Annual Budget	Period Amt	Yr to Date	Variance	Encumbered POs	Available	% Available
06	**Animal Protective Services**							
10-06-4600-0000	Full Time Employees	64,131.00	0.00	21,358.86	42,772.14	0.00	42,772.14	66.69
10-06-4600-0200	Part-time Employees	4,200.00	0.00	697.00	3,503.00	0.00	3,503.00	83.40
10-06-4600-0700	401k Retirement Supplement	3,206.55	0.00	1,067.95	2,138.60	0.00	2,138.60	66.69
10-06-4600-0900	F.I.C.A	5,227.32	0.00	1,638.39	3,588.93	0.00	3,588.93	68.66
10-06-4600-1000	LGERS Retirement	8,272.90	0.00	2,755.31	5,517.59	0.00	5,517.59	66.69
10-06-4600-1100	HeathLifeDental Insurance	12,000.00	0.00	4,270.61	7,729.39	0.00	7,729.39	64.41
10-06-4600-1400	Workers Compensation Insurance	1,078.59	0.00	988.69	89.90	0.00	89.90	8.33
10-06-4600-2100	Uniforms & Protective Gear	450.00	78.28	168.68	281.32	131.32	150.00	33.33
10-06-4600-2500	Vehicle Supplies	1,500.00	0.00	195.34	1,304.66	0.00	1,304.66	86.98
10-06-4600-2600	Departmental Supplies	8,600.00	296.66	527.87	8,072.13	882.90	7,189.23	83.60
10-06-4600-2602	Animal Care	12,000.00	0.00	2,010.01	9,989.99	989.99	9,000.00	75.00
10-06-4600-3100	Travel & Training	4,000.00	0.00	3,349.18	650.82	0.00	650.82	16.27
10-06-4600-3200	Communications	1,000.00	0.00	358.96	641.04	0.00	641.04	64.10
10-06-4600-3300	Utilities	0.00	35.78	71.56	-71.56	228.44	-300.00	0.00
10-06-4600-4400	Contract Services	2,700.00	0.00	0.00	2,700.00	0.00	2,700.00	100.00
10-06-4600-5400	Capital Outlay - Vehicles	5,976.00	505.61	2,996.31	2,979.69	2,979.69	0.00	0.00
06	**Animal Protective Services**	**134,342.36**	**916.33**	**42,454.72**	**91,887.64**	**5,212.34**	**86,675.30**	**64.52**

General Ledger
Expenditures vs Budget with Encumbrances by Depart

User: bstevens
Printed: 1/5/2024 11:41:17 AM
Period 06 - 06
Fiscal Year 2024

Department	Description	Annual Budget	Period Amt	Yr to Date	Variance	Encumbered POs	Available	% Available
07	**Human Resources**							
10-07-4700-0000	Full-Time Employees	28,853.00	1,107.69	12,103.88	16,749.12	0.00	16,749.12	58.05
10-07-4700-0700	401K Retirement Supplement	1,442.65	55.38	596.15	846.50	0.00	846.50	58.68
10-07-4700-0900	F.I.C.A.	2,207.25	82.67	903.19	1,304.06	0.00	1,304.06	59.08
10-07-4700-1000	LGERS Retirement	3,722.04	142.89	1,538.11	2,183.93	0.00	2,183.93	58.68
10-07-4700-1100	HealthLifeDental Insurance	3,996.00	0.00	1,218.08	2,777.92	0.00	2,777.92	69.52
10-07-4700-1400	Workers Compensation Insurance	200.00	0.00	144.60	55.40	0.00	55.40	27.70
10-07-4700-2600	Departmental Supplies	1,000.00	0.00	27.27	972.73	73.87	898.86	89.89
10-07-4700-3100	Travel & Training	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
10-07-4700-3150	Tuition Reimbursement	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
10-07-4700-3200	Communications	600.00	0.00	170.70	429.30	0.00	429.30	71.55
10-07-4700-3900	Other Services	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
10-07-4700-4400	Contract Services	31,400.00	14,279.20	19,654.20	11,745.80	0.00	11,745.80	37.41
07	**Human Resources**	**85,420.94**	**15,667.83**	**36,356.18**	**49,064.76**	**73.87**	**48,990.89**	**57.35**

General Ledger
Expenditures vs Budget with Encumbrances by Depart

User: bstevens
Printed: 1/5/2024 11:41:17 AM
Period 06 - 06
Fiscal Year 2024

Department	Description	Annual Budget	Period Amt	Yr to Date	Variance	Encumbered POs	Available	% Available
10	**Police**							
10-10-4310-0000	Full-Time Employees	950,377.00	35,395.97	379,043.61	571,333.39	0.00	571,333.39	60.12
10-10-4310-0001	Employee Overtime	37,296.00	4,665.24	25,241.95	12,054.05	0.00	12,054.05	32.32
10-10-4310-0200	Part time Salaries	70,376.00	681.25	12,432.53	57,943.47	3,995.00	53,948.47	76.66
10-10-4310-0400	Separation Allowance-Leo	12,819.00	493.04	5,282.57	7,536.43	0.00	7,536.43	58.79
10-10-4310-0700	401K Retirement Supplement	49,514.65	2,003.08	19,792.93	29,721.72	0.00	29,721.72	60.03
10-10-4310-0900	F.I.C.A.	82,121.83	3,119.51	31,962.37	50,159.46	0.00	50,159.46	61.08
10-10-4310-1000	LGERS Retirement	147,923.78	5,633.42	55,454.98	92,468.80	0.00	92,468.80	62.51
10-10-4310-1100	HealthLifeDental Insurance	244,031.50	0.00	64,817.88	179,213.62	0.00	179,213.62	73.44
10-10-4310-1400	Workers Compensation Insurance	38,249.40	0.00	27,984.35	10,265.05	0.00	10,265.05	26.84
10-10-4310-1800	Professional Services	577.50	0.00	0.00	577.50	0.00	577.50	100.00
10-10-4310-2100	Uniforms & Protective Gear	25,000.00	312.00	2,623.24	22,376.76	4,022.45	18,354.31	73.42
10-10-4310-2500	Vehicle Supplies	52,000.00	0.00	20,352.01	31,647.99	253.84	31,394.15	60.37
10-10-4310-2600	Departmental Supplies	16,000.00	472.99	2,861.04	13,138.96	2,014.69	11,124.27	69.53
10-10-4310-3100	Travel & Training	15,750.00	900.00	1,431.47	14,318.53	125.00	14,193.53	90.12
10-10-4310-3101	Community Resource Program	25,200.00	0.00	10,000.00	15,200.00	0.00	15,200.00	60.32
10-10-4310-3200	Communications	24,213.00	99.90	8,476.98	15,736.02	3,266.81	12,469.21	51.50
10-10-4310-3300	Utilities	3,098.55	260.54	1,423.58	1,674.97	0.00	1,674.97	54.06
10-10-4310-3500	RM Equipment	4,500.00	0.00	269.28	4,230.72	0.00	4,230.72	94.02
10-10-4310-3501	RM Vehicles	12,943.56	725.85	11,506.10	1,437.46	531.38	906.08	7.00
10-10-4310-4400	Contract Services	111,794.00	14,423.47	31,075.89	80,718.11	22,590.75	58,127.36	52.00
10-10-4310-4500	Insurance & Bonding	48,183.45	0.00	33,792.15	14,391.30	0.00	14,391.30	29.87
10-10-4310-5000	Capital Purchases Under $5000	0.00	0.00	1,170.45	-1,170.45	0.00	-1,170.45	0.00
10-10-4310-5400	Capital Outlay - Vehicles	135,167.40	9,732.40	57,710.45	77,456.95	57,345.65	20,111.30	14.88
10-10-4310-5500	Capital Outlay - Equipment	246,720.00	43,356.22	43,356.22	203,363.78	203,038.66	325.12	0.13
10	**Police**	**2,353,856.62**	**122,274.88**	**848,062.03**	**1,505,794.59**	**297,184.23**	**1,208,610.36**	**51.35**

General Ledger
Expenditures vs Budget with Encumbrances by Depart

User: bstevens
Printed: 1/5/2024 11:41:17 AM
Period 06 - 06
Fiscal Year 2024

Department	Description	Annual Budget	Period Amt	Yr to Date	Variance	Encumbered POs	Available	% Available
11	**Fire**							
10-11-4340-0000	Full-Time Employees	809,327.00	33,249.20	332,594.62	476,732.38	0.00	476,732.38	58.90
10-11-4340-0001	Employee Overtime	75,671.00	4,359.99	34,455.07	41,215.93	0.00	41,215.93	54.47
10-11-4340-0100	Volunteer Fire Fees	109,500.00	9,645.83	50,236.90	59,263.10	0.00	59,263.10	54.12
10-11-4340-0200	EmployeeVolunteer Stipend	80,000.00	0.00	50,800.00	29,200.00	0.00	29,200.00	36.50
10-11-4340-0700	401K Retirement Supplement	44,249.90	1,880.49	17,946.00	26,303.90	0.00	26,303.90	59.44
10-11-4340-0900	F.I.C.A.	82,199.10	3,550.81	35,452.70	46,746.40	0.00	46,746.40	56.87
10-11-4340-1000	Fire Fighter Pension Plan Cont	110,302.00	4,825.79	46,223.22	64,078.78	0.00	64,078.78	58.09
10-11-4340-1002	Payments To Retirees	24,180.00	2,015.00	11,514.29	12,665.71	0.00	12,665.71	52.38
10-11-4340-1100	HealthLifeDental Insurance	120,000.00	192.30	40,332.24	79,667.76	0.00	79,667.76	66.39
10-11-4340-1400	Workers Compensation Insurance	25,597.00	0.00	18,506.44	7,090.56	0.00	7,090.56	27.70
10-11-4340-1800	Professional Fees	8,000.00	50.00	2,576.99	5,423.01	200.00	5,223.01	65.29
10-11-4340-2100	Uniforms & Protective Gear	25,000.00	0.00	11,272.54	13,727.46	0.00	13,727.46	54.91
10-11-4340-2500	Vehicle Supplies	49,368.00	1,004.22	23,739.36	25,628.64	74.94	25,553.70	51.76
10-11-4340-2600	Departmental Supplies	25,000.00	0.00	7,076.71	17,923.29	2,865.98	15,057.31	60.23
10-11-4340-2604	Fire Prevention	16,000.00	3,674.57	21,467.64	-5,467.64	0.00	-5,467.64	-34.17
10-11-4340-3100	Travel & Training	30,000.00	139.48	8,331.10	21,668.90	318.37	21,350.53	71.17
10-11-4340-3200	Communications	15,000.00	0.00	9,380.06	5,619.94	2,839.06	2,780.88	18.54
10-11-4340-3300	Utilities - Fire Dept	25,000.00	1,984.05	16,816.39	8,183.61	2,709.50	5,474.11	21.90
10-11-4340-3500	RM Equipment	8,000.00	428.23	5,554.22	2,445.78	2,112.84	332.94	4.16
10-11-4340-3501	RM Vehicles	35,000.00	1,140.31	33,793.48	1,206.52	4,125.07	-2,918.55	-8.34
10-11-4340-3502	RM Facilities	18,000.00	4,900.00	9,742.45	8,257.55	430.29	7,827.26	43.48
10-11-4340-3503	Substation Lease	15,000.00	1,250.00	7,500.00	7,500.00	6,250.00	1,250.00	8.33
10-11-4340-4400	Contract Services	30,000.00	841.11	24,713.68	5,286.32	3,930.47	1,355.85	4.52
10-11-4340-4500	Insurance & Bonding	45,000.00	22,767.00	45,772.00	-772.00	0.00	-772.00	-1.72
10-11-4340-5500	Capital Outlay - Equipment	271,505.00	48,744.53	58,972.98	212,532.02	66,113.50	146,418.52	53.93
10-11-4340-7100	Debt Service	305,000.00	0.00	285,402.96	19,597.04	0.00	19,597.04	6.43
11	**Fire**	**2,401,899.00**	**146,642.91**	**1,210,174.04**	**1,191,724.96**	**91,970.02**	**1,099,754.94**	**45.79**

General Ledger
Expenditures vs Budget with Encumbrances by Depart

User: bstevens
Printed: 1/5/2024 11:41:17 AM
Period 06 - 06
Fiscal Year 2024

Department	Description	Annual Budget	Period Amt	Yr to Date	Variance	Encumbered POs	Available	% Available
12	**Rescue**							
10-12-4370-0000	Full-Time Employees	163,408.00	8,870.98	50,797.12	112,610.88	0.00	112,610.88	68.91
10-12-4370-0001	Employee Overtime	18,643.00	2,652.43	11,281.46	7,361.54	0.00	7,361.54	39.49
10-12-4370-0200	Volunteer Rescue Fees	260,000.00	18,316.67	116,115.69	143,884.31	0.00	143,884.31	55.34
10-12-4370-0700	401K Retirement Supplement	9,102.55	576.17	3,022.74	6,079.81	0.00	6,079.81	66.79
10-12-4370-0900	F.I.C.A.	33,816.90	2,281.55	13,459.51	20,357.39	0.00	20,357.39	60.20
10-12-4370-1000	RetirementState Shared	23,484.88	1,486.52	7,798.61	15,686.27	0.00	15,686.27	66.79
10-12-4370-1100	HealthLifeDental Insurance	33,728.30	192.30	4,776.90	28,951.40	0.00	28,951.40	85.84
10-12-4370-1400	Workers Compensation Insurance	2,400.00	0.00	1,735.18	664.82	0.00	664.82	27.70
10-12-4370-2100	Uniforms & Protective Gear	10,000.00	0.00	2,760.00	7,240.00	0.00	7,240.00	72.40
10-12-4370-2500	Vehicle Supplies	8,000.00	0.00	10,602.74	-2,602.74	89.94	-2,692.68	-33.66
10-12-4370-2600	Departmenta Supplies	12,000.00	0.00	986.27	11,013.73	2,944.17	8,069.56	67.25
10-12-4370-2601	Medical Supplies	23,000.00	1,686.29	19,425.42	3,574.58	3,068.17	506.41	2.20
10-12-4370-3100	Travel & Training	7,000.00	134.55	308.70	6,691.30	0.00	6,691.30	95.59
10-12-4370-3200	Communications	8,000.00	0.00	4,116.48	3,883.52	0.00	3,883.52	48.54
10-12-4370-3300	Utilities	9,000.00	0.00	0.00	9,000.00	0.00	9,000.00	100.00
10-12-4370-3500	RM Equipment	12,000.00	0.00	96.13	11,903.87	0.00	11,903.87	99.20
10-12-4370-3501	RM Vehicles	5,000.00	3,151.11	5,423.98	-423.98	570.00	-993.98	-19.88
10-12-4370-3502	RM Facilities	7,000.00	0.00	165.00	6,835.00	0.00	6,835.00	97.64
10-12-4370-4400	Contract Services	50,000.00	2,691.45	21,462.11	28,537.89	1,327.37	27,210.52	54.42
10-12-4370-4500	Insurance & Bonding	45,000.00	22,767.00	22,767.00	22,233.00	0.00	22,233.00	49.41
10-12-4370-5400	Capital Outlay - Vehicles	6,000.00	0.00	0.00	6,000.00	0.00	6,000.00	100.00
10-12-4370-5500	Capital Outlay - Equipment	40,000.00	0.00	42,550.60	-2,550.60	1,756.13	-4,306.73	-10.77
10-12-4370-7100	Debt Service	53,000.00	0.00	26,363.06	26,636.94	0.00	26,636.94	50.26
12	**Rescue**	**839,583.63**	**64,807.02**	**366,014.70**	**473,568.93**	**9,755.78**	**463,813.15**	**55.24**

General Ledger
Expenditures vs Budget with Encumbrances by Depart

User: bstevens
Printed: 1/5/2024 11:41:17 AM
Period 06 - 06
Fiscal Year 2024

Department	Description	Annual Budget	Period Amt	Yr to Date	Variance	Encumbered POs	Available	% Available
40	**Planning and Permitting**							
10-40-4350-0000	Full-Time Employees	223,313.53	2,681.25	34,779.94	188,533.59	0.00	188,533.59	84.43
10-40-4350-0001	Employee Overtime	3,423.00	0.00	1,027.53	2,395.47	0.00	2,395.47	69.98
10-40-4350-0700	401K Retirement Supplement	11,467.83	134.06	1,763.30	9,704.53	0.00	9,704.53	84.62
10-40-4350-0900	F.I.C.A.	17,545.77	201.95	2,705.53	14,840.24	0.00	14,840.24	84.58
10-40-4350-1000	LGERS Retirement	29,586.99	345.88	4,549.31	25,037.68	0.00	25,037.68	84.62
10-40-4350-1100	HealthLifeDental Insurance	43,329.76	0.00	9,005.81	34,323.95	0.00	34,323.95	79.22
10-40-4350-1400	Workers Compensation Insurance	2,650.00	0.00	1,915.93	734.07	0.00	734.07	27.70
10-40-4350-2500	Vehicle Supplies	800.00	0.00	317.78	482.22	0.00	482.22	60.28
10-40-4350-2600	Departmental Supplies	4,875.00	65.75	446.10	4,428.90	1,088.24	3,340.66	68.53
10-40-4350-3100	Travel & Training	11,000.00	0.00	835.00	10,165.00	0.00	10,165.00	92.41
10-40-4350-3200	Communications	4,300.00	0.00	2,300.53	1,999.47	1,182.96	816.51	18.99
10-40-4350-3300	Utilities	1,700.00	260.55	1,503.11	196.89	110.48	86.41	5.08
10-40-4350-3500	RM Equipment	80.00	0.00	0.00	80.00	0.00	80.00	100.00
10-40-4350-3501	RM Vehicles	250.00	79.96	150.22	99.78	79.96	19.82	7.93
10-40-4350-4400	Contract Services	15,000.00	5,727.81	28,981.96	-13,981.96	526.86	-14,508.82	-96.73
10-40-4350-4500	Insurance & Bonding	6,000.00	0.00	3,976.45	2,023.55	0.00	2,023.55	33.73
10-40-4350-5400	Capital Outlay - Vehicles	7,000.00	1,170.66	6,937.46	62.54	62.54	0.00	0.00
10-40-4350-5500	Capital Outlay - Equipment	3,000.00	0.00	0.00	3,000.00	0.00	3,000.00	100.00
40	**Planning and Permitting**	**385,321.88**	**10,667.87**	**101,195.96**	**284,125.92**	**3,051.04**	**281,074.88**	**72.95**

General Ledger
Expenditures vs Budget with Encumbrances by Depart

User: bstevens
Printed: 1/5/2024 11:41:17 AM
Period 06 - 06
Fiscal Year 2024

Department	Description	Annual Budget	Period Amt	Yr to Date	Variance	Encumbered POs	Available	% Available
41	**DEPT**							
10-41-4380-0000	Full-Time Employees	268,456.69	6,598.63	73,479.68	194,977.01	0.00	194,977.01	72.63
10-41-4380-0001	Employee Overtime	7,911.12	137.51	798.39	7,112.73	0.00	7,112.73	89.91
10-41-4380-0200	Part-Time Employees	41,210.92	0.00	738.57	40,472.35	0.00	40,472.35	98.21
10-41-4380-0700	401K Retirement Supplement	14,274.39	336.80	3,632.72	10,641.67	0.00	10,641.67	74.55
10-41-4380-0900	F.I.C.A.	24,992.45	509.09	5,670.75	19,321.70	0.00	19,321.70	77.31
10-41-4380-1000	LGERS Retirement	36,827.93	868.97	9,372.36	27,455.57	0.00	27,455.57	74.55
10-41-4380-1100	HealthLifeDental Insurance	55,891.59	0.00	8,866.07	47,025.52	0.00	47,025.52	84.14
10-41-4380-1400	Workers Compensation Insurance	2,650.00	0.00	1,915.93	734.07	0.00	734.07	27.70
10-41-4380-2500	Vehicle Supplies	1,600.00	0.00	212.23	1,387.77	0.00	1,387.77	86.74
10-41-4380-2600	Departmental Supplies	4,875.00	111.47	3,837.21	1,037.79	603.32	434.47	8.91
10-41-4380-3100	Travel & Training	3,000.00	466.48	2,896.25	103.75	1,020.00	-916.25	-30.54
10-41-4380-3200	Communications	2,000.00	0.00	1,016.71	983.29	0.00	983.29	49.16
10-41-4380-3300	Utilities	1,700.00	0.00	79.54	1,620.46	110.46	1,510.00	88.82
10-41-4380-3500	RM Equipment	80.00	0.00	0.00	80.00	0.00	80.00	100.00
10-41-4380-3501	RM Vehicles	250.00	0.00	0.00	250.00	0.00	250.00	100.00
10-41-4380-4400	Contract Services	22,500.00	3,177.81	18,625.75	3,874.25	526.86	3,347.39	14.88
10-41-4380-4500	Insurance & Bonding	5,000.00	0.00	3,313.71	1,686.29	0.00	1,686.29	33.73
10-41-4380-5400	Capital Outlay - Vehicles	14,000.00	0.00	0.00	14,000.00	0.00	14,000.00	100.00
10-41-4380-5500	Capital Outlay - Equipment	6,000.00	0.00	0.00	6,000.00	0.00	6,000.00	100.00
41	**DEPT**	**513,220.09**	**12,206.76**	**134,455.87**	**378,764.22**	**2,260.64**	**376,503.58**	**73.36**

General Ledger
Expenditures vs Budget with Encumbrances by Depart

User: bstevens
Printed: 1/5/2024 11:41:17 AM
Period 06 - 06
Fiscal Year 2024

Department	Description	Annual Budget	Period Amt	Yr to Date	Variance	Encumbered POs	Available	% Available
80	**Parks & Recreation**							
10-80-6120-0000	Full-Time Employees	218,784.00	8,375.82	88,941.47	129,842.53	0.00	129,842.53	59.35
10-80-6120-0001	Employee Overtime	9,436.00	0.00	4,909.35	4,526.65	0.00	4,526.65	47.97
10-80-6120-0200	Part Time Salaries	125,143.00	1,641.47	42,314.13	82,828.87	0.00	82,828.87	66.19
10-80-6120-0700	401K Retirement Supplement	11,411.00	418.80	4,550.26	6,860.74	0.00	6,860.74	60.12
10-80-6120-0900	F.I.C.A.	18,331.77	740.04	10,134.63	8,197.14	0.00	8,197.14	44.72
10-80-6120-1000	LGERS Retirement	29,440.38	1,191.84	12,021.55	17,418.83	0.00	17,418.83	59.17
10-80-6120-1100	HealthLifeDental Insurance	54,958.00	0.00	10,210.60	44,747.40	0.00	44,747.40	81.42
10-80-6120-1400	Workers Compensation Insurance	9,797.76	0.00	7,083.88	2,713.88	0.00	2,713.88	27.70
10-80-6120-2100	Uniforms & Protective Gear	3,000.00	361.15	597.47	2,402.53	0.00	2,402.53	80.08
10-80-6120-2500	Vehicle Supplies	6,500.00	0.00	2,311.87	4,188.13	0.00	4,188.13	64.43
10-80-6120-2600	Departmental Supplies	52,000.00	525.23	19,934.92	32,065.08	7,396.75	24,668.33	47.44
10-80-6120-3100	Travel & Training	5,000.00	710.00	2,307.85	2,692.15	0.00	2,692.15	53.84
10-80-6120-3200	Communications	5,250.00	122.17	2,316.63	2,933.37	1,685.77	1,247.60	23.76
10-80-6120-3300	Utilities - Parks & Recreation	46,200.00	1,889.46	23,249.33	22,950.67	0.00	22,950.67	49.68
10-80-6120-3500	RM Equipment	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
10-80-6120-3501	RM Vehicles	3,150.00	808.29	820.88	2,329.12	456.93	1,872.19	59.43
10-80-6120-3502	RM Facilities	39,000.00	942.60	19,672.19	19,327.81	4,443.64	14,884.17	38.16
10-80-6120-4400	Contract Services	29,000.00	850.24	13,306.73	15,693.27	1,002.03	14,691.24	50.66
10-80-6120-5000	Capital Purchases Under $5000	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
10-80-6120-5400	Capital Outlay - Vehicles	25,281.00	561.19	5,873.34	19,407.66	3,309.11	16,098.55	63.68
10-80-6120-5600	Capital ProjectLowe White Prk	220,000.00	0.00	0.00	220,000.00	0.00	220,000.00	100.00
80	**Parks & Recreation**	**918,682.91**	**19,138.30**	**270,557.08**	**648,125.83**	**18,294.23**	**629,831.60**	**68.56**

General Ledger
Expenditures vs Budget with Encumbrances by Depart

User: bstevens
Printed: 1/5/2024 11:41:17 AM
Period 06 - 06
Fiscal Year 2024

Department	Description	Annual Budget	Period Amt	Yr to Date	Variance	Encumbered POs	Available	% Available
81	**Community Building**							
10-81-6150-0000	Full-Time Employees	51,336.50	0.00	15,607.10	35,729.40	0.00	35,729.40	69.60
10-81-6150-0001	Employee Overtime	0.00	0.00	288.39	-288.39	0.00	-288.39	0.00
10-81-6150-0200	Part-Time Employees	50,000.00	862.45	14,832.32	35,167.68	0.00	35,167.68	70.34
10-81-6150-0700	401K Retirement Supplement	2,566.83	0.00	767.92	1,798.91	0.00	1,798.91	70.08
10-81-6150-0900	F.I.C.A.	7,752.24	65.98	2,314.14	5,438.10	0.00	5,438.10	70.15
10-81-6150-1000	LGERS Retirement	6,622.41	0.00	1,981.25	4,641.16	0.00	4,641.16	70.08
10-81-6150-1100	HealthLifeDental Insurance	12,000.00	0.00	1,384.16	10,615.84	0.00	10,615.84	88.47
10-81-6150-1400	Workers Compensation Insurance	2,281.44	0.00	1,649.15	632.29	0.00	632.29	27.71
10-81-6150-2600	Departmental Supplies	3,000.00	719.10	1,758.47	1,241.53	0.00	1,241.53	41.38
10-81-6150-2700	Marketing	3,500.00	0.00	152.36	3,347.64	0.00	3,347.64	95.65
10-81-6150-3200	Communications	1,500.00	0.00	1,022.59	477.41	473.16	4.25	0.28
10-81-6150-3300	Utilities - Community Bldg	12,500.00	387.13	5,155.79	7,344.21	0.00	7,344.21	58.75
10-81-6150-4400	Contract Services	5,500.00	4,104.66	4,162.66	1,337.34	4,800.00	-3,462.66	-62.96
10-81-6150-5000	Capital Purchases Under $5000	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
81	**Community Building**	**160,559.42**	**6,139.32**	**51,076.30**	**109,483.12**	**5,273.16**	**104,209.96**	**64.90**

General Ledger
Expenditures vs Budget with Encumbrances by Depart

User: bstevens
Printed: 1/5/2024 11:41:17 AM
Period 06 - 06
Fiscal Year 2024

Department	Description	Annual Budget	Period Amt	Yr to Date	Variance	Encumbered POs	Available	% Available
82	**Tourism**							
10-82-6170-0000	Full-Time Employees	198,103.00	2,332.80	66,355.33	131,747.67	0.00	131,747.67	66.50
10-82-6170-0001	Employee Overtime	2,500.00	0.00	186.99	2,313.01	0.00	2,313.01	92.52
10-82-6170-0700	401K Retirement Supplement	10,161.15	116.64	3,300.03	6,861.12	0.00	6,861.12	67.52
10-82-6170-0900	F.I.C.A.	15,546.56	174.54	5,006.15	10,540.41	0.00	10,540.41	67.80
10-82-6170-1000	LGERS Retirement	26,215.77	300.93	8,514.12	17,701.65	0.00	17,701.65	67.52
10-82-6170-1100	HealthLifeDental Insurance	37,728.00	0.00	11,161.64	26,566.36	0.00	26,566.36	70.42
10-82-6170-1400	Workers Compensation Insurance	3,368.41	0.00	2,636.75	731.66	0.00	731.66	21.72
10-82-6170-2600	Departmental Supplies	18,000.00	210.75	2,199.93	15,800.07	5,404.19	10,395.88	57.75
10-82-6170-2601	Beautification Committee	3,000.00	731.26	731.26	2,268.74	0.00	2,268.74	75.62
10-82-6170-2710	Tourism Community Events	10,000.00	9,831.18	14,167.17	-4,167.17	0.00	-4,167.17	-41.67
10-82-6170-2711	Special Marketing Opps	10,000.00	1,018.94	4,467.80	5,532.20	0.00	5,532.20	55.32
10-82-6170-2712	Grant Matching Funds	10,000.00	0.00	0.00	10,000.00	0.00	10,000.00	100.00
10-82-6170-3100	Travel & Training	5,000.00	0.00	1,422.69	3,577.31	1,046.75	2,530.56	50.61
10-82-6170-3200	Communications	5,000.00	202.80	1,483.85	3,516.15	1,193.04	2,323.11	46.46
10-82-6170-3300	Utilities-Community Relations	11,500.00	215.48	5,603.84	5,896.16	0.00	5,896.16	51.27
10-82-6170-4400	Contract Services	26,000.00	274.78	4,837.18	21,162.82	6,900.77	14,262.05	54.85
10-82-6170-4500	Insurance & Bonding	5,000.00	0.00	3,313.71	1,686.29	0.00	1,686.29	33.73
82	**Tourism**	**397,122.89**	**15,410.10**	**135,388.44**	**261,734.45**	**14,544.75**	**247,189.70**	**62.25**

General Ledger
Expenditures vs Budget with Encumbrances by Depart

User: bstevens
Printed: 1/5/2024 11:41:17 AM
Period 06 - 06
Fiscal Year 2024

Department	Description	Annual Budget	Period Amt	Yr to Date	Variance	Encumbered POs	Available	% Available
96	**Solid Waste**							
10-96-4170-4400	Contract Services	0.00	16,559.97	151,893.39	-151,893.39	162,692.09	-314,585.48	0.00
96	**Solid Waste**	**0.00**	**16,559.97**	**151,893.39**	**-151,893.39**	**162,692.09**	**-314,585.48**	**0.00**

General Ledger
Expenditures vs Budget with Encumbrances by Depart

User: bstevens
Printed: 1/5/2024 11:41:17 AM
Period 06 - 06
Fiscal Year 2024

Department	Description	Annual Budget	Period Amt	Yr to Date	Variance	Encumbered POs	Available	% Available
Expense Total		**11,838,995.69**	**587,760.76**	**4,782,184.53**	**7,056,811.16**	**710,822.45**	**6,345,988.71**	**53.6024**
10	**General Fund**	**11,838,995.69**	**587,760.76**	**4,782,184.53**	**7,056,811.16**	**710,822.45**	**6,345,988.71**	**53.60**

General Ledger
Expenditures vs Budget with Encumbrances by Depart

User: bstevens
Printed: 1/5/2024 11:41:17 AM
Period 06 - 06
Fiscal Year 2024

Department	Description	Annual Budget	Period Amt	Yr to Date	Variance	Encumbered POs	Available	% Available
20	**Powell Bill Fund**							
20	**Powell Bill**							
20-20-4510-5500	Capital Outlay - Equipment	362,041.00	0.00	608.00	361,433.00	101,183.96	260,249.04	71.88
20	**Powell Bill**	**362,041.00**	**0.00**	**608.00**	**361,433.00**	**101,183.96**	**260,249.04**	**71.88**

General Ledger
Expenditures vs Budget with Encumbrances by Depart

User: bstevens
Printed: 1/5/2024 11:41:17 AM
Period 06 - 06
Fiscal Year 2024

Department	Description	Annual Budget	Period Amt	Yr to Date	Variance	Encumbered POs	Available	% Available
Expense Total		**362,041.00**	**0.00**	**608.00**	**361,433.00**	**101,183.96**	**260,249.04**	**71.8839**
20	**Powell Bill Fund**	**362,041.00**	**0.00**	**608.00**	**361,433.00**	**101,183.96**	**260,249.04**	**71.88**

General Ledger
Expenditures vs Budget with Encumbrances by Depart

User: bstevens
Printed: 1/5/2024 11:41:17 AM
Period 06 - 06
Fiscal Year 2024

Department	Description	Annual Budget	Period Amt	Yr to Date	Variance	Encumbered POs	Available	% Available
21	**Firemen's Fund**							
11	**Fire**							
21-11-4340-3000	Southport Firemen'S Expenses	64,876.00	28,244.99	49,581.16	15,294.84	12,870.10	2,424.74	3.74
11	**Fire**	**64,876.00**	**28,244.99**	**49,581.16**	**15,294.84**	**12,870.10**	**2,424.74**	**3.74**

General Ledger
Expenditures vs Budget with Encumbrances by Depart

User: bstevens
Printed: 1/5/2024 11:41:17 AM
Period 06 - 06
Fiscal Year 2024

Department	Description	Annual Budget	Period Amt	Yr to Date	Variance	Encumbered POs	Available	% Available
Expense Total		**64,876.00**	**28,244.99**	**49,581.16**	**15,294.84**	**12,870.10**	**2,424.74**	**3.7375**
21	**Firemen's Fund**	**64,876.00**	**28,244.99**	**49,581.16**	**15,294.84**	**12,870.10**	**2,424.74**	**3.74**

General Ledger
Expenditures vs Budget with Encumbrances by Depart

User: bstevens
Printed: 1/5/2024 11:41:17 AM
Period 06 - 06
Fiscal Year 2024

Department	Description	Annual Budget	Period Amt	Yr to Date	Variance	Encumbered POs	Available	% Available
23	**Capital Project Fund**							
23	**DEPT**							
23-23-7300-5800	Capital Outlay -Capital Improv	2,502,394.00	41,527.57	188,708.06	2,313,685.94	319,311.63	1,994,374.31	79.70
23	**DEPT**	**2,502,394.00**	**41,527.57**	**188,708.06**	**2,313,685.94**	**319,311.63**	**1,994,374.31**	**79.70**

General Ledger
Expenditures vs Budget with Encumbrances by Depart

User: bstevens
Printed: 1/5/2024 11:41:17 AM
Period 06 - 06
Fiscal Year 2024

Department	Description	Annual Budget	Period Amt	Yr to Date	Variance	Encumbered POs	Available	% Available
Expense Total		**2,502,394.00**	**41,527.57**	**188,708.06**	**2,313,685.94**	**319,311.63**	**1,994,374.31**	**79.6987**
23	**Capital Project Fund**	**2,502,394.00**	**41,527.57**	**188,708.06**	**2,313,685.94**	**319,311.63**	**1,994,374.31**	**79.70**

General Ledger
Expenditures vs Budget with Encumbrances by Depart

User: bstevens
Printed: 1/5/2024 11:41:17 AM
Period 06 - 06
Fiscal Year 2024

Department	Description	Annual Budget	Period Amt	Yr to Date	Variance	Encumbered POs	Available	% Available
30	**Electric Fund**							
93	**Electric**							
30-93-7210-0000	Full-Time Employees	414,868.00	16,149.86	159,536.60	255,331.40	0.00	255,331.40	61.55
30-93-7210-0001	Employee Overtime	8,174.00	47.64	1,082.98	7,091.02	0.00	7,091.02	86.75
30-93-7210-0200	Part-Time Employees	45,030.00	538.43	16,116.69	28,913.31	0.00	28,913.31	64.21
30-93-7210-0700	401K Retirement Supplement	21,152.10	698.28	7,234.88	13,917.22	0.00	13,917.22	65.80
30-93-7210-0900	F.I.C.A.	35,807.51	1,197.80	12,863.03	22,944.48	0.00	22,944.48	64.08
30-93-7210-1000	LGERS Retirement	54,572.42	1,801.56	18,666.15	35,906.27	0.00	35,906.27	65.80
30-93-7210-1100	HealthLifeDental Insurance	74,300.00	-64.09	19,230.44	55,069.56	0.00	55,069.56	74.12
30-93-7210-1400	Workers Compensation Insurance	2,000.00	0.00	1,445.99	554.01	0.00	554.01	27.70
30-93-7210-1800	Professional Fees	13,959.75	0.00	6,139.16	7,820.59	0.00	7,820.59	56.02
30-93-7210-2100	Uniforms & Protective Gear	1,800.00	240.89	458.71	1,341.29	917.38	423.91	23.55
30-93-7210-2500	Vehicle Supplies	650.00	0.00	165.65	484.35	0.00	484.35	74.52
30-93-7210-2600	Departmental Supplies	22,000.00	0.00	3,281.85	18,718.15	4,406.64	14,311.51	65.05
30-93-7210-2700	Power Purchase	5,899,956.00	396,346.49	1,748,005.77	4,151,950.23	2,938,751.72	1,213,198.51	20.56
30-93-7210-2701	Utility Sales Tax	576,000.00	33,511.23	219,375.69	356,624.31	0.00	356,624.31	61.91
30-93-7210-3100	Travel & Training	10,000.00	0.00	875.00	9,125.00	0.00	9,125.00	91.25
30-93-7210-3200	Communications	4,000.00	0.00	1,459.77	2,540.23	946.33	1,593.90	39.85
30-93-7210-3300	Utilities - Electric	1,229.55	61.40	630.90	598.65	0.00	598.65	48.69
30-93-7210-3501	RM Vehicles	1,300.00	0.00	0.00	1,300.00	0.00	1,300.00	100.00
30-93-7210-3502	Install Load Mgt Switches	45,000.00	5,890.36	11,999.87	33,000.13	13,046.49	19,953.64	44.34
30-93-7210-4400	Contract Services	68,800.00	2,305.69	49,894.64	18,905.36	23,184.07	-4,278.71	-6.22
30-93-7210-4500	Insurance & Bonding	11,700.00	0.00	7,754.08	3,945.92	0.00	3,945.92	33.73
30-93-7210-4800	Billing Contract	216,703.20	0.00	85,115.48	131,587.72	0.00	131,587.72	60.72
30-93-7210-4900	Operations & Maintenance BEMC	586,100.10	48,836.79	245,161.11	340,938.99	341,857.53	-918.54	-0.16
30-93-7210-5400	Capital Outlay - Vehicles	7,100.00	567.05	3,360.40	3,739.60	3,343.64	395.96	5.58
30-93-7210-5500	Capital Outlay - Equipment	80,000.00	795.02	4,415.68	75,584.32	5,756.93	69,827.39	87.28
30-93-7210-5800	Capital Outlay -Capital Improv	179,143.06	0.00	20,310.09	158,832.97	70,429.05	88,403.92	49.35
30-93-7210-5900	Capital Outlay - System	3,490,000.00	40,296.52	92,822.94	3,397,177.06	2,011,947.70	1,385,229.36	39.69
30-93-9990-0000	Depreciation	9,839.00	0.00	0.00	9,839.00	0.00	9,839.00	100.00
93	**Electric**	**11,881,184.69**	**549,220.92**	**2,737,403.55**	**9,143,781.14**	**5,414,587.48**	**3,729,193.66**	**31.39**

General Ledger
Expenditures vs Budget with Encumbrances by Depart

User: bstevens
Printed: 1/5/2024 11:41:17 AM
Period 06 - 06
Fiscal Year 2024

Department	Description	Annual Budget	Period Amt	Yr to Date	Variance	Encumbered POs	Available	% Available
Expense Total		**11,881,184.69**	**549,220.92**	**2,737,403.55**	**9,143,781.14**	**5,414,587.48**	**3,729,193.66**	**31.3874**
30	**Electric Fund**	**11,881,184.69**	**549,220.92**	**2,737,403.55**	**9,143,781.14**	**5,414,587.48**	**3,729,193.66**	**31.39**

General Ledger
Expenditures vs Budget with Encumbrances by Depart

User: bstevens
Printed: 1/5/2024 11:41:17 AM
Period 06 - 06
Fiscal Year 2024

Department	Description	Annual Budget	Period Amt	Yr to Date	Variance	Encumbered POs	Available	% Available
31	**Water & Sewer Fund**							
91	**WaterSewer**							
31-91-7130-0000	Full-Time Employees	841,466.00	30,123.73	303,951.94	537,514.06	0.00	537,514.06	63.88
31-91-7130-0001	Employee Overtime	13,240.00	1,071.15	9,488.85	3,751.15	0.00	3,751.15	28.33
31-91-7130-0200	Part-Time Employees	135,195.00	5,331.10	70,256.24	64,938.76	0.00	64,938.76	48.03
31-91-7130-0700	401K Retirement Supplement	42,735.30	1,438.52	14,693.98	28,041.32	0.00	28,041.32	65.62
31-91-7130-0900	F.I.C.A.	75,727.43	2,696.87	28,686.68	47,040.75	0.00	47,040.75	62.12
31-91-7130-1000	LGERS Retirement	65,385.01	4,037.90	38,895.52	26,489.49	0.00	26,489.49	40.51
31-91-7130-1100	HealthLifeDental Insurance	137,854.50	-64.11	48,377.35	89,477.15	0.00	89,477.15	64.91
31-91-7130-1400	Workers Compensation Insurance	13,053.60	0.00	9,437.95	3,615.65	0.00	3,615.65	27.70
31-91-7130-1800	Professional Fees	16,800.00	0.00	1,166.67	15,633.33	0.00	15,633.33	93.06
31-91-7130-2100	Uniforms & Protective Gear	15,500.00	562.01	4,168.13	11,331.87	6,522.74	4,809.13	31.03
31-91-7130-2500	Vehicle Supplies	30,000.00	0.00	13,105.05	16,894.95	0.00	16,894.95	56.32
31-91-7130-2600	Departmental Supplies	46,000.00	834.46	10,761.36	35,238.64	11,918.97	23,319.67	50.69
31-91-7130-2606	Sewer SuppliesColl System	205,000.00	21,201.49	39,820.80	165,179.20	36,569.72	128,609.48	62.74
31-91-7130-2700	Water Purchase	1,590,000.00	74,284.43	715,710.85	874,289.15	84,289.15	790,000.00	49.69
31-91-7130-3100	Travel & Training	14,000.00	299.86	2,916.33	11,083.67	8.40	11,075.27	79.11
31-91-7130-3200	Communications	13,200.00	34.50	5,397.15	7,802.85	3,404.83	4,398.02	33.32
31-91-7130-3300	Utilities - Public Works	54,000.00	3,487.86	20,195.33	33,804.67	3,027.70	30,776.97	56.99
31-91-7130-3500	RM Equipment	19,500.00	138.35	1,776.44	17,723.56	812.39	16,911.17	86.72
31-91-7130-3501	RM Vehicles	22,050.00	932.00	1,996.47	20,053.53	73.63	19,979.90	90.61
31-91-7130-3506	Sewer System R&MColl System	690,000.00	10,430.78	46,996.18	643,003.82	29,661.15	613,342.67	88.89
31-91-7130-3900	Other Services	4,500.00	0.00	2,410.00	2,090.00	0.00	2,090.00	46.44
31-91-7130-3910	Neighbors 4 Neighbors	13,650.00	1,120.00	6,848.00	6,802.00	612.00	6,190.00	45.35
31-91-7130-4400	Contract Services	1,259,655.00	78,691.37	640,347.80	619,307.20	673,028.88	-53,721.68	-4.26
31-91-7130-4500	Insurance & Bonding	65,000.00	0.00	44,078.21	20,921.79	0.00	20,921.79	32.19
31-91-7130-5400	Capital Outlay - Vehicles	89,000.00	3,063.49	18,154.64	70,845.36	18,064.12	52,781.24	59.30
31-91-7130-5500	Capital Outlay - Equipment	115,000.00	0.00	78,050.00	36,950.00	0.00	36,950.00	32.13
31-91-7130-5800	Capital Outlay -Capital Improv	138,500.00	0.00	0.00	138,500.00	0.00	138,500.00	100.00
31-91-7130-5900	Capital Outlay - System	358,000.00	0.00	162,798.00	195,202.00	99,073.00	96,129.00	26.85
31-91-7130-7100	Bond Retirement	766,000.00	0.00	30,430.10	735,569.90	0.00	735,569.90	96.03
31-91-7130-9700	Contingency	750,988.00	0.00	0.00	750,988.00	0.00	750,988.00	100.00
31-91-9990-0000	Depreciation	400,000.00	0.00	0.00	400,000.00	0.00	400,000.00	100.00
91	**WaterSewer**	**8,000,999.84**	**239,715.76**	**2,370,916.02**	**5,630,083.82**	**967,066.68**	**4,663,017.14**	**58.28**

General Ledger
Expenditures vs Budget with Encumbrances by Depart

User: bstevens
Printed: 1/5/2024 11:41:17 AM
Period 06 - 06
Fiscal Year 2024

Department	Description	Annual Budget	Period Amt	Yr to Date	Variance	Encumbered POs	Available	% Available
Expense Total		**8,000,999.84**	**239,715.76**	**2,370,916.02**	**5,630,083.82**	**967,066.68**	**4,663,017.14**	**58.2804**
31	**Water & Sewer Fund**	**8,000,999.84**	**239,715.76**	**2,370,916.02**	**5,630,083.82**	**967,066.68**	**4,663,017.14**	**58.28**

General Ledger
Expenditures vs Budget with Encumbrances by Depart

User: bstevens
Printed: 1/5/2024 11:41:17 AM
Period 06 - 06
Fiscal Year 2024

Department	Description	Annual Budget	Period Amt	Yr to Date	Variance	Encumbered POs	Available	% Available
32	**System Development Fee Fund**							
92	**DEPT**							
32-92-7135-9600	Sewer Development Fee Transfer	700,000.00	0.00	0.00	700,000.00	0.00	700,000.00	100.00
32-92-7135-9700	Water Development Fee Transfer	100,000.00	0.00	0.00	100,000.00	0.00	100,000.00	100.00
92	**DEPT**	**800,000.00**	**0.00**	**0.00**	**800,000.00**	**0.00**	**800,000.00**	**100.00**

General Ledger
Expenditures vs Budget with Encumbrances by Depart

User: bstevens
Printed: 1/5/2024 11:41:17 AM
Period 06 - 06
Fiscal Year 2024

Department	Description	Annual Budget	Period Amt	Yr to Date	Variance	Encumbered POs	Available	% Available
Expense Total		**800,000.00**	**0.00**	**0.00**	**800,000.00**	**0.00**	**800,000.00**	**100**
32	**System Development Fee Fund**	**800,000.00**	**0.00**	**0.00**	**800,000.00**	**0.00**	**800,000.00**	**100.00**

General Ledger
Expenditures vs Budget with Encumbrances by Depart

User: bstevens
Printed: 1/5/2024 11:41:17 AM
Period 06 - 06
Fiscal Year 2024

Department	Description	Annual Budget	Period Amt	Yr to Date	Variance	Encumbered POs	Available	% Available
42	**Part F Grant. Capital Projects**							
42	**DEPT**							
42-42-8111-5800	Capital Outlay -Capital Improv	529,287.00	0.00	44,862.48	484,424.52	5,167.00	479,257.52	90.55
42	**DEPT**	**529,287.00**	**0.00**	**44,862.48**	**484,424.52**	**5,167.00**	**479,257.52**	**90.55**

General Ledger
Expenditures vs Budget with Encumbrances by Depart

User: bstevens
Printed: 1/5/2024 11:41:17 AM
Period 06 - 06
Fiscal Year 2024

Department	Description	Annual Budget	Period Amt	Yr to Date	Variance	Encumbered POs	Available	% Available
Expense Total		**529,287.00**	**0.00**	**44,862.48**	**484,424.52**	**5,167.00**	**479,257.52**	**90.5478**
42	**Part F Grant. Capital Projects**	**529,287.00**	**0.00**	**44,862.48**	**484,424.52**	**5,167.00**	**479,257.52**	**90.55**

General Ledger
Expenditures vs Budget with Encumbrances by Depart

User: bstevens
Printed: 1/5/2024 11:41:17 AM
Period 06 - 06
Fiscal Year 2024

Department	Description	Annual Budget	Period Amt	Yr to Date	Variance	Encumbered POs	Available	% Available
50	**ARP SLFRF Funding**							
50	**ARPA Funding**							
50-50-8111-4400	Contract Services	0.00	0.00	8,812.50	-8,812.50	0.00	-8,812.50	0.00
50	**ARPA Funding**	**0.00**	**0.00**	**8,812.50**	**-8,812.50**	**0.00**	**-8,812.50**	**0.00**

General Ledger
Expenditures vs Budget with Encumbrances by Depart

User: bstevens
Printed: 1/5/2024 11:41:17 AM
Period 06 - 06
Fiscal Year 2024

Department	Description	Annual Budget	Period Amt	Yr to Date	Variance	Encumbered POs	Available	% Available
Expense Total		**0.00**	**0.00**	**8,812.50**	**-8,812.50**	**0.00**	**-8,812.50**	**0**
50	**ARP SLFRF Funding**	**0.00**	**0.00**	**8,812.50**	**-8,812.50**	**0.00**	**-8,812.50**	**0.00**

General Ledger
Expenditures vs Budget with Encumbrances by Depart

User: bstevens
Printed: 1/5/2024 11:41:17 AM
Period 06 - 06
Fiscal Year 2024

Department	Description	Annual Budget	Period Amt	Yr to Date	Variance	Encumbered POs	Available	% Available
51	**P Station Rehab SRP-D-ARP-0105**							
51	**DEPT**							
51-51-8111-4400	Contract Services	0.00	23,400.00	79,557.16	-79,557.16	46,506.16	-126,063.32	0.00
51	**DEPT**	**0.00**	**23,400.00**	**79,557.16**	**-79,557.16**	**46,506.16**	**-126,063.32**	**0.00**

General Ledger
Expenditures vs Budget with Encumbrances by Depart

User: bstevens
Printed: 1/5/2024 11:41:17 AM
Period 06 - 06
Fiscal Year 2024

Department	Description	Annual Budget	Period Amt	Yr to Date	Variance	Encumbered POs	Available	% Available
Expense Total		**0.00**	**23,400.00**	**79,557.16**	**-79,557.16**	**46,506.16**	**-126,063.32**	**0**
51	**P Station Rehab SRP-D-ARP-0105**	**0.00**	**23,400.00**	**79,557.16**	**-79,557.16**	**46,506.16**	**-126,063.32**	**0.00**

General Ledger
Expenditures vs Budget with Encumbrances by Depart

User: bstevens
Printed: 1/5/2024 11:41:17 AM
Period 06 - 06
Fiscal Year 2024

Department	Description	Annual Budget	Period Amt	Yr to Date	Variance	Encumbered POs	Available	% Available
53	**Sewer I&I SRP-W-ARP-0308**							
53	**DEPT**							
53-53-8111-4400	Contract Services	0.00	22,620.00	30,590.00	-30,590.00	369,410.00	-400,000.00	0.00
53	**DEPT**	**0.00**	**22,620.00**	**30,590.00**	**-30,590.00**	**369,410.00**	**-400,000.00**	**0.00**

General Ledger
Expenditures vs Budget with Encumbrances by Depart

User: bstevens
Printed: 1/5/2024 11:41:17 AM
Period 06 - 06
Fiscal Year 2024

Department	Description	Annual Budget	Period Amt	Yr to Date	Variance	Encumbered POs	Available	% Available
Expense Total		**0.00**	**22,620.00**	**30,590.00**	**-30,590.00**	**369,410.00**	**-400,000.00**	**0**
53	**Sewer I&I SRP-W-ARP-0308**	**0.00**	**22,620.00**	**30,590.00**	**-30,590.00**	**369,410.00**	**-400,000.00**	**0.00**

General Ledger
Expenditures vs Budget with Encumbrances by Depart

User: bstevens
Printed: 1/5/2024 11:41:17 AM
Period 06 - 06
Fiscal Year 2024

Department	Description	Annual Budget	Period Amt	Yr to Date	Variance	Encumbered POs	Available	% Available
54	**FIFI CS370714-04 & W-ARP-0299**							
54	**DEPT**							
54-54-8111-4400	Contract Services	0.00	3,289.00	3,289.00	-3,289.00	1,010,211.00	-1,013,500.00	0.00
54	**DEPT**	**0.00**	**3,289.00**	**3,289.00**	**-3,289.00**	**1,010,211.00**	**-1,013,500.00**	**0.00**

General Ledger
Expenditures vs Budget with Encumbrances by Depart

User: bstevens
Printed: 1/5/2024 11:41:17 AM
Period 06 - 06
Fiscal Year 2024

Department	Description	Annual Budget	Period Amt	Yr to Date	Variance	Encumbered POs	Available	% Available
Expense Total		**0.00**	**3,289.00**	**3,289.00**	**-3,289.00**	**1,010,211.00**	**-1,013,500.00**	**0**
54	**FIFI CS370714-04 & W-ARP-0299**	**0.00**	**3,289.00**	**3,289.00**	**-3,289.00**	**1,010,211.00**	**-1,013,500.00**	**0.00**

General Ledger
Expenditures vs Budget with Encumbrances by Depart

User: bstevens
Printed: 1/5/2024 11:41:17 AM
Period 06 - 06
Fiscal Year 2024

Department	Description	Annual Budget	Period Amt	Yr to Date	Variance	Encumbered POs	Available	% Available
55	**Mulberry Branch CS370714-03**							
55	**DEPT**							
55-55-8111-4400	Contract Services	0.00	0.00	500.00	-500.00	0.00	-500.00	0.00
55	**DEPT**	**0.00**	**0.00**	**500.00**	**-500.00**	**0.00**	**-500.00**	**0.00**

General Ledger
Expenditures vs Budget with Encumbrances by Depart

User: bstevens
Printed: 1/5/2024 11:41:17 AM
Period 06 - 06
Fiscal Year 2024

Department	Description	Annual Budget	Period Amt	Yr to Date	Variance	Encumbered POs	Available	% Available
Expense Total		**0.00**	**0.00**	**500.00**	**-500.00**	**0.00**	**-500.00**	**0**
55	**Mulberry Branch CS370714-03**	**0.00**	**0.00**	**500.00**	**-500.00**	**0.00**	**-500.00**	**0.00**

General Ledger
Expenditures vs Budget with Encumbrances by Depart

User: bstevens
Printed: 1/5/2024 11:41:17 AM
Period 06 - 06
Fiscal Year 2024

Department	Description	Annual Budget	Period Amt	Yr to Date	Variance	Encumbered POs	Available	% Available
56	**Sewer Replacement**							
56	**DEPT**							
56-56-8111-4400	Contract Services	0.00	0.00	46,780.13	-46,780.13	0.00	-46,780.13	0.00
56	**DEPT**	**0.00**	**0.00**	**46,780.13**	**-46,780.13**	**0.00**	**-46,780.13**	**0.00**

General Ledger
Expenditures vs Budget with Encumbrances by Depart

User: bstevens
Printed: 1/5/2024 11:41:17 AM
Period 06 - 06
Fiscal Year 2024

Department	Description	Annual Budget	Period Amt	Yr to Date	Variance	Encumbered POs	Available	% Available
Expense Total		**0.00**	**0.00**	**46,780.13**	**-46,780.13**	**0.00**	**-46,780.13**	**0**
56	**Sewer Replacement**	**0.00**	**0.00**	**46,780.13**	**-46,780.13**	**0.00**	**-46,780.13**	**0.00**

General Ledger
Expenditures vs Budget with Encumbrances by Depart

User: bstevens
Printed: 1/5/2024 11:41:17 AM
Period 06 - 06
Fiscal Year 2024

Department	Description	Annual Budget	Period Amt	Yr to Date	Variance	Encumbered POs	Available	% Available
60	**Waterfront Stabilization Fund**							
60	**DEPT**							
60-60-8111-5800	Capital Outlay -Capital Improv	5,000,000.00	0.00	12,399.38	4,987,600.62	0.00	4,987,600.62	99.75
60	**DEPT**	**5,000,000.00**	**0.00**	**12,399.38**	**4,987,600.62**	**0.00**	**4,987,600.62**	**99.75**

General Ledger
Expenditures vs Budget with Encumbrances by Depart

User: bstevens
Printed: 1/5/2024 11:41:17 AM
Period 06 - 06
Fiscal Year 2024

Department	Description	Annual Budget	Period Amt	Yr to Date	Variance	Encumbered POs	Available	% Available
Expense Total		**5,000,000.00**	**0.00**	**12,399.38**	**4,987,600.62**	**0.00**	**4,987,600.62**	**99.752**
60	**Waterfront Stabilization Fund**	**5,000,000.00**	**0.00**	**12,399.38**	**4,987,600.62**	**0.00**	**4,987,600.62**	**99.75**

General Ledger
Expenditures vs Budget with Encumbrances by Depart

User: bstevens
Printed: 1/5/2024 11:41:17 AM
Period 06 - 06
Fiscal Year 2024

Department	Description	Annual Budget	Period Amt	Yr to Date	Variance	Encumbered POs	Available	% Available
Expense Total		**40,979,778.22**	**1,495,779.00**	**10,356,191.97**	**30,623,586.25**	**8,957,136.46**	**21,666,449.79**	**52.8711**

General Ledger
Revenues vs Budget with Encumbrances by Depart

User: bstevens
Printed: 1/5/2024 11:41:21 AM
Period 06 - 06
Fiscal Year 2024

Department	Description	Annual Budget	Period Amt	YR to Date	Variance	Encumbered	Remaining Uncollected	%Remaining
10	**General Fund**							
10-00-3100-1100	Ad Valorem Taxes	3,920,271.00	1,072,588.31	2,138,533.11	1,781,737.89	0.00	1,781,737.89	45.45
10-00-3100-1200	Motor Vehicles Tax Collections	250,000.00	17,987.48	111,587.65	138,412.35	0.00	138,412.35	55.36
10-00-3100-1700	InterestPenalties -Taxes	5,600.00	67.54	1,739.41	3,860.59	0.00	3,860.59	68.94
10-00-3100-1710	Motor Vehicle Interest	1,500.00	179.45	843.00	657.00	0.00	657.00	43.80
10-00-3102-0000	Ad Valorem Tax Prior Years	30,000.00	535.17	22,762.95	7,237.05	0.00	7,237.05	24.12
10-00-3230-0000	Local Option Sales Tax	1,900,000.00	156,561.76	827,779.44	1,072,220.56	0.00	1,072,220.56	56.43
10-00-3260-0000	Privilege Licenses	150.00	30.00	90.00	60.00	0.00	60.00	40.00
10-00-3260-0800	ItinerantPeddler Permit	300.00	0.00	50.00	250.00	0.00	250.00	83.33
10-00-3322-0000	Beer & Wine Tax	18,900.00	0.00	0.00	18,900.00	0.00	18,900.00	100.00
10-00-3324-0000	Utility Franchise Tax	400,000.00	122,074.19	211,526.18	188,473.82	0.00	188,473.82	47.12
10-00-3420-0200	FEMA Reimbursement	0.00	0.00	139,568.66	-139,568.66	0.00	-139,568.66	0.00
10-00-3474-0000	Cemetery Lot Sales & Fees	0.00	0.00	699.00	-699.00	0.00	-699.00	0.00
10-00-3810-0000	Interest Earned	250,000.00	0.00	357,491.19	-107,491.19	0.00	-107,491.19	-43.00
10-00-3833-0005	Donations	1,000.00	2,000.00	2,300.00	-1,300.00	0.00	-1,300.00	-130.00
10-00-3833-0100	Forestry Committee Donations	700.00	1,000.00	1,000.00	-300.00	0.00	-300.00	-42.86
10-00-3836-0000	Community Garden	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
10-00-3837-0000	Southport ABC Distribution	650,000.00	0.00	370,000.00	280,000.00	0.00	280,000.00	43.08
10-00-3839-0100	Miscellaneous Revenues	9,392.00	800.17	2,862.20	6,529.80	0.00	6,529.80	69.53
10-00-3839-0200	Insurance Recovery	0.00	0.00	809.00	-809.00	0.00	-809.00	0.00
10-00-3930-0910	Inactive Accounts	0.00	0.00	11.00	-11.00	0.00	-11.00	0.00
10-00-3991-0000	Appropriated Fund Balance	42,440.00	-1,250.00	-1,250.00	43,690.00	0.00	43,690.00	102.95
00	**General Government**	**7,482,253.00**	**1,372,574.07**	**4,188,402.79**	**3,293,850.21**	**0.00**	**3,293,850.21**	**44.02**

General Ledger
Revenues vs Budget with Encumbrances by Depart

User: bstevens
Printed: 1/5/2024 11:41:21 AM
Period 06 - 06
Fiscal Year 2024

Department	Description	Annual Budget	Period Amt	YR to Date	Variance	Encumbered	Remaining / Uncollected	%Remaining
10-06-3210-0000	Civil Penalties	180.00	0.00	25.00	155.00	0.00	155.00	86.11
10-06-3220-0000	Pet license & tags	1,000.00	0.00	906.07	93.93	0.00	93.93	9.39
06	**Animal Protective Services**	**1,180.00**	**0.00**	**931.07**	**248.93**	**0.00**	**248.93**	**21.10**

General Ledger
Revenues vs Budget with Encumbrances by Depart

User: bstevens
Printed: 1/5/2024 11:41:21 AM
Period 06 - 06
Fiscal Year 2024

Department	Description	Annual Budget	Period Amt	YR to Date	Variance	Encumbered	Remaining / Uncollected	%Remaining
10-07-3410-0100	Wellness Prgm GrantsDonations	0.00	2,500.00	2,500.00	-2,500.00	0.00	-2,500.00	0.00
07	**Human Resources**	**0.00**	**2,500.00**	**2,500.00**	**-2,500.00**	**0.00**	**-2,500.00**	**0.00**

General Ledger
Revenues vs Budget with Encumbrances by Depart

User: bstevens
Printed: 1/5/2024 11:41:21 AM
Period 06 - 06
Fiscal Year 2024

Department	Description	Annual Budget	Period Amt	YR to Date	Variance	Encumbered	Remaining / Uncollected	%Remaining
10-10-3437-0600	Misc. ReceiptsPolice Dept.	7,943.56	3.00	8,122.56	-179.00	0.00	-179.00	-2.25
10-10-3437-0601	Police Shop with a Cop	16,622.00	8,089.00	11,903.00	4,719.00	0.00	4,719.00	28.39
10-10-3437-0602	Golf Cart Fees	6,000.00	75.00	3,925.00	2,075.00	0.00	2,075.00	34.58
10-10-3443-0300	Police Misc Grants	246,720.00	0.00	0.00	246,720.00	0.00	246,720.00	100.00
10-10-3838-0000	ABC Revenue for Law Enf.	26,542.00	0.00	15,400.00	11,142.00	0.00	11,142.00	41.98
10	**Police**	**303,827.56**	**8,167.00**	**39,350.56**	**264,477.00**	**0.00**	**264,477.00**	**87.05**

General Ledger
Revenues vs Budget with Encumbrances by Depart

User: bstevens
Printed: 1/5/2024 11:41:21 AM
Period 06 - 06
Fiscal Year 2024

Department	Description	Annual Budget	Period Amt	YR to Date	Variance	Encumbered	Remaining / Uncollected	%Remaining
10-11-3434-0100	Fire District Fees	1,941,455.00	0.00	1,446,998.67	494,456.33	0.00	494,456.33	25.47
10-11-3434-0200	Duke Energy For Fire Dept	75,000.00	0.00	0.00	75,000.00	0.00	75,000.00	100.00
10-11-3434-0300	Misc. Grants For Fire Dept	240,505.00	0.00	50,000.00	190,505.00	0.00	190,505.00	79.21
10-11-3434-0400	Fire Response Fees	30,000.00	0.00	4,034.08	25,965.92	0.00	25,965.92	86.55
10-11-3434-0500	Fire - Miscellaneous Revenue	50,000.00	0.00	0.00	50,000.00	0.00	50,000.00	100.00
10-11-3434-0700	Fire Inspections & Permit Fees	20,000.00	125.00	12,528.55	7,471.45	0.00	7,471.45	37.36
10-11-3810-0000	Interest Income Fire Dept	10.00	0.00	0.00	10.00	0.00	10.00	100.00
11	**Fire**	**2,356,970.00**	**125.00**	**1,513,561.30**	**843,408.70**	**0.00**	**843,408.70**	**35.78**

General Ledger
Revenues vs Budget with Encumbrances by Depart

User: bstevens
Printed: 1/5/2024 11:41:21 AM
Period 06 - 06
Fiscal Year 2024

Department	Description	Annual Budget	Period Amt	YR to Date	Variance	Encumbered	Remaining / Uncollected	%Remaining
10-12-3437-0300	RescueEMS Grant	110,000.00	0.00	0.00	110,000.00	0.00	110,000.00	100.00
10-12-3437-0400	Rescue DeptMisc. Receipts	40,000.00	0.00	0.00	40,000.00	0.00	40,000.00	100.00
10-12-3437-0500	Rescue Squad Fees	371,000.00	0.00	93,803.23	277,196.77	0.00	277,196.77	74.72
12	**Rescue**	**521,000.00**	**0.00**	**93,803.23**	**427,196.77**	**0.00**	**427,196.77**	**82.00**

General Ledger
Revenues vs Budget with Encumbrances by Depart

User: bstevens
Printed: 1/5/2024 11:41:21 AM
Period 06 - 06
Fiscal Year 2024

Department	Description	Annual Budget	Period Amt	YR to Date	Variance	Encumbered	Remaining / Uncollected	%Remaining
10-40-3343-0000	Inspection Permits	900,000.00	96,849.00	440,615.50	459,384.50	0.00	459,384.50	51.04
10-40-3343-0100	Home Owners Recovery Fund	1,000.00	20.00	180.00	820.00	0.00	820.00	82.00
10-40-3343-0400	Planning & Zoning Fees	25,000.00	400.00	10,360.00	14,640.00	0.00	14,640.00	58.56
40	**Planning and Permitting**	**926,000.00**	**97,269.00**	**451,155.50**	**474,844.50**	**0.00**	**474,844.50**	**51.28**

General Ledger
Revenues vs Budget with Encumbrances by Depart

User: bstevens
Printed: 1/5/2024 11:41:21 AM
Period 06 - 06
Fiscal Year 2024

Department	Description	Annual Budget	Period Amt	YR to Date	Variance	Encumbered	Remaining / Uncollected	%Remaining
10-80-3410-0200	City Pier FEMA	220,000.00	0.00	0.00	220,000.00	0.00	220,000.00	100.00
10-80-3437-0700	Rent Recreation Facilities	11,000.00	0.00	4,895.00	6,105.00	0.00	6,105.00	55.50
10-80-3612-0000	Recreation Programs Receipts	36,000.00	3,630.00	14,150.00	21,850.00	0.00	21,850.00	60.69
10-80-3612-0200	Parks & Recreation Donations	1,200.00	0.00	1,650.00	-450.00	0.00	-450.00	-37.50
80	**Parks & Recreation**	**268,200.00**	**3,630.00**	**20,695.00**	**247,505.00**	**0.00**	**247,505.00**	**92.28**

General Ledger
Revenues vs Budget with Encumbrances by Depart

User: bstevens
Printed: 1/5/2024 11:41:21 AM
Period 06 - 06
Fiscal Year 2024

Department	Description	Annual Budget	Period Amt	YR to Date	Variance	Encumbered	Remaining / Uncollected	%Remaining
10-81-3834-0000	Community Bldg Rental	175,000.00	7,825.01	94,372.52	80,627.48	0.00	80,627.48	46.07
81	**Community Building**	**175,000.00**	**7,825.01**	**94,372.52**	**80,627.48**	**0.00**	**80,627.48**	**46.07**

General Ledger
Revenues vs Budget with Encumbrances by Depart

User: bstevens
Printed: 1/5/2024 11:41:21 AM
Period 06 - 06
Fiscal Year 2024

Department	Description	Annual Budget	Period Amt	YR to Date	Variance	Encumbered	Remaining / Uncollected	%Remaining
10-82-3270-0000	Local Occupancy Tax	210,000.00	8,523.15	121,951.69	88,048.31	0.00	88,048.31	41.93
10-82-3617-0000	Tourism Special Events	11,105.00	14,129.50	14,730.50	-3,625.50	0.00	-3,625.50	-32.65
10-82-3834-0300	Tourism - Misc Revenue	7,500.00	64.00	4,431.42	3,068.58	0.00	3,068.58	40.91
10-82-3839-0501	Tourism - Filming Fees	6,500.00	0.00	0.00	6,500.00	0.00	6,500.00	100.00
82	**Tourism**	**235,105.00**	**22,716.65**	**141,113.61**	**93,991.39**	**0.00**	**93,991.39**	**39.98**

General Ledger
Revenues vs Budget with Encumbrances by Depart

User: bstevens
Printed: 1/5/2024 11:41:21 AM
Period 06 - 06
Fiscal Year 2024

Department	Description	Annual Budget	Period Amt	YR to Date	Variance	Encumbered	Remaining / Uncollected	%Remaining
10-96-3325-0000	Solid Waste Disposal Tax	3,500.00	0.00	847.40	2,652.60	0.00	2,652.60	75.79
10-96-3500-0000	Refuse Revenue	330,000.00	29,306.87	173,979.18	156,020.82	0.00	156,020.82	47.28
96	**Solid Waste**	**333,500.00**	**29,306.87**	**174,826.58**	**158,673.42**	**0.00**	**158,673.42**	**47.58**

General Ledger
Revenues vs Budget with Encumbrances by Depart

User: bstevens
Printed: 1/5/2024 11:41:21 AM
Period 06 - 06
Fiscal Year 2024

Department	Description	Annual Budget	Period Amt	YR to Date	Variance	Encumbered	Remaining / Uncollected	%Remaining
Revenue Total		**12,603,035.56**	**1,544,113.60**	**6,720,712.16**	**5,882,323.40**	**0.00**	**5,882,323.40**	**46.6739**
10	**General Fund**	**12,603,035.56**	**1,544,113.60**	**6,720,712.16**	**5,882,323.40**	**0.00**	**5,882,323.40**	**46.67**

General Ledger
Revenues vs Budget with Encumbrances by Depart

User: bstevens
Printed: 1/5/2024 11:41:21 AM
Period 06 - 06
Fiscal Year 2024

Department	Description	Annual Budget	Period Amt	YR to Date	Variance	Encumbered	Remaining / Uncollected	%Remaining
20	**Powell Bill Fund**							
20-20-3316-0000	NC Powell Bill Funds	145,000.00	88,165.98	159,811.89	-14,811.89	0.00	-14,811.89	-10.22
20-20-3991-0000	Appropriated Fund Balance	217,041.00	0.00	0.00	217,041.00	0.00	217,041.00	100.00
20	**Powell Bill**	**362,041.00**	**88,165.98**	**159,811.89**	**202,229.11**	**0.00**	**202,229.11**	**55.86**

General Ledger
Revenues vs Budget with Encumbrances by Depart

User: bstevens
Printed: 1/5/2024 11:41:21 AM
Period 06 - 06
Fiscal Year 2024

Department	Description	Annual Budget	Period Amt	YR to Date	Variance	Encumbered	Remaining / Uncollected	%Remaining
Revenue Total		**362,041.00**	**88,165.98**	**159,811.89**	**202,229.11**	**0.00**	**202,229.11**	**55.8581**
20	**Powell Bill Fund**	**362,041.00**	**88,165.98**	**159,811.89**	**202,229.11**	**0.00**	**202,229.11**	**55.86**

General Ledger
Revenues vs Budget with Encumbrances by Depart

User: bstevens
Printed: 1/5/2024 11:41:21 AM
Period 06 - 06
Fiscal Year 2024

Department	Description	Annual Budget	Period Amt	YR to Date	Variance	Encumbered	Remaining / Uncollected	%Remaining
21	**Firemen's Fund**							
21-11-3290-0000	Interest Earned	200.00	0.00	874.13	-674.13	0.00	-674.13	-337.07
21-11-3434-8400	Southport Firemen'S Revenues	80,000.00	0.00	31,283.48	48,716.52	0.00	48,716.52	60.90
11	**Fire**	**80,200.00**	**0.00**	**32,157.61**	**48,042.39**	**0.00**	**48,042.39**	**59.90**

General Ledger
Revenues vs Budget with Encumbrances by Depart

User: bstevens
Printed: 1/5/2024 11:41:21 AM
Period 06 - 06
Fiscal Year 2024

Department	Description	Annual Budget	Period Amt	YR to Date	Variance	Encumbered	Remaining / Uncollected	%Remaining
Revenue Total		**80,200.00**	**0.00**	**32,157.61**	**48,042.39**	**0.00**	**48,042.39**	**59.9032**
21	**Firemen's Fund**	**80,200.00**	**0.00**	**32,157.61**	**48,042.39**	**0.00**	**48,042.39**	**59.90**

General Ledger
Revenues vs Budget with Encumbrances by Depart

User: bstevens
Printed: 1/5/2024 11:41:21 AM
Period 06 - 06
Fiscal Year 2024

Department	Description	Annual Budget	Period Amt	YR to Date	Variance	Encumbered	Remaining / Uncollected	%Remaining
23	**Capital Project Fund**							
23-23-3970-0000	Transfer in General Fund	2,502,394.00	0.00	0.00	2,502,394.00	0.00	2,502,394.00	100.00
23	**DEPT**	**2,502,394.00**	**0.00**	**0.00**	**2,502,394.00**	**0.00**	**2,502,394.00**	**100.00**

General Ledger
Revenues vs Budget with Encumbrances by Depart

User: bstevens
Printed: 1/5/2024 11:41:21 AM
Period 06 - 06
Fiscal Year 2024

Department	Description	Annual Budget	Period Amt	YR to Date	Variance	Encumbered	Remaining / Uncollected	%Remaining
Revenue Total		**2,502,394.00**	**0.00**	**0.00**	**2,502,394.00**	**0.00**	**2,502,394.00**	**100**
23	**Capital Project Fund**	**2,502,394.00**	**0.00**	**0.00**	**2,502,394.00**	**0.00**	**2,502,394.00**	**100.00**

General Ledger
Revenues vs Budget with Encumbrances by Depart

User: bstevens
Printed: 1/5/2024 11:41:21 AM
Period 06 - 06
Fiscal Year 2024

Department	Description	Annual Budget	Period Amt	YR to Date	Variance	Encumbered	Remaining / Uncollected	%Remaining
30	**Electric Fund**							
30-93-3710-0000	Sale Of Electricity	7,700,000.00	93,862.10	3,123,761.52	4,576,238.48	0.00	4,576,238.48	59.43
30-93-3720-0100	Utility Sales Tax	539,000.00	6,421.08	217,577.77	321,422.23	0.00	321,422.23	59.63
30-93-3720-0300	Service Charges	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
30-93-3720-0326	Electric late Charges	11,649.00	0.00	4,797.98	6,851.02	0.00	6,851.02	58.81
30-93-3720-0327	Electric Meter Tampering	10,027.00	0.00	3,630.00	6,397.00	0.00	6,397.00	63.80
30-93-3720-0330	Electric Agreements	1,000.00	0.00	470.00	530.00	0.00	530.00	53.00
30-93-3720-0331	Electric ReconnectDisconnect	5,900.00	0.00	0.00	5,900.00	0.00	5,900.00	100.00
30-93-3831-0000	Interest Earned	250,000.00	0.00	33.36	249,966.64	0.00	249,966.64	99.99
30-93-3839-0000	Miscellaneous Revenues	0.00	0.00	5,078.20	-5,078.20	0.00	-5,078.20	0.00
30-93-3991-0000	Appropriated Fund Balance	3,362,609.00	0.00	0.00	3,362,609.00	0.00	3,362,609.00	100.00
93	**Electric**	**11,881,185.00**	**100,283.18**	**3,355,348.83**	**8,525,836.17**	**0.00**	**8,525,836.17**	**71.76**

General Ledger
Revenues vs Budget with Encumbrances by Depart

User: bstevens
Printed: 1/5/2024 11:41:21 AM
Period 06 - 06
Fiscal Year 2024

Department	Description	Annual Budget	Period Amt	YR to Date	Variance	Encumbered	Remaining / Uncollected	%Remaining
Revenue Total		**11,881,185.00**	**100,283.18**	**3,355,348.83**	**8,525,836.17**	**0.00**	**8,525,836.17**	**71.7591**
30	**Electric Fund**	**11,881,185.00**	**100,283.18**	**3,355,348.83**	**8,525,836.17**	**0.00**	**8,525,836.17**	**71.76**

General Ledger
Revenues vs Budget with Encumbrances by Depart

User: bstevens
Printed: 1/5/2024 11:41:21 AM
Period 06 - 06
Fiscal Year 2024

Department	Description	Annual Budget	Period Amt	YR to Date	Variance	Encumbered	Remaining / Uncollected	%Remaining
31	**Water & Sewer Fund**							
31-91-3720-0000	Water Sales	2,700,000.00	162,195.88	1,420,439.28	1,279,560.72	0.00	1,279,560.72	47.39
31-91-3720-0100	WaterSewer Tap Fees	175,000.00	5,900.00	40,350.00	134,650.00	0.00	134,650.00	76.94
31-91-3720-0200	Sewer Impact Fees	0.00	47,542.00	223,871.00	-223,871.00	0.00	-223,871.00	0.00
31-91-3720-0300	Water Impact Fees	0.00	5,440.00	46,787.00	-46,787.00	0.00	-46,787.00	0.00
31-91-3720-0400	Service Charges	50,000.00	2,800.70	28,107.24	21,892.76	0.00	21,892.76	43.79
31-91-3740-0000	Sewer Sales	4,000,000.00	315,588.90	2,043,459.35	1,956,540.65	0.00	1,956,540.65	48.91
31-91-3780-0000	Transfer From System Dev Cap	800,000.00	0.00	0.00	800,000.00	0.00	800,000.00	100.00
31-91-3831-0000	Interest Earned	250,000.00	0.00	0.00	250,000.00	0.00	250,000.00	100.00
31-91-3833-0005	Donations UB	1,000.00	65.00	390.00	610.00	0.00	610.00	61.00
31-91-3839-0000	Miscellaneous Revenues	25,000.00	0.00	200.78	24,799.22	0.00	24,799.22	99.20
31-91-3839-0500	Credit Card Fee	0.00	2,717.45	12,735.62	-12,735.62	0.00	-12,735.62	0.00
91	**WaterSewer**	**8,001,000.00**	**542,249.93**	**3,816,340.27**	**4,184,659.73**	**0.00**	**4,184,659.73**	**52.30**

General Ledger
Revenues vs Budget with Encumbrances by Depart

User: bstevens
Printed: 1/5/2024 11:41:21 AM
Period 06 - 06
Fiscal Year 2024

Department	Description	Annual Budget	Period Amt	YR to Date	Variance	Encumbered	Remaining / Uncollected	%Remaining
Revenue Total		**8,001,000.00**	**542,249.93**	**3,816,340.27**	**4,184,659.73**	**0.00**	**4,184,659.73**	**52.3017**
31	**Water & Sewer Fund**	**8,001,000.00**	**542,249.93**	**3,816,340.27**	**4,184,659.73**	**0.00**	**4,184,659.73**	**52.30**

General Ledger
Revenues vs Budget with Encumbrances by Depart

User: bstevens
Printed: 1/5/2024 11:41:21 AM
Period 06 - 06
Fiscal Year 2024

Department	Description	Annual Budget	Period Amt	YR to Date	Variance	Encumbered	Remaining / Uncollected	%Remaining
32	**System Development Fee Fund**							
32-92-3720-0200	Sewer Development Fees	700,000.00	0.00	0.00	700,000.00	0.00	700,000.00	100.00
32-92-3720-0300	Water Development Fees	100,000.00	0.00	0.00	100,000.00	0.00	100,000.00	100.00
92	**DEPT**	**800,000.00**	**0.00**	**0.00**	**800,000.00**	**0.00**	**800,000.00**	**100.00**

General Ledger
Revenues vs Budget with Encumbrances by Depart

User: bstevens
Printed: 1/5/2024 11:41:21 AM
Period 06 - 06
Fiscal Year 2024

Department	Description	Annual Budget	Period Amt	YR to Date	Variance	Encumbered	Remaining / Uncollected	%Remaining
Revenue Total		**800,000.00**	**0.00**	**0.00**	**800,000.00**	**0.00**	**800,000.00**	**100**
32	**System Development Fee Fund**	**800,000.00**	**0.00**	**0.00**	**800,000.00**	**0.00**	**800,000.00**	**100.00**

General Ledger
Revenues vs Budget with Encumbrances by Depart

User: bstevens
Printed: 1/5/2024 11:41:21 AM
Period 06 - 06
Fiscal Year 2024

Department	Description	Annual Budget	Period Amt	YR to Date	Variance	Encumbered	Remaining / Uncollected	%Remaining
42	**Part F Grant. Capital Projects**							
42-42-3910-0100	Part F Grant	0.00	0.00	421,193.88	-421,193.88	0.00	-421,193.88	0.00
42	**DEPT**	**0.00**	**0.00**	**421,193.88**	**-421,193.88**	**0.00**	**-421,193.88**	**0.00**

General Ledger
Revenues vs Budget with Encumbrances by Depart

User: bstevens
Printed: 1/5/2024 11:41:21 AM
Period 06 - 06
Fiscal Year 2024

Department	Description	Annual Budget	Period Amt	YR to Date	Variance	Encumbered	Remaining / Uncollected	%Remaining
Revenue Total		**0.00**	**0.00**	**421,193.88**	**-421,193.88**	**0.00**	**-421,193.88**	**0**
42	**Part F Grant. Capital Projects**	**0.00**	**0.00**	**421,193.88**	**-421,193.88**	**0.00**	**-421,193.88**	**0.00**

General Ledger
Revenues vs Budget with Encumbrances by Depart

User: bstevens
Printed: 1/5/2024 11:41:21 AM
Period 06 - 06
Fiscal Year 2024

Department	Description	Annual Budget	Period Amt	YR to Date	Variance	Encumbered	Remaining / Uncollected	%Remaining
50	**ARP SLFRF Funding**							
50-50-3910-0100	Grant Revenue	1,263,954.00	0.00	0.00	1,263,954.00	0.00	1,263,954.00	100.00
50	**ARPA Funding**	**1,263,954.00**	**0.00**	**0.00**	**1,263,954.00**	**0.00**	**1,263,954.00**	**100.00**

General Ledger
Revenues vs Budget with Encumbrances by Depart

User: bstevens
Printed: 1/5/2024 11:41:21 AM
Period 06 - 06
Fiscal Year 2024

Department	Description	Annual Budget	Period Amt	YR to Date	Variance	Encumbered	Remaining / Uncollected	%Remaining
Revenue Total		**1,263,954.00**	**0.00**	**0.00**	**1,263,954.00**	**0.00**	**1,263,954.00**	**100**
50	**ARP SLFRF Funding**	**1,263,954.00**	**0.00**	**0.00**	**1,263,954.00**	**0.00**	**1,263,954.00**	**100.00**

General Ledger
Revenues vs Budget with Encumbrances by Depart

User: bstevens
Printed: 1/5/2024 11:41:21 AM
Period 06 - 06
Fiscal Year 2024

Department	Description	Annual Budget	Period Amt	YR to Date	Variance	Encumbered	Remaining / Uncollected	%Remaining
60	**Waterfront Stabilization Fund**							
60-60-3910-0100	Grant Revenue	5,000,000.00	0.00	0.00	5,000,000.00	0.00	5,000,000.00	100.00
60	**DEPT**	**5,000,000.00**	**0.00**	**0.00**	**5,000,000.00**	**0.00**	**5,000,000.00**	**100.00**

General Ledger
Revenues vs Budget with Encumbrances by Depart

User: bstevens
Printed: 1/5/2024 11:41:21 AM
Period 06 - 06
Fiscal Year 2024

Department	Description	Annual Budget	Period Amt	YR to Date	Variance	Encumbered	Remaining / Uncollected	%Remaining
Revenue Total		**5,000,000.00**	**0.00**	**0.00**	**5,000,000.00**	**0.00**	**5,000,000.00**	**100**
60	**Waterfront Stabilization Fund**	**5,000,000.00**	**0.00**	**0.00**	**5,000,000.00**	**0.00**	**5,000,000.00**	**100.00**

General Ledger
Revenues vs Budget with Encumbrances by Depart

User: bstevens
Printed: 1/5/2024 11:41:21 AM
Period 06 - 06
Fiscal Year 2024

Department	Description	Annual Budget	Period Amt	YR to Date	Variance	Encumbered	Remaining / Uncollected	%Remaining
Revenue Total		**42,493,809.56**	**2,274,812.69**	**14,505,564.64**	**27,988,244.92**	**0.00**	**27,988,244.92**	**65.8643**

COLLECTIONS MONTHLY TOTALS REPORT
BRUNSWICK COUNTY
12 Dec2023 MonthEnd Run Date: Jan 2 2024 1:25PM

CI21ADVLTAX - SOUTHPORT MOTOR VEHICLE TAX REPORT

TAX YEAR	ORIGINAL LEVY	+LATE LIST	+DISCOVERIES	=CURRENT LEVY	-RELEASES	-WRITE-OFFS	-PRINCIPLE	=BALANCE	% COLL
2010	$39,986.22		$0.00	$39,986.22	$0.00	$0.00	$0.00	$0.00	100.00
2011	$56,588.70		$0.00	$56,588.70	$0.00	$0.00	$0.00	$0.00	100.00
2012	$66,577.93		$135.31	$66,713.24	$0.00	$0.00	$0.00	$0.00	100.00
2013	$39,000.09		$281.30	$39,281.39	$0.00	$0.00	$0.00	$0.00	100.00
2014	$0.00		$199.02	$199.02	$0.00	$0.00	$0.00	$0.00	100.00
2015	$0.00		$339.73	$339.73	$0.00	$0.00	$0.00	$0.00	100.00
2016	$0.00		$115.42	$115.42	$0.00	$0.00	$0.00	$0.00	100.00
2022	$0.00		$33.23	$33.23	$0.00	$0.00	$0.00	$0.00	100.00
TOTAL	**$202,152.94**		**$1,104.01**	**$203,256.95**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**100.00**
TOTAL INTEREST COLLECTED									

CI21ADVLTAX - SOUTHPORT PROPERTY TAX REPORT

TAX YEAR	ORIGINAL LEVY	+LATE LIST	+DISCOVERIES	=CURRENT LEVY	-RELEASES	-WRITE-OFFS	-PRINCIPLE	=BALANCE	% COLL
2011	$1,774,724.46	$853.88	$0.00	$1,775,578.34	$0.00	$0.00	$0.00	$0.00	100.00
2012	$1,688,037.74	$1,118.81	$5,634.34	$1,694,790.89	$0.00	$0.00	$0.00	$0.00	100.00
2013	$1,696,968.97	$663.08	$5,642.58	$1,703,274.63	$0.00	$0.00	$0.00	$1,715.31	99.90
2014	$1,741,170.53	$974.86	$15,048.68	$1,757,194.07	$0.00	$0.00	$0.00	$1,607.64	99.91
2015	$1,725,593.21	$1,606.70	$8,008.53	$1,735,208.44	$0.00	$0.00	$0.00	$1,097.48	99.94
2016	$1,820,832.09	$2,730.04	$18,965.09	$1,842,527.22	$0.00	$0.00	$0.00	$1,530.69	99.92
2017	$2,319,187.36	$2,803.03	$11,820.85	$2,333,811.24	$0.00	$0.00	$0.00	$2,989.36	99.87
2018	$2,360,474.90	$1,746.79	$1,906.02	$2,364,127.71	$0.00	$0.00	$0.00	$1,014.86	99.96
2019	$2,902,214.84	$2,330.39	$4,575.41	$2,909,120.64	$0.00	$0.00	$0.00	$2,252.23	99.92
2020	$3,013,421.42	$5,692.80	$22,461.51	$3,041,575.73	$0.00	$0.00	$0.00	$1,695.74	99.94
2021	$3,103,177.33	$3,492.77	$23,431.70	$3,130,101.80	$0.00	$0.00	$52.16	$4,263.27	99.86
2022	$4,265,852.43	$6,274.90	$49,272.76	$4,321,400.09	$0.00	$0.00	$496.91	$14,658.65	99.66
2023	$4,195,158.38	$4,289.27	$22,607.57	$4,222,055.22	$0.00	$0.00	$932,485.51	$1,150,534.88	72.75
TOTAL	**$32,606,813.66**	**$34,577.32**	**$189,375.04**	**$32,830,766.02**	**$0.00**	**$0.00**	**$933,034.58**	**$1,183,360.11**	**96.40**
TOTAL INTEREST COLLECTED				**$35.32**					
GRAND TOTAL	**$32,808,966.60**	**$34,577.32**	**$190,479.05**	**$33,034,022.97**	**$0.00**	**$0.00**	**$933,034.58**	**$1,183,360.11**	**96.42**
GRAND TOTAL INTEREST COLLECTED				**$35.32**					

COLLECTIONS MONTHLY TOTALS REPORT
BRUNSWICK COUNTY
12 Dec2023 MonthEnd Run Date: Jan 2 2024 1:25PM

FR14FFEEFEE - SOUTHPORT FIRE PROPERTY TAX REPORT

TAX YEAR	ORIGINAL LEVY	+LATE LIST	+DISCOVERIES	=CURRENT LEVY	-RELEASES	-WRITE-OFFS	-PRINCIPLE	=BALANCE	% COLL
2010	$617,230.00		$0.00	$617,230.00	$0.00	$0.00	$0.00	$0.00	100.00
2011	$624,470.00		$0.00	$624,470.00	$0.00	$0.00	$0.00	$0.00	100.00
2012	$630,950.00		$290.00	$631,240.00	$0.00	$0.00	$0.00	$0.00	100.00
2013	$639,550.00		$0.00	$639,550.00	$0.00	$0.00	$0.00	$110.00	99.98
2014	$652,650.00		$0.00	$652,650.00	$0.00	$0.00	$0.00	$110.00	99.98
2015	$674,560.00		$0.00	$674,560.00	$0.00	$0.00	$0.00	$120.00	99.98
2016	$702,680.00		$0.00	$702,680.00	$0.00	$0.00	$0.00	$120.00	99.98
2017	$897,246.88		$290.00	$897,536.88	$0.00	$0.00	$0.00	$162.50	99.98
2018	$1,006,111.57		$0.00	$1,006,111.57	$0.00	$0.00	$0.00	$308.60	99.97
2019	$1,027,492.82		$0.00	$1,027,492.82	$0.00	$0.00	$0.00	$453.75	99.96
2020	$1,059,241.57		$55.00	$1,059,296.57	$0.00	$0.00	$34.60	$872.55	99.92
2021	$1,082,561.57		$0.00	$1,082,561.57	$0.00	$0.00	$23.62	$2,132.30	99.80
2022	$1,602,106.25		$420.00	$1,602,526.25	$0.00	$0.00	$1,012.63	$9,472.82	99.41
2023	$1,645,695.00		$0.00	$1,645,695.00	$0.00	$0.00	$344,722.23	$419,028.87	74.54
TOTAL	**$12,862,545.66**		**$1,055.00**	**$12,863,600.66**	**$0.00**	**$0.00**	**$345,793.08**	**$432,891.39**	**96.63**
TOTAL INTEREST COLLECTED									
GRAND TOTAL	**$12,862,545.66**		**$1,055.00**	**$12,863,600.66**	**$0.00**	**$0.00**	**$345,793.08**	**$432,891.39**	**96.63**
GRAND TOTAL INTEREST COLLECTED									

COLLECTIONS MONTHLY TOTALS REPORT
BRUNSWICK COUNTY
12 Dec2023 MonthEnd Run Date: Jan 2 2024 1:25PM

CI21LIENFEE - CI21LIENFEE SOUTHPORT PROPERTY TAX REPORT

TAX YEAR	ORIGINAL LEVY	+LATE LIST	+DISCOVERIES	=CURRENT LEVY	-RELEASES	-WRITE-OFFS	-PRINCIPLE	=BALANCE	% COLL
2020	$0.00		$1,750.00	$1,750.00	$0.00	$0.00	$0.00	$0.00	100.00
TOTAL	**$0.00**		**$1,750.00**	**$1,750.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**100.00**
TOTAL INTEREST COLLECTED									
GRAND TOTAL	**$0.00**		**$1,750.00**	**$1,750.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**100.00**
GRAND TOTAL INTEREST COLLECTED									

RUN DATE: 1/2/2024 2:44 PM

COLLECTIONS MONTHLY TOTALS REPORT
BRUNSWICK COUNTY
12 Dec2023 YTDMonthEnd Run Date: Jan 2 2024 10:01AM

CI21ADVLTAX - SOUTHPORT MOTOR VEHICLE TAX REPORT

TAX YEAR	ORIGINAL LEVY	+LATE LIST	+DISCOVERIES	=CURRENT LEVY	-RELEASES	-WRITE-OFFS	-PRINCIPLE	=BALANCE	% COLL
2010	$39,986.22		$0.00	$39,986.22	$359.75	$801.93	$38,824.54	$0.00	100.00
2011	$56,588.70		$0.00	$56,588.70	$1,100.98	$1,089.50	$54,398.22	$0.00	100.00
2012	$66,577.93		$135.31	$66,713.24	$1,307.35	$1,104.48	$64,301.41	$0.00	100.00
2013	$39,000.09		$281.30	$39,281.39	$627.45	$833.06	$37,820.88	$0.00	100.00
2014	$0.00		$199.02	$199.02	$0.00	$51.44	$147.58	$0.00	100.00
2015	$0.00		$339.73	$339.73	$0.00	$0.00	$339.73	$0.00	100.00
2016	$0.00		$115.42	$115.42	$0.00	$0.00	$115.42	$0.00	100.00
2022	$0.00		$33.23	$33.23	$0.00	$0.00	$33.23	$0.00	100.00
TOTAL	**$202,152.94**		**$1,104.01**	**$203,256.95**	**$3,395.53**	**$3,880.41**	**$195,981.01**	**$0.00**	**100.00**
TOTAL INTEREST COLLECTED				**$7,214.97**					

CI21ADVLTAX - SOUTHPORT PROPERTY TAX REPORT

TAX YEAR	ORIGINAL LEVY	+LATE LIST	+DISCOVERIES	=CURRENT LEVY	-RELEASES	-WRITE-OFFS	-PRINCIPLE	=BALANCE	% COLL
2011	$1,774,724.46	$853.88	$0.00	$1,775,578.34	$130,557.11	$1,984.77	$1,643,036.46	$0.00	100.00
2012	$1,688,037.74	$1,118.81	$5,634.34	$1,694,790.89	$11,714.66	$1,873.28	$1,681,202.95	$0.00	100.00
2013	$1,696,968.97	$663.08	$5,642.58	$1,703,274.63	$7,143.40	$230.53	$1,694,185.39	$1,715.31	99.90
2014	$1,741,170.53	$974.86	$15,048.68	$1,757,194.07	$4,226.49	$221.85	$1,751,138.09	$1,607.64	99.91
2015	$1,725,593.21	$1,606.70	$8,008.53	$1,735,208.44	$4,672.15	$94.41	$1,729,344.40	$1,097.48	99.94
2016	$1,820,832.09	$2,730.04	$18,965.09	$1,842,527.22	$1,005.08	$102.90	$1,839,888.55	$1,530.69	99.92
2017	$2,319,187.36	$2,803.03	$11,820.85	$2,333,811.24	$2,076.09	$75.85	$2,328,669.94	$2,989.36	99.87
2018	$2,360,474.90	$1,746.79	$1,906.02	$2,364,127.71	$2,584.47	$58.38	$2,360,470.00	$1,014.86	99.96
2019	$2,902,214.84	$2,330.39	$4,575.41	$2,909,120.64	$3,741.06	$56.84	$2,903,070.51	$2,252.23	99.92
2020	$3,013,421.42	$5,692.80	$22,461.51	$3,041,575.73	$4,995.16	$47.85	$3,034,836.98	$1,695.74	99.94
2021	$3,103,177.33	$3,492.77	$23,431.70	$3,130,101.80	$2,864.46	$60.66	$3,122,913.41	$4,263.27	99.86
2022	$4,265,852.43	$6,274.90	$49,272.76	$4,321,400.09	$3,053.67	$44.48	$4,303,643.29	$14,658.65	99.66
2023	$4,195,158.38	$4,289.27	$22,607.57	$4,222,055.22	$359.62	$60.18	$3,071,100.54	$1,150,534.88	72.75
TOTAL	**$32,606,813.66**	**$34,577.32**	**$189,375.04**	**$32,830,766.02**	**$178,993.42**	**$4,911.98**	**$31,463,500.51**	**$1,183,360.11**	**96.40**
TOTAL INTEREST COLLECTED				**$154,125.77**					
GRAND TOTAL	**$32,808,966.60**	**$34,577.32**	**$190,479.05**	**$33,034,022.97**	**$182,388.95**	**$8,792.39**	**$31,659,481.52**	**$1,183,360.11**	**96.42**
GRAND TOTAL INTEREST COLLECTED				**$161,340.74**					

COLLECTIONS MONTHLY TOTALS REPORT
BRUNSWICK COUNTY
12 Dec2023 YTDMonthEnd Run Date: Jan 2 2024 10:01AM

FR14FFEEFEE - SOUTHPORT FIRE PROPERTY TAX REPORT

TAX YEAR	ORIGINAL LEVY	+LATE LIST	+DISCOVERIES	=CURRENT LEVY	-RELEASES	-WRITE-OFFS	-PRINCIPLE	=BALANCE	% COLL
2010	$617,230.00		$0.00	$617,230.00	$910.00	$338.88	$615,981.12	$0.00	100.00
2011	$624,470.00		$0.00	$624,470.00	$720.00	$130.85	$623,619.15	$0.00	100.00
2012	$630,950.00		$290.00	$631,240.00	$120.00	$100.00	$631,020.00	$0.00	100.00
2013	$639,550.00		$0.00	$639,550.00	$210.00	$0.00	$639,230.00	$110.00	99.98
2014	$652,650.00		$0.00	$652,650.00	$210.00	$0.00	$652,330.00	$110.00	99.98
2015	$674,560.00		$0.00	$674,560.00	$160.00	$0.00	$674,280.00	$120.00	99.98
2016	$702,680.00		$0.00	$702,680.00	$110.00	$0.00	$702,450.00	$120.00	99.98
2017	$897,246.88		$290.00	$897,536.88	$137.50	$0.00	$897,236.88	$162.50	99.98
2018	$1,006,111.57		$0.00	$1,006,111.57	$27.50	$0.08	$1,005,775.39	$308.60	99.97
2019	$1,027,492.82		$0.00	$1,027,492.82	$192.50	$0.00	$1,026,846.57	$453.75	99.96
2020	$1,059,241.57		$55.00	$1,059,296.57	$0.00	$0.00	$1,058,424.02	$872.55	99.92
2021	$1,082,561.57		$0.00	$1,082,561.57	$123.75	$0.00	$1,080,305.52	$2,132.30	99.80
2022	$1,602,106.25		$420.00	$1,602,526.25	$1,162.50	$0.00	$1,591,890.93	$9,472.82	99.41
2023	$1,645,695.00		$0.00	$1,645,695.00	$0.00	$0.00	$1,226,666.13	$419,028.87	74.54
TOTAL	**$12,862,545.66**		**$1,055.00**	**$12,863,600.66**	**$4,083.75**	**$569.81**	**$12,426,055.71**	**$432,891.39**	**96.63**
TOTAL INTEREST COLLECTED									
GRAND TOTAL	**$12,862,545.66**		**$1,055.00**	**$12,863,600.66**	**$4,083.75**	**$569.81**	**$12,426,055.71**	**$432,891.39**	**96.63**
GRAND TOTAL INTEREST COLLECTED									

COLLECTIONS MONTHLY TOTALS REPORT
BRUNSWICK COUNTY
12 Dec2023 YTDMonthEnd Run Date: Jan 2 2024 10:01AM

CI21LIENFEE - CI21LIENFEE SOUTHPORT PROPERTY TAX REPORT

TAX YEAR	ORIGINAL LEVY	+LATE LIST	+DISCOVERIES	=CURRENT LEVY	-RELEASES	-WRITE-OFFS	-PRINCIPLE	=BALANCE	% COLL
2020	$0.00		$1,750.00	$1,750.00	$0.00	$0.00	$1,750.00	$0.00	100.00
TOTAL	**$0.00**		**$1,750.00**	**$1,750.00**	**$0.00**	**$0.00**	**$1,750.00**	**$0.00**	**100.00**
TOTAL INTEREST COLLECTED									
GRAND TOTAL	**$0.00**		**$1,750.00**	**$1,750.00**	**$0.00**	**$0.00**	**$1,750.00**	**$0.00**	**100.00**
GRAND TOTAL INTEREST COLLECTED									

SOUTHPORT FIRE

OFFICE OF THE FIRE CHIEF

DECEMBER 2023 MONTHLY SUMMARY

Divisions of the Fire Department

Fire Division Calls for Service

Structural: 13 Vehicle: 3 MV Crash: 13

Woods/Brush: 2 Gas Spill/Leak: 4 Trash:3

Water Rescue: 0 Electric: 1 Good Intent: 5

Mutual Aid: 5 Medical/CPR: 6 Other: 0

Totals

55

EMS Division Calls for Service

EMS Calls: 159 E-Transports: 91 NE–Transports: 22

181

Fire Prevention & Inspections

Pre-plans: 32 Inspections: 28 Batteries: 18

Plan Reviews:6 Permits: 8 Smoke Alarms: 9

Car Seats: 16 CPR Classes: 0 Tours: 32

149

Total Number of Fire Department Actions: 385

UPCOMING PROJECTS, GOALS, & EVENTS

I held an Officer's Retreat in December to lay out goals and priorities for the 2024/2025 fiscal budget year. After a very productive meeting the department has a set vision for the new year. Plans are underway for the Martin Luther King Jr Celebration/March that takes place at Headquarters, this year's event will be Sunday, January 14, 2024. The training calendar for 2024 has also been set with departmental training to take place every Tuesday evening at 6pm. Plans are underway for a permanent 9/11 memorial to be displayed at Headquarters. The members will have departmental photos taken on January 6 & 7, this is a project that we do every 2 years. Plans are ongoing for the FF competition

Southport Parks and Recreation Department
December 2023 Monthly Report

On-Going Activities

Before and After School	M-F 6:45AM and 3:00-5:30pm
Athletics	Open gym Thursday-Monday 5 – 9PM. Youth Basketball draft held December 16th Youth basketball practices started

Senior Activities

Senior Preventative Exercise	No impact stretching held at the Senior Building every MWF at 9AM
Senior Crafts	Craft classes held every Monday at 10AM at the Senior Building
Saturday Morning	Seniors meet every Saturday morning for coffee and light breakfast at the building for fellowship.
Senior Luncheon	Potluck lunch is held on the 2nd Wednesday of every month. Senior Christmas Luncheon and Party was held December 20th at the Senior Building.

.

Fitness Classes

Martial Arts	Held at the Jaycee Building Tuesdays at 4:30pm
Core & Body Sculpting	Held at the Jaycee Building Tuesday at 8:30am and Wednesdays at 5:30PM

.

<u>Buildings and Facilities Utilized and Rented out by Parks and Recreation</u>

Franklin Square Park	Caviness Park	Historic Riverwalk
City Pier	Ft. Johnston Tennis Courts	Lowe/White Park
Kinglsey Park	City Gym	Garrison Lawn
Central Office	Jaycee Building	Keziah Park
Waterfront Park	Ft. Johnston Playground	Senior Building
Riverwalk Gazebo	City Dock	Bay Street Overloo
Atlantic Street Park	Taylor Field Park	

*Before and Afterschool continued
*Teacher workday camps were held December 20th through January 3rd for Christmas break.
*Winterfest activities sponsored by the Parks and Recreation Department were Supper with Santa's Elves on Wednesday December 6th, The Polar Express movie on the Garrison Lawn on Thursday December 7th, PR vehicles in the Christmas parade on Friday December 8th, and Santa's Workshop held on Saturday December 9th.
* Finalized the Taylor Field of Dreams Inclusive Playground advertisement and presented to the BOA on December 20th.
*Recreation Advisory committee meeting was held Tuesday December 19th.
*City Christmas Planning committee meetings and party held on December 16th.
*Bay Street revetment project completed.
* Youth Basketball Draft held on Saturday December 16th at the City gym. Practices began the week of December 18th.
*Franklin Square Park tree assessment was completed and presented.
*Met with DSI on alternative locations for the 2024 Markets and Festivals held in FSP on December 21st.
*Attended Safety committee meeting held on December 12th.

POLICE

ANIMAL PROTECTIVE SERVICES

Monthly Summary

DECEMBER 2023

Chief Todd Coring
910-457-7913
tcoring@cityofsouthport.com

Southport Police Department

INCIDENT / OFFENSES

Total Calls for Service: 1103

General Calls *(some)*

Alarms – 18
Meet Complainant – 53
Suspicious Persons/Activity –19
APS Calls for Service – 3
Shoplifter – 4
Disturbance & Domestic Calls – 20
911 Hang-Ups – 8

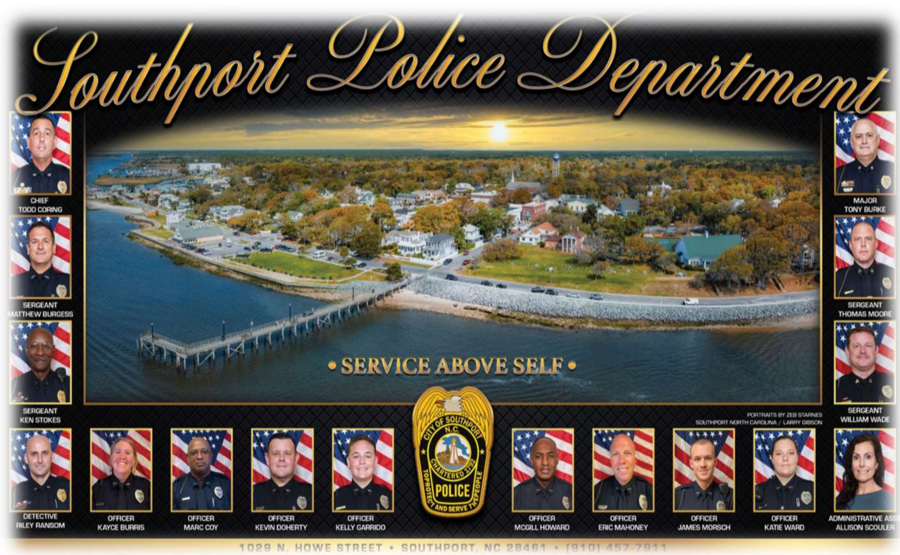
Traffic Calls

Traffic Stops – 58
Motor Vehicle Accidents – 9
Hit/Runs – 2
Drunk Driver/C&R/ATL – 17
Assist EMS – 47
Assist Fire – 5
Special Events/Checks/Patrols – 775

ARREST / CITATION / CHARGES

Arrest – 6
Citations & Warnings – 46

Golf Cart Registrations: 560



New Police Department Calendar 2024

Community, Professionalism & Integrity

Utility Billing

Service Requests Report by Service Date

Service Dates: From: 12/1/2023 To: 12/31/2023

000001-12-2023	Closed	12/1/2023	Check Water Meter water was disconnected via rdm on 11/14/2023 please make sure that the meter is off. Previous owner sold home and new owner has not come forward
000025-12-2023	Active	12/1/2023	Cut-Off Non-Pay
000002-12-2023	Closed	12/4/2023	Check IRRIGATION Meter. Manual reads have been required since July (Error 53) and there is no history available in Sentryx. Customer is questioning usage. History on water meter at same address is fine.
000008-12-2023	Closed	12/4/2023	Meter Change Out
000005-12-2023	Closed	12/5/2023	Reconnect paid
000048-11-2023	Closed	12/5/2023	Extension, PER ROXANNE WITH BFA, THEY WILL SEND PLEDGE FOR BALANCE DUE
000052-11-2023	Closed	12/5/2023	Miscellaneous PLEDGE 64.82
000009-12-2023	Closed	12/6/2023	Miscellaneous CUSTOMER HAS CONCERNS OF A POSSIBLE LEAK, PLEASE CHECK METER. (23097067)
000012-12-2023	Closed	12/6/2023	Turn off IRRIGATION meter. Customer has a leak and they are out of town.
000013-12-2023	Closed	12/6/2023	Check Water Meter; Had high usage from Friday to Monday (toilet running?), stopped, then no usage shows in Sentryx since Monday morning, but office is open and using water.
000014-12-2023	Closed	12/6/2023	Turn meter off meter is off per rdm please make sure meter is locked
000016-12-2023	Closed	12/6/2023	Check Water Meter - cust feels that irrigation meter is leaking per his irrigation cmpy advice. please verify meter is working properly & provide picture of meter reading to verify to the customer that billing consumption amt is correct
000051-11-2023	Closed	12/6/2023	Extension\CUSTOMER MAILED IN A CHECK 11/2/2023 WE HAVE NOT RECEIVED IT.
000106-11-2023	Closed	12/6/2023	Extension GRANTED UNITL 12/7/2023 119.50
000110-11-2023	Closed	12/6/2023	Extension granted to December 7, 2023

000112-11-2023	Closed	12/6/2023	Turn Off Account, new owner has not come forward to transfer account into their name.
000114-11-2023	Closed	12/6/2023	Extension requested via after hours on 11/25/2023. Granted to December 7, 2023
000131-11-2023	Closed	12/6/2023	Extension granted unitl 12/7/2023
000155-11-2023	Closed	12/6/2023	Miscellaneous customer reported a severed pipe that connects the water line to the irrigation. He would like for public works to assist. please follow up with home owner with findings. His contact infomation is below. 773-841-3169 meter #16047224
000008-11-2023	Closed	12/7/2023	Miscellaneous The builder believe that the water meter intended for this property has been put on the wrong lot and needs to be moved. Please assist.
000010-12-2023	Closed	12/7/2023	Install Irrigation Tap
000011-12-2023	Closed	12/7/2023	Inspect RPZ/Install IRR Meter
000015-12-2023	Closed	12/7/2023	Street Repair; Resident requested the trench be filled in where mail truck delivers mail. Someone fell and got hurt due to trench.
000018-12-2023	Closed	12/7/2023	Remove Meter
000019-12-2023	Closed	12/7/2023	Cut-Off Non-Pay-NSF NOT PAID BY DUE DATE; FEE ADDED
000020-12-2023	Closed	12/7/2023	Check Water Meter; Customer had leaking toilet and thought it was fixed, but continues to have high usage since yesterday. Please see if meter is still spinning and verify no issue on city side.
000022-12-2023	Closed	12/7/2023	TURN ON EXISTING- plumber repairs are complete.
000042-12-2023	Closed	12/7/2023	Miscellaneous lot 44 or 45 in Carolina Bay Indigo Plantation has a possible broken water valve. water collecting at the rd.
000062-07-2023	Closed	12/7/2023	Miscellaneous TREE LOCATED ON CITY SIDE NEEDS TRIMMING. PLEASE CONTACT CUSTOMER BELOW SO THAT SHE IS ABLE TO PROVIDE THE LOCATION OF THE TREE. JEANNE : 336-480-7724
000017-12-2023	Closed	12/8/2023	Check Water Meter - cust is requesting a daily report of water consumption & there is no history in Sentryx. Please check meter & provide picture of reading.
000023-12-2023	Closed	12/8/2023	Cut-Off Non-Pay
000026-12-2023	Closed	12/8/2023	Turn meter off; Turned off via RDM on 12/7/23 at 8:57 for non-pay of returned payment, but water still being used. Please turn off and lock if possible.

000027-12-2023	Closed	12/8/2023	Reconnect PAID
000029-11-2023	Closed	12/8/2023	Inspect RPZ/Install IRR Meter
000029-12-2023	Closed	12/8/2023	Reconnect paid
000046-11-2023	Closed	12/8/2023	Extension granted to December 7, 2023
000107-11-2023	Closed	12/8/2023	Extension granted to December 7, 2023.
000108-11-2023	Closed	12/8/2023	Extension granted to December 7, 2023. Customer needs adjustment but submitted request at end of month so no done yet. Will pay "normal" payment now.
000054-11-2023	Closed	12/9/2023	Extension granted to December 7, 2023
000028-12-2023	Closed	12/11/2023	Miscellaneous; Customer requested someone locate and flag the meter for this account.
000031-12-2023	Closed	12/11/2023	Miscellaneous remove water meter
000032-12-2023	Closed	12/11/2023	Verify multiplier physically; This appears to be a 10X, but reading/billing as a 1X. Please check for leak while there too (large leak alert rec'd).
000006-12-2023	Closed	12/12/2023	Check IRRIGATION Meter; Last read in Sentryx is 25590462300 and dated 10/9/2024 (yes, 2024).
000038-12-2023	Closed	12/12/2023	Reconnect PAID
000068-12-2023	Closed	12/12/2023	Meter Change Out
000039-12-2023	Closed	12/13/2023	Meter Change Out per Mark, a new meter is needed
000040-12-2023	Closed	12/13/2023	Miscellaneous KELLY NEEDS A SMALL FILE SHELF/BASKET HUNG ON WALL IN BILLING OFFICE. BRING A DRILL
000033-12-2023	Closed	12/14/2023	Clean Storm Drain, per customer request. Full of leaves.
000050-11-2023	Closed	12/14/2023	Miscellaneous; change meter box; cutoff does not operate. Tom S tried and could not get it to turn/faulty.
000012-11-2023	Active	12/15/2023	Extension granted for 2nd half of bill, to be paid in full with 12/15/2023 bill. Ok per LF and customer. Irrigation timer issue
000058-12-2023	Closed	12/18/2023	Meter Change Out
000060-12-2023	Closed	12/18/2023	Check Water Meter; Large leak alert rec'd; using 400+ gallons every hour.

000153-11-2023	Closed	12/18/2023	Install Irrigation Tap / $1100.00 fee paid
000030-11-2023	Closed	12/19/2023	Turn meter off via rdm: customer sold home on 11/8/2023 new owners have not come forward.
000061-12-2023	Closed	12/19/2023	Check Water Meter; new owners since 12/12 and they don't have water.
000064-12-2023	Closed	12/19/2023	Reconnect paid
000065-12-2023	Closed	12/19/2023	Door Hanger- leak alert rec'd, running 40-50 gallons per hour. Unable to reach anyone to alert. Please turn off meter and leave door hanger.
000067-12-2023	Closed	12/19/2023	Check Water Meter customer says the water is not working
000046-12-2023	Closed	12/20/2023	Meter Reading Needed for billing; last read in sentryx is 0; last billed read 221,260
000047-12-2023	Cancel	12/20/2023	Meter Reading Needed for billing; last read in sentryx is 0; last billed read 180,740
000056-12-2023	Cancel	12/20/2023	Meter Reading Needed for billing; last read in sentryx is 0; last billed read 516,870
000063-12-2023	Closed	12/20/2023	Miscellaneous customer has no water pressure
000066-12-2023	Closed	12/20/2023	Check Water Meter customer says that he is still without water
000070-12-2023	Closed	12/20/2023	Check Water Meter; need manual read. This meter disappeared in Sentryx and installed in 1988. (Same issue in November)
000072-12-2023	Closed	12/20/2023	Check Water Meter- need manual read. Meter has disappeared in Sentryx but was installed in March 2023. Same issue in November
000073-12-2023	Closed	12/20/2023	Check Water Meter, provide manual read, this meter has disappeared in sentryx/ installed in 7/15/2015
000074-12-2023	Closed	12/20/2023	Check Water Meter (17248310) provide manual read. Meter missing in sentryx, installed 1/2018.
000075-12-2023	Closed	12/20/2023	Check Water Meter (22236900)provide manual read missing in sentryx installed 5/11/2023
000076-12-2023	Closed	12/20/2023	Check Water Meter (22236919) provide manual read, missing in sentryx installed 1/2023
000077-12-2023	Cancel	12/20/2023	Miscellaneous, turn water off customer has a toilet leak.
000078-12-2023	Closed	12/20/2023	Check Water Meter (19203755) provide manual read, missing in sentryx, installed 9/2023

000079-12-2023	Closed	12/20/2023	Check Water Meter (15661342) provide manual read, meter missing in sentryx, installed 1/3/1996
000080-12-2023	Closed	12/20/2023	Check Water Meter (15678618) provide manual read, meter missing in sentryx, installed 10/12/2000
000082-12-2023	Closed	12/20/2023	Install Irrigation Tap- work order was on builders acct, 014123-002, but closed out due to destroyed locate.
000083-12-2023	Closed	12/20/2023	Check Water Meter; Customer requested the city side be checked due to high billed usage for 2 months.
000084-12-2023	Closed	12/20/2023	Reconnect
000091-12-2023	Closed	12/20/2023	Check Water Meter provide manual read, meter is reading backwards in sentryx.
000129-12-2023	Closed	12/20/2023	Check Water Meter PROVIDE MANUAL READ. INVALID 0 READ FROM SENTRYX (same as last month)
000133-12-2023	Closed	12/20/2023	Check Water Meter; Appears something is running; Please check. May need to go to maintenance department...
000052-12-2023	Closed	12/21/2023	Meter Reading Needed for billing; last read in sentryx is 0; last billed read 1,634,430
000054-12-2023	Closed	12/21/2023	Meter Reading Needed for billing; last read in sentryx is 0; last billed read 69,750
000086-12-2023	Closed	12/21/2023	Check Water Meter PROVIDE MANUAL READ SENTRYX IS SHOWING 0
000090-12-2023	Closed	12/21/2023	Check Water Meter please provide manual read
000093-12-2023	Closed	12/21/2023	Check Water Meter PROVIDE MANUAL READ. INVALID 0 READ FROM SENTRYX
000094-12-2023	Closed	12/21/2023	Check Water Meter PROVIDE MANUAL READ. INVALID 0 READ FROM SENTRYX
000095-12-2023	Closed	12/21/2023	Check Water Meter--PROVIDE MANUAL READ. INVALID 0 READ FROM SENTRYX (same issue last several months)
000098-12-2023	Closed	12/21/2023	Check Water Meter provide manual read , invalid 0 read from sentryx
000100-12-2023	Closed	12/21/2023	Check Water Meter NEED MANUAL READ. READING 0 IN SENTRYX. LAST MANUAL READ 11/20:192230; Same issue for several months.
000101-12-2023	Closed	12/21/2023	Check Water Meter-- PROVIDE MANUAL READ. INVALID 0 READ FROM SENTRYX (Same in November)
000103-12-2023	Closed	12/21/2023	Check Water Meter PROVIDE MANUAL READ. INVALID 0 READ FROM SENTRYX

000109-12-2023	Closed	12/21/2023	Check Water Meter provide manual read, meter is reading backwards in sentryx.
000115-12-2023	Closed	12/21/2023	Check Water Meter- PROVIDE MANUAL READ. INVALID 0 READ FROM SENTRYX (had read until 11/25 in Sentryx, then went to 0)
000116-12-2023	Closed	12/21/2023	Check Water Meter; read fluctuating from 174,730 to 173,730 and back to 174,730 all month.
000118-12-2023	Closed	12/21/2023	Check Water Meter- Need manual read. Sentryx has 0 read, Last billed read 97,350
000119-12-2023	Closed	12/21/2023	Check Water Meter NEED MANUAL READ. READING 0 IN SNTRYX. ERROR 53 (same for several months)
000121-12-2023	Closed	12/21/2023	Check Water Meter PROVIDE MANUAL READ. INVALID 0 READ FROM SENTRYX (same issue last month)
000122-12-2023	Closed	12/21/2023	Check Water Meter PROVIDE MANUAL READ SENTRYX IS SHOWING 0 (same last month)
000123-12-2023	Closed	12/21/2023	Check Water Meter; Need read for billing; reverse flow in Sentryx. Current read is 260,100, but last billed read was 265,560.
000124-12-2023	Closed	12/21/2023	Check Water Meter; need read for billing. Shows 0 in Sentryx but last billed was 100,270
000126-12-2023	Closed	12/21/2023	Check Water Meter PROVIDE MANUAL READ. INVALID 0 READ FROM SENTRYX (same issue last month)
000127-12-2023	Closed	12/21/2023	Check Water Meter; need read for billing. Shows 0 in Sentryx
000128-12-2023	Closed	12/21/2023	Check Water Meter PROVIDE MANUAL READ. INVALID 0 READ FROM SENTRYX (same last several months)
000134-12-2023	Closed	12/21/2023	Miscellaneous locate water meter
000143-08-2023	Closed	12/21/2023	Miscellaneous - look at the asphalt at the end of driveway per cust tom stanley is aware re:concrete work
000081-12-2023	Closed	12/22/2023	Check Water Meter (23097104) provide manual read missing in sentryx, installed 9/20/2023
000090-09-2023	Cancel	12/22/2023	Extension granted unitl 10/5/2023 176.30
000096-12-2023	Closed	12/22/2023	Check Water Meter PROVIDE MANUAL READ SENTRYX IS SHOWING 0
000102-12-2023	Closed	12/22/2023	Check Water Meter PROVIDE MANUAL READ. INVALID 0 READ FROM SENTRYX
000104-12-2023	Closed	12/22/2023	Check Water Meter PROVIDE MANUAL READ. INVALID 0 READ FROM SENTRYX

000108-12-2023	Closed	12/22/2023	Check Water Meter--NEED MANUAL READ FOR BILLING; SENTRYX HAS 0; LAST BILLED READ WAS 203,860
000114-12-2023	Closed	12/22/2023	Check Water Meter provide manual read, inalid 0 in sentryx last read 11/20/23 452880
000117-12-2023	Closed	12/22/2023	Check Water Meter; meter fluctuates from 294,690 to 293,690. Work order from 9/26/23 still open to check meter. Not billing any usage, but unit is not vacant, per management.
000136-12-2023	Closed	12/22/2023	Check irrigation Meter; Running every hour since 12/16; Customer said there is flooding by the road.
000142-12-2023	Closed	12/22/2023	Door Hanger- LEAK ALERT IN SENTRYX AND UNABLE TO REACH ANYONE. RUNNING 30-40 GPH.
000143-12-2023	Closed	12/22/2023	Check Water Meter; Customer requested we check the City side of the meter and if it's still running, please turn off meter.
000144-12-2023	Closed	12/22/2023	Miscellaneous turn water off, customer has a leak
000103-11-2023	Closed	12/27/2023	Check Water Meter; need read for billing; invalid read in Sentryx
000007-12-2023	Closed	12/29/2023	MiscellaneousA LOT OF GROWTH NEAR WATER METER AND IS UNSURE OF WHERE EXACTLY IT IS. REQUESTS LOCATE (MARKED) AND MOW(?) IF POSSIBLE.
000045-12-2023	Closed	12/29/2023	Check Water Meter, customer believes there to be a leak at the meter
000140-12-2023	Closed	12/29/2023	Install Irrigation Tap / Tap pd by Builder (12/21 by CC) I-23-38
000146-12-2023	Closed	12/29/2023	Miscellaneous PW had come out on 12/7/2023 regarding a leak. Mark identified the leak and showed the customer the location of the leak which was on the customers side. The plumber told the customer the meter base did not have any support 843-625-9109
000147-12-2023	Closed	12/29/2023	Install Water Meter

No.	WOID	Created Date	Description	Assigned To	Location	Actual Completion
1	20994	11/28/2023	COOKIE NEEDS CHRISTMAS TOTES OUT OF STORAGE AND MOVIE SCREEN AND EQUIPMENT.	David Kelly	Downtown	11/28/2023
2	20995	11/28/2023	BLOCK OFF OLIVER'S PARKING AREA FRIDAY 4 PM FOR CHRISTMAS TREE LIGHTING.	Mike Spicer	Waterfront	12/4/2023
3	20996	11/28/2023	FIX CABINET DRAWER IN JACKIE'S OFFICE	Jeremy Kennedy	Public Services	11/28/2023
4	20997	11/28/2023	MULCH AND PINE STRAW BEFORE KEZIAH PARK BEFORE DEC. 5TH	David Kelly	Keziah Park	11/29/2023
5	20998	11/28/2023	PLEASE CHECK PD, THEY HEAR BEES/DIRT DOBBERS COMING IN OVERHEAD LIGHT FIXTURES INTO THE OFFICE. Did not find any nests	Jeremy Kennedy	Police Station	11/28/2023
6	20999	11/28/2023	REPLACE HANDLE ON OLD RECEPTION UPSTAIRS CITY HALL	David Kelly	City Hall	11/22/2023
7	21000	11/28/2023	ASSEMBLE DESK AT PARKS & REC	Jeremy Kennedy	Parks and Rec Building	11/27/2023
8	21001	11/28/2023	INDIAN TRAIL - REPLACE EXTERIOR FLOOD LIGHTS ON PARK SIDE.	Jeremy Kennedy	Downtown	11/27/2023
9	21010	11/29/2023	LOCATE 314 E BAY/S RHETT, INSTALL OF IRRIGATION	Tyrus Davis	Downtown	11/27/2023
10	21014	11/29/2023	LOCATE 2010 BONNER BUSSELLS DR, UG FENCING	Tyrus Davis	Downtown	11/28/2023
11	21015	11/29/2023	LOCATE 6024 SPIERUSH TRAIL, NEW GAS SERVICE	Tyrus Davis	Downtown	11/28/2023
12	21017	11/29/2023	LOCATE CLARENDON /W ST GEORGE, UNDG POWER	Tyrus Davis	Downtown	11/28/2023
13	21019	11/29/2023	TOILET IN WOMENS RESTROOM NASH ST LEAKING	Tyrus Davis	Downtown	11/29/2023
14	21020	11/30/2023	FIX CHRISTMAS WEREATH TO HANG ON POLE	Jeremy Kennedy	Downtown	11/29/2023
15	21021	11/30/2023	LOCATE ROBERT RUARK/N HOE, WATER LINE TIE IN	Tyrus Davis	Downtown	11/28/2023
16	21022	11/30/2023	LOCATE BURRINGTON/W ST GEORGE, UNDG POWER CONST	Tyrus Davis	Downtown	11/28/2023

17	21023	11/30/2023	LOCATE 5938 DUTCHMAN CREEK RD, INSTALL ELECTRIC LINE	Tyrus Davis	Downtown	11/28/2023
18	21024	11/30/2023	LOCATE 6183 RIVER SOUND CIR, INSTALL WATER LINE,	Tyrus Davis	Downtown	11/28/2023
19	21025	11/30/2023	LOCATE 308 W WEST/N CASWELL, BURY PHONE DROP	Tyrus Davis	Downtown	11/28/2023
20	21026	11/30/2023	LOCATE N HOWE/WOODSIDE DR, WATERLINE REPAIR	Tyrus Davis	Downtown	11/29/2023
21	21027	11/30/2023	LOCATE N HOWE/SANDY LANE, WATER/SEWER INSTALL	Tyrus Davis	Downtown	11/29/2023
22	21028	12/4/2023	LIGHT OUT IN FRONT OF BREAKROOM AT CITYHALL	Jeremy Kennedy	Downtown	12/1/2023
23	21029	12/4/2023	COMPLETE DESK @ INSPECTIONS, NEEDS HOLE FOR CABLES.	Jeremy Kennedy	City Hall	12/1/2023
24	21030	12/4/2023	LOCATE 342 E BROWN ST/N HOWE, PLANT TREE	Tyrus Davis	Downtown	12/27/2023
25	21031	12/4/2023	LOCATE 11 E 9TH, SOIL TESTING	Tyrus Davis	Downtown	12/27/2023
26	21032	12/4/2023	LOCATE 646 WILD ROSE WAY/W OWENS ST, STUMP GRINDING	Tyrus Davis	Downtown	12/27/2023
27	21035	12/4/2023	LOCATE 109 E MOORE ST/N HOWE ST, CONNECTING TO CITY WATER	Tyrus Davis	Downtown	11/30/2023
28	21036	12/4/2023	LIGHT TOWER AT KEZIAH PARK TUESDAY 12/5/23	Mike Spicer	Downtown	12/5/2023
29	21038	12/5/2023	LOCATE 504 W 11TH ST, REPAIR WATER MAIN	Tyrus Davis	Downtown	12/1/2023
30	21039	12/5/2023	LOCATE 706 N CASWELL AVE, LANDSCAPING	Tyrus Davis	Downtown	12/1/2023
31	21040	12/5/2023	LOCATE 412 N LORD ST/W BROWN, BURY PHONE DROP	Tyrus Davis	Downtown	12/4/2023
32	21041	12/5/2023	LOCATE 412 N LORD, BURY PHONE DROP	Tyrus Davis	Downtown	12/4/2023
33	21042	12/5/2023	LOCATE 311 FIREFLY LANE, NEW GAS SERVICE	Tyrus Davis	Downtown	12/4/2023

34	21043	12/5/2023	LOCATE 108 FRINK DR, INSTALLING ELECTRIC	Tyrus Davis	Downtown	12/5/2023
35	21044	12/5/2023	LOCATE 6Y181 COMPASS CT, INSTALLING POOL	Tyrus Davis	Downtown	12/5/2023
36	21045	12/5/2023	LOCATE 136 STUART AVE, INSTALLING WATER/SEWER TAP	Tyrus Davis	Downtown	12/5/2023
37	21046	12/5/2023	LOCATE 6167 RIVER SOUND CIR, NEW GAS SERVICE	Tyrus Davis	Downtown	12/4/2023
38	21047	12/5/2023	LOCATE 6250 INLET WATCH DR, PLANT TREE	Tyrus Davis	Downtown	12/4/2023
39	21049	12/5/2023	LOCATE 308 E 8TH ST/E LEONARD ST, INSTALLING WATER/SEWER TRAP.	Tyrus Davis	Downtown	12/5/2023
40	21050	12/5/2023	LOCATE 6249 PEBBLE SHORE LANE, INSTALLING POOL	Tyrus Davis	Downtown	12/5/2023
41	21051	12/5/2023	LOCATE HWY211, INSTALL WOOD POLES	Tyrus Davis	Downtown	12/5/2023
42	21052	12/5/2023	LOCATE 319 N LORD ST, REPAIRING SEWER SERVICE	Tyrus Davis	Downtown	12/5/2023
43	21053	12/6/2023	FIX PW MAILBOX AT CITY HALL, ANGIE HAS THE GLUE	Jeremy Kennedy	City Hall	12/6/2023
44	21054	12/6/2023	STEPS AT I AM ST. AND BAY NEED HANDRAILS.		Downtown	12/6/2023
45	21055	12/6/2023	TOILE IN WOMENS RESTROOM AT NASH ST IS LEAKING, REPLACED VACUUM BREAKER AND GASKET	Jeremy Kennedy	Public Restrooms E Nash	12/5/2023
46	21056	12/6/2023	COVER WALL VENTS IN GYM RESTROOMS FOR WINTER, MADE INSULATED PLYWOOD PANELS AND BOLTED WITH WINGNUTS	Jeremy Kennedy	City Gym	12/5/2023
47	21057	12/7/2023	WATER BUBBLING AT 1240 N CASWELL (CADES COVE) - CUSTOMER SIDE	Mark Caban	Downtown	12/7/2023
48	21058	12/7/2023	MESSAGE BOARD AT 12TH AND HOWE "ROAD CLOSED AHEAD" FOR PARADE AT 6:30 FOR INBOUND TRAFFIC.	Mike Spicer	Downtown	12/8/2023
49	21059	12/7/2023	BARRICADES AT INTERSECTIONS ALONG HOWE ST FROM LEONARD TO NASH - 2 BARRICADES ASSEMBLED AND READY FOR DEPLOYMENT BY OFFICERS.	Mike Spicer	Downtown	12/8/2023

50	21060	12/7/2023	4 ASSEMBLED BARRICADES AT E. WEST AND HOWE 3 ASSEMBLED BARRICADES AT E WEST & DRY - NONE AT ATLANTIC/E WEST	Mike Spicer	Streets	12/8/2023
51	21061	12/11/2023	WREATH HAS FALLEN AT MOORE & CASWELL	David Kelly	Downtown	12/11/2023
52	21062	12/11/2023	DEAD BRANCH AT 314 LORD ST	David Kelly	Downtown	12/11/2023
53	21063	12/12/2023	SEE ATTACHED EMAIL ABOUT PUTTING BOXES IN ATTIC	David Kelly	Community Building	12/12/2023
54	21065	12/13/2023	308 E 8TH ST, INSTALL NEW WATER SERVICE	Mike Spicer	Downtown	12/12/2023
55	21066	12/13/2023	LEAK ON CITY SIDE OF IORRIGATION PER CUSTOMER, 421 CADES TRAIL - NO LEAK DETECTED JT	Mark Caban	Downtown	12/8/2023
56	21067	12/13/2023	WATER LEAK, 132 STUART AVE, REPAIRED WATER SERVICE, CITY SIDE	Mike Spicer	Downtown	12/8/2023
57	21069	12/13/2023	LOCATE SANDY LANE, INSTAL WATER SEWER	Tyrus Davis	Downtown	12/7/2023
58	21070	12/13/2023	LOCATE 1136 N CASWELL AVE, INSTALL UNDG CABLE.	Tyrus Davis	Downtown	12/7/2023
59	21071	12/13/2023	LOCATE 1167 N CASWELL AVE/2 13TH ST, INSTALL UNDG CABLE.	Tyrus Davis	Downtown	12/7/2023
60	21072	12/13/2023	LOCATE 5938 DUTCHMAN CR3EEK RD, NEW GAS SERVICE	Tyrus Davis	Downtown	12/7/2023
61	21073	12/13/2023	LO9CATE 5249 WINDLASS RD, BURY PHONE DROP	Tyrus Davis	Downtown	12/7/2023
62	21074	12/13/2023	LOCATE 6228 PEBBLE SHORE, INSTALL ATER/SEWER TAP	Tyrus Davis	Downtown	12/7/2023
63	21075	12/13/2023	LOCATE 213 RIVER DR, BURY PHONE DROP	Tyrus Davis	Downtown	12/7/2023
64	21076	12/13/2023	LOCATE 302 WILLIS DR, INSTALL WATER SEWER TAP	Tyrus Davis	Downtown	12/7/2023
65	21077	12/13/2023	LOCATE 10 CANTERBURY CT SE, BURY PHONE DROP	Tyrus Davis	Downtown	12/7/2023
66	21078	12/13/2023	LOCATE 1132 N CASWELL AVE, DRAINAGE	Tyrus Davis	Downtown	12/7/2023

67	21079	12/13/2023	LOCATE 215 N FODALE AVE, DEMOLITON	Tyrus Davis	Downtown	12/7/2023
68	21080	12/13/2023	SWITCH HANDLE AT CITY HALL DOOR	Jeremy Kennedy	City Hall	12/13/2023
69	21081	12/13/2023	LOCATE 515 N CASWELL , GRADING	Tyrus Davis	Downtown	12/8/2023
70	21082	12/13/2023	LOCATE 202 W WEST, LAWN IRRIGATION	Tyrus Davis	Downtown	12/8/2023
71	21083	12/14/2023	REPAIR WATER LEAK AT 1011 E MOORE ST	Mike Spicer	Downtown	12/13/2023
72	21084	12/14/2023	LOCATE J SWAIN BLVD, TRAFFIC SIGNAL LIGHTS	Tyrus Davis	Downtown	12/8/2023
73	21085	12/14/2023	LOCATE 421 CADES TRAIL, INSTALLING FENCE	Tyrus Davis	Downtown	12/8/2023
74	21086	12/14/2023	LOCATE 609 PORT HAVEN WAY, INSTALLING PROPANE TANK	Tyrus Davis	Downtown	12/8/2023
75	21087	12/14/2023	LOCATE 1015 N CASWELL/W 10TH, INSTALL UNDG CABLE.	Tyrus Davis	Downtown	12/8/2023
76	21088	12/14/2023	LOCATE 315 CLARENDON AVE, INSTALL UNDG CABLE	David Kelly	Downtown	12/8/2023
77	21089	12/14/2023	LOCATE 191 GENTEL BREEZ, LANDSCAPING	David Kelly	Downtown	12/11/2023
78	21090	12/14/2023	LOCATE 122 N HOWE ST, DRAIN LINES	Tyrus Davis	Downtown	12/11/2023
79	21091	12/14/2023	LOCATE 6169 RIVER SOUND CIR, INSTALL UNDG CABLE	Tyrus Davis	Downtown	12/8/2023
80	21092	12/14/2023	LOCATE RIVER LANDING AVE, PLANTNG A TREE	Tyrus Davis	Downtown	12/12/2023
81	21093	12/14/2023	LOCATE 103 PARK AVE, INSTALLING ELECTRIC FENCE	Tyrus Davis	Downtown	12/7/2023
82	21094	12/14/2023	LOCATE 103 PARK AVE, INSTALLING ELECTRIC LINE	Tyrus Davis	Downtown	12/12/2023
83	21095	12/14/2023	LOCATE 1016 CAPTAIN ADKINS DR, BURY PHONE DROP	Tyrus Davis	Downtown	12/12/2023

84	21096	12/14/2023	LOCATE 924 N HOWE ST, INSTALL UNDG CABLE.	Tyrus Davis	Downtown	12/13/2023
85	21097	12/14/2023	LOCATE 924 N HOWE ST, INSTALLUNDG CABLE.	Tyrus Davis	Downtown	12/13/2023
86	21098	12/14/2023	LOCATE 6024 SPIKERUSH TRAL, NEW GAS SERVICE	Tyrus Davis	Downtown	12/13/2023
87	21099	12/14/2023	LOCATE 1175 N CASWELL AVE/W 13TH, INSTALL UNDG CABLE.	Tyrus Davis	Downtown	12/13/2023
88	21100	12/14/2023	LOCATE 1175 N CASWELL, INSTALL UNDG CABLE	Tyrus Davis	Downtown	12/13/2023
89	21101	12/14/2023	LOCATE 1163 N CASWELL, UNDG	Tyrus Davis	Downtown	12/13/2023
90	21102	12/14/2023	LOCATE W BAY ST, BUILDING ROCK BULKHEAD	Tyrus Davis	Downtown	12/13/2023
91	21103	12/15/2023	1306 N ATLANTIC STORM DRAIN CONCERNS FROM DEVELOPMENT WORK. Developer has it under control.	Mike Spicer	Downtown	12/15/2023
92	21104	12/18/2023	THE BACK DOOR AT THE GYM DOES NOT OPERATE PROPERLY, REPLACED WHOLE SYSTEM WI8TH NEW VERTICAL RED EXIT DEVICE.	Jeremy Kennedy	City Gym	12/15/2023
93	21105	12/18/2023	LOCATE SANDY LANE, INSTALLING WATER/SEWER	Tyrus Davis	Downtown	12/13/2023
94	21106	12/18/2023	LOCATE 1007 E MOORE ST, INSTALL ELECTRICAL LINE	Tyrus Davis	Downtown	12/13/2023
95	21107	12/18/2023	LOCATE 6024 SPIKERUSH TRAIL, INSTALL ELECTRIC LINE	Tyrus Davis	Downtown	12/14/2023
96	21108	12/18/2023	LOCATE 1011 E MOORE ST, REPAIR WATER LINE	Tyrus Davis	Downtown	12/14/2023
97	21109	12/18/2023	LOCATE 612 COTTAGE POINT, NEW CONSTRUCTION	Tyrus Davis	Downtown	12/15/2023
98	21111	12/18/2023	LOCATE 612 COTTAGE POINT WAY	Tyrus Davis	Downtown	12/15/2023
99	21112	12/18/2023	615 N LORD - THE STORM DRAIN IS NOT WORKING	Al Cochran	Downtown	12/18/2023
100	21115	12/19/2023	PUT YOUTH GOALS IN THE GUYM	David Kelly	City Gym	12/19/2023

101	21116	12/19/2023	CHYANN NEEDS A PICTURE HUNG.	Jeremy Kennedy	Downtown	12/21/2023
102	21118	12/19/2023	THE TREES ON THE STAGE ARE NOT LIGHTING UP WITH THE STAGE	David Kelly	Franklin Square Park	12/19/2023
103	21120	12/20/2023	URINAL AT GARRISON IS LEAKING	Jeremy Kennedy	Downtown	12/19/2023
104	21121	12/20/2023	310 E 8TH ST, REPLACE OLD WATER SERVICE	Mike Spicer	Downtown	
105	21122	12/20/2023	LOCATE 750 SKIPJACK CIR, INSTALLING GAS LINE	Tyrus Davis	Downtown	12/15/2023
106	21123	12/20/2023	LOCATE 524 BURRINGTON AVE, INSTALL ELECTRIC LINE	Tyrus Davis	Downtown	12/15/2023
107	21124	12/20/2023	LOCATE 6167 RIVER SOUND, INSTALL ELECTRIC LINE	Tyrus Davis	Downtown	12/15/2023
108	21125	12/20/2023	LOCATE 6228 PEBLE SHORE LANE, INSTALL UNDG CABLE	Tyrus Davis	Downtown	12/18/2023
109	21126	12/20/2023	LOCATE 598 N FODALE, INSTALL UNDG CABLE	Tyrus Davis	Downtown	12/18/2023
110	21127	12/20/2023	LOCATE 516 N CASWELL AVE, BURY PHONE DROP	Tyrus Davis	Downtown	12/18/2023
111	21128	12/20/2023	LOCATE 310 E 8TH, INSTALL WATER/SEWER TAP	Tyrus Davis	Downtown	12/18/2023
112	21129	12/20/2023	LOCATE 1003 N LORD ST, INSTALL UNDG CABLE.	Tyrus Davis	Downtown	12/18/2023
113	21130	12/20/2023	LOCATE 750 SKIPJACK, INSTALL GAS LINE	Tyrus Davis	Downtown	12/18/2023
114	21131	12/20/2023	LOCATE W ST GEORGE, UNDG POWER CONSTRUCTION	Tyrus Davis	Downtown	12/18/2023
115	21132	12/20/2023	LOCATE BURRINGTON, UNDG POWER	Tyrus Davis	Downtown	12/18/2023
116	21133	12/20/2023	LOCATE W 10TH ST, SURVEY	Tyrus Davis	Downtown	12/18/2023
117	21134	12/20/2023	LOCATE W WEST, SURVEY DESIGN	Tyrus Davis	Downtown	12/18/2023

118	21135	12/20/2023	LOCATE S RHETT ST/E MOORE/E BAY, SURVEY DESIGN	Tyrus Davis	Downtown	12/18/2023
119	21136	12/20/2023	LOCATE S DAVIS ST, SURVEY DESIGN	Tyrus Davis	Downtown	12/18/2023
120	21137	12/20/2023	LOCATE W BAY ST, SURVEY DESIGN	Tyrus Davis	Downtown	12/18/2023
121	21138	12/20/2023	LOCATE 202 FRAINK DR, INSTALL GAS LINE	Tyrus Davis	Downtown	12/19/2023
122	21139	12/20/2023	LOCATE 6024 SPIKERUSH, DIG WATER AND SEWER	Tyrus Davis	Downtown	12/19/2023
123	21140	12/20/2023	LOCATE 221 E 11TH, INSTALL GAS LINE	Tyrus Davis	Downtown	12/19/2023
124	21142	12/22/2023	REMOVE STRAPS AND STAKES FROM TREES AT TAYLOR FIELD WITH SCOTT	David Kelly	Downtown	12/22/2023
125	21144	12/29/2023	500 ST GEORGE STREET, MAIN VALVE LEAK	Mark Caban	Downtown	12/24/2023
126	21149	12/29/2023	LOCATE SANDY LANE, INSTALL WOOD POLES	Tyrus Davis	Downtown	12/20/2023
127	21151	12/29/2023	LOCATE SOUTHPORT SUPPLY RD, REMOVE STORM DRAIN	Tyrus Davis	Downtown	12/20/2023
128	21152	12/29/2023	LOCATE 6228 PEBLE SHORE LANE, DESTROYED MARKS	Tyrus Davis	Downtown	12/20/2023
129	21153	12/29/2023	LOCATE 215 N FODALE AVE, DEMOLITION	Tyrus Davis	Downtown	12/20/2023
130	21154	12/29/2023	LOCATE 302 WILLIS DR, DESTROYED MARKS	Tyrus Davis	Downtown	12/21/2023
131	21155	12/29/2023	LOCATE SANDY LANE, INSTALL WATER AND SEWER	Tyrus Davis	Downtown	12/22/2023
132	21156	12/29/2023	LOCATE RAVEN GLEN DR, INSTALL UG POWER	Tyrus Davis	Downtown	12/28/2023
133	21157	12/29/2023	LOCATE 131 YAUPON DR, UNDG POWER CONST	Tyrus Davis	Downtown	12/28/2023
134	21158	12/29/2023	LOCATE 507 W ST GEORGE, BURY PHONE DROP	Tyrus Davis	Downtown	12/28/2023

135	21160	12/29/2023	LOCATE 5938 DUTCHMAN CREEK RD, NEW GAS SERVICE	Tyrus Davis	Downtown	12/28/2023
136	21037	12/5/2023	WATER FOUNTAIN IS MISSING PUSH BAR	Jeremy Kennedy	City Gym	
137	21064	12/12/2023	TRIM THE BUSHES IN THE BACK OF THE INDIAN TRAIL HALL	David Kelly	Downtown	
138	21068	12/13/2023	WO:	Mike Spicer	Downtown	
139	21110	12/18/2023	SEE ATTACHED LIST FROM ALLAYNA DURING THEIR CLOSING.	Jeremy Kennedy	Visitor Center	
140	21113	12/18/2023	PAINT ALLISON'S OLD OFFICE THE SAME COLOR AS PATTI'S		City Hall	
141	21114	12/18/2023	COMPLETE ALL DEFECTS ON ATTACHED PAGE	Mike Spicer	Downtown	
142	21117	12/19/2023	STORM DRAIN NEEDS FIXED AT 5008 BOWLINE CT - RIVERMIST.	Mike Spicer	Downtown	
143	21119	12/19/2023	WO:	Mike Spicer	Downtown	
144	21141	12/21/2023	LEAK AT 405 HERRING DRIVE IN THE RIGHT OF WAY	Mike Spicer	Downtown	12/21/2023